



2019 Finance Committee

Schedule of Regular and Special Meetings – Updated January 17, 2018

Note: Meeting dates and agenda items are subject to change.

Regular meeting: 3rd Wednesday, 5:30 – 7:30 p.m., Olympia City Hall,

Committee Members: Councilmembers Jim Cooper (Chair), Jessica Bateman, Lisa Parshley

Date	Tentative Agenda	Lead Staff	Comp. Plan Focus Area	Notes
Jan 16	Budget Snapshot: Council Fiduciary Responsibility 1. 2019 Finance Committee Work Plan 2. Discuss Proposed Financial Reports	Nanci Lien Debbie Sullivan Debbie Sullivan		
Feb 20	Budget Snapshot: Debt Instruments 1. Discuss County Courthouse and Other Long-Term Capital Financial needs 2. Discuss Scope of Work to Evaluate Minimum Wage 3. Oral Report – 2018 Year-End Balance	Nanci Lien Debbie Sullivan Steve Hall/Mike Reid Debbie Sullivan		
Mar 20	Budget Snapshot: Revenue 1. Fire Vehicle Replacement Funding Strategy 2. Update on Regional Fire Study 3. Minimum Wage Follow-up Discussion (if needed) 4. Park Funding Policy – Operating, Capital, Reserve	Nanci Lien Nanci Lien Greg Wright		
April 17	Budget Snapshot: Annual Audit 1. Washington Center for the Performing Arts Financial Report 2. Transportation Master Plan Update 3. Commercial Parking Tax	Nanci Lien Jill Barnes, WCPA Debbie Sullivan		
May 15	Budget Snapshot: Comprehensive Financial Annual Report 1. Lifeline Utility Rate Update 2. Briefing on Long-Term Debt 3. Discussion on Olympia Fire Department Level of Service	Nanci Lien		

June 19	Budget Snapshot: Financial Policies 1. Building Condition and ADA Assessment Update 2. Multi-year revenue and expense projections 3. Public Safety Implementation Program Status and 2019 Financial Report	Nanci Lien Meliss Maxfield Nanci Lien		
July 17	Budget Snapshot: Internal Controls and Ethics 1. Briefing on 2020-2025 Preliminary Capital Facilities Plan 2. Discussion on Financial Management Policy 3. Homeless Response Funding/Expenditure Update	Nanci Lien Debbie Sullivan		
Aug 21	Budget Snapshot: Contracts & Purchasing 1. Operating and Capital Budget briefings 2.	Nanci Lien Debbie Sullivan/Steve Hall		
Sept 18	Budget Snapshot: Impact Fees 1. Briefing on Operating and Capital Budgets 2.	Nanci Lien Debbie Sullivan/Steve Hall		
Oct 16	Budget Snapshot: Investment Policy 1. Review Utility Rates 2.	Nanci Lien Andy Haub, Gary Franks		
Nov 20	Budget Snapshot: Governmental Accounting 1. Discuss Operating and Capital Budget 2.	Nanci Lien Debbie Sullivan/Steve Hall		
Nov	<i>Special Meeting if Needed for Budget Discussion</i>			
Dec 18	Budget Snapshot: TBD 1. Draft 2020 Work Plan 2.	Debbie Sullivan		

Items to Schedule:

1. WCPA Endowment Guidelines

2. Police Auditor
3. Economic Vitality Index
4. Budget Stabilization Reserve Policy