



# Meeting Minutes - Draft

## Land Use & Environment Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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Thursday, September 19, 2024

4:00 PM

Room 112, Online and Via Phone

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Register to Attend:

[https://us02web.zoom.us/webinar/register/WN\\_mbaDkXPkTjaO-jy69UvSOQ](https://us02web.zoom.us/webinar/register/WN_mbaDkXPkTjaO-jy69UvSOQ)

### 1. CALL TO ORDER

Chair Madrone called the meeting to order at 4 p.m.

### 2. ROLL CALL

**Present:** 3 - Chair Dani Madrone, Committee member Jim Cooper and Committee member Robert Vanderpool

### 2.A OTHERS PRESENT

City Manager Jay Burney  
Interim CP&D Director Tim Smith  
Associate Planner Casey Schaufler  
Director of Housing and Homeless Response Darian Lightfoot  
Housing Program Manager Jacinda Steltjes

### 3. APPROVAL OF AGENDA

The agenda was approved.

### 4. PUBLIC COMMENT

The following people spoke: Adán Espino, Elizabeth Waker

### 5. APPROVAL OF MINUTES

- 5.A [24-0769](#) Approval of August 15, 2024 Land Use & Environment Committee Meeting Minutes

The minutes were approved.

### 6. COMMITTEE BUSINESS

- 6.A [24-0702](#) Olympia 2045 - Housing Element Chapter of the City of Olympia Comprehensive Plan Update

Discussion only. Staff presented updates on the Housing Element Chapter of the City Comprehensive Plan.

**The discussion was completed.**

**6.B** [24-0730](#)

Staff provided an overview of the proposed Emergency Declaration Related to Affordable Housing.

**The discussion was completed.**

**7. REPORTS AND UPDATES**

Interim CP&D Director Tim Smith presented the list LUEC agenda items for the next meeting on October 17, 2024. The agenda will include a briefing on the status of the Comprehensive Plan Update - Land Use Element. Councilmember Cooper provided an update on the Finance Committee meeting from September 16th.

**8. ADJOURNMENT**

The meeting adjourned at 6:23 p.m.