



# Meeting Minutes - Draft

## Planning Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Cari Hornbein  
360.753.8048

---

**Monday, May 17, 2021**

**6:30 PM**

**Online and via phone**

---

**1. CALL TO ORDER**

Chair Millar called the meeting to order at 6:30 p.m.

**1.A ROLL CALL**

**Present:** 6 - Chair Candi Millar, Vice Chair Aaron Sauerhoff, Commissioner Paula Ehlers, Commissioner Tammy Adams, Commissioner Rad Cunningham and Commissioner Carole Richmond

**OTHERS PRESENT**

Community Planning and Development Staff:  
Planning and Engineering Manager Tim Smith  
Program and Planning Supervisor Amy Buckler  
Principal Planner Joyce Phillips

Thurston County Regional Planning Council Staff Michael Ambrogi and Katrina Van Every

**2. APPROVAL OF AGENDA**

The agenda was approved.

**3. APPROVAL OF MINUTES**

**3.A** [21-0485](#) Approval of May 03, 2021 Planning Commission Meeting Minutes

**Attachments:** [MeetingMinutes07-May-2021-03-04-12](#)

The minutes were approved.

**4. PUBLIC COMMENT - None**

**5. STAFF ANNOUNCEMENTS**

Ms. Phillips provided staff announcements.

**6. BUSINESS ITEMS****6.A** [21-0471](#) Public Hearing on Olympia Housing Action Plan

**Attachments:** [Draft Olympia Housing Action Plan](#)  
[Written public comments as of May 7 2021](#)  
[Letter template](#)  
[Survey summary](#)  
[Link to Engage Olympia](#)

Ms. Buckler shared a Powerpoint presentation on the Olympia Housing Action Plan.

Chair Millar opened the Public Hearing at 6:31 p.m.

Public Testimony was heard from Susan Tuzzolino, Charlotte Persons, Beau Shattuck, Jeff Sowers, Jenae Huber, Krystofer Brown, Steven Jefferson, Judy Bardin, Phyllis Booth, Susan Davenport, Beverly Bassett, Bob Jacobs, Larry Kronquist and Walter Jorgensen.

Chair Millar closed the Public Hearing at 7:47 p.m.

**The Public Hearing was held and closed.**

**6.B** [21-0465](#) 2021 Code Amendments - Public Hearing

**Attachments:** [Revised Amendments](#)  
[Public Comments](#)  
[RCW 36.70A.620](#)

Ms. Phillips shared a Powerpoint presentation on the 2021 Code Amendments.

Chair Millar opened the Public Hearing at 8:01 p.m.

Public Testimony was heard from Phyllis Booth and Steven Jefferson.

Chair Millar closed the Public Hearing at 8:07 p.m.

**The Public Hearing was held and closed.**

**Commissioner Cunningham moved, seconded by Commissioner Ehlers to approve the Code Amendments as proposed. The motion carried by the following vote:**

**Aye:** 4 - Chair Millar, Vice Chair Sauerhoff, Commissioner Ehlers and Commissioner Cunningham

**Nay:** 2 - Commissioner Adams and Commissioner Richmond

## **7. REPORTS**

Chair Millar reported on the General Government Committee's recommendation to fill Planning Commission vacancies.

## **8. OTHER TOPICS**

Vice Chair Sauerhoff expressed gratitude to staff and Commissioners for their work, specifically towards the Housing Action Plan.

## **9. ADJOURNMENT**

The meeting adjourned at 8:29 p.m.