



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, March 22, 2016

7:00 PM

Council Chambers

1. ROLL CALL

Present: 7 - Mayor Cheryl Selby, Mayor Pro Tem Nathaniel Jones, Councilmember Jessica Bateman, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Julie Hankins and Councilmember Jeannine Roe

1.A ANNOUNCEMENTS

Mayor Selby welcomed Boy Scout Troop 18 to the meeting.

1.B APPROVAL OF AGENDA

The agenda was approved.

2. SPECIAL RECOGNITION

2.A [16-0184](#) Special Recognition - National Mayor's Challenge for Water Conservation

Water Conservation Program Coordinator Erin Conine discussed the City's participation in the National Mayor's Challenge for Water Conservation. She noted throughout the month of April, WaterWise Olympia residents are encouraged to make their pledge to conserve water at mywaterpledge.com.

Last year, Olympians pledged to reduce their annual consumption of drinking water by nearly 8 million gallons, earning Olympia a ranking of 9th in the nation.

Councilmember Gilman read the proclamation the Mayor signed.

The recognition was received.

3. PUBLIC COMMUNICATION

The following people spoke: Jerry Dierker, Philip Cornell, Katie Rains, Noah Heye, Shauna Stewart, Lisa Hayes, Karma Reynoldson, Tom Nogler and Brandon (no last name given)

4. CONSENT CALENDAR

4.A [16-0398](#) Approval of March 14, 2016 Special City Council Meeting with the

Olympia Downtown Association Minutes

The minutes were adopted.

- 4.B [16-0400](#) Approval of March 15, 2016 Study Session Meeting Minutes

The minutes were adopted.

- 4.C [16-0401](#) Approval of March 15, 216 City Council Meeting Minutes

The minutes were adopted.

- 4.D [16-0216](#) Approval of Stormwater Pipe Replacement Contract

The contract was approved.

- 4.E [16-0322](#) Authorization to Apply for US Environmental Protection Agency (EPA) Environmental Education Local Grants Program

The decision was approved.

- 4.F [16-0352](#) Approval of the 2016 Finance Committee Work Plan

The decision was approved.

- 4.G [16-0379](#) Preliminary Approval of the Hulbert, Hong and Slater Annexation Ordinance

The ordinance was approved on first reading and moved to second reading.

- 4.H [16-0380](#) Approval of a Purchase and Sale Agreement for Certain Real Property Owned by Clifford and Sean Lee at 308 - 310 4th Avenue

The contract was approved.

- 4.I [16-0382](#) Approval of Recreation Conservation Office (RCO) Youth Athletic Field (YAF) Grant Agreement

The contract was approved.

- 4.J [16-0396](#) Approval of LOTT Interlocal Agreement Amendment Regarding Adoption of a Biennial Budget Process for the LOTT Clean Water Alliance

The contract was approved.

- 4.K [16-0407](#) Approval of Resolution Expressing Support for Full State Funding of the Municipal Research and Services Center

The resolution was adopted.

4. SECOND READINGS - none

4. FIRST READINGS

- 4.L [16-0394](#) Approval of Ordinance Adopting RCW 69.50.440 Making it Unlawful to Open or Consume Marijuana in Public and Amending Olympia Municipal Code (OMC) Section 9.28.010

The ordinance was approved on first reading and moved to second reading.

Approval of the Consent Agenda

Councilmember Hankins moved, seconded by Mayor Pro Tem Jones, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 7 - Mayor Selby, Mayor Pro Tem Jones, Councilmember Bateman, Councilmember Cooper, Councilmember Gilman, Councilmember Hankins and Councilmember Roe

5. PUBLIC HEARING - none

6. OTHER BUSINESS

- 6.A [16-0239](#) West Bay Environmental Restoration Assessment

Public Works Director Rich Hoey introduced the topic of the West Bay Shoreline Environmental Restoration Assessment.

Associate Planner, Jesse Barham briefed the Council on the methodology, findings, recommendations and preliminary cost estimates for the project. The topic will return to the City Council as a study session spring/summer 2016 to discuss the findings in more detail.

Councilmembers asked clarifying questions.

The information was received.

- 6.B [16-0378](#) Review of 2015 Year-End Fund Balance

Administrative Services Director Jane Kirkemo reviewed the 2015 year-end fund balance and recommendations for allocations.

She noted 2015 revenues were 2.5% above budget and expenditures were 4/10 of 1% below budget.

Ms. Kirkemo reviewed the General Fund budget and noted revenues were \$1,738,100 above budget and expenditures were \$284,364 below budget. The total was \$2,022,464 less amounts needed for 10% operating reserve plus amounts used in 2016 budget, which equals \$1.6 million.

Councilmember Cooper shared Finance Committee discussions regarding allocation recommendations.

City Manager Steve Hall shared several suggested changes to the 2015 year end funds recommendation.

Councilmembers asked clarifying questions and discussed concerns.

Councilmembers agreed to amend the the Finance Committee's recommendations for the allocation of 2015 year end funds to include the \$163,380 for a downtown restroom pilot and allowing the transfer from the Capital Facilities Plan Contingency fund to purchase a blighted building located downtown.

The decision was approved as amended.

6.C [16-0381](#) Approval of the Agreement for Urban Design and Planning Services for the Water Street Redevelopment Area

Economic Development Director Renée Sunde discussed the agreement for Urban Design and Planning Services for the Water Street redevelopment area.

She noted that the City Council directed staff to move forward with a Request for Qualifications and Proposals for the Water Street Redevelopment on July 7, 2015. The selection committee agreed that Urban Olympia 5, LLC met all the qualifications and was the best fit for the project.

Ms. Sunde reviewed the scope of work to include property acquisition, areas plans and a development cost estimate. She also discussed the timelines and next steps in the process.

Councilmembers asked clarifying questions.

Development Partner Walker John discussed his excitement regarding the project and shared his support of urban living and downtown Olympia.

The contract was approved.

7. CONTINUED PUBLIC COMMUNICATION

8. REPORTS AND REFERRALS

8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers discussed meetings and events attended.

8.B CITY MANAGER'S REPORT AND REFERRALS

City Manager Steve Hall had no items to report.

9. ADJOURNMENT

The meeting adjourned at 9:31 p.m.