



Operating Budget Calendar

2016 Budget Process

City Manager Presents 2016 Preliminary Operating Budget to Council	October 27 (Tuesday)
Preliminary Budget Available on the Internet	October 28
Election Day	November 3
Discussion of Utility Rates, Impact Fees, Lodging Tax	November 10
Council Review of Operating Budget	November 10
Veteran's Day Holiday	November 11 (Wednesday)
Public Hearing on Operating Budget, Capital Budget and Ad Valorem Tax	November 17
Council Review and Discussion of Budget	November 17
First Reading Ad Valorem Tax Ordinance	November 17
Council Review of the Budget (Budget Balancing- Operating and Capital Budgets)	November 24
Final Reading and Passage of Ad Valorem Tax Ordinance	November 24
Thanksgiving (Holidays)	November 26-27
First Reading on Operating and Capital Budgets	December 8
Second and Final Reading and Adoption of Operating and Capital Budgets	December 15





Operating Budget Calendar

2016 Budget Process (Internal)

* Budget Guidelines Available to City Departments	May 11
* Budget Training (2 hour repeat sessions)	May 27-28
* Departments Submit 2015 Requested Budgets to Administrative Services Department	July 10
* Departments Present Requested Budgets and Utility Rate Recommendations to Budget Review Team (separate schedule)	August 3-6
* City Manager and Budget Review Team Balance Budget	August 10-12
Utility Rates Recommendation to Finance Committee	September 9
City Manager Presents 2015 Operating Budget to Council	October 27 (Tuesday)
Preliminary Budget Available on the Internet	October 28
*Public Hearing announcements to the Paper	November 3 & 10
Election Day	November 3
Discussion of Utility Rates, Impact Fees, Lodging Tax	November 10
Council Review of Operating Budget	November 10
Veteran's Day Holiday	November 11 (Wednesday)
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*Refers to Internal City Events (Non-Public)

