



## City Council

### Review Parks Capital Asset and Operations and Maintenance Program

**Agenda Date:** 2/10/2015  
**Agenda Item Number:** 2.B  
**File Number:** 15-0121

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**Type:** work session **Version:** 1 **Status:** Study Session

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#### Title

Review Parks Capital Asset and Operations and Maintenance Program

#### Recommended Action

##### Committee Recommendation:

Finance Committee received presentation on January 14, 2015 and unanimously approved continued development in both program areas. The Committee asked several questions and staff's response is provided in Attachment 1.

##### City Manager Recommendation:

Receive information and provide feedback to staff.

#### Report

##### Issue:

The Parks, Arts and Recreation Department will be presenting our asset management system for identifying and prioritizing major repairs and reconstruction projects and our new database for managing park maintenance and operations. Staff will update the City Council on the status of these programs and how they are used in managing our park system.

##### Staff Contact:

David Hanna, Parks, Arts & Recreation, Associate Director, 753.8020

##### Presenter(s):

David Hanna, Associate Director  
Gary Franks, Parks Maintenance Manager  
Kip Summers, Project Engineer

##### Background and Analysis:

The Finance Committee was briefed about the work effort in the following areas:

**Asset Management:** The purpose of asset management is to assess condition and prioritize major maintenance over a 6-year timeline as part of capital facilities planning. This began with a park facility assessment by Meng & Associates in 2008 and has been expanded over the years. The

system presented is consistent with the approach used by the Public Works Facility Division. The presentation will explain the assessment and rating process and present budget implications over the next six years.

**Workforce Management:** The City uses a software program called VueWorks for workforce deployment and management. This program is used by both the Parks, Arts & Recreation Department and Public Works. The program allows us to track labor for 17 maintenance tasks across 1,000 acres of land over 42 park sites.

**Neighborhood/Community Interests (if known):**  
None.

**Options:**

1. Receive the presentation on the Parks Capital Asset and O&M Management.
2. Provide recommendations to staff.

**Financial Impact:**

Council feedback will be used by staff to prepare budget request during the 2016 CFP process.