



Meeting Minutes

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Joyce Phillips
360.570.3722

Monday, December 4, 2017

6:30 PM

Room 207

1. CALL TO ORDER

Chair Mark called the meeting to order at 6:30 p.m.

1.A ROLL CALL

Present: 6 - Chair Brian Mark, Commissioner Tammy Adams, Commissioner Rad Cunningham, Commissioner Paula Ehlers, Commissioner Carole Richmond and Commissioner Missy Watts

Excused: 2 - Vice Chair Mike Auderer and Commissioner Travis Burns

OTHERS PRESENT

Director Keith Stahley
Deputy Director Leonard Bauer
Senior Planner Joyce Phillips

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [17-1201](#) Approval of the November 6, 2017 Olympia Planning Commission Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT

The following members of the public provided comments on Missing Middle Housing: Denise Pantelis, Judy Bardin, Bob Jacobs and Valerie Krull.

5. STAFF ANNOUNCEMENTS

Ms. Phillips informed the Commission of upcoming meeting dates and provided a brief update on building projects.

6. BUSINESS ITEMS

6.A [17-1183](#) Missing Middle Housing Analysis Update

Mr. Bauer provided a Missing Middle Housing Analysis update via a PowerPoint presentation. A copy of the presentation can be found in the meeting details on the City's website.

The information was received.

6.B [17-1224](#) Affordable Housing Briefing

Mr. Stahley provided an overview of the administration and financial plan for the Olympia Home Fund via a PowerPoint presentation. A copy of the presentation can be found in the meeting details on the City's website.

The information was received.

6.C [17-1223](#) Development Activity Briefing

Mr. Stahley provided a briefing on development activity in the City via a PowerPoint presentation. A copy of the presentation can be found in the meeting details on the City's website.

The information was received.

6.D [17-0984](#) Preliminary 2018 - 2019 Planning Commission Work Plan

Ms. Phillips reviewed the revisions requested by the Commission to the preliminary 2018-2019 Planning Commission Work Plan.

Commissioner Cunningham moved, seconded by Commissioner Richmond, to approve the preliminary 2018 - 2019 Planning Commission Work Plan. The motion passed unanimously.

7. REPORTS

Commissioner Cunningham reported on a work-related meeting he had with the Urban Forester from of the Department of Natural Resources.

Chair Mark said a few words about this meeting being his last one as Chair. Commissioner Cunningham will begin his role as Chair at the January, 2018 meeting.

8. OTHER TOPICS - NONE**9. ADJOURNMENT**

The meeting adjourned at 8:37 p.m.