



# Meeting Minutes - Draft

## City Council

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

---

**Tuesday, May 20, 2025**

**6:00 PM**

**Council Chambers, Online and Via  
Phone**

---

### Register to Attend:

[https://us02web.zoom.us/webinar/register/WN\\_sIAkQwlwS7SMM269mhjWog](https://us02web.zoom.us/webinar/register/WN_sIAkQwlwS7SMM269mhjWog)

## 1. ROLL CALL

**Present:** 6 - Mayor Dontae Payne, Mayor Pro Tem YẾN Huỳnh, Councilmember Clark Gilman, Councilmember Kelly Green, Councilmember Dani Madrone and Councilmember Robert Vanderpool

**Excused:** 1 - Councilmember Jim Cooper

### 1.A ANNOUNCEMENTS - None

### 1.B APPROVAL OF AGENDA

The agenda was approved.

## 2. SPECIAL RECOGNITION

### 2.A [25-0440](#) Special Recognition - Proclamation Recognizing Olympia Heritage Month

Mayor Pro Tem Huynh read a proclamation recognizing May as Olympia Heritage Month.

City of Olympia's Historic Preservation Officer Brittany Gillia and community members who support the preserving of the heritage of the City of Olympia accepted the proclamation.

**The recognition was received.**

## 3. PUBLIC COMMENT

The following people spoke: Ben Levitt, Sunflower Berry, Piper Kim, Teddy Clifftorn, Westley Salazar, Michael Stine, Montana Jordan, Jim Lazar, and Natasha Hays.

## 4. CONSENT CALENDAR

### 4.A [25-0431](#) Approval of May 6, 2025 Olympia City Council Meeting Minutes

**The minutes were approved.**

- 4.B**     [25-0459](#)            Approval of May 13, 2025 Olympia City Council Meeting Minutes

**The minutes were approved.**

- 4.C**     [25-0450](#)            Approval of a Resolution Authorizing Participation in the OMNIA Partners Intergovernmental Cooperative Purchasing Program

**The resolution was adopted.**

- 4.D**     [25-0439](#)            Approval of a Collective Bargaining Agreement with the Washington State American Council of State, County and Municipal Employees Local 618-0

**The contract was adopted.**

### **Approval of the Consent Agenda**

**Councilmember Madrone moved, seconded by Councilmember Vanderpool, to adopt the Consent Calendar. The motion carried by the following vote:**

**Aye:**            6 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Gilman, Councilmember Green, Councilmember Madrone and Councilmember Vanderpool

**Excused:**    1 - Councilmember Cooper

### **4.     SECOND READINGS (Ordinances) - None**

### **4.     FIRST READINGS (Ordinances) - None**

## **5.     PUBLIC HEARING**

- 5.A**     [25-0452](#)            Public Hearing and Approval of an Ordinance Related to Adoption of the 2025 Capital Mall Triangle Engineering Design And Development Standards and Amending Chapter 12.02 of the Olympia Municipal Code

Senior Planner David Ginther presented the proposed amendments to OMC 12.02.

The Council asked clarifying questions.

Mayor Payne opened the hearing at 7:08 p.m. No one spoke. The hearing was closed at 7:08 p.m.

**The public hearing was held and closed. Councilmember Green moved, seconded by Councilmember Vanderpool to approve on first reading, and forward to second reading, the Ordinance related to adoption of the 2025 Capital Mall Triangle Engineering Design and Development Standards and amending Chapter 12.02 of the Olympia Municipal Code. The motion carried**

**by the following vote:**

**Aye:** 6 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Gilman, Councilmember Green, Councilmember Madrone and Councilmember Vanderpool

**Excused:** 1 - Councilmember Cooper

## **6. OTHER BUSINESS**

### **6.A [25-0453](#) Approval of an Ordinance Amending Olympia Municipal Code Titles 14 And 18 and Establishing a Planned Action for the Capital Mall Triangle Subarea**

Senior Planner David Ginther and Senior Planner AICP Michelle Swanson presented the proposed Ordinance amending Olympia Municipal Code Titles 14 And 18 and establishing a planned action for the Capital Mall Triangle Subarea.

The Council discussed and asked clarifying questions.

**Councilmember Madrone moved, seconded by Councilmember Vanderpool to approve on first reading, and forward to second reading, an Ordinance amending Olympia Municipal Code Titles 14 and 18 and establishing a Planned Action for the Capital Mall Triangle Subarea. The motion passed with the following vote:**

**Aye:** 6 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Gilman, Councilmember Green, Councilmember Madrone and Councilmember Vanderpool

**Excused:** 1 - Councilmember Cooper

### **6.B [25-0329](#) Approval of the Affordable Housing Emergency Ordinance Permit Fee Grant Program Funding Proposal**

Housing Division Manager Jacinda Steltjes presented the Affordable Housing emergency Ordinance permit fee grant program funding proposal.

The Council discussed and asked clarifying questions.

**Councilmember Vanderpool moved, seconded by Councilmember Green to approve the funding proposal for the Affordable Housing Emergency Ordinance Permit Fee Grant Program. The motion passed by the following vote:**

**Aye:** 6 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Gilman, Councilmember Green, Councilmember Madrone and Councilmember Vanderpool

**Excused:** 1 - Councilmember Cooper

**7. CONTINUED PUBLIC COMMENT - None**

**8. COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS**

Councilmembers reported on meetings and events attended.

**9. CITY MANAGER'S REPORT AND REFERRALS**

Assistant City Manager Ray reminded the Council of the Asian, Native Hawai'ian, and Pacific Islander American event this weekend at Evergreen State College.

**10. ADJOURNMENT**

The meeting was adjourned at 8:24 p.m.