



Meeting Minutes - Draft

General Government Committee

City Hall
601 4th Avenue E
Olympia, WA 98501
Information: 360.753.8244

Wednesday, March 24, 2021

5:30 PM

Online and Via Phone

Register to Attend:

https://us02web.zoom.us/webinar/register/WN_cvkVq3kwQsKkx3sZBvRiwA

1. CALL TO ORDER

The meeting was called to order at 5:30 p.m.

2. ROLL CALL

Present: 3 - Chair Renata Rollins, Committee member Yến Huỳnh and Committee member Dani Madrone

OTHERS IN ATTENDANCE

Advisory Committee Chairs and Liaisons

Stephanie Johnson, Staff Liaison, Arts Commission
Samuel Gacad-Cowan, Chair, Bicycle and Pedestrian Advisory Committee
Michelle Swanson, Staff Liaison, Bicycle and Pedestrian Advisory Committee
Joseph LaValle, Co-Chair, Design Review Board
Angela Rush, Co-chair, Design Review Board
Catherine McCoy, Staff Liaison, Design Review Board
Holly Davies, Chair, Heritage Commission
Marygrace Goddu, Staff Liaison, Heritage Commission
Maria Ruth, Chair, Parks and Recreation Advisory Committee
Laura Keehan, Staff Liaison, Parks and Recreation Advisory Committee
Candi Millar, Chair, Planning Commission
Cari Hornbein, Staff Liaison, Planning Commission
Joyce Phillips, Staff Liaison, Planning Commission
Danielle Ruse, Chair, Parking & Business Improvement Area Board
Max DeJarnatt, Staff Liaison, Parking & Business Improvement Area Board
Mike Buffo, Chair, Utility Advisory Committee
Eric Christensen, Staff Liaison, Utility Advisory Committee

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT

No one spoke.

5. APPROVAL OF MINUTES

- 5.A** [21-0297](#) Approval of February 24, 2021 General Government Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

- 6.A** [21-0293](#) Meeting with Advisory Committee/Commission Chairs

The Committee met with the Chairs and Liaisons of the City's Advisory Committees. After introductions the group discussed work plans, the function of Council liaisons to each committee, highlights of work for each committee and feedback on the Advisory Committee application review process.

Strategic Communications Director Kellie Purce Braseth discussed the implementation of stipends.

Clarifying questions were asked throughout the discussion.

The discussion was completed.

- 6.B** [21-0298](#) Discuss Annual City Council Retreat Facilitation

City Manager Jay Burney presented a draft Request for Proposal to solicit prospective facilitators for the City Council's January 2022 Goal-Setting Retreat.

Committee members requested the following update to the draft RFP:
Update the ideal candidate profile to include experience building transparency and trust (without using tools like Myers-Briggs assessments); demonstrated experience in navigating issues of racial and social equity; demonstrated experience working with governmental bodies on issues related to change management.
Change the scoring to give points based on expertise.
Update the schedule to include special meetings for screening applications and interviews.

The committee indicated that staff can do a initial screening of applications to ensure they are complete and meet the criteria put forward.

City Manager Burney indicated he will update the RFP and present it again to the Committee.

The discussion was completed.

- 6.C** [21-0299](#) Discuss Scope of Work Regarding Review of Response to Public

Demonstrations

City Manager Burney presented a scope of work to commission a study of Olympia Police Department's protocols for crowd control and their responses that occurred during public demonstrations in 2020.

The Committee asked that the following items be considered during the study:

What is defined as escalation tactics?

What is being defined as successful crowd control; what is the ideal?

What are the events leading up to use of force?

How is the Olympia Police Department showing up to events; what is the message being sent?

What were the lessons learned and how were tactics adjusted while on the ground?

The discussion was completed.

7. REPORTS AND UPDATES

Ms. Braseth reviewed the Committee's calendar and the following was added:
Advisory Committee Work Plans, including PBIA will go forward to Council for approval on April 13.

A Police Auditor Update at General Government Committee meeting on April 28.

A Police Auditor Update at General Government Committee was moved from September to October.

An Olympia Police Department update was added to the General Government Committee meeting in September.

An update on the Social Justice & Equity Commission Update on Race Conversations to May. The Complaint Process Overview from removed from the May meeting.

8. ADJOURNMENT

The meeting adjourned at 9:12 p.m.