



Meeting Minutes

PBIA Advisory Board

City Hall
601 4th Avenue E
Olympia WA 98501

Contact: Jennica Machado
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Wednesday, December 3, 2025

6:00 PM

Council Chambers

1. CALL TO ORDER

Chair David called the meeting to order at 6:12 p.m.

1.A ROLL CALL

Present: 7 - Boardmember Jacob David, Boardmember Alden Davis, Boardmember Anne Gavzer, Boardmember Sophia Landis, Boardmember Kaitlyn Leamy, Boardmember Monique Ossa and Boardmember Cher Hobick

Excused: 3 - Boardmember Christina Costelo, Boardmember Janis Dean and Boardmember Timothy Zohn

1.B OTHERS PRESENT

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [25-1038](#) Approval of November 5, 2025 PBIA Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - None

5. ANNOUNCEMENTS

Altitude 15 will be having a New Years Eve party. It will be supporting two non-profits.

6. BUSINESS ITEMS

6.A [25-1018](#) PBIA Evaluation Update

Uncommon Bridges staff led discussions about the current state and future of the PBIA.

The discussion was completed.

6.B [25-1019](#) 2026 Flower Basket Discussion

A discussion took place to decide on flower basket colors. A request was made to have specific plans on where they will be placed.

The discussion was completed.

6.C [25-1020](#) New Meeting Date/Time

A discussion regarding a new meeting time took place.

Vice chair Davis moved, seconded by boardmember Ossa, to change the PBI meeting time to 11:30 a.m. on the first Wednesday of the month. The vote passed unanimously.

7. REPORTS - None**8. OTHER TOPICS - None****9. ADJOURNMENT**

The meeting adjourned at 7:36 p.m.