



# Meeting Agenda

## Planning Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Cari Hornbein  
360.753.8048

---

**Monday, March 15, 2021**

**6:30 PM**

**Online and via phone**

---

**Register to attend:**

[https://us02web.zoom.us/webinar/register/WN\\_jd7B5qHCTtWW1HrWjy2cuw](https://us02web.zoom.us/webinar/register/WN_jd7B5qHCTtWW1HrWjy2cuw)

**1. CALL TO ORDER**

*Estimated time for items 1 through 5: 20 minutes*

**1.A ROLL CALL**

**2. APPROVAL OF AGENDA**

**3. APPROVAL OF MINUTES**

**3.A [21-0260](#) Approval of February 8, 2021 Planning Commission Meeting Minutes**

**Attachments:** [Draft Minutes 02082021](#)

**3.B [21-0261](#) Approval of February 22, 2021 Planning Commission Meeting Minutes**

**Attachments:** [Draft Minutes 02222021](#)

**4. PUBLIC COMMENT**

*During this portion of the meeting, citizens may address the Advisory Committee or Commission regarding items related to City business, including items on the Agenda. In order for the Committee or Commission to maintain impartiality and the appearance of fairness in upcoming matters and to comply with the Public Disclosure Law for political campaigns, speakers will not be permitted to make public comments before the Committee or Commission in these two areas: (1) on agenda items for which the Committee or Commission either held a Public Hearing in the last 45 days, or will hold a Public Hearing within 45 days, or (2) where the speaker promotes or opposes a candidate for public office or a ballot measure. Individual comments are limited three (3) minutes or less.*

**REMOTE MEETING PUBLIC COMMENT INSTRUCTIONS:**

*Live public comment will be taken during the meeting but advance registration is required. The link to register is at the top of the agenda. You will be given the choice to comment during the registration process. After you complete the registration form, you will receive a link by email to log onto or call into Zoom for use at the meeting day and time. If you plan on calling into the meeting, you will need to provide your phone number at registration so you can be recognized during the meeting. Once connected to the meeting you will be auto-muted. At the start of the public comment period, the Chair will call participants by name to speak in the order they signed up. When it is your turn to speak, your microphone will be unmuted.*

**5. STAFF ANNOUNCEMENTS**

*This agenda item is also an opportunity for Commissioners to ask staff about City or Planning*

*Commission business.*

## 6. BUSINESS ITEMS

### 6.A [21-0254](#) Short Term Rental Regulations

**Attachments:** [Short Term Rental Web Page](#)

*Estimated time: 45 minutes*

### 6.B [21-0244](#) Planning Commission Candidate Screening and Recommendation

**Attachments:** [Planning Commission Applications](#)  
[Application Evaluation Matrix](#)

*Estimated time: 45 minutes*

## 7. REPORTS

*Micro-Shelters for Mitigation Site Report from Vice Chair Sauerhoff*

*Estimated time: 30 minutes*

## 8. OTHER TOPICS

*None*

## 9. ADJOURNMENT

*Approximately 9:00 p.m.*

## Upcoming

*Next regular Commission meeting is April 5, 2021. See 'meeting details' in Legistar for list of other meetings and events related to Commission activities.*

## Accommodations

*The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Advisory Committee meeting, please contact the Advisory Committee staff liaison (contact number in the upper right corner of the agenda) at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.*