



Meeting Minutes - Final

Planning Commission

City Hall
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Monday, October 20, 2014

6:30 PM

Room 207

1. CALL TO ORDER

Chair Brown called the meeting to order at 6:31 p.m.

1.A ROLL CALL

Present: 9 - Chair Max Brown, Vice Chair Kim Andresen, Commissioner Jessica Bateman, Commissioner Roger Horn, Commissioner Missy Watts, Commissioner Judy Bardin, Commissioner Darrell Hoppe, Commissioner Jerome Parker, and Commissioner Carole Richmond

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

[14-1009](#) Approval of October 6, 2014 Planning Commission Meeting Minutes

Attachments: [1. Draft Minutes](#)

The minutes were approved as amended.

4. PUBLIC COMMENT - None

5. ANNOUNCEMENTS

Ms. Buckler will be researching the request for development density information requested by Commissioner Parker at the last meeting. She discussed an application by the City for The Transportation Investment Generating Economic Recovery, or TIGER Discretionary Grant program. Although the City did not receive the grant, she discussed some positive feedback from The Department of Transportation (DOT) about transit plan details in the request.

6. INFORMATION REQUESTS

Commissioner Bardin requested information about the ordinary high water mark for Capitol Lake and the height level necessary to breach the dam.

7. BUSINESS ITEMS

[14-1015](#)

Recommendation on Proposed Change to Historic Inventory Regulations

Attachments: [1. Proposed Code Amendment](#)

Ms. Sadlier welcomed Heritage Commission Chair Holly Davis and expressed appreciation for her attendance at the Planning Commission meeting. She reviewed the Olympia Heritage Commission recommendation to remove section 18.12.100(B) of the Olympia Municipal Code regarding Heritage Commission review of demolition permits for buildings that have been placed on the Olympia Historic Inventory (but not listed on a Heritage Register or within a historic district).

Discussion:

- Reasons for the timing of the amendment.
- Current code problems and litigation potential.
- Clarification on the role of the Heritage Commission regarding historic inventory and possible code changes.

Commissioner Horn moved, seconded by Commissioner Parker, to accept the recommendation of the Heritage Commission. The motion passed unanimously.

[14-1010](#)

Scoping for Downtown Briefings

Chair Brown described the process for the evening's series of structured activities intended to help Commissioners come to consensus on three topics and a format for future briefing. The purpose of the briefings is to increase awareness about the history of Downtown and other relevant issues in preparation for a 2015 Downtown planning process.

Discussion:

- Alternative transportation.
- Public Works design standards and form based code.
- Potential of form-based code as an alternative to conventional zoning regulation.
- Integration of successful and unsuccessful stories from other places as examples of effective and ineffective planning.
- Social services and the problems of homelessness and bad public behavior must be addressed for quality of life reforms and economic development to be viable.
- The relevancy of Main Street retail business considering the current trend of greater online shopping.
- Economic development incentive plans.
- Community involvement and buy in.
- Environmental impact changes of increased rainfall, sea level rise, and storm water management.
- Parking and transportation combined as single issue.
- Council role and oversight of social service issue and the ability of Planning Commission to influence this.

Commissioners designated the three issues of transportation and parking, environmental impact of natural changes, and economic opportunities and constraints, as key areas for future briefings and created a list of parameters for successful briefings.

The work session was completed.

8. REPORTS

Leadership Team:

Chair Brown gave a report.

Commissioner Horn attended the City Council meeting and gave a report on the discussion by Council concerning Planning Commission recommendations on the Capital Facilities Plan. Vice Chair Andresen commended him for his excellent presentation to Council and extensive work on the letter.

Liaison Assignments:

Commissioner Bardin gave a report on the Coalition of Neighborhoods meeting she attended with Commissioner Horn. She also attended the Hearing Examiner's meeting on the Tanasse project.

Other relevant meetings:

Vice Chair Andresen, Commissioners Parker, Horn, and Bardin attended the Community & Economic Revitalization Committee (CERC) meeting.

Chair Brown attended the City Council meeting.

9. ADJOURNMENT

The meeting adjourned at 8:19 p.m.