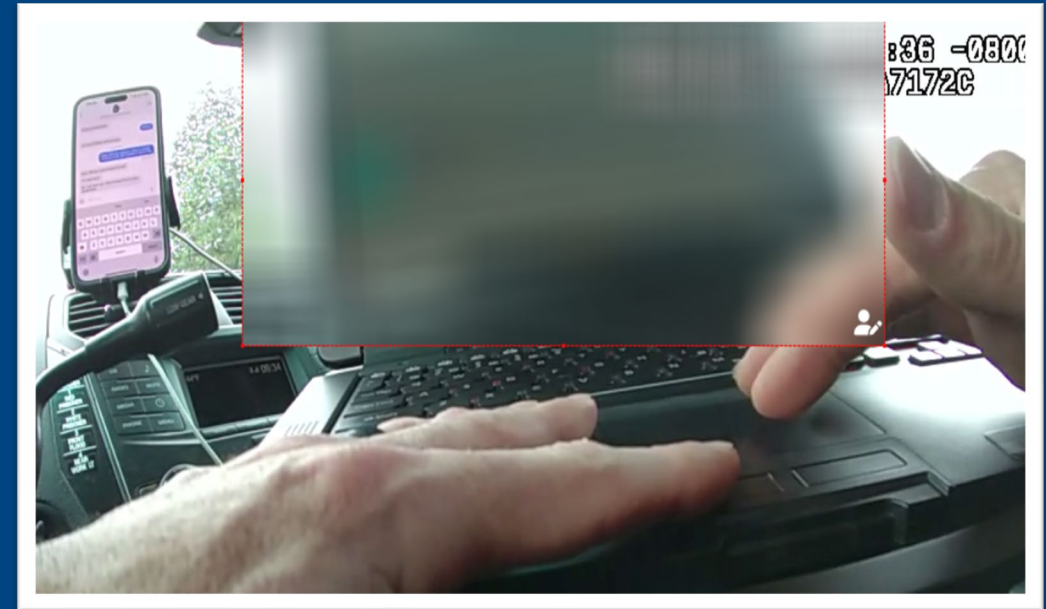




Public Hearing – Body Worn Camera Redaction Fee Update

Agenda

- Background
- Body Worn Camera Footage Records Request Process
- Proposed Update To Calculating BWC Fees
- Next Steps

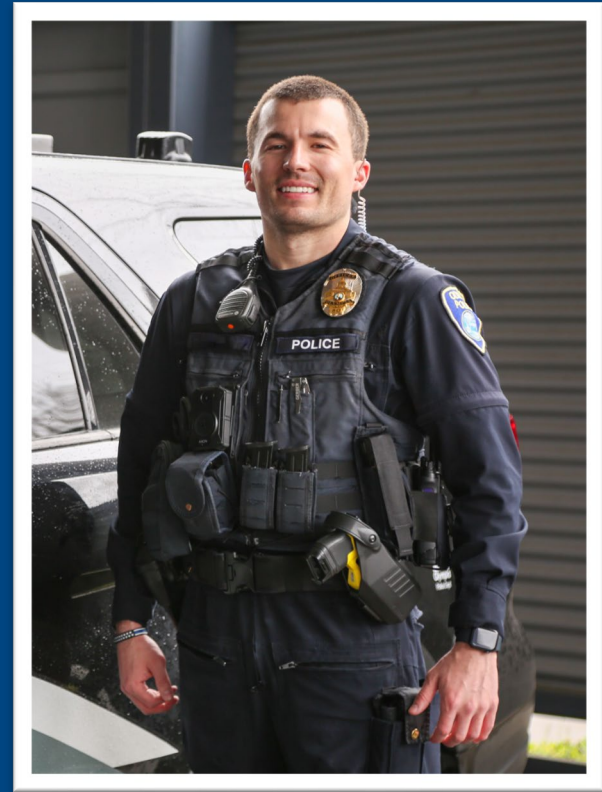


City Clerk Services' Mission

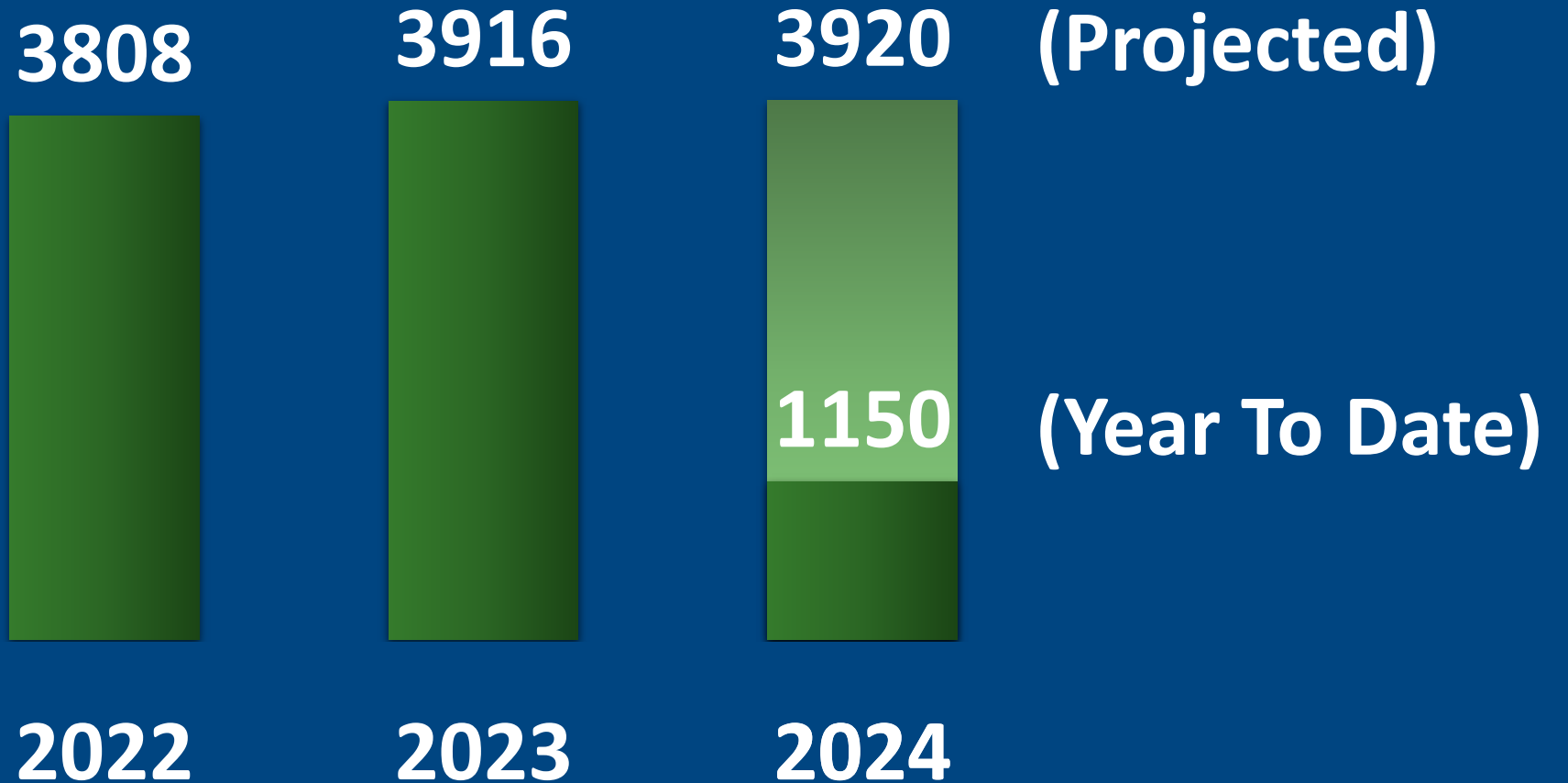
We provide records and procurement expertise to deliver **equitable, open, responsible government services** to the residents of Olympia.

Background

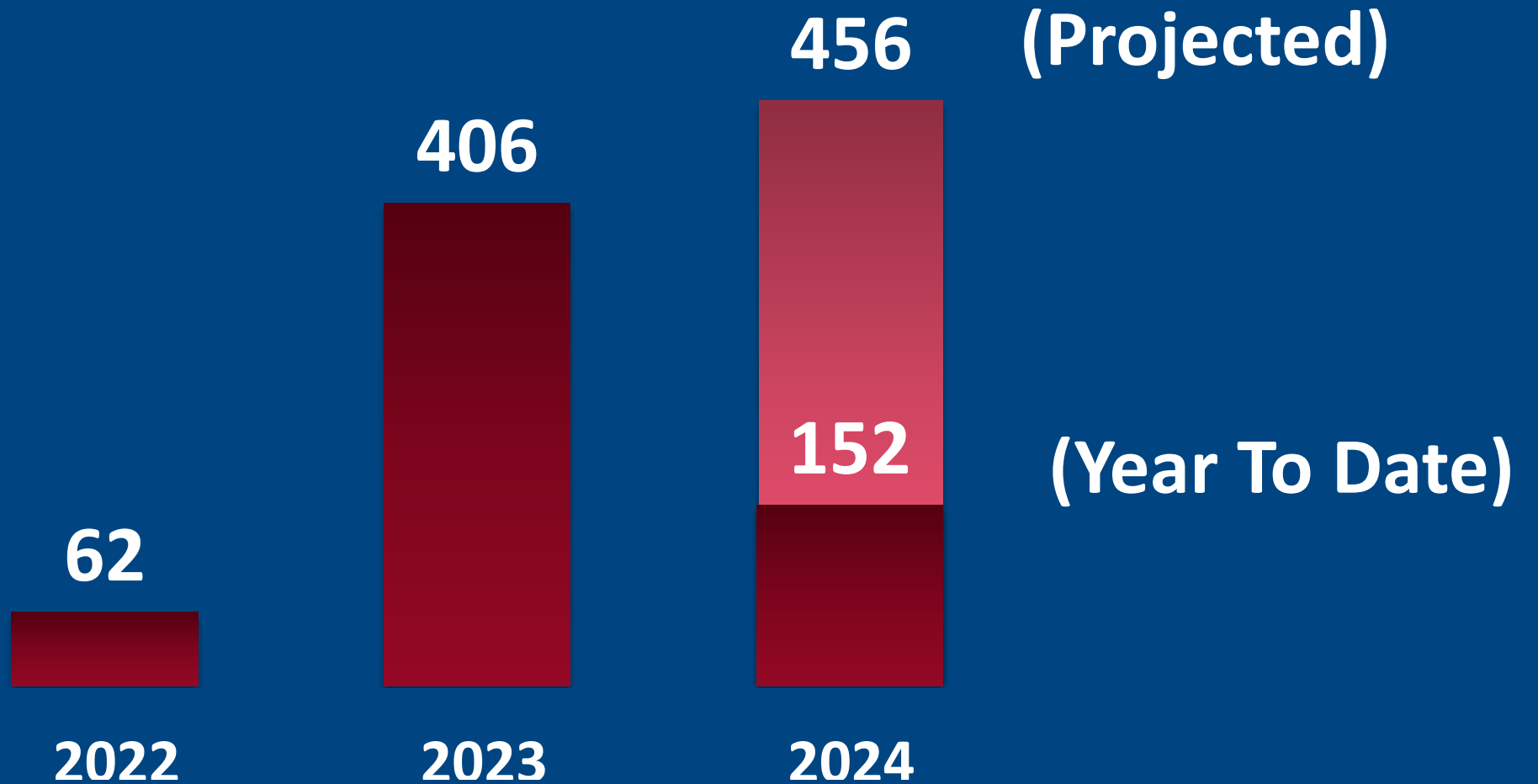
- Body Worn Cameras (BWC) went live on October 31, 2022
- Per RCW 42.56.240, the City is required to redact BWC footage to protect an individual's right to privacy.
- Cities are permitted to charge requesters the actual cost of redacting BWC footage they request



Total Number of Olympia Police Records Requests



Total Number of Requests for BWC Footage



How Long Do We Keep BWC Footage?

OPD retains body-worn camera footage until a court authorizes its deletion.

This ensures all incident-related footage is preserved until any related legal proceedings are concluded.

Volume of BWC Footage

13,013 Hours

Time to Complete Request

Average Days To Complete A
Public Records Request NOT
Seeking BWC Footage

3.4 Days

Average Days To Complete A
Public Records Request
Seeking BWC Footage

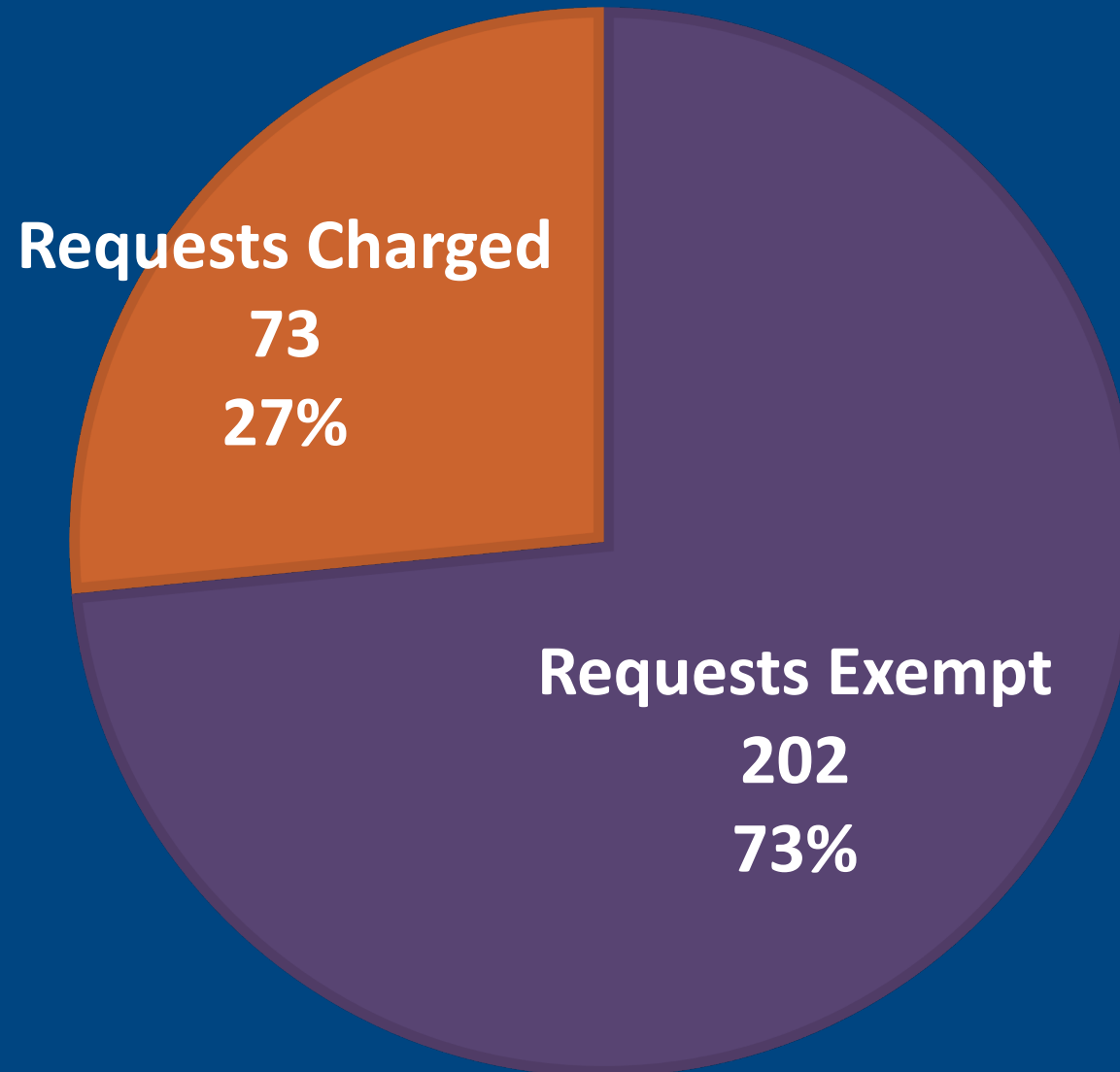
28 Days

We Want To Lower The Turn Around Time By...

...Updating How We Calculate Our Estimated Cost to Redact BWC Footage



Most People Requesting BWC Footage Are Exempt



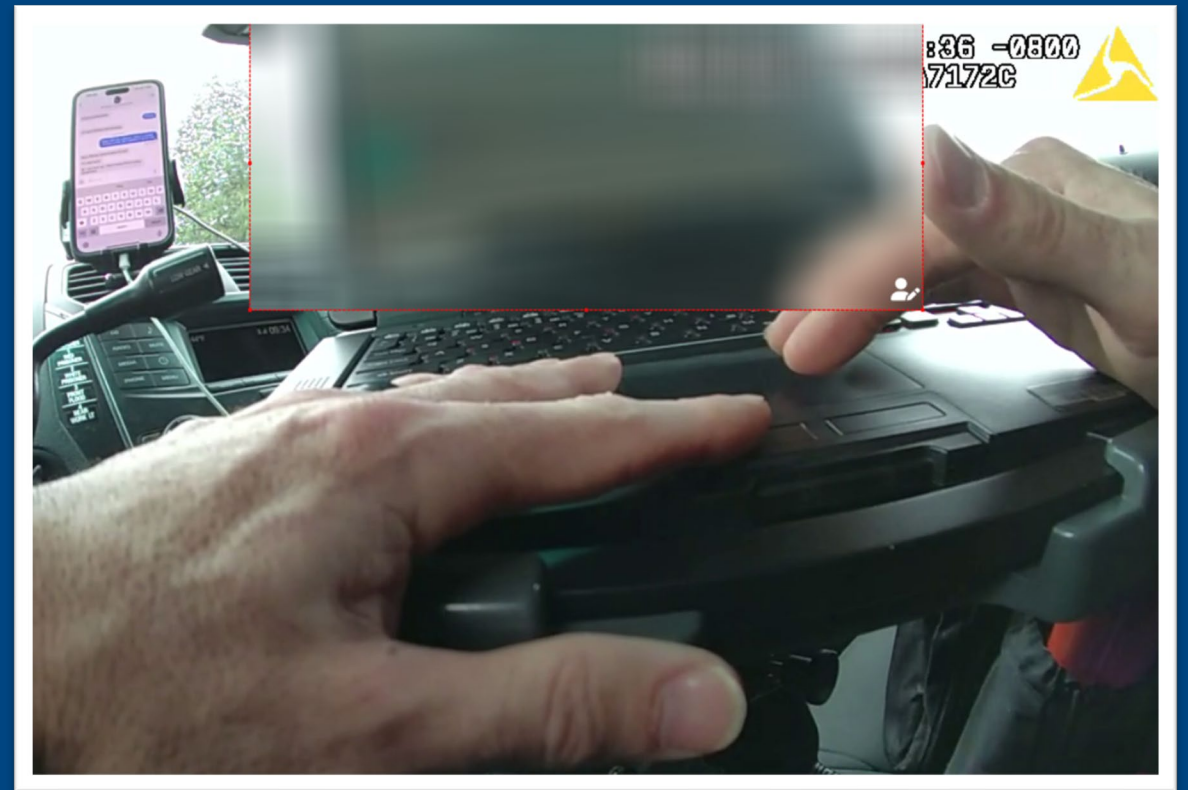
Who Is Exempt?

- A person or their attorney involved in the incident
- A person or their attorney relevant to a criminal case involving that person
- Washington state commission of African-American, Asian Pacific American, or Hispanic affairs
- An attorney representing a person regarding a potential denial of civil rights
- Non-profit organizations



Who Is Exempt?

*Anyone requesting footage
that's already been
redacted ...*

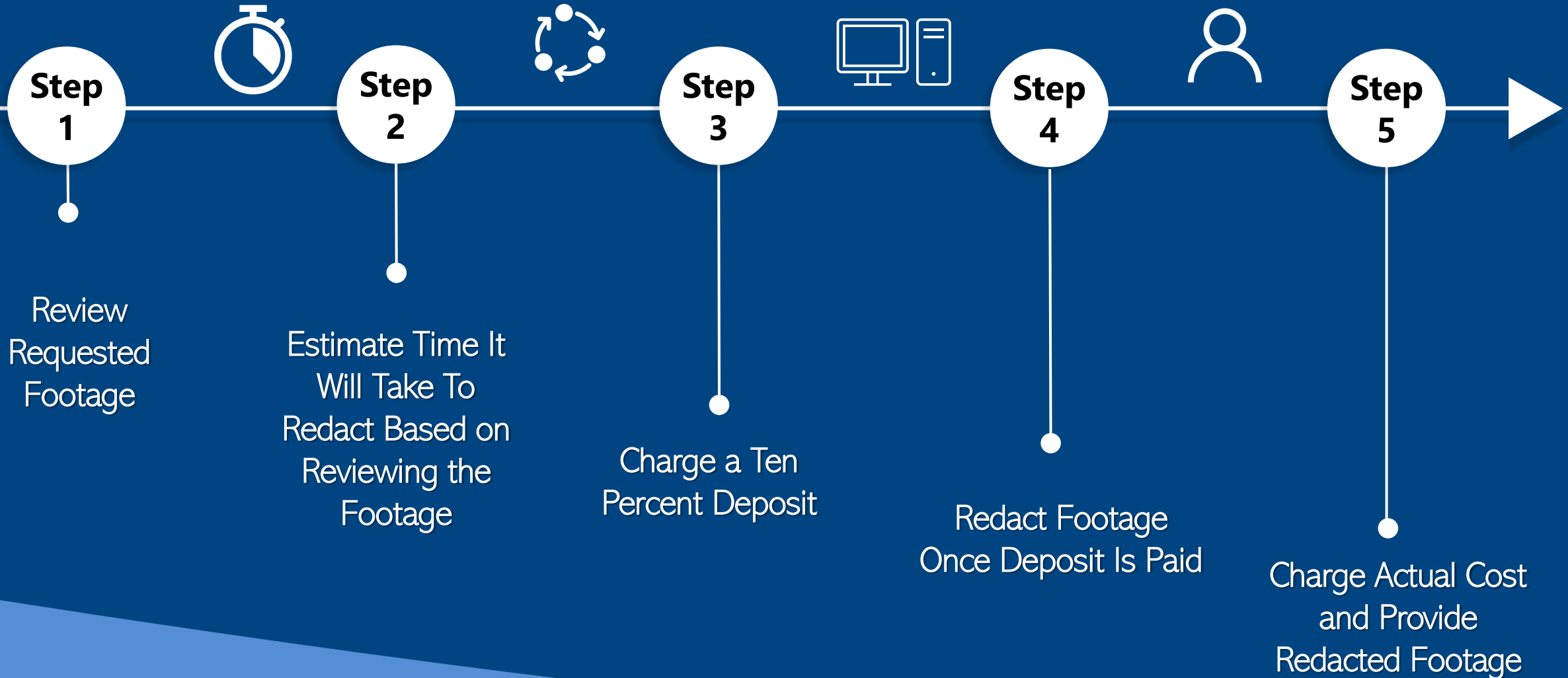


Why Do We Charge?

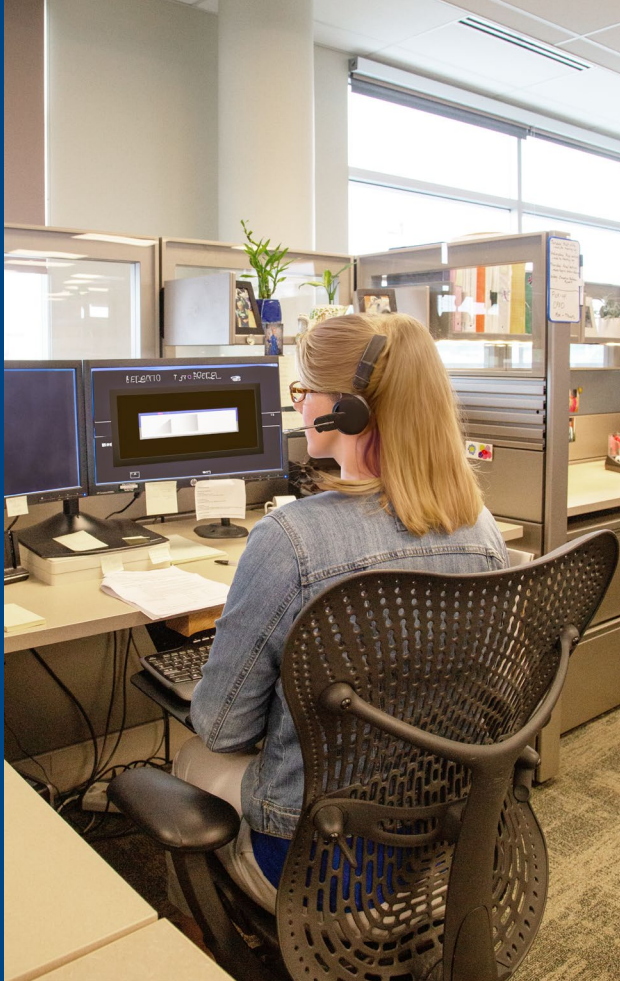
Charging deposits dissuades requesters from submitting overly broad requests.



How Do We Estimate Fees Now?



Looking For Efficiencies



- OPD records staff wanted to see if there was a more efficient way to calculate costs for requesters.
- Staff timed themselves for six months.
- Staff also examined associated costs, including salary and benefits of staff performing the work.

What Did We Find?

- 5 minutes of staff time on average are needed to redact each minute of BWC Footage
- Each minute of staff time costs \$.82 (salary + benefits)
- So...each minute of BWC footage, on average, costs the City \$4.00 in staff time to redact.

Staff Recommendation

Update Method for Determining Upfront 10 percent deposit for Redacting BWC footage to:

- Minutes of Requested Video x \$4.00

This will not change the final cost to the requester.

Council Action

1. Approve a Resolution Adopting A New Fee Structure For Redacting Body Worn Camera Footage
2. Do Not Approve a Resolution Adopting A New Fee Structure For Redacting Body Worn Camera Footage
3. Take Action at a Future Council Session



Discussion



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