



Meeting Minutes

Metropolitan Park District Advisory Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8068

Wednesday, November 1, 2017

6:00 PM

Room 207

1. CALL TO ORDER

Chair Horn called the meeting to order at 6:00 p.m.

1.a ROLL CALL

Present: 5 - Chair Roger Horn, Vice Chair Barbara Benson, Committee member Candace Jacobs, Committee member James Reddick and Committee member Kelly Wood

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

- 3.A** [17-1110](#) Approval of May 31, 2017 Olympia Metropolitan Park Board Advisory Committee Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT

Bob Jacobs stated concern with the lateness of the advisory committee's involvement in the budget process. He also stated the use of Capital Facilities Plan funds to pay for project management may not be in compliance with the intent of the Memorandum of Understanding.

5. ANNOUNCEMENTS

Staff Liaison Jonathon Turlove handed out an updated schedule of meetings for 2018. He also reminded the Committee to check their City email for communications and meeting agendas.

6. BUSINESS ITEMS

- 6.A** [17-1065](#) 2018 Preliminary Olympia Metropolitan Park District (OMPD) Budget

Mr. Turlove presented the 2018 Preliminary OMPD Budget, which was presented to the OMPD Board on September 12, 2017. The Committee discussed and asked clarifying

questions. The Committee's recommendation letter will include:

- Supports the estimated levy rate of \$.54 per \$1,000 assessed value.
- Recommends allocating additional funds to ADA upgrades to a maximum of \$200,000 total as proposed in the 2018 Preliminary Capital Facilities Plan (if actual taxes are higher than current expenses budgeted).
- Believes the budget is in compliance with the Interlocal Agreement as per section 4.1.1. The budget includes 11% of the City's total expected revenue as per section 4.1.1 (i.) as well as \$2.8 million for park land acquisition, which exceeds requirements per sections 4.1.1 (ii., iii., and iv.).

The report was received.

6.B [17-1066](#) Proposed minor “clean-up” changes to Advisory Committee Charter

Mr. Turlove reviewed the charter and proposed changes. Changes will be forwarded to the OMPD Board for approval on November 14.

The Committee agreed to recommend the proposed changes to the Advisory Committee Charter to the Olympia Metropolitan Park District (OMPD) Board.

6.C [17-1067](#) Select which members of the Committee will have 2-year vs. 4-year terms.

The Committee agreed that Committee member Reddick and Vice Chair Benson will serve a 2-year term. Committee member Jacobs, Chair Horn, and Committee member Wood will serve the 4 year terms.

The discussion was completed.

7. ADJOURNMENT

The meeting was adjourned at 7:10 p.m.