



CITY OF OLYMPIA, WASHINGTON  
**2025 PROPOSED OPERATING  
PRELIMINARY OPERATING BUDGET**

October 1, 2024

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October 2024	2025 Preliminary Operating Budget
October 29, 2024	Public Hearing
November 12, 2024	Public Hearing
December 10, 2024	Adopt 2025 Operating Budget
March 2025	2025 Operating Budget Document

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The City Council wishes to acknowledge the many individuals who contributed time and expertise to the preparation and publication of the Operating Budget.

The annual Operating Budget is an important responsibility of a local government and was developed in compliance with Washington State Law as set forth in [RCW 35A.33](#).



**City of Olympia's 2025 Proposed Operating Budget**

**Prepared by the City of Olympia Finance Department  
with a special thank you to the department fiscal contacts.  
P.O. Box 1967, Olympia, WA 98507-1967**

The City is committed to the non-discriminatory treatment of all persons in employment and the delivery of services/resources.

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## INTRODUCTION

The City's 2025 Proposed Operating Budget is the culmination of nearly a year-long collaborative effort among the City Council, City Manager, Department Directors and the Olympia community. As in previous years, the budget creation process was challenging, especially for the General Fund, and required difficult choices on how to best spend our city's limited resources.

Inflation, increases in medical benefits, and declining sales tax revenues challenge the city to create a sustainable budget that meets the expectations of the community.

The budget continues to fund existing City services and programs at their current level with adjustments for necessary inflationary increases, labor cost changes, and contractual requirements.

The proposed budget continues to carry-forward a roughly \$6.7 million deficit in the General Fund. The City Manager will be working closely with Department Directors and the Council to reduce that deficit as we move into 2025.

Creating a sustainable budget is a top priority for the City Council and the City Manager. The 2025 budget will reflect movement toward that goal.

The City's budget process is designed to ensure that city services are provided equitably to all who live, work, and play in Olympia.

## BUDGET SNAPSHOT

■ 2024 Population Estimate:	57,450
■ 2025 Total Operating Budget:	\$241,699,183
■ 2025 General Fund Budget:	\$117,147,135
■ 2025 General Fund Federal & State Grants Budgeted:	\$347,916
■ Estimated Total FTEs (2025):	686.85
■ Local Sales Tax rate (2024):	9.80 %
■ Local B&O Tax rate (2024):	0.10 %
■ Local Projected Property Tax rate (2025):	\$1.90



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# Achieving The Community's Vision

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The City of Olympia is a full-service city, incorporated in 1859. Municipal services include police, fire, transportation, community development, utilities, parks and arts, development services plus all administrative functions including information technology, legal, finance, human resources, fleet, facilities and city management. The budget is a policy document establishing an operational plan to provide continuing quality services and to set the strategy for the continued progress in meeting the city's capital infrastructure needs.

In 2014, the City Council adopted a 20-year Comprehensive Plan that outlines a broad and ambitious vision for our community. To help us track, share and evaluate our progress, the City organized the plan into the following six focus areas.

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## **Public Safety**

Ensure that all Olympians feel safe and have access to reliable, compassionate care.

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## **Community Livability**

Enrich quality of life and foster belonging for all who live, work or spend time in Olympia.

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## **Environmental Stewardship**

Preserve and enhance Olympia's natural resources.

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## **Economy**

Promote a thriving and diversified economy with pathways to prosperity for everyone.

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## **Well-Planned City**

Plan for, construct and maintain a built environment that ensures the well-being of current and future generations.

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## **Organizational Excellence**

Deliver exceptional services and programs that are responsive to the needs of the community.

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## COMMUNITY SURVEY HIGHLIGHTS

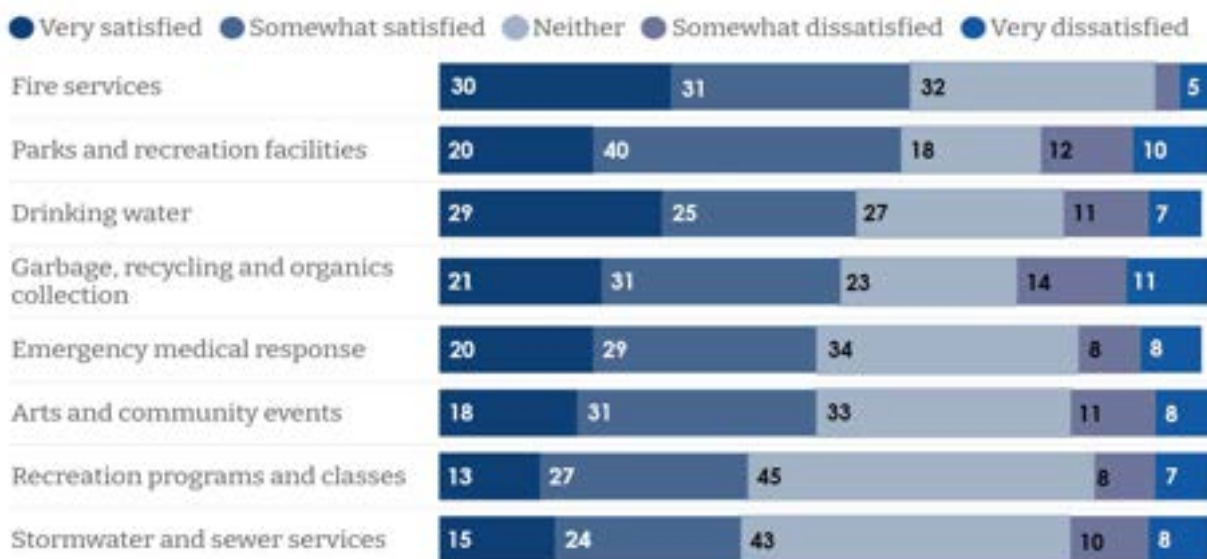
Every year the City evaluates our performance and engages with the community to ensure we're making progress on our priorities.

In 2022, the City surveyed their residents to assess perceptions of the city including evaluations of city services and progress made toward the City's goals. Some of the key findings include:

- A majority of Olympians are satisfied with both Olympia as a whole and their neighborhood as places to live.
- Olympians value the city for its natural environment, cultural offerings and welcoming and inclusive community.
- Olympians believe the City is meeting many of its strategic goals, particularly those relating to livability and environmental stewardship.
- Olympians are satisfied with most of the City's core services.
- Olympians would like most to see the City address issues around homelessness, growing concerns around safety and lack of economic opportunity.
- Residents see opportunities to improve the City's communication.

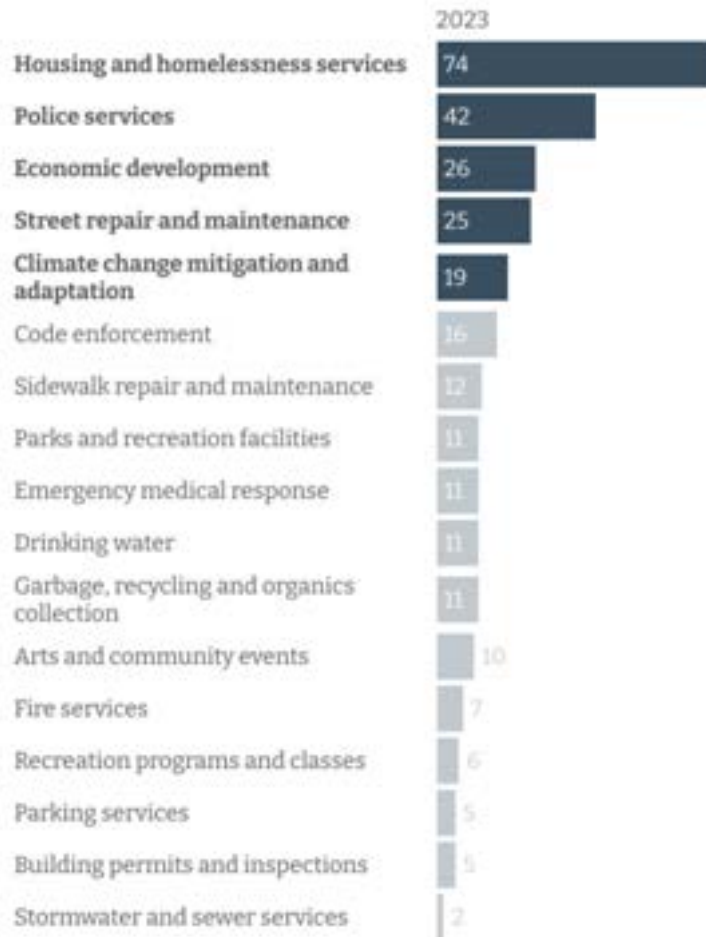
### 2023 Survey Results on Core Services Satisfaction

Residents were asked their level of satisfaction on the city's core services. Olympians reported their satisfaction with many of the core services.



## 2023 Survey Results on Top Priorities for the City Government

The community survey asked residents to choose up to three items in the list of city services as priorities for city government in the next year. 74% of respondents selected housing and homelessness services as one of their top three, trailed by police services at 42%, economic development at 26%, climate change mitigation and adaptation at 19%. These priorities are the same as what was reported in 2021.





# BUDGET OVERVIEW

General Fund	Sub-General Funds	Debt Funds	Enterprise Funds	Internal Service Funds	Special Revenue Funds
<b>117,147,135</b>	<b>16,178,549</b>	<b>5,539,981</b>	<b>72,271,313</b>	<b>21,175,396</b>	<b>9,386,809</b>
<p>The City's primary operating fund. It accounts for all financial resources except those required to be accounted for in other funds. It derives majority of its revenues from property, sales, utility, business and occupation taxes, and state shared revenues.</p>	<p>These funds are reported as a portion of the primary operating fund, but are tracked separately by the City for ease of use. They account for the City's parking services, development services, as well as the Special Control Account Fund.</p>	<p>Debt Services funds are used to account for the City's use of debt and payment of general obligation bonds and other governmental debt. Payments for general obligation bonds are backed by the full faith and credit of the City.</p>	<p>Enterprise funds function similarly to private businesses, as they are self-supported through user fees. The City's utility services account for majority of the revenues for these funds.</p>	<p>Internal Service funds are used to account for activities that provide goods or services to other funds or departments on a cost reimbursement basis. The customer for the internal service funds are other city departments.</p>	<p>Special Revenue funds account for proceeds of specific revenue sources that are restricted or committed for purposes other than debt service or capital projects. These funds help support areas such as HUD and the City's newly developed Cultural Access Program.</p>



## TOTAL OPERATING RESOURCES

The City of Olympia is a full-service capital city, providing most municipal services directly including police, fire, parks, transportation, municipal court, legal services, information services, finance, human resources, communications and utilities.

The City is funded through a collection of diverse resources with varying degrees of restrictions. Any restricted resources are dedicated to a specific purpose and cannot be spent on non-related services or programs. For example, in 2022 voters approved an initiative that dedicates 1/10th of 1% sales tax to local nonprofit organizations that offer art, science, heritage and cultural programs and experiences for the public in Olympia, Olympia School District and Thurston School District.

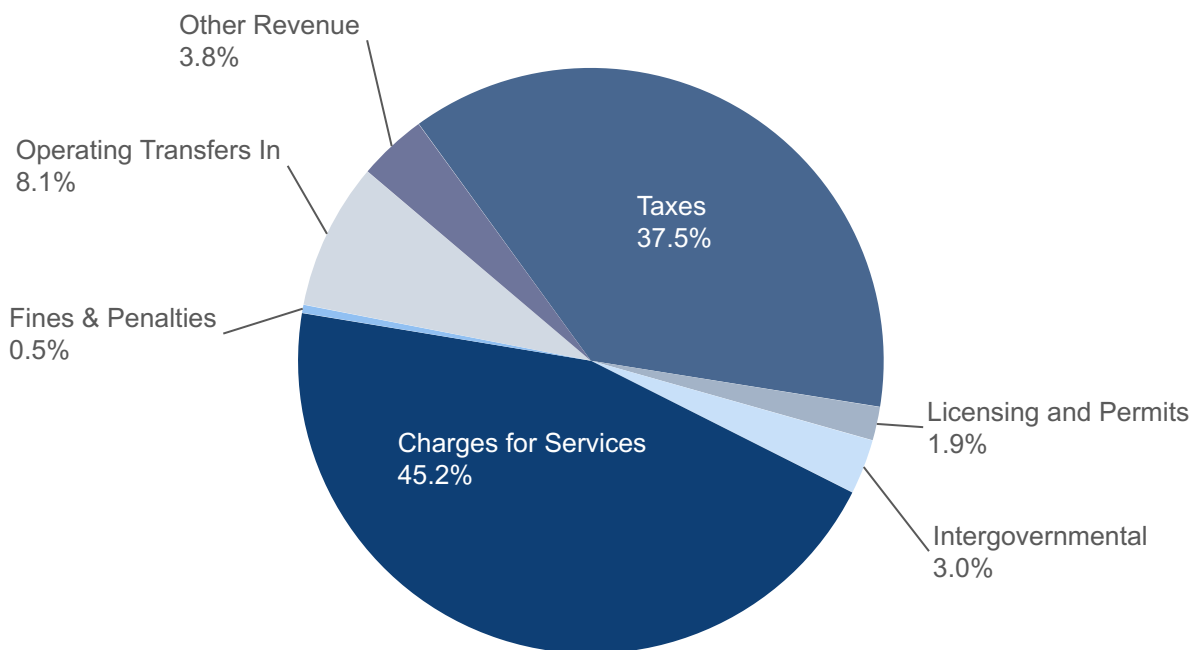
The majority of City revenue comes from two sources: 45.2% from charges for services and 37.5% from taxes. The remaining revenue categories are other governmental entities, issuance of licenses and permits, assessment of fines and penalties and other sources such as parking meter collection, rents, and investment income.

The revenue that the City receives, both current and projected, determines what services can be provided, as well as the level of those services.

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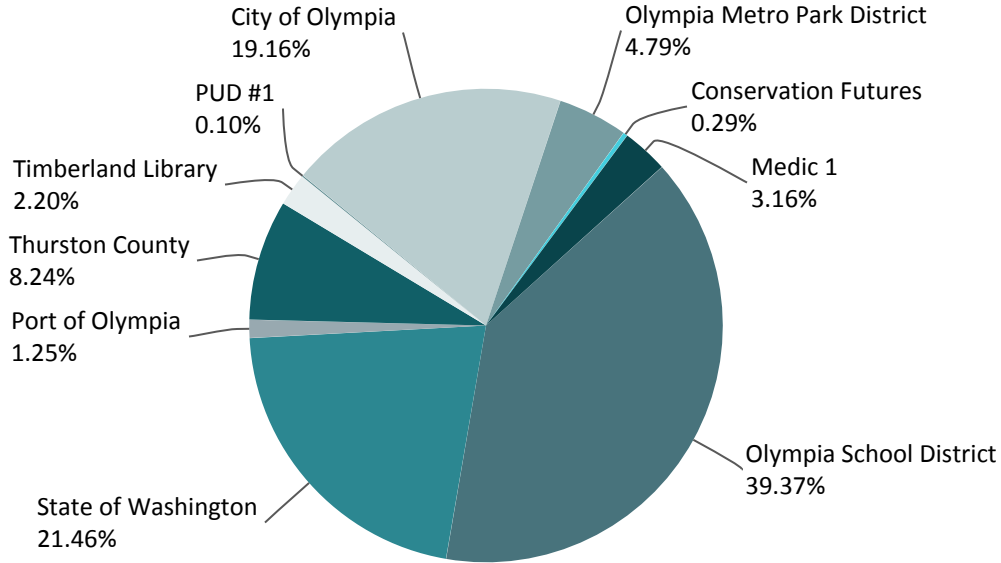
### 2025 Total Operating Resources

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## PROPERTY TAX

Property Tax is collected and administered by Thurston County. Depending on location and district boundaries, below is a general representation of how the tax is distributed.

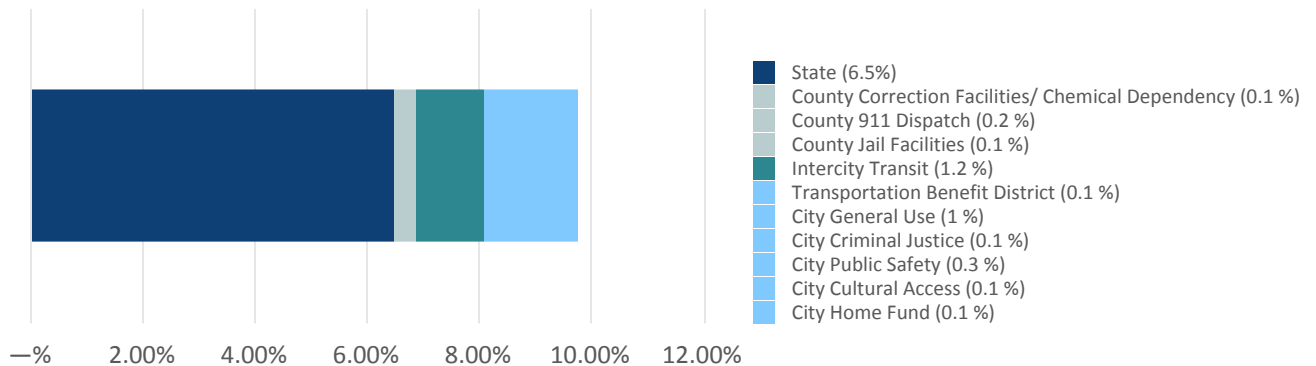


## Household Income & Home Value Comparison

Location	Household Income	Median Home Value	Unemployment Rate
United States	75,149	281,900	4.2%
Washington State	90,325	473,400	4.8%
Olympia	73,851	409,700	4.6%

Sources: U.S. Census Bureau; U.S. Bureau of Labor Statistics

## SALES TAX 2024 (9.8%)



## GENERAL FUND FORECAST

Long-term financial planning encourages strategic thinking and provides decision-makers with the tools to make better business decisions by focusing on long-term objectives and the future impact of current decisions. Long-term financial planning provides a platform for analyzing trends as well as risk factors that may impact the City's financial standing and, allows for the organization to be proactive in addressing financial issues as they arise.

The city maintains 10-year financial forecasts for five of the six major funds as reported in the city's Annual Comprehensive Finance Report. These forecasts provide a forward-looking view of these funds allowing City officials, staff, and other interested parties to evaluate their long-term sustainability. All forecasts are built assuming a status quo operations meaning that no new positions, programs, or rates (for enterprise forecasts) are included in the forecast. The forecast also excludes any one-time funding provided for one-time non-recurring projects.

Forecasted increases in expenditures and revenues are based on historical five-year trending of actual data, adjusted for any known changes or anomalies.

An important part of forecasting is identifying risk factors that may impact the City's financial standing. The City has identified four such risks:

**Staffing & service levels:** it is unlikely that existing staffing levels will be able to keep pace with necessary levels of service increases.

**Infrastructure repair & maintenance:** the City has not fully funded this need, especially in the General Fund.

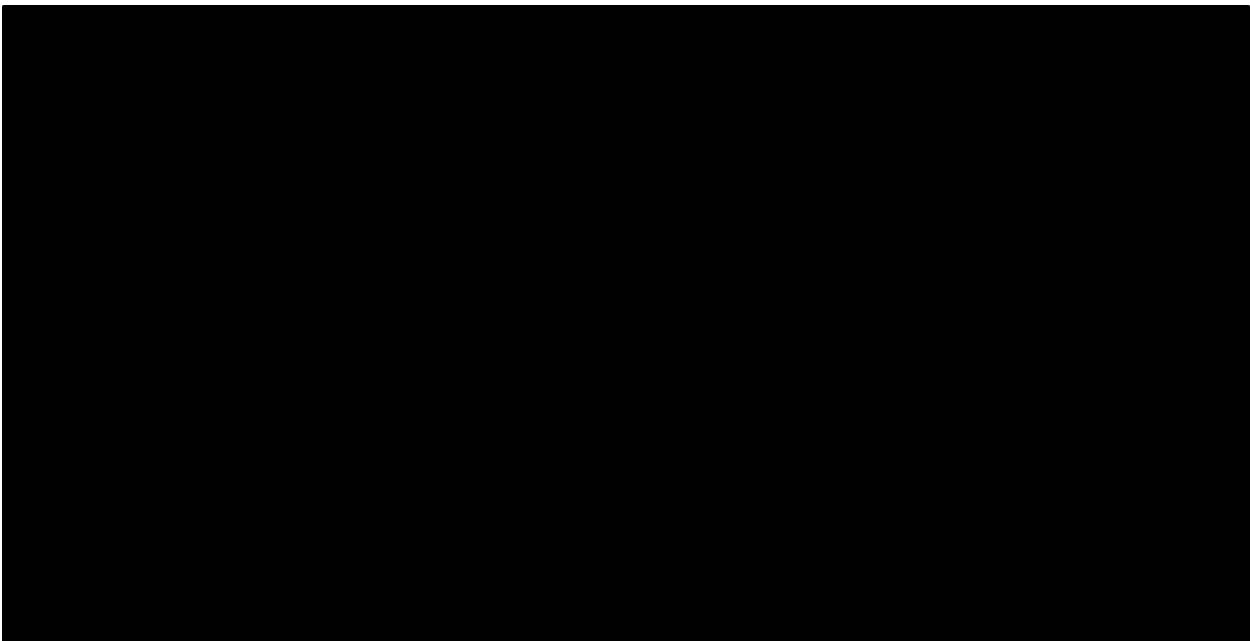
**Economic recession & slowdowns:** the City's General Fund is highly dependent on taxes of which several are volatile and impacted by the economy.

**Legislative changes:** unfunded mandates and reduced service levels from other governments.

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## General Fund Forecast

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## UTILITY SERVICES

The city operates utilities for drinking water, waste water, solid waste (Waste ReSources), and storm and surface Water. All four utilities are experiencing unavoidable cost increases related to inflation, affecting cost-of-living adjustments to salaries, fuel, electricity, supplies and materials.

The drinking water utility stewards Olympia’s water resources, providing the public with safe and sustainable drinking water and reclaimed water. The 2025 budget includes increased expenses related only to cost-of-living adjustments and inflation. Increased costs for fuel, electricity, chlorine, and other materials and supplies costs are reflected.

There are no new enhancement requests in this proposed budget. To stay up with expenditures the utility is asking for a 3% rate increase to cover cost.

The wastewater utility provides the public with reliable and efficient conveyance of wastewater from Olympia residences and businesses. Wastewater’s 2025 budget also includes increased expenses related to salaries and benefits due to cost-of-living adjustments and inflation.

There are no new enhancement requests in this proposed budget. To cover increased expenditures and the enhancement, the utility is asking for a 3.5% rate increase.

Waste ReSources provides solid waste collection, disposal and diversion services including education and outreach to residents, businesses and visitors. The 2025 budget includes similar increases due to cost-of-living adjustments and inflation. Other inflationary increases are related to hauling/processing contracts that are tied to the Consumer Price Index (CPI). A major addition to our costs is the onboarding of the city’s Clean Team into our utility to consolidate and align management of waste retrieval. Overall, revenue is below expenses by approximately \$900,000. This gap is addressed by proposed rate increases of 6.6%.

The storm and surface water utility provides the public with flood management, water quality and aquatic habitat stewardship services. In addition to inflationary increases to salaries and supplies as mentioned above, there are rising costs for increasingly complex regulatory requirements and managing street wastes.

There are two enhancement requests. The first is to add a Maintenance Worker II operating our street sweeper. This position is paid for 50% by grant funding in 2025, but we need to cover the remainder with our rates. The second is to add a Maintenance Worker I to address vegetation and habitat work needs. This position is budget neutral, as we are reducing seasonal/temporary employees to absorb it. To cover increased expenditures and the first enhancement, the utility is asking for a 1.5% rate increase.

### Proposed Utility Rate Increase

Utility Type	2022	2023	2024	2025
Drinking Water	2.0%	6.6%	2.0%	3.0%
Waste Water				
City Collection System	9.1%	9.9%	4.0%	3.5%
LOTT	3.0%	3.0%	3.0%	3.0%
Storm & Surface Water	7.1%	9.8%	6.5%	1.5%
Waste ReSources				
Drop Box	1.0%	4.0%	3.5%	6.6%
Residential	1.0%	4.0%	3.5%	6.6%
Commercial	1.0%	4.0%	3.5%	6.6%
Organics	1.0%	0.0%	3.5%	6.6%

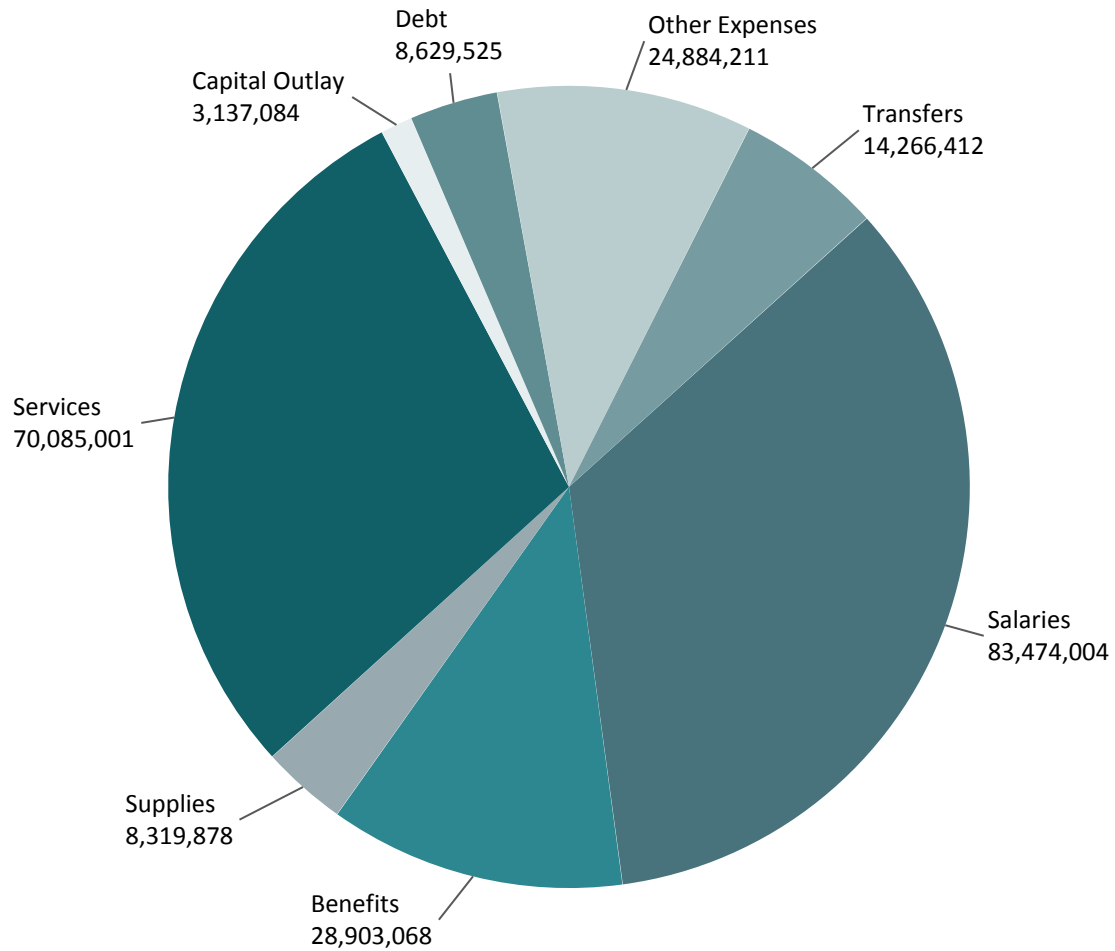
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## PROPOSED OPERATING BUDGET OVERVIEW

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Fund	2025 Proposed Budget	Fund	2025 Proposed Budget
General Fund	\$ 117,147,135	Drinking Water Utility Operating Fund	\$ 17,603,125
Special Account Control Fund	\$ 3,042,714	Wastewater Utility Operating Fund	\$ 26,588,788
Development Fee Revenue Fund	\$ 9,356,353	Waste ReSources Operating Fund	\$ 16,809,222
Parking Fund	\$ 2,306,821	Stormwater and Surface Water	\$ 8,180,634
LEOFF 1 OPEB Trust Fund	\$ 1,000,000	Stormwater and Surface Water Mitig	\$ —
Washington Center Reserve Fund	\$ 5,000	Drinking Water Utility Debt Fund	\$ 2,433,416
Washington Center Maintenance Fund	\$ 379,807	Wastewater Utility Debt Fund	\$ 532,478
Municipal Arts Fund	\$ 87,854	Waste ReSources Debt Fund	\$ —
HUD Fund	\$ 414,996	Stormwater and Surface Water Debt	\$ 123,650
Lodging Tax Fund	\$ 993,765	Drinking Water and Sewer Bond Reserve	\$ —
Parking Business Improvement Area	\$ 57,141	Equipment Rental Fund	\$ 3,591,401
Farmers Market Repair & Replacement Fund	\$ 10,000	Equipment Reserve Fund	\$ 2,936,584
Hands on Childrens Museum Fund	\$ 532,019	Unemployment Compensation Fund	\$ 150,248
Home Fund	\$ 4,959,352	Insurance Trust Fund	\$ 5,154,989
Cultural Access Program Fund	\$ 2,419,536	Workers Compensation Fund	\$ 2,377,995
Non-Voted GO Debt	\$ 4,492,381	Facilities Fund	\$ 3,551,456
Voted GO Debt Fund	1,047,600	Fire Fleet Fund	\$ 3,412,723
		<b>Total Operating Budget</b>	<b>\$ 241,699,183</b>

# GENERAL FUND REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Taxes:						
Property Tax	16,012,785	15,969,518	16,868,366	17,275,998	20,374,762	3,098,764
Sales & Use Tax	27,941,079	29,323,564	28,770,000	32,037,000	35,590,000	3,553,000
Business & Occupation Tax						
B&O Tax	7,201,211	7,983,030	8,093,000	8,242,000	9,025,000	783,000
Private Utility Tax	4,707,357	5,124,070	4,814,533	5,314,012	5,336,332	22,320
Public Utility Tax	6,285,127	6,768,840	7,267,500	7,132,500	7,859,000	726,500
Excise in Lieu	191,532	190,946	195,000	197,000	300,000	103,000
Other Taxes	85,543	215,981	220,000	219,000	260,000	41,000
Licenses & Permits	823,633	855,347	854,100	820,600	796,000	(24,600)
Intergovernmental	4,618,287	5,339,484	3,215,635	2,549,124	2,698,790	149,666
Charges for Services	17,203,515	17,719,753	18,861,155	19,692,089	20,611,189	919,100
Fines & Forfeitures	205,743	356,810	329,300	343,650	380,700	37,050
Miscellaneous	1,963,806	1,225,213	1,279,687	1,330,287	1,021,713	(308,574)
Other Revenues	11,363	1,272,567	0	0	0	0
Transfers In	8,342,135	7,069,124	4,117,579	4,280,483	5,315,490	1,035,007
<b>Total Revenue</b>	<b>95,593,116</b>	<b>99,414,247</b>	<b>94,885,855</b>	<b>99,433,743</b>	<b>109,568,976</b>	<b>10,135,233</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Personnel Costs	65,700,049	70,047,285	73,292,513	82,869,373	83,849,880	980,507
Supplies	2,651,314	3,233,067	2,430,235	2,625,915	2,230,126	(395,789)
Services	10,826,175	11,608,138	9,455,357	10,929,738	12,009,728	1,079,990
Intergovernmental	991,406	749,283	1,164,092	2,866,855	3,013,997	147,142
Capital Outlay	168,593	1,345,266	53,784	39,500	80,500	41,000
Debt Service	1,918	159,897	0	0	0	0
Interfund Payments	5,254,053	5,766,910	6,448,879	8,272,071	10,659,159	2,387,088
Transfers Out	2,896,550	8,426,460	3,457,976	5,477,391	5,303,745	(173,646)
<b>Total Expenditures</b>	<b>88,490,058</b>	<b>101,336,306</b>	<b>96,302,836</b>	<b>113,080,843</b>	<b>117,147,135</b>	<b>4,066,292</b>



Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Legislative	\$ 270,872	\$ 351,133	\$ 527,610	\$ 950,247	\$ 720,718	\$ (229,529)
City Manager's Office	570,734	969,028	719,886	789,094	858,434	69,340
Office of Community Vitality						
Assistant City Manager	226,161	284,781	262,245	297,085	310,227	13,142
Climate	152,071	231,620	638,169	704,671	830,671	126,000
Community Planning & Development	5,964,863	6,506,127	0	0	1,273	1,273
Economic Development	1,078,393	1,098,774	3,566,869	1,027,536	578,495	(449,041)
Housing and Homelessness	474,947	121,394	613,716	634,472	561,841	(72,631)
Public Defense	558,053	624,142	630,580	853,383	1,421,563	568,180
Office of Strategic Initiative						
Assistant City Manager	643,115	697,596	1,110,104	1,001,993	671,640	(330,353)
City Clerk and Records	469,170	484,999	563,667	588,172	665,462	77,290
Human Resources	1,101,227	1,047,907	1,192,861	1,488,269	1,859,492	371,223
Information Services	4,120,087	4,130,180	4,421,346	4,660,123	4,901,369	241,246
Office of Performance & Innovation	369,464	397,696	299,321	429,623	305,650	(123,973)
Strategic Communications	519,889	1,075,862	1,191,008	1,423,473	1,368,323	(55,150)
Municipal Court	2,024,229	2,098,758	2,276,279	2,435,194	3,020,155	584,961
Legal	1,531,604	1,639,180	1,776,841	2,272,134	2,419,962	147,828
Finance	2,862,024	3,086,329	3,556,111	4,155,094	5,045,427	890,333
Non-Departmental	2,869,237	11,348,615	2,211,270	9,860,025	8,364,187	(1,495,838)
Fire	18,933,395	20,605,401	20,021,523	26,707,836	24,535,378	(2,172,458)
Police	20,899,459	21,271,886	26,189,693	26,579,939	31,140,338	4,560,399
Parks, Arts and Recreation	9,763,803	10,991,060	12,305,725	13,321,269	14,622,446	1,301,177
Public Works	13,087,260	12,273,840	12,228,012	12,901,211	12,944,084	42,873
<b>Total Expenditures</b>	<b>\$ 88,490,057</b>	<b>\$ 101,336,308</b>	<b>\$ 96,302,836</b>	<b>\$ 113,080,843</b>	<b>\$ 117,147,135</b>	<b>\$ 4,066,292</b>

**Impact to Fund Balance \$ 7,103,059 \$ (1,922,061) \$ (1,416,981) \$ (13,647,100) \$ (7,578,159)**

Notes:

- Community Planning & Development moved from the General Fund into the Development Fee Revenue Fund in January 2023.
- Public Defense has a significant increase from 2024 to 2025 due to Supreme Court and Washington State Bar Association Indigent Standards case credits.
- FTE moved from Office of Strategic Initiatives/Assistant City Manager to Office of Strategic Initiatives/Human Resources.
- Effective January 1, 2025, we have moved Fire Fleet out of the General Fund and into an internal service fund.
- PARD increase is due to a change in property tax distribution and an increase in non-discretionary expenditures.

## General Fund Staffing Summary by Department

Department	FTE	Department	FTE
Legislative		Office of Strategic Initiatives	
Mayor	1.00	Executive Office	
Mayor Pro-Tem	1.00	Assistant City Manager	1.00
Council Member	5.00	Senior Program Specialist	1.00
<b>Total Legislative</b>	<b>7.00</b>	City Clerk and Records	
		City Clerk	1.00
City Manager's Office		Information Specialist	2.00
City Manager	1.00	Procurement and Contracts Program	1.00
Assistant to the City Manager	1.00	Human Resources	
Executive Services Assistant	1.00	Human Resources Director	1.00
Program Assistant	0.50	Deputy Human Resources Director	1.00
<b>Total City Manager's Office</b>	<b>3.50</b>	Human Resources Analyst	2.50
		Human Resources Analyst Senior	2.00
Office of Community Vitality		Program Assistant	1.00
Executive Office		Social Justice and Equity Program	1.00
Assistant City Manager	0.90	Information Services	
Climate		Computer Systems Technician	3.00
Building Decarbonization Program Manager	1.00	Enterprise Application Administrator	2.00
Director of Climate Programs	1.00	Enterprise Application Manager	1.00
		Enterprise Data Architect	1.00
Climate Resilience Coordinator	1.00	Geographic Information System (GIS) Analyst	1.00
Climate Program Specialist	1.00	Geographic Information System (GIS) Coordinator	1.00
Community Planning & Development	—	GIS Manager	1.00
Economic Development		Information Technology Asset Management Specialist	1.00
Community and Economic Development Director	1.00	Information Technology Director	1.00
Program Specialist	0.25	Information Technology Support Specialist	1.00
Senior Program Specialist	1.00	Infrastructure Manager	1.00
Housing and Homelessness		IT Network and Cloud Specialist	1.00
Director of Housing and Homeless Response	0.70	IT Network and Security Specialist	1.00
Homeless Response Coordinator	0.50	Network Analyst	3.00
Program Specialist	1.00	Service Desk Administrator	1.00
Senior Program Specialist	1.00	Systems and Applications Specialist	2.00
Public Defense		Office of Performance & Innovation	
Public Defense Coordinator	1.00	Performance Management Analyst	1.00
<b>Total Office of Community Vitality</b>	<b>11.35</b>	<b>Total Office of Strategic Initiative</b>	<b>37.50</b>

## General Fund Staffing Summary by Department

Department	FTE	Department	FTE
Strategic Communication		Legal	
Audio/Video & Multimedia Production Specialist	1.00	General Counsel	
Digital Engagement Manager	1.00	Chief Attorney Deputy	3.00
Social Media and Content Strategist/ Developer	1.00	City Attorney	1.00
Strategic Communications Director	1.00	Paralegal I	2.00
Strategic Communications Manager/Deputy PIO	1.00	Paralegal II	1.00
Graphic Designer	1.00	Program Specialist Senior	1.00
Senior Designer & Brand Manager	1.00	Prosecution	
<b>Total Strategic Communication</b>	<b>7.00</b>	Assistant Prosecutor I	1.00
		Assistant Prosecutor II	1.00
Municipal Court		Chief Prosecutor	1.00
Court Operations		Paralegal I	1.00
Court Operations Supervisor	1.00	Program Specialist	1.00
Jail Alternatives Officer	0.50	Victim's Assistance	
Municipal Court Judge	1.00	Victim Assistance Coordinator	1.00
Olympia Municipal Court Director	1.00	<b>Total Legal</b>	<b>14.00</b>
Program Assistant	5.00		
Program Specialist	0.63		
Program Specialist Senior	1.00		
Day Report			
Probation Officer II	2.00		
Probation Work Crew Leader	1.00		
Probation			
Program Assistant	0.50		
Program Manager	1.00		
Community Court			
Community Court Case Manager	1.00		
<b>Total Municipal Court</b>	<b>15.63</b>		

## General Fund Staffing Summary by Department

Department	FTE	Department	FTE
Finance Department		Fire	
General Accounting		Fire Chief	1.00
Accountant	5.00	Fire Chief, Assistant	2.00
Accounting Manager	3.34	Deputy Fire Chief	2.00
Accounting Technician	0.50	Fire Chief Battalion	4.00
Accounting Technician II	2.00	Fire Chief Battalion - Day Shift	1.00
Finance Analyst	3.00	Fire Captain	1.00
Finance Director	1.00	Fire Lieutenant	18.00
Senior Accountant	2.90	Fire Lieutenant - Day Shift	2.00
Tax Audit		Fire Lieutenant with Paramedic Certification	1.00
Program Assistant	1.00	Firefighter	54.00
Senior Accountant	0.10	Medical Services Officer	1.00
Tax and License Auditor	2.00	Paramedic Lieutenant	5.00
Utility Charge Out		Firefighter/Paramedic	14.00
Accounting Manager	0.66	Firefighter with Paramedic Certification	1.00
Accounting Technician	1.50	Fire Prevention Officer	2.00
Accounting Technician I	1.00	Supervisor III	1.00
Accounting Technician II	1.00	BLS Transport and CARES Manager	1.00
Billing Specialist	1.00	Program & Planning Supervisor	1.00
Senior Billing Specialist	1.00	Business Operations Specialist	2.00
Office Specialist I	0.25	Senior Program Specialist	1.00
<b>Total Finance</b>	<b>27.25</b>	Program Specialist	2.00
		Program Assistant	1.00
		Secretary Administrative	1.00
		<b>Total Fire Department</b>	<b>119.00</b>

## General Fund Staffing Summary by Department

Department	FTE	Department	FTE
Police		Parks, Art and Recreation	
Police Chief	1.00	Director Parts Arts and Recreation	1.00
Police Chief Deputy	2.00	Director of Parts Planning and Maintenance	1.00
Police Lieutenant	6.00	Director of Recreation Arts and Facilities	1.00
Police Sergeant	13.00	Electrician	1.00
Police Officer	66.00	Engineering and Planning Supervisor	1.00
Police Administrative Manager	1.00	Equity Inclusion and Belonging Specialist	1.00
Executive Assistant to the Chief of Police	1.00	Field Crew Leader	1.00
Community Service Officer I	2.00	Finance and Policy Coordinator	1.00
Community Service Officer II	2.00	Lead Recreation Specialist	0.38
Computer Support Specialist	2.00	Lead Worker	5.00
Crime Analyst	2.00	Maintenance Worker I	5.00
Crisis Response Lead Worker	2.00	Maintenance Worker I (Olympia Center)	4.50
Crisis Response Specialist	11.00	Maintenance Worker II	12.00
Evidence Custodian	1.00	Park Ranger II	3.00
Outreach Service Coordinator	1.00	Parks Operations and Maintenance Manager	1.00
Outreach Specialist	3.00	Parks Senior Engineer	1.00
Police Records Supervisor	2.00	Planner Associate	0.75
Program Assistant	8.00	Program & Planning Supervisor	1.00
Program Specialist Senior	1.00	Program Aide	1.00
Secretary Supervisor	1.00	Program Assistant	1.00
Secretary	3.00	Program Manager	3.00
<b>Total Police Department</b>	<b>131.00</b>	Program Specialist	6.75
		Program Engineer II	2.00
		Public Service Representative	3.65
		Recreation Specialist	1.84
		Supervisor I	2.00
		Supervisor II	1.00
		Supervisor III	2.00
		<b>Total Parks, Arts and Recreation</b>	<b>65.87</b>

# General Fund Staffing Summary by Department

Department	FTE	Department	FTE
Public Works			
Public Works Director	1.00		
Deputy Director of Public Works	1.00		
City Engineer	1.00		
Assistant City Engineer	1.00		
City Surveyor	1.00		
Associate Planner	1.00		
Construction Inspector	4.00		
Design and Construction Contract Specialist	3.00		
Engineering and Planning Supervisor	1.00		
Engineering Project Manager	2.00		
Engineering Technician II	4.00		
Field Crew Leader	1.00		
Lead Construction Inspector	1.00		
Lead Worker	2.00		
Maintenance Worker II	8.00		
Mapping Coordinator	1.00		
Operations Supervisor	2.00		
Planner Senior	1.00		
Procurement and Contract Manager	1.00		
Program Coordinator Engineering	1.00		
Program Specialist	1.00		
Project Engineer I	1.00		
Project Engineer II	6.00		
Public Works Administrative Specialist	1.00		
Public Works Admin Specialist	1.00		
Senior Data Control Specialist	1.00		
Senior Engineer	2.00		
Sign Technician	3.00		
Surveying Coordinator	1.00		
Traffic Signal Technician Senior	1.00		
Traffic Signal Technician	3.00		
Transportation Data Coordinator	1.00		
Transportation Director	1.00		
<b>Total Public Works</b>	<b>61.00</b>		
<b>Total General Fund FTE</b>		<b>500.10</b>	

## APPENDIX D: ILA WITH OMPD

Updated:	08/23/2024	Budget	Estimate	2025-2024	
		2024	2025	Variance	
<b>Property Tax</b>					
Property Tax		13,952,377	16,714,905	2,762,528	19.8 %
<b>Sales Tax</b>					
Local Retail Sales and Use Tax		28,000,000	28,000,000	—	— %
<b>B&amp;O Tax</b>					
Business and Occupation Taxes		8,055,000	8,850,000	795,000	9.9 %
B&O Tax Refunds		—	—	—	— %
Admissions Tax		219,000	260,000	41,000	18.7 %
<i>Subtotal B&amp;O Tax:</i>		8,274,000	9,110,000	836,000	10.1 %
<b>Private Utility Tax</b>					
Private B&O Taxes on Electric		2,913,000	3,100,000	187,000	6.4 %
Private B&O Taxes on Electric (0.5% for Parks & Bike)		323,667	344,444	20,777	6.4 %
Private B&O Taxes on Gas		871,000	760,000	(111,000)	(12.7)%
Private B&O Taxes on Gas (0.5% for Parks & Bike)		96,778	84,444	(12,334)	(12.7)%
Private B&O Taxes on Garbage		2,900	3,000	100	3.4 %
Private B&O Taxes on Telephone		996,000	940,000	(56,000)	(5.6)%
Private B&O Taxes on Telephone (0.5% for Parks & Bike)		110,667	104,444	(6,223)	(5.6)%
Private B&O Taxes on Telegraph		—	—	—	— %
<i>Subtotal Private Utility Tax:</i>		5,314,012	5,336,332	22,320	0.4 %
<b>Public Utility Tax (City's Utilities)</b>					
Other Government B&O Taxes on Water		5,000	5,500	500	10.0 %
Other Government B&O Taxes on Sewer		3,500	3,500	—	— %
Public or Interfund B&O Taxes on Garbage		1,725,000	1,850,000	125,000	7.2 %
Interfund B&O Taxes on Sewer		2,750,000	3,000,000	250,000	9.1 %
Public or Interfund B&O Taxes on Storm Drainage		819,000	950,000	131,000	16.0 %
Interfund B&O Taxes on Water		1,830,000	2,050,000	220,000	12.0 %
<i>Subtotal Public Utility Tax (City's Utilities)</i>		7,132,500	7,859,000	726,500	10.2 %
<i>Subtotal Total Utility Tax</i>		12,446,512	13,195,332	748,820	6.0 %
Total Taxes to be considered:		62,672,889	67,020,237	4,347,348	6.9 %
<b>11% of the designated Taxes to be contributed to PARD:</b>					
		<b>6,894,018</b>	<b>7,372,226</b>	<b>478,208</b>	<b>6.9 %</b>

# SPECIAL ACCOUNT CONTROL FUND REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Licenses & Permits	299,636	300,655	285,387	293,333	266,667	(26,666)
Intergovernmental	218,055	271,122	397,125	0	0	0
Charges for Services	332,237	523,563	952,111	1,804,190	1,442,603	(361,587)
Fines & Forfeitures	49	0	21	0	0	0
Miscellaneous	133,055	73,496	318,898	100,800	392,800	292,000
Other Revenues	800,000	0	0	0	0	0
Transfers In	3,004,934	592,517	71,839	289,839	289,839	0
<b>Total Revenue</b>	<b>4,787,966</b>	<b>1,761,353</b>	<b>2,025,381</b>	<b>2,488,162</b>	<b>2,391,909</b>	<b>(96,253)</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Personnel Costs	149,543	281,592	73,895	0	100,000	100,000
Supplies	250,546	333,130	318,314	405,500	413,350	7,850
Services	1,016,283	602,983	1,229,025	846,882	2,053,910	1,207,028
Intergovernmental	0	0	0	0	0	0
Capital Outlay	0	0	409,904	0	0	0
Debt Service	0	39,036	0	0	0	0
Interfund Payments	516	2,107	1,983	0	990	990
Transfers Out	3,032,317	81,190	1,083,650	672,485	474,464	(198,021)
<b>Total Expenditures</b>	<b>4,449,205</b>	<b>1,340,038</b>	<b>3,116,771</b>	<b>1,924,867</b>	<b>3,042,714</b>	<b>1,117,847</b>

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Community Planning & Development	2,358	9,127	19,472	52,316	52,316	0
Economic Development	2,039,771	0	1,030,216	293,960	90,960	(203,000)
Housing and Homelessness	167,833	273,961	80,560	10,000	310,000	300,000
Human Resources	27,272	42,852	45,979	75,091	180,070	104,979
Information Services	1,728,268	727,901	1,574,133	825,000	1,739,378	914,378
Strategic Communications	414,260	240,030	185,344	0	0	0
Non-Departmental	0	0	154,182	626,000	626,990	990
Fire	5,149	0	6,161	5,500	6,000	500
Parks, Arts and Recreation	12,294	46,166	20,726	37,000	37,000	0
Public Works	52,000	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 4,449,205</b>	<b>\$ 1,340,037</b>	<b>\$ 3,116,773</b>	<b>\$ 1,924,867</b>	<b>\$ 3,042,714</b>	<b>\$ 1,117,847</b>

**Impact to Fund Balance    \$    338,761    \$    421,316    \$ (1,091,392)    \$    563,295    \$    (650,805)**



# DEVELOPMENT FEE REVENUE FUND REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Licenses & Permits	2,349,937	2,465,542	2,511,549	3,159,010	3,240,353	81,343
Charges for Services	1,243,922	1,780,753	1,888,460	2,290,940	2,343,544	52,604
Miscellaneous	941	4,253	16,361	475	475	0
Other Revenues	0	0	22,494	0	0	0
Transfers In	0	0	3,208,063	2,736,992	2,869,600	132,608
<b>Total Revenue</b>	<b>3,594,800</b>	<b>4,250,548</b>	<b>7,646,927</b>	<b>8,187,417</b>	<b>8,453,972</b>	<b>266,555</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Personnel Costs	0	0	5,302,373	5,659,761	5,944,855	285,094
Supplies	0	0	89,062	30,720	177,920	147,200
Services	128,510	124,626	925,821	742,532	691,632	(50,900)
Intergovernmental	0	0	0	115,679	137,937	22,258
Interfund Payments	560,086	829,093	1,627,212	1,634,663	2,399,947	765,284
Transfers Out	3,413,065	3,391,078	4,062	4,062	4,062	0
<b>Total Expenditures</b>	<b>4,101,661</b>	<b>4,344,797</b>	<b>7,948,530</b>	<b>8,187,417</b>	<b>9,356,353</b>	<b>1,168,936</b>

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
City Manager's Office	0	0	695	0	0	0
Office of Community Vitality						
Community Planning & Development	4,080,380	4,327,387	7,941,760	8,186,687	9,356,353	1,169,666
Economic Development	21,281	17,410	6,075	0	0	0
<b>Total Expenditures</b>	<b>\$ 4,101,661</b>	<b>\$ 4,344,797</b>	<b>\$ 7,948,530</b>	<b>\$ 8,187,417</b>	<b>\$ 9,356,353</b>	<b>\$ 1,168,936</b>

**Impact to Fund Balance    \$    (506,861)    \$    (94,249)    \$    (301,603)    \$    0    \$    (902,381)**

## Development Fee Revenue Fund Staffing Summary by Department

Department	FTE	Department	FTE
Community Planning and Development			
Assistant Planner	1.00	Lead Building Plans Examiner	1.00
Associate Planner	2.00	Lead Code Enforcement Officer	1.00
Building Inspector II	1.00	Lead Worker	1.00
Building Official	1.00	Office Specialist II	1.00
Building Plans Examiner	1.00	Permit Specialist	2.00
Business Operations Specialist	1.00	Planner Associate	3.75
Code Enforcement Officer	2.00	Planner Principal	2.00
Contracts Manager	1.00	Planner Senior	1.00
Deputy Building Official	1.00	Plans Examiner Building	1.00
Deputy Director Community Planning & Development	1.00	Plans Examiner Engineering	1.00
Director Community Planning & Development	0.90	Program and Planning Supervisor	1.50
GIS Specialist	0.50	Program Assistant	3.90
Inspector Building	1.00	Program Specialist	4.75
Inspector/Plans Examiner Electrical	1.00	Senior Plans Examiner Engineering Plan	1.00
Lead Building Inspector	1.00	Supervisor II	1.00
		<b>Total Community Planning and Development</b>	<b>43.30</b>
<b>Total Fund FTE</b>			<b>43.30</b>

## PARKING FUND REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Intergovernmental	250,000	250,000	0	0	0	0
Fines & Forfeitures	382,760	413,363	490,628	458,687	705,000	246,313
Miscellaneous	850,261	1,142,395	1,244,171	1,247,000	1,477,200	230,200
Other Revenues	0	0	(22,494)	0	0	0
Transfers In	0	41,000	44,500	44,500	49,061	4,561
<b>Total Revenue</b>	<b>1,483,021</b>	<b>1,846,758</b>	<b>1,756,805</b>	<b>1,750,187</b>	<b>2,231,261</b>	<b>481,074</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Personnel Costs	835,883	835,085	827,202	1,006,849	1,324,272	317,423
Supplies	66,639	13,989	29,947	10,500	30,045	19,545
Services	266,874	425,511	368,606	267,500	391,460	123,960
Intergovernmental	398	(1,563)	0	0	0	0
Capital Outlay	0	92,109	0	0	0	0
Interfund Payments	502,836	448,074	525,451	385,202	481,044	95,842
Transfers Out	142,829	142,829	96,500	86,500	80,000	(6,500)
<b>Total Expenditures</b>	<b>1,815,459</b>	<b>1,956,034</b>	<b>1,847,706</b>	<b>1,756,551</b>	<b>2,306,821</b>	<b>550,270</b>

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Office of Community Vitality						
Community Planning & Development	1,815,459	1,947,251	1,847,707	1,756,551	2,306,821	550,270
Non-Departmental	0	8,783	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 1,815,459</b>	<b>\$ 1,956,034</b>	<b>\$ 1,847,707</b>	<b>\$ 1,756,551</b>	<b>\$ 2,306,821</b>	<b>\$ 550,270</b>

**Impact to Fund Balance    \$    (332,438)    \$    (109,276)    \$    (90,902)    \$    (6,364)    \$    (75,560)**

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## Parking Fund Staffing Summary by Department

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Department	FTE	Department	FTE
Community Planning and Development			
Director Community Planning & Development	0.10	Program and Planning Supervisor	0.50
Parking Field Crew Leader	1.00	Program Assistant	0.60
Parking Services Field Representative	5.00	Program Specialist	1.25
Parking Services Field Representative II	1.00	Supervisor II	1.00
		<b>Total Community Planning and Development</b>	<b>10.45</b>
		<b>Total Parking Fund FTE</b>	<b>10.45</b>

# LEOFF 1 OPEB TRUST FUND REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Taxes:						
Property Tax	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	0
Miscellaneous	23,145	(112,744)	155,312	20,000	20,000	0
<b>Total Revenue</b>	<b>1,023,145</b>	<b>887,256</b>	<b>1,155,312</b>	<b>1,020,000</b>	<b>1,020,000</b>	<b>0</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Personnel Costs	883,678	923,416	1,200,298	0	0	0
Services	6,800	40,620	7,200	1,020,000	1,000,000	(20,000)
<b>Total Expenditures</b>	<b>890,478</b>	<b>964,036</b>	<b>1,207,498</b>	<b>1,020,000</b>	<b>1,000,000</b>	<b>(20,000)</b>

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Non-Departmental	890,478	964,036	0	0	0	0
Fire	0	0	1,207,498	1,020,000	1,000,000	(20,000)
<b>Total Expenditures</b>	<b>\$ 890,478</b>	<b>\$ 964,036</b>	<b>\$ 1,207,498</b>	<b>\$ 1,020,000</b>	<b>\$ 1,000,000</b>	<b>\$ (20,000)</b>

<b>Impact to Fund Balance</b>	<b>\$ 132,667</b>	<b>\$ (76,780)</b>	<b>\$ (52,186)</b>	<b>\$ 0</b>	<b>\$ 20,000</b>
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## WASHINGTON CENTER RESERVE REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Miscellaneous	1,239	(11,094)	20,296	5,000	5,000	0
<b>Total Revenue</b>	<b>1,239</b>	<b>(11,094)</b>	<b>20,296</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Transfers Out	5,000	0	5,000	5,000	5,000	0
<b>Total Expenditures</b>	<b>5,000</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Non-Departmental	5,000	0	5,000	5,000	5,000	0
<b>Total Expenditures</b>	<b>\$ 5,000</b>	<b>\$ 0</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 0</b>

<b>Impact to Fund Balance</b>	<b>\$ (3,761)</b>	<b>\$ (11,094)</b>	<b>\$ 15,296</b>	<b>\$ 0</b>	<b>\$ 0</b>
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# WASHINGTON CENTER MAINTENANCE REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Miscellaneous	116	2,577	2,891	0	0	0
Transfers In	378,365	342,808	501,000	496,000	501,000	5,000
<b>Total Revenue</b>	<b>378,481</b>	<b>345,385</b>	<b>503,891</b>	<b>496,000</b>	<b>501,000</b>	<b>5,000</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Supplies	1,235	6,228	3,835	2,000	2,000	0
Services	255,469	460,553	471,811	376,365	376,365	0
Interfund Payments	0	0	241	241	1,442	1,201
<b>Total Expenditures</b>	<b>256,704</b>	<b>466,781</b>	<b>475,887</b>	<b>378,606</b>	<b>379,807</b>	<b>1,201</b>

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Non-Departmental	0	15,371	291,333	0	0	0
Public Works	256,705	451,410	184,553	378,606	379,807	1,201
<b>Total Expenditures</b>	<b>\$ 256,705</b>	<b>\$ 466,781</b>	<b>\$ 475,886</b>	<b>\$ 378,606</b>	<b>\$ 379,807</b>	<b>\$ 1,201</b>

**Impact to Fund Balance \$ 121,776 \$ (121,396) \$ 28,005 \$ 117,394 \$ 121,193**

# MUNICIPAL ARTS FUND REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Miscellaneous	3,263	3,654	6,587	6,510	6,510	0
Transfers In	65,044	55,009	46,605	54,150	57,450	3,300
<b>Total Revenue</b>	<b>68,307</b>	<b>58,663</b>	<b>53,192</b>	<b>60,660</b>	<b>63,960</b>	<b>3,300</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Supplies	9,716	9,386	917	3,250	6,250	3,000
Services	146,380	99,937	115,682	69,427	81,177	11,750
Transfers Out	11,065	0	0	427	427	0
<b>Total Expenditures</b>	<b>167,161</b>	<b>109,323</b>	<b>116,599</b>	<b>73,104</b>	<b>87,854</b>	<b>14,750</b>

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Parks, Arts and Recreation	167,162	109,322	116,598	73,104	87,854	14,750
<b>Total Expenditures</b>	<b>\$ 167,162</b>	<b>\$ 109,322</b>	<b>\$ 116,598</b>	<b>\$ 73,104</b>	<b>\$ 87,854</b>	<b>\$ 14,750</b>

**Impact to Fund Balance**    \$    **(98,855)**    \$    **(50,659)**    \$    **(63,406)**    \$    **(12,444)**    \$    **(23,894)**



## NON-VOTED GO DEBT FUND REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Taxes:						
Property Tax	0	2,211,634	2,211,634	2,209,284	0	(2,209,284)
Intergovernmental	0	162,565	162,200	0	0	0
Miscellaneous	0	36,475	8,311	0	0	0
Transfers In	0	2,437,076	2,447,014	2,259,015	4,491,483	2,232,468
<b>Total Revenues</b>	<b>0</b>	<b>4,847,750</b>	<b>4,829,159</b>	<b>4,468,299</b>	<b>4,491,483</b>	<b>23,184</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Debt Service	0	4,648,409	4,459,399	4,468,299	4,492,381	24,082
<b>Total Expenditures</b>	<b>0</b>	<b>4,648,409</b>	<b>4,459,399</b>	<b>4,468,299</b>	<b>4,492,381</b>	<b>24,082</b>

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Non-Departmental	0	4,648,409	1,192,661	4,468,299	4,492,381	24,082
Fire	0	0	1,153,484	0	0	0
Parks, Arts and Recreation	0	0	1,039,782	0	0	0
Public Works	0	0	1,073,473	0	0	0
<b>Total Expenditures</b>	<b>\$ 0</b>	<b>\$ 4,648,409</b>	<b>\$ 4,459,399</b>	<b>\$ 4,468,299</b>	<b>\$ 4,492,381</b>	<b>\$ 24,082</b>

**Impact to Fund Balance \$ 0 \$ 199,341 \$ 369,760 \$ 0 \$ (898)**

### Notes:

- New fund effective January 2022

## VOTED GO DEBT FUND REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Taxes:						
Property Tax	0	2,211,634	2,211,634	2,209,284	0	(2,209,284)
Intergovernmental	0	162,565	162,200	0	0	0
Miscellaneous	0	36,475	8,311	0	0	0
Transfers In	0	2,437,076	2,447,014	2,259,015	4,491,483	2,232,468
<b>Total Revenue</b>	<b>0</b>	<b>4,847,750</b>	<b>4,829,159</b>	<b>4,468,299</b>	<b>4,491,483</b>	<b>23,184</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Debt Service	0	4,648,409	4,459,399	4,468,299	4,492,381	24,082
<b>Total Expenditures</b>	<b>0</b>	<b>4,648,409</b>	<b>4,459,399</b>	<b>4,468,299</b>	<b>4,492,381</b>	<b>24,082</b>

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Non-Departmental	0	4,648,409	1,192,661	4,468,299	4,492,381	24,082
Fire	0	0	1,153,484	0	0	0
Parks, Arts and Recreation	0	0	1,039,782	0	0	0
Public Works	0	0	1,073,473	0	0	0
<b>Total Expenditures</b>	<b>\$ 0</b>	<b>\$ 4,648,409</b>	<b>\$ 4,459,400</b>	<b>\$ 4,468,299</b>	<b>\$ 4,492,381</b>	<b>\$ 24,082</b>

**Impact to Fund Balance \$ 0 \$ 199,341 \$ 369,759 \$ 0 \$ (898)**

### Notes:

- New fund effective January 2022

# DRINKING WATER UTILITY OPERATING REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Intergovernmental	0	0	35,083	0	0	0
Charges for Services	14,622,762	14,495,042	16,331,732	15,068,120	17,184,245	2,116,125
Miscellaneous	724,909	352,612	509,691	346,000	346,000	0
Other Revenues	0	283,400	0	0	0	0
Transfers In	2,414,069	14,524,742	0	0	0	0
<b>Total Revenue</b>	<b>17,761,740</b>	<b>29,655,796</b>	<b>16,876,506</b>	<b>15,414,120</b>	<b>17,530,245</b>	<b>2,116,125</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Personnel Costs	2,986,743	3,427,783	3,872,424	4,204,278	4,792,341	588,063
Supplies	952,041	668,486	881,443	1,133,468	1,055,028	(78,440)
Services	1,024,476	1,030,570	4,061,453	1,326,495	1,480,544	154,049
Intergovernmental	2,424,462	2,462,217	0	2,572,725	2,899,023	326,298
Capital Outlay	0	13,406	8,760	0	0	0
Debt Service	1,741,478	(4,592)	0	0	0	0
Interfund Payments	2,416,658	2,374,741	3,334,475	2,767,695	2,989,734	222,039
Transfers Out	2,047,197	4,564,273	3,997,846	3,738,810	4,386,455	647,645
<b>Total Expenditures</b>	<b>13,593,055</b>	<b>14,536,884</b>	<b>16,156,401</b>	<b>15,743,471</b>	<b>17,603,125</b>	<b>1,859,654</b>

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Community Planning & Development	0	0	5,650	0	0	0
Non-Departmental	1,358,801	2,270,366	39,190	3,783	0	(3,783)
Public Works	14,365,218	14,796,884	16,111,561	15,739,688	17,603,125	1,863,437
<b>Total Expenditures</b>	<b>\$ 15,724,019</b>	<b>\$ 17,067,250</b>	<b>\$ 16,156,401</b>	<b>\$ 15,743,471</b>	<b>\$ 17,603,125</b>	<b>\$ 1,859,654</b>

**Impact to Fund Balance \$ 2,037,721 \$ 12,588,546 \$ 720,105 \$ (329,351) \$ (72,880)**

## Drinking Water Utility Fund Staffing Summary by Department

Department	FTE	Department	FTE
Public Works			
AMR Meter Technician	2.00	Operations Supervisor	0.50
Cross Connection Control Specialist	1.00	Operations Supervisor (Drinking Water)	1.50
Drinking Water Utility Director	1.00	Operations Supervisor (Water Purveyor)	1.00
Engineering and Planning Supervisor	0.34	Program Specialist	1.00
Geographic Information System (GIS)	0.25	Program Specialist Senior	1.00
Inventory Control Specialist II	1.00	Project Engineer I	1.00
Lead Worker	2.00	Project Engineer II	1.00
Maintenance Technician	2.00	Public Works Administrative Specialist	1.00
Maintenance Worker I	1.00	Remote Systems Technician	1.25
Maintenance Worker II	9.50	Water Monitoring Assistant	1.00
Maintenance Worker III	1.00	Water Quality Specialist	1.00
		<b>Total Public Works</b>	<b>32.34</b>
<b>Total Drinking Water Utility Fund FTE</b>			<b>32.34</b>

# WASTEWATER UTILITY OPERATING REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Licenses & Permits	0	13,096	1,917	0	2,000	2,000
Charges for Services	20,915,781	22,326,344	24,125,671	25,382,629	26,496,555	1,113,926
Miscellaneous	(12,072)	(53,896)	130,639	28,500	46,000	17,500
Other Revenues	0	2,772	0	0	0	0
Transfers In	976,803	2,408,526	0	0	0	0
<b>Total Revenue</b>	<b>21,880,512</b>	<b>24,696,842</b>	<b>24,258,227</b>	<b>25,411,129</b>	<b>26,544,555</b>	<b>1,133,426</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Personnel Costs	1,383,113	1,655,739	1,968,837	2,182,208	2,556,586	374,378
Supplies	220,976	202,352	322,541	407,077	390,077	(17,000)
Services	382,250	406,180	18,866,539	560,222	4,180,032	3,619,810
Intergovernmental	16,945,938	17,349,283	0	19,349,980	16,603,920	(2,746,060)
Capital Outlay	8,800	4,469	3,139	0	10,000	10,000
Debt Service	9,214	(501)	0	0	0	0
Interfund Payments	1,245,545	1,259,076	1,737,075	1,369,530	1,450,656	81,126
Transfers Out	1,197,975	1,149,620	1,340,510	1,352,624	1,397,517	44,893
<b>Total Expenditures</b>	<b>21,393,811</b>	<b>22,026,218</b>	<b>24,238,641</b>	<b>25,221,641</b>	<b>26,588,788</b>	<b>1,367,147</b>

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Community Planning & Development	0	0	5,270	0	0	0
Non-Departmental	1,149,377	1,404,174	37,288	0	0	0
Public Works	21,792,995	22,128,337	24,196,083	25,221,641	26,588,788	1,367,147
<b>Total Expenditures</b>	<b>\$ 22,942,372</b>	<b>\$ 23,532,511</b>	<b>\$ 24,238,641</b>	<b>\$ 25,221,641</b>	<b>\$ 26,588,788</b>	<b>\$ 1,367,147</b>

**Impact to Fund Balance \$ (1,061,860) \$ 1,164,331 \$ 19,586 \$ 189,488 \$ (44,233)**

## Wastewater Utility Fund Staffing Summary by Department

Department	FTE	Department	FTE
Public Works			
Engineering and Planning Supervisor	0.33	Operations Supervisor	1.00
Geographic Information System (GIS) Specialist	0.25	Operations Supervisor (Drinking Water)	0.50
Inventory Control Specialist II	0.50	Project Engineer I	1.00
Lead Worker	1.00	Project Engineer II	1.00
Maintenance Technician	2.00	Public Works Administrative Specialist	0.50
Maintenance Worker I	2.00	Remote Systems Technician	0.75
Maintenance Worker II	3.50	Water Resources Director	0.50
Maintenance Worker III	2.00		
		<b>Total Public Works</b>	<b>16.83</b>
<b>Total Wastewater Utility Fund FTE</b>			<b>16.83</b>

# WASTE RESOURCE OPERATING REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Intergovernmental	22,312	32,348	0	0	0	0
Charges for Services	13,429,965	14,173,415	14,525,815	14,470,804	15,557,395	1,086,591
Miscellaneous	317,234	396,806	432,503	330,000	302,450	(27,550)
Transfers In	0	0	0	0	22,500	22,500
<b>Total Revenue</b>	<b>13,769,511</b>	<b>14,602,569</b>	<b>14,958,318</b>	<b>14,800,804</b>	<b>15,882,345</b>	<b>1,081,541</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Personnel Costs	2,342,819	2,989,303	3,439,761	3,606,364	4,863,225	1,256,861
Supplies	351,024	513,978	485,500	509,363	534,158	24,795
Services	4,663,132	4,921,095	6,952,035	4,810,339	5,066,903	256,564
Intergovernmental	1,935,324	2,021,685	0	2,101,713	2,252,025	150,312
Capital Outlay	96,367	82,449	85,606	80,000	80,000	0
Debt Service	0	0	0	0	0	0
Interfund Payments	2,565,627	2,658,315	3,326,618	2,949,778	3,337,871	388,093
Transfers Out	705,540	650,540	650,540	1,150,540	675,040	(475,500)
<b>Total Expenditures</b>	<b>12,659,833</b>	<b>13,837,365</b>	<b>14,940,060</b>	<b>15,208,097</b>	<b>16,809,222</b>	<b>1,601,125</b>

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Non-Departmental	(660,026)	230,760	29,114	0	0	0
Public Works	13,319,860	13,606,605	14,910,946	15,208,097	16,809,222	1,601,125
<b>Total Expenditures</b>	<b>\$ 12,659,834</b>	<b>\$ 13,837,365</b>	<b>\$ 14,940,060</b>	<b>\$ 15,208,097</b>	<b>\$ 16,809,222</b>	<b>\$ 1,601,125</b>

**Impact to Fund Balance \$ 1,109,677 \$ 765,204 \$ 18,258 \$ (407,293) \$ (926,877)**

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## Waste ReSource Utility Fund Staffing Summary by Department

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Department	FTE	Department	FTE
Public Works			
Billing Specialist	1.00	Maintenance Worker I	2.00
Clean Team Worker	5.25	Maintenance Worker II	1.00
Dispatch Service Coordinator	1.00	Operations Supervisor	2.00
Field Crew Leader	1.00	Program and Planning Supervisor	1.00
Lead Worker	2.00	Program Specialist Senior	2.00
Line of Business Director	1.00	Public Works Administrative Specialist	1.00
		Refuse/Recycle Collector	17.00
		<b>Total Public Works</b>	<b>37.25</b>
<b>Total Waste ReSource Utility Fund FTE</b>			<b>37.25</b>



# STORMWATER AND SURFACE WATER OPERATING REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Intergovernmental	65,414	104,799	485,324	0	172,535	172,535
Charges for Services	6,346,298	6,542,836	7,227,195	7,693,646	7,848,089	154,443
Miscellaneous	3,011	(191)	104,340	12,500	40,000	27,500
Other Revenues	63,250	158,572	23,198	0	0	0
Transfers In	694,095	921,529	0	164,932	164,432	(500)
<b>Total Revenue</b>	<b>7,172,068</b>	<b>7,727,545</b>	<b>7,840,057</b>	<b>7,871,078</b>	<b>8,225,056</b>	<b>353,978</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Personnel Costs	1,919,013	2,269,954	2,704,894	3,529,198	3,604,841	75,643
Supplies	164,327	195,231	202,431	290,336	305,485	15,149
Services	395,157	378,201	2,050,249	528,197	1,726,280	1,198,083
Intergovernmental	951,599	974,152	0	1,236,077	75,000	(1,161,077)
Capital Outlay	0	41,911	48,256	0	0	0
Debt Service	0	0	0	0	0	0
Interfund Payments	1,356,344	1,562,879	1,968,618	1,607,077	1,821,837	214,760
Transfers Out	801,690	533,887	1,069,457	567,191	647,191	80,000
<b>Total Expenditures</b>	<b>5,588,130</b>	<b>5,956,215</b>	<b>8,043,905</b>	<b>7,758,076</b>	<b>8,180,634</b>	<b>422,558</b>

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Non-Departmental	144,049	546,411	24,069	723	0	(723)
Public Works	5,444,080	5,409,804	8,019,835	7,757,353	8,180,634	423,281
<b>Total Expenditures</b>	<b>\$ 5,588,129</b>	<b>\$ 5,956,215</b>	<b>\$ 8,043,904</b>	<b>\$ 7,758,076</b>	<b>\$ 8,180,634</b>	<b>\$ 422,558</b>

<b>Impact to Fund Balance</b>	<b>\$ 1,583,939</b>	<b>\$ 1,771,330</b>	<b>\$ (203,847)</b>	<b>\$ 113,002</b>	<b>\$ 44,422</b>
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# Stormwater & Surface Water Operating Fund Staffing Summary by Department

Department	FTE	Department	FTE
Public Works			
Engineering and Planning Supervisor	0.33	Operations Supervisor (Vegetation Management)	1.00
Environmental Services - Program & Planning Supervisor	1.00	Planner Associate	2.00
Geographic Information System (GIS) Specialist	0.50	Program Specialist	2.00
Inventory Control Specialist II	0.50	Program Specialist Senior	4.00
Lead Worker	1.00	Project Engineer I	1.00
Maintenance Worker I	1.00	Public Works Administrative Specialist	0.50
Maintenance Worker II	7.00	Senior Engineer	1.00
Operations Supervisor	0.50	Water ReSources Director	0.50
		<b>Total Public Works</b>	<b>23.83</b>
<b>Total Stormwater &amp; Surface Water Utility Fund FTE</b>			<b>23.83</b>

## STORMWATER AND SURFACE WATER MITIG REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Miscellaneous	2,148	6,631	22,924	0	0	0
<b>Total Revenue</b>	<b>2,148</b>	<b>6,631</b>	<b>22,924</b>	<b>0</b>	<b>0</b>	<b>0</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Personnel Costs	0	0	0	0	0	0
Supplies	0	0	0	0	0	0
Services	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0
Interfund Payments	0	0	0	0	0	0
Transfers Out	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Non-Departmental	0	0	0	0	0	0
Public Works	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0</b>

**Impact to Fund Balance**    \$    **2,148**    \$    **6,631**    \$    **22,924**    \$    **0**    \$    **0**

# DRINKING WATER UTILITY DEBT REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Miscellaneous	0	10,226	0	0	0	0
Transfers In	0	3,149,231	3,222,806	2,323,770	2,433,415	109,645
<b>Total Revenue</b>	<b>0</b>	<b>3,159,457</b>	<b>3,222,806</b>	<b>2,323,770</b>	<b>2,433,415</b>	<b>109,645</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Debt Service	0	3,205,230	3,264,661	2,323,770	2,433,416	109,646
<b>Total Expenditures</b>	<b>0</b>	<b>3,205,230</b>	<b>3,264,661</b>	<b>2,323,770</b>	<b>2,433,416</b>	<b>109,646</b>

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Non-Departmental	0	1,411,207	0	0	0	0
Public Works	0	1,794,022	3,264,661	2,323,770	2,433,416	109,646
<b>Total Expenditures</b>	<b>\$ 0</b>	<b>\$ 3,205,229</b>	<b>\$ 3,264,661</b>	<b>\$ 2,323,770</b>	<b>\$ 2,433,416</b>	<b>\$ 109,646</b>

**Impact to Fund Balance    \$            0    \$    (45,772)    \$    (41,855)    \$            0    \$            (1)**

## WASTEWATER UTILITY DEBT REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Miscellaneous	0	2,023	0	0	0	0
Transfers In	0	551,275	525,470	537,584	532,477	(5,107)
<b>Total Revenue</b>	<b>0</b>	<b>553,298</b>	<b>525,470</b>	<b>537,584</b>	<b>532,477</b>	<b>(5,107)</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Debt Service	0	558,915	559,831	541,073	532,478	(8,595)
<b>Total Expenditures</b>	<b>0</b>	<b>558,915</b>	<b>559,831</b>	<b>541,073</b>	<b>532,478</b>	<b>(8,595)</b>

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Non-Departmental	0	440,541	0	0	0	0
Public Works	0	118,374	559,831	541,073	532,478	(8,595)
<b>Total Expenditures</b>	<b>\$ 0</b>	<b>\$ 558,915</b>	<b>\$ 559,831</b>	<b>\$ 541,073</b>	<b>\$ 532,478</b>	<b>\$ (8,595)</b>

**Impact to Fund Balance**    \$    **0**    \$    **(5,617)**    \$    **(34,361)**    \$    **(3,489)**    \$    **(1)**

# WASTE RESOURCES DEBT REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Total Revenue	0	0	0	0	0	0

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Total Expenditures	0	0	0	0	0	0

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0

<b>Impact to Fund Balance</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0</b>
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## STORMWATER AND SURFACE WATER DEBT REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Miscellaneous	0	54	340	0	0	0
Transfers In	0	123,649	123,649	123,651	123,651	0
<b>Total Revenue</b>	<b>0</b>	<b>123,703</b>	<b>123,989</b>	<b>123,651</b>	<b>123,651</b>	<b>0</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Debt Service	0	123,649	123,649	123,651	123,650	(1)
<b>Total Expenditures</b>	<b>0</b>	<b>123,649</b>	<b>123,649</b>	<b>123,651</b>	<b>123,650</b>	<b>(1)</b>

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Public Works	0	123,649	123,649	123,651	123,650	(1)
<b>Total Expenditures</b>	<b>\$ 0</b>	<b>\$ 123,649</b>	<b>\$ 123,649</b>	<b>\$ 123,651</b>	<b>\$ 123,650</b>	<b>(1)</b>

**Impact to Fund Balance**    \$    **0**    \$    **54**    \$    **340**    \$    **0**    \$    **1**

## DRINKING WATER AND SEWER BOND RESERVE REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Miscellaneous	7,504	(62,992)	35,310	0	0	0
<b>Total Revenue</b>	<b>7,504</b>	<b>(62,992)</b>	<b>35,310</b>	<b>0</b>	<b>0</b>	<b>0</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Total Expenditures	0	0	0	0	0	0

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

<b>Impact to Fund Balance</b>	<b>\$ 7,504</b>	<b>\$ (62,992)</b>	<b>\$ 35,310</b>	<b>\$ 0</b>	<b>\$ 0</b>	
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# EQUIPMENT RENTAL

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Charges for Services	2,526,860	2,899,263	3,170,118	3,216,917	3,594,288	377,371
Miscellaneous	4,997	3,677	28,668	0	0	0
Other Revenues	235	32,005	0	0	0	0
Transfers In	0	0	60,000	0	0	0
<b>Total Revenue</b>	<b>2,532,092</b>	<b>2,934,945</b>	<b>3,258,786</b>	<b>3,216,917</b>	<b>3,594,288</b>	<b>377,371</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Personnel Costs	531,876	588,180	854,547	881,654	1,210,493	328,839
Supplies	1,021,686	1,328,274	1,490,490	1,244,000	1,468,054	224,054
Services	85,136	82,457	95,197	158,300	139,804	(18,496)
Intergovernmental	161	387	0	0	4,000	4,000
Capital Outlay	13,244	11,834	18,636	40,000	0	(40,000)
Debt Service	0	0	0	0	0	0
Interfund Payments	729,001	749,791	792,354	728,786	769,050	40,264
Transfers Out	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>2,381,104</b>	<b>2,760,923</b>	<b>3,251,224</b>	<b>3,052,740</b>	<b>3,591,401</b>	<b>538,661</b>

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Non-Departmental	(139,713)	(54,658)	0	0	0	0
Public Works	2,522,965	2,821,312	3,251,225	3,052,740	3,591,401	538,661
<b>Total Expenditures</b>	<b>\$ 2,383,252</b>	<b>\$ 2,766,654</b>	<b>\$ 3,251,225</b>	<b>\$ 3,052,740</b>	<b>\$ 3,591,401</b>	<b>\$ 538,661</b>

**Impact to Fund Balance \$ 148,840 \$ 168,291 \$ 7,561 \$ 164,177 \$ 2,887**

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## Equipment Rental Fund Staffing Summary by Department

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Department	FTE	Department	FTE
Public Works			
Fleet Operations Specialist	1.00	Master Mechanic	4.00
Master Mechanic Senior	1.00	Operations Supervisor (Fleet)	1.00
		<b>Total Public Works</b>	<b>7.00</b>
		<b>Total Equipment Rental Fund FTE</b>	<b>7.00</b>

## FACILITIES REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Miscellaneous	0	0	2,611,317	2,286,797	1,553,143	(733,654)
Transfers In	0	0	204,000	1,688,344	1,967,103	278,759
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>2,815,317</b>	<b>3,975,141</b>	<b>3,520,246</b>	<b>(454,895)</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Personnel Costs	0	0	1,002,020	1,203,777	1,508,247	304,470
Supplies	0	0	88,227	95,914	179,814	83,900
Services	0	0	889,862	1,001,645	1,230,201	228,556
Interfund Payments	0	0	781,594	922,567	633,194	(289,373)
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>2,761,703</b>	<b>3,223,903</b>	<b>3,551,456</b>	<b>327,553</b>

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Community Planning & Development	0	0	5,376	72,991	0	(72,991)
Public Works	0	0	2,756,327	3,150,912	3,551,456	400,544
<b>Total Expenditures</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 2,761,703</b>	<b>\$ 3,223,903</b>	<b>\$ 3,551,456</b>	<b>\$ 327,553</b>

**Impact to Fund Balance \$ 0 \$ 0 \$ 53,614 \$ 751,238 \$ (31,210)**

### Notes:

- New fund effective January 2023

# Facilities Fund Staffing Summary by Department

Department	FTE	Department	FTE
Public Works			
Electrician	1.00	Facilities Systems Technician	1.00
Facilities Maintenance Worker I	2.00	HVAC Technician	1.00
Facilities Manager	1.00	Lead Worker	2.00
Facilities Operations Supervisor	1.00	Maintenance Worker II	2.00
		<b>Total Public Works</b>	<b>11.00</b>
		<b>Total Facilities Fund FTE</b>	<b>11.00</b>

# FIRE FLEET REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Charges for Services	0	0	0	0	3,563,328	3,563,328
Total Revenue	0	0	0	0	3,563,328	3,563,328

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Personnel Costs	0	0	0	0	1,285,786	1,285,786
Supplies	0	0	0	0	1,507,400	1,507,400
Services	0	0	0	0	404,257	404,257
Intergovernmental	0	0	0	0	6,000	6,000
Capital Outlay	0	0	0	0	30,000	30,000
Debt Service	0	0	0	0	0	0
Interfund Payments	0	0	0	0	179,280	179,280
Transfers Out	0	0	0	0	0	0
Total Expenditures	0	0	0	0	3,412,723	3,412,723

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Fire	0	0	0	0	3,412,723	3,412,723
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 3,412,723	\$ 3,412,723

**Impact to Fund Balance \$ 0 \$ 0 \$ 0 \$ 0 \$ 150,605**

Notes:

- New fund effective January 2025

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## Fire Fleet Fund Staffing Summary by Department

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Department	FTE	Department	FTE
Fire Department			
Inventory Control Specialist II	1.00		
Master Mechanic - Fire	6.00		
Operations Supervisor (Fire Fleet)	1.00		
<b>Total Fire Department</b>	<b>8.00</b>		
<b>Total Fire Fleet Fund FTE</b>	<b>8.00</b>		

## SPECIAL REVENUE FUNDS

The City has established several Special Revenue Funds which are not included in the operating budget.

Special Revenue Funds are used to account and report specific revenue sources that have designated purposes other than debt service or capital projects. The revenue sources can have restrictions specified by creditors, grantors, contributors, laws or other government regulations.

### **CULTURAL ACCESS PROGRAM FUND**

The Cultural Access Program Fund accounts for funds received from voter-approved sales tax for a period of 7 years. The funds are to be used for the purpose of funding arts, science, cultural and heritage programs.

### **FARMERS MARKET FUND**

Lease payments from the Farmers Market are used to help fund major repairs and maintenance of the City-owned Farmers Market facility. Payment is passed through to the Port of Olympia.

### **HANDS ON CHILDREN'S MUSEUM FUND**

The Hands on Children's Museum (HOCM) Fund accounts for funds received from the Capital Area Regional Public Facilities District. Funds are used for purposes related to the City-owned HOCM; debt services, capital and some operational costs.

### **HOME FUND**

The Home Fund accounts for funds received from voter-approved sales tax, tax on municipal utilities and property taxes received from the State over the next 20 years. Funds are used for the City's response to homelessness.

### **HUD FUND**

Monies received from the U.S. Department of Housing and Urban Development, loan repayments and interest for loans made from the HUD Fund shall be receipted to the HUD Fund and used as prescribed.

### **LODGING TAX FUND**

Lodging Tax is an excise or sales tax by State law in RCW 67.28. The City receives 4% of the tax and 2% of which has been allocated to The Washington Center for the Performing Arts. The remaining 2% must be used for tourism related purposes.

### **PARKING BUSINESS IMPROVEMENT AREA FUND**

The mission of the Parking Business Improvement Area (PBIA) is to assist in creating a vibrant, dynamic business environment and enhance the reality and perception of downtown by visitors, residents and business owners. PBIA funds are collected from the Association members.

## HUD FUND REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Intergovernmental	412,979	237,370	953,987	363,000	348,000	(15,000)
Miscellaneous	39,657	208,159	145,743	325,000	325,000	0
Transfers In	0	50,000	0	0	0	0
<b>Total Revenue</b>	<b>452,636</b>	<b>495,529</b>	<b>1,099,730</b>	<b>688,000</b>	<b>673,000</b>	<b>(15,000)</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Personnel Costs	204,847	64,549	68,188	0	135,796	135,796
Supplies	6,866	975	9	700	700	0
Services	261,883	253,639	1,034,485	278,500	278,500	0
Interfund Payments	2,028	1,087	2,233	15,347	0	(15,347)
<b>Total Expenditures</b>	<b>475,624</b>	<b>320,250</b>	<b>1,104,915</b>	<b>294,547</b>	<b>414,996</b>	<b>120,449</b>

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Office of Community Vitality						0
Community Planning & Development	0	0	906	0	0	0
Housing and Homelessness	541,625	317,249	1,104,010	294,547	414,996	120,449
Non-Departmental	(66,000)	3,001	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 475,625</b>	<b>\$ 320,250</b>	<b>\$ 1,104,916</b>	<b>\$ 294,547</b>	<b>\$ 414,996</b>	<b>\$ 120,449</b>

**Impact to Fund Balance   \$   (22,989)   \$   175,279   \$   (5,186)   \$   393,453   \$   258,004**



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## HUD Fund Staffing Summary by Department

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Department	FTE	Department	FTE
Housing and Homelessness			
Senior Program Specialist	1.00		
		<b>Total Housing and Homelessness</b>	<b>1.00</b>
		<b>Total HUD Fund FTE</b>	<b>1.00</b>

## LODGING TAX FUND REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Taxes:						
Sales & Use Tax	879,494	1,062,645	1,224,185	1,148,000	1,350,000	202,000
Miscellaneous	14,458	1,580	66,636	0	0	0
<b>Total Revenue</b>	<b>893,952</b>	<b>1,064,225</b>	<b>1,290,821</b>	<b>1,148,000</b>	<b>1,350,000</b>	<b>202,000</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Services	495,317	502,487	691,978	496,000	496,000	0
Interfund Payments	0	0	653	787	1,765	978
Transfers Out	423,365	362,808	577,000	496,000	496,000	0
<b>Total Expenditures</b>	<b>918,682</b>	<b>865,295</b>	<b>1,269,631</b>	<b>992,787</b>	<b>993,765</b>	<b>978</b>

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Economic Development	0	0	1,268,978	992,000	993,765	1,765
Non-Departmental	918,682	865,295	653	787	0	(787)
<b>Total Expenditures</b>	<b>\$ 918,682</b>	<b>\$ 865,295</b>	<b>\$ 1,269,631</b>	<b>\$ 992,787</b>	<b>\$ 993,765</b>	<b>\$ 978</b>

**Impact to Fund Balance    \$    (24,730)    \$    198,930    \$    21,190    \$    155,213    \$    356,235**

## PARKING BUSINESS IMPROVEMENT AREA REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Miscellaneous	22,488	97,356	70,796	97,700	97,700	0
Transfers In	53,500	0	0	0	0	0
<b>Total Revenue</b>	<b>75,988</b>	<b>97,356</b>	<b>70,796</b>	<b>97,700</b>	<b>97,700</b>	<b>0</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Personnel Costs	4,468	0	0	0	0	0
Supplies	5,668	5,080	2,334	5,400	5,400	0
Services	15,766	48,009	68,894	51,100	51,100	0
Interfund Payments	0	0	65	149	641	492
Transfers Out	46,500	43,500	43,500	43,500	0	(43,500)
<b>Total Expenditures</b>	<b>72,402</b>	<b>96,589</b>	<b>114,793</b>	<b>100,149</b>	<b>57,141</b>	<b>(43,008)</b>

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Office of Community Vitality						
Economic Development	72,401	96,289	114,793	100,000	57,141	(42,859)
Non-Departmental	0	300	0	149	0	(149)
<b>Total Expenditures</b>	<b>\$ 72,401</b>	<b>\$ 96,589</b>	<b>\$ 114,793</b>	<b>\$ 100,149</b>	<b>\$ 57,141</b>	<b>(43,008)</b>

<b>Impact to Fund Balance</b>	<b>\$ 3,587</b>	<b>\$ 767</b>	<b>\$(43,997)</b>	<b>\$(2,449)</b>	<b>40,559</b>
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## FARMERS MARKET REPAIR AND REPLACEMENT REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Miscellaneous	549	765	2,365	10,000	10,000	0
Total Revenue	549	765	2,365	10,000	10,000	0

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Services	0	0	0	10,000	10,000	0
Total Expenditures	0	0	0	10,000	10,000	0

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Non-Departmental	0	0	0	10,000	10,000	0
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 10,000	\$ 10,000	\$ 0

<b>Impact to Fund Balance</b>	<b>\$ 549</b>	<b>\$ 765</b>	<b>\$ 2,365</b>	<b>\$ 0</b>	<b>\$ 0</b>	
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# HANDS ON CHILDRENS MUSEUM REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Intergovernmental	700,739	726,121	739,880	792,000	770,000	(22,000)
Miscellaneous	15,042	22,540	47,415	0	0	0
<b>Total Revenue</b>	<b>715,781</b>	<b>748,661</b>	<b>787,295</b>	<b>792,000</b>	<b>770,000</b>	<b>(22,000)</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Services	15,165	14,579	0	21,870	1,200	(20,670)
Interfund Payments	0	0	411	781	34,308	33,527
Transfers Out	628,521	452,043	466,388	479,568	496,511	16,943
<b>Total Expenditures</b>	<b>643,686</b>	<b>466,622</b>	<b>466,799</b>	<b>502,219</b>	<b>532,019</b>	<b>29,800</b>

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Non-Departmental	643,686	466,622	411	502,219	532,019	29,800
Public Works	0	0	466,388	0	0	0
<b>Total Expenditures</b>	<b>\$ 643,686</b>	<b>\$ 466,622</b>	<b>\$ 466,799</b>	<b>\$ 502,219</b>	<b>\$ 532,019</b>	<b>\$ 29,800</b>

**Impact to Fund Balance \$ 72,095 \$ 282,039 \$ 320,496 \$ 289,781 \$ 237,981**

# HOME FUND REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Taxes:						
Sales & Use Tax	1,368,051	1,396,154	1,410,798	1,480,491	1,429,491	(51,000)
Business & Occupation Tax						
Public Utility Tax	279,613	287,604	314,295	297,875	327,082	29,207
Intergovernmental	791,693	971,741	1,131,421	2,422,500	3,077,500	655,000
Miscellaneous	110,108	359	23,030	1,400,000	0	(1,400,000)
Transfers In	500,000	2,080,000	1,300,000	0	0	0
<b>Total Revenue</b>	<b>3,049,465</b>	<b>4,735,858</b>	<b>4,179,544</b>	<b>5,600,866</b>	<b>4,834,073</b>	<b>(766,793)</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Personnel Costs	327,663	393,448	411,318	462,576	765,645	303,069
Supplies	17,443	10,689	4,404	10,391	10,391	0
Services	2,506,688	2,691,455	3,688,671	4,143,750	3,794,063	(349,687)
Intergovernmental	0	0	0	0	329,491	329,491
Debt Service	3,948	0	0	0	0	0
Interfund Payments	23,801	388,686	13,870	26,785	59,762	32,977
Transfers Out	63,562	0	1,000,000	0	0	0
<b>Total Expenditures</b>	<b>2,943,105</b>	<b>3,484,278</b>	<b>5,118,263</b>	<b>4,643,502</b>	<b>4,959,352</b>	<b>315,850</b>

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Office of Community Vitality						
Housing and	2,943,105	3,340,217	4,618,817	4,643,502	4,959,352	315,850
Non-Departmental	0	144,060	500,000	0	0	0
<b>Total Expenditures</b>	<b>\$ 2,943,105</b>	<b>\$ 3,484,277</b>	<b>\$ 5,118,261</b>	<b>\$ 4,643,502</b>	<b>\$ 4,959,352</b>	<b>\$ 315,850</b>

**Impact to Fund Balance**    \$    106,360    \$    1,251,581    \$    (938,717)    \$    957,364    \$    (125,279)

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## Home Fund Staffing Summary by Department

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Department	FTE	Department	FTE
Housing and Homelessness			
Assistant City Manager	0.10	Program Assistant	2.00
Director of Housing and Homeless Response	0.30	Program Manager	1.00
Homeless Response Coordinator	0.50	Program Specialist	0.50
Permit Specialist	0.50	Senior Program Specialist	1.00
		<b>Total Housing and Homelessness</b>	<b>5.90</b>
		<b>Total Home Fund FTE</b>	<b>5.90</b>

# CULTURAL ACCESS PROGRAM REPORT

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Sales & Use Tax	0	0	2,536,309	3,290,000	3,200,000	(90,000)
Miscellaneous	0	0	(50,737)	0	0	0
Transfers In	0	100,000	26,000	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>100,000</b>	<b>2,511,572</b>	<b>3,290,000</b>	<b>3,200,000</b>	<b>(90,000)</b>

Expenditure by Category	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Personnel Costs	0	23,794	238,901	253,762	306,626	52,864
Supplies	0	4,165	74	2,950	0	(2,950)
Services	0	23	54,797	2,740,700	2,079,250	(661,450)
Interfund Payments	0	0	1,000	9,851	33,660	23,809
<b>Total Expenditures</b>	<b>0</b>	<b>27,982</b>	<b>294,772</b>	<b>3,007,263</b>	<b>2,419,536</b>	<b>(587,727)</b>

Expenditure by Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change 2025 Budget vs 2024 Budget
Economic Development	0	27,982	294,772	3,007,263	2,419,536	(587,727)
<b>Total Expenditures</b>	<b>\$ 0</b>	<b>\$ 27,982</b>	<b>\$ 294,772</b>	<b>\$ 3,007,263</b>	<b>\$ 2,419,536</b>	<b>\$ (587,727)</b>

**Impact to Fund Balance    \$        0    \$        72,018    \$        2,216,800    \$        282,737    \$        780,464**

Notes:

- Effective in 2022, new fund.



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## Cultural Access Program Fund Staffing Summary by Department

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Department	FTE	Department	FTE
Inspire Olympia			
Cultural Access Program Manager	1.00		
Cultural Access Program Specialist	1.00		
Program Specialist	0.25		
<b>Total Inspire Olympia</b>	<b>2.25</b>		
<b>Total Cultural Access Program Fund</b>	<b>2.25</b>		