

Leadership Team Meeting Notes

February 1, 2013

Present: Roger, Judy, Jerry
Amy, Stacey, Todd, Keith, Steve Langer

Topics of Discussion:

- Transmittal Process
- Action Plan
- Time for OPC Submission of Materials on Proposed Changes
- Acceleration of OPC Review of Topics and Non-Consent Items

Transmittal Process

Concern expressed that OPC would not have chance to respond to any comments from staff to the final recommended draft submitted to Council. Todd explains the process that allows OPC members to respond to Council. In part, this can occur at a “handoff” meeting between OPC and Council. (See below for additional information on this).

The explanation of “how” the OPC has responded to major issues identified during Imagine Olympia added to the “Summary” matrix that has been prepared by staff that lists how staff responded to these issues.

Steve Langer suggested that there may be a “handoff” meeting between the Council and the Planning Commission. At such a meeting, the Planning Commission might have the opportunity to explain “why” the OPC has responded to these issues as it has. On March 28, Land Use and Environment subcommittee meets to discuss the schedule for Council response to the OPC recommended plan.

In discussion with Council, OPC will have opportunity to advise Council on what OPC views as priority items to go into the OPC work plan for 2013 and 2014. (As has been discussed previously, all topics land non-consent substantive changes that are not resolved by the last scheduled meeting of the OPC on the Comprehensive Plan Update will be proposed to the Council for inclusion in the work plan of the OPC.)

Todd mentioned that the OPC should have its recommended Work Plan to staff by July so that it can be incorporated into the budget process. Roger notes that OPC has already provided staff and Council with a letter on the 20 year “Long Range Community Development Investment Plan. Details from this letter will need to go into the Action Plan.

Roger also notes that the position of the OPC on many of the issues raised in the Imagine Olympia process will be explained in the final Supplementary Environmental Impact Statement on the Comprehensive Plan Update. (At this time, most of the issues addressed in the SEIS have a blank section for OPC action.)

Action Plan

Judy and Jerry attending the LU&E Subcommittee meeting on 1/30 and expressed concerns about the role of the OPC in the formulation of the Action Plan. Staff explained that because neither the July Draft nor the OPC recommended plan will have been considered by the Council at the time the Action Plan is formulated, recommendations in the July Draft and OPC Plan cannot be referenced in the Action Plan. (The one exception is work on sub-area plans which are broadly agreed to by the Council.)

All elements required by the Growth Management Act will be included in the Action Plan. The Action Plan will be evaluated and updated annually. The subsequent Action Plan will incorporate those changes to the current Comprehensive Plan that are adopted by the Council.

Time for OPC Submission of Materials on Proposed Changes

Judy expressed concerns about the time available to OPC members to submit proposed changes. She was responding to communication from Amy requesting submission on the Monday preceding a scheduled OPC meeting.

Amy explained the time required for staff to format and prepare packets. However, she can continue to accept materials on Wednesday. But to reduce stress of last minute demands on staff, it helps greatly to receive OPC materials on Monday.

Acceleration of OPC Review of Topics and Non-Consent Items

Jerry suggested that while our two meetings on revisions have gone well, we will not get to many of the non-consent substantive change items (Group B) within our time limits.

Two solutions were proposed: Sponsors of the Non-Consent Items should provide as much detail as possible and OPC members should review this detail before our meetings so that deliberations can be focused and efficient;

Staff will organize the remaining Non-Consent Issues in order of likely time required to discuss and resolve. This will allow most or all non-policy matters, e.g. minor language revisions, to be adopted.