



Meeting Minutes - Draft

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Joyce Phillips
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Monday, February 5, 2018

6:30 PM

Room 207

1. CALL TO ORDER

Chair Cunningham called the meeting to order at 6:30 p.m.

1.A ROLL CALL

Present: 5 - Chair Rad Cunningham, Vice Chair Mike Auderer, Commissioner Tammy Adams, Commissioner Paula Ehlers and Commissioner Carole Richmond

Excused: 1 - Commissioner Brian Mark

Absent: 2 - Commissioner Travis Burns and Commissioner Missy Watts

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

The minutes were approved.

3.A [18-0109](#) Approval of the January 8, 2018 Olympia Planning Commission Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT

None.

5. STAFF ANNOUNCEMENTS

Ms. Phillips informed the Commission of upcoming meeting dates and provided a brief update on building projects.

6. BUSINESS ITEMS

6.A [18-0116](#) Missing Middle Housing Analysis Update

The information was received and discussed. Commissioner Auderer motioned, seconded by Commissioner Ehlers, to schedule the Public Hearing on March 19, 2018; at least two weeks prior to the hearing to distribute a special Missing Middle newsletter to explaining the project and address the most frequent comments and questions, possibly including a cartoon or graphic of the development process, example density illustrations, and a description of recommendations by topic or neighborhood; and to hold a Planning Commission sponsored Open House on February 26, 2018. The motion passed unanimously.

7. REPORTS

Chair Cunningham reported on proposed bills currently under consideration in the State Legislative process.

8. OTHER TOPICS

Ms. Phillips reminded Commissioners of the change to the Commission's regular meeting schedule because of the upcoming holiday.

9. ADJOURNMENT

The meeting adjourned at 7:55 p.m.