



# City of Olympia

## Future City Council Meeting Agendas

### As of April 7, 2016

The Capital of  
Washington State

601 4<sup>th</sup> Avenue E.  
Olympia, WA 98501

[www.olympiawa.gov/councilagenda](http://www.olympiawa.gov/councilagenda)

Information: 360-753-8447

## UPCOMING AGENDA ITEMS

**Items Scheduled are  
Subject to Change**

### ITEMS TO BE SCHEDULED

#### Council

- A. STUDY SESSION - Home/Community Investment Partnership Update (Gary Aden and Liz Davis)
- B. STUDY SESSION - Briefing on Community Court (*Scott Ahlf, Court; Diane Whaley, Admin. Svcs.*)
- C. RECOGNITION - AWC WellCity Award (*Jay Burney, Exec.*)

#### Finance Committee - 2<sup>nd</sup> Wed., 5:00 pm (Jim Cooper - Chair, Jessica Bateman, Jeannine Roe)

- A. Develop a scope and recruitment process for the creation of an OMPD Advisory Committee (referred by Jim Cooper - 03/01/16)

#### General Government Committee - 4<sup>th</sup> Wednesday, 4:30 pm (Jeannine Roe - Chair, Jessica Bateman, Clark Gilman)

- A. Drug Free Zone Report

#### Land Use and Environment Committee - 3<sup>rd</sup> Thursday, 5:30 pm (Julie Hankins - Chair, Clark Gilman, Nathaniel Jones)

- A. Installation of Conduit for Fiber Optic Cable in Open Ditch (*Requested by Jim Cooper - 10/28/14*)
- B. Daylighting Moxlie Creek (*Requested by Jim Cooper - 7/7/15*)
- C. State Capitol Master Plan (*Keith Stahley and Leonard Bauer, CP&D*)
- D. Speed Limit Revisions, tentative late 2016/early 2017

#### Community and Economic Revitalization Committee - 2<sup>nd</sup> Monday, 5:30 pm (Nathaniel Jones - Chair, Jim Cooper, Julie Hankins)

April 19 - 5:30 pm

#### STUDY SESSION

City Revenue Options and Authority (*Steve Hall, Exec.*)

April 19 - 7:00 pm

#### COUNCIL MEETING

- A. SPECIAL RECOGNITION - American Legion 2015 Officer of the Year (*Steve Nelson, OPD*)
- B. SPECIAL RECOGNITION - City of Olympia Awards & Recognitions (*Kellie Braseth, Comm.*)
- C. PUBLIC HEARING - Ordinance to Extend Moratorium on Medical Marijuana Uses (*Chris Grabowski, CP&D*)
- D. CONSENT - Historic Property Inventory Ordinance (*Michelle Sadlier, CP&D*)
- E. OTHER BUSINESS - SE Olympia Transportation Briefing (*Rich Hoey, Public Works*) (*File #16-0128*)
- F. EXECUTIVE SESSION - Pursuant to RCW 42.30.110 (1)(b) - Real Estate Matter; and Executive Session Pursuant to RCW 42.30.140 (4)(b) - Labor Negotiations

April 21 - 5:30 pm

#### LAND USE AND ENVIRONMENT COMMITTEE

- A. Sea Level Rise - Finish Floor Elevation (*Todd Cunningham, CP&D*)
- B. Storm and Surface Water Plan (*Laura Keehan, Public Works*) (*file #16-0387*)
- C. Low Impact Development Regulations Update (*Andy Haub, Public Works*) (*file #16-0387*)
- D. Critical Areas Ordinance Update (Linda Bentley, CP&D)
- E. Status Reports and Updates (*Keith Stahley, CP&D*)

**The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council meeting, please contact the Council's Executive Assistant 360.753.8244 by 10:00 a.m. the date of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay service at 7-1-1, or 1.800.833.6384.**

April 25 -5:30 pm

**COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**

- A. Approval of March 21, 2016 CERC Minutes (File #16-0453)
- B. Status Report on the Kaiser/Harrison Focus Area (*Joyce Phillips, CP&D*)
- C. Status Report on WSRA Area Plan (*Renée Sunde, CP&D*)
- D. Status Reports and Updates (*Renée Sunde, CP&D*) (File #16-0426)

April 26 - 5:30 pm

**STUDY SESSION**Briefing on Downtown Strategy (*Amy Buckler, CP&D*)

April 26 - 7:00 pm

**COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Thurston First Bank - Futurewise Award Recipient (*Keith Stahley, CP&D*)
- B. **SPECIAL RECOGNITION** - Puget Sound Starts Here Proclamation (*Susan McCleary, Public Works*) (file #16-0410)
- C. **CONSENT** - Approval of Interlocal Agreement Between Thurston County and the Cities of Lacey, Olympia and Tumwater for Joint Storm and Surface Water Monitoring (*Jeremy Graham, Public Works*) (file #16-0416)
- D. **CONSENT** - Resolution to Exercise Options to Purchase Kaiser Heights and Trillium Properties
- E. **CONSENT** - Approval of Property Acquisition Near the Intersection of Cooper Point Road and 28<sup>th</sup> Avenue (*Ladd Cluff, Public Works*) (File #16-0451)
- F. **CONSENT** - Interlocal Agreement Authorizing the Creation of Firefighter Special Operations and Rescue Team (SORT) (*Greg Wright, Fire*)
- G. **OTHER BUSINESS** - Percival Plinth 2016 Sculpture Recommendation (*Stephanie Johnson, Parks*)

April 27 - 4:30 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Economic Development Update (*Renée Sunde, CP&D*)
- B. Youth Involvement Exploration (*Kellie Braseth, Comm.*)
- C. *The Establishment of an Olympia Poet Laurate*

May 3 - 5:30 pm

**STUDY SESSION**

- A. Scoping an update of the Parking Strategic Plan (*Karen Kenneson, CP&D*)

May 3 - 7:00 pm

**COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - City Public Service Employee Recognition
- B. **CONSENT** - Approval of the Construction Contract for the Maintenance Center and Waste Resources Building Roof Repairs (*Rick Dougherty, Public Works*)(file #16-0494)
- C. **OTHER BUSINESS** - OPD Update (*Ronnie Roberts, OPD*)

May 10 -5:30 pm

**STUDY SESSION**

- A. Low Impact Development Standards Code Revisions (*Andy Haub, Public Works*) (File #16-0470)

May 10 - 7:00 pm

**COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Historic Preservation Month (*Michelle Sadlier, CP&D*)
- B. **CONSENT** - Ordinance Issuing a Bond Anticipation Note (*Jane Kirkemo, Admin.*)
- C. **OTHER BUSINESS** - Proposed Guiding Framework for the Downtown Strategy (*Amy Buckler, CP&D*)

**Items Scheduled are  
Subject to Change**

- D. **OTHER BUSINESS** - Revisions to Wastewater Olympia Municipal Code (OMC) (*Diane Utter, Public Works*) (file #16-0327)
- E. **PUBLIC HEARING** - CDGB Action Plan Amendments (*General Government Committee/Leonard Bauer, CP&D*)

May 11 - 5:00 pm

**FINANCE COMMITTEE**

- A. Explore the Sale of City Property
- B. Overview of the City's Insurance Programs Including Risk, property and worker's comp
- C. Police Camera Analysis Including Records and Technology Issues
- D. Study of Jail and Community Corrections Long-term Costs and Options for Regional Efficiencies

May 16 -5:30 pm

**COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**

- A. Status Report on WSRA Area Plan (*Renée Sunde, CP&D*)
- B. Consider Second Development Roundtable (*Renée Sunde, CP&D*)
- C. Status Report and Update on CRA Process (*Renée Sunde, CP&D*)

MAY 17 - 5:30 pm

**STUDY SESSION**

- A. Thurston Thrives - Housing Assistance Team (*County Commissioner Bud Blake*)

May 17 - 7:00 pm

**COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Bicycle Commuter Month Proclamation (Michelle Swanson, Public Works) (File #16-0469)
- B. **CONSENT** - Approval of CDBG Action Plan Amendment (*General Government Committee/Leonard Bauer, CP&D*)

May 19 - 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. 2016 EDDS Update (*Steve Sperr, Public Works*)
- B. Northeast Subarea Plan (*Linda Bentley, CP&D*)
- C. Downtown Strategy Update (*Amy Buckler, CP&D*)
- D. SmartGov Rollout (*Karen Kenneson, CP&D*)
- E. Status Reports and Updates (*Keith Stahley, CP&D*)

May 24

**NO COUNCIL MEETING**

May 31

**NO COUNCIL MEETING**

June 7 - 5:30 pm

**STUDY SESSION**

- A. Port of Olympia

June 7 - 7:00 pm

**COUNCIL MEETING**

June 8 - 5:00 pm

**FINANCE COMMITTEE**

- A. Criteria and Process for 2017 Budget
- B. Funding Options to Study Assistance for Low Wage Workers
- C. Review B&O Tax Thresholds

June 11

**CITY COUNCIL MIDYEAR RETREAT**

June 13 -5:30 pm

**COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**

- A. Consider Format of Open House for Draft Area Plan (*Renée Sunde, CP&D*)

B. Status Report and Update (*Renée Sunde, CP&D*)

June 14 -5:30 pm

**STUDY SESSION**

West Bay Environmental Assessment

June 14 - 7:00 pm

**COUNCIL MEETING**

- A. **CONSENT** - Update to Fireworks Ordinance (*Robert Bradley, OFD*)
- B. **OTHER BUSINESS** - Critical Areas Ordinance Update (*Linda Bentley, CP&D*)
- C. **OTHER BUSINESS** - Fireworks Education (*Robert Bradley, OFD*)

June 16 - 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Complete Streets Funding Study (Multimodal Concurrency) (*Mark Russell, Sophie Stimson, Public Works*)
- B. Welcome Center Status Report and Update (*Mark Rentfrow, CP&D*)
- C. Community Street Life Initiative (*Keith Stahley, CP&D*)
- D. Community Care Facility (*Keith Stahley, CP&D*)
- E. Status Reports and Updates (*Keith Stahley, CP&D*)

June 21-5:30 pm

**STUDY SESSION**

Parks Asset Management (*David Hanna, Parks*)

June 21 - 7:00 pm

**COUNCIL MEETING**

- A. **PUBLIC HEARING** - Low Impact Development Standards Code Revisions (*Rich Hoey, Public Works*)

June 22 - 4:30 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Municipal Art Plan Status Report (*Stephanie Johnson, CP&D*)
- B. Tobacco Free Parks (*Paul Simmons, Parks*)

June 28

**NO COUNCIL MEETING**

July 5

**NO COUNCIL MEETING**

July 12 - 7:00 pm

**COUNCIL MEETING**

July 13 - 5:00 pm

**FINANCE COMMITTEE**

- A. Develop Multi-modal Approach for Transportation Impact Fees
- B. Review the 2017-2022 Preliminary Capital Budget

July 18 - 5:30 pm

**COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**

- A. Consider Input from Open House on WSRA Area Plan (*Renée Sunde, CP&D*)
- B. Status Report on Section 108, Grow Olympia, and other Financing Tools (*Renée Sunde, CP&D, Chuck Depew*)
- C. Status Report and Update on CRA Process (*Renée Sunde, CP&D*)

July 19 - 7:00 pm

**COUNCIL MEETING**

- A. **OTHER BUSINESS** - Presentation of Preliminary 2017-2022 Capital Facilities Plan

July 21 - 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Urban Forestry Asset Management Plan Update (*Shelly Bentley, CP&D*)
- B. Status Reports and Updates (*Keith Stahley, CP&D*)

**Items Scheduled are  
Subject to Change**

- July 26 - 5:30 pm**                      **OLYMPIA METROPOLITIAN PARKS DISTRICT BOARD**
- July 26 - 7:00 pm**                      **COUNCIL MEETING**  
A. Mayors Climate Compact
- July 27 - 4:30 pm**                      **GENERAL GOVERNMENT COMMITTEE**  
A. CDBG Caper Report (*Anna Schlecht, CP&D*)  
B. CDBG Action Plan PY2016 (*Leonard Bauer, CP&D*)  
C. Economic development Update (*Renée Sunde, CP&D*)
- July 28- 5:30 pm**                      **LAND USE AND ENVIRONMENT COMMITTEE**  
A. Urban Forestry Asset Management Plan (*Shelly Bentley, CP&D*)
- August 2**                                      **NO COUNCIL MEETING**
- August 9**                                      **NO COUNCIL MEETING**
- August 10 - 5:00 pm**                      **FINANCE COMMITTEE**  
A. Recommendations to Adequately Fund Asset Management - Buildings, Streets and Parks
- August 15 - 5:30 pm**                      **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**  
A. Status Focus Area Planning Efforts for the Kaiser/Harrison (*Leonard Bauer, CP&D*)  
B. Consider Draft CR Plan Public Involvement Process (*Keith Stahley, CP&D*)  
C. Status Report and Update on CRA Process (*Keith Stahley, CP&D*)
- August 16 - 7:00 pm**                      **COUNCIL MEETING**
- August 18 - 5:30 pm**                      **LAND USE AND ENVIRONMENT COMMITTEE**  
A. Annual Annexation Report (*Tim Smith, CP&D*)  
B. DTS Preliminary Draft (*Amy Buckler, CP&D*)  
C. Status Reports and Updates (*Keith Stahley, CP&D*)
- August 23 - 7:00 pm**                      **COUNCIL MEETING**
- August 24 - 4:30**                              **GENERAL GOVERNMENT COMMITTEE**  
A. Public Engagement /Social Media Report (*Kellie Braseth and Josh Linn, Comm.*)  
B. Public Safety/OPD Update (*Ronnie Roberts, OPD*)
- August 30 - 7:00 pm**                      **COUNCIL MEETING**
- September 6**                                      **NO COUNCIL MEETING**
- September 13 - 5:30 pm**                      **OLYMPIA METROPOLITIAN PARKS DISTRICT BOARD**
- September 13 - 7:00 pm**                      **COUNCIL MEETING**
- September 14 - 5:00 pm**                      **FINANCE COMMITTEE**  
A. Review Transportation Impact Fee Calculations  
B. Funding Issues and Options for Percival Landing

**Items Scheduled are  
Subject to Change**

- September 15 - 5:30 pm**      **LAND USE AND ENVIRONMENT COMMITTEE**

  - A. Downtown Project V Update (*Mark Rentfrow, CP&D*)
  - B. Bike Corridor Pilot Project Evaluation (*Sophie Stimson, Public Works*)
  - C. 2016 EDDS Update (*Steve Sperr, Public Works*)
  - D. On Site Septic Tank Conversion Program (*Andy Haub, Public Works*)
  - E. Status Reports and Updates (*Mark Rentfrow, CP&D*)
- September 19 - 5:30 pm**      **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**

  - A. Review Draft Area Plan (*Renée Sunde, CP&D*)
  - B. Status Report and Update on CRA Process (*Renée Sunde, CP&D*)
- September 20 - 7:00 pm**      **COUNCIL MEETING**
- September 27 - 7:00 pm**      **COUNCIL MEETING**
- September 28 - 4:30**              **GENERAL GOVERNMENT COMMITTEE**

  - A. Biennial Review of Council Guidelines (Done on even years) (*Kellie Braseth, Comm.*)
- October 4**                              **NO COUNCIL MEETING**
- October 11 - 7:00 pm**              **COUNCIL MEETING**
- October 12 - 5:00 pm**              **FINANCE COMMITTEE**
- October 17 - 5:30 pm**              **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**

  - A. Consider Staff Recommendation on ENA (*Renée Sunde, CP&D*)
  - B. Consider Draft CR Plan (*Keith Stahley, CP&D*)
  - C. Status Report and Update on CRA Process (*Renée Sunde, CP&D*)
- October 18 - 7:00 pm**              **COUNCIL MEETING**

  - A. **PUBLIC HEARING** - 2017 - 2022 Capital Facilities Plan
- October 20 - 5:30 pm**              **LAND USE AND ENVIRONMENT COMMITTEE**

  - A. Code Enforcement Status Report (*Todd Cunningham, CP&D*)
  - B. Action Plan Status Report (*Leonard Bauer, CP&D*)
  - C. Concurrency/Transportation Impact Fee Update (*Randy Wesselman, Public Works*)
  - D. Status Reports and Updates (*Keith Stahley, CP&D*)
- October 24 - 4:30 pm**              **GENERAL GOVERNMENT COMMITTEE**
- October 25 - 7:00 pm**              **COUNCIL MEETING**

  - A. **OTHER BUSINESS** - Presentation of the Operating Budget
- October 26 - 4:30 pm**              **GENERAL GOVERNMENT COMMITTEE**

  - A. CDBG PY2017 (*Leonard Bauer, CP&D*)
  - B. Welcome Center/ DT Ambassador Update (*Mark Rentfrow, CP&D*)
  - C. Economic Development Update (*Renée Sunde, CP&D*)
  - D. Scoping Advisory Board Recruitment Process (*Kellie Braseth, Comm.*)
  - E. General Government Committee Work Plan for 2017 (*Kellie Braseth, Comm.*)



- F. Council Retreat Facilitator (Kellie Braseth, Comm.)
- G. Draft Retreat Agenda (Kellie Braseth, Comm.)

**October (to be scheduled)****LODGING TAX ADVISORY COMMITTEE**

- A. Approval of October 5, 2015 Lodging Tax Advisory Committee Meeting
- B. Minutes (File #15-0999)
- C. Approval of October 19, 2015 Lodging Tax Advisory Committee Meeting Minutes - (File #15-1021)

**November 1 - 5:30 pm****OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**

- A. **PUBLIC HEARING** - Rate
- B. Adopt a Budget
- C. Appoint Advisory Committee
- D. Establish 2017 Meeting Schedule

**November 1 - 7:00 pm****COUNCIL MEETING**

- A. **OTHER BUSINESS** - Budget Discussions (Utilities Impact Fees and Lodging Tax)

**November 7 - 5:30 pm  
(Monday)****OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**

- A. Set the Rate

**November 7 - 6:00 pm  
(Monday)****SPECIAL STUDY SESSION**

- A. 2017 Budget

**November 15 - 7:00 pm****COUNCIL MEETING**

- A. **PUBLIC HEARING** - 2018-2023 Six-year Transportation Improvement Program (*David Smith, Public Works*)(File #16-0188)
- B. **PUBLIC HEARING** - 2017 Operating Budget & Ad Valorem Tax

**November 17 - 5:30 pm****LAND USE AND ENVIRONMENT COMMITTEE**

- A. CPD Work Program Update (*Leonard Bauer, CP&D*)
- B. Code Amendments to Implement the Comp Plan (*Tim Smith, CP&D*)
- C. Status Reports and Updates (*Keith Stahley, CP&D*)

**November 21 - 5:30 pm****COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**

- A. Consider Draft Development Agreement (*Renée Sunde, CP&D*)
- B. Consider Draft of the CR Plan (*Keith Stahley, CP&D*)
- C. Status Report and Update on CRA Process (*Keith Stahley, CP&D*)

**November 22 - 7:00 pm****COUNCIL MEETING**

- A. **OTHER BUSINESS**- Budget Balancing

**November 23 - 4:30****GENERAL GOVERNMENT COMMITTEE**

- A. Public Safety/OPD Update (Ronnie Roberts, OPD)
- B. Council Retreat Agenda

**November 29****NO COUNCIL MEETING****December 6 - 7:00 pm****COUNCIL MEETING**

- A. **CONSENT** - First Reading of Operating and Capital Budgets

**December 12 - 5:30 pm****COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**

**Items Scheduled are  
Subject to Change**

- A. Finalize Draft of the CR Plan (*Keith Stahley, CP&D*)
- B. Status Report and Update on CRA Process (*Renée Sunde, CP&D*)

December 13 - 7:00 pm      **COUNCIL MEETING**

December 14 - 5:00 pm      **FINANCE COMMITTEE**

December 15 - 5:30 pm      **LAND USE AND ENVIRONMENT COMMITTEE**  
A. Status Reports and Updates

December 20                      **NO COUNCIL MEETING**

December 27                      **NO COUNCIL MEETING**

DRAFT