

City of Olympia

*City Hall
601 4th Avenue E
Olympia, WA 98501*



Meeting Minutes - Draft

Thursday, September 18, 2025

6:00 PM

Room 207

Parks and Recreation Advisory Committee

1. CALL TO ORDER

The meeting was called to order at 5:59 p.m.

1.A ROLL CALL

Present: 7 - Chair Alexandria Safiq, Vice Chair Jeff Prevost, Committee member Jamie Gerken, Committee member James Goebel, Committee member Meg Jones, Committee member Caroline Mellor and Committee member Theresa Woodward

Absent: 1 - Committee member Sare Webster

2. APPROVAL OF AGENDA

The agenda was unanimously approved.

3. APPROVAL OF MINUTES

3.A Approval of August, 21, 2025 Parks and Recreation Advisory Committee Meeting Minutes

Attachments: [Minutes](#)

The minutes were unanimously approved.

4. PUBLIC COMMENT

There were no public comments at this time.

5. ANNOUNCEMENTS

There were no announcements at this time.

6. BUSINESS ITEMS

6.A Parks Capital Facilities Plan (CFP) and Capital Asset Management Program (CAMP) Recommendation

Attachments: [2026 Prelim CFP - Parks Chapter](#)
[August Presentation](#)

Tammy LeDoux, Parks Finance and Policy Coordinator, and Melissa McFadden, Parks Senior Engineer, were present to answer questions about the Parks Capital Facilities Plan and Capital Asset Management Program.

Move to authorize Chair to prepare recommendation letter to Planning

Commission and City Council. The motion passed unanimously.

Aye: 7 - Chair Safiq, Vice Chair Prevost, Committee member Gerken,
Committee member Goebel, Committee member Jones, Committee
member Mellor and Committee member Woodward

Absent: 1 - Committee member Webster

7. REPORTS

There were no reports at this time.

**8. FOLLOW-UP ON PRAC MOTIONS, QUESTIONS AND FUTURE AGENDA
ITEMS**

There were none at this time.

9. ADJOURNMENT

The meeting was adjourned at 6:50 p.m.

Upcoming

The next meeting is scheduled for October 16, 2025

Accommodations