



Meeting Minutes

General Government Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Wednesday, April 24, 2019

4:00 PM

Council Chambers

1. CALL TO ORDER

Chair Rollins called the meeting to order at 4:00 p.m.

2. ROLL CALL

Present: 2 - Chair Renata Rollins and Committee member Cheryl Selby

Excused: 1 - Committee member Clark Gilman

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT - None

5. APPROVAL OF MINUTES

5.A [19-0383](#) Approval of March 27, 2019 General Government Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

6.A [19-0156](#) Economic Development Update

Economic Development Director Mike Reid gave an update on economic development projects. He shared City demographics including population, jobs, working age, and taxable retail sales. He also gave an overview of recently completed and currently underway downtown projects along with designations and grants being pursued.

Committee members asked clarifying questions.

The discussion was completed.

6.B [19-0395](#) Downtown Ambassador Update

Downtown Liaison Mark Rentfrow, Downtown Ambassadors Katherine Trahan and Teal Russell, and Clean Team Supervisor Mark Moore shared an update and data related to the work of the Downtown Ambassadors and Clean Team.

Committee members asked clarifying questions.

The report was completed.

6.C [19-0390](#)

Committee members discussed the details for the upcoming Mid-Year Retreat, including the location, agenda, and facilitator.

The recommendation was discussed and forwarded to the City Council for approval at the May 7 Council meeting under File 19-0434.

7. REPORTS AND UPDATES

Strategic Communications Director Kellie Purce Braseth discussed her recent meeting with the Advisory Committee staff liaisons. She also shared an update to the advisory board recruitment process schedule along with the special board recruitment for two vacant Heritage Committee positions.

Committee Chair Rollins discussed the process for how the Council liaises with advisory committees. Previously, individual Councilmembers served as liaisons to advisory committees; the new process has Council committees as a whole serving as the liaison. When advisory committees need guidance from a Council committee, the advisory committee chair or staff liaison will reach out to the chair of the Council committee.

8. ADJOURNMENT

The meeting adjourned at 5:45 p.m.