



# City of Olympia

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360-570-3727

## Meeting Minutes - Draft Transportation Benefit District

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**Tuesday, January 22, 2013**

**6:00 PM**

**Council Chambers**

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### **1. ROLL CALL**

**Present:** 7 - President Jeannine Roe, Vice President Steve Langer, Board Member Stephen H. Buxbaum, Board Member Jim Cooper, Board Member Julie Hankins, Board Member Nathaniel Jones, and Board Member Karen Rogers

### **2. APPROVAL OF AGENDA**

Boardmember Buxbaum moved, seconded by Vice President Langer, to approve the agenda. The motion carried by the following vote:

**Aye:** 7 - President Roe, Vice President Langer, Board Member Buxbaum, Board Member Cooper, Board Member Hankins, Board Member Jones and Board Member Rogers

### **3. PUBLIC COMMENT - None**

### **4. BOARD BUSINESS**

#### **4.A 13-0019** Approval of September 25, 2012 Transportation Benefit District Board Meeting Minutes

Boardmember Buxbaum moved, seconded by Boardmember Hankins, to approve the minutes. The motion carried by the following vote:

**Aye:** 7 - President Roe, Vice President Langer, Board Member Buxbaum, Board Member Cooper, Board Member Hankins, Board Member Jones and Board Member Rogers

#### **4.B 13-0070** Review and Approve 2012 Annual Report

City of Olympia Engineering & Planning Supervisor, Randy Wesselman, presented the TBD 2012 Annual Report to the Board. He emphasized that TBD funds are critical to improving Olympia's transportation system.

2012 Projects funded by TBD dollars included:

Design of Boulevard & 22nd Avenue roundabout; construction bids will be taken in late 2013 with construction scheduled for 2014.

Cooper Point Road overlay from 14th Avenue South to 28th Avenue North completed in 2012. \$720,000 was allocated; \$509,000 was spent; the \$211,000 remaining will be used for paving projects including the reconstruction of State Avenue to be designed in 2013 and completed in 2014 (with additional TBD funding in 2014).

**Boardmember Buxbaum moved, seconded by Boardmember Jones, to approve the report. The motion carried by the following vote:**

**Aye:** 7 - President Roe, Vice President Langer, Board Member Buxbaum, Board Member Cooper, Board Member Hankins, Board Member Jones and Board Member Rogers

**4.C 13-0071 Adoption of 2013 Annual Plan for Service**

Treasurer Kirkemo reviewed the 2013 plan for services. Previously, TBD funds have been spent during the year they were collected. The 2013 plan proposes to use \$211,000 remaining from 2012, plus 2013 funding of \$780,000, for a total of \$991,000. \$435,000 will be allocated to design; the rest will be carried over and added to an additional request in 2014 for the reconstruction of State Avenue (a \$2.8 million project - half for curb access and half for road construction).

This is the TBD's fourth year of revenue collection. Board Member Buxbaum asked if staff had considered issuing bonds now that the TBD has a revenue history. The TBD has authority to issue its own debt - separate from the City's debt limit. Out of 23 existing TBDs (seven are still in process), none have done so. Treasurer Kirkemo will research this issue and provide more information at the September meeting. Board Member Cooper asked if the TBD earns interest on its revenue. The TBD earns the interest, not the City.

**Vice President Langer moved, seconded by Boardmember Hankins, to approve the plan for service. The motion carried by the following vote:**

**Aye:** 7 - President Roe, Vice President Langer, Board Member Buxbaum, Board Member Cooper, Board Member Hankins, Board Member Jones and Board Member Rogers

**4.D 13-0072 Resolution to Adopt 2013 Operating Budget**

\$835,000 will be appropriated in 2013 with a 10 percent reserve on all operating revenues.

**Board Member Cooper moved, seconded by Vice President Langer, to adopt the resolution. The motion carried by the following vote:**

**Aye:** 7 - President Roe, Vice President Langer, Board Member Buxbaum, Board Member Cooper, Board Member Hankins, Board Member Jones and Board Member Rogers

**4.E 13-0073 2012 Revenues, Refunds and Other Miscellaneous Information**

TBD Administrator Debbie Krumpols provided statistical information to the Board.

The TBD was implemented in 2009. There was a sharp increase in revenue (11.5 percent) between 2010 and 2011 due to residents previously omitted in the Department of Revenue billing database used by the Department of Licensing in generating renewal notices.

TBD refunds range from 1 to 18 per year - less than .05 percent of annual tab renewals. Most refunds are the result of border issues with the City of Tumwater or the Urban Growth Area. The Department of Revenue is unable to correct these address issues in its database.

Staff continues to monitor calls regarding TBD questions. These inquiries are used to update the Olympia TBD website FAQ's and as a result, telephone calls have decreased 80 percent since implementation of the TBD.

**The report was received.**

**4.F      13-0074      Election of President and Vice President of TBD**

Boardmember Cooper nominated President Roe to continue as President. Boardmember Buxbaum nominated Vice President Langer to continue as Vice President. The nominees were unanimously elected for the 2013 term.

**The decision was approved.**

**5.      REPORTS**

Treasurer Kirkemo reported the September meeting (4th Tuesday of the month) is a non-meeting date for the Olympia City Council. The Board unanimously agreed to change the next meeting date to September 17, 2013.

**6.      ADJOURNMENT**

The meeting adjourned at 6:31 p.m.