



# Meeting Minutes - Draft

## Planning Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: David Ginther  
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**Monday, October 3, 2022**

**6:30 PM**

**Online and via phone**

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**1. CALL TO ORDER**

Chair Nejati called the meeting to order at 6:32 p.m.

**1.A ROLL CALL**

**Present:** 9 - Chair Zainab Nejati, Vice Chair Tracey Carlos, Commissioner Tammy Adams, Commissioner Rad Cunningham, Commissioner William Hannah, Commissioner Carole Richmond, Commissioner Aaron Sauerhoff, Commissioner Candi Millar and Commissioner Greg Quetin

**1.B OTHERS PRESENT**

City of Olympia Community Planning and Development staff:  
Senior Planner David Ginther  
Principal Planner Joyce Phillips  
Interim Transportation Director Sophie Stimson

**2. APPROVAL OF AGENDA**

The agenda was approved.

**3. APPROVAL OF MINUTES**

**3.A** [22-0896](#) Approval of September 19, 2022 Planning Commission Meeting Minutes

The meeting minutes were approved.

**4. PUBLIC COMMENT - None**

**5. STAFF ANNOUNCEMENTS**

Mr. Ginther and Ms. Phillips provided staff announcements.

**6. BUSINESS ITEMS**

**6.A** [22-0884](#) Preliminary Capital Facilities Plan, 2023-2028 Financial Plan - Deliberations

Commissioner Quetin provided a copy of the draft comment letter for review and the Commissioners discussed.

**Commissioner Carlos moved, seconded by Commissioner Millar, to amend the wording in the comment letter.**

As part of Business Item 6.A., there was discussion and questions/answers among Commissioners and Interim Transportation Director Sophie Stimson regarding funding levels for sidewalks, sidewalk programs, and prioritization of projects. Commissioners decided to add another bulleted comment to the letter regarding exploring additional funding sources for sidewalks. They also reworded last two bullets in the letter for clarification.

**Commissioner Cunningham moved, seconded by Commissioner Millar, to amend the initial motion to further change the wording in the comment letter. The amended motion was approved and passed unanimously.**

**7. REPORTS - None**

**8. OTHER TOPICS**

Chair Nejati asked the commissioners if they have any preference of how they address each other. The consensus is there are no concerns with how they are addressed.

**9. ADJOURNMENT**

The meeting adjourned at 7:30 p.m.