



Meeting Minutes - Draft

Land Use & Environment Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Wednesday, February 21, 2024

4:00 PM

Room 112, Virtual and via phone

Register to Attend:

https://us02web.zoom.us/webinar/register/WN_-Ya42niBRKOaDWp7dCjgow

1. CALL TO ORDER

Chair Madrone called the meeting to order at 4:00 p.m.

2. ROLL CALL

Present: 3 - Chair Dani Madrone, Committee member Jim Cooper and Committee member Robert Vanderpool

2.A OTHERS PRESENT

City Manager Jay Burney
Assistant City Manager Rich Hoey
Community Planning and Development Director Leonard Bauer
Community Planning and Development Deputy Director Tim Smith
Housing Program Specialist Christa Lenssen
Housing Program Manager Darian Lightfoot
Principal Planner Joyce Phillips
Associate Planner Casey Schaufler
Co-Executive Director of NW Cooperative Development Practitioners Sam Green
Knoxworks Consulting Owner Paul Knox

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT

Karen Messmer spoke.

5. APPROVAL OF MINUTES

5.A [24-0172](#) Approval of January 25, 2024 Land Use & Environment Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

6.A [24-0145](#) Olympia 2045: Comprehensive Plan Update Briefing

Ms. Phillips provided an update on the process of updating the Olympia Comprehensive Plan.

The discussion was completed.

6.B [24-0155](#) Drive-Throughs in Mixed Use Developments Along Downtown Entry Corridors Requested Code Amendment Recommendation

Mr. Schaufler presented the zoning text application and the Planning Commission recommendation. The Committee discussed tradeoffs of approving recommendation or considering the original staff recommendation.

Committee Member Cooper moved, seconded by Chair Madrone, to accept the Planning Commission recommendation except extend from Union to 5th Avenue. The motion carried by the following vote:

Aye: 2 - Chair Madrone and Committee member Cooper

Nay: 1 - Committee member Vanderpool

6.C [24-0164](#) Affordable Homeownership Study Briefing

Ms. Lenssen introduced the consultant team, who presented their ten top issues for consideration to include in the final draft of a report on affordable home ownership. Committee members discussed their priorities among the recommendations to guide staff in using this study to move forward.

The discussion was completed.

7. REPORTS AND UPDATES

Mr. Bauer shared the agenda items scheduled for the March 21 meeting.

8. ADJOURNMENT

The meeting adjourned at 7:08 p.m.