



# Meeting Minutes - Draft

## City Council

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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**Tuesday, September 11, 2018**

**7:00 PM**

**Council Chambers**

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**1. ROLL CALL**

**Present:** 7 - Mayor Cheryl Selby, Mayor Pro Tem Nathaniel Jones, Councilmember Jessica Bateman, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Lisa Parshley and Councilmember Renata Rollins

**1.A ANNOUNCEMENTS - None**

**1.B APPROVAL OF AGENDA**

The agenda was approved.

**2. SPECIAL RECOGNITION - None**

**3. PUBLIC COMMUNICATION**

The following people spoke: Denise Pantelis, Jim Keogh, Talawana Reed, Cheryl Williams, Loretta Seppanen, Dani Madrone, Sharon Taubel, Ryan Pelletier, Courtney Butcher, Caroline Cox, Bradley Andrews, Paul Knox, Chris van Daalen, and Dylan Carlson.

**COUNCIL RESPONSE TO PUBLIC COMMUNICATION (Optional)**

**4. CONSENT CALENDAR**

**4.A** [18-0849](#) Approval of August 21, 2018 Study Session Meeting Minutes

**The minutes were adopted.**

**4.B** [18-0848](#) Approval of August 21, 2018 City Council Meeting Minutes

**The minutes were adopted.**

**4.C** [18-0769](#) Approval of a Resolution Authorizing Interagency Agreement between the Washington Department of Ecology and the City for Washington Conservation Corp (WCC) Services

**The contract was adopted.**

- 4.D [18-0850](#) Approval of a Resolution Authorizing Application for a Downtown Creative District through the Washington State Arts Commission

**The resolution was adopted.**

- 4.E [18-0827](#) Approval of Additional Community Planning and Development Geographic Information Specialist (GIS) Position

**The decision was adopted.**

- 4.F [18-0838](#) Approval of Annual Comprehensive Plan Amendment Schedule for 2019

**The decision was adopted.**

#### **4. SECOND READINGS (Ordinances)**

- 4.G [18-0792](#) Approval of an Ordinance Appropriating Funds for Woodruff Sprayground, Park Land Acquisition and Percival Landing Bulkhead Replacement

**The ordinance was adopted on second reading.**

- 4.H [18-0794](#) Approval to Amend Ordinance 7153 to Create a Capital Fund for Monies Collected from the Home Fund Sales Tax

**The ordinance was adopted on second reading.**

#### **4. FIRST READINGS (Ordinances)**

- 4.J [18-0844](#) Approval of an Ordinance Adopting Business License Threshold Language and Changes to the "Engaging in Business" Definition

**The ordinance was approved on first reading and moved to second reading.**

#### **Approval of the Consent Agenda**

**Councilmember Bateman moved, seconded by Councilmember Parshley, to adopt the Consent Calendar. The motion carried by the following vote:**

**Aye:** 7 - Mayor Selby, Mayor Pro Tem Jones, Councilmember Bateman, Councilmember Cooper, Councilmember Gilman, Councilmember Parshley and Councilmember Rollins

#### **PULLED FROM CONSENT CALENDAR**

- 4.I [18-0841](#) Approval of an Ordinance Amending Olympia Municipal Code to Establish Advisory Board and Commission Term Limits

Councilmember Cooper suggested postponing action on this item until after the Council

Retreat in January where it can be discussed further.

**The ordinance was postponed.**

**5. PUBLIC HEARING - None**

**6. OTHER BUSINESS**

**6.A [18-0836](#) Consideration of an Ordinance Related to Missing Middle Housing**

Deputy Director of Community Planning & Development Leonard Bauer described the Planning & Development Process for developing regulations. He noted as the City carries out the Comprehensive Plan, there is a need to balance and align these and other Comprehensive Plan goals and policies, e.g. transportation corridors, urban/neighborhood villages, neighborhood centers, economic development, utilities, Capital Facility Plan etc.

Mr. Bauer noted for each Missing Middle housing type the work group analyzed if a change in approach for each type against three criteria; affordability, variety of housing types and ability to accommodate future growth.

Mr. Bauer shared the definition of Missing Middle housing; "a range of multi-unit or clustered housing types compatible in scale with single-family homes."

Councilmembers asked clarifying questions.

Councilmembers reviewed each Missing Middle housing recommendation to determine where they individually stand on each, identifying items that need further clarification or discussion.

After discussing each recommendation, the Council determined several items that needed further consideration, research and discussion. The following items have been referred to the September 20, 2018 Land Use & Environment Committee for additional vetting before returning to the Council for consideration:

- Develop a clear definition of what is considered available and adequate on street parking.
- The allowance of the R 4-8 zoning district when within 600 feet of transit routes or commercial zoning versus allowing R 4-8 zoning district when within 300 feet of transit routes or commercial zoning.
- Determine the maximum number of units allowed in a single townhouse building and discuss the process if greater than four units.

The following recommendations were removed:

- Decrease maximum cottage size from 1,600 sq. ft to 1,250 sq. ft.
- Limit single Room Occupancies in R 6-12 zoning district.

The discussion was completed.

## 7. CONTINUED PUBLIC COMMUNICATION

The following people spoke: Jeff Booth, Judy Bardin, John Tobin, Walt Jorgensen, Olivia Hart, Robert Bruce, Terry Ballard, Tye Gundel, and Carl Kagy.

### COUNCIL RESPONSE TO PUBLIC COMMUNICATION

**Councilmember Rollins moved, seconded by Councilmember Gilman, to amend OMC**

**9.16.180 Pedestrian Interference, retaining all sections prohibiting obstruction of pedestrian traffic, but removing clause “C” which completely bans sitting or lying on the sidewalk downtown between 7am-midnight, regardless of whether a person sitting or lying is not obstructing pedestrian traffic. The motion failed by a two-five vote.**

Councilmember Cooper noted this should topic should be discussed after further review of the recent 9th Circuit Court ruling related to homelessness in Boise, Idaho.

Mayor Pro Tem Jones and Councilmember Parshley asked for the item to be discussed further at the General Government Committee. Councilmember Rollins will bring forward a referral to the General Government Committee during a future City Council meeting.

**Councilmember Rollins moved for the City Council to direct the City Manager to designate City owned property to allow persons to temporarily camp in connection with a public health emergency, as part of the Street Strategy the Council committed to developing with social service partners. Such designated locations would be serviced by appropriate public health/sanitation facilities and be available for community partners to help organize, such as faith communities and outreach workers. The motion failed without a second.**

Councilmember Cooper noted this topic should be covered during homelessness emergency response planning discussions.

Councilmember Parshley shared a referral to the Land Use & Environment Committee related to developing a plan to provide metrics regarding the growth of the City. Councilmember Gilman noted a discussion at the Land Use & Environment Committee can help define the request.

## 8. REPORTS AND REFERRALS

### 8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

There were no reports.

**8.B CITY MANAGER'S REPORT AND REFERRALS**

There were no reports.

**9. CLOSED SESSION**

**9.A** [18-0856](#) Closed Session Pursuant to RCW 42.30.140 (4)(b) - Labor Negotiations

**The closed session was not needed.**

**9. ADJOURNMENT**

The meeting adjourned at 11:06 p.m.