



City of Olympia

Future City Council Meeting Agendas

As of January 31, 2019

The Capital of
Washington State

601 4th Avenue E.
Olympia, WA 98501
Information: 360-753-8447

www.olympiawa.gov/councilagenda

**Items Scheduled are
Subject to Change**

UPCOMING AGENDA ITEMS

ITEMS TO BE SCHEDULED

Council

- A. STUDY SESSION - Maintenance Facility Needs for Public Works and Parks (Rich Hoey, PW) (file # 18-0265)
- B. OTHER BUSINESS - Downtown Sanitation Plan and Downtown Restroom Update (Mark Rentfrow, CPD)
- C. OTHER BUSINESS - Briefing on Business License and Business & Occupation Tax Threshold (Mike Reid, CPD)
- D. SPECIAL RECOGNITION - Evergreen State College Fertile Grounds Presentation (March)

Finance Committee - 3rd Wednesday, 5:30 pm (Jim Cooper - Chair, Jessica Bateman, Lisa Parshley)

- A. Minimum Wage
- B. Study of College Education Funding and Regressive Taxation Study
- C. Predictable Work Schedules (*General Government Committee*)

General Government Committee - 4th Wednesday, 4:00 pm (Renata Rollins - Chair, Cheryl Selby, Clark Gilman)

Land Use and Environment Committee - 3rd Thursday, 5:30 pm (Clark Gilman - Chair, Nathaniel Jones, Lisa Parshley)

February 12 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)

- A. Community Planning and Development Block Grant (CDBG) Program Year 2019 Action Plan (*Anna Schlecht, CPD*)
- B. Heritage Commission Role, Responsibilities and Communication (*Mary Grace Goddu, CPD*)
- C. Economic Development Update (*Mike Reid, CPD*)
- D. Prepare for Annual Meeting with the Committee Chairs (*Kellie Purce Braseth, Exec*)

February 12 - 7:00 pm

CITY COUNCIL

- A. **PUBLIC HEARING** - Ordinance Designating Residential Targeted Areas for Multi-Family Tax Exemption Program (Leonard Bauer, CPD)

February 19

CITY COUNCIL - NO MEETING

February 20 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: Debt Instruments
- B. Discuss County Courthouse and Other Long-Term Capital Financial needs
- C. Discuss Scope of Work to Evaluate Minimum Wage
- D. Oral Report - 2018 Year-End Balance

February 21 5:30 pm

LAND USE & ENVIRONMENT COMMITTEE

- A. Eco Districts with Evergreen State College
- B. Parking Strategy Status Report and Phase II Implementation Plan (*Max DeJarnatt, CPD*)

February 26 - 7:00 pm

CITY COUNCIL

- A. **CONSENT** - Approval of a Resolution Authorizing an Interlocal Agreement with the TRPC, City of Lacey and Thurston County for a Martin Way Corridor Study

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council meeting, please contact the Council's Executive Assistant 360.753.8244 by 10:00 a.m. the date of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay service at 7-1-1, or 1.800.833.6384.

**Items Scheduled are
Subject to Change**

- B. **CONSENT** - Approval of a Resolution Authorizing an Interlocal Agreement with Yakima Jail for Jail Services (*Chandra Brady, OPD*)
- C. **PUBLIC HEARING** - Sea Level Rise Management Plan (*Andy Haub, PW*) (file # 19-0067)

March 5 - 5:30 pm

STUDY SESSION

- A. Performance, Priorities and Investment Discussion (*Stacy Ray, Admin Services*)

March 5 - 7:00 pm

CITY COUNCIL

March 12

CITY COUNCIL - NO MEETING

March 12 - 5:00 pm

GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)

- A. Advisory Board Candidate Interviews

March 13 - 5:00 pm

GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)

- A. Advisory Board Candidate Interviews

March 19 - 7:00 pm

CITY COUNCIL

March 20 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: Revenue
- B. Fire Vehicle Replacement Funding Strategy
- C. Update on Regional Fire Study
- D. Minimum Wage Follow-up Discussion (if needed)
- E. Park Funding Policy - Operating, Capital, Reserve

March 21 - 5:30 pm

LAND USE & ENVIRONMENT COMMITTEE

- A. MFTE Options (*Leonard Bauer, CPD*)
- B. Design Guideline Update(*Joyce Phillips, CPD*)
- C. Homeless Response Plan Status Reports (*Amy Buckler/Stacey Ray, CPD*)
- D. Draft Eastside Subarea Plan (*Leonard Bauer, CPD*)

March 26 - 7:00 pm

CITY COUNCIL

March 27 - 4:00 pm

GENERAL GOVERNMENT COMMITTEE

- A. Annual Work Plan Review (*Kellie Purce Braseth, Exec*)
- B. Meeting with Advisory Committee Chairs (*Kellie Purce Braseth, Exec*)

April 2

CITY COUNCIL - NO MEETING

April 9 - 7:00 pm

CITY COUNCIL

April 16 - 5:30 pm

STUDY SESSION

- A. Downtown Street Improvements (*Sophie Stimson, PW*)

April 16 - 7:00 pm

CITY COUNCIL

April 17 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: Annual Audit
- B. Washington Center for the Performing Arts Financial Report
- C. Transportation Master Plan Update
- D. Commercial Parking Tax

- April 18 - 5:30 pm** **LAND USE & ENVIRONMENT COMMITTEE**
A. Regional Climate Action Plan (*Rich Hoey, Public Works*) (File # 19-0051)
B. Reuse of 108 State Avenue (Old Fire Station) (*Mike Reid, CPD*)
- April 23 - 6:00 pm** **OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**
A. Annual elections for president and vice-president
B. Approve 2020 Advisory Committee Work Plan
C. Appoint New Citizen Advisory Committee Members (if necessary)
- April 23 - 7:00 pm** **CITY COUNCIL**
- April 24 - 4:00 pm** **GENERAL GOVERNMENT COMMITTEE**
A. Community Development Block Grant (CDBG) - Program Year 2018 Action Plan (*Keith Stahley, CPD*)
B. Economic Development Update (*Mike Reid, CPD*)
C. Mid-Year Retreat Discussion (*Kellie Purce Braseth, Exec*)
D. DT Ambassador Update (*Mark Rentfrow, CPD*)
- April 30** **CITY COUNCIL - NO MEETING**
- May 7 - 7:00 pm** **CITY COUNCIL**
- May 14 - 7:00 pm** **CITY COUNCIL**
- May 15 - 5:30 pm** **FINANCE COMMITTEE**
A. Budget Snapshot: Comprehensive Financial Annual Report
B. Lifeline Utility Rate Update
C. Briefing on Long-Term Debt
D. Discussion on Olympia Fire Department Level of Service
- May 16 - 5:30 pm** **LAND USE & ENVIRONMENT COMMITTEE**
A. Missing Middle Metrics (*Leonard Bauer, CPD*)
B. Public Restroom Status Report (*Mark Rentfrow, CPD*)
- May 21 - 7:00 pm** **CITY COUNCIL**
- May 22 - 4:00 pm** **GENERAL GOVERNMENT COMMITTEE**
E. ArCH Plan (*Jay Burney, Exec*)
F. Public Safety/OPD Updates (*Ronnie Roberts, OPD*)
G. PBIA Update (*Max DeJarnatt, CPD*)
- May 28** **CITY COUNCIL - NO MEETING**
- June 4 - 7:00 pm** **CITY COUNCIL**
- June 8 - 8:30 am** **MID-YEAR RETREAT (at LOTT)**
- June 11 - 7:00 pm** **CITY COUNCIL**
- June 18 - 7:00 pm** **CITY COUNCIL**
- June 19 - 4:00 pm** **GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)**
A. Municipal Art Plan Status Report (*Stephanie Johnson, Parks*)
B. Predictive Scheduling (*Steve Hall, Exec*)

- June 19 - 5:30 pm** **FINANCE COMMITTEE**
A. Budget Snapshot: Financial Policies
B. Building Condition and ADA Assessment Update
C. Multi-year revenue and expense projections
D. Public Safety Implementation Program Status and 2019 Financial Report
- June 20 - 5:30 pm** **LAND USE & ENVIRONMENT COMMITTEE**
A. Downtown Strategy Status Report (*Amy Buckler, CPD*)
B. Annual Comp Plan Amendments (*Joyce Phillips, CPD*)
C. Annual Annexation Report (*Tim Smith, CPD*)
D. Boulevard Road Property (*Mike Reid, CPD*)
- June 25** **CITY COUNCIL - NO MEETING**
- July 2** **CITY COUNCIL - NO MEETING**
- July 9 - 7:00 pm** **CITY COUNCIL**
- July 16 - 7:00 pm** **CITY COUNCIL**
- July 17 - 5:30 pm** **FINANCE COMMITTEE**
A. Budget Snapshot: Internal Controls and Ethics
B. Briefing on 2020-2025 Preliminary Capital Facilities Plan
C. Discussion on Financial Management Policy
D. Homeless Response Funding/Expenditure Update
- July 18 - 5:30 pm** **LAND USE & ENVIRONMENT COMMITTEE**
A. EDDS Update (*Steve Sperr, Public Works*) (File # 19-0052)
B. Joint Plan Update (*Joyce Phillips, CPD*)
- July 23 - 7:00 pm** **CITY COUNCIL**
- July 24 - 4:00 pm** **GENERAL GOVERNMENT COMMITTEE**
A. CDBG Action Plan PY2019 (*Keith Stahley, CPD*)
B. Economic Development Update (*Mike Reid, CPD*)
- July 30** **CITY COUNCIL - NO MEETING**
- August 5 - 7:00 pm** **CITY COUNCIL (SPECIAL MEETING)**
- August 6** **CITY COUNCIL - NO MEETING**
- August 13 - 7:00 pm** **CITY COUNCIL**
- August 15 5:30 pm** **LAND USE & ENVIRONMENT COMMITTEE**
A. Shoreline Master Program Update (*Leonard Bauer, CPD*)
- August 20 - 7:00 pm** **CITY COUNCIL**
- August 21 - 4:00 pm** **GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)**
A. Public Safety/OPD Update (*Ronnie Roberts, OPD*)
- August 21 - 5:30 pm** **FINANCE COMMITTEE**
A. Budget Snapshot: Internal Controls and Ethics
B. Briefing on 2020-2025 Preliminary Capital Facilities Plan

**Items Scheduled are
Subject to Change**

- August 27** **CITY COUNCIL - NO MEETING**
- September 3** **CITY COUNCIL - NO MEETING**
- September 10 - 6:00 pm** **OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**
 - A. Presentation of Annual Report by Advisory Committee
 - B. 2020 Preliminary Budget Preview
- September 10 - 7:00 pm** **CITY COUNCIL**
- September 17 - 7:00 pm** **CITY COUNCIL**
- September 18 - 5:30 pm** **FINANCE COMMITTEE**
 - A. Budget Snapshot: Impact Fees
 - B. Briefing on Operating and Capital Budgets
- September 19 - 5:30 pm** **LAND USE & ENVIRONMENT COMMITTEE**
 - A. Eco-Districts (*Keith Stahley, CPD*)
 - B. Draft Eastside Subarea Plan (*Leonard Bauer, CPD*)
 - C. Homeless Response Plan Status Reports (*Amy Buckler/Stacey Ray, CPD*)
- September 24 - 6:00 pm** **TRANSPORTATION BENEFIT DISTRICT BOARD**
- September 24 - 7:00 pm** **CITY COUNCIL**
- September 25 - 4:00 pm** **GENERAL GOVERNMENT COMMITTEE**
- October 1** **CITY COUNCIL - NO MEETING**
- October 8 - 7:00 pm** **CITY COUNCIL**
- October 15 - 7:00 pm** **CITY COUNCIL**
- October 16 - 4:00 pm** **GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)**
 - A. CDBG PY2019 Action Plan (*Keith Stahley, CPD*)
 - B. DT Ambassador Update (*Mark Rentfrow, CPD*)
 - C. Scoping Advisory Board Recruitment Process (*Kellie Braseth, Exec*)
 - D. Economic Development Update (*Mike Reid, CPD*)
 - E. Council Annual Retreat (*Kellie Purce Braseth, Exec*)
- October 16 - 5:30 pm** **FINANCE COMMITTEE**
 - A. Budget Snapshot: Investment Policy
 - B. Review Utility Rates
- October 17 5:30 pm** **LAND USE & ENVIRONMENT COMMITTEE**
 - A. Downtown Zoning Recommendations (*Leonard Bauer, CPD*)
 - B. Regional Climate Action Plan(*Rich Hoey, Public Works*) (file # 19-0053)
 - C. Neighborhood Centers (*Leonard Bauer, CPD*)
 - D. Reuse of 108 State Avenue (Old Fire Station) (*Mike Reid, CPD*)
- October 22** **CITY COUNCIL - NO MEETING**
- October 29- 7:00 pm** **CITY COUNCIL**

- A. **PUBLIC HEARING** - Preliminary Operating Budget (*Debbie Sullivan, Admin Services*)
- B. **OTHER BUSINESS** - Presentation of the 2020 Preliminary Operating Budget (*Steve Hall, Exec and Debbie Sullivan, Admin Services*)

November 4 - 6:00 pm

OLYMPIA METROPOLITAN PARKS DISTRICT BOARD

- A. Report from Advisory Committee on 2020 preliminary budget
- B. Public Hearing on 2020 preliminary budget resolution
- C. Public Hearing on 2020 Ad Valorem Tax resolution

November 4 - 7:00 pm

CITY COUNCIL (SPECIAL MEETING)

- A. **SPECIAL RECOGNITION** - Proclamation Recognizing Olympia VFW Post 318's 100 Year Anniversary (*Susan Grisham, Exec*)

November 5

CITY COUNCIL - NO MEETING

November 12 - 6:00 pm

OLYMPIA METROPOLITAN PARKS DISTRICT BOARD

- A. Approval of Resolution Setting the 2020 Ad Valorem Tax
- B. Approval of Resolution adopting the 2020 budget
- C. Approval of Resolution setting 2020 meeting schedule

November 12 - 7:00 pm

CITY COUNCIL

- A. **OTHER BUSINESS** - Preliminary Budget Review

November 19 - 7:00 pm

CITY COUNCIL

- A. **CONSENT** - Approval of an Ordinance Setting the Ad Valorem Tax (*Nanci Lien, Admin Services*)
- B. **PUBLIC HEARING** - Operating Budget and Capital Facilities Plan (*Nanci Lien, Admin Services*)
- C. **PUBLIC HEARING** - Ad Valorem Tax (*Nanci Lien, Admin Services*)

November 20 - 4:00 pm

GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)

- A. Public Safety/OPD Update (*Ronnie Roberts, OPD*)
- B. GG Committee Work Plan for 2020 (*Kellie Purce Braseth, Exec*)
- C. Scoping Advisory Committee Work Plan Process (*Kellie Purce Braseth, Exec*)

November 20 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: Governmental Accounting
- B. Discuss Operating and Capital Budget

November 21- 5:30 pm

LAND USE & ENVIRONMENT COMMITTEE

- A. Missing Middle Status and Metrics (*Leonard Bauer, CPD*)
- B. EDDS Update (*Steve Sperr, Public Works*) (File # 19-0054)

November 26 - 7:00 pm

CITY COUNCIL

- A. **OTHER BUSINESS** - Budget Balancing (*Steve Hall, Exec and Debbie Sullivan, Admin Services*)

December 3

CITY COUNCIL - NO MEETING

December 10 - 7:00 pm

CITY COUNCIL

- A. **CONSENT** - Approval of an Ordinance Related to the Operating Budget

**Items Scheduled are
Subject to Change**

- B. **CONSENT** - Approval of an Ordinance Related to the Capital Facility Plan and Capital Funds
- C. **CONSENT** - Approval of an Ordinance Related to Special Funds
- D. **CONSENT** - Approval of an Ordinance Related to Transportation Impact Fees
- E. **CONSENT** - Approval of an Ordinance Related to Park Impact Fees
- F. **CONSENT** - Approval of an Ordinance Related to Utility and Charges

December 17 - 7:00 pm **CITY COUNCIL (Last Meeting of the Year)**

December 18 - 5:30 pm **FINANCE COMMITTEE**
A. Budget Snapshot: TBD
B. Draft 2020 Work Plan

December 19 - 5:30 pm **LAND USE & ENVIRONMENT COMMITTEE**
C. CPD Work Plan Update 2020 (*Leonard Bauer, CPD*)
D. Review LUEC 2020 Work Plan (*Keith Stahley, CPD*)
E. Homeless Response Plan Status Updates (*Amy Buckler/Stacey Ray, CPD*)

December 24 **CITY COUNCIL - NO MEETING**

December 31 **CITY COUNCIL - NO MEETING**

