



# City of Olympia

## Future City Council Meeting Agendas

### As of March 21, 2019

The Capital of  
Washington State

601 4<sup>th</sup> Avenue E.  
Olympia, WA 98501  
Information: 360-753-8447

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**Items Scheduled are  
Subject to Change**

## UPCOMING AGENDA ITEMS

### ITEMS TO BE SCHEDULED

#### Council

- A. STUDY SESSION - Maintenance Facility Needs for Public Works and Parks (Rich Hoey, PW) (file # 18-0265)
- B. OTHER BUSINESS - Downtown Sanitation Plan and Downtown Restroom Update (Mark Rentfrow, CPD)
- C. OTHER BUSINESS - Briefing on Business License and Business & Occupation Tax Threshold (Mike Reid, CPD)

#### Finance Committee - 3<sup>rd</sup> Wednesday, 5:30 pm (Jim Cooper - Chair, Jessica Bateman, Lisa Parshley)

- A. Predictable Work Schedules (*General Government Committee*)

#### General Government Committee - 4<sup>th</sup> Wednesday, 4:00 pm (Renata Rollins - Chair, Cheryl Selby, Clark Gilman)

#### Land Use and Environment Committee - 3<sup>rd</sup> Thursday, 5:30 pm (Clark Gilman - Chair, Nathaniel Jones, Lisa Parshley)

**April 2**

**CITY COUNCIL - NO MEETING**

**April 9 - 5:00 pm**

**JOINT MEETING OF CITY COUNCIL AND SQUAXIN ISLAND TRIBAL COUNCIL**

**April 16 - 5:30 pm**

**STUDY SESSION**

- A. Downtown Street Improvements (*Sophie Stimson, PW*)

**April 16 - 7:00 pm**

**CITY COUNCIL**

- A. **SPECIAL RECOGNITION** - Proclamation Recognizing Equal Pay Day (*Susan Grisham, Exec*)
- B. **CONSENT** - Approval of a Resolution Authorizing a Contract with the Olympia School District for the School Resource Officer Program (*Chandra Brady, OPD*)
- C. **CONSENT** - Approval of an Ordinance Amending Drinking Water Regulations (*Eric Christensen, PW*) (file # 19-0269)
- D. **CONSENT** - Approval of Antenna Lease with AT&T for Elliott Water Storage Tank Site (*Thanh Jeffers, Public Works*)
- E. **CONSENT 1<sup>ST</sup> Reading** - Approval of an Ordinance Adding a New Article Entitled Home Fund Advisory Board to Chapter 2.100 of the Olympia Municipal Code (*Mark Barber, Legal*)
- F. **OTHER BUSINESS** - Parking Strategy (*Keith Stahley, CPD*)
- G. **OTHER BUSINESS** - WRIA 13 Update (*Mark Dailey, TRPC*)

**April 17 - 5:30 pm**

**FINANCE COMMITTEE**

- A. Budget Snapshot: Annual Audit (*Nanci Lien, Admin Svcs*)
- B. Washington Center for the Performing Arts Financial Report (*Debbie Sullivan, Admin Svcs*)
- C. Commercial Parking Tax (*Max DeJarnatt, CPD*)
- D. Park Funding Policy - Operating, Capital, Reserve (*Debbie Sullivan, Admin Svcs*)

**April 18 - 5:30 pm**

**LAND USE & ENVIRONMENT COMMITTEE**

- A. Vulnerable Renter Protections (Cary Retlin, CPD)
- B. Regional Climate Action Plan (*Rich Hoey, Public Works*) (File # 19-0051)

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- C. Homeless Response Plan Status Reports (*Amy Buckler/Stacey Ray, CPD*)
- D. CPD Organizational Structure (*Keith Stahley, CPD*)

April 23 - 6:00 pm

**OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**

- A. Annual elections for president and vice-president
- B. Approve 2020 Advisory Committee Work Plan
- C. Appoint New Citizen Advisory Committee Members (if necessary)

April 23 - 7:00 pm

**CITY COUNCIL**

- A. **SPECIAL RECOGNITION** - Presentation of the Environmental Protection Agency (EPA) Drinking Water Revolving Fund WATERS Award for the McAllister Wellfield Corrosion Control Facility (*Rich Hoey, Public Works*)
- B. **CONSENT** - Approval of Intergovernmental Agreement for EMAC and PNEMA Assistance (*Greg Wright, Fire, Patrick Knouff, Fire*)
- C. **OTHER BUSINESS** - Integrated Emergency Management Course (IEMC) Report (*Patrick Knouff, Fire*)
- D. **OTHER BUSINESS** - Neighborhood Matching Grants (*Marygrace Goddu, CP&D*)

April 24 - 4:00 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Community Development Block Grant (CDBG) - Program Year 2018 Action Plan (*Keith Stahley, CPD*)
- B. Economic Development Update (*Mike Reid, CPD*)
- C. Mid-Year Retreat Discussion (*Kellie Purce Braseth, Exec*)
- D. DT Ambassador Update (*Mark Rentfrow, CPD*)

April 30

**CITY COUNCIL - NO MEETING**

May 7 - 7:00 pm

**CITY COUNCIL**

- A. **SPECIAL RECOGNITION** - American legion Officer of the Year Award Recipient (*Chandra Brady, OPD*)
- B. **SPECIAL RECOGNITION** - Center for Court Innovation Award to the City of Olympia (*Diane Whaley, Admin. Svcs.*)
- C. **SPECIAL RECOGNITION** - Historic Preservation Month (*Mary Grace Goddu, CPD*)
- D. **SPECIAL RECOGNITION** - Bicycle Commuter Month Proclamation (*Michelle Swanson, PW*) (file # 19-0258)

May 14 - 7:00 pm

**CITY COUNCIL**

- A. **SPECIAL RECOGNITION** - National Corrections Officer Week (*Chandra Brady, OPD*)
- B. **SPECIAL RECOGNITION** - National Police Week (*Chandra Brady, OPD*)

May 15 - 5:30 pm

**FINANCE COMMITTEE**

- A. Budget Snapshot: Comprehensive Financial Annual Report (*Debbie Sullivan, Admin Svcs*)
- B. Lifeline Utility Rate Update
- C. Briefing on Long-Term Debt
- D. Discussion on Olympia Fire Department Level of Service

May 16 - 5:30 pm

**LAND USE & ENVIRONMENT COMMITTEE**

- A. Missing Middle Metrics (*Leonard Bauer, CPD*)
- B. Public Restroom Status Report (*Mark Rentfrow, CPD*)
- C. Short-Term Rental Status Report (*Leonard Bauer, CPD*)
- D. Reuse of 108 State Avenue (*Mike Reid, CPD*)

**Items Scheduled are  
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- May 21 - 7:00 pm**                      **CITY COUNCIL**
- May 22 - 4:00 pm**                      **GENERAL GOVERNMENT COMMITTEE**  
 E. ArCH Plan (*Jay Burney, Exec*)  
 F. Public Safety/OPD Updates (*Ronnie Roberts, OPD*)  
 G. PBIA Update (*Max DeJarnatt, CPD*)
- May 28**                                      **CITY COUNCIL - NO MEETING**
- June 4 - 7:00 pm**                      **CITY COUNCIL**
- June 8 - 8:30 am**                      **MID-YEAR RETREAT (at LOTT)**
- June 11 - 7:00 pm**                      **CITY COUNCIL**  
 A. **OTHER BUSINESS** - West Bay Art Crossing Plan (*Stephanie Johnson, Parks*)
- June 18 - 7:00 pm**                      **CITY COUNCIL**
- June 19 - 4:00 pm**                      **GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)**  
 A. Municipal Art Plan Status Report (*Stephanie Johnson, Parks*)  
 B. Predictive Scheduling (*Steve Hall, Exec*)
- June 19 - 5:30 pm**                      **FINANCE COMMITTEE**  
 A. Budget Snapshot: Financial Policies (*Nanci Lien, Admin Svcs*)  
 B. Multi-year Revenue and Expense Projections (*Nanci Lien, Admin Svcs*)  
 C. Public Safety Implementation Program Status and 2019 Financial Report  
 D. Update on Regional Fire Study (*Greg Wright, Fire*)
- June 20 - 5:30 pm**                      **LAND USE & ENVIRONMENT COMMITTEE**  
 A. Downtown Strategy Status Report (*Amy Buckler, CPD*)  
 B. Annual Comp Plan Amendments (*Joyce Phillips, CPD*)  
 C. Annual Annexation Report (*Tim Smith, CPD*)  
 D. Boulevard Road Property (*Mike Reid, CPD*)
- June 25**                                      **CITY COUNCIL - NO MEETING**
- July 2**                                        **CITY COUNCIL - NO MEETING**
- July 9 - 7:00 pm**                      **CITY COUNCIL**
- July 16 - 7:00 pm**                      **CITY COUNCIL**
- July 17 - 5:30 pm**                      **FINANCE COMMITTEE**  
 A. Budget Snapshot: Internal Controls and Ethics (*Nanci Lien, Admin Svcs*)  
 B. Building Condition Assessment (*Meliss Maxfield, PW*) (file # 19-0219)  
 C. Discussion on Financial Management Policy  
 D. Homeless Response Funding/Expenditure Update
- July 18 - 5:30 pm**                      **LAND USE & ENVIRONMENT COMMITTEE**  
 A. EDDS Update (*Steve Sperr, PW*) (File # 19-0052)  
 B. Joint Plan Update (*Joyce Phillips, CPD*)
- July 23 - 7:00 pm**                      **CITY COUNCIL**

**Items Scheduled are  
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- A. **OTHER BUSINESS** - Briefing on the Preliminary Capital Facilities Plan (*Debbie Sullivan, Admin Svcs*)
- B. **OTHER BUSINESS** - Briefing on 2020 - 2025 Financial Plan (*Debbie Sullivan, Admin Svcs*)

July 24 - 4:00 pm

- GENERAL GOVERNMENT COMMITTEE**
- A. CDBG Action Plan PY2019 (*Keith Stahley, CPD*)
  - B. Economic Development Update (*Mike Reid, CPD*)

July 30

**CITY COUNCIL - NO MEETING**

August 5 - 7:00 pm

**CITY COUNCIL (SPECIAL MEETING)**

August 6

**CITY COUNCIL - NO MEETING**

August 13 - 7:00 pm

**CITY COUNCIL**

August 15 5:30 pm

- LAND USE & ENVIRONMENT COMMITTEE**
- A. Shoreline Master Program Update (*Leonard Bauer, CPD*)

August 20 - 7:00 pm

**CITY COUNCIL**

August 21 - 4:00 pm

- GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)**
- A. Public Safety/OPD Update (*Ronnie Roberts, OPD*)

August 21 - 5:30 pm

- FINANCE COMMITTEE**
- A. Budget Snapshot: Contract and Purchasing (*Nanci Lien, Admin Svcs*)
  - B. Briefing on Operating and Capital Budgets (*Debbie Sullivan, Admin Svcs*)

August 27

**CITY COUNCIL - NO MEETING**

September 3

**CITY COUNCIL - NO MEETING**

September 10 - 6:00 pm

- OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**
- A. Presentation of Annual Report by Advisory Committee
  - B. 2020 Preliminary Budget Preview

September 10 - 7:00 pm

- CITY COUNCIL**
- A. **SPECIAL RECOGNITION** - Proclamation Recognizing World Marrow Day

September 17 - 7:00 pm

**CITY COUNCIL**

September 18 - 5:30 pm

- FINANCE COMMITTEE**
- A. Budget Snapshot: Impact Fees (*Nanci Lien, Admin Svcs*)
  - B. Briefing on Operating and Capital Budgets (*Debbie Sullivan, Admin Svcs*)

September 19 - 5:30 pm

- LAND USE & ENVIRONMENT COMMITTEE**
- A. Eco-Districts (*Keith Stahley, CPD*)
  - B. Draft Eastside Subarea Plan (*Leonard Bauer, CPD*)
  - C. Homeless Response Plan Status Reports (*Amy Buckler/Stacey Ray, CPD*)

September 24 - 6:00 pm

**TRANSPORTATION BENEFIT DISTRICT BOARD**

September 24 - 7:00 pm

**CITY COUNCIL**

- September 25 - 4:00 pm      **GENERAL GOVERNMENT COMMITTEE**
- October 1                      **CITY COUNCIL - NO MEETING**
- October 8 - 7:00 pm        **CITY COUNCIL**
- October 15 - 7:00 pm       **CITY COUNCIL**
- October 16 - 4:00 pm       **GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)**  
 A. CDBG PY2019 Action Plan (*Keith Stahley, CPD*)  
 B. DT Ambassador Update (*Mark Rentfrow, CPD*)  
 C. Scoping Advisory Board Recruitment Process (*Kellie Braseth, Exec*)  
 D. Economic Development Update (*Mike Reid, CPD*)  
 E. Council Annual Retreat (*Kellie Purce Braseth, Exec*)
- October 16 - 5:30 pm       **FINANCE COMMITTEE**  
 A. Budget Snapshot: Investment Policy (*Nanci Lien, Admin Svcs*)  
 B. Review Utility Rates (*Andy Haub and Gary Franks, PW*) (file # 19-0220)
- October 17 5:30 pm        **LAND USE & ENVIRONMENT COMMITTEE**  
 A. Downtown Zoning Recommendations (*Leonard Bauer, CPD*)  
 B. Regional Climate Action Plan(*Rich Hoey, Public Works*) (file # 19-0053)  
 C. Neighborhood Centers (*Leonard Bauer, CPD*)  
 D. Reuse of 108 State Avenue (Old Fire Station) (*Mike Reid, CPD*)
- October 22                    **CITY COUNCIL - NO MEETING**
- October 29- 7:00 pm       **CITY COUNCIL**  
 A. **PUBLIC HEARING** - Preliminary Operating Budget (*Debbie Sullivan, Admin Services*)  
 B. **OTHER BUSINESS** - Presentation of the 2020 Preliminary Operating Budget (*Steve Hall, Exec and Debbie Sullivan, Admin Services*)
- November 4 - 6:00 pm      **OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**  
 A. Report from Advisory Committee on 2020 preliminary budget  
 B. Public Hearing on 2020 preliminary budget resolution  
 C. Public Hearing on 2020 Ad Valorem Tax resolution
- November 4 - 7:00 pm      **CITY COUNCIL (SPECIAL MEETING)**  
 A. **SPECIAL RECOGNITION** - Proclamation Recognizing Olympia VFW Post 318's 100 Year Anniversary (*Susan Grisham, Exec*)
- November 5                   **CITY COUNCIL - NO MEETING**
- November 12 - 6:00 pm     **OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**  
 A. Approval of Resolution Setting the 2020 Ad Valorem Tax  
 B. Approval of Resolution adopting the 2020 budget  
 C. Approval of Resolution setting 2020 meeting schedule
- November 12 - 7:00 pm     **CITY COUNCIL**  
 A. **OTHER BUSINESS** - Preliminary Budget Review
- November 19 - 7:00 pm     **CITY COUNCIL**

- A. **CONSENT** - Approval of an Ordinance Setting the Ad Valorem Tax (*Nanci Lien, Admin Services*)
- B. **PUBLIC HEARING** - Operating Budget and Capital Facilities Plan (*Nanci Lien, Admin Services*)
- C. **PUBLIC HEARING** - Ad Valorem Tax (*Nanci Lien, Admin Services*)
- D. **PUBLIC HEARING** - 2021-2026 Six-Year Transportation Improvement Program (TIP)

November 20 - 4:00 pm

**GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)**

- A. Public Safety/OPD Update (*Ronnie Roberts, OPD*)
- B. GG Committee Work Plan for 2020 (*Kellie Purce Braseth, Exec*)
- C. Scoping Advisory Committee Work Plan Process (*Kellie Purce Braseth, Exec*)

November 20 - 5:30 pm

**FINANCE COMMITTEE**

- A. Budget Snapshot: Governmental Accounting (*Nanci Lien, Admin Svcs*)
- B. Discuss Operating and Capital Budget (*Steve Hall, Exec and Debbie Sullivan, Admin Svcs*)

November 21- 5:30 pm

**LAND USE & ENVIRONMENT COMMITTEE**

- A. Missing Middle Status and Metrics (*Leonard Bauer, CPD*)
- B. EDDS Update (*Steve Sperr, Public Works*) (File # 19-0054)

November 26 - 7:00 pm

**CITY COUNCIL**

- A. **OTHER BUSINESS** - Budget Balancing (*Steve Hall, Exec and Debbie Sullivan, Admin Services*)

December 3

**CITY COUNCIL - NO MEETING**

December 10 - 7:00 pm

**CITY COUNCIL**

- A. **CONSENT** - Approval of an Ordinance Related to the Operating Budget (*Debbie Sullivan, Admin Svcs*)
- B. **CONSENT** - Approval of an Ordinance Related to the Capital Facility Plan and Capital Funds (*Debbie Sullivan, Admin Svcs*)
- C. **CONSENT** - Approval of an Ordinance Related to Special Funds (*Debbie Sullivan, Admin Svcs*)
- D. **CONSENT** - Approval of an Ordinance Related to Transportation Impact Fees (*Debbie Sullivan, Admin Svcs*)
- E. **CONSENT** - Approval of an Ordinance Related to Park Impact Fees (*Debbie Sullivan, Admin Svcs*)
- F. **CONSENT** - Approval of an Ordinance Related to Utility and Charges (*Debbie Sullivan, Admin Svcs*)
- G. **CONSENT** - Approval of a Resolution Adopting the 2021-2026 Transportation Improvement Plan (TIP) (*David Smith, PW*) (file # 19-0265)

December 17 - 7:00 pm

**CITY COUNCIL (Last Meeting of the Year)**

December 18 - 5:30 pm

**FINANCE COMMITTEE**

- A. Budget Snapshot: TBD (*Nanci Lien, Admin Svcs*)
- B. Draft 2020 Work Plan (*Debbie Sullivan, Admin Svcs*)

December 19 - 5:30 pm

**LAND USE & ENVIRONMENT COMMITTEE**

- C. CPD Work Plan Update 2020 (*Leonard Bauer, CPD*)
- D. Review LUEC 2020 Work Plan (*Keith Stahley, CPD*)
- E. Homeless Response Plan Status Updates (*Amy Buckler/Stacey Ray, CPD*)

**Items Scheduled are  
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**December 24**                      **CITY COUNCIL - NO MEETING**

**December 31**                      **CITY COUNCIL - NO MEETING**

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