

City of Olympia

City Hall
601 4th Avenue E
Olympia, WA 98501



Meeting Minutes - Draft

Thursday, January 15, 2026

6:00 PM

Room 207

Parks and Recreation Advisory Committee

1. CALL TO ORDER

The meeting was called to order at 6:02 p.m.

1.A ROLL CALL

Present: 7 - Chair Alexandria Safiq, Vice Chair Jeff Prevost, Committee member Jamie Gerken, Committee member James Goebel, Committee member Meg Jones, Committee member Caroline Mellor and Committee member Theresa Woodward

Absent: 1 - Committee member Sare Webster

2. APPROVAL OF AGENDA

The agenda was unanimously approved.

3. APPROVAL OF MINUTES

The minutes were unanimously approved.

3.A Approval of October, 16, 2025 Parks and Recreation Advisory
Committee Meeting Minutes

Attachments: [Minutes](#)

4. PUBLIC COMMENT

There were no public comments.

5. ANNOUNCEMENTS

1) City advisory committee members will no longer have access to city emails. All PRAC communications will now go to the personal emails of committee members.

2) This will be the last year of the annual committee member stipend application requirement. Your last application will be the default unless you should ask for a change. You are only required to submit a W9 form only if you need to make a legal change to your personal info on file.

3) PRAC park name suggestions were sent to the CLPS committee of City Council and the recommendations will be presented to the full City Council at the January 20th meeting this month.

4) Laura Keehan was promoted to the Director of Parks Planning and Maintenance position.

5) Parks Stewardship is hosting the annual Dr. Martin Luther King Jr. Day of Service at Squaxin Park this Saturday, January 17th, from 10:00 a.m. to 1:00 p.m.

6. BUSINESS ITEMS

6.A Screening New PRAC Member Applications

Attachments: [PRAC Packet Redacted](#)

New PRAC member applicants 14, 30, 57 and 24 were moved forward for City Council's review.

6.B PRAC Work Plan Review

Attachments: [DRAFT Work Plan- April 2026-March 2027](#)

Laura Keehan, Director of Parks Planning and Maintenance, presented the 2026 PRAC Work Plan.

6.C Chair, Vice-chair and OMPC Advisory Committee Elections

Chair Alex Safiq moved, seconded by Caroline Mellor, to nominate Alex Safiq to remain the PRAC Chair. The motion passed unanimously.

Aye: 7 - Chair Safiq, Vice Chair Prevost, Committee member Gerken, Committee member Goebel, Committee member Jones, Committee member Mellor and Committee member Woodward

Absent: 1 - Committee member Webster

James Goebel moved, seconded by Jamie Gerken, to nominate Caroline Mellor to be the PRAC Vice Chair. The motion passed unanimously.

Aye: 7 - Chair Safiq, Vice Chair Prevost, Committee member Gerken, Committee member Goebel, Committee member Jones, Committee member Mellor and Committee member Woodward

Absent: 1 - Committee member Webster

7. REPORTS

There were no reports.

8. FOLLOW-UP ON PRAC MOTIONS, QUESTIONS AND FUTURE AGENDA ITEMS

There were no follow-ups at this time.

9. ADJOURNMENT

The meeting adjourned at 7:24 p.m.

Upcoming

The next meeting scheduled is Thursday, March 19, 2026 at 6:00 p.m.

Accommodations