



# Meeting Minutes

## Planning Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501  
Contact: Joyce Phillips  
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Friday, October 14, 2016

12:00 PM

Room 224

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1. **CALL TO ORDER**

1.A **ROLL CALL**

**Present:** 3 - Chair Brian Mark, Commissioner Paula Ehlers and Commissioner Carole Richmond

**OTHERS PRESENT**

City Staff:

Community Planning and Development Senior Planner, Joyce Phillips

Members of the Public:

Phil Schulte

2. **APPROVAL OF AGENDA**

The agenda was approved.

3. **APPROVAL OF MINUTES**

- 3.A [16-1062](#) Approval of September 16, 2016 Olympia Planning Commission Finance Subcommittee Meeting Minutes

**The minutes were postponed and referred to the Planning Commission due back on 11/7/2016.**

- 3.B [16-1070](#) Approval of September 23, 2016, Olympia Planning Commission Finance Subcommittee Meeting Minutes

**The minutes were postponed and referred to the Planning Commission due back on 11/7/2016.**

4. **PUBLIC COMMENT**

None.

5. **BUSINESS ITEMS**

- 5.A [16-1144](#) Discussion of Committee member comments on 2017-2022 Preliminary Capital Facilities Plan (CFP)

## Items Discussed:

- Keep the table in the letter rather than putting in an appendix
- Send a draft of the letter to the full Planning Commission membership, to give them time to review the almost final draft before the meeting on Monday
- Refer to the comment letters from the other advisory committees
- Summarize where possible but keep the focus of our content on the recommendations
- The letter should include support for the City's plan to prepare a multimodal transportation master plan

**6. ADJOURNMENT**

The meeting was adjourned at 1:00 p.m.