



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, March 24, 2020

7:00 PM

Council Chambers

1. ROLL CALL

Present: 7 - Mayor Cheryl Selby, Mayor Pro Tem Jessica Bateman, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Dani Madrone, Councilmember Lisa Parshley and Councilmember Renata Rollins

1.A ANNOUNCEMENTS

Councilmembers read a message related to the COVID-19 response.

1.B APPROVAL OF AGENDA

The agenda was approved.

2. SPECIAL RECOGNITION

2.A [20-0279](#) Special Recognition - 2020 Census

Interim Assistant Manager Keith Stahley gave an update on the 2020 Census.

The recognition was received.

3. PUBLIC COMMENT

Public comment was received online through *Engage Olympia* due to the need for social distancing.

4. CONSENT CALENDAR

Items 4J, 4S, and 4W were commented on by Councilmembers.

4.A [20-0285](#) Approval of January 10, 2020 City Council Retreat Meeting Minutes

The minutes were adopted.

4.B [20-0286](#) Approval of January 11, 2020 City Council Retreat Meeting Minutes

The minutes were adopted.

4.C [20-0294](#) Approval of February 10, 2020 City Council Meeting Minutes

The minutes were adopted.

- 4.D [20-0290](#) Approval of March 3, 2020 Study Session Meeting Minutes

The minutes were adopted.

- 4.E [20-0292](#) Approval of March 3, 2020 City Council Meeting Minutes

The minutes were adopted.

- 4.F [20-0293](#) Approval of March 17, 2020 City Council Meeting Minutes

The minutes were adopted.

- 4.G [20-0295](#) Bills and Payroll Certification

Payroll check numbers 92520 through 92524 and 92595 through 92639 and Direct Deposit transmissions: Total: \$4,666,512.36; Claim check numbers 372350 through 3724506: Total: \$13,331,858.03.

The decision was adopted.

- 4.H [20-0289](#) Approval of a Resolution Declaring a Moratorium on Shut-offs of City Utilities for Nonpayment and Directing the City Manager to Take Immediate Action to Reduce Hardship of Olympia's Citizens and Businesses Affected by Illness Due to Novel Coronavirus (COVID-19) or Job Loss or Economic Hardship as a Result of Public Health Measures to Slow the Disease's Advance

The resolution was adopted.

- 4.I [20-0257](#) Approval of a Resolution Declaring an Emergency for the Percival Creek Utility and Pedestrian Bridge Repair

The resolution was adopted.

- 4.J [20-0287](#) Approval of a Resolution Authorizing Amendments to the Olympia City Council Guidelines Relating to City Council Meetings

The resolution was adopted.

- 4.K [20-0198](#) Approval of a Resolution Authorizing Amendment No. 3 to a Professional Services Agreement with Landau Associates for West Olympia Commercial Property

The resolution was adopted.

- 4.L [20-0232](#) Approval of a Resolution Authorizing an Increase City Staff by One Full-Time-Equivalent for a Parks Maintenance Position

The resolution was adopted.

- 4.M [20-0255](#) Approval of a Resolution Authorizing a Mutual Aid and Assistance Agreement with the Washington State Water/Wastewater Agency Response Network

The resolution was adopted.

- 4.N [20-0262](#) Approval of a Resolution Authorizing a Master Interlocal Agreement between LOTT Clean Water Alliance and the City of Olympia for Utility Maintenance and Repair Services

The resolution was adopted.

- 4.O [20-0233](#) Approval of a Resolution Authorizing a General Interlocal Agreement between the LOTT Clean Water Alliance, Thurston County and the Cities of Lacey, Olympia and Tumwater for Distribution and Use of Reclaimed Water

The resolution was adopted.

- 4.P [20-0263](#) Approval of a Resolution Authorizing an Amendment to a Drinking Water State Revolving Fund Loan Agreement Between the City of Olympia and Washington State Department of Health for Elliott Reservoir Seismic Upgrades

The resolution was adopted.

- 4.Q [20-0264](#) Approval of a Resolution Authorizing an Interlocal Agreement between the Cities of Olympia, Lacey, Tumwater and the LOTT Clean Water Alliance for Sanitary Sewer Emergency Response Mutual Aid

The resolution was adopted.

- 4.R [20-0265](#) Approval of a Resolution Authorizing an Amendment to a Drinking Water State Revolving Fund Loan Agreement Between the City of Olympia and Washington State Department of Health for Fir Street Reservoirs Seismic Upgrades

The resolution was adopted.

- 4.S [20-0276](#) Approval of a Resolution Approving an Interlocal Agreement with the Cities of Lacey and Tumwater for the Development of Accessory Dwelling Unit Plans

The resolution was adopted.

- 4.T [20-0280](#) Approval of a Resolution Authorizing an Agreement with Catholic Community Services for Mitigation Site Management Services

The resolution was adopted.

4.U [20-0281](#) Approval of 2020 Percival Plinth Project Sculptures for Exhibition

The decision was adopted.

4. SECOND READINGS (Ordinances)

4.V [20-0144](#) Approval of an Ordinance Amending the Deadline to Expend Impact Fees in Accordance with State Law

The ordinance was adopted on second reading.

4. FIRST READINGS (Ordinances)

4.W [20-0291](#) Approval of an Ordinance Appropriating \$550,000 of Funds from the Economic Development Reserve Program to Support Community Economic Recovery Efforts - First and Final Reading

The ordinance was adopted on first and final reading.

4.X [20-0288](#) Approval of an Ordinance Amending Olympia Municipal Code Section 2.24.080 Relating to the Department of Emergency Management, Continuity of Government - First and Final Reading

The ordinance was adopted on first and final reading.

Approval of the Consent Agenda

Councilmember Parshley moved, seconded by Councilmember Cooper, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 7 - Mayor Selby, Mayor Pro Tem Bateman, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

5. PUBLIC HEARING - None

6. OTHER BUSINESS - None

7. CONTINUED PUBLIC COMMENT - None

8. REPORTS AND REFERRALS

8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meetings and events attended.

8.B CITY MANAGER'S REPORT AND REFERRALS

Interim City Manager Jay Burney reported the County deployed their homelessness response plan in response to COVID-19. He also noted the closure of non-essential services has been extended to April 10.

9. ADJOURNMENT

The meeting adjourned at 7:46 p.m.