



# Meeting Minutes - Draft

## City Council

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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**Tuesday, August 12, 2025**

**6:00 PM**

**Council Chambers, Online and Via  
Phone**

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**Register to Attend:**

[https://us02web.zoom.us/webinar/register/WN\\_0kISrO1\\_Q1m9x7URQ9rX9w](https://us02web.zoom.us/webinar/register/WN_0kISrO1_Q1m9x7URQ9rX9w)

**1. ROLL CALL**

**Present:** 7 - Mayor Dontae Payne, Mayor Pro Tem Yến Huỳnh, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Kelly Green, Councilmember Dani Madrone and Councilmember Robert Vanderpool

**1.A ANNOUNCEMENTS - None**

**1.B APPROVAL OF AGENDA**

The agenda was approved.

**2. SPECIAL RECOGNITION**

**2.A [25-0692](#) Special Recognition - Proclamation Recognizing Women's Equality Day**

Councilmembers read a proclamation recognizing Women's Equality Day.

YWCA Co-Executive Director Alli Ewing accepted the proclamation and discussed the work of the YWCA.

**The recognition was received.**

**2.B [25-0700](#) Special Recognition - Proclamation Recognizing Overdose Awareness Day**

Councilmember Cooper read a proclamation recognizing Overdose Awareness Day.

Assistant to the City Manager Susan Grisham introduced Thurston County Public Health Opioid Response Coordinator Katie Strozyk who shared information regarding the work of the County regarding overdose response.

Olympia Youth Council Chair Nolan O'Connell and Youth Councilmember Shruthi Lingam-Nattamai presented the overdose Public Service Announcement (PSA) they created with support of the City.

Councilmembers asked clarifying questions.

**The recognition was received.**

### 3. PUBLIC COMMENT

The following people spoke: Cortni Holthaus, Richard Burgess, Marybeth Berney and Christian Johnson.

### 4. CONSENT CALENDAR

- 4.A [25-0691](#) Approval of August 4, 2025 Olympia City Council Special Meeting Minutes

**The minutes were adopted.**

- 4.B [25-0688](#) Approval of a Resolution Accepting the Transportation Benefit District 2024 Annual Report

**The resolution was adopted.**

- 4.C [25-0662](#) Approval of a Resolution Authorizing an Interlocal Agreement with Washington Technology Solutions for Fire Protection Services

**The resolution was adopted.**

- 4.D [25-0661](#) Approval of a Resolution Authorizing an Interlocal Agreement with the Washington State Department of Enterprise Services for Fire Protection Services

**The resolution was adopted.**

- 4.E [25-0687](#) Approval of Bid Award for the 4th Avenue and Plum Street Pedestrian and Bike Improvements Project

**The contract was adopted.**

- 4.F [25-0686](#) Approval of a Resolution Authorizing Acceptance of Federal Grant Funds for the Martin Way Pedestrian Safety Improvements Project

**The resolution was adopted.**

- 4.G [25-0690](#) Approval of a Resolution Authorizing an Amended Lease Agreement with MPH Holdings, LLC, to Continue a Lease for Community Law Enforcement Outreach Services

**The resolution was adopted.**

### 4. SECOND READINGS (Ordinances)

- 4.H [25-0631](#) Approval of an Ordinance Amending Ordinance 7428 (Second Quarter

Budget Amendment)

**The ordinance was adopted on second reading.**

### **Approval of the Consent Agenda**

**Councilmember Green moved, seconded by Councilmember Madrone, to adopt the Consent Calendar. The motion carried by the following vote:**

**Aye:** 7 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Cooper, Councilmember Gilman, Councilmember Green, Councilmember Madrone and Councilmember Vanderpool

### **4. FIRST READINGS (Ordinances) - None**

### **5. PUBLIC HEARING - None**

### **6. OTHER BUSINESS**

#### **6.A [25-0679](#) Approval of the Cultural Access Advisory Board's Recommendation to Adjust the Inspire Olympia Grant Funding Strategy**

Cultural Access Program Manager Marygrace Goddu presented the Cultural Access Advisory Board's recommended adjustments to the Inspire Olympia Grant Funding Strategy, maintaining the current one-year impact and two-year comprehensive grant pathways while revising funding targets and criteria through 2029 to maximize community impact.

Councilmembers asked clarifying questions.

**Mayor Pro Tem Huynh moved, seconded by Councilmember Gilman, to approve adjustments to the Inspire Olympia Grant Funding Strategy as recommended. The motion carried by the following vote:**

**Aye:** 7 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Cooper, Councilmember Gilman, Councilmember Green, Councilmember Madrone and Councilmember Vanderpool

#### **6.B [25-0689](#) Approval of a Resolution Accepting the Economic Chapter of the Olympia 2045 Comprehensive Plan**

Economic Development Division Director Jennica Machado presented the Economic Chapter of the Olympia 2045 Comprehensive Plan, which strengthens the City's focus on economic inclusion, flexibility, and place-based strategies while addressing the local affordability gap.

Councilmembers asked clarifying questions and shared feedback. Staff will incorporate feedback and bring this item back for City Council consideration.

**The resolution was postponed for action at a later date.**

- 6.C**     [25-0643](#)     Approval of an Ordinance Amending the Olympia Municipal Code Regarding Massage and Reflexology Businesses

Interim Police Chief Shelby Parker presented an ordinance amending the Olympia Municipal Code to strengthen oversight of massage and reflexology businesses, aiming to protect public safety, prevent unlicensed practice, and address illicit activities such as human trafficking and prostitution.

Councilmembers asked clarifying questions.

**Councilmember Cooper moved, seconded by Councilmember Madrone, to approve on first reading and forward to second reading, an ordinance amending the Olympia Municipal Code (OMC) relating to Massage and Reflexology Businesses. The motion carried by the following vote:**

**Aye:**         7 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Cooper, Councilmember Gilman, Councilmember Green, Councilmember Madrone and Councilmember Vanderpool

**7. CONTINUED PUBLIC COMMENT - None**

**8. COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS**

Councilmembers reported on meetings and events attended.

**9. CITY MANAGER'S REPORT AND REFERRALS**

City Manager Burney had no reports.

**10. ADJOURNMENT**

The meeting was adjourned at 8:46 p.m.