

## Notes on Leadership Meeting

March 1

Present: Roger Horn / Judy Bardin / Jerry Parker

Amy Buckler / Keith Stahley

### Revisions to Deliberation Schedule

We agreed to move the following “B” topics from the March 11 meeting to the March 4 meeting, time permitting.

B6- Public Participation

B7 Port of Olympia

B8 Affordable Housing

### What to do with Topics the Commission can't get to?

There was discussion of how to handle topics on the B-List that the Commission doesn't get to. We agreed that on March 18, the Commission should go through the remaining topics and decide whether to drop the topic, or request that it be a future work item.

As an example, Commissioner Bardin said she will likely propose we identify in our transmittal letter and in our requested work plan the development of a separate chapter in the Comprehensive Plan to address planning for potential natural “disasters”. This would go beyond the current focus on development of policies to address sea level rise to include other potential impacts of climate change, e.g. weather extremes and related droughts and flooding. It would also address in greater detail than the July draft the potential consequences of a major Cascading subduction earthquake and the need to have response plans in place.

### Adoption of Revisions to Comprehensive Plan by Commission

All proposed revisions to the July draft agreed to by the Commission remain open to discussion and reconsideration until formally approved by the Commission on 3/18.

To assist in that formal approval on 3/18, staff will provide a separate document that lists all of the changes and additions to the July draft – organized by chapter.

### Transmittal to Council

Amy Buckler described the current plan for transmittal of the Commission's recommendations to the Council. She and Chair Parker will provide a “status update” to the Council on March 26. Staff will propose the actual transmittal would be mid-May. The “update” would confirm that Commission review has been completed and that the

Commission will develop a requested work plan in April. The actual transmittal will be in the form of a brief cover letter summarizing major issues that were addressed by the Commission and the major issues identified by the Commission that remain unresolved and that the Commission, at its final meeting on the revisions to the Comprehensive Plan, voted to submit to the Council for consideration in our work plan. The transmittal will include letters from Individual Commission members, including those whose terms end at the end of March, presenting their positions on what was agreed to by the Commission and their perspective on the elements in the recommended work plan.

The proposed work plan to be developed by the Commission in April will include those issues from the Comprehensive Plan review that the Commission has voted to recommend for the work plan, but will also include priority issues from the current and previous work plans that have not been addressed by the Commission. Commission members appointed in April would be involved in the formulation of the proposed 2013 work plan. The proposed 2013 work plan will be submitted to the General Government Committee of the Council.

Commissioner Horn expressed concern that subsequent to the “status update” to the Council, the public will want information on what the Commission has changed in the July draft and that the current schedule does not provide for the actual transmittal before mid-May. Amy discussed the possibility of sending a status update to Imagine Olympia contacts in early April to inform them that that revisions by the Commission have been completed and that the transmittal “package” would be on line on a particular date in mid-May.

The transmittal “package” in May will be composed of the July draft as revised by the Commission, a cover letter from the Chair, and individual letters from Planning Commission members. The cover letter, as well as individual letters, may include recommendations regarding the format and style of the proposed Plan. Two examples of such possible recommendations are a suggested index to the Plan and a suggestion for alternative graphics in the Plan. In addition, staff will prepare tools to assist the Council and the public in tracking the changes adopted by the Commission.

Finally, Amy explained that the Council’s Land Use and Environment Subcommittee will begin discussion of the Council’s review and public process on the Commissions proposed Comprehensive Plan on March 28. The Council will decide how and when they want to receive the staff’s analysis of the Commission’s proposed revisions to the Comprehensive Plan. The staff’s analysis is not part of the Commission’s transmittal to the Council.

Commissioner Parker emphasized the need for the staff’s analysis to make clear the intent is to identify possible implications of the Commission’s proposed changes for future work on development regulations by both the staff and Commission, including implications for budget and schedule.

### March 18 'Recognition event'

Staff will help coordinate a 'recognition event' for outgoing members at the March 18 meeting. This will include light snacks in the Chambers between 6:00-6:30 p.m., and a 'presentation' to recognize outgoing members at the beginning of the meeting (approximately 15 minutes.) Chair Parker will invite Councilmember Langer to attend.