



Meeting Minutes

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Cari Hornbein
360.753.8048

Monday, June 21, 2021

6:30 PM

Online and via phone

1. CALL TO ORDER

Vice Chair Sauerhoff called the meeting to order at 6:30 p.m.

1.A ROLL CALL

Present: 8 - Chair Candi Millar, Vice Chair Aaron Sauerhoff, Commissioner Paula Ehlers, Commissioner Rad Cunningham, Commissioner Carole Richmond, Commissioner Zainab Nejati, Commissioner Tracey Carlos and Commissioner Greg Quetin

Absent: 1 - Commissioner Tammy Adams

1.B OTHERS PRESENT

Community Planning and Development Staff:
Director Leonard Bauer
Senior Planner Cari Hornbein
Principal Planner Joyce Phillips

Economic Development Director Mike Reid

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [21-0622](#) Approval of June 7, 2021 Planning Commission Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT

Larry Dzieza spoke.

5. STAFF ANNOUNCEMENTS

Ms. Hornbein and Mr. Bauer made announcements.

6. BUSINESS ITEMS

6.A [21-0606](#) Economic Development Update

Mr. Reid shared a Powerpoint presentation on the Economic Development Update, including a video prepared by Thurston Strong.

The discussion was completed.

6.B [21-0593](#) 2021 Annual Comprehensive Plan Amendments - Briefing

Ms. Phillips shared a Powerpoint presentation regarding 2021 Comprehensive Plan Amendments.

The information was received.

7. REPORTS

Commissioner Cunningham reported the Department of Commerce is working on guidance for addressing climate change in Comprehensive Plan updates.

8. OTHER TOPICS

Ms. Hornbein shared information regarding meeting format and requested Commissioners provide feedback as to their preference for in-person or virtual meetings. Updated Planning Commission Handbooks will be sent to all Commissioners. She stated orientation for new Commissioners will be held in July.

Ms. Hornbein noted the Capital Facility Plan process will begin in August.

Vice Chair Sauerhoff invited new Commissioners to introduce themselves and provide their interest in serving on the Planning Commission; all Commissioners present participated.

9. ADJOURNMENT

The meeting adjourned at 8:56 p.m.