



# Meeting Minutes

## PBIA Advisory Board

City Hall  
601 4th Avenue E  
Olympia WA 98501

Contact: Daisha Versaw  
360.570.5847

---

**Wednesday, June 5, 2024**

**6:00 PM**

**Zoom**

---

**1. CALL TO ORDER**

Chair David called the meeting to order at 6:01 p.m.

**1.A ROLL CALL**

**Present:** 12 - Chair Jacob David, Vice Chair Alden Davis, Boardmember Christina Costelo, Boardmember Janis Dean, Boardmember Anne Gavzer, Boardmember Melissa Hammond, Boardmember Sophia Landis, Boardmember Kaitlyn Leamy, Boardmember Monique Ossa, Boardmember Oliver Stormshak, Boardmember Shannon Tiegs and Boardmember Timothy Zohn

**Absent:** 1 - Boardmember Kyle Radanovic

**.1.B OTHERS PRESENT**

Economic Development Senior Program Specialist Daisha Versaw

**2. APPROVAL OF AGENDA**

The agenda was approved.

**3. APPROVAL OF MINUTES**

**3.A** [24-0464](#) Approval of May 01, 2024 PBIA Advisory Board Meeting Minutes

The minutes were approved.

**4. PUBLIC COMMENT - None**

**5. ANNOUNCEMENTS**

Ms. Versaw gave a reminder that new PBIA Advisory Board Members need to finish OPMA training.

**6. BUSINESS ITEMS**

**6.A** [24-0468](#) Administrative Update

Boardmembers discussed Administrative Updates and provided feedback comments to Staff.

**The discussion was completed.**

**6.B**     [24-0469](#)            Approval of Change to In-Person Meetings

Boardmembers discussed moving to in-person meetings.

**Vice Chair Davis moved, seconded by Boardmember Gavzer, to change the location of PBI Advisory Board Meetings from Zoom to in-person at City Hall. The motion passed unanimously.**

**6.C**     [24-0473](#)            Approval of 2024 Work Plan

Boardmembers discussed the 2024 work plan.

**Boardmember Ossa moved, seconded by Vice Chair Davis, to approve the 2024 PBI Work Plan. The motion passed unanimously.**

**7.        REPORTS - None**

**8.        OTHER TOPICS - None**

**9.        ADJOURNMENT**

The meeting adjourned at 7:01 p.m.