

Urban Forestry | Master Street Tree Plan

| Project Schedule and Task | 2017 | | | | | | | | | |
|---|------------|------------|------------|------------|------------|------------|------------|------------|-----|--|
| Project Steps | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | |
| 1. Identify project need and purpose | [Blue bar] | | | | | | | | | |
| 2. Develop Draft Project Scope | [Blue bar] | | | | | | | | | |
| 3. Develop Outreach & Communications Strategy | [Blue bar] | | | | | | | | | |
| 4. Check-in: Policy Team--Scope Agreement (May) | | [Blue bar] | | | | | | | | |
| 5. Drafting (Background, Need, Purpose, etc.) | [Blue bar] | | | | | | | | | |
| 6. Meet with (Interview) Technical Team | | [Blue bar] | | | | | | | | |
| 7. Analyze Existing Conditions, Key Issues, Best Practices | | [Blue bar] | | | | | | | | |
| 8. Review Existing Codes, Plans and Standards for Potential Impacts on Key Issues | | [Blue bar] | | | | | | | | |
| 9. Policy Team-- Need & Purpose, Stakeholder Agenda (6/22) | | | [Blue bar] | | | | | | | |
| 10. Convene Stakeholder Group (6/29) | | | [Blue bar] | | | | | | | |
| 11. Technical Analysis (field work, quality control, GIS, etc.) | | [Blue bar] | | | | | | | | |
| 12. Policy Team--Review Stakeholder Mtng. (7/27) | | | | [Blue bar] | | | | | | |
| 13. Drafting Strategies | | | | | [Blue bar] | | | | | |
| 14. Land Use and Environment Committee (8/17) | | | | | [Blue bar] | | | | | |
| 15. Policy Team--Review LUEC meeting (8/24) | | | | | [Blue bar] | | | | | |
| 16. Additional Review (Individual interviews as needed) | | | | | | [Blue bar] | | | | |
| 17. Policy Team--Final Draft review (9/28) | | | | | | | [Blue bar] | | | |
| 18. Final Revisions (Incl. Charts, Graphics & GIS) | | | | | | | [Blue bar] | | | |
| 19. Document Proofreading/Final Design | | | | | | | [Blue bar] | | | |
| 20. Land Use and Environment Committee (10/19) | | | | | | | [Blue bar] | | | |
| 21. Policy Team--Review LUEC meeting; prep for Council (10/26) | | | | | | | [Blue bar] | | | |
| 22. City Council Review & Acceptance (Nov.; dates TBD) | | | | | | | | [Blue bar] | | |
| Outreach Tools | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | |
| Project Intranet Page | | | ● | ● | ● | ● | ● | ● | ● | |
| Urban Forestry Technical Team (Internal) | | ● | | | | ● | | | | |
| Urban Forestry Policy Team (Internal) | | ● | ● | ● | ● | ● | ● | | | |
| Stakeholder Group (External) | | | ● | | | | | | | |
| Land Use & Environment Committee | | | | | ● | | ● | | | |
| City Council | | | | | | | | ● | | |