



Friday, December 17, 2021

City of Olympia Advisory Committee Application

Advisory committees are a structured way for community members to share their opinions and points of view, study issues, and develop recommendations in a focused small group to the Olympia City Council.

Committee activities include study of issues, hearing public testimony, independent research, and reviewing staff reports and recommendations. These activities are for the committee to prepare to discuss, put together and forward well-developed recommendations to the City Council.

The City of Olympia values participation from all perspectives and life experiences and looks for equity and inclusion in advisory board appointments.

To reduce barriers to community member participation the City offers stipends of \$25 per meeting attended to advisory committee members. Members who certify as low income are eligible to receive stipends of \$50 per meeting attended. advisory committee members may waive the stipend upon request.

The Olympia City Council's General Government Committee recommends appointments to the full Council. Recommendations are made following review of applications and interviews of qualified candidates.

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources.

Questions? Contact Susan Grisham, Assistant to the City Manager,
360.753.8244, sgrisham@ci.olympia.wa.us

Email

[Redacted]

Address

[Redacted]

Select your neighborhood (Olympia residency is not required; however, it is a primary consideration.)

South Capitol

Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?

Yes



View a larger, zoomable map here:

https://www.olympiawa.gov/community/neighborhood_associations/index.php

Primary Phone Number

[REDACTED]

Alternate Phone Number

[REDACTED]

Which Boards and Commissions would you like to apply for?

Planning Commission

Interests & Experiences

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. You may attach a resume.

Attach a Resume



Hannah_William_Resume.docx

Briefly describe why you wish to serve on this/these advisory committee(s).

My background, education, and personal ethics drive me towards working for and with people that are dedicated to improving the wellbeing of Washington's citizens and local communities. As my resume shows, I have a history that focuses on business, project management, governmental finances, long term planning, and public administration. I feel I am very well suited for the City of Olympia Planning Commission. Specifically regarding my willingness to tackle challenging problems facing our city's residents, businesses, and environment, while keeping the health and financial security of the community a priority.

I've been looking for an opportunity to take my knowledge, skills, and abilities and apply them in a way that helps the people around me. The City of Olympia Planning Commission will give me that opportunity. I can use my experience and education in governmental financing, environmental and public laws and regulations, the legislative process, code and rule development, and business acumen to help make positive and durable change for all residents and neighbors of the City of Olympia.

I'm excited to work with the public and City staff, listen to the community's needs, and balance those needs against the multitude of competing priorities and regulations.

Name

William Hannah

Describe your experience, qualifications, and/or skills which would benefit the advisory

committee(s) you are applying to.

During my time as a project and operations manager, business owner, budget analyst, and management analyst, I have worked with, built, and improved all levels of operational systems. I have developed, analyzed, and interpreted complex data and information to make informed recommendations, as well as managed and implemented many projects. I regularly participate in and facilitate well organized, professional, respectful, and effective meetings and discussions. Additionally, my Master of Public Administration degree and work experience have given me the foundation to research and understand policies and regulations and their short- and long-term effects.

Moreover, my knowledge of budgeting practices, my extensive experience managing all levels of contracts and programs, and my willingness to learn will allow me to immediately begin to contribute in a positive way. For example, as an undergrad, I studied shoreline master plans and city comprehensive plans. I understand the balance between community needs, city codes and ordinances, and state and federal law. Additionally, I interned with the Olympic National Forest for nine months in their NEPA Planning Department and have experience with SEPA, as well.

My unique personal and career path also lends itself to this work. For example, my family has run businesses in the South Puget Sound for generations and I was privileged to join them at a very young age. For instance, I worked with my grandfather in his business, Northwest Cascade, a large septic and sewer company. I worked construction with my father, a general contractor, throughout Thurston County, and my mother started and ran Occasions Catering for over twenty years. I spent my youth hauling catering carts full of food through the City Hall and legislative buildings after school and on weekends. Then, as an adult, I received my undergraduate and graduate degree from Evergreen State College. Much of the more recent details of my career can be seen in my resume, but my connection to the community is important. And, perhaps, the most powerful thing I can bring to the Planning Commission is my understanding of how government policy, codes, and rules positively and negatively impact residence, businesses, and the environment. I bring a well-informed voice to the table that can help make sure we make long term durable decisions for the City of Olympia.

I am known as someone who comes to the table to listen, engage with all people, and produce well balanced recommendations. I am versed in conflict resolution and know that the first step to reducing conflict is to be quiet and truly hear the people speaking. I can quickly change my perspective on an issue and see it through the eyes of others. This ability to see an issue from the perspective of others also allows me to make fair and impartial decisions and recommendations. In addition, I work diligently to build consensus and find that a collaborative approach to decision making leads to better results.

Lastly, my lived experience as a blind person will assist the Planning Commission and City. Besides my many professional and educational successes, I can bring a perspective to the Commission's work that few others can bring. I understand how minorities, specifically those with disabilities, interact with our community. I am confident that my blindness is a benefit to the City and Planning Commission. It will enhance the Commission's recommendations and will help create a more holistic community for the residents of Olympia.

Share the ways you've been involved or have volunteered in the community.

I grew up in Olympia and have been part of numerous organizations over the years. I've been part of the Thurston County Chamber, Washington Restaurant Association, local Scouting troops, and heavily involved with youth in Explorer Search and Rescue. I enjoy downtown Olympia and participate in Arts Walk, Harbor Days, Music in the Park, Downtown for the Holidays, Downtown Trick or Treat, and many other community events over the years. My wife is an educator with the Olympia School District and my children attend Washington Middle School and Olympia High School; I actively support events related to their schools and programming. Olympia has a wonderful and diverse culture that I have supported with volunteer work, as well as through my avid support of local businesses.

List your educational and/or professional background and area of study.

Educational Background:

Bachelor's Degree in environmental law and public administration. Among many areas of study, I studied Olympia's Shoreline Master Plan and Comprehensive Plan.

Master's degree in public administration with a focus on constitutional law, environmental law and governmental financing.

Professional Background:

Public Sector: Worked at the Washington State Department of Ecology as a lead budget analyst and currently am the Administration and Operations Analyst (Management Analyst 5) in the Administrative Services Division. Have an in-depth knowledge of governmental financing and can quickly interpret how policies will impact governments, private entities, and communities. I have extensive experience running projects with input from stakeholders. In addition, I have redeveloped Ecology's emergency management program and have helped the agency expand its efforts in digital accessibility, equity, and environmental justice. I regularly work with subject matter experts, am briefed on a variety of issues, and present my recommendations to Ecology leadership.

Private Sector: I was the owner of a local business with multiple retail stores and delivery routes. I have also been a project and operations manager, retail store manager, office manager, and worked in residential and commercial construction, including wastewater systems.

See resume for additional details.

Appointment to an advisory committee will require your attendance at evening meetings, and other types of work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?

I am prepared to dedicate the time required to perform the duties. I understand there are two meetings each month, with multiple hours of reading prior to the meetings. I also understand independent research will be needed. I anticipate 15-20 hours a month towards this work but will adjust as needed.

Question applies to the Planning Commission: In your own words, describe the role of an Olympia Planning Commissioner?

The Olympia Planning Commissioners are briefed, and conduct independent research, on issues facing the City. They then provide actionable recommendations to the Olympia City Council, city planners and manager, and other advisory boards. They recommend changes and updates to the City's Comprehensive Plan, Shoreline Master Plan, Capital Facilities Budget, and other long term planning documents. The Commission also does ad-hoc projects, which result in recommendations to the City Council or City staff.

They work with subject matter experts, the public, stakeholders, city staff, and city council members to form holistic recommendations that help inform the decisions of the City and Council.

Question applies to the Planning Commission: What interests you the most about community planning?

Quality planning, codes, and regulations can positively or negatively effect communities. They can move the needle on the most important issues of our day. They are the foundation for the success or failure of our local economy, social and environmental justice, equity, and much more. Well thought through policy and planning can solve many of the problems we are facing in Olympia.

The Commission's focus on long term change is what draws me to it. They are solution focused and given the task of making sure the City's plans align with the community's needs.

Question applies to the Planning Commission: What skills would you bring to the work of the Planning Commission and what do you hope to learn?

I provide a significant and focused set of skills that will help the Planning Commission. I have an undergraduate and graduate degree that focuses on public administration, governmental financing,

environmental policy and law, and constitutional law. I've studied city planning, and fully understand how changes to policy effect government, society, and the environment.

I have skills in governmental budget and financial management, long term planning, policy, rule, and code development. I've worked with stakeholders and the public to help guide changes to policy and procedures. I understand the complexities between federal, state, and local laws and can help navigate competing priorities.

I regularly research and collect information and craft recommendations for Ecology leadership. Those recommendations take into consideration all aspects of a decision, from its functional impact to procedures, to the impact to equity and environmental justice. I value a collaborative approach to decision making and work diligently to provide space and time for others to speak.

In addition to my education and work history, my lived experience will be of benefit. I've known since I was very young that I would be going blind. I will come to the table with a perspective that few others will have and believe that perspective will be of significant value to the city. I can help provide insight into disabilities and how planning efforts will effect those with disabilities.

My resume has a full list of qualifications, but I believe I have a set of skills that will benefit the City and the Planning Commission.

Question applies to the Planning Commission: Have you ever taken a Short Course in Local Planning, read an Olympia Planning Commission meeting packet or attended a meeting?

I studied city planning as an undergraduate for two quarters. By no means am I a professional, but I have a foundation that will assist me with this work. I have attended meetings, read packets, and have also studied Olympia's Shoreline Master Plan and Comprehensive Plan.

If you are not appointed to a Board or Commission at this time:

Do you wish to be considered for appointment to another Board or Commission?

No

Do you wish to be considered for future appointment to your preferred Board or Commission?

Yes

Would you be willing to volunteer for other City activities?

Yes

You can explore City of Olympia volunteer opportunities here:

<https://olympiawa.gov/volunteer>

Thank you for your interest in serving on a City of Olympia advisory committee!

WILLIAM J. HANNAH

SUMMARY OF EXPERIENCE:

Adept leader with experience spanning multiple industries, including the public and private sectors. Recognized for collaborative solutions and communication skills; employ a variety of verbal, electronic, and written communication techniques. Highly skilled at utilizing and adapting technology to maximize performance. Quickly gain expertise in new program areas and projects. Strong ability to interpret technical information, research alternative solutions to complex problems, develop organizational systems and processes, and provide high quality advice and decisions.

KEY SKILLS:

Leadership and Guidance

Skilled at prioritizing issues and developing solutions. Can quickly switch between leading and providing guidance.

Interpersonal Skills

Swiftly develop rapport with others. Able to interpret complex data and clearly communicate usable information.

Budget and Financial Management

In depth knowledge of governmental financing and budgets. Specific focus on capital and facility budgeting.

Project and Change Management

More than 10 years of experience in project and change management.

Legislative Policy Development

Fully adept at the legislative process and can interpret both policy and fiscal impacts from legislation.

Collaborative and Equity Focus

Collaborative and diverse teams produce higher quality solutions; strive to give all people space to voice their ideas.

Process Improvement

Able to resolve deficiencies and increase productivity.

NOTABLE HIGHLIGHTS:

PROFESSIONAL ACCOMPLISHMENTS:

- Developed the proposal that initiated the Office of Equity and Environmental Justice at the Department of Ecology.
- Regularly work with the Department of Ecology's Executive Leadership Team and advise them on highly complex and politically sensitive subjects.
- Successfully manage the budget for Ecology's Administrative Service Division. Including more than \$30 million in operating, capital, and grant funding. Focus on facility management, capital works staff services, fleet management, and public disclosure.
- Received Ecology's Environmental Stewardship Award in 2021 for leading the team responding to asbestos concerns from the 2020 wildfires in eastern Washington that burned through Bridgeport, Malden, and Pine City.
- Hold a Master of Public Administration degree with a focus on environmental policies and public finances.
- Independently started a retail and commercial ink and toner delivery business with multiple retail locations in South Puget Sound.

LEADERSHIP AND INTERPERSONAL SKILLS:

- Highly skilled at bringing disparate entities together to navigate complex issues and finding positive solutions. Able to lead specialists in considering options and parameters when accounting for environmental, political, economic, and social constraints.
- Excellent ability to help maintain cooperative focus on objectives and results. Understand how complex organizations function internally, as well as how they interact with other public and private entities.
- Strong ability to understand, develop, and incorporate interdisciplinary reports and documents into decision making strategies. Excellent creative and technical writing skills with additional training in NEPA/SEPA planning.
- Actively work to understand a variety of stakeholder needs and how certain decisions will impact each party. Able to work with the public in an efficient manner and consider their comments and concerns in order to adapt and improve government policy.

TECHNICAL KNOWLEDGE, SKILLS, AND ABILITIES:

- Extremely proficient at gathering, researching, and analyzing data and information, including seeking out research, completing complex data analysis, finding qualified personnel to consult, and determining appropriate methodologies.
- Often work independently as well as within teams (ranging from 2-25 people). Utilize leadership and supervisory skills whenever appropriate.
- Highly skilled at presenting complex data to decision makers.
- Experience includes building efficient and enjoyable work environments that allow employees to increase their skills and abilities.

WORK HISTORY:**ADMINISTRATION AND OPERATIONS ANALYST (MA5) | Department of Ecology; State of Washington | 04/2019 – Present**

Highly effective at balancing competing priorities within the Administrative Services Division of Ecology. Current position includes managing \$30 million in operating, capital, and grant funds. Lead the long-term strategic planning efforts for Ecology's Facilities, Staff Services, Fleet, Information Governance, Risk Management, and Emergency Management sections. Oversee Ecology's Emergency and Risk Management Sections, and successfully manage multiple projects and change management efforts. Regularly consult and advise Ecology's Director, Deputy Director, and Executive Leadership Team.

Key Accomplishments:

- Worked with Ecology leadership and facility managers to develop facility maintenance, public works, and capital facility improvement budgets. In partnership with stakeholders, manage Ecology's nearly \$120 million in capital assets.
- Successfully proposed changes in Ecology's Emergency Management Program; created Ecology's Emergency Management Advisory Group and currently leading the update to the Continuity of Operations Plan (COOP).
- Culturally attuned and attentive; requested by Ecology's Deputy Director to join the Diversity, Equity, Inclusion, Respect (DEIR) Organizational Assessment team. Work to make sure all voices are heard and considered.
- Concurrently manage multiple priority tasks; perform as Ecology's ADA Coordinator, SEEP (State Efficiency and Environmental Performance) Lead, Chair the Emergency Management Advisory Group, and oversee Ecology's Risk Management Program.

PROGRAM A AND COST ALLOCATION BUDGET ANALYST | Department of Ecology; State of Washington | 09/2015 – 04/2019

Skilled Budget Analyst for Ecology's Central Budget Office and Administration Program. Assisted with budget development, contracts, fiscal notes, interagency agreements, and successfully collaborated with others to manage the Ecology budget portfolio.

Key Accomplishments:

- Worked with Ecology's Budget Policy Manager to coordinate the budget development process, specializing in the operating budget, quality control, and workflows. In depth knowledge of state budgeting development practices.
- Successfully implemented SHB 1010 from the 2017 Session. Led the steering committee to phase-in new agency-wide reporting requirements. Worked with the Executive Team and each of the 11 program management teams to establish a process that annually reports all of Ecology's current agreements.
- Managed the Administrations Program's contracts and interagency agreements. Worked with project officers and the contract unit to produce contracts and amendments. Confirmed that contracts were closed or amended on time. Strong ability to work with complex documents, including contracts, grants, and interagency agreements.
- Wrote, reviewed, and analyzed fiscal notes. Developed a strong ability to understand the fiscal impacts from changes in policy.

INTERN (NEPA PLANNING) | Olympic National Forest; USDA; Olympia, WA | 07/2014 – 03/2015

Successfully performed in an internship with the Olympic National Forest (ONF), assisting with National Environmental Protection Act (NEPA) planning processes. Recognized for ability to jump into projects without advanced information, quickly synthesize needs, and produce professional quality deliverables that can be used by key decision-makers throughout the projects.

Key Accomplishments:

- Assisted in meetings and discussions to support interdisciplinary teams carrying out environmental studies and evaluations (concerning a variety of resources).
- Coordinated a variety of projects (with different objectives) and managed workloads while keeping to timelines.

PROJECT AND OPERATIONS MANAGER | Wildland Fire Careers | 11/2010-09/2013

Performed as a Project and Operations Manager for a resume and career development company that specialized in developing federal resumes for wildland firefighters. Managed all project operations, including tracking projects, customer relationship management, and managing workflow.

Key Accomplishments:

- Managed up to thirty projects concurrently, including managing all client communications, answering questions, directing inquiries to management, and handling billing and payment processing.
- Systematically researched information and data in order to acquire correct information to answer customer inquiries. Skillfully presented information in both written and verbal communication formats.
- Maintained a professional demeanor under the most demanding circumstances, including articulating information to clients and understanding what situations required in order to find resolutions.

BUSINESS OWNER | Rapid Refill Ink; Olympia, Lacey, Tacoma, WA | 01/2005 – 10/2010

Started South Sound Ink dba Rapid Refill Ink. Supervised 12-15 employees, developed and maintained budget and accounting systems. Focused on data driven, high quality solutions. Worked with hundreds of companies in Thurston County, supporting their printer needs.

- Independently grew the company into a business that utilized retail stores, commercial deliveries, and both classical and contemporary marketing techniques. Promoted green business practices.
- Developed procedures and processes that allowed the company to grow quickly and establish three separate retail stores and a production facility in the first year of operations. Managed multiple delivery routes and delegated authorities to store managers to maximize efficiencies.

EDUCATION:**Master of Public Administration | The Evergreen State College; Olympia, WA | 2013-2015**

- Coursework focused on the public sector, specifically examining how different departments and sectors interact and administer the government's will for the greatest public benefit.
- Extensive understanding of constitutional and state law, with an emphasis on tribal, state, and federal interactions, including the Boldt Decision, administrative law, judicial processes and the researching and analyzing of legal cases, briefs, and Supreme Court decisions.
- Studied and developed research projects and papers, white papers, memos, highlight papers, and action plans regarding current environmental and energy policy issues.
- Completed a case study of the Lacey, Olympia, Tumwater, Thurston (LOTT) Clean Water Alliance, and it's benefits to the multiple public entities involved.
- Completed an exhaustive research paper, including primary, secondary, and tertiary research on the communication methods used by the public during the Carlton Complex wildfire in eastern Washington. Met with legislators to discuss what changes in law could be made to improve response to natural disasters.
- Advanced knowledge of primary and secondary research methods and methodologies.

Bachelor of Arts | The Evergreen State College; Olympia, WA | 2011-2013

- Concentration in Environmental Law and Government. Emphasis of studies: National Environmental Protection Act (NEPA) and State Environmental Protection Act (SEPA) planning, current environmental policy, public administration, constitutional law, tribal law and energy policy.
- Studied city planning; used the City of Olympia as an example and did multiple case studies of how city planning can affect the local population.
- Researched and studied the impact the Communities Growth Plans have on shorelines, urban interfaces, and water quality.
- Actively used economic models to analyze and summarize socio-economic impacts of logging operations on communities. Used local, state, and federal data to show the multiplier effect of logging and recreation activities on an area, as well as the economic models to show the flow of money and leakage from local economies.
- Deep understanding of state and federal water policy/rights issues and the impact these policies have on the environment and the impact water policy can have on the cubic feet per minute (CFM) in a watershed.

REFERENCES:

Jim Pendowski	Current Supervisor, Administration Services Director, Ecology	(360) 250-0471
Heather Bartlett	Ecology's Deputy Director	(360) 407-7011
Jason Norberg	Past Supervisor, Ecology's Administration Services Director	(253) 820-9798
Lars Andreassen	Past Supervisor, Ecology's Budget Director	(360) 742-7903
Allen Robbins	Administration Program Budget Manager, Ecology	(360) 706-3043
Teresa Reno	Co-Worker, Staff Services Manager, Ecology	(360) 480-9431
Kim Carter	Co-Worker, Lead Budget Analyst, Ecology	(564) 999-1378