

**Profile**

Carole

First Name

B

Middle Initial

Richmond

Last Name

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Email Address

3003 Langridge Loop NW

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City

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State

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Primary Phone

Home: (

Alternate Phone

Question applies to multiple boards

Applications are accepted for the calendar year only. The Olympia City Council's General Government Committee recommends appointments to the full Council. Recommendations are made following review of applications and interviews of qualified candidates.

The City of Olympia values participation from all perspectives and life experiences and looks for equity and inclusion in advisory board appointments.

Three absences from meetings in a year may result in removal from an advisory board.

Questions? Contact Susan Grisham, Executive Assistant, 360.753.8244, sgrisham@ci.olympia.wa.us

If you saved or submitted an application and did not receive a confirmation, please check your spam folder.

**The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources.**

*When filed with the City, your application and attachment documents are public records and may be subject to public release.*

Retired policy analyst

Occupation

**Which Boards would you like to apply for?**

Planning Commission: Submitted

Question applies to multiple boards

**If you applied for multiple boards or commissions, please rank them in order of interest below.**

**Select Your Neighborhood (you must live within Olympia City limits to serve on a board or commission) \***

Other

If you choose "other" please write in your neighborhood here:

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## Interests & Experiences

Question applies to multiple boards

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. Olympia residency is not required; however, it is a primary consideration. You may attach a resume.

Question applies to multiple boards

### 1. Briefly describe why you wish to serve on this advisory committee.

I am as interested in promoting livability, sustainability, and aesthetics in Olympia, as I was when I first applied for a seat on the Commission. Having nearly completed my first full term (4 years total) on the Commission, I am eager to use all that I have learned about planning for the benefit of the City. I have broad knowledge of the range of issues affecting the City and believe that I can be especially valuable and effective now, as a senior member, given that there are so many new members on the Commission. I have also been re-elected chair of the OPC Finance Subcommittee and have much more to learn about capital facilities planning with the goal of helping to advise on prudent management of capital funds.

Question applies to multiple boards

### 2. Describe your qualifications and/or skills which would benefit this advisory committee.

I have 25 years of experience in state government working on natural resources policy and experience in a wide range of environmental and natural resources programs. I understand the information needs of policymakers, having worked both in agency executive policy and for legislators.

Question applies to multiple boards

### 3. Describe your involvement in the Olympia community.

Prior to being appointed to the Planning Commission, I volunteered with non-profit organizations involved in growth management and environmental protection, including mitigating and adapting to climate change.

Question applies to multiple boards

### 4. List your educational and professional background and area of study.

I have a master's degree in Forest Resources Policy and Planning (UW/Seattle) and a bachelor's degree in Political Science (UMass/Boston).

Question applies to multiple boards

### 5. Appointment to this committee will require your attendance at evening meetings. How many hours per month are you willing to commit as a volunteer?

40-50 hours/month

Question applies to multiple boards

### 6. If you are not appointed to this committee at this time:

Question applies to multiple boards

**6a. Do you wish to be considered for appointment to another advisory committee?**

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Yes  No

Question applies to multiple boards

**6b. Do you wish to be considered for future appointment to this committee?**

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Yes  No

Question applies to multiple boards

**6c. Would you be willing to volunteer for other City activities?**

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Yes  No

Question applies to multiple boards

**If you answered yes to 6a, please identify what other Advisory Committees you would be interested in being considered for in order of interest.**

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Question applies to multiple boards

**7. Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?**

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Yes  No

Question applies to multiple boards

**8. Citizens appointed to advisory committees are assigned and required to use a City email address for all advisory committee business.**

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**Do you agree to comply with this expectation?**

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I Agree \*

Question applies to multiple boards

**9. How did you learn about this advisory committee recruitment?**

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Through City staff.

[Resume.pdf](#)

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Upload a Resume

Question applies to Planning Commission

**10. In your own words, what is the role of an Olympia Planning Commissioner?**

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To advise or inform the City Council (and planning staff) about planning issues; to develop the City of Olympia's Comprehensive Plan and Shoreline Management Program for review and approval by the City Council; to review the annual Capital Facilities Plan Update and offer recommendations to the City Council; to review zoning changes and other planning issues as part of the Commission's annual workplan; and to hold public hearings as part of proposed new planning ordinances or amendments (except for quasi-judicial matters, which are heard by the Hearings Examiner).

Question applies to Planning Commission

**11. What interests you most about community planning?**

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Urban design: How to plan cities and sub-areas so that they are welcoming and comfortable, express the identity of an area, promote local economic development, invite beautiful architecture and the arts, integrate nature, and promote sustainability.

Question applies to Planning Commission

**12. What skills would you bring to the work of the Planning Commission and what do you hope to learn?**

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I bring research and analytical skills; fairly good knowledge of planning issues garnered through my service on the Planning Commission, as well as by reading books on the subject; project management; strategic planning and performance measurement; writing and communications; and social skills. I hope to learn more about financial planning and management.

Question applies to Planning Commission

**13. Have you ever taken a Short Course in Local Planning, read an OPC packet or attended a meeting?**

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Yes - all three.

Question applies to Planning Commission

**14. What is your knowledge of the City's Comprehensive Plan and how it relates to planning?**

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The Comprehensive Plan guides the City's long-term development (i.e., 20 years) as mandated by the Growth Management Act. Although I joined the Planning Commission after the draft 2014-2034 Plan had been developed, I offered ideas as it was being developed, and, as a Commissioner, have been involved in its implementation, including reviewing the development of the Action Plan and Capital Facilities Plans, and participating in the development of the Downtown Strategy. A major role of the Commission is to review development proposals and proposed ordinances to ensure that they are consistent with the Comprehensive Plan.

# Carole B. Richmond

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<b>Objective</b>	<b>Re-appointment to the Olympia Planning Commission</b>
<b>Qualifications</b>	<ul style="list-style-type: none"><li>• Visionary and strategic thinker</li><li>• Expertise in natural resource and environmental policy and planning</li><li>• Proven leadership and management skills</li><li>• Excellent analytical and communication skills</li></ul>
<b>Professional Skills</b>	<ul style="list-style-type: none"><li>• Project management</li><li>• Strategic planning</li><li>• Legislative research and analysis</li><li>• Writing and editing</li></ul>
<b>Volunteer Experience</b>	<p><b>The Gifford Pinchot Task Force (2000-2013), The Carnegie Group (2008-2013), The Congress for the New Urbanism-Cascadia (2011-Present)</b></p> <p>Advance policy outcomes through research and analysis, strategic planning, project management, advocacy, and communications.</p>
<b>Professional Experience</b>	<p><b>Washington Department of Natural Resources, Olympia, WA (2006-2008)</b> Policy analyst (project positions)</p> <p>Provided legislative support to the Aquatic Resources Division, including development of presentations and testimony. Developed policies and procedures for managing use authorizations on state-owned aquatic lands in areas of known or suspected contamination (MTCA or CERCLA sites).</p> <p><b>Interagency Committee for Outdoor Recreation, Olympia, WA (2001-2006)</b> Policy and Special Projects Coordinator</p> <p>Wrote and edited the final report of the <i>Public Lands Inventory Project</i>, a report to the Legislature. Developed grant program performance measures. Member of the project management team that developed salmon and watershed health monitoring recommendations. Wrote a comprehensive research paper on payment-in-lieu-of-tax programs in Washington.</p> <p><b>Washington Biodiversity Council, Olympia, WA (2004-2005)</b> Acting Executive Coordinator</p> <p>Supported the 23-member Council's efforts to deliver a long-term biodiversity conservation strategy and action plan to the Governor by December 2007. Provided leadership and expertise on a wide range of pertinent issues, including improving landowner stewardship incentives, identifying biodiversity conservation priorities, and building capacity for conservation in local communities. Coordinated website development.</p>

**Washington House of Representatives, Olympia, WA (1998-2000)**

Research Analyst

Provided non-partisan staff support for the House Agriculture and Ecology and House Natural Resources Committees. Managed all environmental issues for the Agriculture and Ecology committee and some forestry and salmon issues for the Natural Resources committee.

**Washington Department of Natural Resources, Olympia, WA (1996-1997)**

Sediment Policy Unit Manager

Implemented the department's Contaminated Sediment Strategy. Gained familiarity with CERCLA and MTCA. Developed policy proposals related to preventing the contamination of state-owned aquatic lands. Represented the department on the Bellingham Bay bay-wide planning committee. Managed the unit's budget and professional services contracts. Recruited and supervised three professional staff.

**Washington Department of Natural Resources, Olympia, WA (1990-1996)**

Policy Analyst

Analyzed natural resource issues in support of executive decision-making. Developed policy recommendations for conserving wetlands and salmon habitat on state lands. In 1994, reported to and worked closely with the Commissioner of Public Lands in identifying and analyzing strategic and policy issues related to Forest Practices Board rule-making. Worked on spotted owl conservation.

**Experience prior to 1990**

Between 1984 and 1989, I held policy staff positions in San Francisco (Western Office, Council of State Governments) and Carson City (Nevada Legislative Counsel Bureau), and was an environmental planner in Olympia (Washington Departments of Ecology and Health).

**Education and Training**

**Harvard Kennedy School of Government Executive Education Program (Spring 2010)**

"Leadership, Organizing, and Action: Leading Change"

**State of Washington Career Executive Program (1994)**

Certificate

**University of Washington, Seattle (1986)**

M.S. – Forest Resources Policy and Planning

**University of Massachusetts, Boston (1979)**

B.A. – Political Science

**Computer Skills**

Microsoft WORD, POWERPOINT, EXCEL, PROJECT

**Languages**

French

**References**

Available upon request