

**LAND USE AND ENVIRONMENT COMMITTEE 2018 DRAFT WORK PLAN
(Last Updated 2/8/2018)**

Meetings are the third Thursday of the month starting at 5:30 PM unless otherwise noted.

Issue	Staff Responsible	Summary	Notes
January 18, 2018			
1. Draft Storm and Surface Water Plan	Andy Haub	Provide the Committee with an overview of the plan and a status report on the process.	
2. CPD Work Plan Update	Leonard	Provide the Committee and overview of the Department's work plan to determine interest in LUEC involvement in specific items.	Interest on the part of the Committee participation in the Neighborhood Centers item.
Annual Annexation Report	Tim Smith	Provide the Committee with a status report and receive feedback and direction on possible future annexations.	Return with a scope and schedule for developing a two part annexation report addressing Boulevard Road East and a phased incremental approach to remainder of the SE area. Include an assessment of infrastructure.
4. Review LUEC 2018 Work Plan	Keith Stahley	Review proposed 2018 Committee work plan	Return with an updated WP that includes a discussion of neighborhood centers and a review of the TC County Joint Plan.
5. Status Reports and Updates	Keith Stahley	Provide the committee with an overview of upcoming agendas and a status report on any significant events associated with items previously discussed.	Views on 5 th Examiner decision to dismiss the appeal.
February 15, 2018			

1. DT Sanitation Plan	Amy Buckler	Review draft of the Sanitation Plan with the committee and receive feedback and direction. The focus would be on findings from the restroom pilots and the decision making criteria we are using to select new locations, along with some preliminary ideas. We would also use this opportunity to ask for a referral to Council to remove the porta-potty at Olympia and Franklin. If it is imperative that we have much more solid recommendations for new locations then we will need a couple more months to work it out with PW.	
2. Pavement Restoration Fee	Fran Eide	Continuation of Feb 2017 discussion to receive a project status report.	
3. Review LUEC 2018 Work Plan	Keith Stahley	Review proposed 2018 Committee work plan and forward a recommendation to City Council for their approval.	
4. Status Reports and Updates	Keith Stahley	Provide the committee with an overview of upcoming agendas and a status report on any significant events associated with items previously discussed.	
March 15, 2018			
1. Transportation Master Plan	Sophie Stimson	The Transportation Master Plan will define the long-term	

		development of the transportation system for all modes and the associated funding strategy. The plan will be used, in part, for the development and implementation of a multimodal concurrency program.	
2. Downtown Strategy Status Report	Amy Buckler	Provide the Committee with an overview of the DTS and a status report on steps towards it implementation.	
3. Annexation Plan Scope and Schedule	Tim Smith	Provide the committee with an review of the scope, schedule and cost for a two part annexation planning process.	
4. Status Reports and Updates	Keith Stahley	Provide the Committee with an overview of upcoming agendas and a status report on any significant events associated with items previously discussed.	
April 19, 2018			
1. Multi-family Tax Exemption Boundaries	Leonard Bauer	Review the MFTE Boundaries.	
2. Impact Fee Abatement	Keith Stahley	Consider how to proceed with options for impact fee abatement for affordable housing	
3. Alley and Right of Way Use	Rich Hoey	Provide the Committee with an overview of our alley and right of way use practices and receive feedback from the Committee on approaches to	

		addressing issues and conflicts related with this use.	
4. Sign Code Update	Joyce Phillips	Share draft of the sign code revisions with the Committee and receive feedback and direction.	
5. Small Cell Zoning Code Amendments	Paula Smith	Share draft Small Cell Zoning Code amendments and receive feedback and direction.	
6. Status Reports and Updates	Keith Stahley	Provide the committee with an overview of upcoming agendas and a status report on any significant events associated with items previously discussed.	
May 17, 2018			
1. DT design guidelines	Amy Buckler	Provide the Committee with an overview of proposed changes to the design guidelines to implement the DTS.	
2. Parking Strategy Status Report and Phase II Implementation Plan	Karen Kenneson	Provide the Committee with a status report on the Phase I Parking Strategy Implementation and receive feedback and direction on the proposed Phase II.	
3. Regional Climate Action Plan	Rich Hoey	Provide Committee with a status report and receive feedback and direction.	
4. Short-term Rental Status Report	Stacey Ray	Share a proposed project scope, schedule and outreach/engagement plan with the Committee and receive feedback and direction.	

5. Status Reports and Updates	Keith Stahley	Provide the committee with an overview of upcoming agendas and a status report on any significant events associated with items previously discussed.	
June 21, 2018			
1. Consider vulnerable renter protections	Keith Stahley	Provide a status report on the 2018 Legislative Session and consider next steps to address rental protections.	
1. Parks and Open Space Zoning	Joyce Phillips	Provide the Committee with options for creating a parks and recreation and an open space zoning district.	
2. Engineering Design and Development Standards Update	Steve Sperr	Provide a review of proposed and amendments and receive feedback and direction from the Committee.	
3. Status Reports and Updates	Keith Stahley	Provide the committee with an overview of upcoming agendas and a status report on any significant events associated with items previously discussed.	
July 19, 2018			
2. Review Thurston County Joint Plan Update	Joyce Phillips	Provide a status report and overview of the update process and identify key issues for TC County consideration.	
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5. Status Reports and Updates	Keith Stahley	Provide the committee with an overview of upcoming agendas	

		and a status report on any significant events associated with items previously discussed.	
August 16, 2018			
1. Annual Comp Plan Amendments	Joyce Phillips	Share status report and draft recommendations with the Committee for proposed Comp Plan amendments.	
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5. Status Reports and Updates	Keith Stahley	Provide the committee with an overview of upcoming agendas and a status report on any significant events associated with items previously discussed.	
September 20, 2018			
1. Downtown Zoning Recommendations	Amy Buckler	Provide a briefing on DT zoning options and receive feedback and direction.	
2. Draft of the Eastside Subarea Plan	Katie Pruit	Share draft of the Eastside Neighborhood Subarea Plan and receive feedback and direction.	
3. Neighborhood Centers Implementation	Leonard Bauer	Provide the Committee with a status report an overview of the Neighborhood Center planning process and receive feedback and direction.	
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5. Status Reports and Updates	Keith Stahley	Provide the committee with an overview of upcoming agendas and a status report on any	

		significant events associated with items previously discussed.	
October 18, 2018			
1. Downtown Strategy Status Report	Amy Buckler	Provide the Committee with an overview of the DTS and a status report on steps towards it implementation.	
2. Regional Climate Action Plan	Rich Hoey	Provide Committee with a status report and receive feedback and direction	
3. Review Thurston County Joint Plan Update	Leonard Bauer	Provide the Committee with a status report and update on the TC County Joint Plan Update.	
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5. Status Reports and Updates	Keith Stahley	Provide the committee with an overview of upcoming agendas and a status report on any significant events associated with items previously discussed.	
November 15, 2018			
1. Annual Annexation Status Report	Tim Smith	Status report on the City of Olympia's Urban Growth Area and annexation possibilities within that area.	
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4. Status Reports and Updates	Keith Stahley	Provide the committee with an overview of upcoming agendas and a status report on any significant events associated with items previously discussed.	
December 20, 2018			

1. Annual Code Enforcement Status Report	Chris Grabowski	Provide the Committee with a status report on code enforcement activity for the year with a focus on the impact of the third COE.	
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4. Status Reports and Updates	Keith Stahley	Provide the committee with an overview of upcoming agendas and a status report on any significant events associated with items previously discussed.	

Summary LUEC Work Plan Items for 2018	
1. Draft Storm and Surface Water Plan	2. Annexation Plan Scope and Schedule
3. CPD Work Plan Update	4. Impact Fee Abatement
5. Annual Annexation Report	6. Consider vulnerable renter protections
7. Review LUEC 2018 Work Plan	8. Engineering Design and Development Standards Update
9. DT Sanitation Plan	10. Review Thurston County Joint Plan Update
11. Pavement Restoration Fee	12. Neighborhood Centers Implementation
13. Review LUEC 2018 Work Plan	14. Code Enforcement Status Report
15. Missing Middle	16.
17. Transportation Master Plan	18.
19. Downtown Strategy Status Report	20.
21. MFTE and Impact Fee Abatement	22.
23. Alley and Right of Way Use	24.
25. Sign Code Update	26.
27. Small Cell Zoning Code Amendments	28.
29. DT design guidelines	30.
31. Parking Strategy Status Report and Phase II Implementation Plan	32.
33. Regional Climate Action Plan	34.
35. Short-term Rental Status Report	36.
37. Parks and Open Space Zoning	38.
39. Annual Comp Plan Amendments	40.
41. Downtown Zoning Recommendations	42.
43. Draft of the Eastside Subarea Plan	44.
45. Downtown Strategy Status Report	46.
47. Regional Climate Action Plan	48.
49. Annual Annexation Status Report	50.