



Meeting Minutes

Planning Commission

City Hall
601 4th Avenue E
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Contact: Todd Stamm
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Friday, September 11, 2015

4:00 PM

Room 112

Finance Subcommittee Meeting

1. CALL TO ORDER

Chair Bateman called the meeting to order at 4:03 p.m.

1.A ROLL CALL

Present: 6 - Chair Carole Richmond, Vice Chair Kim Andresen, Commissioner Jessica Bateman, Commissioner Darrell Hoppe, Commissioner Roger Horn, and Commissioner Jerome Parker

OTHERS PRESENT

City of Olympia Administrative Services Director Jane Kirkemo
Olympia School District Assistant Superintendent Jennifer Priddy

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

- 3A. [15-0823](#) Approval of August 21, 2015, Planning Commission Finance Subcommittee meeting minutes.

The minutes were approved.

4. PUBLIC COMMENT - None

5. ANNOUNCEMENTS - None

6. BUSINESS ITEMS

6A. Oral Discussion of Olympia School District Capital Facility Plan (Jennifer Priddy, Invited)

Ms. Priddy outlined the Olympia School District's (OSD) Capital Facilities Plan and discussed how emphasis by the Olympia community of placing a high value on growth paying for growth keeps the discount rate from being evenly distributed. She

presented information illustrating the incompatibility of a minimum discount rate and a predictable, moderate or smoothly rising rate, or rolling average, to the impact fee schedule. She explained the process for changing this approach and agreed to respond to Commissioners questions about the legality of pegging the impact fees to a rolling average after consulting the OSD attorney.

The Committee discussed the best approach to making changes and inclusion of such in their final recommendation to Council.

Ms. Kirkemo outlined historical community pressure applied to Council from groups advocating for the lowest possible discount rate.

Ms. Priddy discussed the upcoming vote for reallocation of levy and building construction funds due to Legislative mandates to provide additional state funding for smaller class size.

The discussion was completed.

- 6B.** [15-0856](#) Discussion of Committee member comments on 2016-2021 Preliminary Capital Facilities Plan (CFP)

Commissioners discussed the Parks and Urban Forestry sections of the draft recommendation letter. Transportation and Utility portions will be submitted to Chair Bateman for review before the next Planning Commission meeting on September 21, 2015.

The discussion was completed.

7. ADJOURNMENT

The meeting was adjourned at 5:00 p.m.