

LAND USE AND ENVIRONMENT COMMITTEE 2018 DRAFT WORK PLAN
(Last Updated 2/17/2018)

Meetings are the third Thursday of the month starting at 5:30 PM unless otherwise noted.

Issue	Staff Responsible	Summary	Notes
January 18, 2018			
1. Draft Storm and Surface Water Plan	Andy Haub	Provide the Committee with an overview of the plan and a status report on the process.	
2. CPD Work Plan Update	Leonard	Provide the Committee and overview of the Department's work plan to determine interest in LUEC involvement in specific items.	Interest on the part of the Committee participation in the Neighborhood Centers item.
Annual Annexation Report	Tim Smith	Provide the Committee with a status report and receive feedback and direction on possible future annexations.	Return with a scope and schedule for developing a two part annexation report addressing Boulevard Road East and a phased incremental approach to remainder of the SE area. Include an assessment of infrastructure.
4. Review LUEC 2018 Work Plan	Keith Stahley	Review proposed 2018 Committee work plan	Return with an updated WP that includes a discussion of neighborhood centers and a review of the TC County Joint Plan.
5. Status Reports and Updates	Keith Stahley	Provide the committee with an overview of upcoming agendas and a status report on any significant events associated with items previously discussed.	Views on 5 th Examiner decision to dismiss the appeal.
February 15, 2018			

1. DT Sanitation Plan	Amy Buckler	Review draft of the Sanitation Plan with the committee and receive feedback and direction. The focus would be on findings from the restroom pilots and the decision making criteria we are using to select new locations, along with some preliminary ideas. We would also use this opportunity to ask for a referral to Council to remove the porta-potty at Olympia and Franklin. If it is imperative that we have much more solid recommendations for new locations then we will need a couple more months to work it out with PW.	
2. Pavement Restoration Fee	Fran Eide	Continuation of Feb 2017 discussion to receive a project status report.	
3. Review LUEC 2018 Work Plan	Keith Stahley	Review proposed 2018 Committee work plan and forward a recommendation to City Council for their approval.	
4. Status Reports and Updates	Keith Stahley	Provide the committee with an overview of upcoming agendas and a status report on any significant events associated with items previously discussed.	
March 15, 2018			
1. Transportation Master Plan	Sophie Stimson	The Transportation Master Plan will define the long-term	

		development of the transportation system for all modes and the associated funding strategy. The plan will be used, in part, for the development and implementation of a multimodal concurrency program.	
2. Downtown Strategy Status Report	Amy Buckler	Provide the Committee with an overview of the DTS and a status report on steps towards its implementation.	
3. Annexation Plan Scope and Schedule	Tim Smith	Provide the committee with an review of the scope, schedule and cost for a two part annexation planning process.	
4. Status Reports and Updates	Keith Stahley	Provide the Committee with an overview of upcoming agendas and a status report on any significant events associated with items previously discussed.	
April 19, 2018			
1. Multi-family Tax Exemption Boundaries	Leonard Bauer	Review the MFTE Boundaries.	
2. Impact Fee Abatement	Keith Stahley	Consider how to proceed with options for impact fee abatement for affordable housing	
3. Alley and Right of Way Use	Rich Hoey	Provide the Committee with an overview of our alley and right of way use practices and receive feedback from the Committee on approaches to	

		addressing issues and conflicts related with this use.	
4. Sign Code Update	Joyce Phillips	Share draft of the sign code revisions with the Committee and receive feedback and direction.	
5. Small Cell Zoning Code Amendments	Paula Smith	Share draft Small Cell Zoning Code amendments and receive feedback and direction.	
6. Status Reports and Updates	Keith Stahley	Provide the committee with an overview of upcoming agendas and a status report on any significant events associated with items previously discussed.	
May 17, 2018			
1. DT design guidelines	Amy Buckler	Provide the Committee with an overview of proposed changes to the design guidelines to implement the DTS.	
2. Parking Strategy Status Report and Phase II Implementation Plan	Karen Kenneson	Provide the Committee with a status report on the Phase I Parking Strategy Implementation and receive feedback and direction on the proposed Phase II.	
3. Regional Climate Action Plan	Rich Hoey	Provide Committee with a status report and receive feedback and direction.	
4. Short-term Rental Status Report	Stacey Ray	Share a proposed project scope, schedule and outreach/engagement plan with the Committee and receive feedback and direction.	

5. Status Reports and Updates	Keith Stahley	Provide the committee with an overview of upcoming agendas and a status report on any significant events associated with items previously discussed.	
June 21, 2018			
1. Consider vulnerable renter protections	Keith Stahley	Provide a status report on the 2018 Legislative Session and consider next steps to address rental protections including no cause evictions, notice of rate increases, Assessment of Fair Housing recommendations, rental inspection program, tenant and landlord liaison program and other practices to improve availability of rental properties to low to moderate income people.	
1. Parks and Open Space Zoning	Joyce Phillips	Provide the Committee with options for creating a parks and recreation and an open space zoning district.	
2. Engineering Design and Development Standards Update	Steve Sperr	Provide a review of proposed and amendments and receive feedback and direction from the Committee.	
3. Status Reports and Updates	Keith Stahley	Provide the committee with an overview of upcoming agendas and a status report on any significant events associated with items previously discussed.	
July 19, 2018			

2. Review Thurston County Joint Plan Update	Joyce Phillips	Provide a status report and overview of the update process and identify key issues for TC County consideration.	
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5. Status Reports and Updates	Keith Stahley	Provide the committee with an overview of upcoming agendas and a status report on any significant events associated with items previously discussed.	
August 16, 2018			
1. Annual Comp Plan Amendments	Joyce Phillips	Share status report and draft recommendations with the Committee for proposed Comp Plan amendments.	
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5. Status Reports and Updates	Keith Stahley	Provide the committee with an overview of upcoming agendas and a status report on any significant events associated with items previously discussed.	
September 20, 2018			
1. Downtown Zoning Recommendations	Amy Buckler	Provide a briefing on DT zoning options and receive feedback and direction.	
2. Draft of the Eastside Subarea Plan	Katie Pruitt	Share draft of the Eastside Neighborhood Subarea Plan and receive feedback and direction.	

3. Neighborhood Centers Implementation	Leonard Bauer	Provide the Committee with a status report an overview of the Neighborhood Center planning process and receive feedback and direction.	
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5. Status Reports and Updates	Keith Stahley	Provide the committee with an overview of upcoming agendas and a status report on any significant events associated with items previously discussed.	
October 18, 2018			
1. Downtown Strategy Status Report	Amy Buckler	Provide the Committee with an overview of the DTS and a status report on steps towards it implementation.	
2. Regional Climate Action Plan	Rich Hoey	Provide Committee with a status report and receive feedback and direction	
3. Review Thurston County Joint Plan Update	Leonard Bauer	Provide the Committee with a status report and update on the TC County Joint Plan Update.	
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5. Status Reports and Updates	Keith Stahley	Provide the committee with an overview of upcoming agendas and a status report on any significant events associated with items previously discussed.	
November 15, 2018			
1. Annual Annexation Status Report	Tim Smith	Status report on the City of Olympia's Urban Growth Area	

		and annexation possibilities within that area.	
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4. Status Reports and Updates	Keith Stahley	Provide the committee with an overview of upcoming agendas and a status report on any significant events associated with items previously discussed.	
December 20, 2018			
1. Annual Code Enforcement Status Report	Chris Grabowski	Provide the Committee with a status report on code enforcement activity for the year with a focus on the impact of the third COE.	
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3.			
4. Status Reports and Updates	Keith Stahley	Provide the committee with an overview of upcoming agendas and a status report on any significant events associated with items previously discussed.	
Other Potential Items, Status Reports and Updates			
1. Federal Changes to Americans with Disability Act regulations.	Todd Cunningham	Monitor changes to ADA enforcement at a Federal Level and report to the committee if changes are made.	
2. Growth Manage Act Review	Leonard Bauer	Monitor GMA review activity and provide the committee with status reports and updates.	
3. Subarea Plan Status Report	TBD	Provide the Committee with a status report on the Eastside	

		Neighborhood's Subarea Planning efforts.	
4. Waste Water Master Plan	Eric Christensen	Provide the Committee with periodic status reports on the Waste Water Master Plan	
5. West Bay Park Master Plan	Paul Simmons	Provide the Committee with periodic status reports on the development of the West Bay Park Master Plan and other parks planning efforts	
6. Isthmus Land Use Planning	TBD	Following a final decision on the Views on 5 th Land Use Application present a scope of work for consideration in the 2019 budget process for a planning process for the Isthmus.	
7. Historic Preservation	Michelle Sadlier	Provide the Committee with a status report on the work of the evaluation of the downtown's historic resources and potential next steps.	
8. Downtown Night Life Plan	Amy Buckler	Provide the Committee with a status report and scope for this potential planning project for potential inclusion in the 2019 budget process.	
9. Homelessness Response Plan	Keith Stahley and Homelessness Response Coordinator	Provide the Committee with a status report and scope for this potential planning project.	
10. Climate Action Plan	Rich Hoey	Provide the Committee with periodic updates on the efforts	

		to develop a Climate Action Plan.	
11. Environmental Impact Statement for Capitol Lake	Rich Hoey	Provide the Committee with periodic updates on the State's efforts.	
12. Downtown Sanitation	Amy Buckler	Present a final Downtown Sanitation Plan to the committee for its consideration.	
13. Annual Urban Forestry Update	Shelly Bentley	Provide the Committee with an annual report on the state of the City's Urban Forest and consider how the forest can be managed as a carbon sink.	

Summary LUEC Work Plan Items for 2018	
6. Draft Storm and Surface Water Plan	7. Annexation Plan Scope and Schedule
8. CPD Work Plan Update	9. Impact Fee Abatement
10. Annual Annexation Report	11. Consider vulnerable renter protections
12. Review LUEC 2018 Work Plan	13. Engineering Design and Development Standards Update
14. DT Sanitation Plan	15. Review Thurston County Joint Plan Update
16. Pavement Restoration Fee	17. Neighborhood Centers Implementation
18. Review LUEC 2018 Work Plan	19. Code Enforcement Status Report
20. Missing Middle	
21. Transportation Master Plan	
22. Downtown Strategy Status Report	
23. MFTE and Impact Fee Abatement	
24. Alley and Right of Way Use	
25. Sign Code Update	
26. Small Cell Zoning Code Amendments	
27. DT design guidelines	
28. Parking Strategy Status Report and Phase II Implementation Plan	
29. Regional Climate Action Plan	
30. Short-term Rental Status Report	
31. Parks and Open Space Zoning	
32. Annual Comp Plan Amendments	
33. Downtown Zoning Recommendations	
34. Draft of the Eastside Subarea Plan	
35. Downtown Strategy Status Report	
36. Regional Climate Action Plan	
37. Annual Annexation Status Report	