



City of Olympia

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8447

Meeting Agenda City Council

Tuesday, December 10, 2013

7:00 PM

Council Chambers

1. ROLL CALL

1.A ANNOUNCEMENTS

1.B APPROVAL OF AGENDA

2. SPECIAL RECOGNITION

2.A [13-1020](#) Special Recognition - Electric Vehicle and Charging Station Pilot Project

3. PUBLIC COMMUNICATION

*(Estimated Time: 0-30 Minutes) (Sign Up Sheets are Provided in the Foyer)
During this portion of the meeting, citizens may address the Council regarding only items related to City business, including items on the Agenda, except on agenda items for which the City Council either held a Public Hearing in the last 45 days, or will hold a Public Hearing within 45 days. Individual testimony is limited to three minutes or less. In order to hear as many people as possible during the 30-minutes set aside for Public Communication, the Council will refrain from commenting on individual testimony until all public comment has been taken. The City Council will allow for additional testimony to be taken at the end of the meeting for those who signed up at the beginning of the meeting and did not get an opportunity to speak during the allotted 30-minutes.*

COUNCIL RESPONSE TO PUBLIC COMMUNICATION (Optional)

4. CONSENT CALENDAR

(Items of a Routine Nature)

4.A [13-1035](#) Approval of November 26, 2013 Special Meeting of the City Council to Conduct Business of the General Government Committee Meeting Minutes

Attachments: [Minutes](#)

4.B [13-1042](#) Approval of December 3, 2013 Special Study Session Minutes

Attachments: [Minutes](#)

4.C [13-1045](#) Approval of December 3, 2013 City Council Meeting Minutes

Attachments: [Minutes](#)

4.D [13-1041](#) Approval of Appointment to the Olympia Heritage Commission

SECOND READINGS

- 4.E [13-0961](#) Approval of Ordinance Amending Olympia Municipal Code 10.16, 10.20 and 10.44 Related to Parking
Attachments: [Parking Ordinance](#)
[Parking Ordinances Summary of Changes](#)
- 4.F [13-0988](#) Amendment to Ordinance 6864 (Operating Budget)
Attachments: [Amendment to Ordinance 6864](#)
- 4.G [13-0990](#) Amendment to Ordinance 6865 (Special Funds)
Attachments: [Amendment to Ordinance 6865](#)
- 4.H [13-0991](#) Amendment to Ordinance 6866 (Capital Budget)
Attachments: [Amendment to Ordinance 6866](#)

FIRST READINGS

- 4.I [13-0980](#) Approval of Ordinance Adopting 2014 Park Impact Fee Rate Adjustment
Attachments: [1. Ordinance](#)
- 4.J [13-0912](#) Approval of Ordinance Amending Transportation Impact Fees
Attachments: [Ordinance](#)
[Impact Fees Table](#)
- 4.K [13-1005](#) Approval of Ordinance Amending School Impact Fees
Attachments: [2014 School Impact Fees Ordinance](#)
- 4.L [13-0913](#) Approval of Ordinance Amending Olympia Municipal Code to Add Reclaimed Water Engineering Fees
Attachments: [Ordinance](#)
- 4.M [13-1015](#) Approval of Ordinance Amending Utility Tax Rate on Drinking Water
Attachments: [Utility Services Tax Ordinance](#)
- 4.N [13-1021](#) Approval of Ordinance Adopting the 2014 Utility Rates and General Facilities Charges
Attachments: [Utility Rate Ordinance](#)
[UAC Recommendation](#)
- 4.O [13-1033](#) Approval of Ordinance Updating Obsolete and Outdated Sections of the Olympia Municipal Code and Correcting Scrivener Errors
Attachments: [Ordinance](#)

- 4.P [13-1017](#) Approval of Ordinance Appropriating 2014 Special Funds
Attachments: [Special Funds Ordinance](#)
- 4.Q [13-1011](#) Approval of Ordinance Adopting the 2014 - 2019 Capital Facilities Plan (CFP) and Appropriating Funds for 2014
Attachments: [Ordinance](#)
[Summary of Changes](#)
[Project Summary Sheets](#)
- 4.R [13-1010](#) Approval of Ordinance Adopting the 2014 Operating Budget
Attachments: [Budget Ordinance](#)
[Summary of Budget Changes](#)

5. **PUBLIC HEARING - None**

6. **OTHER BUSINESS**

- 6.A [13-1023](#) Briefing on Downtown Project III
Attachments: [Downtown Project Phase III \(2014\)](#)
[Downtown Project I & II](#)

7. **CONTINUED PUBLIC COMMUNICATION**

(If needed for those who signed up earlier and did not get an opportunity to speak during the allotted 30 minutes)

8. **REPORTS AND REFERRALS**

8.A **COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS**

8.B **CITY MANAGER'S REPORT AND REFERRALS**

9. **ADJOURNMENT**

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City of Olympia

City Council

City Hall
601 4th Avenue E.
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360-753-8447

Special Recognition - Electric Vehicle and Charging Station Pilot Project

Agenda Date: 12/10/2013

Agenda Number: 2.A

File Number: 13-1020

File Type: recognition

Version: 1

Status: Recognition

..Title

Special Recognition - Electric Vehicle and Charging Station Pilot Project

..Recommended Action

Committee Recommendation:

Not referred to a Committee.

City Manager Recommendation:

This is a Special Recognition Item.

..Report

Issue:

The City's Fleet is piloting electric vehicles (EVs) and electric vehicle charging station infrastructure to use for fleet and public charging.

Presenter(s):

Danelle MacEwen, Program Specialist, Public Works General Services, 360.753.8494

Background and Analysis:

Recently, the legislature enacted a law requiring local governments to start purchasing 100 percent electric or biodiesel vehicles starting in 2018. A major barrier to converting the City's fleet to electric is the cost to install the necessary infrastructure to charge the vehicles. Equipment and installation is approximately \$15,000 per charging station.

The majority of the City's Fleet of 206 vehicles runs on biodiesel. Therefore, this legislation affects 103 vehicles. Of the 103 vehicles, 19 are solid candidates to switching to electric while the remaining 84 (light duty trucks, vans, and SUVs) do not have a good electric or biodiesel option at this time.

In anticipation of the 2018, start date, staff began researching grants to offset the high infrastructure costs. Through our membership in Western Washington Clean Cities, we learned about an opportunity with Nissan. Nissan recognizes the high infrastructure cost and donated four double-headed charging stations to the City of Olympia at a value of approximately \$28,000. The charging stations can be used by the public as well as for the City's fleet. The charging stations open the door to the City acquiring electric vehicles (EVs).

The City will pilot the charging stations and lease six EVs for the City's Fleet over the next two years to understand how best to implement a larger EV program. The

Agenda Date: 12/10/2013

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File Number: 13-1020

charging stations will be installed at City Hall, Justice Center, Priest Point Park, and the Maintenance Center. In 2013 and 2014, the City will be leasing six Nissan LEAFs from Olympia's Nissan Dealer, Bruce Titus Automotive Group. Parks, Public Works, and Fire will use the EVs as part of their Fleet. We will monitor their use and expenses throughout the pilot.

We anticipate saving \$8,000 over the next two years in operating and maintenance expenses while reducing more than 11,000 pounds of CO2 emissions.



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Meeting Minutes - Draft City Council

Tuesday, November 26, 2013

5:30 PM

Room 207

Special Meeting of the City Council to Conduct Business of the General Government Committee

1. ROLL CALL

Present: 7 - Mayor Stephen H. Buxbaum, Mayor Pro Tem Nathaniel Jones, Councilmember Jim Cooper, Councilmember Julie Hankins, Councilmember Steve Langer, Councilmember Jeannine Roe and Councilmember Karen Rogers

2. CALL TO ORDER

The meeting was called to order at 5:30 p.m.

3. BUSINESS OF THE EVENING

3.A 13-0986 Briefing on the Use of Community Development Block Grant Funds for Economic Development Purposes

Councilmember Roe, as Chair of the General Government Committee welcomed everyone to the meeting, and outlined the discussion points for the evening surrounding the use of CDBG funds for economic development purposes.

Community Planning & Development Deputy Director Leonard Bauer pointed out the six strategic goals of the CDBG Consolidated Plan outlined in the staff report, which cover economic development, housing, public facilities, social services, homeless continuum of care, and land acquisition.

Mr. Bauer then discussed the options for economic development activities, including the recipients of 2013 CDBG funding.

Mayor Pro Tem Jones asked about the rehabilitation project delivery costs and whether or not those costs were ongoing. Mr. Bauer indicated that as we shift to economic development projects, we will not charge as much staff time and thus those costs would be lower.

Councilmember Cooper asked if permit fees could be paid for as a part of economic activities and if free Wi-Fi in the Downtown would qualify. Mr. Bauer stated that pre-design costs would be eligible for funding and said he would need to look into the

Wi-Fi issue further.

Councilmember Roe next asked Mayor Buxbaum to provide an update on the activities of the Community Renewal Area (CRA) Ad Hoc Committee and the link to CDBG funding.

Mayor Buxbaum indicated the Ad Hoc Committee discussed three areas for the use of CDBG funds, which included investing more staff time into researching options for use, a housing rehabilitation revolving loan program, and options for linking the Section 108 loan program to the entitlement grant program, specifically if we could use entitlement money to pay on a loan until a project is completed and occupied as a way to aid developers in deferring costs.

Councilmember Hankins asked if we knew yet whether or not we could use the entitlement funding to help the developers defer costs. Mr. Bauer stated he is still looking at how that might fit under program guidelines.

Councilmember Langer asked is we could accumulate funds over time to do a bigger project. Mr. Bauer responded that we have to meet our spend down requirements on a year over year basis.

Mayor Buxbaum stated we should look to take actions that are impactful in terms economic development activities, and we will need to look at a range of options to do this.

Councilmember Cooper asked if the CRA Ad Hoc Committee had a list of projects to be considered, or whether an RFP approach be used. Councilmember Langer said we can deal with infrastructure issues like the isthmus demolition, alley lighting, sidewalks, etc. Mayor Pro Tem Jones said it is always better to be focused and the Committee is still working on where the CRA is going.

Councilmember Rogers asked if Downtown is our priority, and if so, whether the consultants should focus efforts there. Mayor Pro Tem Jones stated the CRA process had two components. Component A looked citywide and Component B looked specifically at Downtown.

Mayor Buxbaum said we should look for input from local developers and other stakeholders in using CDBG to further Council goals rather than an RFP process. This could aid in finding the most impactful way to use these resources.

Councilmember Langer stated we have a list of Downtown projects that could be considered. Councilmember Cooper asked if the list is prioritized in some way. Councilmember Langer said we could come up with a prioritized list.

Mayor Pro Tem Jones inquired as to the timeline for moving forward. Mr. Bauer responded that there are two timelines. The Section 108 loan process needs a decision soon, and the CDBG needs an action plan, but we have several months to

decide.

Community Planning & Development Director Keith Stahley mentioned the Downtown Project III is coming back to the Land Use & Environment Committee December 5, and to the full Council on December 10. It may have some options to consider. Mr. Bauer stated that a Section 108 loan project proposal would be coming before Council tonight.

Mayor Buxbaum provided a wrap up on next steps and future Council and committee discussions.

The discussion was completed.

4. ADJOURNMENT

The meeting was adjourned at 6:30 p.m.



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Meeting Minutes - Draft City Council

Information: 360.753.8447

Tuesday, December 3, 2013

5:30 PM

Room 207

Special Study Session

1. ROLL CALL

Present: 6 - Mayor Stephen H. Buxbaum, Mayor Pro Tem Nathaniel Jones, Councilmember Jim Cooper, Councilmember Steve Langer, Councilmember Jeannine Roe and Councilmember Julie Hankins

Excused: 1 - Councilmember Karen Rogers

OTHERS IN ATTENDANCE

City Manager Steve Hall

Deputy City Attorney Darren Nienaber

Assistant City Manager Jay Burney

Community Planning and Development Director Keith Stahley

2. BUSINESS ITEM

2.A 13-0999 Consider the Community Renewal Area (CRA) Feasibility Study and the Next Steps in the CRA Process

Mayor Buxbaum noted that Lorelei Juntunen with ECONorthwest was not able to be in attendance; however, he felt that the staff and the Committee would be able to fill in and that we should move forward.

Mayor Buxbaum provided a brief overview and status report on the Community Renewal Area (CRA) process since the City Council last considered the matter on October 1, 2013. He noted that the Ad Hoc CRA Committee had met twice and discussed governance, boundaries, use of condemnation and next steps for the CRA. He said that the Ad Hoc CRA Committee had also met with 14 members of the CRA Citizens Advisory Committee (CAC) on November 20 and the CAC had considered these same questions and provided feedback to the Ad Hoc CRA Committee. He noted the meeting summary was included as an attachment.

Mr. Stahley presented an overview of the work the consulting team has done to date including an overview of Component A - the Investment Strategy and the Feasibility Study that focuses on downtown. Mr. Stahley briefly reviewed the factors that were

contributing to blight in downtown including the presence of fill materials, contamination, impacts of sea level rise and the presence of blight. He noted the consultant team has determined that the CRA is technically feasible and recommends moving forward. The next step would be to determine how to do that.

Councilmember Langer provided an overview of governance options for the CRA and stated that the Ad Hoc CRA Committee and the CAC felt it was best that the City Council be the governing body for the CRA.

Mayor Pro Tem Jones provided an overview of the three boundary options that the Committee considered. He said that the Committee and the CAC preferred the larger Option 3 that included both the lands along West Bay Drive and the Port. Mayor Buxbaum summarized the Committee's and the CAC's discussion about condemnation. He stated that condemnation should be included and used only for properties that are blighted, vacant, and economically unproductive.

Mayor Buxbaum then asked if there were questions from Councilmembers.

Councilmember Cooper asked whether the State law already limited condemnation to only properties that were deemed to be blighted and threats to health and safety. Mayor Buxbaum responded that this was a good question and one that could use additional research by Foster, Pepper, our CRA legal consultant. He noted that the purpose of condemnation under CRA may be different than the purpose of condemnation for a general government purpose. Under CRA, a condemnation could be for the purpose of creating economic development. Mayor Pro Tem Jones noted that economic development activity would have a public benefit.

Councilmember Cooper asked whether CRA had been considered for the other opportunity sites identified in the Investment Strategies report. Mayor Buxbaum responded that the CRA tool had been considered for all the sites; however, it was not deemed to be the best fit, at least initially, for any of the areas outside of downtown. Councilmember Hankins asked about the use of the design charrette. Mayor Buxbaum responded that the use of the design charrette would be something that the Council could consider at its January retreat. He noted that the consultant team had prepared some suggestions for how a design charrette might fit into this process and how an urban design team could be used to support that process and provide visualizations. He suggested that the consultant's proposal for the charrette should be shared with City Council prior to the retreat. He noted that the primary purpose of the charrette would be to build the capacity of the community to work together to make decisions and that this process would be consistent with Council's goal of improving our community development process.

Mayor Buxbaum said that he felt the Isthmus would be the best area to focus on given City Council's investment in the area, the existence of blight, and the fact that Percival Landing is in need of repair and that there is not a clear path forward.

Councilmember Roe asked about the relationship of the Isthmus and Percival

Landing. She wondered what the discussion had been at the joint CRA/CAC meeting on November 20. Councilmember Langer responded that he thought it was necessary that redevelopment of Percival Landing be considered in conjunction with redevelopment of the Isthmus. Mayor Pro Tem Jones added that the City will be doing a periodic assessment of the condition of Percival Landing and this information would be beneficial as Council considers next steps. He felt that it was important to include private parties in these discussions.

Councilmember Roe said she thought it would be beneficial for the City Council to meet with the CAC again.

Councilmember Cooper asked what the role of the CAC would be going forward and what the role of the Ad Hoc CRA Committee would be.

Mayor Buxbaum closed the meeting by saying that he hoped this information would set the stage for the City Council's 2014 Retreat. He looked forward to discussing the work of the Ad Hoc CRA Committee, the CAC, and the next steps in the CRA process at that meeting.

The discussion was completed.

3. ADJOURNMENT

The meeting adjourned at 6:30 p.m.



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Meeting Minutes - Draft City Council

Information: 360.753.8447

Tuesday, December 3, 2013

7:00 PM

Council Chambers

1. ROLL CALL

Present: 7 - Mayor Stephen H. Buxbaum, Mayor Pro Tem Nathaniel Jones, Councilmember Jim Cooper, Councilmember Steve Langer, Councilmember Jeannine Roe, Councilmember Karen Rogers and Councilmember Julie Hankins

1.A ANNOUNCEMENTS

Mayor Buxbaum announced the Council met in Study Session earlier in the evening and no action was taken.

1.B APPROVAL OF AGENDA

Councilmember Langer moved, seconded by Councilmember Hankins, to approve the agenda. The motion carried by the following vote:

Aye: 6 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Langer, Councilmember Roe and Councilmember Rogers

2. SPECIAL RECOGNITION - None

3. PUBLIC COMMUNICATION

Mayor Buxbaum noted many people who signed up to speak indicated their topic was the ordinance related to parking. He asked the City Manager to comment on the proposed changes. City Manager Steve Hall noted this ordinance is clarifying the language. He also noted he will meet with groups who provide food for the homeless to help identify alternate areas for this activity.

Mr. Ben Charles, 1001 Cooper Point Rd SW, owner of Crazy Faith which provides food for the homeless, said he wants to continue to peacefully gather in the parking lot.

Ms. Tracee Forespring Swanson, 2729 Riverlea Dr. SE, spoke in opposition to the proposed parking ordinance.

Mr. Robert T'swag Satiacum, 33820 31st Ave. S, Roy, said he supports Crazy Faith and what they do for the homeless.

Mr. Dave Roland, Constitutional attorney, said he disagrees that the ordinance does not change the law. He said currently there is no permit available for Crazy Faith.

Ms. Heather Swedberg, 6111 Huntington Land SE, Lacey, spoke in support of Crazy Faith.

Ms. Deborah Cano Lee spoke in support of Crazy Faith.

Ms. Michelle Jorgenson, 3401 Cherry Blossom Dr, asked that all street people be treated with respect and dignity.

Ms. Erin Miller spoke against the amendment to the parking ordinance and asked the City to suggest a better place for Crazy Faith.

Ms. Marilyn Lah spoke in support of Crazy Faith.

Mr. Michael Arehart, 3401 Cherry Blossom Dr, spoke in support of Crazy Faith.

Ms. Cheyenne French spoke against the changes the proposed parking ordinance.

Mr. Fury Riccio spoke in support of Crazy Faith.

Mr. Jefferson Doyle expressed support for Crazy Faith. He also spoke of Police Officer Jeff Herbig's comment in the November 25 newspaper article about heroin use and syringe exchange.

Mr. Chris van Daalen invited Councilmembers to attend the Vision to Action Symposium to be held this Friday to discuss Sub-Area Planning.

Mr. Jim Reeves spoke of an impending disaster.

COUNCIL RESPONSE TO PUBLIC COMMUNICATION (Optional)

Councilmember Rogers noted there were concerns from downtown business owners about the location of Crazy Faith. She asked staff to consider finding an alternate location. She thanked citizens who partake in the Crazy Faith food distribution for picking up their trash. She also thanked Jefferson Doyle for his work in the community and believes Officer Herbig was speaking the truth.

Councilmember Langer said the City is willing to work with Crazy Faith to find a mutually beneficial result.

Building Official Tom Hill reviewed the process for obtaining a temporary use permit or a right-of-way obstruction permit to use City parking lots.

Mayor Pro Tem Jones said there is no need for this to be a contentious issue.

Councilmember Rogers suggested Anna Schlecht be brought in on the discussion of locating an alternate location.

Mayor Buxbaum asked about the fine. Deputy City Attorney Darren Nienaber said the more common fine would be \$50. Mayor Buxbaum said Public Communication is not the best way to have a meaningful dialogue about the homeless and drug use. He noted the Council will meet with the County Board of Health to discuss drug issues in the downtown area.

4. CONSENT CALENDAR

- 4.A 13-1014** Approval of November 26, 2013 City Council Meeting Minutes

The minutes were adopted.

- 4.B 13-0982** Approval of Ruth Milroy Quiet Title Action Regarding an Unopened Street

The decision was adopted. Councilmember Hankins abstained from voting.

- 4.C 13-1007** Amendment to Interlocal Agreement between the City of Olympia and Washington State Department of Enterprise Services for Fire Protection Services

The contract was adopted.

SECOND READINGS

- 4.D 13-0978** Approval of High Density Corridor Interim Ordinance Extension

The ordinance was adopted on second reading.

FIRST READINGS

- 4.E 13-0988** Amendment to Ordinance 6864 (Operating Budget)

The ordinance was approved on first reading and moved to second reading.

- 4.F 13-0990** Amendment to Ordinance 6865 (Special Funds)

The ordinance was adopted on first reading and moved to second reading.

- 4.G 13-0991** Amendment to Ordinance 6866 (Capital Budget)

The ordinance was approved on first reading and moved to second reading.

Approval of the Consent Agenda

Councilmember Roe moved, seconded by Councilmember Langer, to adopt the Consent Calendar. The motion carried by the following vote with Councilmember Hankins abstaining on item 4B:

Aye: 7 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Langer, Councilmember Roe, Councilmember Rogers and Councilmember Hankins

5. PUBLIC HEARING - None

6. OTHER BUSINESS

6.A 13-0961 Approval of Ordinance Amending Olympia Municipal Code 10.16, 10.20 and 10.44 Related to Parking

Business Manager Karen Kenneson reviewed the proposed amendments to the parking ordinance. She reviewed changes in the Residential Parking Program, City owned parking lots, enforcement, and related communication efforts.

Councilmember Rogers suggested letting individuals enroll in the residential parking program without paying past tickets.

Councilmember Roe suggested the South Capital neighborhood have stricter rules to discourage nonresident parking.

Councilmember Rogers suggested eliminating the \$10 fee in the South Capital Neighborhood because it is not worth the headache.

Councilmember Hankins said she looks at the fee as protecting the neighborhood.

Ms. Kenneson noted the parking fee change will be put into effect in January of 2015, which will give a year for advance notice and communication.

Mayor Buxbaum clarified that there are no new parking lot fines.

Councilmember Roe moved, seconded by Councilmember Hankins, to approve on first reading and forward to second reading an ordinance amending Olympia Municipal Code (OMC) 10.16, 10.20 and 10.44 related to parking. The motion carried by the following vote:

Aye: 6 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Langer, Councilmember Roe and Councilmember Hankins

Nay: 1 - Councilmember Rogers

6.B 13-1013 Approval of 2014 Legislative Agenda

Communications Manager Cathie Butler reviewed the top legislative priorities,

including transportation funding, continued work on the isthmus properties, and legislative clarification on medical care for felony offenders. She noted there are other issues of interest which are listed in the attachments to the staff report. She asked if the Council has other suggestions.

Councilmembers asked for clarification on the medical care for felony offenders, transportation funds, and the tax exemption for municipal athletic programs and leagues.

After discussion, Mayor Buxbaum suggested approving the proposed Legislative agenda with some minor wordsmithing edits.

Councilmember Roe moved, seconded by Councilmember Langer, to approve the proposed 2014 Legislative Agenda with minor edits. The motion carried by the following vote:

Aye: 7 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Langer, Councilmember Roe, Councilmember Rogers and Councilmember Hankins

7. CONTINUED PUBLIC COMMUNICATION

8. REPORTS AND REFERRALS

8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmember Langer noted four Councilmembers rode the fire engine in the downtown holiday parade on Sunday.

Mayor Pro Tem Jones noted a groundbreaking event this Saturday for the Bridging the Gap bike trail which will be built over Pacific Avenue.

Councilmember Roe asked to be excused from the December 7 Land Use and Environment Committee meeting and next Tuesday's Council meeting.

Mayor Buxbaum noted Councilmember Langer also will be excused for the December 10 Council meeting.

Mayor Buxbaum reported the Vision to Action Symposium will be held this Friday. He also stated that today at noon Capitol Lake was lowered to help control the New Zealand mud snails. He suggested the Council discuss at a future date the State's ongoing closure of Capitol Lake due to mud snails.

8.B CITY MANAGER'S REPORT AND REFERRALS

City Manager Steve Hall said Ms. Kendra Dahlen will be contacting Councilmembers regarding the January 10 and 11 Council retreat. Also, he said selection of the Mayor

Pro Tem will occur at the Council retreat.

Mr. Hall noted the Santa Toy Run will be held this Saturday and the noise of 10,000 motorcycles may affect the groundbreaking ceremony of the Bridging the Gap.

9. EXECUTIVE SESSION

Mayor Buxbaum recessed the meeting at 9:34 p.m. to Executive Session to discuss a personnel matter, specifically the performance evaluation of the City Manager. No decisions will be made, the Executive Session will last no longer than 90 minutes, and the Council will adjourn directly from the Executive Session.

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Approval of Appointment to the Olympia Heritage Commission

Agenda Date: 12/10/2013

Agenda Number: 4.D

File Number: 13-1041

File Type: decision

Version: 1

Status: Consent Calendar

..Title

Approval of Appointment to the Olympia Heritage Commission

..Recommended Action

Committee Recommendation:

General Government Committee recommends appointment of Patricia McLain to the Olympia Heritage Commission to fill an open term.

City Manager Recommendation:

Move to approve the appointment of Patricia McLain to the Olympia Heritage Commission to an open term which ends March 31, 2015, as recommended by the General Government Committee.

..Report

Issue:

There is an open position on the Olympia Heritage Commission due to a resignation.

Staff Contact:

Cathie Butler, Communications Manager, 360.753.8361

Presenter(s):

None. Consent Calendar Item.

Background and Analysis:

In September, the General Government Committee interviewed applicants for mid-term committee vacancies. General Government recommended appointments for positions open at that time and identified applicants to recommend for appointment if additional vacancies occurred before the annual recruitment time.

General Government identified Patricia McLain as the person they wished to recommend for the next available position on the Olympia Heritage Commission.

Ms. McLain's application is available for review in the Council office. Following is some information from it:

Educational and Professional Background: A BA in Anthropology from WSU with an emphasis in linguistics and cultural anthropology and a MS in Environmental Studies from Univ. of Texas at San Antonio with an emphasis in natural resource management and urban planning. Professionally served as Project Director for the Rehabilitation of

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the State Capitol Building (6 years), Chief Financial Officer for the Depts. of Fish & Wild Life, Natural Resources and Ecology (10 years), State Fire Marshal (1 year), State Fish Chief (3 years), and project manager for state implementation of the Americans with Disabilities Act (1.5 years.)

Neighborhood/Community Interests (if known):

None. The Commission appreciates timely approval when there is an open position.

Options:

Approve or do not approve the recommendation.

Financial Impact:

None.

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City Council

Approval of Ordinance Amending Olympia Municipal Code 10.16, 10.20 and 10.44 Related to Parking

Agenda Date: 12/10/2013

Agenda Number: 4.E

File Number: 13-0961

File Type: ordinance

Version: 3

Status: Second Reading

..Title

Approval of Ordinance Amending Olympia Municipal Code 10.16, 10.20 and 10.44
Related to Parking

..Recommended Action

Committee Recommendation:

The General Government Committee recommends the Council move to approve the ordinance amendments.

City Manager Recommendation:

Move to approve on second reading an ordinance amending Olympia Municipal Code (OMC) 10.16, 10.20 and 10.44 related to parking.

..Report

Issue:

Whether to approve an ordinance amending OMC 10.16, 10.20 and 10.44.

Staff Contact:

Karen Kenneson, Business Manager, Community Planning and Development,
360.753.8277

Presenters:

Karen Kenneson, Business Manager, Community Planning and Development

Background and Analysis:

The background and analysis information has not changed from the first reading.

Administrative changes in the parking ordinance are needed as a result of the City changing the parking system in the downtown core from pay stations to credit/debit card meters in 2013. Another administrative change that has taken place since the last update is a City-wide reorganization in 2010 that resulted in Parking Services being moved from the Public Works Department to the Community Planning and Development Department.

Since these administrative changes are needed, we are taking this opportunity to recommend other changes that will address feedback from customers and enable Parking Services to more effectively manage downtown parking. Proposed changes are detailed in Attachment 1, and summarized in brief below.

Agenda Date: 12/10/2013

Agenda Number: 4.E

File Number: 13-0961

- Residential program (10.16):
 - Annual registration fee of \$10, including the first vehicle (currently the fee applies only to the second and subsequent vehicles registered to an address which causes confusion among households with multiple residents and is administratively difficult to manage).
 - Specify requirements for renters vs. homeowners.
 - Add a penalty for existing requirement that vehicle must be moved once every five days which will allow Parking Services to address vehicles registered in the residential program that are inoperable or being stored long-term on City streets.

- City-owned parking lots (10.16):
 - Clarify existing penalty is for non-permit holders.
 - Add requirement for permit holders to move every 48 hours which will allow Parking Services to address permit holder vehicles abandoned or inoperable in City lots.
 - Add that City-owned lots may only be used for parking unless an activity is authorized by a City-issued permit.
 - Add no overnight camping in City lots.

- Authority to enforce state laws (10.20):
 - Grant Parking Services authority to enforce RCW 46.55.085, abandoned vehicles in the right of way; work that was previously handled by City of Olympia Code Enforcement.
 - Grant Parking Services authority to enforce RCW 46.08.185, electric vehicle charging stations as the City proposes piloting a public electric vehicle charging station next year.

- Vehicle service permits (10.44):
 - Remove references to paper permits and replacement paper permits as the system is managed electronically now by license plate.

Neighborhood/Community Interests:

The amendments have been reviewed and are supported by the Olympia Municipal Court, Executive Office/Customer Care, and the Parking Committee (PBIA and ODA represented). If these amendments are approved staff will launch a communication effort to notify affected Residential Program permit and leased lot permit holders .

Options:

1. Move to approve on second reading the proposed amendments to OMC Section 10.16, 10.20 and 10.44.
2. Do not approve the revised ordinance.

Agenda Date: 12/10/2013

Agenda Number: 4.E

File Number: 13-0961

Financial Impact:

Any impact to parking revenues as a result of approval of these proposed amendments is minimal.

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, AMENDING OLYMPIA MUNICIPAL CODE CHAPTERS 10.16, 10.20, AND 10.44 RELATING TO PARKING.

WHEREAS, a City-wide reorganization in 2010 resulted in Parking Services being moved from the Public Works Department to the Community Planning and Development Department; and

WHEREAS, the City changed the parking system in the downtown core from pay stations to credit/debit card meters in 2013; and

WHEREAS, changes to the parking code would enable Parking Services to more effectively manage downtown parking; and

WHEREAS, this Ordinance is supported by the staff report and accompanying materials concerning the Ordinance, along with documents on file with the City, and the professional judgment of City staff;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. Amendment of OMC 10.16. Olympia Municipal Code Chapter 10.16 is hereby amended to read as follows:

Chapter 10.16
STOPPING, STANDING AND PARKING

10.16.000 Chapter Contents

Sections:

- 10.16.010 Applicability.
- 10.16.020 Parking prohibited at all times on certain streets -- Penalty for violation.
- 10.16.030 Recreational vehicle parking on city streets over 24 hours or between the hours of 3:00 a.m. and 6:00 a.m. prohibited without permit -- Penalty for violation.
- 10.16.050 Parking time limitations -- When applicable.
- 10.16.055 Residential Parking Program Established – Penalty for Violation.
- 10.16.060 Parking adjacent to schools.
- 10.16.070 Free parking areas.
- 10.16.080 Free parking limits -- Penalty for Violation.
- 10.16.090 Free parking zones -- Sign posting.
- 10.16.095 ~~Pay station parking areas.~~
- 10.16.100 Overtime parking prohibited in ~~pay station and~~ metered areas -- Penalty for Violation.
- 10.16.110 Parking of motorcycles, motor-driven cycles and mopeds within ~~pay station and~~ metered parking spaces.
- 10.16.120 Tampering with parking enforcement process is a violation.
- 10.16.130 Parking meters -- Methods of fee payment: coins, prepaid cards, credit/debit cards, and permits.
- 10.16.140 City parking lots -- Regulations.
- 10.16.150 City parking lots; ~~pay stations~~ and meters -- Fee schedules.
- 10.16.160 City Parking Lots -- Violations--Penalties.

- 10.16.210 Prohibited parking.
- 10.16.220 General parking prohibitions.
- ~~10.16.230 Use of funeral parking zones — Penalties.~~
- 10.16.240 Vanpools -- Definition.
- 10.16.250 Vanpool -- Parking limitation exemptions.
- 10.16.260 Vanpools -- Permits.
- 10.16.270 Penalties increased for late payments, collection agencies.
- 10.16.280 Parking Services section's scofflaw list.
- 10.16.290 Immobilization.
- 10.16.300 Impoundment.
- 10.16.310 Downtown Carpool Parking Program.

10.16.010 Applicability

The provisions of this chapter prohibiting the standing or parking of a vehicle shall apply at all times or those times specified in this chapter or as indicated on official signs except when it is necessary to stop a vehicle to avoid conflict with other traffic or in compliance with the directions of a police officer or official traffic-control device.

10.16.020 Parking prohibited at all times on certain streets -- Penalty for violation

A. When signs are erected giving notice thereof, no person shall stop, stand or park a vehicle at any time upon streets so posted. Such areas shall be so designated after an engineering analysis is conducted by the City of Olympia and deemed necessary.

B. Penalty for Violation. Vehicles found in violation of this section shall incur an infraction of ~~S~~seventy-five and no/100 dollars (\$75.00).

10.16.030 Recreational vehicle parking on city streets over 24 hours or between the hours of 3:00 a.m. and 6:00 a.m. prohibited without permit -- Penalty for violation-

A. No parking of ~~R~~recreational ~~V~~vehicles on city streets over 24 hours or ~~B~~between the ~~H~~hours of 3:00 a.m. and 6:00 a.m. Notwithstanding any other provision of the Olympia Municipal Code (OMC), no recreational vehicle may park on any city street longer than 24 hours or between the hours of 3:00 a.m. and 6:00 a.m. including holidays and weekends, without a City of Olympia Parking Services issued permit affixed to the front window of the recreational vehicle in a place clearly visible from the outside of the vehicle. Parking the vehicle in another location within the city within the 24 hour period on a city street is a violation of this section.

B. Definitions.

1. Recreational Vehicle: For purposes of this chapter, "Recreational Vehicle" (RV) means a vehicular-type unit primarily designed for recreational camping or travel use that has its own motive power or is mounted on or towed by another vehicle. The units include travel trailers, fifth-wheel trailers, folding camping trailers, truck campers, and motor homes.

2. Adjacent: For purposes of this chapter, "Adjacent" means in the right-of-way typically used for vehicular parking, on the same side of the street as the residence for which the permit has been issued, in front of or to the side of that residence but within the lot lines of the residence as if the lot lines of the residence extended into the right-of-way.

C. Permit Application and Criteria. To obtain a temporary permit allowing an RV to park in a designated location for up to 7 business days within a quarter, the registered owner or operator of the RV must apply to the Parking Services Department of the City of Olympia and meet one of the following criteria for approval:

1. The registered owner or operator of the RV must be a resident with a current physical address within the city of Olympia and the RV must park adjacent to that residence; or
2. The registered owner or operator of the RV must be the visitor of a resident with a current physical address within the city of Olympia and the RV must park adjacent to that residence; or
3. The registered owner or operator of the recreational vehicle is participating as a vendor or sponsor of a Special Event for which a special event permit has been obtained from the City.

D. Validity of Permits. Permits are valid for up to 7 business days per vehicle per quarter. Permits are valid only for the dates authorized on the permit and only for the location indicated on the permit. Those who meet the qualifying criteria under (C)(1) or (C)(2) are required to park adjacent to the lot of the sponsoring city of Olympia resident or the permit is invalid. If there is limited or no parking adjacent to the sponsoring resident, Parking Services shall designate an appropriate location nearby and indicate such location on the permit.

E. Penalty for Violation. Penalty for violation is an infraction of ~~S~~seventy-F~~f~~ive and no/100 dollars (\$75.00). After three citations for violation of this section, the vehicle may be impounded as provided for in OMC 10.16.300.

10.16.050 Parking time limitations -- When applicable-

Except as provided in OMC 10.16.030, parking time limitations on city streets and zones shall apply during the hours of eight (8:00) a.m. to five (5:00) p.m. but shall not apply on Saturdays or Sundays or those public holidays enumerated in RCW 1.16.050.

10.16.055 Residential Parking Program Established – Penalty for violation

A. There are established residential parking zones within the city, which zones shall be described as follows:

1. Zone 1 - South Capitol Neighborhood: Area bounded by Interstate 5 on the south and the east, by and including Sylvester Street on the west, and by and including 14th Avenue on the north except the areas described in Subsection 2 and 3 below, described as the Capitol Campus Area.
2. Zone 2 - Capitol Campus Area: Area bounded by 14th Avenue on the north, Capitol Way on the east to mid-block between 17th Avenue and 18th Avenue, between the southern end of Sylvester Street and Capitol Way to the south.
3. Zone 3 - Capitol Campus Area: Area bounded by mid-block between 17th Avenue and 18th Avenue, south of the partial alley on the east, to and including 20th Avenue on the south, Capitol Way on the east, and Capitol Lake on the west.

4. Zone 4 - East Jefferson Neighborhood: Area bounded by, but not including, Jefferson Street on the west, the Burlington Northern Railroad on the east, by, but not including, Union Avenue on the north, and bounded on the south by the access road to Interstate 5.
5. Zone 5 - Union Avenue Neighborhood: Area bounded by and including 8th Avenue on the north, by and including, 11th Avenue between Capitol Lake and Jefferson Street on the west and on Union Avenue between Jefferson Street and Plum Street on the south, and by Plum Street on the east.
6. Zone 6 - East Plum Street Area: Area bounded by and including Plum Street on the west and by, but not including, Eastside Street on the east, and by and including State Avenue on the north and by and including 8th Avenue on the south.
7. Zone 7 - Downtown Neighborhood: Area bounded by Capitol Lake/Budd Inlet on the west, by and including Market Street on the north, by, but not including, Plum Street on the east, and by, but not including, 8th Avenue on the south.
8. Zone 8 - Marina Residents: Area bounded by and including Market Street on the north, Budd Inlet on the west, by and including "B" Avenue on the south, and by and including Washington Street on the east.

B. There are established criteria to participate in the Residential Parking Program as set forth below:

1. A resident shall be described as any person(s) who establishes that he/she resides in the applicable residential parking zone and that his/her residence is adjacent to a timed or meter parking area.
2. Exemption for vehicles shall be valid only for so long as the person named therein remains the registered owner of the vehicle and so long as that person remains a resident of or visitor to the applicable resident parking zone.
3. No vehicle will be registered until such time as all Olympia parking citations issued to the individual applying for residency are paid in full.
4. There will be a fee of Ten dollars (\$10.00) per year, ~~per, per residence (address) that registers more than one vehicle~~ vehicle registered in the program.
5. Vehicle limits are set for each zone as follows:
 - a. Zones 1, 2, 3 and 4 may register up to a maximum of four vehicles per residence household (address) regardless of the number of licensed drivers (residents).
 - b. Zones 5, 6 and 7 and 8 may register one vehicle per licensed driver (resident), up to a maximum of four per residence household (address).
 - c. The Parking Services Supervisor is authorized to make allowances for special circumstances or hardship cases in regards to vehicle limits for all zones.

6. Any and all citations issued to the applicant must be paid in full before residential program registration may be issued.

C. There are established certain requirements and registration documentation to participate in the Residential Parking Program as set forth below:

A resident of one of the zones established herein may apply to the ~~Department of Public Works~~ Community Planning and Development Department, Parking Services ~~Section~~, for exemption of up to four qualified vehicles. The following must be met and the required documentation must be provided to qualify for an exemption. If a Homeowner, Resident or Agent does not comply with any of the conditions set forth in the required sworn statements in either subsection C(34)(a) or C(45)(a) below, all residents residing at the applicable address will be removed from the residential parking program until such time that the Parking Services Supervisor determines that the conditions and requirements stated herein have been met.

1. Proof of Residency for Renters: Residency shall be proven for the applicable address by showing ~~one of~~ the following documents:

- a. Current official mail (such as a utility bill for the applicable address or bank statement); ~~or~~ and
- b. Either a current residential lease (valid rental agreement); or e. A notarized statement from the applicable homeowner or landlord verifying that the applicant is residing at the applied for address.

2. Proof of Residency for Homeowners: Residency shall be proven for the applicable address by showing current official mail and vehicle registration with matching applicable address.

23. Vehicle Registration Requirements: Residents shall provide all of the documents listed below:

- a. Current vehicle registration that is registered to the same address or to the same last name;
- b. Proof of vehicle insurance; and
- c. A valid ~~drivers~~ driver's license.;

34. Home-based Business Affidavit: All residents in ~~Zones 1, 2, and all zones 3~~ must sign a sworn statement that the following is true and correct:

- a. All home occupation permits and licenses have been obtained and are current for home business occupations occurring at the address for which the parking permit is requested.
- b. The resident applying for the parking permit resides either full or part-time at the address for which they are applying.

45. Off-street Parking Affidavit: All homeowners or agents of residences in Zones 1, 2 and 3 must sign a sworn statement that the following is true and correct:

a. That any existing on-site parking, at the address for which the parking permit is being requested, is not leased or reserved for any person(s) not residing at said address.

6. The Director of the Community Planning and Development Department has the authority to establish an annual residential permit renewal system.

D. There are established residential program guideline requirements within the City, as follows:

1. No boats, trailers, campers, recreational vehicles, or buses will be permitted in the Residential Parking Program.

2. No vehicles which exceed the size of a parking stall will be permitted in the Residential Parking Program.

3. The registered vehicle must be moved at least once every five days.

a. Penalty for Violation. A showing that a vehicle with valid Residential Parking Program registration was found parked in that vehicle's registered residential parking zone without moving for five days shall constitute a prima facie presumption that the vehicle has been parked in violation of this section.

b. A first infraction shall constitute overtime parking and shall result in a penalty of fifteen and no/100 dollars (\$15.00). If a vehicle is found, pursuant to Section 10.16.055 D3, parked in the same location 24 hours later, this shall constitute a chain parking violation and result in a penalty of thirty and no/100 dollars (\$30.00). After three citations for violation of this section, the vehicle may be impounded as provided for in Section 10.16.300.

4. Vehicles must be currently registered and operable throughout the course of their residency.

5. Residents may thereafter park any vehicle that is registered in the Residential Parking Program in any legal on-street parking space within their zones as described below:

a. Zone 1 - South Capitol Neighborhood: 1- and 2-hour parking spaces.

b. Zone 2 - Capitol Campus Area: 1-hour parking spaces.

c. Zone 3 - Capitol Campus Area: 1- and 2-hour parking spaces.

d. Zone 4 - East Jefferson Neighborhood: 2-hour parking spaces and 9-hour meters.

e. Zone 5 - Union Avenue Neighborhood: 2-hour parking spaces and 9-hour meters.

f. Zone 6 - East Plum Street Area: 90-minute parking spaces and 9-hour meters.

g. Zone 7 - Downtown Neighborhood: 9-hour meters.

h. Zone 8 - Marina Residents: 9-hour meters.

6. Failure to comply with these requirements may result in removal from the Residential Parking Program.

E. There are established guidelines for visitor(s) of residents as follows:

1. All residents in Zone 1 who participate in the Residential Parking Program may apply for an exemption for their visitor's² vehicle.

a. Visitor exemptions will only be issued for guests of ~~these people~~ residing at the ~~residence~~ household (address). Exemptions shall be valid only for so long as the visitor remains a visitor to the applicable resident parking zone, not to exceed 10 business days.

b. Visitor exemptions are unlimited.

c. Parking Services must be notified of the resident's name and the visitor's vehicle information (including license plate, vehicle make, model, color, and location) for each visitor exemption.

2. All residents in Zones 2 and 3 who participate in the Residential Parking Program may apply for an exemption for their visitor's² vehicle.

a. Visitor exemptions will only be issued for guests of ~~these people~~ residing at the ~~residence~~ household (address). Exemptions shall be valid only for so long as the visitor remains a visitor to the applicable resident parking zone, not to exceed 10 business days.

b. Visitor exemptions will be limited to two vehicles per month January 1 through April 30.

c. Visitor exemptions May 1 through December 31 are unlimited.

d. Parking Services must be notified of the resident's name and the visitor's vehicle information (including license plate, vehicle make, model, color, and location) for each visitor exemption.

3. All residents in Zones 4, 5, 6, 7 and 8 who participate in the Residential Parking Program may apply for an exemption for their visitor's² vehicle.

a. Visitor exemptions shall only be issued for guests of ~~these people~~ residing at the ~~residence~~ household (address). Exemptions shall be valid only for so long as the visitor remains a visitor to the applicable resident parking zone, not to exceed 10 business days.

b. Visitors parking at 9-hour meters after 8:00 a.m. Monday through Friday, must pay the meter for that day. Visitors are not eligible for a visitor's exemption until the next business day.

c. Parking Services must be notified of the resident's name and the visitor's vehicle information (including license plate, vehicle make, model, color, and location) for each visitor exemption.

4. The Parking Services Supervisor can authorize an extension on the exemption period on visitor permits for licensed caregivers of disabled residents.

F. There are established enforcement procedures which shall be described as follows:

1. The City Manager or designee shall establish methods and procedures to implement the provisions of this section. The methods and procedures shall be designed to provide parking time limit exemptions to residents of the streets named above in an efficient and equitable manner in accordance with all applicable laws.

2. No person shall stop, stand, or park any vehicle on the streets within any of the residential parking zones created by this chapter for a consecutive period of more than one hour, or as indicated for a particular street in Section 10.16.050, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, except recognized holidays, and except as may be provided for resident and visitor parking set forth by this chapter.

10.16.060 Parking adjacent to schools

A. The City of Olympia is authorized to erect signs indicating no parking upon that side of any street adjacent to any school property when such parking would interfere with traffic or create a hazardous situation.

B. When official signs are erected indicating no parking upon the side of a street adjacent to any school property, no person shall park a vehicle in any such designated place.

10.16.070 Free parking areas

A. The City Manager is authorized to designate within Olympia two (2) hour and 90-minute free parking areas. Signs shall be erected to designate these areas.

B. During a single business day, a vehicle may be parked in the free parking areas for up to maximum time posted in any one stall.

C. Fifteen-minute meters may be installed where deemed necessary in the downtown area, to accommodate short-term parking needs of customers. No more than two fifteen-minute meters will be installed on any block face.

10.16.080 Free parking limits -- Penalty for Violation

A. No person shall park any vehicle on streets or within zones designated as timed parking for a consecutive period of more than the indicated limits set forth pursuant to Section 10.16.050, or otherwise in this chapter.

B. A showing that a vehicle was found parked in any on-street parking spaces within any one residential parking zone for more than the allotted time, shall constitute a prima facie presumption that the vehicle has been parked in violation of this section. It shall be no defense that the vehicle has been moved from

one parking space to another within the parking zone if the vehicle remains in the zone at the end of the applicable time limit.

~~C. Notwithstanding the provisions set forth in Subsection B above, for the 90-minute free downtown parking area, only a showing that a vehicle was found parked in the same on-street parking space for more than 90 minutes shall constitute a prima facie presumption that the vehicle has been parked in violation of this section.~~

~~DC. A first infraction shall constitute overtime parking and shall result in a penalty of Fifteen and No/100 dollars (\$15.00). If a vehicle is found, pursuant to Sections 10.16.055 through 10.16.110, parked within the areas designated herein for a second or subsequent consecutive timed period, same shall constitute chain parking and result in a penalty of Thirty and No/100 dollars (\$30.00).~~

~~ED. When a vehicle is found parked within Residential Zone 2 designated pursuant to OMC 10.16.055.A.2 for a second, third or fourth subsequent consecutive timed period, each occurrence shall constitute an additional chain parking violation and shall result in an additional penalty of Thirty and No/100 dollars (\$30.00) for each of the second, third or fourth subsequent chain parking violations.~~

10.16.090 Free parking zones -- Sign posting

Appropriate signs shall be erected in established timed parking zones to reasonably inform the public of parking regulations enacted herein. Neither failure of a person to observe any sign nor the nonexistence of a sign in a particular location shall be a defense to any violation of Sections 10.16.020 through 10.16.110.

~~10.16.095 Pay station parking areas~~

~~A. The City Manager is authorized to designate within Olympia pay station parking areas. Signs shall be erected to designate these areas.~~

~~B. No person shall park a vehicle in any parking pay station space for which a parking pay station has been installed during the applicable restricted and regulated time unless payment is made as indicated on the pay station and proper proof of payment is displayed.~~

~~C. Proper display of proof of payment means clearly displaying the pay station printed receipt on the vehicle's curbside dash in such a manner that the expiration time and date are easily visible from the exterior. For motorcycles or other vehicles, receipts shall be affixed where clearly visible from the curbside.~~

~~D. During a single business day, a vehicle may be parked in the pay station parking area for up to a maximum of two (2) consecutive hours in any one stall. A vehicle may move to any other pay station or metered stall for as long as the printed permit is valid.~~

10.16.100 Overtime parking prohibited in ~~pay station and metered~~ areas -- Penalty for Violation

A. No person shall park a vehicle in any ~~parking pay station or metered~~ space for a consecutive period of time longer than that limited period of time for which parking is lawfully permitted in the ~~parking pay station or metered~~ zone in which such parking meter is located, irrespective of the number or amounts of the coins deposited or time purchased in such ~~pay station or meter~~.

B. A first infraction of this section shall constitute an expired ~~pay station or meter~~ violation if the meter is ~~unpaid, or an overtime violation if the meter is paid,~~ and result in a penalty of ~~Fifteen and no/100 dollars~~ (\$15.00). ~~If the first infraction is an expired meter violation,~~ A second infraction, without the vehicle being moved, shall constitute an overtime parking fine of ~~Fifteen and no/100 dollars~~ dollars (\$15.00), ~~and,~~ a third infraction shall constitute chain parking and result in a penalty of ~~Thirty and no/100 dollars~~ (\$30.00). ~~If the first infraction is an overtime violation, a second infraction, without the vehicle being moved, shall constitute chain parking and result in a penalty of thirty and no/100 dollars (\$30.00).~~

10.16.110 Parking of motorcycles, motor-driven cycles and mopeds within ~~pay station and-metered~~ parking spaces

A. Notwithstanding any provisions of the Model Traffic Ordinance as Adopted in this title or any other provisions of this chapter, more than one motorcycle, as defined in RCW 46.04.332 and/or moped, as defined in RCW 46.04.304 , may be parked within a single metered parking space within the city so long as the ~~parking pay station permit or meter~~ is not allowed to expire and subject to the following additional provisions:

1. That no more than three motorcycles, motor driven cycles and/or mopeds be allowed within a single ~~pay station or-metered~~ parking space and that same are parked so as not to unreasonably interfere with other such vehicles; and
2. That the vehicles be parked at an angle with the rear tire touching the curb and in a manner so as not to interfere with traffic; and
3. That any violation would result in a citation being given to all the vehicles then parked; and
4. That each vehicle must comply with the relevant time limit established for that parking ~~pay station or-metered~~ space.

B. In all other regards, the vehicles must comply with all other appropriate traffic and/or parking regulations.

10.16.120 Tampering with parking enforcement process is a violation

A. It shall be a violation of this chapter for a person to erase chalk marks placed on tires of vehicles by enforcement officers of the city to enforce the provisions of this chapter or to tamper with any other enforcement process implemented by the officials, with the intent of circumventing that enforcement process or the provisions of this chapter.

B. The penalty for violation of this section shall be thirty and no/100 dollars (\$30.00).

C. No person other than the ~~e~~City ~~m~~Manager or the ~~m~~Manager's agent shall remove the boot described in OMC Section 10.16.290, Immobilization, from any vehicle on which it has been installed.

D. No person shall move any vehicle after it has been booted but before the boot has been removed by the ~~e~~City ~~m~~Manager or the ~~Manager's~~ agent.

E. In any prosecution for violation of this section, upon proof that the defendant owned the vehicle at the time the boot was installed and that the boot was removed or the vehicle moved before the vehicle was

removed from the scofflaw list, it shall be a rebuttable presumption that the accused removed the boot or moved the vehicle or aided, abetted, or advised the person who did so.

F. Making unauthorized photocopies or replicas of parking permits is a violation of this section.

10.16.130 Parking meters -- Methods of fee payment: coins, prepaid cards, credit or debit cards, and permits

A. No person shall park a vehicle in any parking meter space alongside of and next to which a parking meter has been installed during the restricted and regulated time applicable to the parking meter zone in which such meter is located unless a United States coin or coins of the appropriate denomination as indicated on the parking meter shall have been deposited therein, or shall have been previously deposited or credited therein for an unexpired interval of time, and the meter has been placed in operation. A person may place any parking meter in operation through the use of a valid prepaid fee card or, in the case of credit card-capable parking meters a valid credit or debit card, or in the case of nine-hour parking meters, by the purchase of a valid nine-hour parking meter permit issued by the ~~parking services section of the public works department~~Community Planning and Development Department, Parking Services.

B. No person shall permit a vehicle within his/her control to be parked in any parking metered space during the restricted and regulated time applicable to the parking meter zone in which such meter is located while the parking meter for such space indicates by signal that the lawful parking time in such space has expired. This provision shall not apply to the act of parking or the necessary time which is required to deposit immediately thereafter ~~a coin or coins~~acceptable form of payment in such meter.

C. ~~The sSupervisor of the parking services section of the public works department~~Community Planning and Development Department, Parking Services or his or her designee is hereby authorized to sell nine-hour parking meter permits for use only at spaces regulated by nine-hour parking meters. The permit fee and its duration shall be set by the City Manager and filed with the City Council. ~~The permit shall be nontransferable, valid on a single designated vehicle, and checked by vehicle license number.~~

D. Any violation of this section relating to parking meters shall constitute an infraction pursuant to Section 10.24.040 and shall result in a penalty of ~~F~~fifteen and no/100 dollars (\$15.00).

10.16.140 City parking lots -- Regulations

When signs are erected giving notice thereof, no person shall stop, stand or park a vehicle within any city-maintained parking lots for a period of time longer than indicated, contrary to any restrictions or without paying the applicable parking fee established pursuant to Sections 10.16.140 through 10.16.160.

City parking lots may only be used for parking, unless an activity is expressly authorized by a City-issued permit, lease, or unless the activity is conducted by the City. A city-issued permit includes but is not limited to a right of way obstruction permit under OMC 12.24.100, a temporary use permit under 18.06.060(Z) or a festival event permit under OMC 12.72.030.

The penalties for violation of this section shall be the penalties as set forth in OMC 12.24.160.

10.16.150 City parking lots, ~~pay stations and meters~~ -- Fee schedules

A. The City Manager is authorized to establish and post a fee schedule, where applicable, for city owned and/or managed parking lots and to implement the above parking regulations by the installation of

appropriate signs and/or collection devices. The City Manager shall file the fee schedule, and any changes with the City Council.

B. The City Manager is authorized to establish and post fee schedules for parking lots, ~~pay stations~~ and meters. The City Manager shall file the fee schedules and any changes with the City Council.

10.16.160 City Parking Lots -- Violations -- Penalties

A. Failure to pay fees in hourly/daily municipal lots pursuant to Sections 10.16.140 and 10.16.150 shall constitute a parking infraction and shall result in an overtime penalty of ~~Fifteen~~ and no/100 dollars (\$15.00). Stopping, standing, or parking a vehicle for a second or subsequent time period shall result in a chain parking violation and an infraction penalty of ~~F~~thirty and no/100 dollars (\$30.00) will be issued.

B. It shall be no defense that a vehicle has been moved from one parking space to another within the parking lot if the vehicle remains in the lot at the end of the applicable time limit.

C. Leased Lots. Stopping, standing, or parking a vehicle without a valid permit shall result in an infraction penalty of ~~F~~thirty and no/100 dollars (\$30.00).

D. Towing of Vehicles from Municipal Lots – Non-Permit Holders. Vehicles without valid applicable leased lot permit abandoned in city-owned lots for a period of forty-eight (48) hours shall be towed upon direction of the ~~transportation line of business director~~Community Planning and Development Director.

E. Overnight Camping. Overnight camping in city-owned or city-maintained lots is not permitted.

F. Moving Requirement for Permit Holders. Vehicles with valid applicable leased lot permit must move the vehicle every forty-eight (48) hours within the lot or be subject to an infraction penalty of thirty and no/100 dollars (\$30.00). Not moving a vehicle for a second or subsequent forty-eight (48) hour time period shall result in a chain parking violation and an infraction of thirty and no/100 dollars (\$30.00). After three citations for violation of this section, the vehicle may be impounded as provided for in Section 10.16.300.

10.16.210 Prohibited parking

A. Vehicles must park within pavement markings which indicate parking stalls.

B. In areas that are posted, "BACK IN PARKING ONLY," vehicles must back into the parking stall.

C. Vehicles found in violation of this section shall incur an infraction of ~~F~~fifteen and no/100 dollars (\$15.00).

10.16.220 General parking prohibitions

A. No person shall stop, stand or park a vehicle, except when necessary to avoid conflict with other traffic or in compliance with the directions of a peace officer or traffic control device, in any of the following places:

1. On a sidewalk or ~~parking~~planting strip;

2. In front of a public or private driveway or within five feet of the curb radius leading thereto, except in the parking meter zone or elsewhere where official parking meters, signs or pavement markings designate a parking space nearer a driveway;
3. Within an intersection;
4. Within six hundred feet of any place in the city where a fire is in progress;
5. On a crosswalk;
6. Within thirty feet upon the approach to any flashing beacon, stop sign, or traffic control signal located at the side of a roadway, except in the parking meter zone or elsewhere where official parking meters, signs or pavement markings designate a parking space nearer such beacon, sign or signal;
7. Within thirty feet of the nearest rail of a railroad crossing;
8. Within fifty feet of the driveway entrance to any fire or police station or on the side of a street opposite the entrance to any fire station within seventy-five feet of said entrance when proper sign posted;
9. Within twenty feet of a crosswalk at an intersection except in the parking meter zone or elsewhere where official parking meters, signs or pavement markings designate a parking space nearer a crosswalk;
10. Along-side or opposite any street excavation or obstruction when such stopping, standing, or parking would obstruct traffic;
11. On the roadway side of any vehicle stopped or parked at the edge or curb of a street (double parking);
12. Upon any bridge or other elevated structure upon a highway, or within a highway tunnel or underpass;
13. At any place where official signs prohibit stopping;
14. Within fifteen feet of any fire hydrant;
15. On any street in such manner as to block or interfere with the free use of the street, or any alley or driveway;
16. Within thirty feet of a posted bus stop sign;
17. In any marked or designated bus zone; and
18. Along one side of a street or highway in a direction opposite to the traffic flow (facing the wrong direction).

19. Along-side yellow curb or yellow stripe.

20. Within or blocking any alley.

B. Penalties for Violation. Vehicles found in violation of this section, except subsection A14, of this section, shall incur an infraction of ~~Seventy-Five and No~~/100 dollars (\$75.00). A second infraction, without the vehicle being moved, shall constitute a second restricted parking fine of seventy-five and no/100 dollars (\$75.00), and a third infraction, without the vehicle being moved, shall constitute a third restricted parking fine of seventy-five and no/100 dollars (\$75.00).

~~10.16.230 Use of funeral parking zones — Penalties~~

~~A. Funeral zones shall be reserved primarily for the use by vehicles being used in connection with a funeral, including vehicles owned or operated by members of the immediate family of the deceased. Signs, approved by the traffic division manager and furnished by the management of the funeral parlor or church adjacent to any such zone, shall be placed on the parking strip immediately adjacent to such zone not more than two hours before a scheduled funeral and shall remain there during the funeral and for not more than one hour after determination of such funeral. In funeral zone and parking meter zones the meters shall be covered during the time the signs are in the parking strip. During all times when such signs are posted no person shall stop, stand or park any vehicle, other than those mentioned above, in any such funeral zone except for the purpose of loading or unloading persons or commodities used in connection with the funeral. At all other times, such zones shall be for general use under the parking regulations applicable to the district in which they are located.~~

~~B. Penalties for Violation. Any violation of this section shall constitute an infraction and shall result in a penalty of Thirty and no/100 dollars (\$30.00).~~

10.16.240 Vanpools -- Definition

For purposes of Sections 10.16.240 through 10.16.260, the term "vanpool" shall mean a ride-sharing vehicle as defined in RCW 46.74.010, to wit: A passenger motor vehicle with a seating capacity not exceeding fifteen persons including the driver while being used for commuter ride sharing or for ride-sharing for the elderly and the handicapped. Definitions of other terms set forth in RCW Chapter 46.74 are also incorporated in this section by reference as though fully set forth.

10.16.250 Vanpool -- Parking limitation exemptions

With a proper permit issued pursuant to this chapter, vanpools, while being used in the manner described in RCW 46.74, shall be exempt from the following:

A. Payment at any nine hour parking meter located in the downtown area;

B. Compliance with parking time limitations established in residential areas.

10.16.260 Vanpools -- Permits

The eCity mManager is instructed to establish rules and regulations for the issuance of parking exemption permits for vanpools operating in accord with RCW 46.74 and this chapter. Said rules may include time limitations for said permits and a fee therefore.

10.16.270 Penalties

Any penalty imposed for a violation of any section in this chapter (including any sections of State law adopted by reference) that remains unpaid to the Olympia Municipal Court or a payment schedule therefore is not arranged through the Olympia Municipal Court within thirty (30) days of being assessed are subject to increase and/or additional penalties as follows:

A. The penalty shall automatically be increased by 100%;

B. If the penalty imposed for a violation of any section of this chapter, as increased, is not paid within sixty days of the date it was imposed:

1. The penalty will be turned over to a collection agency for collection and may be subject to an additional surcharge; and

2. The person assessed the penalty may be placed on the scofflaw list pursuant to OMC 10.16.280, and the person's vehicle may be subject to immobilization and/or impoundment thereunder.

10.16.280 Parking Services' Section's Scofflaw List

A. Creation of Scofflaw List. As frequently as practicable, the Supervisor of the Olympia Municipal Court Services ~~the Parking Services Section of the Public Works Department~~ or his or her designee ("Supervisor") shall prepare and update the scofflaw list (which may also be known as the "pick-up list"), consisting of vehicles involved in eight (8) or such greater number of parking tickets unpaid more than sixty (60) days after their issuance that the Supervisor shall determine is efficient to include on the ~~pick-up~~ scofflaw list.

B. Civil Penalties to Cover Administrative Costs. There is hereby imposed upon the owner of every vehicle on the scofflaw list a civil penalty of the amount specified in OMC Section 4.60.020 "Vehicle Immobilization and Impoundment Costs, Fees, and Civil Penalties," to cover costs of administering the scofflaw list. There is also hereby imposed upon the owner of every vehicle on the scofflaw list that is immobilized or impounded hereunder a civil penalty of the amount specified in OMC Section 4.60.020 "Vehicle Immobilization and Impoundment Costs, Fees, and Civil Penalties," to cover the additional administrative costs of immobilization and/or impoundment.

C. Notice. The Supervisor shall give notice by first class mail to the registered owner of each vehicle on the scofflaw list, stating that the vehicle is on the scofflaw list and:

1. The date and the nature of each ticket overdue and the amount due on each;

2. That a scofflaw list fee in the amount specified in subsection B of this section has been imposed to cover administrative costs;

3. The total amount currently due;

4. A specific deadline for response, no less than ten days after the date of mailing;

The notice required by this subsection of this section is sufficient if mailed to the address provided by the Washington Department of Licensing; provided, however, that if the Supervisor is unable, after exercising due diligence, to discover any mailing address, then notice is sufficient if it is published once in a newspaper of general circulation in the city, posted on the vehicle, or personally served on the vehicle owner or driver, or provided by any other means reasonably calculated to provide notice to vehicle owner or driver.

D. That the owner shall, by said deadline, respond to the notice. Response shall be by paying the total amount due, ~~or by arranging a payment schedule with the Supervisor for payment of the total amount due;~~

E. That if the vehicle owner fails to respond within the prescribed time period, the listed vehicle will be subject to immediate immobilization or impoundment pursuant to the procedures in OMC Section 10.16.290, payment of the civil penalties imposed under subsection B above, and payment of the costs of immobilization, towing and storage.

F. If the vehicle owner or an agent of the owner pays the fines and fees, including the amount(s) specified in OMC Section 4.60.020 "Vehicle Immobilization Impoundment Costs, Fees, and Civil Penalties," and all towing and storage charges, if any, or posts a bond to cover such fines, fees, and charges, or arranges any combination of payment and bond to cover the total due, the Supervisor shall remove such vehicle from the scofflaw list. If any parking ticket not included on the scofflaw list for which the owner is liable becomes overdue before the owner or agent appears to pay or post bond, such subsequent tickets shall also be paid or bond shall be posted therefor before the vehicle is removed from the scofflaw list.

G. The owner of a vehicle that is subject to the procedures of this section and OMC Section 10.16.290, Immobilization and OMC Section 10.16.300, Impoundment, is entitled to a hearing in the Olympia Municipal Court pursuant to RCW 46.55.120 (2)(b) to contest the validity of the immobilization, impoundment or the amount of towing and storage charges. Any request for a hearing and the resolution thereof shall be as set forth in RCW 46.55.120 (2)(b)(4), which are hereby adopted by reference as said provisions now exist or hereafter may be amended.

H. Vehicles on the scofflaw list are not eligible to purchase city leased lot parking permits.

10.16.290 Immobilization

A. If the owner of a vehicle to whom notice has been sent pursuant to OMC 10.16.280.C fails to respond to the notice within the deadline therein specified by paying all fines, fees, towing, storage and administrative charges then due, including but not limited to the amount(s) specified in OMC Section 4.60.020 "Vehicle Immobilization and Impoundment Costs, Fees, and Civil Penalties" or posting a bond to cover such fines, fees and charges such that the vehicle can be removed from the scofflaw list under OMC 10.16.280.F, then, at the discretion of a Parking Services Field Representative of the ~~Public Works Department~~ Community Planning and Development Department or a police officer, such vehicle may be immobilized by installing on such vehicle a device known as a "boot," which clamps and locks on to a wheel of the vehicle and impedes movement of such vehicle.

B. The person installing the boot shall leave under the windshield wiper or otherwise attach to such vehicle a notice advising the owner that such vehicle has been booted by the City of Olympia for failure to pay eight (8) or more uncontested parking tickets within sixty (60) days of their issuance, that release of the boot may be obtained by paying the fines, fees and civil penalties due, that unless such payments are made within two (2) business days of the date of the notice, the vehicle will be impounded, and that it

is unlawful for any person to remove or attempt to remove the boot, to damage the boot, or to move the vehicle with the boot attached.

C. No parking restriction otherwise applicable to the vehicle applies while the vehicle is immobilized by a boot installed under the provisions of this section.

D. Before the vehicle may be released from immobilization, the vehicle owner or an agent of the owner shall pay all fines and fees then due, including but not limited to the amounts specified in OMC Section 4.60.020 “Vehicle Immobilization and Impoundment Costs, Fees, and Civil Penalties,” shall post a bond to cover such fines, fees, and charges, or shall arrange any combination of payment and bond to cover the total due. Upon such payment, the vehicle shall be removed from the Sscofflaw List, and the Supervisor shall promptly remove the boot from the vehicle. If any parking ticket not included on the scofflaw list for which the owner is liable becomes overdue before the owner or agent pays, such subsequent tickets shall also be paid before the vehicle may be removed from the Sscofflaw List or released from immobilization.

10.16.300 Impoundment

A. At the discretion of a Parking Services Field Representative of the ~~Public Works Department~~ Community Planning and Development Department or a police officer, the following vehicles may be impounded:

1. A vehicle that was involved in twelve (12) or more parking tickets that are unpaid sixty (60) or more days after the date of their issuance, where the registered owner of the vehicle was sent a notice pursuant to OMC 10.16.280.C and the owner fails to respond to the notice within the deadline therein specified by paying all fines, fees, towing, storage and administrative charges or posting a bond to cover such fines, fees and charges such that the vehicle can be removed from the Sscofflaw List under OMC 10.16.280.F; or
2. A vehicle that was immobilized pursuant to OMC Section 10.16.290 and the vehicle’s owner failed to pay all fines, fees, and administrative charges or post a bond to cover such fines, fees and charges within two (2) business days of the date the vehicle was immobilized such that the vehicle can be removed from the Sscofflaw List under OMC 10.16.280.F; or
3. A vehicle that has received three citations for parking in violation of OMC Section 10.16.030 “Recreational Vehicles...” within any one calendar year and for which notice of impoundment has been securely attached to and conspicuously displayed on the vehicle twenty-four (24) hours prior to such impoundment; or
4. A vehicle that has received three consecutive citations for parking in violation of OMC Section 10.16.055.D.3, “Residential Parking Program...” and for which notice of impoundment has been securely attached to and conspicuously displayed on the vehicle twenty-four (24) hours prior to such impoundment.
5. A vehicle that has received three consecutive citations for parking in violation of OMC Section 10.16.160.F, “City Parking Lots...” and for which notice of impoundment has been securely attached to and conspicuously displayed on the vehicle twenty-four (24) hours prior to such impoundment.

46. As otherwise authorized by the Model Traffic Code as adopted by reference in the Olympia Municipal Code.

B. The Parking Services Field Representative or police officer, as applicable, shall use the uniform impound authorization and inventory form provided for by administrative rule by the Washington State Patrol pursuant to RCW 46.55.075.

C. If a vehicle has been impounded pursuant to OMC 10.16.290, before the vehicle may be released from impound, the vehicle owner or an agent of the owner shall pay all fines and fees then owing, including but not limited to the amounts specified in OMC Section 4.60.020 "Vehicle Immobilization and Impoundment Costs, Fees, and Civil Penalties," and all towing and vehicle storage charges. Upon such payment, the vehicle shall be removed from the ~~S~~scofflaw ~~L~~list. If any parking ticket not included on the scofflaw list for which the owner is liable becomes overdue before the owner or agent pays, such subsequent tickets shall also be paid before the vehicle may be removed from the ~~S~~scofflaw ~~L~~list or released from impoundment.

D. If a vehicle has been impounded for a violation of OMC 10.16.030, 10.16.055, or 10.16.160 the vehicle may be immediately released from impound upon payment of all impound, tow and any other charges due the tow company.

10.16.310 Downtown Carpool Parking Program

A. There is hereby established a Downtown Carpool Parking Program (Program) within the City of Olympia ~~D~~downtown ~~C~~ore. Program members who are properly registered and in compliance with the requirements of this chapter are hereby authorized to park free of meter charges in any parking space equipped with a nine-hour meter within the downtown core.

B. The City Manager or his/her designee is hereby authorized to establish policies and procedures by which to administer the Program.

C. Definitions:

1. Downtown core: The area in the City of Olympia within the boundaries of Market Street to the North, 16th Street/Maple Park Avenue to the South, Capitol Lake/Budd Inlet to the West, and Eastside Street to the East.
2. Carpool: Two or more individuals who reside outside of the downtown core as defined in this chapter and who are each employed within the downtown core, commuting together in one vehicle to their respective places of employment.

D. Requirements and responsibilities for participation in the Downtown Carpool Parking Program.

1. The following requirements must be met in order to participate in the Program:

a. Each carpool member must individually:

- i. Submit all required information to the Community Planning and Development Department, Parking Services; ~~Department of Public Works, Parking Services Section~~;

- ii. Reside outside of the downtown core and submit any required proof of residency;
- iii. Be a current employee or employer of a business in the downtown core and submit the required proof of such status;
- iv. Timely pay the required administrative per-person fee to participate in the program;
- v. Obtain from Parking Services a proper permit and display such permit together with at least one other member's permit on the dash of the carpool vehicle in plain view from the outside of the vehicle to be eligible to park free of 9 hour meter charges for that day;
- vi. Immediately notify Parking Services of any change in status and provide current information.

b. Each carpool driver must:

- i. Submit all required driver and vehicle information to the ~~Department of Public Works, Parking Services Section~~ Community Planning and Development Department, Parking Services and pay any required fees;
- ii. Ensure that at least two carpool member permits are displayed on the dash of the carpool vehicle in plain view from the outside of the vehicle in order to be eligible to park free of nine-hour meter charges for that day;
- iii. Maintain and provide proof of a valid vehicle registration and insurance for the vehicle participating in the Program;
- iv. Maintain and provide proof of a valid driver's license;
- v. Immediately notify Parking Services of any change in status and provide current information.

E. Violations/Penalties. Failure to follow any of the requirements of this chapter constitutes a violation and may result in any one or a combination of the following:

1. Suspension from the Program for period of time established by the Parking Services Operations Supervisor;
2. Denial of continued and/or future participation in the Program;
3. An infraction of thirty and no/100 dollars (\$30.00) ~~fine~~ to the registered vehicle owner for each violation.

Section 2. Amendment of OMC 10.20. Olympia Municipal Code Chapter 10.20 is hereby amended to read as follows:

Chapter 10.20
MISCELLANEOUS REGULATIONS

10.20.000 Chapter Contents

Sections:

- 10.20.010 One-way streets and alleys.
- 10.20.020 Emerging from alley or driveway.
- 10.20.030 Parking ~~pay station and~~ meter operation and revenue control.
- 10.20.040 Curb-loading zone designation, taxi zones and bus stops.
- 10.20.050 Safety belts -- State law adopted by reference.
- 10.20.060 Wearing of safety belts -- Penalty.
- 10.20.090 Civil Citation Authority -- Parking Services Field Representatives.

10.20.010 One-way streets and alleys

Upon those streets and parts of streets and in those alleys described in Schedule I attached to Ordinance 2727, on file in the office of the city clerk-treasurer, vehicular traffic shall move only in the indicated direction when signs indicating the direction of traffic are erected and maintained at every intersection where movement in the opposite direction is prohibited, and a vehicle passing around a rotary traffic island shall be driven only to the right of such island.

10.20.020 Emerging from alley or driveway

No vehicle shall back into or out of an alley, except when same is obstructed.

No driver shall enter any street at any point other than a street intersection at a rate of speed exceeding five miles per hour, nor operate a vehicle in excess of fifteen miles per hour in any alley.

10.20.030 Parking ~~pay station and~~ meter operation and revenue control

The operation, maintenance and collections of parking ~~pay stations,~~ meters and enforcement of ordinances relating thereto shall be under the jurisdiction of the City Manager or his or her designee.

10.20.040 Curb-loading zone designation taxi zones and bus stops

The ~~transportation line of business director of public works~~ Community Planning and Development Director or his or her designee is authorized to determine the location of passenger and freight curb-loading zones including taxi zones, and shall place and maintain appropriate signs indicating the same and stating the hours during which the provisions of this section are applicable. A time limit of fifteen to thirty minutes shall be established in the said areas.

A. No person or business shall be granted the right, use or franchise for vehicle parking or any portion of the surface area of any public highway to the exclusion of any other like person or business.

B. Loading zones shall be used for the express purpose of loading/unloading passengers or merchandise, as indicated by posting of signs. Misuse shall result in the issuance of an infraction.

C. Merchandise is defined as large/bulky items that are in excess of ten (10) pounds.

D. Penalty for Violation. Any violation of this section shall constitute an infraction and result in a penalty of ~~S~~seventy-F~~i~~ve and no/100 dollars (\$75.00).

10.20.050 Safety belts -- State law adopted by reference

RCW ~~46.61.688~~ , adopted as Chapter 152, Section 1, Laws of 1986, is adopted by reference as though fully set forth herein.

10.20.060 Wearing of safety belts -- Penalty

Any violation of RCW ~~46.61.688~~ , as incorporated by reference above, shall constitute a traffic infraction, governed by the provisions of RCW Chapter ~~46.63~~ and Chapter ~~10.24~~ of this code.

10.20.090 Civil citation authority -- ~~Parking s~~Services ~~f~~Field ~~r~~Representatives

City of Olympia Parking Services Field Representatives may issue civil citations for violation of the following:

OMC Section <u>10.16.020</u>	Parking prohibited at all times on certain streets-Penalty for violation
OMC Section <u>10.16.030</u>	<u>Recreational vehicle parking on city streets over 24 hours or between the hours of 3:00 a.m. and 6:00 a.m. prohibited without permit – Penalty for violation</u>
OMC Section <u>10.16.055</u>	Residential Parking Program Established
OMC Section <u>10.16.060</u>	Parking adjacent to schools
OMC Section <u>10.16.070</u>	Free parking areas
OMC Section <u>10.16.080</u>	Free parking limits-Penalty for violation
OMC Section <u>10.16.095</u>	Pay Station Parking Areas
OMC Section <u>10.16.100</u>	Overtime parking prohibited in pay station and metered areas -- Penalty for Violation
OMC Section <u>10.16.110</u>	Parking of motorcycles, motor-driven cycles and mopeds within pay station and metered parking spaces
OMC Section <u>10.16.120</u>	Tampering with parking enforcement process is a violation
OMC Section <u>10.16.130</u>	Parking meters-Methods of fee payment: coins, prepaid cards, <u>credit/debit cards</u> and permits
OMC Section <u>10.16.140</u>	City parking lots-Regulations
OMC Section <u>10.16.210</u>	Prohibited parking
OMC Section <u>10.16.220</u>	General parking prohibitions
OMC Section <u>10.16.230</u>	Use of funeral parking zones Penalties
OMC Section <u>10.16.240</u>	Vanpools-Definition
OMC Section <u>10.16.250</u>	Vanpool-Parking limitation exemptions
OMC Section <u>10.16.260</u>	Vanpools-Permits

OMC Chapter <u>10.18</u>	Truck and Trailer Parking In Residential Areas
OMC Section <u>10.20.040</u>	Curb-loading zone designation taxi zones and bus stops
RCW <u>46.16.381</u>	Special parking for disabled persons -- Penalties -- Enforcement.
RCW <u>46.55.085</u>	<u>Law enforcement impound — Unauthorized vehicle in right-of-way</u>
RCW <u>46.08.182</u>	<u>Electric vehicle charging stations – Signage – Penalty.</u>

Section 3. Amendment of OMC 10.44. Olympia Municipal Code Chapter 10.44 is hereby amended to read as follows:

Chapter 10.44
VEHICLE SERVICE PERMITS

10.44.000 Chapter Contents

Sections:

- 10.44.010 Application--Information required.
- 10.44.020 Issuance of permit and identification card--Expiration.
- ~~10.44.030 Permit fee--Issuance of duplicates.~~
- 10.44.040 Display required--Parking regulations.
- 10.44.045 Revocation of permit.
- 10.44.050 Penalty for violation.

10.44.010 Application –Information required

A. Any person owning or operating any vehicle for purposes of providing a service for any business or premises in the city shall be entitled to a vehicle service permit to be used for any of the following purposes or uses:

1. Parking of service vehicles to perform emergency repair or other urgent work on any building or premises; which parking may not extend beyond the time reasonably necessary to complete the work;
2. Parking of vehicles owned by a business which are used for "in and out" delivery functions (an examples would be ~~travel agent businesses or~~ restaurants that deliver items to customers). In this regard, the permit shall allow the vehicle to be returned to its original space or zone an unlimited number of times but shall not allow such permitted vehicle(s) to remain continuously in a parking space longer than the applicable time limit; ~~and in no event may such parking extend beyond three hours, regardless of the underlying time limit, without placing coins in any applicable parking meter.~~

B. Application for such permit shall be made to ~~the parking management section~~ Community Planning and Development, Parking Services upon forms to be furnished by ~~the parking services~~ Parking Services section and shall contain the following information:

1. Current registration for the vehicle for which a permit is sought;
2. Make, model, year and license number of the vehicle for which permit is sought;

3. Current proof of insurance for the vehicle for which permit is sought;
4. Any other information required by ~~the city transportation division, parking section~~Parking Services;
5. Statement under oath by the applicant that he/-she accepts full responsibility for any violation of the conditions of the permit by the driver of such vehicle and that the permit will not be used except as authorized by this chapter.
6. Any and all citations issued to the business/applicant must be paid in full before permit may be issued.

10.44.020 Issuance of permit and identification card –Expiration

Upon approval of such application by the ~~eCity transportation line of business director~~ Parking Services Supervisor or his or her designee, ~~the city parking services section~~Parking Services shall issue an electronic permit identifying the vehicles for which the permit is issued, and a statement containing the conditions of the permit and the expiration date thereof. Each permit shall expire at the end of the calendar year in which it is issued. The fee for each such permit shall be One Hundred Fifty and no/100 Dollars (\$150.00) per year, or a lesser prorated amount.

10.44.030 ~~Permit fee~~ – ~~Issuance of duplicates~~

~~The fee for each such permit shall be One Hundred Fifty and no/100 Dollars (\$150.00) per year, or a lesser prorated amount. Duplicate permits to replace lost, stolen, or amended permits transfer to another vehicle of the permittee may be issued by the city transportation line of business director or his or her designee upon application therefor.~~

10.44.040 Display required –Parking regulations

Parking Services shall issue each successful applicant an electronic permit, which shall be linked electronically to the applicant’s license plate. Parking Services shall keep track of each electronic permit through hand-held computer devices. Applicants shall not receive a physical permit. The owner or operator of such vehicle with the permit shall be permitted to park such vehicle in a metered parking space for the actual period of time necessary to carry on the work in which he/she is engaged within the time restraints of that meter. During that time the owner or operator of the vehicle shall not be required to deposit any coins in the parking meter. ~~Possessing a valid permit shall also entitle a permittee to remain parked beyond the underlying time limits in any area for the time necessary to perform emergency repair or other urgent work on any building or premises.~~

10.44.045 Revocation of permit

If, based on information supplied by the ~~City pParking services~~ Services sSupervisor, the ~~eCity transportation line of business~~Community Planning and Development dDirector or his or her designee determines that any permittee is using any permitted vehicle for uses or purposes not allowed under this chapter as amended, the city may revoke such permit. Prior to such revocation, the ~~eCity pParking sServices~~ Ssupervisor shall give notice to the permittee and allow the permittee an opportunity to challenge the propriety of such revocation.

10.44.050 Penalty for violation

Any use of such permits upon a vehicle other than for the purpose for which it was issued or in a manner other than authorized in this chapter shall be a violation of this chapter and shall subject the permittee to forfeiture of the permit, and in addition thereto shall be a misdemeanor which shall be punishable upon conviction thereof by a fine not to exceed one hundred dollars or by imprisonment in the city jail not exceeding thirty days, or by both such fine and imprisonment.

Section 4. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of the ordinance or application of the provisions to other persons or circumstances shall remain unaffected.

Section 5. Ratification. Any act consistent with the authority and prior to the effective date of this ordinance is hereby ratified and affirmed.

Section 6. Effective Date. This ordinance shall take effect five (5) days after publication, as provided by law.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Darren Nienaber

DEPUTY CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:

Summary of Parking Ordinance Changes

Chapter	Section	Item	Suggested Change	Explanation
10.16.055	Residential Parking Program Established	B.4	Annual fee of \$10 per vehicle, including the first vehicle. (Currently the fee applies only to the second and subsequent vehicles registered to an address)	Clears up confusion and competition/argument on who gets the "first car free" in residences with multiple renters.
10.16.055	Residential Parking Program Established	B.6	Outstanding citations must be paid in full before registration in the program.	
10.16.055	Residential Parking Program Established	C.1 and C.2	Specified proof of residency requirements for renters vs. home owners.	Renters must provide official mail and lease agreement or notarized statement from landlord. Homeowners only must provide official mail.
10.16.055	Residential Parking Program Established	C.4	Require all zones to provide signed home based business and off street parking affidavits.	Currently only zones 1-3 have this requirement.
10.16.055	Residential Parking Program Established	D.3.a	Penalty for existing requirement that the vehicle must be moved at least once every five days	Gives parking the authority to issue a penalty for an existing rule; discourages use of street parking for cheap vehicle storage
10.16.055	Residential Parking Program Established	D.6	Failure to comply with the residential program requirements may result in removal from the residential program	
10.16.055	Residential Parking Program Established	E.4	Added that visitor exemptions can be extended for licensed caregivers of disabled residents.	
10.16.095	Pay Station Parking Areas		No longer applies; remove section	
10.16.100	Overtime Parking	B.	Clarification on order of expired, overtime and chain violations.	Language clarification only; no meaning change.
10.16.120	Tampering With Enforcement Process is a Violation	F	Added that unauthorized duplication of a parking permit is a violation	
10.16.130	Parking Meters -- Methods of Fee Payment		Added credit/debit card as a form of fee payment for parking meters.	

Summary of Parking Ordinance Changes

Chapter	Section	Item	Suggested Change	Explanation
10.16.140	City Parking Lots -- Regulations		Added that City owned parking lots may only be used for parking unless an activity is authorized by a City issued permit and that penalty for violation is in OMC 12.24.160	Addresses non-authorized uses of City parking lots.
10.16.160	City Parking Lots --Violations -- Penalties	D	Clarified existing penalty is for non-permit holders.	
10.16.160	City Parking Lots --Violations -- Penalties	E	Added no overnight camping in City lots.	
10.16.160	City Parking Lots --Violations -- Penalties	F	Added requirement for permit holders to move the vehicle every 48 hours.	Addresses permit holder vehicles abandoned and/or inoperable in City lots.
10.16.220	General Parking Prohibitions	B.	Added second and third infraction for continued restricted parking violation.	Addresses vehicles that get 1 restricted ticket for blocking an alley (for example) and might as well stay parked there all day since they got a ticket, will now have a reason to move or else they will get more tickets. Opens up loading zones and alleys for legitimate use by businesses.
10.16.230	Use of Funeral Parking Zones -- Penalties		No longer applies; remove section	
10.16.280	Parking Services' Scofflaw List	H	Vehicles on the scofflaw list are not eligible to purchase City leased lot permits.	
10.16.300	Impoundment	A.4	Added impound for a vehicle that receives three consecutive citations for parking in violation of 10.16.055.D.3 (residential parking program registered vehicles are required to move once every 5 days)	Addresses problem vehicles registered in the residential program that are inoperable that do not move once every 5 days.
10.16.300	Impoundment	A.5	Added impound for a vehicle that receives three consecutive citations for parking in violation of 10.16.160.F (leased lot permit holders are required to move every 48 hours)	Addresses problem vehicles with leased lot permits that are inoperable that do not move every 48 hours.

Summary of Parking Ordinance Changes

Chapter	Section	Item	Suggested Change	Explanation
10.20	Miscellaneous Regulations		Gave Parking Services Field Representatives authority to enforce RCW 46.55.085, Abandoned vehicles in the right of way	
10.20	Miscellaneous Regulations		Gave Parking Services Field Representatives authority to enforce RCW 46.08.182, Electric vehicle charging stations	
10.44.010	Vehicle Service Permits		Updated language as program works on electronic permit linked to vehicle via the license number	We no longer issue a paper permit for a vehicle service permit, it is electronic.
Throughout			Updated Public Works to Community Planning and Development	
Throughout			Remove all references to pay stations	

City of Olympia

City Council

City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8447

Amendment to Ordinance 6864 (Operating Budget)

Agenda Date: 12/10/2013

Agenda Number: 4.F

File Number: 13-0988

File Type: ordinance

Version: 2

Status: Second Reading

..Title

Amendment to Ordinance 6864 (Operating Budget)

..Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve amending ordinance on second reading.

..Report

Issue:

Amendment to Ordinance 6864.

Staff Contact:

Dean Walz, Fiscal Services Director, Administrative Services Department,
360.753.8465

Presenter(s):

Dean Walz, Fiscal Services Director

Background and Analysis:

The background and analysis information has not changed from the first reading.

To change the budget the Council must approve a new ordinance amending the budget. Generally, budgetary amendments are made quarterly. On occasion a budget change needs to be made between the quarterly updates and a separate ordinance will come before the council. These ordinances do not officially amend the budget ordinance, but does provide authorization to expend funds. The attached ordinance reflects ordinances which may have been adopted relating to the budget since the last quarterly update, and other proposed changes to the budget.

One ordinance passed since the last amendment to the operating budget. Ordinance (6871) was adopted on October 22, 2013. This ordinance appropriated \$39,298 to the Building Demolition and Nuisance special account, it was funded from reimbursements received from property owners where the City did abatement, a transfer from the General Fund, and other resources in the account which had not previously been appropriated.

Agenda Date: 12/10/2013

Agenda Number: 4.F

File Number: 13-0988

Budget Items not previously presented to the Council:

- 1) Appropriation of \$60,000 for overtime related providing Medic 1 services. This is funded by revenues received or to be received from Medic 1 which is in excess of original estimates of reimbursements for providing Medic 1 services.
- 2) Appropriation of \$34,000 for supplies related to providing equipment maintenance services to Fire District 3, Fire District 7 and the City of Tumwater Fire Department in excess of previous estimated cost of providing the service. This is funded by revenue received or to be received from these Fire Districts and the City of Tumwater.
- 3) Appropriation of \$154,000 to be transferred to the Equipment and Facilities Fund for improvements and maintenance to the Olympia Municipal Court Room. This is funded by \$50,000 from the City Hall Fund and \$104,000 from the Municipal Court and Probation programs of the General Fund.
- 4) Appropriation of \$2,000 to the Recreation Scholarship special account. This is funded by donations received or to be received.
- 5) Appropriation of \$15,534 to the police grant special account for crime analysis software. This is funded by a grant from the Department of Justice (\$13,559) and existing funds in the account which have not previously been appropriated.
- 6) Appropriation of \$12,800 to the Information Systems special account for asset management software for the Waste ReSources Utility. This is funded by a transfer of existing budget within the General Fund to the special account.
- 7) Appropriation of \$2,912,179 for cost of refunding the 2001 Waterworks Bonds and 2013 debt service related to the 2013 Waterworks Bonds. This is funded from the proceeds of the 2013 bonds.
- 8) Appropriation of \$20,000 for additional supplies related to providing vehicle maintenance services to the State Department of Enterprise Services. This is funded from revenue to be received for providing the maintenance services.

Neighborhood/Community Interests (if known):

None noted.

Options:

- 1) Approve amending ordinance. Officially amends the budget for ordinances relating to the 2013 budget, and authorizes budget items which have not previously been presented to the Council.
- 2) Do not approve the amending ordinance. The budget items would not be authorized.

Financial Impact:

Total increase appropriations by \$3,249,811. The sources of funding for these appropriations are noted above.

Agenda Date: 12/10/2013
Agenda Number: 4.F
File Number: 13-0988

Ordinance No.

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, AMENDING ORDINANCE NO. 6864 RELATING TO BUDGETS, FINANCE, AND SALARIES.

WHEREAS, the City Council of the City of Olympia held a public hearing, considered public testimony, and passed Ordinance No. 6835 on December 18, 2012; and

WHEREAS, throughout the year, updates are required to recognize changes relating to budgets, finance, and salaries; and

WHEREAS, the City Council of the City of Olympia passed Ordinance No. 6848 on April 9, 2013, amending Ordinance 6835; and

WHEREAS, the City Council of the City of Olympia passed Ordinance No. 6855 on June 25, 2013, amending Ordinance 6848; and

WHEREAS, the City Council of the City of Olympia passed Ordinance No. 6864 on September 17, 2013, amending Ordinance 6855;

WHEREAS, additional changes require a new amendment;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. 2013 Budget. The budget for the calendar year 2013 is hereby adopted in the amounts and for the purposes as shown below; and the following sums, or so much thereof as shall severally be found necessary, are hereby appropriated out of any of the monies in the several funds in the City Treasury hereinafter named.

FUND	APPROP. FUND BALANCE	ESTIMATED REVENUE	APPROP.	ADDITIONS TO FUND BALANCE
General, Regular Operations	\$750,556	\$60,172,118 \$60,266,118	\$60,922,674 \$61,016,674	
General, Special Sub-Funds				
Special Accounts	950,638 952,613	1,183,812 1,251,469	2,134,450 2,204,082	
Washington Center	5,000	254,173	259,173	
Equip & Facilities Reserve	811,274	4,912,200 5,066,200	5,723,474 5,877,474	
Total General Fund	2,517,468 2,519,443	66,522,303 66,837,960	69,039,771 69,357,403	
4 th /5 th Avenue Corridor Bridge Loan		570,392	570,391	\$1
LTGO Bond Fund - 2006 Parks		1,218,000	1,218,000	
UTGO Bond Fund – 2009 Fire		1,214,505	1,193,981	20,524
City Hall Debt Fund – 2009	1,416	2,417,852	2,419,268	
2010 LTGO Bond – Street Projects	1	435,112	435,113	

L.O.C.A.L. Debt Fund – 2010	59	178,222	178,281	
2010B LTGO Bonds - HOCM		395,987	395,987	
LTGO Bond Fund, 2013		332,085	332,085	
Water Utility O&M		10,326,650	10,319,270	7,380
Sewer Utility O&M	413,618	16,254,100	16,667,718	
Solid Waste Utility	427,455	9,256,371	9,683,826	
Storm Water Utility	105,481	4,865,082	4,970,563	
Water/Sewer Bonds	<u>55,878</u>	<u>1,641,646</u> <u>4,497,947</u>	<u>1,635,559</u> <u>4,547,738</u>	6,087
Equipment Rental	103,248	<u>1,594,964</u> <u>1,614,964</u>	<u>1,698,212</u> <u>1,718,212</u>	
TOTALS	\$3,568,746 \$3,626,599	\$117,223,271 \$120,415,229	\$120,758,025 \$124,007,836	\$33,992

Section 2. Administration. The City Manager shall administer the budget, and in doing so may authorize adjustments within the funds set forth in Section 1 above, to the extent that such adjustments are consistent with the budget approved in Section 1.

Section 3. Salaries and Compensation. The salaries and compensation for the City of Olympia employees for the calendar year 2013 shall be as set forth in the "Supplementary Information" section of the 2013 Adopted Operating Budget document, or as the same may be amended by the City Manager as part of his administration of the budget pursuant to Section 2 above.

Section 4. Benefit Cost Sharing. The City Manager is authorized to modify and establish benefit cost sharing for City employees; and such programs may be based, in part, on an employee's start date with the City.

Section 5. Severability. The provisions of this ordinance are declared separate and severable. If any provision of this ordinance or its application to any person or circumstances is held invalid, the remainder of this ordinance or application of the provision to other persons or circumstances shall be unaffected.

Section 6. Ratification. Any act consistent with the authority and prior to the effective date of this ordinance is hereby ratified and affirmed.

Section 7. Effective Date. This ordinance shall take effect five (5) days after publication, as provided by law.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:



ASSISTANT CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:

City of Olympia

City Council

City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8447

Amendment to Ordinance 6865 (Special Funds)

Agenda Date: 12/10/2013

Agenda Number: 4.G

File Number: 13-0990

File Type: ordinance

Version: 2

Status: Second Reading

..Title

Amendment to Ordinance 6865 (Special Funds)

..Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve amending ordinance on second reading.

..Report

Issue:

Amendment to Ordinance 6865

Staff Contact:

Dean Walz, Fiscal Services Director, Administrative Services Department,
360.753.8465

Presenter(s):

Dean Walz, Fiscal Services Director

Background and Analysis:

The background and analysis information has not changed from the first reading.

To change the budget the Council must approve a new ordinance amending the budget. Generally, budgetary amendments are made quarterly. On occasion a budget change needs to be made between the quarterly updates and a separate ordinance will come before the council. These ordinances do not officially amend the budget ordinance, but does provide authorization to expend funds. The attached ordinance reflects ordinances which may have been adopted relating to the budget since the last quarterly update, and other proposed changes to the budget.

Two ordinances were passed since the last amendment to the special funds budget. Ordinance (6867) was adopted on October 1, 2013. This ordinance appropriated \$59,518 for soils clean-up related to the Hands on Children's Museum project. It was funded by contributions from the Hands on Children's Museum. Ordinance 6868 was adopted on October 1, 2013. This ordinance appropriated \$200,000 of fund balance of the Washington Center for the Performing Arts Endowment Fund to be used for support of the Center.

Agenda Date: 12/10/2013
Agenda Number: 4.G
File Number: 13-0990

Budget Items not previously presented to the Council:

- 1) Appropriation of \$114,725 for payment to the LOTT Clean Water Alliance for soils clean-up related to the Hands on Children's Museum project. Funding was from funds previously received from the Capital Area Regional Public Facilities District.

Neighborhood/Community Interests (if known):

None noted.

Options:

- 1) Approve amending ordinance. Officially amends the budget for ordinances relating to the 2013 budget, and authorizes budget items which have not previously been presented to the Council.
- 2) Do not approve the amending ordinance. The budget items would not be authorized.

Financial Impact:

Total increase in appropriations is \$374,243. The sources of funding for these appropriations are noted above.

Ordinance No.

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, AMENDING ORDINANCE NO. 6865, APPROPRIATING FUNDS WITHIN VARIOUS SPECIAL FUNDS.

WHEREAS, the Olympia City Council appropriated funds within various Special Funds for the year 2013 by passing Ordinance No. 6833 on December 18, 2012; and

WHEREAS, Ordinance No. 6849 was passed on April 9, 2013, amending such appropriations; and

WHEREAS, Ordinance No. 6856 was passed on June 25, 2013, amending Ordinance 6849; and

WHEREAS, Ordinance No. 6865 was passed on September 17, 2013, amending Ordinance 6856; and

WHEREAS, additional changes require a new amendment;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. The following appropriations are hereby made:

FUND	APPROP. FUND BALANCE	ESTIMATED REVENUE	APPROP.	ADDITIONS TO FUND BALANCE
CDBG Loan Repayment Fund		\$170,000	\$170,000	
Housing & Urban Development		325,612	325,612	
Lodging Tax Fund		500,000	492,500	\$7,500
Parks & Recreational Sidewalk Utility Tax Fund		2,592,140	2,592,140	
Parking Business Improvement Area Fund		110,000	110,000	
Farmers Market Repair & Replacement Fund	\$330	9,670	10,000	
Hands On Children's Museum	31,487 146,212	401,500 461,018	432,987 607,230	
Equipment Rental Replacement Reserve Fund	549,645	1,413,274	1,962,919	
Unemployment Compensation Fund		197,000	197,000	
Insurance Trust Fund		1,560,000	1,560,000	
Workers Compensation Fund	189,000	1,241,000	1,430,000	
Washington Center Endowment Fund	<u>200,000</u>	19,956	19,956 219,956	
TOTALS	<u>\$770,462</u> <u>\$1,085,187</u>	<u>\$8,540,152</u> <u>\$8,599,670</u>	<u>\$9,303,114</u> <u>\$9,677,357</u>	\$7,500

Section 2. Severability. The provisions of this ordinance are declared separate and severable. If any provision of this ordinance or its application to any person or circumstances is held invalid, the remainder of this ordinance or application of the provision to other persons or circumstances, shall be unaffected.

Section 3. Ratification. Any act consistent with the authority and prior to the effective date of this ordinance is hereby ratified and affirmed.

Section 4. Effective Date. This ordinance shall take effect five (5) days after publication, as provided by law.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:



ASSISTANT CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:

City of Olympia

City Council

City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8447

Amendment to Ordinance 6866 (Capital Budget)

Agenda Date: 12/10/2013

Agenda Number: 4.H

File Number: 13-0991

File Type: ordinance

Version: 2

Status: Second Reading

..Title

Amendment to Ordinance 6866 (Capital Budget)

..Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve amending ordinance on second reading.

..Report

Issue:

Amendment to Ordinance 6866

Staff Contact:

Dean Walz, Fiscal Services Director, Administrative Services Department,
360.753.8465

Presenter(s):

Dean Walz, Fiscal Services Director

Background and Analysis:

The background and analysis information has not changed from the first reading.

To change the budget the Council must approve a new ordinance amending the budget. Generally, budgetary amendments are made quarterly. On occasion a budget change needs to be made between the quarterly updates and a separate ordinance will come before the Council. These ordinances do not officially amend the budget ordinance, but does provide authorization to expend funds. The attached ordinance reflects ordinances which may have been adopted relating to the budget since the last quarterly update, and other proposed changes to the budget.

One ordinance passed since the last amendment to the capital budget. Ordinance 6875 was adopted on November 19, 2013. The ordinance appropriated \$1,076,000 for the 22nd Avenue sidewalk project. Funding is from a Safe Routes to School grant (Federal indirect grant through the State of Washington).

Budget Items not previously presented to the Council:

Agenda Date: 12/10/2013

Agenda Number: 4.H

File Number: 13-0991

- 1) Appropriation of \$624,793 for issuance costs of the 2013 Waterworks Bonds and funding of the Bond Reserve Fund related to those bonds. Funding is from bond proceeds and existing funds in the Drinking Water Capital Fund.
- 2) Appropriation of \$839,624 from the Transportation Impact Fee account to be transferred to the Capital Improvements Fund for the Boulevard/Morse-Merryman roundabout design project. Funding is from Transportation Impact Fees. The ordinance approved in August authorizing the project omitted the appropriation to the Impact Fee Fund. This approves the transfer from the Impact Fee Fund.
- 3) Appropriation of \$59,108 to the Drinking Water Capital program for source of supply improvements. This is an appropriation of funds received from the sale of property the Drinking Water Utility received from the sale of property at 2607 50th Court SE in Olympia. This property is along the Yelm Highway between Henderson Boulevard and Boulevard Road.

Neighborhood/Community Interests (if known):

None noted.

Options:

- 1) Approve amending ordinance. Officially amends the budget for ordinances relating to the 2013 budget, and authorizes budget items which have not previously been presented to the Council.
- 2) Do not approve the amending ordinance. The budget items would not be authorized.

Financial Impact:

Total increase in appropriations \$2,599,525. The sources of funding of these appropriations are noted above.

Ordinance No.

AN ORDINANCE AMENDING ORDINANCE NO. 6866, RELATING TO THE CITY OF OLYMPIA'S CAPITAL FACILITIES PLAN FOR THE YEARS 2013-2018.

WHEREAS, the Olympia City Council adopted the "Capital Facilities Plan," herein referred to as "CFP," for the fiscal years 2013 through 2018 by passing Ordinance No. 6827 on December 18, 2012; and

WHEREAS, the CFP is periodically amended to recognize additional revenue and/or appropriations, as provided for in RCW 36.70A.130(2)(a)(iv); and

WHEREAS, Ordinance No. 6850 was passed on April 9, 2013, amending appropriations in the CFP; and

WHEREAS, Ordinance No. 6857 was passed on June 25, 2013, amending Ordinance 6850; and

WHEREAS, Ordinance No. 6866 was passed on September 17, 2013, amending Ordinance 6857;

WHEREAS, additional changes require a new amendment;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. That certain document entitled the "Capital Facilities Plan," covering the years 2013 through 2018, a copy of which will be on file with the Office of the Director of Administrative Services and available on the City's web site, is hereby adopted as the Capital Facilities Plan for the City of Olympia and is incorporated herein as though fully set forth.

Section 2. Upon appropriation by the City Council of funds therefore, the City Manager shall be authorized to prepare plans and specifications, to take bids and make expenditures for the projects set forth in the CFP during the year for which said projects are scheduled; provided, that such expenditures shall be limited to those services and projects indicated in the CFP; and provided further, that any award of bids and execution of contracts for construction shall be approved as provided in OMC Chapter 3.16.

Section 3. It is anticipated that the funding source and the construction schedule for projects identified in the CFP may be changed over the next year. Such changes shall not constitute an amendment to the Comprehensive Plan for purposes of RCW 36.70A.130.

Section 4. The Director of Administrative Services is hereby authorized to bring forward into fiscal year 2013 all appropriations and allocations not otherwise closed, completed, or deleted from prior fiscal years' capital budgets.

Section 5. The following appropriations are hereby made:

FUND	APPROP. FUND BALANCE	ESTIMATED REVENUE	APPROP.	ADDITIONS TO FUND BALANCE
Impact Fee Fund	\$2,739,633 <u>\$3,579,257</u>	\$273,295	\$3,012,928 <u>\$3,852,552</u>	
SEPA Mitigation Fee Fund	3,060		3,060	
Parks & Recreational Sidewalk,				
Utility Tax Fund	186,640	2,568,860	2,755,500	

FUND	APPROP. FUND BALANCE	ESTIMATED REVENUE	APPROP.	ADDITIONS TO FUND BALANCE
Real Estate Excise Tax Fund		1,000,000	1,000,000	
Capital Improvement Fund	290,350	13,836,645 14,912,645	14,126,995 15,202,995	
Fire Station 4 Construction Fund	2,300		2,300	
2013 Bond Project Fund		5,212,313	5,212,313	
Water CIP Fund	463,457 577,419	6,703,543 7,273,482	7,167,000 7,850,901	
Sewer CIP Fund	284,099	741,301	1,025,400	
Storm Water CIP Fund	530,010	1,165,253	1,695,263	
TOTALS	\$4,499,549 \$5,453,135	\$31,501,210 \$33,147,149	\$36,000,759 38,600,284	\$0

Section 6. Severability. The provisions of this ordinance are declared separate and severable. If any provision of this ordinance or its application to any person or circumstances is held invalid, the remainder of this ordinance or application of the provision to other persons or circumstances, shall be unaffected.

Section 7. Ratification. Any act consistent with the authority and prior to the effective date of this ordinance is hereby ratified and affirmed.

Section 8. Effective Date. This ordinance shall take effect five (5) days after publication, as provided by law.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:



ASSISTANT CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:

City of Olympia

City Council

City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8447

Approval of Ordinance Adopting 2014 Park Impact Fee Rate Adjustment

Agenda Date: 12/10/2013

Agenda Number: 4.I

File Number: 13-0980

File Type: ordinance

Version: 2

Status: First Reading

..Title

Approval of Ordinance Adopting 2014 Park Impact Fee Rate Adjustment

..Recommended Action

City Manager Recommendation:

Move to approve on first reading and forward to second reading an ordinance amending Olympia Municipal Code Sections 15.16.010 Park Impact Fee rate that results in an increase in Park Impact Fee rate of approximately 2.85%.

..Report

Issue:

Consider an ordinance amending the Olympia Municipal Code relating to Park Impact Fee rate.

Staff Contact:

Dave Okerlund, Planning Program Manager, 360.570.5855

Presenter(s):

None.

Background and Analysis:

In 2008, Council implemented a Park Impact Fee rate adjustment mechanism to ensure that Park Impact Fees accurately reflect the current costs of park land, design, and development. The adjustment mechanism adjusts each of these three components annually.

The land component is adjusted by the Thurston County Assessor's Office median change in residential values for residential vacant land in Thurston County for assessment year 2013. This represents the change from 1/1/12 - 1/1/13. For assessment year 2013, this was a 1.03% increase.

The design component represents staff time for design, permitting, contracting, and construction oversight. This is based on the City of Olympia Cost of Living Adjustment (COLA). There was a 2% COLA in 2013.

The construction component utilizes the Seattle Construction Cost Index (CCI) published by the Engineering News Record. The Seattle CCI during the period 1/1/12-1/1/13 was a 4% increase.

Following is the adjustment formula that is applied separately for each of Olympia's three

Agenda Date: 12/10/2013

Agenda Number: 4.I

File Number: 13-0980

park types; community parks, neighborhood parks and open space:

FTCA = $(DS*(1+COLA)) + (DV*(1+CCI)) + (LD*(1+PV))$, where:

FTCA = Facility Type Cost per Acre

DS - Current Year Design Cost

DV = Current Year Development Cost

LD = Current Year Land Cost

COLA = Cost of Living Adjustment Percent

CCI = Construction Cost Index (Seattle) Percent

PV = Property Value Change Percent

Neighborhood/Community Interests (if known):

Council considered the proposed rate increase as part of the discussion of the Capital Facilities Plan on October 8th and November 12th.

Options:

1. Move to approve on first reading and forward to second reading an ordinance amending Olympia Municipal Code Sections 15.16.010 Park Impact Fee rate that results in an increase in the Park Impact Fee rate of approximately 2.85%.

Implications

- a. Park Impact Fee rate would increase 2.85%. This would result in an increase of \$140 per single family residence, from \$4,950 to \$5,090.
- b. Park Impact Fee rate would more closely reflect actual costs of park acquisition and development.

2. Do not approve on first reading nor forward to second reading an ordinance amending Olympia Municipal Code Sections 15.16.010 Park Impact Fees that result in an increase in the Park Impact Fee rate of approximately 2.85%.

Implications

- a. The Park Impact Fee rate on new residential development would remain unchanged.
- b. Park Impact Fees collected on new residential development would be less than the actual cost of park land acquisition, design and development needed to serve the occupants of the new residential development.

Financial Impact:

The proposed change would result in a Park Impact Fee rate approximately 2.85% higher in 2014 than in 2013.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, ADJUSTING PARK IMPACT FEES AND AMENDING SECTIONS 15.04.020, 15.04.030, AND 15.16.010 OF THE OLYMPIA MUNICIPAL CODE.

WHEREAS, RCW 82.02.050 - .090 authorizes the City of Olympia to adopt an ordinance imposing impact fees; and

WHEREAS, in Ordinance Nos. 5490 and 6164, the City of Olympia did adopt such impact fees, to include "Park Impact Fees"; and

WHEREAS, in 2008, the City Council approved an annual adjustment mechanism for Park Impact Fees based on land, design, and development costs; and

WHEREAS, the City Council has called for an annual review of impact fees, concurrent with the annual review of the Capital Facilities Plan (CFP) element of the City's Comprehensive Plan, to consider adjustments to the fees; and

WHEREAS, following said review of the 2014-2019 CFP, the Olympia City Council desires to amend Park Impact Fees to account for costs of labor, construction materials, and real property; and

WHEREAS, this Ordinance is adopted pursuant to Article 11, Section 11, of the Washington Constitution; and

WHEREAS, this Ordinance is supported by the staff report, attachments, and documents on file with the Olympia Parks, Arts and Recreation Department;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. Amendment of OMC 15.16.010. Olympia Municipal Code Section 15.16.010 is hereby amended to read as follows:

15.16.010 Schedule A, park impact fee

For complete building permit applications, the following schedule shall apply to residential development:
Housing Type:

TYPE OF DWELLING UNIT	Neighborhood Park	Community Park	Open Space	TOTALS
Single Family including Manufactured Homes on individual lots	\$790 <u>\$812</u>	\$3,000 <u>\$3,085</u>	\$1,160 <u>\$1,193</u>	-\$4,950 <u>\$5,090</u>
Duplex (per unit)	\$537 <u>\$552</u>	\$2,040 <u>\$2,099</u>	-\$789 <u>\$811</u>	-\$3,366 <u>\$3,462</u>

TYPE OF DWELLING UNIT	Neighborhood Park	Community Park	Open Space	TOTALS
Multi Family (including Townhouses)	\$537	\$2,040	-\$789	-\$3,366
	<u>\$552</u>	<u>\$2,099</u>	<u>\$811</u>	<u>\$3,462</u>
Mobile Home in Mobile Home Parks	\$537	\$2,040	-\$789	-\$3,366
	<u>\$552</u>	<u>\$2,099</u>	<u>\$811</u>	<u>\$3,462</u>
Accessory Dwelling Units (separate structure)	\$316	\$1,200	-\$464	-\$1,980
	<u>\$325</u>	<u>\$1,234</u>	<u>\$477</u>	<u>\$2,036</u>
Single Room Occupancy Units	\$316	\$1,200	-\$464	-\$1,980
	<u>\$325</u>	<u>\$1,234</u>	<u>\$477</u>	<u>\$2,036</u>
Downtown Multi Family (including Townhouses)	\$411	\$1,560	-\$603	-\$2,574
	<u>\$422</u>	<u>\$1,605</u>	<u>\$620</u>	<u>\$2,647</u>

Section 2. Severability. The provisions of this Ordinance are declared separate and severable. If any provision of this Ordinance or its application to any person or circumstance is held invalid, the remainder of this Ordinance or application of the provision to other persons or circumstances, shall be unaffected.

Section 3. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 4. Effective Date. This Ordinance shall be in force and effect on January 1, 2014, after its passage by the Olympia City Council and publication, as provided by law.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:



CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:

City of Olympia

City Council

City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8447

Approval of Ordinance Amending Transportation Impact Fees

Agenda Date: 12/10/2013

Agenda Number: 4.J

File Number: 13-0912

File Type: ordinance

Version: 1

Status: First Reading

..Title

Approval of Ordinance Amending Transportation Impact Fees

..Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve the ordinance amending Transportation Impact Fees on first reading and move to second reading.

..Report

Issue:

Whether to adopt an ordinance that amends Transportation Impact Fees to adjust for increases or decreases in the cost of labor, construction materials, and real property.

Staff Contact:

Randy Wesselman, Transportation Engineering and Planning Manager, Public Works
Transportation, 360.753.8477

Presenter(s):

Consent Item.

Background and Analysis:

A Transportation Impact Fee is charged by the City to developers to offset the impact of new development on the transportation system. The cost is calculated based on the type of land use and projected number of vehicle trips generated by the development within a day. The dollars collected fund future transportation capital improvement projects.

Each year, staff updates the City's Transportation Impact Fee calculations to reflect inflationary increases or decreases in project costs. The recommended adjustments are based on 2013-2014 project costs. These costs are consistent with the 2014-2019 *Capital Facilities Plan*.

Staff recommends increasing the Transportation Impact Fee cost per trip from \$2,608 to \$2,654 (1.78%). This reflects an increase in engineering labor and construction costs and a decrease in most Right-of-Way (ROW) acquisition costs. Additional detail on the cost of labor, construction materials, and real property can be found in the

Agenda Date: 12/10/2013

Agenda Number: 4.J

File Number: 13-0912

attachment.

The proposed amendments to the Transportation Impact Fee Ordinance can be found in Schedule D of the Ordinance.

Neighborhood/Community Interests (if known):

Updating Transportation Impact Fees reflect inflationary increases or decreases in project costs and ensures new that developments pay their fair share of project costs.

Options:

1. Approve the Ordinance amending Transportation Impact Fees on first reading and forward to second reading. This will provide an accurate way to remain current with the cost of labor, construction materials, and real property.
2. Approve the Ordinance with changes to some of the proposed impact fee rates. Any changes recommended by Council will be incorporated in the Ordinance for Second Reading.
3. Do not move forward with an update of the Transportation Impact Fee Ordinance at this time. Project costs will not remain current with the cost of labor, construction materials, and real property.

Financial Impact:

The proposed fees will result in Transportation Impact Fees increasing by approximately 1.78 percent.

Ordinance No. _____

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON AMENDING TRANSPORTATION IMPACT FEES, AND AMENDING SECTION 15.16.040 OF THE OLYMPIA MUNICIPAL CODE.

WHEREAS, RCW 82.02.050 - .090 authorizes the City of Olympia to adopt an ordinance imposing impact fees; and

WHEREAS, in Ordinance Nos. 5490 and 6164, the City of Olympia did adopt such impact fees, to include "Transportation Impact Fees"; and

WHEREAS, the City Council has called for an annual review of impact fees, concurrent with the annual review of the Capital Facilities Plan (CFP) element of the City's Comprehensive Plan, to consider adjustments to the fees; and

WHEREAS, following said review of the 2014-2019 CFP, the Olympia City Council desires to amend Transportation Impact Fees to account for costs of labor, construction materials, and real property;

WHEREAS, this Ordinance is adopted pursuant to Article 11, Section 11, of the Washington Constitution; and

WHEREAS, this Ordinance is supported by the staff report, attachments, and documents on file with the Department of Public Works; and

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. Amendment of OMC 15.16.040. Section 15.16.040 of the Olympia Municipal Code is hereby amended to read as follows:

15.16.040 - Schedule D, Transportation Impact Fees

**SCHEDULE D
TRANSPORTATION IMPACT FEE RATE SCHEDULE
*Effective January 1, 20132014***

Land Uses	Unit of Measure	Rate
Cost per New Trip Generated:		-\$ 2,608 \$2,654
<i>Residential</i>		
Single Family (Detached)	dwelling	-\$ 3,073 \$3,127
Multi Family-Townhouse & Duplex	dwelling	-\$ 1,994 \$2,029
Senior Housing & Accessory Dwelling	dwelling	-\$ 755 \$768
Mobile Home	dwelling	-\$1,795 \$1,827

Land Uses	Unit of Measure	Rate
<i>Commercial – Services</i>		
Bank	sq ft / GFA	\$ 16.83 \$17.13
Day Care	sq ft / GFA	\$ 16.25 \$16.53
Hotel/Motel	room	\$ 2,052 \$2,088
Service Station ¹	fueling position	\$ 5,932 \$6,037
Quick Lubrication Vehicle Shop	servicing positions	\$ 5,369 \$5,464
Automobile Care Center	sq ft / GLA	\$ 4.85 \$4.93
Movie Theater	seat	\$ 119 \$121
Health Club	sq ft / GFA	\$ 7.13 \$7.26
Marina	berth	\$ 461 \$469
<i>Institutional</i>		
Elementary /Jr. High/ High School	student	\$ 181 \$184
University/College	student	\$ 493 \$502
Church	sq ft / GFA	\$ 1.77 \$1.80
Hospital	sq ft / GFA	\$ 3.96 \$4.03
Assisted Living, Nursing Home, Group Home	bed	\$ 536 \$545
<i>Industrial</i>		
Light Industry/Manufacturing/Industrial Park	sq ft / GFA	\$ 3.81 \$3.88
Warehousing/Storage	sq ft / GFA	\$ 1.42 \$1.44
Mini Warehouse	sq ft / GFA	\$1.15 \$1.17
<i>Restaurant</i>		
Restaurant	sq ft / GFA	\$ 17.71 \$18.02
Fast Food Restaurant	sq ft / GFA	\$ 29.42 \$29.94

Land Uses	Unit of Measure	Rate
<i>Commercial – Retail</i>		
Retail Shopping Center:		
up to 49,999	sq ft / GLA	-\$ 5.68 \$5.78
50,000-99,999	sq ft / GLA	-\$ 5.02 \$5.11
100,000-199,999	sq ft / GLA	-\$ 4.93 \$5.02
200,000-299,999	sq ft / GLA	-\$ 4.51 \$4.59
300,000-399,999	sq ft / GLA	-\$ 5.38 \$5.47
over 400,000	sq ft / GLA	-\$ 6.06 \$6.16
Supermarket > 5,000 SF	sq ft / GFA	-\$ 14.38 \$14.63
Convenience Market < 5,000 SF	sq ft / GFA	-\$ 26.65 \$27.12
Furniture Store	sq ft / GFA	-\$0.40 \$0.41
Car Sales - New/Used	sq ft / GFA	-\$ 8.29 \$8.43
Nursery/Garden Center	sq ft / GFA	-\$ 4.86 \$4.94
Pharmacy/Drugstore	sq ft / GFA	-\$ 6.22 \$6.33
Hardware/Building Materials Store < 25,000 SF	sq ft / GFA	-\$ 4.92 \$5.00
Discount Merchandise Store (Free Standing)	sq ft / GFA	-\$ 5.67 \$5.77
Video Rental	sq ft / GFA	-\$ 9.04 \$9.20
Home Improvement Superstore > 25,000 SF	sq ft / GFA	-\$ 2.38 \$2.42
Miscellaneous Retail	sq ft / GLA	-\$ 5.84 \$5.94
<i>Commercial – Office</i>		
Administrative Office:		
0-99,999	sq ft / GFA	-\$10.81 \$11.00
100,000-199,999	sq ft / GFA	-\$ 6.58 \$6.70
200,000-299,999	sq ft / GFA	-\$ 5.75 \$5.85

Land Uses	Unit of Measure	Rate
		-\$ 5.39
over 300,000	sq ft / GFA	\$5.48
Medical Office/Clinic	sq ft / GFA	-\$ 10.83 \$11.02
<i>Downtown² Fees</i>		
Multi Family-Townhouse, & Duplex	dwelling	-\$ 818 \$832
Senior Housing & Accessory Dwelling	dwelling	-\$ 339 \$345
Assisted Living, Nursing Home, Group Home	bed	-\$ 363 \$370
Hotel/Motel	room	-\$ 1,521 \$1,548
Movie Theater	seat	-\$98 \$100
Marina	berth	-\$ 282 \$287
Downtown Services/Retail ³	sq ft / GLA	-\$ 3.45 \$3.51
Administrative Office:		
		-\$ 7.02
0-99,999	sq ft / GFA	\$7.15
100,000-199,999	sq ft / GFA	-\$ 5.27 \$5.36
200,000-299,999	sq ft / GFA	-\$ 4.56 \$4.65
over 300,000	sq ft / GFA	-\$ 3.86 \$3.93
Medical Office/Clinic	sq ft / GFA	-\$ 9.47 \$9.64
Industrial Park	sq ft / GFA	-\$ 2.39 \$2.43
Warehousing/Storage	sq ft / GFA	-\$ 0.89 \$0.91
Mini Warehouse	sq ft / GFA	-\$0.72 \$0.74

Notes: For uses with Unit of Measure in "sq ft / GFA" or "sq ft/GLA", impact fee is dollars per square foot.

1) Service Station can include Mini Mart (less than or equal to 2,500 square feet) and/ or Car Wash. Mini Mart greater than 2,500 square feet is calculated separately.

2) Downtown: As defined in Olympia Municipal Code 15.040.020.O.

3) Downtown Services/Retail includes Retail Stores, Restaurants, Supermarkets, Convenience Markets, Video Rentals, Banks, Health Clubs, Day Cares, and Libraries.

Section 2. Severability. The provisions of this Ordinance are declared separate and severable. If any provision of this Ordinance or its application to any person or circumstance is held invalid, the remainder of this Ordinance or application of the provision to other persons or circumstances, shall be unaffected.

Section 3. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 4. Effective Date. This Ordinance shall be in force and effect on January 1, 2014, after its passage by the Olympia City Council and publication, as provided by law.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Darren Nienaber

DEPUTY CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:

2014 TRANSPORTATION IMPACT FEE
Annual Adjustment of Transportation Impact Fee
For Increases/Decreases in Cost of Labor, Construction Materials and Real Property
2014 - 2019 Capital Facilities Plan Cycle

Method: Inflate based on updated 2013 CFP cost and WSDOT CCI 5.2%, COLA 2%, ROW varies.

FN = $(L*(1+COLA)) + (C*(1+CCI)) + (ROW*(1+PI))$, where:

FN = Funds Needed that are adjusted for inflation

L = Current Year Labor Cost

C = Current Year Construction Cost

ROW = Current Year Right-of-Way Cost

COLA = Cost of Living Adjustment Percent

CCI = Construction Cost Index (WSDOT CCI) Percent (3-year average)

PI = Property Value Inflation Percent

Boulevard Rd and Log Cabin Rd - Phase 2, East Leg				
		<u>2013</u>	<u>Inflation</u>	<u>2014</u>
	Engineering	328,300	1.02	334,900
	Construction	2,075,500	1.052	2,183,400
	TOTAL	2,403,800		2,518,300
Boulevard Rd and Morse Merryman Intersection Improvements				
(Updated estimate for 2014 based on grant estimate.)				
		<u>2013</u>	<u>Inflation</u>	<u>2014</u>
	Engineering	404,000	x	948,400
	Construction	2,782,300	x	3,145,400
	Right of Way	448,500	x	448,500
	TOTAL	3,634,800		4,542,300
Boulevard Rd and 22nd Ave Intersection Improvements				
(Updated estimate for 2014 based on current estimate)				
		<u>2013</u>	<u>Inflation</u>	<u>2014</u>
	Engineering	623,600	x	1,212,080
	Construction	2,833,700	x	2,903,480
	Right of Way	1,423,200	x	775,000
	TOTAL	4,880,500		4,890,560
Cain Road & North Street Intersection Improvements				
		<u>2013</u>	<u>Inflation</u>	<u>2014</u>
	Engineering	295,300	1.02	301,200
	Construction	2,124,900	1.052	2,235,400
	Right of Way	170,000	0.861	146,300
	TOTAL	2,590,200		2,682,900
Fones Road from 17th Ave to Pacific Ave Phase 2b (North/South), Roadway Widening				
		<u>2013</u>	<u>Inflation</u>	<u>2014</u>
	Engineering	1,547,900	1.02	1,578,900
	Construction	8,869,000	1.052	9,330,200
	Right of Way	4,954,200	0.919	4,554,200
		15,371,100		15,463,300

2014 TRANSPORTATION IMPACT FEE
Annual Adjustment of Transportation Impact Fee
For Increases/Decreases in Cost of Labor, Construction Materials and Real Property
2014 - 2019 Capital Facilities Plan Cycle

Henderson Boulevard & Eskridge Boulevard Intersection Improvements		<u>2013</u>	<u>Inflation</u>	<u>2014</u>
	Engineering	386,700	1.02	394,400
	Construction	2,621,100	1.052	2,757,400
	Right of Way	296,500	0.857	254,000
	TOTAL	3,304,300		3,405,800
Log Cabin Road Extension		<u>2013</u>	<u>Inflation</u>	<u>2014</u>
	Engineering	1,661,000	1.02	1,694,200
	Construction	9,117,000	1.052	9,591,100
	Right of Way	4,547,300	0.878	3,990,200
	TOTAL	15,325,300		15,275,500
	City Share 25%	3,831,325		3,818,875
West Olympia Access Interchange Justification Report (IJR)		<u>2013</u>	<u>Inflation</u>	<u>2014</u>
	Engineering	1,600,000	x	1,600,000
(Updated estimate based on West Olympia Access Study IJR estimate.)	Construction	0	x	0
	Right of Way	0	x	0
		1,600,000		1,600,000
Wiggins Road & 37th Avenue Intersection Improvements		<u>2013</u>	<u>Inflation</u>	<u>2014</u>
	Engineering	658,500	1.02	671,700
	Construction	4,522,000	1.052	4,757,100
	Right of Way	1,239,700	0.88	1,089,900
	TOTAL	6,420,200		6,518,700

**Transportation Impact Fees
Cost Distribution**

PROJECT/STREET	A1	A12	A15	A16	A17
	COST	Total Funds Appropriated or Assigned through August 31, 2013	Not Debt Financed	Payment Schedule for Horizon Year Debt Based on Bond Issuance	Total Funds Needed for Horizon Year A15 + A16
Fones Road - 18th Avenue to Pacific (CG23)	\$15,463,300	\$57,988	\$15,405,312	\$0	\$15,405,312
Henderson Boulevard and Eskridge Boulevard Intersection Improvements	\$3,405,800	\$118,447	\$3,287,353	\$0	\$3,287,353
Wiggins Road and 37th Avenue Intersection Improvements	\$6,518,700	\$141,564	\$6,377,136	\$0	\$6,377,136
Cain Road and North Street Intersection Improvements	\$2,682,900	\$2,756	\$2,680,144	\$0	\$2,680,144
Boulevard Road Intersection Improvements Log Cabin - Phase 2 (East Leg)	\$2,518,300	\$28,624	\$2,489,676	\$0	\$2,489,676
Boulevard Road Intersection Improvements 22nd Avenue	\$4,890,560	\$3,536,403	\$1,354,157	\$0	\$1,354,157
Boulevard Road Intersection Improvements Morse-Merryman	\$4,542,300	\$687,067	\$3,855,233	\$0	\$3,855,233
Log Cabin Road Extension, Phase I County Property to Extension of Hoffman Road	\$3,818,875	\$40,310	\$3,778,565	\$0	\$3,778,565
West Olympia Access Study Interchange Justification Report	\$1,600,000	\$850,881	\$749,119	\$0	\$749,119
Debt Service	\$2,619,325	\$0	\$0	\$2,619,325	\$2,619,325
Total	\$48,060,060	\$5,464,040	\$39,976,695	\$2,619,325	\$42,596,020

Percent of new project traffic due to growth within City of Olympia and UGA	65.1713636%
Project Costs Allowable for Impact Fees	\$27,760,407
New PM Peak Hour Trips	10,458
Cost Per Trip	\$2,654

City of Olympia

City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8447

City Council

Approval of Ordinance Amending School Impact Fees

Agenda Date: 12/10/2013

Agenda Number: 4.K

File Number: 13-1005

File Type: ordinance

Version: 1

Status: First Reading

..Title

Approval of Ordinance Amending School Impact Fees

..Recommended Action

Committee Recommendation:

The Finance Committee did not review School Impact Fees.

City Manager Recommendation:

Move to adopt the ordinance amending School Impact Fees on first reading and forward to second reading.

..Report

Issue:

Should the Council amend the School Impact fees for 2014?

Staff Contact:

Jane Kirkemo, Administrative Services Director, 360.753.8499

Presenter(s):

None. Consent Calendar item.

Background and Analysis:

The proposed update to the school impact fees is based on the adoption by the School Board of the Olympia School District's 2014 - 2019 Capital Facilities Plan (CFP). Representatives from the School District met with the Planning Commission and City Council to review their CFP and proposed impact fees changes. The rates for impact fees are calculated based, in part, on the projects set forth in the District's CFP that are needed to address the impacts of projected growth. School impact fees are only charged to residential projects inside the city limits of Olympia.

The City collects the impact fees for the school district and remits the fees to them on a monthly basis. Based on the school districts CFP, the fees are as follows:

	2012	2013	2014
Single Family	\$ 2969	\$ 5179	\$5895
Multi-Family	\$ 235	- 0 -	\$1749
Downtown Multi-Family	- 0 -	- 0 -	- 0 -

Neighborhood/Community Interests (if known):

Agenda Date: 12/10/2013

Agenda Number: 4.K

File Number: 13-1005

The Olympia School District held a public meeting to discuss their CFP and corresponding impact fees.

Options:

The City can only adopt the changes or not charge school impact fees. The City has no basis for changing the calculations for school impact fees.

Option 1: Approve School Impact Fees Ordinance on first reading and move to second reading.

Option 2: Do not move forward with revised impact fees.

Financial Impact:

Depends on the number of new single family or multi-family residential permits issued.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, AMENDING SCHOOL IMPACT FEES, AND AMENDING SECTION 15.16.030 OF THE OLYMPIA MUNICIPAL CODE.

WHEREAS, RCW 82.02.050 - .090 authorizes the City of Olympia to adopt an ordinance imposing impact fees; and

WHEREAS, in Ordinance Nos. 5490 and 6164, the City of Olympia did adopt such impact fees, to include "School Impact Fees"; and

WHEREAS, the Olympia School District has updated its capital facility plan and revised its proposed impact fees as reflected in the School District's adopted 2014-2019 Capital Facility Plan; and

WHEREAS, the City Council has called for an annual review of impact fees, concurrent with the annual review of the Capital Facilities Plan (CFP) element of the City's Comprehensive Plan, to consider adjustments to the fees; and

WHEREAS, following said review of the 2014-2019 CFP, the Olympia City Council desires to revise School Impact Fees as adopted in the Olympia School District's 2014-2019 Capital Facility Plan; and

WHEREAS, this Ordinance is adopted pursuant to Article 11, Section 11, of the Washington State Constitution; and

WHEREAS, this Ordinance is supported by the staff report, attachments, and documents on file with the Department of Administrative Services;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. Amendment of OMC 15.16.030. Section 15.16.030 of the Olympia Municipal Code is hereby amended to read as follows:

15.16.030 - Schedule C, School Impact Fees

For complete building permit applications submitted after the effective date of this title, the following schedule shall apply:

(Applies to residential development only)

Housing Type:	
Single Family - detached (including manufactured homes on individual lots)	\$5,179 <u>\$5,895</u>
Multifamily per unit (including townhouses)	\$0 <u>\$1,749</u>
Downtown Multi Family per units (including townhouses)	\$0

Section 2. Severability. The provisions of this Ordinance are declared separate and severable. If any provision of this Ordinance or its application to any person or circumstance is held invalid, the remainder of this Ordinance or application of the provision to other persons or circumstances, shall be unaffected.

Section 3. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 4. Effective Date. This Ordinance shall be in force and effect on January 1, 2014 after its passage by the Olympia City Council and publication, as provided by law.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:


CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:

City of Olympia

City Council

City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8447

Approval of Ordinance Amending Olympia Municipal Code to Add Reclaimed Water Engineering Fees

Agenda Date: 12/10/2013

Agenda Number: 4.L

File Number: 13-0913

File Type: ordinance

Version: 1

Status: First Reading

Approval of Ordinance Amending Olympia Municipal Code to Add Reclaimed Water Engineering Fees

Issue:

Whether to approve an ordinance amending Olympia Municipal Code to add reclaimed water engineering fees.

City Manager's Recommendation:

Move to approve on first reading and forward to second reading an ordinance amending Olympia Municipal Code (OMC) 4.04.010, adding reclaimed water engineering fees as proposed in Attachment 1.

Staff Contact:

Tom Hill, Building Official, 360.753.8486

Presenters:

None. Consent Calendar Item.

Background and Analysis:

Reclaimed water charges are proposed to be expanded to include engineering fees and rates for indoor use. Engineering fees have never been established for reclaimed water and, since 2005, a rate for reclaimed water has existed only for irrigation (outdoor use); however, reclaimed water now includes indoor use.

Adding engineering fees and indoor-use rates is part of the Drinking Water Utility's recent effort to update the Reclaimed Water Ordinance, OMC 13.24 - which was approved by Council last month. As an incentive, the reclaimed water rates are 70% of those charged for potable water. The proposed engineering fees, though, are the same as for the Drinking Water Utility.

Neighborhood/Community Interests:

The amendments have been reviewed and are supported by the Utility Advisory Committee, the Council Land Use and Environment Committee, and the Olympia Planning Commission. In 2011 and 2013, staff informed reclaimed water customers, the business community, neighboring jurisdictions, LOTT Clean Water Alliance, and the Squaxin Island Tribe about the proposed engineering fees and rates. Staff received a few responses, all of which supported the amendments.

Agenda Date: 12/10/2013

Agenda Number: 4.L

File Number: 13-0913

Options:

1. Move to approve on first reading and forward to second reading the proposed code amendments to OMC Section 4.04.010.
2. Move to reject the revised ordinance.

Financial Impact:

The proposed engineering fees and indoor-use rates are new; they are not increases because the proposed fees and rates currently do not exist. In the mid-2000s, the City worked only with the Port of Olympia to install reclaimed water infrastructure on Port property. Reclaimed water engineering fees did not exist at that time, so none were charged to the Port. The City anticipates little to no revenue from reclaimed water engineering fees in the near future given the lack of interest by the development community to actively advance reclaimed water infrastructure, primarily based on high cost and limited opportunity. The proposed engineering fees and indoor-use rates will position the City to generate revenue when reclaimed water infrastructure is advanced and use increases in the future.

ORDINANCE NO.

AN ORDINANCE RELATING TO FEES, SPECIFICALLY FEES FOR ENGINEERING APPLICATIONS; AND AMENDING SECTION 4.04.010 OF THE OLYMPIA MUNICIPAL CODE.

WHEREAS, Olympia City Council wishes to amend fees to more accurately reflect the actual cost to provide review and permit services; and

WHEREAS, RCW 35A.11.020 and RCW 82.02.020 authorize the City of Olympia to collect reasonable fees to cover the administrative costs of various types of land use applications; and

WHEREAS, there are no fees currently established for reclaimed water engineering plan review and permit services; and

WHEREAS, property tax limits are creating greater pressure for development review costs to be fee supported;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. Amendment of OMC 4.04.010. Section 4.04.010 of the Olympia Municipal Code is hereby amended to read as follows:

4.04.010 - Assessment of fees

A. Commencing January 1, 2013~~4~~, the following fee schedule shall be in full force and effect.

Application Type Plan Check Fees	Engineering Fee Schedule
Water Main Extension (For projects outside city limits, fees will increase by 25%)	\$452.00 + \$0.50 per linear foot or part thereof
Sewer Main Extension (For projects outside city limits, fees will increase by 25%)	\$452.00 + \$0.50 per linear foot or part thereof
<u>Reclaimed Water Main or Service Extension</u>	<u>\$452.00 + \$0.50 per linear foot or part thereof</u>
Streets	\$452.00 + \$0.50 per linear foot or part thereof
Curb and Sidewalk	\$452.00 + \$0.50 per linear foot or part thereof
Storm On-Site	\$452.00 + \$37.00 per Acre Gross Parcel Area
Storm Pipe	\$452.00 + \$0.50 per linear foot or part thereof
Street Lighting (For projects outside city limits, fees will increase by 25%)	\$452.00 + \$0.50 per linear foot or part thereof
Driveway: Commercial	\$678.00 each
STEP Sewer System: Commercial	\$1,355.00 each
Sewer Pump Station	\$1,355.00 each
On-Site Community Septic System (For projects outside city limits, fees will increase by 25%)	\$1,355.00 each

Traffic Signal	\$1,355.00 each
Solid Waste Pad and/or enclosure	\$125.00
Landscape Plan Review	\$250.00
Resubmittal Fee	50% of plan review fee starting with second resubmittal after the initial application
Application Type Permit/Inspection Fees	
Single Family Residential Site Erosion Control Inspection	\$184.00 each
Streets and/or Alleys	\$2.30 per linear foot or part thereof
Curb and/or Walk	\$2.30 per linear foot or part thereof
Street lighting (For projects outside city limits, fees will increase by 25%)	\$1.60 per linear foot or part thereof
Driveways: Residential	\$158.00 each
Driveways: Commercial	\$788.00 each
Sanitary Sewer Main (For projects outside city limits, fees will increase by 25%)	\$3.10 per linear foot or part thereof plus \$1.00 per linear foot for Television Inspection
STEP Sewer System: Residential (For projects outside city limits, fees will increase by 25%)	\$509.00 each
STEP Sewer System: Commercial (For projects outside city limits, fees will increase by 25%)	\$1,019.00 each
Sewer Pump Station	\$1,019.00 each
On-Site Community Septic System (For projects outside city limits, fees will increase by 25%)	\$1,019.00 each
Sewer Lateral Connection at Main	\$368.00 each
Sewer Lateral Connection on Property	\$147.00 each
Storm Sewer Main	\$3.10 per linear foot or part thereof plus \$1.00 per linear foot for Television Inspection
Storm On-Site System	\$677.00 each
Water Main (For projects outside city limits, fees will increase by 25%)	\$3.10 per linear foot or part thereof
Water Connection (New)	\$200.00 each
Water Purity Sampling Test (Collected for second and subsequent tests for the same system)	Actual Costs to be Assessed
Water Main Shutdown (collected for second or subsequent request for the same system)	Actual Costs to be Assessed
<u>Reclaimed Water Main or Service Connection</u>	<u>\$3.10 per linear foot or part thereof</u>
<u>Reclaimed Water Connection (new)</u>	<u>\$200.00 each</u>
<u>Reclaimed Water Sampling Test (Collected for second and subsequent tests for the same system)</u>	<u>Actual Costs to be Assessed</u>

<u>Reclaimed Water Main or Service Connection Shutdown (collected for second or subsequent request for the same system)</u>	<u>Actual Costs to be Assessed</u>
Traffic Signal	\$1,575.00 each
Solid Waste Pad and/or enclosure	\$250.00
Landscape	\$375.00
Bicycle Parking	\$125.00
Paving of Parking Lots (including re-paving)	\$0.06 per square foot or part thereof
Right-of-Way Obstruction Permit (No Traffic Control Plan Required)	\$184.00 each
Right-of-Way Obstruction Permit Right-of-Way Obstruction Permit (Traffic Control Plan Required, and on-site signage, cones, or flaggers needed)	\$562.00 each
Right-of-Way Excavation/Restoration (Completion Bond Required before Issuance of a Permit equal to 125% value of the work)	\$184.00 each
Right-of-Way Vacation Request	\$1,943.00 each
Latecomer Reimbursement Contract	\$1,943.00 + 5% Administrative Fee (based on total cost of the contract)
UGA City Utility Availability Authorization	\$175.00 each
Long Term Right-of-Way Use Authorization for Open Right-of-Way Use per Year	\$420.00 per year
Street Closure Permit for Temporary Moving of Structures or Equipment	\$850.00 each
Recording Fees for Annexation Agreements, Bills of Sale, Easements, Deeds	\$80.00
Recording Fees for Stormwater Maintenance Agreements	\$115.00
Private Utilities	
Private Utility (power, natural overhead, gas, telecommunications, CATV) (New development of systems):	<p>New Short Plat – (2-9 Lots) Plan Check: \$158.00 Permit Fees: \$26.00</p> <p>New Long Plat – (10-25 Lots) Plan Check: \$315.00 Permit Fees: \$53.00 + \$0.20 per linear foot or part thereof</p> <p>New Long Plat – (26+ Lots) Plan Check: \$525.00 Permit Fees: \$79.00 + \$0.20 per linear foot or part thereof</p>

	<p>New Commercial: Plan Check: \$315.00 Permit Fees: \$53.00</p> <p>New R-O-W Utilities (New or Extension) Plan Check: \$263.00 + \$0.9 per linear foot or part thereof Permit Fees: \$26.00</p> <p>Repair/Replace Existing Plan Check: \$0.00 Permit Fees: \$26.00 + \$0.10 per linear foot or part thereof New/Replace Pole: \$26.00 per Each</p>
Resubmittal fees starting with second resubmittal after the initial application	50% plan check fees
Tree Protections and Replacement Ordinance Fee Schedule	
Tree Plan Review for New Commercial Development	\$1,575.00 each
Tree Plan Review for New Multi-family Residential Development	\$1,575.00 each
Tree Plan Review for New Subdivisions - 9 lots and less	\$525.00 each
Tree Plan Review for New Subdivisions - 10 lots and more	\$1,575.00 + \$26.00 per lot
Tree Plan Field Inspection for New Commercial Development	\$1,575.00 each
Tree Plan Field Inspection for New Multi-family Residential Development	\$1,575.00 each
Tree Plan Field Inspection for New Subdivisions - 9 lots and less	\$525.00 each
Tree Plan Review for New Subdivisions - 10 lots and more	\$1,575.00 + \$26.00 per lot
Tree Plan Review for Tree Trimming by Private Utility	\$210.00 + \$0.10 per linear foot, or part thereof, of project
Tree Plan Field Inspection for Tree Trimming by Private Utility	\$210.00 + \$0.10 per linear foot, or part thereof, of project
Tree Conversion Option Harvest	\$150.00 per acre, or part thereof, to \$3,000.00 maximum

Section 2. Severability. The provisions of this ordinance are declared separate and severable. If any provision of this ordinance or its application to any person or circumstances is held invalid,

the remainder of this ordinance or application of the provision to other persons or circumstances, shall be unaffected.

Section 3. Ratification. Any act consistent with the authority and prior to the effective date of this ordinance is hereby ratified and affirmed.

Section 4. Effective Date. This ordinance shall take effect January 1, 2014.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Darren Nienaber
DEPUTY CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:

City of Olympia

City Council

City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8447

Approval of Ordinance Amending Utility Tax Rate on Drinking Water

Agenda Date: 12/10/2013

Agenda Number: 4.M

File Number: 13-1015

File Type: ordinance

Version: 1

Status: First Reading

..Title

Approval of Ordinance Amending Utility Tax Rate on Drinking Water

..Recommended Action

Finance Committee Recommendation:

Move to amend ordinance lowering the drinking water utility tax rate.

City Manager Recommendation:

Move to adopt ordinance amending the Utility Tax Rate on Drinking Water

..Report

Issue:

Should the Council lower the utility tax rate on drinking water?

Staff Contact:

Jane Kirkemo, Administrative Services Director, 360.753.8499

Presenter(s):

None. Consent Calendar item.

Background and Analysis:

A consortium of cities, counties, fire entities and water utilities teamed up during the 2013 legislature to gain passage of SHB 1512, a bill clarifying both public and private water providers may allocate the costs of transmission systems, hydrants and other "fire suppression water facilities" to their customers. The bill was intended to end uncertainty caused by Washington Supreme Court decision in *Lane v. Seattle* in 2008. *Lane* decided because firefighting is a "general government" responsibility charging water utility customers for the cost of fire hydrants is a hidden unauthorized "tax". *Lane* did not address the cost of water or the cost of pipes, pumps and other facilities necessary to produce fire flow. The case also did not address the fact that statutes and state regulations *require* water utilities to provide those facilities as a condition of operating a public water system. The legislation now allows cities to "allocate and recover the costs of fire suppression water facilities from their customers". Previously, the city increased the utility tax to 12% on the drinking water utility to help pay for the cost of fire flow. This ordinance lowers the rate to 10%. Now all of our utilities have the same 10% utility tax.

Neighborhood/Community Interests (if known):

N/A

Agenda Date: 12/10/2013

Agenda Number: 4.M

File Number: 13-1015

Options:

- 1.) Lower the utility tax on drinking water to 10%
- 2.) Leave the rate the same and generate additional revenue for the general fund

Financial Impact:

A 2% reduction is approximately \$175,000.

Ordinance No. _____

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON RELATING TO THE UTILITY SERVICES TAX, AND AMENDING OLYMPIA MUNICIPAL CODE SECTION 5.84.050 .

WHEREAS, the City wishes to repeal a portion of its water utility tax rate and to authorize a new water utility tax rate;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. Amendment of OMC 5.84.050. Olympia Municipal Code Section 5.84.050 is hereby amended to read as follows:

5.84.050 Occupations subject to tax – Amount

From and after the effective date of the ordinance codified in this section, there is levied upon, and shall be collected from, the persons on account of the business activities, license fees in the amounts to be determined by the application of the rates against gross income, as follows:

A. Upon every person engaged in or carrying on a telephone business, or a combined telephone and telegraph business, including revenues from intrastate toll, derived from the operation of such business within the city, a fee or tax equal to nine (9) percent of the total gross income from such business in the city during his/her tax year for which the license is required; provided, however, that the minimum fee or tax shall not be less than one hundred (100) dollars per tax year.

B. Upon every person engaged in or carrying on a telegraph business, a fee or tax equal to nine (9) percent of the total gross income from such business in the city during the tax year for which the license is required; provided, however, that the minimum fee or tax shall not be less than one hundred (100) dollars per tax year.

C. Upon every person engaged in or carrying on the business of selling or furnishing gas for hire, a fee or tax equal to nine (9) percent of the gross income from such business in the city during his/her tax year for which the license is required; provided, however, that the minimum fee or tax shall not be less than one hundred (100) dollars per tax year.

D. Upon every person engaged in or carrying on the business of selling or furnishing electric light and power, a fee or tax equal to nine (9) percent of the total gross income from such business in the city during his/her tax year for the license is required; provided, however, that the minimum fee or tax shall not be less than one hundred (100) dollars per tax year.

E. Upon every person conducting or engaged in the business of supplying steam heat or power to the public for hire, a fee or tax equal to one (1) percent of the total gross income from such business in the city during his/her tax year for which the license is required; provided, however, that the minimum fee or tax shall not be less than one hundred (100) dollars per tax year.

F. Upon every person conducting or engaged in the business of transporting passengers for hire on a regular route, a fee or tax equal to one (1) percent of the total gross income from such business in the city during the tax year for which the license is required; provided, however, that the minimum fee or tax shall not be less than one hundred (100) dollars per tax year.

G. Upon every person conducting or engaged in the business of selling or furnishing water, collecting or processing sewage, collecting or disposing of solid waste, handling or disposing of storm water runoff, a fee or tax equal to six (6) percent of the total gross income from such business in the city during the tax year for which the license is required; provided, that the tax on City of Olympia owned utilities engaged in the business of collecting or processing sewage, collecting or disposing of solid waste, handling or disposing of stormwater runoff, or furnishing water shall be as set forth below, based on the total gross income from such enterprise in the city during the tax year; provided further, however, that the minimum fee or tax shall not be less than one hundred (100) dollars per tax year.

Enterprise	Current Rate	Effective January 15, 2010	Effective December 1, 2010
1. Sewer	7%		10%
2. Solid Waste	7%	10%	
3. Stormwater	7%	10%	
4. Water	7%	12%	

<u>Enterprise</u>	<u>Rate</u>
<u>1. Sewer</u>	<u>10%</u>
<u>2. Solid Waste</u>	<u>10%</u>
<u>3. Stormwater</u>	<u>10%</u>
<u>4. Water</u>	<u>10%</u>

This section shall not apply to:

1. Gross revenue of wholesale utility providers, that is, those which obtain utility services from the city for customers located in the service area of the provider and which own the distribution system and provide maintenance, collection, meter reading, and/or other services associated with the wholesale provision of utility services;
2. Businesses operated primarily for the purpose of recycling of solid waste.

Section 2. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of the ordinance or application of the provisions to other persons or circumstances shall remain unaffected.

Section 3. Ratification. Any act consistent with the authority and prior to the effective date of this ordinance is hereby ratified and affirmed.

Section 4. Effective Date. This ordinance shall take effect January 1, 2014.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Darren Nienaber

DEPUTY CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:

City of Olympia

City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8447

City Council

Approval of Ordinance Adopting the 2014 Utility Rates and General Facilities Charges

Agenda Date: 12/10/2013

Agenda Number: 4.N

File Number: 13-1021

File Type: ordinance

Version: 1

Status: First Reading

..Title

Approval of Ordinance Adopting the 2014 Utility Rates and General Facilities Charges

..Recommended Action

Committee Recommendation:

The City Council Finance Committee reviewed and discussed the City's Utility Advisory Committee's (UAC's) 2014 Utility Rate and General Facility Charge (GFC) proposal and recommended forwarding them to City Council for final adoption. The Utility Advisory Committee (UAC) recommendations are attached.

City Manager Recommendation:

Move to approve on first reading and forward to second reading the attached ordinance for 2014 utility rates and charges.

..Report

Issue:

Whether to approve an ordinance for 2014 Utility Rates and GFC charges for Water, Wastewater, Storm and Surface Water, and Waste ReSources Utilities. Potential increases to LOTT Clean Water Alliance rates and development charges have been part the budget discussions and are included in this ordinance.

Staff Contact:

Dan Daniels, Director, Public Works Waste ReSources, 360.753.8780

Andy Haub, P.E., Interim Director, Public Works Water Resources, 360.753.8475

Presenter(s):

Consent Item - No Presenters

Background and Analysis:

The proposed 2014 Utility Rates and General Facility Charges (GFCs) are consistent with the master plans of the respective City utilities and the Comprehensive Plan. Rate increases are proposed for the four utilities, while GFCs are proposed for the Water, Wastewater, and Storm and Surface Water Utilities. The Waste ReSources Utility does not collect a GFC. GFCs reflect the substantial historical and planned investments in the utility infrastructure system and the associated policy to recover growth related costs from future customers that connect to the system.

The LOTT Clean Water Alliance Board of Directors has approved increases for both

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Agenda Number: 4.N

File Number: 13-1021

monthly rates and their Capital Development charge (CDC). The CDC implements a LOTT Alliance cost recovery policy similar to the City's GFC policy. The UAC has reviewed and support these increases. The City collects LOTT charges through its utility billing and development permitting processes. The collected revenues are forwarded to LOTT.

Summary of Proposed 2014 Utility Rates, General Facility Charges (GFCs), and Capital Development Charges (CDC) for the City of Olympia and LOTT Alliance

Water

Seven Percent Rate Increase Proposed

With the proposed City utility rate for drinking water, each customer class (residential, non-residential and irrigation) will see a typical billing increase of 7 percent in 2014. Actual increases for individual accounts will vary depending on water usage.

Key utility rate drivers for 2014 include significant capital investments implemented as part of the Water System Plan as well as inflationary increases (e.g., salaries and benefits), new debt service (e.g., McAllister Wellfield development, service meter replacements), and inter-City transfers for fire suppression costs consistent with recent State Legislation. The 2014 rate increase continues to implement the Water Utility's policy of adopting modest rate increases over several years rather than a large increase in any one year. As feasible, costly capital projects have been delayed and/or debt financed in order to both minimize costs and distribute costs over multiple years. However, projects and programs necessary to protect public health are implemented in a timely manner.

The water General Facility Charge (GFC) will increase from \$3,209 to \$3,456 (7.7%). The increase is based on the Engineering News Record's Seattle Construction Cost Index (CCI).

Wastewater - City Utility

Four Percent Rate Increase Proposed

City utility charges for conveying wastewater to the LOTT Clean Water Alliance treatment facility are proposed for a 4 percent increase in 2014. The increase is substantially less than the projected 2014 revenue deficiency of approximately 9 percent. Fund balances above required reserves of \$240,000 will be expended in 2014 in order to hold the 2014 rate increase to 4 percent. Needed revenue increases will potentially be distributed over the next several years. As proposed, residential flat-rate charges for City wastewater services will increase from \$37.09 to \$38.56 per two month billing cycle.

Wastewater GFCs will increase 4.5 percent based on Utility-specific financial

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File Number: 13-1021

calculations provided by the 2013 Wastewater Management Plan. Charge will be \$3,342 per single-family residence.

Wastewater - LOTT Alliance Wastewater Treatment

Three Percent Rate Increase Proposed

The LOTT Clean Water Alliance Board of Directors approved increasing the 2014 bi-monthly charge for wastewater treatment by 3 percent or \$2.04 per two month billing cycle. The 2014 charge will be \$70.02 bi-monthly for each equivalent residential unit. Increased revenue will cover inflationary increases for construction materials, power, and chemicals.

The LOTT Board also authorized increasing LOTT's capacity development charge (CDC) to \$4,583.30 for 2014. Similar to the City's GFC, the LOTT CDC collects a one-time fee from new utility connections. The CDC reflects the value of connecting to the LOTT's existing and extensive wastewater treatment system. These changes to LOTT's rates and charges are collected by the City and are therefore included in the attached ordinance.

Storm and Surface Water

Two Percent Rate Increase Proposed

The UAC and staff recommend a 2 percent rate increase for the Storm and Surface Water Utility. The increase results in a \$0.44 rate increase per two month billing cycle. The increase will apply evenly across residential and non-residential rate classes. The modest increase offsets various inflationary cost increases for existing services.

Storm and Surface Water GFCs will increase by 7.7 percent consistent with the Seattle Construction Cost Index. As proposed, the new GFC will be \$1,076 per new single-family residence. Other types of development (e.g. commercial) will see proportionately increased GFCs.

Waste ReSources

Variable Rate Increase Proposed

Waste ReSources incorporates a variety of rates for different services and customers. Residential garbage rates are proposed to increase by 8 percent; yard waste/organics are proposed to increase by 6 percent; and commercial garbage rates are proposed to increase by approximately 5 percent. Drop-box charges are also increasing slightly.

Similar to the Wastewater Utility, the Waste ReSources Utility will use fund balances in excess of needed reserves to offset a more substantial increase in 2014. Cost increases incurred by the Utility include higher tipping fees, salaries and benefits, equipment, and State and City taxes.

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Waste ReSources does not collect GFCs, as the utility does not support an extensive infrastructure system.

Neighborhood/Community Interests (if known):

The overall impact of the proposed utility rate increases to a typical residential customer in 2014 will be 4.8 percent or a \$9.82 increase in their bi-monthly bills.

City Council held a Public Hearing on the 2014 budget including proposed utility rates on November 12, 2013. No comments were received.

Options:

Option 1: Move to approve on first reading and forward to second reading the attached ordinance approving utility rate and development charges increase for 2014.

Implications:

1. Supports essential City Utility services.
2. Increases rates for customers and charges for new development.

Option 2: Modify or decline the proposed 2014 increases.

Implications:

1. Avoids, or lessens, additional customer costs.
2. Potentially reduces staffing, operations, or infrastructure projects.
3. Could prompt larger rate increases in the future.

Financial Impact:

The rate and GFC increases will generate revenue to support implementation of the Council-adopted utility master plans and maintain financial reserves consistent with City policies.

Ordinance No.

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, RELATING TO UTILITY FEES AND CHARGES, AMENDING SUBSECTIONS 4.24.010A, 4.24.010B, 4.24.010C AND 4.24.010D OF THE OLYMPIA MUNICIPAL CODE; AND ADDING A NEW SUBSECTION 4.24.010E TO THE OLYMPIA MUNICIPAL CODE.

WHEREAS, the City’s utilities are managed with a goal of resource sustainability in order to maintain, rebuild, and expand utility systems, and prepare for revenue variability; and

WHEREAS, the City Council intends to meet the goals and polices for utility fiscal management set forth in the Comprehensive Plan and utility master plans; and

WHEREAS, the City Council intends to promote rate equity through cost recovery by customer class, and to smooth out rate spikes over a period of up to six years, the time period for which the CFP is developed; and

WHEREAS, the City’s Storm and Surface Water, Waste Resources, and Wastewater Utilities are managed to maintain minimum operating expense reserves of ten (10) percent, and the Drinking Water Utility is managed to maintain minimum operating expense reserves of twenty five (25) percent; and

WHEREAS, in order to incorporate the foregoing principles into City Water Utility, City Storm and Surface Water Utility, City Wastewater collection and LOTT Clean Water Alliance (LOTT) wastewater treatment rates, the City Council received recommendations from the Utility Advisory Committee, held hearings, and reviewed the utility rates set forth in this ordinance; and

WHEREAS, pursuant to the Interlocal Cooperation Act Agreement for Sewer Treatment, the LOTT Board of Directors is empowered to “impose, alter, regulate, and control rates, charges, and assessments;” and the LOTT Board of Directors held a public hearing and approved certain rate increases, which the City Council must annually adopt;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. Amendment of OMC 4.24.010A. Subsection 4.24.010A of the Olympia Municipal Code is hereby amended to read as follows:

04.24.010 - Computation and assessment of charges

The rates set forth below do not reflect any possible surcharges or discounts provided to a parcel of property or customer under any provision of city ordinances or taxes assessed directly upon customers for which the city acts as collection agent.

A. WATER

- | | | | |
|----|--|---------|---------------|
| 1. | Occupant turning on water after
<u>delinquent shutoff penalty</u> | \$10.00 | OMC 13.04.360 |
| 2. | Delinquency notification penalty | \$10.00 | OMC 13.04.430 |

- | | | | |
|----|--|---|---------------|
| 3. | Service disconnected/water reconnect for nonpayment penalty | \$25.00 | OMC 13.04.430 |
| 4. | Water for commercial construction purposes | \$50.00 per month plus consumption charge | OMC 13.04.410 |
| 5. | Water for residential building construction purposes | Flat fee of \$50.00 paid along with building permit fee | OMC 13.04.410 |
| 6. | Non-emergency after-hours water service turn on/shut off | \$110.00 | OMC 13.04.340 |
| 7. | Water General Facility Charges, assessed and payable as provided in OMC 13.04.375: | | OMC 13.04.375 |

<u>Meter Size</u>	<u>AWWA Capacity Factor</u>	<u>GFC</u>
3/4"	1.00	\$ 3,209 3,456
<u>1" Residential Fire Sprinkler</u>	<u>1.00</u>	<u>3,456</u>
1"	1.67	5,360 5,773
1 1/2"	3.33	10,688 11,511
2"	5.33	17,108 18,425
3"	10.67	34,248 36,885
4"	16.33	52,414 56,450
6"	33.33	106,980 115,217
8"	53.33	171,174 184,354
10"	76.67	246,089 265,038
12"	100.00	320,972 345,687

This charge shall be assessed in addition to any other charges or assessments levied under this chapter.

8. Water Meter Rates—Inside City Limits:

a. **Schedule I: Monthly Charges.**

The following is the monthly charge based upon meter size for all consumers. Monthly charges for meter sizes not listed in the schedule shall correspond to the next larger meter size listed.

<u>Meter Size</u>	<u>Ready to Serve Charge</u>	<u>OMC 13.04.380</u>
3/4-inch	\$9.20 10.34+ consumption charge	
<u>1-inch Residential Fire Sprinkler</u>	<u>10.34 + consumption charge</u>	
1-inch	12.24 13.76+ consumption charge	
1 1/2-inch	19.85 22.32+ consumption charge	
2-inch	28.97 32.58+ consumption charge	
3-inch	53.31 59.96+ consumption charge	

4-inch	80.70 <u>90.76</u> + consumption charge
6-inch	156.76 <u>176.30</u> + consumption charge
8-inch	248.04 <u>278.96</u> + consumption charge
10-inch	354.53 <u>398.72</u> + consumption charge
12-inch	461.02 <u>518.49</u> + consumption charge

(1) Residential and nonresidential premises that are vacant shall be subject to payment of the full Water ready-to-serve charge. This fee will be charged even if the water is turned off.

Consumption charge per 100 cubic feet:

	<u>Block 1</u>	<u>Block 2</u>	<u>Block 3</u>	<u>Block 4</u>
Residential (Single Family and Duplex Residential)	\$1.51 <u>1.53</u>	\$2.29 <u>2.52</u>	\$4.01	\$5.27
Nonresidential (Multi-family and Commercial)	\$1.87 <u>2.10</u>	\$3.14	--	--
Irrigation	\$1.87 <u>2.10</u>	\$5.82 <u>6.19</u>	--	--

Blocks Definition:	<u>Block 1</u>	<u>Block 2</u>	<u>Block 3</u>	<u>Block 4</u>
Single Family and Duplex (1) Residential	0-400cf/unit	401-900cf/unit	901-1,400cf/unit	1,401+ cf unit
Nonresidential (2)	Nov-June Usage	July-Oct Usage	--	
Irrigation	Nov-June Usage	July-Oct Usage		

(1) Single family accounts with or without accessory dwelling units shall be charged as one single family account.

(2) If nonresidential block usage cannot administratively be prorated between blocks, usage shall then be billed at the block rate in which the meter reading period ends.

- b. **Wholesale consumers:**
See OMC 13.04.380B.
- c. **State buildings with sprinkler systems or fire service connections:**
See OMC 13.04.380C.

d. **Hydrants and fire protection:**

The rates for fire hydrants, including test water and water used to extinguish fires, shall be deemed service charges and for any one (1) year, or fractional part thereof, as follows:

Fire hydrants \$135.22 per year

Automatic sprinkler systems or special fire service connections with the city water distribution system will be charged the monthly ready-to-serve charge based on pipe size in Section 1.6.a. Residential fire service connections that require a 1" pipe size will be charged the same as a ¾" pipe size as shown in Subsection 8a.

9. ~~Reclaimed Water Rates: 70% of the then applicable irrigation rate under OMC 4.24.010A.7.~~

Section 2. Amendment of OMC 4.24.010B. Subsection 4.24.010B of the Olympia Municipal Code is hereby amended to read as follows:

B. WASTE WATER (SEWER)

LOTT joint facilities \$33.99 35.01 OMC 13.08.190

Nonresidential accounts shall be billed one (1) ERU minimum per month. ERU charges in excess of one (1) ERU shall be billed at the rate of ~~\$3.78~~ 3.89 per 100 cf. for LOTT joint facilities.

Local collection system per ERU \$18.54 19.28 per ERU OMC 13.08.190

Nonresidential accounts shall be billed one (1) ERU minimum per month. ERU charges in excess of one (1) ERU shall be billed at the rate of ~~\$2.65~~ 2.75 per 100 cf. for local collection system.

Waste Water (Sewer) general facility charge, assessed and payable as provided in OMC 13.08.205: ~~\$3,198.51~~ 3,342.44 per ERU OMC 13.08.205

Waste Water (Sewer) general facility charge for properties on combined stormwater and sewer systems, assessed and payable as provided in OMC 13.08.205: ~~\$1,377.54~~ 1,439.53 per ERU

20134 LOTT capacity development charge \$4,718.88 4,924.54 per ERU OMC 13.08.210

Reconnection charge	\$26.78	OMC 13.08.230
Tapping fee	\$107.10	

Section 3. Amendment of OMC 4.24.010C. Subsection 4.24.010C of the Olympia Municipal Code is hereby amended to read as follows:

C. WASTE RESOURCES

1. Residential garbage rates, monthly, every-other-week collection:

		OMC 13.12.120
One twenty-gallon cart (minimum residential garbage service)	\$ 8.13 <u>8.78</u>	
One thirty-five gallon cart		
Recycle rate	14.05 <u>15.17</u>	
Nonrecycle rate	17.61 <u>19.02</u>	
One sixty-five gallon cart		
Recycle rate	19.18 <u>20.71</u>	
Nonrecycle rate	24.04 <u>25.96</u>	
Two sixty-five gallon carts		
Recycle rate	36.69 <u>39.63</u>	
Nonrecycle rate	45.94 <u>49.62</u>	
Three sixty-five gallon carts	68.96 <u>74.48</u>	
One ninety-six gallon cart		
Recycle rate	33.23 <u>35.89</u>	
Nonrecycle rate	41.63 <u>44.96</u>	
More than three sixty-five gallon carts	68.96 <u>74.48</u> + 24.04 <u>25.96</u> for each sixty-five gallon cart over three carts	

2. Residential garbage rates, monthly, weekly collection:

One thirty-five gallon cart	
Recycle rate	\$ 30.95 <u>33.43</u>
Nonrecycle rate	38.73 <u>41.83</u>
One sixty-five gallon cart	
Recycle rate	61.91 <u>66.86</u>
Nonrecycle rate	77.45 <u>83.65</u>
One ninety-five gallon cart	100.63 <u>108.68</u>

3. Extended pickup:

<u>Rate</u>	<u>Distance</u>
\$1/month	Over 5 feet to 25 feet
\$2/month	Over 25 feet to 100 feet
\$1/month	Every 50 feet over 100 feet

- a. Persons requesting extended distance service must be at least sixty-five years of age or handicapped where said person cannot wheel a full or partially full garbage cart to the collection point.
- b. No person living with the qualified applicant can wheel a full or partially full garbage cart to the collection point.
- c. Extended pickup service to be at no charge when the combined annual income of the household of the qualified applicant is equal to or less than fifty percent of the median household income in Thurston County.
- d. Persons requesting service must apply with the utilities office by filling out an affidavit for extended service. Upon approval of affidavit, service will be granted.
- e. Qualified applicant will reapply on a yearly basis on or before December 31st of each year.
- f. In the case of a multifamily residence or complex, only the qualified tenant's cart will be clearly marked with the tenant's name and unit number.

4. Residential and commercial organics rate, monthly, every other week collection:

Organics:	
Per city-owned 95-gallon cart or each 1/2 yard of material collected	\$ <u>7.728.18</u>

5. Commercial garbage rates, monthly, weekly collection:

One ten gallon can (minimum commercial garbage service)	\$ <u>5.956.25</u>
One thirty-two gallon can or cart	<u>17.5718.45</u>
Two thirty-two gallon cans or equivalent cart service	<u>26.8128.15</u>
Three thirty-two gallon cans or equivalent cart service	<u>50.4252.94</u>
Four thirty-two gallon cans or equivalent cart service	<u>66.4369.75</u>

More than four thirty-two gallon
cans or equivalent cart service

66.4369.75+17.5718.45
for each additional
thirty-two gallons of
service

6. 95 gallon garbage and refuse cart service, monthly:

One pickup weekly	\$ <u>50.4252.94</u>
Two pickups weekly	<u>96.62101.45</u>
Three pickups weekly	<u>140.90147.95</u>
Four pickups weekly	<u>186.01195.31</u>
Five pickups weekly	<u>230.54242.07</u>

7. One yard garbage and refuse dumpster service, monthly:

One pickup weekly	\$ <u>99.12104.08</u>
Two pickups weekly	<u>194.90204.65</u>
Three pickups weekly	<u>287.42301.79</u>
Four pickups weekly	<u>379.73398.72</u>
Five pickups weekly	<u>471.93495.53</u>
Six pickups weekly	<u>564.22592.43</u>

8. One and one-half yard garbage and refuse dumpster service, monthly:

One pickup weekly	\$ <u>131.06137.61</u>
Two pickups weekly	<u>249.77262.26</u>
Three pickups weekly	<u>367.52385.90</u>
Four pickups weekly	<u>485.01509.26</u>
Five pickups weekly	<u>602.47632.59</u>
Six pickups weekly	<u>720.32756.34</u>

9. Two yard garbage and refuse dumpster service, monthly:

One pickup weekly	\$ <u>162.81170.95</u>
Two pickups weekly	<u>310.66326.19</u>
Three pickups weekly	<u>458.58481.51</u>
Four pickups weekly	<u>606.48636.80</u>
Five pickups weekly	<u>754.41792.13</u>
Six pickups weekly	<u>899.92944.92</u>

10. Three yard garbage and refuse dumpster service, monthly:

One pickup weekly	\$ <u>230.34241.86</u>
Two pickups weekly	<u>450.82473.36</u>
Three pickups weekly	<u>669.38702.85</u>
Four pickups weekly	<u>894.44939.16</u>
Five pickups weekly	<u>1,106.841,162.18</u>
Six pickups weekly	<u>1,315.711,381.50</u>

11. Four yard garbage and refuse dumpster service, monthly:

One pickup weekly	<u>\$289.64304.12</u>
Two pickups weekly	<u>573.11601.77</u>
Three pickups weekly	<u>850.94893.49</u>
Four pickups weekly	<u>1,122.931,179.08</u>
Five pickups weekly	<u>1,389.141,458.60</u>
Six pickups weekly	<u>1,650.851,733.39</u>

12. Six yard garbage and refuse dumpster service, monthly:

One pickup weekly	<u>\$ 420.56441.59</u>
Two pickups weekly	<u>821.29862.35</u>
Three pickups weekly	<u>1,219.251,280.21</u>
Four pickups weekly	<u>1,616.931,697.78</u>
Five pickups weekly	<u>2,014.762,115.50</u>
Six pickups weekly	<u>2,316.9872,432.83</u>

13. Prepaid extra tag for unscheduled collection of a bag on regular garbage collection day; \$5.39/each.

14. Extra unscheduled can, bag or box on regular garbage collection day to which a City approved prepaid tag is not attached: \$8.81/each.

15. Fees for special pickups, minor ancillary services, and yard waste drop-off site disposal services, other than unscheduled extra cans or material on regular collection day, shall be established by the City Manager, based on cost of service; to include labor, equipment, distance traveled, and volume of materials as appropriate.

16. City-owned drop boxes: customers will be charged repair fees on boxes which have been burned or damaged:

Ten cubic yards:

Delivery fee	<u>\$ 52.1760.00</u>
Daily rental	<u>2.012.07</u>
Hauling fee	<u>177.41182.73</u>
Dumping charge	Current landfill rates, surcharge and <u>12.613.6%</u> service fee on landfill rate

Twenty cubic yards:

Delivery fee	<u>\$ 52.1760.00</u>
Daily rental	<u>2.582.66</u>
Hauling fee	<u>177.41182.73</u>
Dumping charge	Current landfill rates, surcharge and <u>12.613.6%</u> service fee on landfill rate

Thirty cubic yards:

Delivery fee	<u>\$ 52.1760.00</u>
Daily rental	<u>3.583.69</u>
Hauling fee	<u>177.41182.73</u>

Dumping charge	Current landfill rates, surcharge and 12.6 <u>13.6</u> % service fee on landfill rate
Forty cubic yards:	
Delivery fee	\$ 52.1 <u>760.00</u>
Daily rental	3.5 <u>83.69</u>
Hauling fee	177.4 <u>182.73</u>
Dumping charge	Current landfill rates, surcharge and 12.6 <u>13.6</u> % service fee on landfill rate
Standby or dig out	\$ 90.00 per hour

17. Customer-owned compactors and special containers. Dumping charges are based on weight at landfill:

<u>Cubic Yard</u>	<u>Charge Per Dump/Haul</u>
10 or less	177.4 <u>182.73</u> *
15	177.4 <u>182.73</u> *
20	177.4 <u>182.73</u> *
25	177.4 <u>182.73</u> *
30	177.4 <u>182.73</u> *
35	177.4 <u>182.73</u> *
40	177.4 <u>182.73</u> *
42	177.4 <u>182.73</u> *

* plus landfill charge plus ~~12.6~~13.6% service fee on landfill charge

Standby or dig out \$90.00 per hour

No delivery fees or rental fees will be charged for city-owned drop boxes used to haul source-separated yard waste for composting or construction and demolition debris for recycling. If material is contaminated, the customer will be charged current landfill charges for disposal and ~~12.6~~13.6% service charge on landfill charge, plus delivery fee and daily rental fees.

18. City-owned temporary garbage and refuse dumpster services (customers will be charged repair fees for containers which have been burned or damaged):

One cubic yard:	
Delivery fee	\$ 44.51 <u>46.74</u>
Daily rental fee	1.75 <u>1.84</u>
Fee per dump	36.63 <u>38.46</u>
One and 1/2 cubic yard:	
Delivery fee	\$ 44.51 <u>46.74</u>
Daily rental fee	1.75 <u>1.84</u>
Fee per dump	38.80 <u>40.74</u>
Two yard:	
Delivery fee	\$ 44.51 <u>46.74</u>
Daily rental fee	1.75 <u>1.84</u>
Fee per dump	41.57 <u>43.65</u>

Three yard:	
Delivery fee	\$ 44.5146.74
Daily rental fee	<u>1.751.84</u>
Fee per dump	54.6857.41
Four yard:	
Delivery fee	\$44.5146.74
Daily rental fee	<u>1.751.84</u>
Fee per dump	75.7579.54
Six yard:	
Delivery fee	\$44.5146.74
Daily rental fee	<u>1.751.84</u>
Fee per dump	103.49108.66

19. City-owned temporary organics dumpster services (customers will be charged repair fees for dumpsters which have been burned or damaged):

One cubic yard:	
Fee per dump	\$15.7616.71
One and 1/2 cubic yard:	
Fee per dump	<u>23.6325.05</u>
Two yard:	
Fee per dump	31.5133.40
Three yard:	
Fee per dump	<u>47.2750.11</u>

If material is contaminated, customer will be charged the dump fee, delivery fee and daily rental fee for city-owned temporary garbage and refuse dumpster services as established in Section 16 of this ordinance.

20. An additional surcharge of \$70.00 per month applies to commercial and drop box customers who require Saturday collection and are subject to regular monthly fees set forth in OMC 4.24.010C Subsections 5, 6, 7, 8, 9, 10, 11, 12, 16, 17, 18 or 19.

Section 4. Amendment of OMC 4.24.010D. Subsection 4.24.010D of the Olympia Municipal Code is hereby amended to read as follows:

D. STORM AND SURFACE WATER

At the time of issuance of a building/engineering permit, per OMC 13.16.080, a storm and surface water GFC shall be assessed at the rate of:	\$ 999.52 <u>1,076.48</u> /Impervious Unit (2,528 sq. ft.) plus 1.87 <u>1.91</u> per average daily vehicle trip based on the Institute of Traffic Engineers' <i>Trip Generation Manual</i> .
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1. Storm drainage service charges:

- a. Residential Parcel. All parcels in the city shall be subject to a monthly charge for storm drainage service in accordance with the following schedule:

Single-family parcels with or without accessory dwelling units (Regardless of date approved)	\$11.21 <u>11.45</u> /utility account
Plats approved after 1990 with signed maintenance agreement	10.03 <u>10.23</u> /utility account
Duplex parcels (Regardless of date approved)	11.21 <u>11.45</u> /unit (\$22.42 <u>22.90</u> when billed as a single account)

- b. Nonresidential Parcel. A charge per utility account will be established at the time of issuance of a clearing, filling, excavating or grading permit and assessed monthly as follows:

Administrative fee	\$10.98 <u>11.20</u> plus:
For parcels developed after January 1990 (Category I)	4.13 <u>4.21</u> per billing unit or
For parcels developed between January 1980 and January 1990 (Category II)	8.63 <u>8.80</u> per billing unit or
For parcels developed before January 1980 (Category II)	10.88 <u>11.10</u> per billing unit

- c. For developed parcels without structural impervious areas, the following construction phase charge shall be assessed at the time of issuance of a clearing, filling, excavating or grading permit:

Single-family and duplex zoned	\$ 4.72 <u>4.81</u> per parcel x total number of parcels identified in preliminary plat x 24 months
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- d. Undeveloped parcels. No charge.

2. **State highway charge:**

Monthly fee for state highway rights-of-way	30% of the storm drainage service charges
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3. **Other roadway charges:**

Monthly fee for roadway rights-of-way, other than state highways within the city boundary	30% of the storm drainage service charges
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Section 5. A new Subsection 4.24.010E of the Olympia Municipal Code is hereby adopted to read as follows:

E. RECLAIMED WATER

- | | | |
|---|--|----------------------|
| 1. <u>Occupant turning on water after delinquent shutoff penalty</u> | <u>\$10.00</u> | <u>OMC 13.24.330</u> |
| 2. <u>Delinquency notification penalty</u> | <u>\$10.00</u> | <u>OMC 13.24.340</u> |
| 3. <u>Service disconnected/reclaimed water reconnect for nonpayment penalty</u> | <u>\$25.00</u> | <u>OMC 13.24.340</u> |
| 4. <u>Reclaimed water for commercial construction purposes</u> | <u>\$50.00 per month plus consumption charge</u> | <u>OMC 13.24.200</u> |
| 5. <u>Non-emergency after-hours reclaimed water service turn on/shut off</u> | <u>\$110.00</u> | <u>OMC 13.24.250</u> |

6. Reclaimed Water Rates

a. Meter Rates – The monthly charge based upon meter size for all reclaimed water customers follows 4.24.010.A.8. Monthly charges for meter sizes not listed in the schedule shall correspond to the next larger meter size listed.

b. Consumption charges

(1) Indoor use of reclaimed water: 70% of the consumption charges in 4.24.010.A.8.

(2) Outdoor use of reclaimed water: 70% of the consumption charges in 4.24.010.A.8 for Irrigation.

Section 6. Severability. The provisions of this ordinance are declared separate and severable. If any provision of this ordinance or its application to any person or circumstances is held invalid, the remainder of this ordinance or application of the provision to other persons or circumstances, shall be unaffected.

Section 7. Ratification. Any act consistent with the authority and prior to the effective date of this ordinance is hereby ratified and affirmed.

Section 8. Effective Date. This ordinance shall take effect January 1, 2014.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:



ASSISTANT CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:



October 26, 2013

Olympia City Council
PO Box 1967
Olympia, WA 98507-1967

Dear Council Members:

SUBJECT: 2014 Utility Rate Recommendations

Thank you for this opportunity to comment on the proposed 2014 utility rates. Over the past few months, the Utility Advisory Committee (UAC) has reviewed detailed financial information about the City utilities from both a capital and operational perspective. We view this as a fundamental part of our role, and as critical information to understand prior to making rate recommendations to the City Council. As always, Public Works staff has been professional and prepared in presenting this information to us, have answered our questions (often anticipating them) and welcomed our input. We appreciate their efforts and attitude.

Once again, we are mindful of the multitude of goals at play:

- keeping rates as low as possible, especially in today's economic environment;
- ensuring growth pays for growth;
- providing the levels of service our customers want and have come to expect;
- continuing to meet ever-increasing regulatory requirements; and
- responsibly managing our existing infrastructure as well as expanding/improving it to meet future needs.

The following are the UAC's recommendations for the 2014 utility rates, which are consistent with the master plans of the respective utilities and the Comprehensive Plan. The overall impact to a typical residential customer for 2014 would be about 4.8 percent or a \$4.91 increase in their bi-monthly bills.

We will review staff recommendations regarding Utility General Facility Charges (GFCs) at our Thursday, November 7 UAC meeting, and forward our recommendations to you after that meeting.

Drinking Water

Seven Percent Increase Proposed for 2014

We concur with staff's recommendation for a revenue requirement increase of 7 percent. Each customer class (residential, non-residential and irrigation) will see an overall increase of 7 percent, although actual increases on customer bills will vary depending on water usage.

Key drivers for 2014 rates include debt service on the McAllister Wellfield and Service Meter Replacement Project, the transfer of the costs of providing extra capacity for fire suppression from the General Fund to the Drinking Water Utility (as allowed in recent State legislation), and inflationary increases in salaries and benefits. Where possible, capital projects have been delayed to reduce rate impacts.

Given the large capital projects currently underway, the UAC remains supportive of continuing the rate “smoothing” approach that calls for modest rate increases over several years, rather than large spikes in rates. We also concur with staff’s recommendation to continue with the third and final year of our phased-in increase in the fixed portion of the utility rate to help stabilize utility revenue.

The UAC also supports expanding reclaimed water charges to include engineering fees and rates for indoor use. Since 2005, a rate for reclaimed water has existed only for irrigation (outdoor use); however, certain indoor uses of reclaimed water are now allowed. The proposed engineering fees are the same as for the Drinking Water Utility. The reclaimed water rates would be 70% of those for drinking water.

The City’s Water System Plan will be updated starting next year for the years 2015-2020, therefore the rates for future years are subject to change based upon plan direction.

Wastewater

Four Percent Increase Proposed for 2014

We concur with staff’s recommendation for a revenue requirement increase of 4 percent. Based on projected 2014 revenue and expenses, staff expects the utility to be out of balance by approximately 9 percent of billed revenue. This is primarily due to rate increases that have been deferred over the past two years during the economic recession through the use of cash above reserve. The UAC appreciates the City’s efforts in recent years to avoid rate increases during these challenging economic times. The staff recommends increasing rates by 4 percent and using \$240,000 in fund balance above required reserves to smooth the needed rate increase over two years and avoid a one-time 9 percent rate increase. The UAC supports this rate smoothing approach. We also want to note that the funds above required reserves are dwindling and may not be available to absorb increasing costs this way in future years. The preliminary operating and capital budgets for the Wastewater Utility are in keeping with the recently completed *2013-2018 Wastewater Management Plan*.

Wastewater Treatment Services - LOTT Clean Water Alliance

The LOTT Clean Water Alliance operates a complex system of facilities worth an estimated \$750 million. LOTT’s budgeting and revenue decisions are largely driven by infrastructure costs, including major upgrades to LOTT’s Budd Inlet Treatment Plant that have been underway for the past several years. The infrastructure investment over the 2013-2018 planning period (capital improvements and debt service) represents 67 percent of LOTT’s total projected expenses, with operating costs representing 33 percent.

LOTT staff recommended a \$1.02 per month increase in the LOTT wastewater treatment charges for 2014, raising the charge to \$35.01 per month for an equivalent residential unit (ERU). This is an inflationary increase of 3 percent in the LOTT treatment charges, and is influenced by construction materials, power and chemical costs.

The UAC also reiterated their support for an evaluation of converting both wastewater treatment and collection rates to volume-based rates rather than a flat fee. Recommendations from the UAC on volume-based rates will come forward in 2014 for possible implementation in 2015.

Storm and Surface Water

Two Percent Increase Proposed for 2014

The UAC concurs with staff's recommendation for a two percent increase in this utility, which would be applied across all rate classes. The preliminary operating and capital budgets for the Storm and Surface Water Utility are in keeping with the *2003 Storm and Surface Water Plan*, updated planning work performed in 2010-2011 with the UAC, and regulatory requirements under the NPDES (National Pollutant Discharge and Elimination System) Phase II permit. The proposed 2014 budget incorporates various inflationary increases, but no major new initiatives or costs.

Waste ReSources

Variable Increases Proposed for 2014

The UAC concurs with staff's recommendation for a variety of rate increases in this utility. Key drivers for the 2014 rates include tipping fees, salaries, benefits, equipment expenses, and an increase in State and City taxes. In addition, average recycle commodity values for all materials have continued to decline over 91 percent since May of 2011 and are projected to fall short of covering processing fees.

Based on projected 2014 revenue and expenses, staff projects the budget will be out of balance by about 9.4 percent of billed revenue. In effort to continue with the Council goal to smooth out and minimize the rate impact to residential customers, the UAC supports staff recommendations to continue using fund balance above the required 10 percent reserve to avoid higher rate increases. As with the Wastewater Utility, the funds above required reserves are dwindling and may not be available to absorb increasing costs this way in future years. We would also continue subsidizing the Organics Program through commercial rates. Staff recommends increasing rates by the amounts shown below. Actual rate increases will vary by service class.

Following is a summary of the proposed 2014 rate increases:

- Drop Box
 - Delivery/Set-up Fee Temporary Box (15 percent increase)
 - Rental Fee/Maintenance – Repair/Replace (3 percent increase)
 - Haul Fee (3 percent increase)
 - Service Fee (1 percent increase)

Olympia City Council

October 26, 2013

Page 4

- Residential (8 percent increase)
- Commercial (5 percent increase)
- Organics (6 percent increase)

Thank you again for the opportunity to comment. Please let me, or Barbara Day UAC Vice-Chair, know if you have any questions.

Sincerely,



THAD CURTZ

Chair

Utility Advisory Committee

TC/lmm

\\Calvin\pw shared workgroup\UAC\2013 - UAC\2013 Correspondence\Rates Recommendation Letter for 2014\TC_UAC 2014 Rate Recommendation Letter_10-26-13_FINAL.docx

ec: UAC Members

Steven R. Hall, City Manager

Rich Hoey, P.E., Director of Public Works

Dan Daniels, Waste ReSources Director

Andy Haub, Interim Water Resources Director

City of Olympia

City Council

City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8447

Approval of Ordinance Updating Obsolete and Outdated Sections of the Olympia Municipal Code and Correcting Scrivener Errors

Agenda Date: 12/10/2013

Agenda Number: 4.O

File Number: 13-1033

File Type: ordinance

Version: 1

Status: First Reading

..Title

Approval of Ordinance Updating Obsolete and Outdated Sections of the Olympia
Municipal Code and Correcting Scrivener Errors

..Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve on first reading and forward to second reading an ordinance updating
obsolete and outdated sections of the Olympia Municipal Code and correcting
scrivener errors.

..Report

Issue:

Consider an ordinance correcting scrivener errors and updating obsolete and outdated
sections of the Olympia Municipal Code.

Staff Contact:

Darren Nienaber, Deputy City Attorney, 360.753.8338

Presenter(s):

None.

Background and Analysis:

The Olympia Municipal Code (OMC) in its current form was adopted in 1982. Since
that time, many outdated terms, such as "city commission," have been updated
through ordinances amending the OMC, but many other sections still contain the
outdated terms. Other examples include City Supervisor instead of City Manager and
Streets Commissioner instead of Public Works Director.

The OMC also contains cross references to obsolete or outdated code sections, as
well as other outdated references to certain funds. For example, critical area
regulations, such as drinking water protection areas, were previously moved from Title
14 to Title 18. However, a number of cross references to those regulations were not
changed. Additionally, there are some provisions of the OMC that have been
superseded by later-enacted ordinances.

Agenda Date: 12/10/2013

Agenda Number: 4.O

File Number: 13-1033

For example, Ordinance 6514 revised the administrative provisions of the zoning code to make the Hearing Examiner the final decision maker on most land use decisions including preliminary subdivisions. However, the subdivision code (Title 17) contains an outdated provision that says appeals of preliminary plats go to Council. However, this section was superseded by the later-enacted Ordinance 6514. Because it was superseded, the Title 17 provision is proposed to be deleted.

Ordinance 6514 also ratified a motion for reconsideration process that had been authorized by a Court of Appeals case - *Lejeune v. Clallam County*. That case said a motion for reconsideration could be used pursuant to the implicit authority of a quasi-judicial tribunal (for example, a Hearing Examiner or Council), even in the absence of any written code authorizing such a motion. Ordinance 6514 then expressly authorized a motion for reconsideration in the context of land use appeals. The Hearing Examiner has also entertained motions for reconsideration for land use decisions that are not appeals, such as the Hearing Examiner's advisory decision to the City Council on the Trillium Master Plan. Accordingly, the amendment at first glance might appear to expand such motions outside of appeals of land use decisions; however, in staff's view, the amendment just confirms the past practice of the Hearing Examiner as well as court cases.

Chapter 12.04 of the OMC is also proposed to be deleted. This chapter dates back to 1887 and regulates street grades and monuments. Monuments and surveying is now governed by state law, and street grades are governed by the City's Engineering Design and Development standards.

The proposed ordinance corrects many but not all of the errors currently contained in the OMC. It is anticipated that future ordinances will be brought forward for Council consideration as staff identifies additional obsolete or outdated references and cross-references and errors in the OMC.

Neighborhood/Community Interests (if known):

None known

Options:

1. Move to approve on first reading and forward to second reading an ordinance updating obsolete and outdated sections of the Olympia Municipal Code and correcting scrivener errors.
2. Remove some proposed changes from the Ordinance and approve the remainder of the Ordinance.

Financial Impact:

None

Agenda Date: 12/10/2013
Agenda Number: 4.O
File Number: 13-1033

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, DIRECTING AND AUTHORIZING THE CITY CLERK TO UPDATE REFERENCES TO CERTAIN TERMS, FUNDS, AND POSITION TITLES THROUGHOUT THE OLYMPIA MUNICIPAL CODE; AMENDING VARIOUS SECTIONS OF THE OLYMPIA MUNICIPAL CODE TO CORRECT SCRIVENER/CLERICAL ERRORS AND CROSS-REFERENCES TO OBSOLETE OR OUTDATED CODE SECTIONS; AND REPEALING CHAPTER 12.04, MONUMENTS AND GRADES, OF THE OLYMPIA MUNICIPAL CODE.

WHEREAS, pursuant to the provisions of RCW 35.21.500 through 35.21.570 and by virtue of Ordinance No. 4345, the Olympia Municipal Code (the OMC) was adopted on February 23, 1982; and

WHEREAS, hundreds of amendments have been made to the OMC since its adoption, some of which contained scrivener/clerical errors; and

WHEREAS, the OMC also contains cross-references to obsolete or outdated code sections, as well as outdated references to certain terms, funds, and position titles; and

WHEREAS, some provisions of the OMC have been superseded by later-enacted ordinances; and

WHEREAS, it is in the best interest of the City to direct and authorize the City Clerk to update certain references throughout the OMC; and

WHEREAS, it is in the best interest of the City to amend the OMC to correct scrivener/clerical errors and cross-references to obsolete or outdated code sections; and

WHEREAS, this Ordinance is adopted pursuant to Article 11 Section 11 of the Washington State Constitution and any other applicable authority; and

WHEREAS, this Ordinance is supported by the staff report, attachments, documents on file with the City, and the professional judgment of staff;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. Amendment of Olympia Municipal Code. The City Clerk and codifiers of this Ordinance are hereby directed and authorized to change the term "City Commission" to "City Council" wherever referenced in the Olympia Municipal Code.

Section 2. Amendment of Olympia Municipal Code. The City Clerk and codifiers of this Ordinance are hereby directed and authorized to change the term "City Supervisor" to "City Manager" wherever referenced in the Olympia Municipal Code.

Section 3. Amendment of Olympia Municipal Code. The City Clerk and codifiers of this Ordinance are hereby directed and authorized to change the term "Streets Commissioner" to "Public Works Director" wherever referenced in the Olympia Municipal Code.

Section 4. Amendment of OMC 2.06.070. Olympia Municipal Code Section 2.06.070 is hereby amended to read as follows:

2.06.070 Terms –Vacancy filling

The terms shall be for two-year periods, commencing on January 1st, of each even-numbered year. The terms for members of the Committee of the Chairs shall be co-extensive with the terms for members of the committees set forth in OMC Section 2.06.010~~±A—E~~. Vacancies occurring prior to the expiration of these terms shall be filled in the same manner as set forth in this chapter for regular appointments.

Section 5. Amendment of OMC 2.32.030. Olympia Municipal Code Section 2.32.030 is hereby amended to read as follows:

2.32.030 Service outside of city limits –Permitted

Whenever a fireman engages in any duty outside the limits of the city pursuant to an agreement provided for in Section ~~3.06.010~~ 2.32.010, such duties shall be considered as part of his duty as fireman for the city, and he shall be entitled to the same benefits that he or his family would be entitled to receive had he been engaged in any duty within the city.

Section 6. Amendment of OMC 2.32.040. Olympia Municipal Code Section 2.32.040 is hereby amended to read as follows:

2.32.040 Service outside of city limits –Conditions

The fire department shall not respond to any call for aid or service from outside the city limits to any person or persons or community with which the city has not entered into an agreement as provided for in Section ~~3.06.010~~ 2.32.010 unless approved by the chief of the fire department.

Section 7. Amendment of OMC 2.32.050. Olympia Municipal Code Section 2.32.050 is hereby amended to read as follows:

2.32.050 Disposition of revenue from contracts or agreements

All revenue collected by the city pursuant to contracts or agreements described in Section ~~3.06.010~~ 2.32.010 shall be credited to the general fund of the city.

Section 8. Amendment of OMC 2.100.030. Olympia Municipal Code Section 2.100.030 is hereby amended to read as follows:

2.100.030 List - Citizen –Member Committees Appointed by the Olympia City Council

The committees appointed by the City Council are:

- A. Arts Commission (See OMC 2.100.100 - 2.100.240)
- B. Bicycle and Pedestrian Advisory Committee (See OMC 2.100.250 - 2.100.270)

C. Design Review Board (See OMC 18.76)

D. Heritage Commission (See OMC ~~18.84~~18.12)

E. Lodging Tax Advisory Committee (See OMC 2.100.280 - 2.100.310)

F. Parks and Recreation Advisory Committee (See OMC 2.100.320 - 2.100.340)

G. Planning Commission (See OMC 2.100.350 - 2.100.410)

H. Utility Advisory Committee (See OMC 2.100.420 - 2.100.440)

Section 9. Amendment of OMC 3.04.020. Olympia Municipal Code Section 3.04.020 is hereby amended to read as follows:

3.04.020 Claims fund –Established

There is created a fund to be known as the ~~claims-risk management trust~~ fund, into which may be paid moneys, from time to time, as directed by the City ~~commission~~Council from any funds which are available and upon which warrants may be issued and paid in payment of claims against the City for any purpose. ~~The accounts of the City shall be so kept that they shall show the department or departments and the respective amounts for which the warrant is issued and paid.~~

Section 10. Amendment of OMC 3.04.030. Olympia Municipal Code Section 3.04.030 is hereby amended to read as follows:

3.04.030 Claims fund –Transfers

Transfers from an insolvent fund to the ~~claims-risk management trust~~ fund shall be by warrant.

Section 11. Amendment of OMC 3.04.620. Olympia Municipal Code Section 3.04.620 is hereby amended to read as follows:

3.04.620 Self-insurance trust fund –Expenditures

The City Manager is directed and authorized to expend moneys from the fund for the following purposes:

A. To make payments to the ~~Puget Sound Insurance Authority~~ which are billed to the City and for the purchase of premium payments for insurance related to the risk management plan of the City;

B. To pay claims against the City for which the City must pay a “deductible” or is self-insured or which the City Manager, in his or her discretion, elects to pay without reference to an insurance carrier; provided that, in the latter case, the City Manager shall get authority from the ~~council~~City Council before paying a claim in excess of five thousand dollars;

C. To pay for repairs or replacement to City property which is damaged or destroyed and not covered by insurance; provided, however, the City Manager shall attempt to obtain reimbursement for such expenditures, where appropriate, from responsible parties through the legal process:

D. To pay for corrections, repairs or replacement of City property when the City Manager, in his or her discretion, determines that immediate action is necessary to prevent injury to persons or property, and moneys are not available for such purpose from other budget sources;

E. To pay for studies of other areas of self-insurance.

Section 12. Amendment of OMC 3.12.010. Olympia Municipal Code Section 3.12.010 is hereby amended to read as follows:

3.12.010 Claims procedure –Contents of claims

A. All claims for damages against the city must be presented to and filed with the city ~~clerk-treasurer~~ claims manager. The ~~city clerk-treasurer-claims manager~~ shall refer any such claim to the city's appropriate ~~insurance-carrier-risk pool~~, and no payments or appropriations shall be made regarding the claim before it is referred to the ~~insurance-carrier-risk pool~~. The city ~~clerk-treasurer-risk manager~~ shall, upon receipt, give notice and a description of all claims exceeding five thousand dollars in alleged damages to the city ~~commission council~~. In addition, the ~~city clerk-treasurer-claims manager~~ shall quarterly give the city ~~commission council~~ summaries of all outstanding claims against the city of Olympia and give an indication of the potential liability posed by such claims.

B. All such claims for damages must accurately locate and describe the defect that caused the injury, accurately describe the injury and state the time when same occurred and shall contain items of damages claimed and be sworn to by the claimant.

C. No action shall be maintained against the city for any claim for damages until the same has been presented to the ~~city clerk-treasurer-claims manager~~ as outlined above.

Section 13. Amendment of OMC 12.00.000. Olympia Municipal Code Section 12.00.000 is hereby amended to read as follows:

12.00.000 Title Contents

Title 12
STREETS, SIDEWALKS AND PUBLIC PLACES

Chapters:

12.02 Olympia Development Standards

12.03 Engineering Inspection Fees

~~12.04 Monuments and Grades~~

- 12.08 Public Works Standard Specifications
- 12.10 Olympia Commute Trip Reduction Plan
- 12.12 Comprehensive Street Improvement Plan
- 12.14 Transportation Benefit District
- 12.16 Street Vacations
- 12.20 Street Excavations
- 12.24 Obstructions
- 12.28 Moving Buildings
- 12.36 Sidewalk Maintenance
- 12.44 Street Trees
- 12.48 Street Names and House Numbers
- 12.52 Private Oiling or Paving of Streets
- 12.56 Boulevard Lighting System
- 12.60 Park Regulations
- 12.62 Naming City-Owned Public Buildings, Properties, Parks and Park Facilities
- 12.64 Harbor Regulations
- 12.68 Percival Landing Moorage Facility
- 12.72 Festival Events
- 12.74 City Property and City Parklets

Section 14. Repeal of OMC 12.04. Chapter 12.04 of the Olympia Municipal Code is obsolete and is hereby repealed.

Chapter 12.04 ***MONUMENTS AND GRADES***

~~12.04.000 Chapter Contents~~

Sections:

- ~~**12.04.010 Established base.**~~
- ~~**12.04.020 Elevations and grades of streets.**~~
- ~~**12.04.030 Grading of streets and gutters.**~~
- ~~**12.04.040 Grading of sidewalks.**~~
- ~~**12.04.050 Bench mark monument—Record.**~~
- ~~**12.04.060 Monument or post—Interference with prohibited without prior permission.**~~
- ~~**12.04.070 Monument or post—Replacement only by city engineer.**~~

~~12.04.010 Established base~~

~~In establishing the grade of the respective streets in the city, the upper surface of a monument set at the center of Fourth Street, thirty feet east from the west line of Main Street, shall be the established base and the grade of each street as established shall be the elevation of the same above or below the base.~~

~~(Ord. 253 §1, 1887).~~

~~12.04.020 Elevations and grades of streets~~

~~Whenever the elevation from one cross street to the next is over five percent, the grade crossing streets shall be five percent and when the same is five percent or less, the grade shall cross the intersection on~~

the same grade as the street, and the outer lines of both intersecting streets shall each be carried across the street they intersect on a true grade of five percent or less in conformity to the grade of the street extended, the elevation in crossing streets in no case to exceed five percent and whenever intersections of streets heretofore graded are not in accordance with the provisions of this section the city engineer shall, upon request of the street committee give proper grades for the execution of the work necessary to make such intersections conform herewith and shall file a report of the grades so given with the city clerk-treasurer; and the street commissioner, under the direction of the committee and engineer, is authorized and required to perform the necessary work.

(Ord. 558 §1, 1891; Ord. 253 §2, 1887).

~~12.04.030 Grading of streets and gutters~~

~~Whenever any street is graded the center of such street shall be graded to the established grade of such street and the gutters shall be graded down eighteen inches below such grade, unless otherwise ordered.~~

~~(Ord. 253 §3, 1887).~~

~~12.04.040 Grading of sidewalks~~

~~Whenever any sidewalk is constructed or rebuilt upon any street where the grade has been established, it shall be constructed on the established grade of such street, unless otherwise ordered.~~

~~(Ord. 253 §4, 1887).~~

~~12.04.050 Bench mark monument—Record~~

~~Whenever the city shall order a monument for a bench mark there shall be filed in the office of the city clerk-treasurer a record of the same showing the nature of the work, the location of the same and the elevation thereof above or below the base as established in this chapter at the corner of Fourth and Main Streets in the city.~~

~~(Ord. 253 §5, 1887).~~

~~12.04.060 Monument or post—Interference with prohibited without prior permission~~

~~It is unlawful for any person or persons within the city limits to remove, change, pull up, deface or destroy, or in any manner interfere with any monument, stake, post or peg established or set by the city engineer or by any of his assistants in the performance of his or their duties as such engineer or assistant; provided, however, this section shall not apply to any contractor who may be obliged to remove such monument, stake, post or peg in the performance of his contract, provided the contractor shall first notify the city engineer of the necessity of such removal and obtain permission from him to do so.~~

~~12.04.070 Monument or post – Replacement only by city engineer~~

~~No person, except the city engineer, shall attempt to replace any monument, stake, post or peg which has been removed, changed, pulled up or destroyed either by accident or otherwise.~~

~~(Ord. 1005 §2, 1909).~~

Section 15. Amendment of OMC 13.12.210. Olympia Municipal Code Section 13.12.210 is hereby amended to read as follows:

13.12.210 Waste management general facility charges

A. Waste. There shall hereafter be assessed a waste management general facility charge ("Waste Management GFC") for providing waste management services to any premises as shown in Title 4 of this code.

B. Except as provided in subsection C below, the Waste Management GFC shall be assessed at the time of building permit application. This charge shall be assessed in addition to any other charges or assessments levied under this chapter. The amount of the Waste Management GFC shall be administratively increased each month at a rate equal to the ENR construction cost index, or at the rate of one-half of one percent, whichever is more. Said funds shall be deposited in a separate account called the waste management trust fund and used only for capital expenditures related to the purchase of containers, equipment or start-up of new programs.

C. The Waste Management GFC may be deferred for residential developments in the Downtown Deferred General Facility Charge Payment Option Area. An unpaid Waste Management GFC deferred under this section shall constitute a lien against the property for which it is payable. Payment of Waste Management GFC need not be made prior to the time of connection if the payer provides the Community Planning and Development Department with proof that a Voluntary General Facility Charge Lien Agreement, in a form approved by the City Attorney, has been executed by all legal owners of the property upon which the development activity allowed by the building permit is to occur, and the agreement has been recorded in the office of the Thurston County Auditor. When such deferral is sought for a portion of the development activity, the City, at its sole discretion, shall determine the portions of the Waste Management GFC to be applied to the portions of the development activity. If a Voluntary General Facility Charge Lien Agreement has been recorded, payment of the general facility charge shall be deferred under the following conditions:

1. The Waste Management GFC will be assessed at the rate in effect at the time of issuance of the building permit for the project, and
2. Payment of the Waste Management GFC will be made at the earlier of the closing of sale of the property or any portion of the property, or three (3) years from the date of the City's issuance of a Certificate of Occupancy for the property against which the Waste Management GFC is assessed, and

3. A GFC payment made within one (1) year of issuance of the Certificate of Occupancy for the development shall pay the fees assessed at the time of issuance of the building permit, or
4. A GFC payment made within the second year from issuance of the Certificate of Occupancy for the development shall pay the Waste Management GFC plus interest, for a total of 105% of the fees assessed at the time of issuance of the building permit, or
5. A GFC payment made within the third year from issuance of the Certificate of Occupancy for the development shall pay the Waste Management GFC plus interest, for a total of 110% of the fees assessed at the time of issuance of the building permit.

In the event that the Waste Management GFC and/or interest (if any) is not paid within the time provided in this subsection, all such unpaid charges, fees and interest shall constitute a lien against the property for which they were assessed. The lien may be enforced either by foreclosure pursuant to RCW 61.12 or by termination of water service pursuant to Section ~~13.04.43~~13.04.430 of this Code. The City may use other collection methods at its option. In the event of foreclosure, the owner at the time of foreclosure shall also pay the City's reasonable attorney fees and costs incurred in the foreclosure process. Notwithstanding the foregoing, the City shall not commence foreclosure proceedings less than thirty (30) calendar days prior to providing written notification to the then-present owner of the property via certified mail with return receipt requested advising of its intent to commence foreclosure proceedings. If the then-present owner cures the default within the thirty-day cure period, no attorney fees and/or costs will be owed.

The deferred payment option set forth in this subsection shall terminate on August 1, 2009, unless otherwise re-authorized by the City Council.

Section 16. Amendment of OMC 13.16.080. Olympia Municipal Code Section 13.16.080 is hereby amended to read as follows:

13.16.080 Storm drainage system general facilities charge

A. In recognition of the city's investment in the storm drainage system, each applicant for a development permit shall pay a storm drainage system general facilities charge ("Storm Drainage GFC") in an amount as set forth in Title 4 of this code at the time of issuance of a building/engineering permit, except as provided below.

B. The Storm Drainage System GFC may be deferred for residential developments in the Downtown Deferred General Facility Charge Payment Option Area. An unpaid Storm Drainage GFC deferred under this section shall constitute a lien against the property for which it is payable. Payment of the Storm Drainage GFC need not be made prior to the time of connection if the payer provides the Community Planning and Development Department with proof that a Voluntary General Facility Charge Lien Agreement, in a form approved by the City Attorney, has been executed by all legal owners of the property upon which the development activity allowed by the building permit is to occur, and the agreement has been recorded in

the office of the Thurston County Auditor. When such deferral is sought for a portion of the development activity, the City, at its sole discretion, shall determine the portions of the Storm Drainage GFC to be applied to the portions of the development activity. If a Voluntary General Facility Charge Lien Agreement has been recorded, payment of the general facility charge shall be deferred under the following conditions:

1. The Storm Drainage GFC will be assessed at the rate in effect at the time of issuance of the building permit for the project, and
2. Payment of the Storm Drainage GFC will be made at the earlier of the closing of sale of the property or any portion of the property, or three (3) years from the date of the City's issuance of a Certificate of Occupancy for the property against which the Storm Drainage GFC is assessed, and
3. A GFC payment made within one (1) year of issuance of the Certificate of Occupancy for the development shall pay the fees assessed at the time of issuance of the building permit, or
4. A GFC payment made within the from issuance of the Certificate of Occupancy for the development shall pay the Storm Drainage GFC plus interest, for a total of 105% of the fees assessed at the time of issuance of the building permit, or
5. A GFC payment made within the third year from issuance of the Certificate of Occupancy for the development shall pay the Storm Drainage GFC plus interest, for a total of 110% of the fees assessed at the time of issuance of the building permit.

In the event that the Storm Drainage GFC and/or interest (if any) is not paid within the time provided in this subsection, all such unpaid charges, fees and interest shall constitute a lien against the property for which they were assessed. The lien may be enforced either by foreclosure pursuant to RCW 61.12 or by termination of water service pursuant to Section ~~13.04.43~~ 13.04.430 of this Code. The City may use other collection methods at its option. In the event of foreclosure, the owner at the time of foreclosure shall also pay the City's reasonable attorney fees and costs incurred in the foreclosure process. Notwithstanding the foregoing, the City shall not commence foreclosure proceedings less than thirty (30) calendar days prior to providing written notification to the then-present owner of the property via certified mail with return receipt requested advising of its intent to commence foreclosure proceedings. If the then-present owner cures the default within the thirty-day cure period, no attorney fees and/or costs will be owed.

The deferred payment option set forth in this subsection shall terminate on August 1, 2009, unless otherwise re-authorized by the City Council.

C. All monies collected from the general facilities charge will be deposited in an account to be used for the capital improvements program of this utility.

Section 17. Amendment of OMC 15.04.020. Olympia Municipal Code Subsection 15.04.020 is hereby amended to read as follows:

15.04.020 - Definitions

The following words and terms shall have the following meanings for the purposes of this title, unless the context clearly requires otherwise. Terms otherwise not defined herein shall be defined pursuant to RCW 82.02.090, or given their usual and customary meaning.

A. "Act" means the Growth Management Act, as codified in RCW 36.70A, as now in existence or as hereafter amended.

B. "Accessory Dwelling Unit" means a dwelling unit that has been added onto, created within, or separated from a single-family detached dwelling for use as a complete independent living unit with provisions for cooking, eating, sanitation, and sleeping.

C. "Building Permit" means an official document or certification which is issued by the Building Official and which authorizes the construction, alteration, enlargement, conversion, reconstruction, remodeling, rehabilitation, erection, demolition, moving or repair of a building or structure.

D. "Capital Facilities" means the facilities or improvements included in a capital budget.

E. "Capital Facilities Plan" means the capital facilities plan element of a comprehensive plan adopted by the City of Olympia pursuant to Chapter 36.70A RCW, and such plan as amended.

F. "City" means the City of Olympia.

G. "Council" means the City Council of the City of Olympia.

H. "Concurrent" or "Concurrency" means that the improvements are in place at the time the impacts of development occur, or that the necessary financial commitments are in place, which shall include the impact fees anticipated to be generated by the development, to complete the improvements necessary to meet the specified standards of service defined in the Parks Study, the Transportation Study, and the Schools Study within six (6) years of the time the impacts of development occur.

I. "County" means Thurston County.

J. "Department" means the Department of Community Planning and Development.

K. "Development Activity" means any construction, expansion, or change in the use of a building or structure that creates additional demand and need for public facilities.

L. "Development Approval" means any written authorization from the City of Olympia which authorizes the commencement of a development activity.

M. "Director" means the Director of the Department of Community Planning and Development or the Director's designee.

N. "District No. 111" means the Olympia School District No. 111, Thurston County, Washington.

O. "Downtown Impact Fee Payment Area" means all properties located within the downtown area, which is currently bounded by: Budd Inlet on the north; Budd Inlet and Capitol Lake on the west; along 14th Avenue extending between Capitol Lake and Capitol Way, then east on 14th Avenue extending to Interstate 5 on the south; Eastside Street on the east; and along Olympia Avenue in a westerly direction reconnecting with the Budd Inlet on the north, including properties owned by the Port of Olympia, as shown in Figure 15-04-1.

P. "Dwelling Unit" means a single unit providing complete and independent living facilities for one or more persons, including permanent facilities for living, sleeping, eating, cooking, and sanitation needs.

Q. "Elderly" means a person aged 62 or older.

R. "Encumbered" means to reserve, set aside, or otherwise earmark the impact fees in order to pay for commitments, contractual obligations, or other liabilities incurred for public facilities.

S. "Feepayer" is a person, corporation, partnership, an incorporated association, or any other similar entity, or department or bureau of any governmental entity or municipal corporation commencing a land development activity which creates the demand for additional capital facilities, and which requires the issuance of a building permit. "Feepayer" includes an applicant for an impact fee credit.

T. "Gross Floor Area" means the total square footage of any building, structure, or use, including accessory uses.

U. "Hearing Examiner" means the Examiner who acts on behalf of the Council in considering and applying land use regulatory codes as provided under Chapter ~~18.71~~18.82 of the Olympia Municipal Code. Where appropriate, "Hearing Examiner" also refers to the office of the hearing examiner.

V. "Impact fee" means a payment of money imposed by the City of Olympia on development activity pursuant to this title as a condition of granting development approval in order to pay for the public facilities needed to serve new growth and development. "Impact fee" does not include a reasonable permit fee, an application fee, the administrative fee for collecting and handling school impact fees, or the cost of reviewing independent fee calculations.

W. "Impact Fee Account" or "Account" means the account(s) established for each type of public facility for which impact fees are collected. The Accounts shall be established pursuant to Sections 15.04.100 and 15.04.110 of this title, and comply with the requirements of RCW 82.02.070.

X. "Independent Fee Calculation" means the park impact calculation, the school impact calculation, the transportation calculation, and/or economic documentation prepared by a feepayer, to support the assessment of an impact fee other than by the use of Schedules A, C and D of Chapter 15.16, or the calculations prepared by the Director or District No. 111 where none of the fee categories or fee amounts in the schedules in Chapter 15.16 accurately describe or capture the impacts of the new development on public facilities.

Y. "Interest" means the average interest rate earned by the City of Olympia or District No. 111 with respect to school fees in the last fiscal year, if not otherwise defined.

Z. "Interlocal Agreement" or "Agreement" means the school interlocal agreement by and between the City of Olympia and District No. 111 as authorized in Section 15.04.110 herein.

AA. "Occupancy Permit" means the permit issued by the City of Olympia where a development activity results in a change in use of a pre-existing structure.

BB. "Open Space" means for the purposes of this title undeveloped public land that is permanently protected from development (except for the development of trails or other passive public access or use).

CC. "Owner" means the owner of record of real property, or a person with an unrestricted written option to purchase property; provided that, if the real property is being purchased under a recorded real estate contract, the purchaser shall be considered the owner of the real property.

DD. "Parks" means parks, open space, and recreational facilities, including but not limited to ball fields, golf courses, athletic fields, soccer fields, swimming pools, tennis courts, volleyball courts, neighborhood parks, community parks, special use parks, trails, and open space.

EE. "Parks Study" means the Rate Study for Impact Fees for Park Land July 23, 2007 and as may be amended in the future.

FF. "Planned Residential Development" or "PRD" shall have the same meaning as set forth in Chapter 18.56 of the Olympia Municipal Code.

GG. "Project Improvements" mean site improvements and facilities that are planned and designed to provide service for a particular development or users of the project, and are not system improvements. No improvement or facility included in a capital facilities plan adopted by the Council shall be considered a project improvement.

HH. "Public Facilities" means the following capital facilities owned or operated by the City of Olympia or other governmental entities: (1) publicly owned parks, open space, and recreational facilities; (2) public streets, and roads; and (3) public school facilities.

II. "Residential" or "Residential Development" means all types of construction intended for human habitation. This shall include, but is not limited to, single-family, duplex, triplex, and other multifamily development.

JJ. "Schools Study" means the "Olympia School District - Rate Study for Impact Fees for School Facilities, 1994," and as may be amended in the future.

KK. "Single Room Occupancy Dwelling" means a housing type consisting of one room, often with cooking facilities and with private or shared bathroom facilities.

LL. "Square Footage" means the square footage of the gross floor area of the development.

MM. "State" means the State of Washington.

NN. "System Improvements" means public facilities that are included in the City of Olympia's capital facilities plan and are designed to provide service to service areas within the community at large, in contrast to project improvements.

OO. "Transportation Study" means the City of Olympia Transportation Impact Fee Program Update dated December 2008, and as may be amended in the future.

Section 18. Amendment of OMC 16.58.030. Olympia Municipal Code Section 16.58.030 is hereby amended to read as follows:

16.58.030 Scope

The provisions of this Chapter shall apply to the planting, maintenance, removal, and protection of all public trees as defined in this ordinance.

A. Trees on lands managed by the City of Olympia Parks, Recreation and Cultural Services Department. Tree removal, pruning and/or planting in these areas shall be subject to review and approval of the Parks, Recreation and Cultural Services Department.

B. Trees on lands managed by the City of Olympia, for storm water management purposes. Tree removal, pruning and/or planting in these areas shall be subject to review and approval of the Public Works Department.

C. Trees within critical areas as defined in OMC-14.1018.32. Tree removal in these areas will be subject to review and approval of the City's Environmental Review Authority.

Section 19. Amendment of OMC 17.16.080. Olympia Municipal Code Section 17.16.080 is hereby amended to read as follows:

17.16.080 Public hearing –Approval procedure

Preliminary plat applications shall be processed in accordance with the provisions of this title, Chapters 18.78, 18.82, and Chapter 14.04 of this code. Approval of a preliminary plat by the hearing examiner is final and conclusive unless appealed to the City Council pursuant to the procedures set out in Chapter 18.75 of this code.

Section 20. Amendment of OMC 18.05.080(G). Olympia Municipal Code Subsection 18.05.080(G) is hereby amended to read as follows:

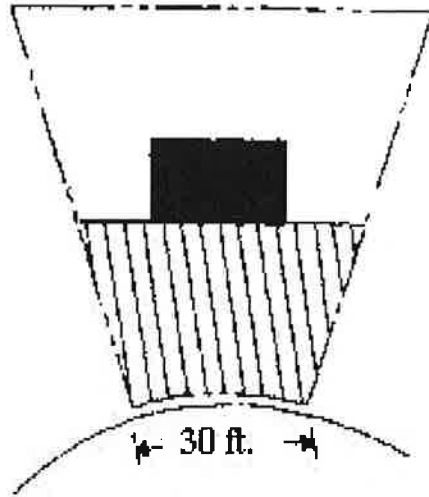
18.05.080 Development standards

G. Lot Width.

1. Measurement. The minimum lot width required by Table 5.05 shall be measured between the side lot lines at the point of intersection with the minimum front setback line established in Table 5.05.
2. Varied Lot Widths. The width of residential lots in the NC, NV, UV and COSC districts shall be varied to avoid monotonous development patterns.
 - a. No more than three (3) consecutive lots, uninterrupted by a street, shall be of the same width. This requirement does not apply to townhouses.
 - b. Lot widths shall be varied by a minimum of six (6) foot increments.
 - c. The minimum lot widths specified in Table 5.05 may be reduced by six (6) feet for individual lots to provide variety, provided that the average lot width for the project is no less than the minimum lot width required by Table 5.05.

3. Minimum Street Frontage.

a. Each residential lot, other than for townhouse and cottage housing, shall have a minimum of thirty (30) feet of frontage on a public



street.

FIGURE 5-2

b. EXCEPTION: the City may allow the street frontage to be reduced (creating a flag lot) to the minimum extent necessary to enable access to property where public street access is not feasible (e.g., due to physical site conditions or preexisting development) or to protect environmentally Critical Areas (see Chapter 14.10, Olympia Municipal Code 18.32 OMC).

c. Subdivisions, short subdivisions, binding site plans, and lot line adjustments creating flag lots (with street frontages of less than thirty (30) feet) are subject to the following conditions:

- i. The project shall be designed to minimize the creation of flag lots; and
- ii. Adjoining flag lots shall share a common driveway wherever possible; and
- iii. All driveways accessing flag lots shall be designed to allow fire truck access to within one hundred fifty (150) feet of the residence(s) on the lot(s), unless alternate forms of fire protection approved by the Fire Department are provided (e.g., sprinkler systems); and
- iv. The area of a flag lot which is less than thirty (30) feet in width shall not be considered part of the minimum lot area required in Table 5.05.

Section 21. Amendment of OMC 18.05.080(N). Olympia Municipal Code Subsection 18.05.080(N) is hereby amended to read as follows:

18.05.080 Development standards

N. Private and Common Open Space.

1. Development of Open Space.

a. Open space required by Table 5.05 shall be devoted to undisturbed native vegetation, landscaping, and/or outdoor recreational facilities. Driveways, loading areas, maneuvering space and parking lots shall not be considered part of this required space.

b. Required open space shall not be covered with impervious surfaces, except for walkways, tennis and basketball courts, swimming pools, or similar recreational uses which require an impervious surface.

c. The Director or Hearing Examiner may increase the impervious surface coverage limits specified in Table 5.05 by up to five (5) percent to accommodate the walkways and recreational uses listed above (see also Chapter 18.36, Landscaping and Screening).

2. Villages and Community Oriented Shopping Centers.

a. Neighborhood villages, urban villages, and community oriented shopping centers shall contain at least five (5) percent open space available for public use or common use. Ownership of open space areas and type of access will be determined during the Master Planned Development review (see Chapter 18.57, OMC). As much as fifty (50) percent of this open space may be comprised of environmentally Critical Areas and associated buffers (see Chapter ~~14.10~~18.32, OMC).

b. Neighborhood villages, neighborhood centers, urban villages, and community oriented shopping centers must contain a neighborhood park or "green" between one (1) and four (4) acres in size located in the village or community center. This park, green, or plaza shall have an average slope no greater than five (5) percent; adequate drainage to allow active use in summer; and a width and length of no less than one hundred and fifty (150) feet.

3. Cottage Housing Developments.

a. A minimum of two hundred (200) square feet of private, contiguous, usable, open space shall be provided adjacent to each dwelling unit. No dimension of this open space area shall be less than ten (10) feet.

b. A minimum of fifteen hundred (1500) square feet or two hundred (200) square feet per unit, whichever is more, shall be provided in common open space (e.g., available for the use of all residents of the cottage housing development). This open space shall be contained in a contiguous area with no dimension less than thirty (30) feet. Such open space shall be sufficiently level (e.g., less than five (5) percent slope) and well drained to enable active use in summer.

4. Multifamily Housing.

a. In neighborhood villages, urban villages, and community oriented shopping centers, parcels or sites accommodating multifamily housing (e.g., triplexes, fourplexes, and larger apartment buildings) shall contain at least thirty (30) percent open space. However, such multifamily housing within one hundred (100) feet of a neighborhood park, green, or public or common open space, which is at least ten thousand (10,000) square feet in size, shall only be required to retain fifteen (15) percent of the site in open space. Impervious surface coverage requirements shall be adjusted accordingly.

b. At least fifty (50) percent of the open space required in 18.05.080(N)(4)(a) above shall be available for the common use of all residents of the multifamily housing.

c. Common open space shall be contiguous with the housing site (e.g., not separated from the dwellings by streets or barriers that impede pedestrian access) and shall be sufficiently level (e.g., five (5) percent average slope) and well drained to allow active use in summer. No dimension shall be less than fifteen (15) feet.

Section 22. Amendment of OMC 18.12.090. Olympia Municipal Code Section 18.12.090 is hereby amended to read as follows:

18.12.090 Heritage Register - Alteration and Construction

A. Applicability. (See Design Guidelines, Sections 18.105.020 and 18.105.030, Remodeled Historic Buildings.) No person shall construct any new building or structure, or reconstruct, alter, restore, remodel, repair or demolish any existing building or structure which is on the Heritage Register or within a Historic District without review by the Heritage Commission, the Heritage Review Committee, or Joint Design Review, as required by OMC 18.12.070 and 18.76 180. The review shall apply only to exterior or interior features designated as significant and relating to the designation of the property to the Heritage Register and interior features for historically significant interior spaces of public buildings, including privately owned buildings open to the public; provided, that this section shall have no application to ordinary repair and maintenance, including painting, or Emergency Repair measures as defined in Chapter 18.02, Definitions. Violation of this rule shall be grounds for the Heritage Commission to review the property for removal from the Heritage Register. The review shall be based upon OMC ~~18.105.202~~ 18.105.020 and 18.105.030.

Section 23. Amendment of OMC 18.32.105. Olympia Municipal Code Section 18.32.105 is hereby amended to read as follows:

18.32.105 General Provisions - Critical Area Development Regulations

A. This Chapter shall constitute the City of Olympia development regulations for the following critical area categories:

1. General Provisions and standards which apply to the critical area categories are contained in OMC 18.32.100,
2. Drinking Water (Wellhead) Protection Areas provisions are contained in OMC 18.32.200,
3. Important Habitats and Species provisions are contained in OMC 18.32.300,
4. Stream and Important Riparian Areas provisions are contained in OMC 18.32.400,
5. Wetlands and Small Lakes provisions are contained in OMC 18.32.500, and
6. Landslide Hazard Areas, provisions are contained in OMC 18.32.600.

B. The development regulations for Frequently Flooded Areas are contained in OMC 16.06.

C. The development regulations for Erosion Hazards Areas are contained in OMC 13.16.

D. The development regulations for ~~Aquifer Recharge Protection~~ Drinking Water (Wellhead) Protection Areas are contained in OMC 18.32.200 and 18.40.080 ~~and OMC 14.20~~.

E. The development regulations for Marine Shorelines and Lake Shorelines as defined by the Shoreline Management Act are contained in OMC 14.08.

Section 24. Amendment of OMC 18.32.205. Olympia Municipal Code Section 18.32.205 is hereby amended to read as follows:

18.32.205 Drinking Water (Wellhead) Protection Areas - Applicability and Designation

A. "Drinking Water (Wellhead) Protection Area" shall include the surface and subsurface area surrounding a water well or well field supplying a public water supply system with over one thousand (1,000) connections through which contaminants are reasonably likely to move toward and reach such well or well field within six (6) months, and one (1), five (5), and ten (10) years; for which the water purveyor has adopted a wellhead protection plan; and which said plan has been either formally proposed by the City to the Washington Department of Health pursuant to WAC 246-290-135 (3) ~~and~~ and WAC 246-290-100 (2) or approved by the Washington State Department of Health. ~~See Figure 1.~~

The periods of time (six months and one, five and ten years) for movement of a contaminant toward a ~~drink-of-wazter~~ drinking water well define "time-of-travel zones." These zones establish areas around a drinking water source within which these wellhead protection measures apply.

An Extended Capture Zone can be designated outside the ten year zone if it is determined that surface water flows within that zone will discharge into the Wellhead Protection Area. All of the capture zones are considered part of the Drinking Water (Wellhead) Protection Zone.

Maps adopted pursuant to WAC 246-290-135 (3) and WAC 246-290-100 (2) which are hereby adopted by reference as though fully set forth herein, shall constitute the ~~Drining-Drinking~~ Drinking Water (wellhead) Protection Areas. Three copies of these maps shall be kept on file in the office of the City Clerk.

Section 25. Amendment of OMC 18.32.225. Olympia Municipal Code Section 18.32.225 is hereby amended to read as follows:

18.32.225 Drinking Water (Wellhead) Protection Areas - Minimum Mitigation Standards

A. Every application for a non-exempt development permit within a drinking water (wellhead) protection area shall meet these minimum standards for mitigation:

1. If the proposal indicates the use, storage, handling or disposal of hazardous materials above the minimum quantity thresholds listed in 18.32.235, the applicant shall submit a hazardous materials management (spill) plan as outlined in 18.32.235.

2. Landscaping and irrigation plans that mitigate the leaching of soluble contaminants into groundwater. These plans shall meet the requirement of OMC 18.36 and in addition incorporate the following requirements:

a. Within the landscape plans, the Stormwater Operations and Maintenance Agreement, and the Conditions, Covenants and Restrictions regarding fertilizers, insert the following specific passage, "Only slow release fertilizers shall be applied for the life of the development at a maximum amount of 4 lbs of nitrate as Nitrogen annually and no more than 1 lb. per application for every 1,000 square feet of turf grass. Only fertilizer formulas with a minimum of 50% water insoluble form of nitrogen are permitted for use. Approved water insoluble forms of nitrogen include sulfur and/or polymer coated fertilizers, Isobutylidene Diurea (IBDU), Methylene Urea and Ureaform, and organic fertilizers ~~registered~~ registered with Washington Department of Agriculture."

b. The total turf area of the development will be ~~imited~~ limited to 25% of the total regulated landscaped area. All additional plantings will include native and/or drought tolerant plants as listed in the Thurston County Common Sense Gardening Plant List or a similar list approved by the above department.

c. Irrigation systems shall be designed and managed to maximize efficient use of water. Lawns will not be watered more than a depth of 1 inch per week over the area of turf. An irrigation consultation will be required at the time the irrigation system is installed to determine precipitation rates and uniformity of system. Consultations will be conducted by an Irrigation Association Certified Landscape Irrigation auditor.

3. A well inventory report. Any existing wells shall be identified on a map, with an assessment of their condition, photographs and well logs (if available). Wells that are not being used for ongoing domestic water use, irrigation or monitoring will be decommissioned by the applicant following the procedures in WAC 173-160-381.

4. A grant to the Department for the purposes of:

a. Providing pollution prevention outreach to residents, employees, and contractors. Access may include but is not limited to: interpretive sign installation, model home displays, demonstration sites, conducting interviews and surveys, observing practices, and distributing informational materials.

b. Ensuring compliance with items described under 18.32.225, section A above.

c. The grant of access shall be included in the Stormwater Operations and Maintenance Agreement and the Conditions, Covenants, and Restrictions for the project.

B. A dedicated groundwater monitoring well is required in situations where infiltration of stormwater is proposed, or where other groundwater contamination risks or monitoring needs are identified. The wells will be installed and equipped by the applicant to city standards.

C. The city may allow alternatives to the minimum mitigation standards described in this section in unique conditions and on a case-by-case basis when the applicant demonstrates that:

1. The project has been evaluated by a Hydrogeological Report as described in OMC 18.32.230; and

2. Based upon the Hydrogeological Report and the best available science the proposed alternative mitigation measures will be adequate to protect the drinking water source.

Section 26. Amendment of OMC 18.32.500. Olympia Municipal Code Section 18.32.500 is hereby amended to read as follows:

18.32.500 Wetlands and Small Lakes - Purpose and Intent

In order to protect the natural function of wetlands and "small lakes" for floodwater storage, floodwater conveyance, sediment control, pollution control, surface water supply, aquifer recharge, wildlife habitat, and recreation, those lands with wetlands and "small lakes" or which lie within three hundred (300) feet of wetlands and "small lakes" shall be subject to the standards in OMC 18.32.505 through OMC ~~13.32.595~~ 18.32.595.

Section 27. Amendment of OMC 18.75.060. Olympia Municipal Code Section 18.75.060 is hereby amended to read as follows:

18.75.060 Reconsideration of hearing examiner decision

Decisions of the hearing examiner ~~on an administrative appeal~~ may be reconsidered. Further, prior to issuing a decision, the Examiner may reconvene any hearing or continue any other proceeding in such manner as the Examiner deems appropriate to ensure a fair, timely, and reasoned decision.

A. After issuance of a final decision any party, including the Department of Community Planning and Development, may file a motion for reconsideration on an appeal to the Hearing Examiner in accordance with subsection (B) of this Section. Such motion must be filed within ten days of service of the final decision. The original of the motion for reconsideration shall be filed at the Community Planning and Development Permit Center with a copy to the Olympia City Attorney's Office. At the same time, copies shall be served on all parties of record. Within five days of filing the motion for reconsideration, a party may file an answer to the motion for reconsideration without direction or request from the ~~board~~ Hearing Examiner. The Hearing Examiner may require other parties to supply an answer. All answers to motions for reconsideration shall be served on all parties of record.

B. A motion for reconsideration shall be based on at least one of the following grounds:

1. Errors of procedure or misinterpretation of fact or law, material to the party seeking reconsideration;
2. Irregularity in the hearing before the Hearing Examiner by which such party was prevented from having a fair hearing; or
3. Clerical mistakes in the final decision and order.

C. In response to a motion for reconsideration, the Hearing Examiner may deny the motion, modify its decision, or reopen the hearing. A motion is deemed denied unless the Hearing Examiner takes action within 20 days of the filing of the motion for reconsideration. A Hearing Examiner order on a motion for reconsideration is not subject to a motion for reconsideration.

D. A decision in response to the petition for reconsideration shall constitute a final decision and order for purposes of judicial review. Copies of the final decision and order shall be served on each party or the party's attorney or other authorized representative of record, unless the decision is deemed denied following the 20-day time frame set forth in Subsection C of this Section.

E. The time for an appeal to court does not commence until disposition of the motion for reconsideration. If the Hearing Examiner takes no action under subsection (3C) of this Section, the motion for reconsideration is deemed disposed at the end of the 20-day period. The filing of a motion for reconsideration is not a prerequisite for seeking judicial review.

Section 28. Amendment of OMC 18.76.180. Olympia Municipal Code Section 18.76.180 is hereby amended to read as follows:

18.76.180 Joint Review Committee

A. A Joint Review Committee comprised of five (5) members from the Design Review Board and four (4) members of the Heritage Commission shall act as the Design Review Board for all structures within the design review areas which are listed on the Washington Heritage Register, the National Register of Historic Places or the Olympia Heritage Register.

B. Members will be appointed to the Joint Review Committee from the Design Review Board and Heritage Commission for a term of one (1) year by the chairs of each body. Members may be reappointed for subsequent one (1) year terms.

C. The provisions, standards and criteria of OMC 18.12, 18.105.020, ~~18.105.130~~ 18.105.030 shall apply to any project considered by the Joint Review Committee provided that when a structure listed on a historic register is reviewed, the provisions of Section 18.12.090 of the Olympia Municipal Code shall also apply.

Section 29. Amendment of OMC 18.86.080. Olympia Municipal Code Section 18.86.080 is hereby amended to read as follows:

18.86.080 Responsibilities of associations

Recognized neighborhood associations shall:

A. Provide adequate notice to all members and other eligible participants in their neighborhood of all general membership meetings and the issues to be discussed. Examples of adequate notice include mailings, delivered handbills, or a number of prominent signs.

B. Establish an orderly and democratic means for making representative decisions.

C. Establish and follow a clear method for reporting to the City actions which accurately reflect the neighborhood's position. When a neighborhood association presents its official position on an issue to the City, it shall be prepared to identify whether the decision, was reached by the board, a poll of the general membership, or by a vote at a general membership meeting, and the vote for and against the position.

D. Transmit to the City Manager a copy of the minutes from each annual meeting within sixty (60) days.

E. Comply with its bylaw provisions as specified in Section ~~18.86.60~~ 18.86.060.

F. Notify the City Manager of general membership meetings at least five (5) working days in advance.

G. Notify the City Manager in writing of two (2) addresses where it wishes notice to be sent pursuant to this chapter; such designation shall be furnished by the neighborhood association at least annually, or when appropriate.

Section 30. Amendment of OMC 18.16.080. Olympia Municipal Code Section 18.16.080 is hereby amended to read as follows:

18.16.080 Specific development standards

D. Awnings, Marquees or Canopies, and Arcades ("A" Streets). Awnings, marquees, canopies, and other projections are allowed to project into the ROW. See Downtown Building Design Guidelines Projections into the ROW.

1. Intent. Provide pedestrians rain protection, contribute to overall integration of individual buildings within the streetscape, and help define the pedestrian zone. When awnings are used, they should cover the pedestrian clear zone.
2. Awnings, Marquees or Canopies, and Arcade Requirements.
 - a. Coverage allowed in public rights-of-way. Awnings, canopies, or marquees may project into the public rights-of-way (see Downtown Building Design Guidelines - Projections Into the ROW). Arcades must be on private property.
 - b. Types of material allowed. Awnings, marquees, and canopies must be fabric on a retractable frame, metal, glass, or plexiglass. On historic buildings, wood may be used.
 - c. Area and coverage requirements. Awnings, marquees, and arcades shall be provided along the street wall, or that portion of the street wall that abuts or is parallel to the sidewalk. The maximum depth (projection from street wall) for awnings and marquees or canopies is regulated in the applicable Section of the Uniform Building Code. Awnings, marquees, or canopies should extend to the maximum depth allowed by the UBC, with allowance for street tree and street light clearance. (See Figure 16-4 of this Chapter.)
 - d. Height requirements. Except valances, the lower edge of all awnings, marquees, canopies, and arcades must be between the heights of eight (8) and twelve (12) feet above finished grade. Every attempt should be made to make awnings of like heights on a given block.
 - e. Historic buildings. Historic buildings may be reviewed for exceptions to these standards. Exceptions shall be jointly reviewed by the Design Review Board and Heritage Commission, called the Joint Review Committee or the Heritage Commission and Design Review staff. (See Chapter ~~18.84~~18.12 OMC of this Ordinance.)

Section 31. Amendment of OMC 18.72.080. Olympia Municipal Code Section 18.72.080 is hereby amended to read as follows:

18.72.080 Approval and appeal authorities

The project review process for an application or a permit may include review and approval by one or more of the following processes:

A. Department Staff. Individual staff shall have the authority to review and approve, deny, modify, or conditionally approve, among others, Accessory Buildings, Accessory Dwelling Units, Boundary Line Adjustments, Building Permits and other construction permits exempt from the State Environmental Policy Act, Environmental Determinations, Home Occupation Permits, Minor Design Review (including reviews of undersized lots of record), Short Plats creating 2-9 lots, Sign Permits, Certificates of Occupancy, Temporary Use Permits, Time Extensions, Tree Plans, and Shoreline Exemptions, and to provide interpretations of codes and regulations applicable to such projects.

B. Site Plan Review Committee. Pursuant to Chapter 18.60 the Site Plan Review Committee shall have the authority to conduct pre-submission conferences and to grant, conditionally grant, deny, or modify, land use approvals regarding projects for which a public hearing is not required, and to extend the period of approval for land use approval granted by the Committee or by the Hearing Examiner.

C. Design Review Board. The Design Review Board shall have the authority to review and provide recommendations regarding Major Design Review applications and appeals of administrative Minor Design Review decisions pursuant to OMC Chapter ~~18.50~~18.100, Design Review. With respect to design review criteria, the recommendation of the Board shall always be accorded substantial weight by the decision-maker.

D. Olympia Hearing Examiner. Olympia Hearing Examiner shall have the authority vested pursuant to Chapter 18.82, Hearing Examiner.

E. The City Environmental Review Officer shall administer the State Environmental Policy Act (SEPA), OMC Chapter 14.04 Environmental Policy and OMC Chapter ~~14.10 Interim~~18.32 Critical Areas Ordinance.

F. Shoreline Permit Review Process. See OMC Chapter 14.08 and the Shoreline Master Program for the Thurston Region.

G. Subdivision Review Process. See OMC Title 17.

Section 32. Amendment of OMC 18.82.200. Olympia Municipal Code Section 18.82.200 is hereby amended to read as follows:

18.82.200 Public hearing

Prior to rendering a decision or recommendation on any application, the Hearing Examiner shall hold at least one (1) public hearing thereon, except as otherwise provided for in this code. Notice of the time and place of the public hearing shall be given as provided in Chapter 18.78, Public Notification. If none is specifically set forth, such notice shall be given at least ten (10) days prior to such hearing per OMC ~~18.78.40(A, B and C)~~ 18.78.040. Such hearing may be held jointly with that of any other state or local agency so long as such joint hearing is not prohibited by statute, sufficient notice is given, and the necessary information to hold the hearing has been received.

Section 33. Severability. The provisions of this Ordinance are declared separate and severable. If any provision of this Ordinance or its application to any person or circumstance is held invalid, the remainder of this Ordinance or application of the provision to other persons or circumstances, shall be unaffected.

Section 34. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 35. Effective Date. This Ordinance shall be in force and effect five days after its passage by the Olympia City Council and publication, as provided by law.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Darren Nienaber

DEPUTY CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:

City of Olympia

City Council

City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8447

Approval of Ordinance Appropriating 2014 Special Funds

Agenda Date: 12/10/2013

Agenda Number: 4.P

File Number: 13-1017

File Type: ordinance

Version: 1

Status: First Reading

..Title

Approval of Ordinance Appropriating 2014 Special Funds

..Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve the attached ordinance appropriating 2014 Special Funds on first reading and forward to second reading

..Report

Issue:

Appropriations to various Special Funds.

Staff Contact:

Dean Walz, Fiscal Services Director, Administrative Services Department,
360.753.8465

Presenter(s):

Dean Walz

Background and Analysis:

The City has several special accounts and funds which are not part of the Operating or Capital Budgets. These Funds have been established for administrative purposes and/or to segregate funds for special purposes.

Neighborhood/Community Interests (if known):

None.

Options:

- 1) Pass the ordinance on first reading and forward to second reading as presented. The ordinance provides authority to expend funds for various purposes.
- 2) Pass the ordinance on first reading with different amounts and move to second reading. The ordinance would be changed as directed by Council for presentation on second reading.

Agenda Date: 12/10/2013

Agenda Number: 4.P

File Number: 13-1017

Financial Impact:

Appropriations of \$7,297,800 to various Special Funds.

Funding: \$4,652,300 revenue from external sources

\$2,128,126 revenue from internal sources

\$ 517,374 net use of fund balances

Ordinance No.

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, APPROPRIATING FUNDS WITHIN VARIOUS SPECIAL FUNDS.

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. The following appropriations are hereby made:

FUND	APPROP. FUND BALANCE	ESTIMATED REVENUE	APPROP.	ADDITIONS TO FUND BALANCE
CDBG Loan Repayment Fund	\$10,000	\$70,000	\$80,000	
Housing Urban Development Fund		357,512	357,512	
Lodging Tax Fund		480,000	471,677	\$8,323
Parks & Recreational Sidewalk Utility Tax Fund		719,788	719,788	
Parking Business Improvement Area Fund		110,000	110,000	
Farmers Market Repair & Replacement Fund	10,000		10,000	
Hands On Children's Museum	39,833	377,680	417,513	
Equipment Rental Replacement Reserve Fund	13,864	1,388,100	1,401,964	
Unemployment Compensation Fund		183,000	183,000	
Insurance Trust Fund	49,000	1,636,000	1,685,000	
Workers Compensation Fund	403,000	1,447,000	1,850,000	
Washington Center Endowment Fund		11,346	11,346	
TOTALS	\$525,697	\$6,780,426	\$7,297,800	\$8,323

Section 2. Severability. The provisions of this ordinance are declared separate and severable. If any provision of this ordinance or its application to any person or circumstances is held invalid, the remainder of this ordinance or application of the provision to other persons or circumstances, shall be unaffected.

Section 3. Ratification. Any act consistent with the authority and prior to the effective date of this ordinance is hereby ratified and affirmed.

Section 4. Effective Date. This ordinance shall take effect January 1, 2014.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:



ASSISTANT CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:

City of Olympia

City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8447

City Council

Approval of Ordinance Adopting the 2014 - 2019 Capital Facilities Plan (CFP) and Appropriating Funds for 2014

Agenda Date: 12/10/2013

Agenda Number: 4.Q

File Number: 13-1011

File Type: ordinance

Version: 1

Status: First Reading

..Title

Approval of Ordinance Adopting the 2014 - 2019 Capital Facilities Plan (CFP) and
Appropriating Funds for 2014

..Recommended Action

Committee Recommendation:

Move to accept the Finance Committee recommendations on the 2014 - 2019 CFP.

City Manager Recommendation:

Move to approve on first reading and forward to second reading an ordinance adopting
the 2014 - 2019 Capital Facilities Plan and appropriating funds for the 2014 year of the
plan.

..Report

Issue:

Should the Council adopt the 2014 - 2019 Capital Facilities Plan and appropriate
funds for 2014?

Staff Contact:

Jane Kirkemo, Administrative Services Director, 360.753.8499

Presenter(s):

Jane Kirkemo, Administrative Services Director

Background and Analysis:

The budget process began with the Capital Facilities Plan presented in July. The
Planning Commission held a public hearing and reviewed the plan in detail. Plus, the
Council held two public hearings and several meetings to discuss the CFP.

Since the city of Olympia collects impact fees for the School District, both the Planning
Commission and the City Council reviewed the school district CFP. The School
District's CFP will be incorporated into the Olympia document. The Finance
Committee has reviewed aspects of the CFP at each of their meetings since July.
State law requires the budget be adopted no later than December 31st.

The dollar amounts on some projects have changed since the Preliminary CFP was
presented due to more definitive cost estimates, receipt of grants or other funding
sources. In addition, the City converted a Park Bond Anticipation Note (BAN) to a

Agenda Date: 12/10/2013

Agenda Number: 4.Q

File Number: 13-1011

general obligation bond this spring saving approximately \$74,000 in debt service utility tax. (See attachment.) The CFP includes increases in Transportation, Park, and School impact fees. Also included in the CFP for review were edits to the CFP element of the Comprehensive Plan Goals and Policies.

In addition to staff changes, the Council added a "Bike Corridor Pilot Project." Funding for this project is \$72,376 from 2013 Council goal money plus \$27,624 from previously appropriated bike facilities projects.

Neighborhood/Community Interests (if known):

Council held a public hearing to provide an opportunity for all interested individuals and groups to share their comments directly with Council. In addition, Parks and Public Works representatives met with the Coalition of Neighborhood Associations (CNA) to discuss various aspects of the plan.

Options:

Option 1: Approve the 2014 - 2019 Capital Facilities Plan, including the non-substantive changes to the CFP Comp Plan Goals and Policies, and adopt the 2014 Capital budget Ordinance on first reading and forward to second reading.

Option 2: Make additional changes to the Capital Facilities Plan or 2014 Capital Budget that will be reflected on the second and final reading of the CFP.

Financial Impact:

The total 2014 - 2019 CFP is \$122,112,158 million.

Ordinance No.

AN ORDINANCE ADOPTING THE CITY OF OLYMPIA'S CAPITAL FACILITIES PLAN FOR THE YEARS 2014-2019; APPROPRIATING FUNDS FOR THE 2014 PORTION OF SAID CFP.

WHEREAS, the Olympia City Manager submitted to the City Council a recommended "Capital Facilities Plan," herein referred to as "CFP," for the fiscal years 2014 through 2019; and

WHEREAS, the CFP projects the proposed locations and capacities of expanded or new capital facilities needed to serve growth projected in the city's comprehensive plan, along with a six year plan that will finance such capital facilities and the anticipated capital expenditures required to construct them for said period; and

WHEREAS, the Olympia School District's Capital Facilities Plan is being incorporated as a component of the City's CFP to allow for the collection of school impact fees; and

WHEREAS, the City Council has held hearings and has reviewed the recommended CFP and has made revisions thereto; and

WHEREAS, the revisions made by the City Council have been incorporated into the recommended CFP; and

WHEREAS, the goals and policies are being moved out of Volume III of the Comprehensive Plan and into Capital Facilities Plan; and

WHEREAS, the CFP meets the requirements of the Growth Management Act, including RCW 36.70A.070(3); and

WHEREAS, the CFP is supported by the staff report, attachments and documents on file with the City;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. That certain document entitled the "Capital Facilities Plan," covering the years 2014 through 2019, a copy of which will be on file with the Office of the Director of Administrative Services and available on the City's web site, is hereby adopted as the Capital Facilities Plan for the City of Olympia and is incorporated herein as though fully set forth.

Section 2. Upon appropriation by the City Council of funds therefore, the City Manager shall be authorized to prepare plans and specifications, to take bids and make expenditures for the projects set forth in the CFP during the year for which said projects are scheduled; provided that any award of bids and execution of contracts for construction shall be approved as provided in OMC Chapter 3.16.

Section 3. It is anticipated that the funding source and the construction schedule for projects identified in the CFP may be changed over the next year. Such changes shall not constitute an amendment to the Comprehensive Plan for purposes of RCW 36.70A.130.

Section 4. The Director of Administrative Services is hereby authorized to bring forward into fiscal year 2014 all appropriations and allocations not otherwise closed, completed, or deleted from prior fiscal years' capital budgets.

Section 5. Volume III of the Olympia Comprehensive Plan (Capital Facilities) is repealed in its entirety.

Section 6. The following appropriations are hereby made:

FUND	APPROP. FUND BALANCE	ESTIMATED REVENUE	APPROP.	ADDITIONS TO FUND BALANCE
Impact Fee Fund	\$666,213		\$666,213	
SEPA Mitigation Fee Fund	76,290		76,290	
Parks & Recreational Sidewalk, Utility Tax Fund	163,258	\$2,297,992	2,461,250	
Real Estate Excise Tax Fund		1,000,000	1,000,000	
Capital Improvement Fund		4,837,514	4,557,314	\$280,200
Water CIP Fund	1,092,257	734,543	1,826,800	
Sewer CIP Fund	1,592,399	741,301	2,333,700	
Storm Water CIP Fund		2,419,600	2,419,600	
TOTALS	\$3,590,417	\$12,030,950	\$15,341,167	\$280,200

Section 6. Severability. The provisions of this ordinance are declared separate and severable. If any provision of this ordinance or its application to any person or circumstances is held invalid, the remainder of this ordinance or application of the provision to other persons or circumstances, shall be unaffected.

Section 7. Ratification. Any act consistent with the authority and prior to the effective date of this ordinance is hereby ratified and affirmed.

Section 8. Effective Date. This ordinance shall take effect January 1, 2014.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Darren Nienaber

DEPUTY CITY ATTORNEY

PASSED:
APPROVED:
PUBLISHED:

2014-2019 Capital Facilities Plan
Changes Since Printing of Preliminary CFP

	Preliminary 2014	Preliminary 2015-2019	Preliminary Total	Changes 2014	Changes 2015-2019	Changes Total	New 2014	New 2015- 2019	New Total
<u>Parks Projects</u>									
New:	None								
Current Projects:									
Community Park Expansion	\$178,000	\$2,015,000	\$2,193,000	\$349,348	\$0	\$349,348	\$527,348	\$2,015,000	\$2,542,348
	<i>Donation and grant received for Isthmus acquisition and building demolition. Of this amount, \$50,000 is currently CDBG Block Grant funds. This is a minimum amount and could be subject to increase based upon CDBG program reconciliation in spring 2014.</i>								
Parks Bond Issue Debt Service	1,510,250	3,950,250	5,460,500	(74,000)	(349,500)	(423,500)	1,436,250	3,600,750	5,037,000
	<i>2011 Bond Anticipation Note (BAN) refinanced, reducing debt service</i>								
Total Parks Changes/Updates Since Preliminary Printed	\$1,688,250	\$5,965,250	\$7,653,500	\$275,348	(\$349,500)	(\$74,152)	\$1,963,598	\$5,615,750	\$7,579,348
<u>Transportation Projects</u>									
New:	None								
Current Projects:									
Bicycle Facilities	\$0	\$800,000	\$800,000	\$72,376	\$0	\$72,376	\$72,376	\$800,000	\$872,376
	<i>\$100,000 Bicycle Neighborhood Corridor Signage project added; funding provided from \$27,624 previously appropriated to this program and \$72,376 from the General Fund Council goal money</i>								
Total Transportation Changes/Updates Since Preliminary Printed	\$0	\$800,000	\$800,000	\$72,376	\$0	\$72,376	\$72,376	\$800,000	\$872,376

2014-2019 Capital Facilities Plan
Changes Since Printing of Preliminary CFP

	Preliminary 2014	Preliminary 2015-2019	Preliminary Total	Changes 2014	Changes 2015-2019	Changes Total	New 2014	New 2015- 2019	New Total
Transportation Impact Fee Projects									
New:	None								
Current Projects:									
Boulevard Road Intersection Impvts	\$444	\$6,259,430	\$6,259,874	\$37,518	\$85,479	\$122,997	\$37,962	\$6,344,909	\$6,382,871
Cain Road & North Street Inters Impvts	0	2,587,454	2,587,454	10	92,690	92,700	10	2,680,144	2,680,154
Fones Road	2,048	15,328,478	15,330,526	13,318	76,834	90,152	15,366	15,405,312	15,420,678
Henderson Blvd & Eskridge Blvd Inters Imp	199	3,193,701	3,193,900	7,649	93,652	101,301	7,848	3,287,353	3,295,201
Log Cabin Road Extension	0	3,801,946	3,801,946	10,931	(23,381)	(12,450)	10,931	3,778,565	3,789,496
West Olympia Access Intchg Justif Rpt	0	1,599,806	1,599,806	0	(1,599,806)	(1,599,806)	0	0	0
<i>Funds appropriated in 2013 - project removed from 2014 CFP</i>						0			
Wiggins Rd & 37th Ave Inters Impvts	247	6,282,809	6,283,056	3,926	94,327	98,253	4,173	6,377,136	6,381,309
<i>All other adjustments are updates to impact fee rates</i>									
Total Transp/Impact Fee Changes/Updates Since Preliminary Printed	\$2,938	\$39,053,624	\$39,056,562	\$73,352	(\$1,180,205)	(\$1,106,853)	\$76,290	\$37,873,419	\$37,949,709

2014-2019 Capital Facilities Plan
Changes Since Printing of Preliminary CFP

	Preliminary 2014	Preliminary 2015-2019	Preliminary Total	Changes 2014	Changes 2015-2019	Changes Total	New 2014	New 2015- 2019	New Total
General Capital Facilities Projects									
New: None									
Current Projects:									
Building Repair and Replacement	\$648,000	\$3,240,000	\$3,888,000	(\$48,000)	(\$240,000)	(\$288,000)	\$600,000	\$3,000,000	\$3,600,000
<i>Major maint fund; large portion of funding that normally goes to this fund went to debt for WA Center Repairs; debt will be paid out of debt service fund</i>									
WA Ctr for Perf Art Bond Repayment	(236,475)	(1,170,425)	(1,406,900)	236,475	1,170,425	1,406,900	0	0	0
<i>Project removed from 2014 CFP; will be paid from debt service fund</i>									
Total General Cap Fac Changes/Updates Since Preliminary Printed	\$411,525	\$2,069,575	\$2,481,100	\$188,475	\$930,425	\$1,118,900	\$600,000	\$3,000,000	\$3,600,000
TOTAL PROJECT CHANGES/UPDATES SINCE PRELIMINARY PRINTED	\$2,102,713	\$47,888,449	\$49,991,162	\$609,551	<b style="color: red;">(\$599,280)	\$10,271	\$2,712,264	\$47,289,169	\$50,001,433

PROJECT FUNDING REPORTS - GENERAL GOVERNMENT PROJECTS

Project Funding Reports - General Government Projects: Parks

PARKS PROJECTS	FUNDING	2014	2015-2019	TOTAL
Community Park Expansion	Impact Fees	\$ 178,000	\$ -	\$ 178,000
	SEPA Fees	\$ -	\$ 15,000	\$ 15,000
	Voted Utility Tax (VUT)	\$ -	\$ 2,000,000	\$ 2,000,000
	Donation	\$ 100,000	\$ -	\$ 100,000
	Grant	\$ 249,348	\$ -	\$ 249,348
Condition Assessment and Major Maintenance Program (CAMMP)	CIP Fund	\$ 170,000	\$ 2,500,000	\$ 2,670,000
Neighborhood Park Acquisition/Develop.	Impact Fees	\$ 50,000	\$ 65,000	\$ 115,000
	SEPA Fees	\$ -	\$ 80,000	\$ 80,000
Parks Bond Issue Debt Service	Voted Utility Tax (VUT)	\$ 1,436,250	\$ 3,600,750	\$ 5,037,000
Percival Landing Phase II Design & Development	Impact Fees	\$ -	\$ 854,000	\$ 854,000
	SEPA Fees	\$ -	\$ 146,000	\$ 146,000
	Total Parks	\$ 2,183,598	\$ 9,260,750	\$ 11,444,348

PARKS FUNDING RECAP	FUNDING	2014	2015-2019	TOTAL
	CIP Fund	\$ 170,000	\$ 2,500,000	\$ 2,670,000
	Donation	\$ 100,000	\$ -	\$ 100,000
	Grant	\$ 249,348	\$ -	\$ 249,348
	Impact Fees	\$ 228,000	\$ 919,000	\$ 1,147,000
	SEPA	\$ -	\$ 241,000	\$ 241,000
	Voted Utility Tax (VUT)	\$ 1,436,250	\$ 5,600,750	\$ 7,037,000
	Total Parks	\$ 2,183,598	\$ 9,260,750	\$ 11,444,348

This CFP is only a planning document; it does not necessarily represent a budget for expenditures.

Project Funding Reports - General Government Projects: Transportation

TRANSPORTATION PROJECTS	FUNDING	2014	2015-2019	TOTAL
4th Avenue Bridge Railing Repairs	CIP Fund	\$ -	\$ 399,000	\$ 399,000
Bicycle Facilities (Program #0200)	Grant	\$ -	\$ 600,000	\$ 600,000
	CIP Fund	\$ 72,376	\$ 200,000	\$ 272,376
Capitol Way Sidewalk — Union Avenue to 10th Avenue	Grant	\$ -	\$ 207,000	\$ 207,000
	CIP Fund	\$ -	\$ 138,000	\$ 138,000
Hazard Elimination Safety Projects (Program #0620)	Grant	\$ -	\$ 3,083,290	\$ 3,083,290
	CIP Fund	\$ -	\$ 544,110	\$ 544,110
Parks and Pathways — Neighborhood Pathways	Voted UtilityTax - Parks	\$ 25,000	\$ 125,000	\$ 150,000
	Voted UtilityTax - Pathways/Sidewalks	\$ 100,000	\$ 500,000	\$ 600,000
Parks and Pathways — Sidewalk (Program #0626/Fund #134)	Voted UtilityTax - Pathways/Sidewalks	\$ 900,000	\$ 4,500,000	\$ 5,400,000
	Stormwater Utility Rates	\$ 186,500	\$ 932,500	\$ 1,119,000
Pedestrian Crossing Improvements (Program #0122)	Grant -Federal	\$ -	\$ 40,000	\$ 40,000
	CIP Fund	\$ -	\$ 118,600	\$ 118,600
Sidewalk Construction (Program #0208)	CIP Fund	\$ -	\$ 103,400	\$ 103,400
Street Access Projects — ADA Requirements (Program #0309)	CIP Fund	\$ -	\$ 140,000	\$ 140,000
Street Repair & Reconstruction (Program #0599)	TBD	\$ 620,000	\$ 3,100,000	\$ 3,720,000
	CIP Fund	\$ 954,800	\$ 6,025,000	\$ 6,979,800
	Gas Tax	\$ 275,000	\$ 1,375,000	\$ 1,650,000
Streetlight Conversion to LED	Grant	\$ -	\$ 408,200	\$ 408,200
	Total Transportation	\$ 3,133,676	\$ 22,539,100	\$ 25,672,776

TRANSPORTATION FUNDING RECAP	FUNDING	2014	2015-2019	TOTAL
	CIP Fund	\$ 1,027,176	\$ 7,668,110	\$ 8,695,286
	Gas Tax	\$ 275,000	\$ 1,375,000	\$ 1,650,000
	Grant	\$ -	\$ 4,298,490	\$ 4,298,490
	Grant- Federal	\$ -	\$ 40,000	\$ 40,000
	Stormwater Utility Rates	\$ 186,500	\$ 932,500	\$ 1,119,000
	TBD	\$ 620,000	\$ 3,100,000	\$ 3,720,000
	Voted UtilityTax - Parks	\$ 25,000	\$ 125,000	\$ 150,000
	Voted UtilityTax - Pathways/Sidewalks	\$ 1,000,000	\$ 5,000,000	\$ 6,000,000
	Total Transportation	\$ 3,133,676	\$ 22,539,100	\$ 25,672,776

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Project Funding Reports - General Government Projects: Transportation with Impact Fees

TRANSPORTATION IMPACT FEES PROJECTS	FUNDING	2014	2015-2019	TOTAL
2010 Transportation Stimulus Project Repayment	Impact Fees	\$ 438,213	\$ 2,181,112	\$ 2,619,325
Boulevard Road - Intersection Improvements (Program #0628)	SEPA	\$ 37,962	\$ -	\$ 37,962
	Impact Fees	\$ -	\$ 3,584,064	\$ 3,584,064
	Grant	\$ -	\$ 2,760,845	\$ 2,760,845
Cain Road & North Street - Intersection Improvements	SEPA	\$ 10	\$ -	\$ 10
	Impact Fees	\$ -	\$ 1,513,939	\$ 1,513,939
	Grant	\$ -	\$ 1,166,205	\$ 1,166,205
Fones Road—Transportation Program (Program #0623)	SEPA	\$ 15,366	\$ -	\$ 15,366
	Impact Fees	\$ -	\$ 8,702,035	\$ 8,702,035
	Grant	\$ -	\$ 6,703,277	\$ 6,703,277
Henderson Boulevard & Eskridge Boulevard - Intersection Improvements	SEPA	\$ 7,848	\$ -	\$ 7,848
	Impact Fees	\$ -	\$ 1,856,935	\$ 1,856,935
	Grant	\$ -	\$ 1,430,418	\$ 1,430,418
Log Cabin Road Extension - Impact Fee Collection (Program #0616)	SEPA	\$ 10,931	\$ -	\$ 10,931
	Impact Fees	\$ -	\$ 3,778,565	\$ 3,778,565
Wiggins Road and 37th Ave Intersection Improvements	SEPA	\$ 4,173	\$ -	\$ 4,173
	Impact Fees	\$ -	\$ 3,602,268	\$ 3,602,268
	Grant	\$ -	\$ 2,774,868	\$ 2,774,868
Total Transportation Impact Fees		\$ 514,503	\$ 40,054,531	\$ 40,569,034

TRANSPORTATION WITH IMPACT FEES FUNDING RECAP	FUNDING	2014	2015-2019	TOTAL
	Grant	\$ -	\$ 14,835,613	\$ 14,835,613
	Impact Fees	\$ 438,213	\$ 25,218,918	\$ 25,657,131
	SEPA	\$ 76,290	\$ -	\$ 76,290
Total Transportation Impact Fees		\$ 514,503	\$ 40,054,531	\$ 40,569,034

This CFP is only a planning document; it does not necessarily represent a budget for expenditures.

Project Funding Reports - General Government Projects: General Capital Facilities

GENERAL CAPITAL FACILITIES PROJECTS	FUNDING SOURCES:	2014	2015-2019	TOTAL
Building Repair and Replacement (Program # 029)	CIP Fund	\$ 600,000	\$ 3,000,000	\$ 3,600,000
	Total General Capital Facilities	\$ 600,000	\$ 3,000,000	\$ 3,600,000

GENERAL CAPITAL FACILITIES FUNDING RECAP	FUNDING SOURCES:	2014	2015-2019	TOTAL
	CIP Fund	\$ 600,000	\$ 3,000,000	\$ 3,600,000
	Total General Capital Facilities	\$ 600,000	\$ 3,000,000	\$ 3,600,000

Summary of Funding Sources for General Government Projects

FUNDING SOURCES:	2014	2015-2019	TOTAL
CIP Fund	\$ 1,797,176	\$ 13,168,110	\$ 14,965,286
Donation	\$ 100,000	\$ -	\$ 100,000
Gas Tax	\$ 275,000	\$ 1,375,000	\$ 1,650,000
Grant	\$ 249,348	\$ 19,134,103	\$ 19,383,451
Grant - Federal	\$ -	\$ 40,000	\$ 40,000
Impact Fees	\$ 666,213	\$ 26,137,918	\$ 26,804,131
SEPA	\$ 76,290	\$ 241,000	\$ 317,290
Stormwater Utility Rates	\$ 186,500	\$ 932,500	\$ 1,119,000
TBD	\$ 620,000	\$ 3,100,000	\$ 3,720,000
Voted Utility Tax	\$ 1,436,250	\$ 5,600,750	\$ 7,037,000
Voted UtilityTax - Parks	\$ 25,000	\$ 125,000	\$ 150,000
Voted UtilityTax - Pathways/Sidewalks	\$ 1,000,000	\$ 5,000,000	\$ 6,000,000
Total General Government	\$ 6,431,777	\$ 74,854,381	\$ 81,286,158

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PROJECT FUNDING REPORTS - UTILITIES PROJECTS

Project Funding Reports - Utilities Projects: Drinking Water

DRINKING WATER PROJECTS	FUNDING SOURCES	2014	2015-2019	TOTAL
Asphalt Overlay Adjustments-Water (#9021)	Rates	\$ 10,500	\$ 52,500	\$ 63,000
Groundwater Protection/Land Acquisition (#9701)	Rates	\$ 100,000	\$ 500,000	\$ 600,000
Infrastructure Pre-Design and Planning Water Program (#9903)	Rates	\$ 21,000	\$ 105,000	\$ 126,000
Small Diameter Water Pipe Replacement (#9408)	Rates	\$ 450,000	\$ 2,250,000	\$ 2,700,000
Transmission & Distribution Projects Water Program (#9609)	Rates	\$ 737,300	\$ 4,621,100	\$ 5,358,400
	General Facility Charges (GFCs)	\$ -	\$ 181,600	\$ 181,600
Water Storage Systems (#9610)	Rates	\$ 508,000	\$ 4,995,300	\$ 5,503,300
	General Facility Charges (GFCs)	\$ -	\$ 3,980,400	\$ 3,980,400
Total Drinking Water		\$ 1,826,800	\$ 16,685,900	\$ 18,512,700

Project Funding Reports - Utilities Projects: Wastewater

WASTEWATER PROJECTS	FUNDING SOURCES:	2014	2015-2019	TOTAL
Asphalt Overlay Adjustments - Sewer Program (#9021)	Rates	\$ 10,500	\$ 52,500	\$ 63,000
Infrastructure Predesign and Planning - Sewer Program (#9903)	Rates	\$ 37,200	\$ 186,000	\$ 223,200
Lift Stations—Sewer Program (#9806)	Rates	\$ -	\$ 660,000	\$ 660,000
	General Facility Charges (GFCs)	\$ 1,100,000	\$ 1,900,000	\$ 3,000,000
Sewer Systems Extensions - Sewer Program (#9809)	Rates	\$ -	\$ 750,000	\$ 750,000
Sewer System Planning - Sewer Program (#9808)	Rates	\$ 21,000	\$ 105,000	\$ 126,000
Replacement and Repair Projects - Sewer Program (#9703)	Rates	\$ 515,000	\$ 2,425,000	\$ 2,940,000
Onsite Sewage System Conversions - Sewer Program (#9813)	General Facility Charges (GFCs)	\$ 650,000	\$ 1,250,000	\$ 1,900,000
Total Wastewater		\$ 2,333,700	\$ 7,328,500	\$ 9,662,200

Project Funding Reports - Utilities Projects: Stormwater

STORMWATER PROJECTS	FUNDING SOURCES:	2014	2015-2019	TOTAL
Aquatic Habitat Improvements - Stormwater (#9024)	Rates	\$ 361,600	\$ 871,100	\$ 1,232,700
Flood Mitigation & Collection - Stormwater (#9028)	Rates	\$ 1,031,200	\$ 4,506,700	\$ 5,537,900
	General Facility Charges (GFCs)	\$ -	\$ 2,015,800	\$ 2,015,800
Infrastructure Pre-Design & Planning - Stormwater (#9903)	Rates	\$ 28,400	\$ 142,000	\$ 170,400
Water Quality Improvements (#9027)	Rates	\$ 346,900	\$ 720,600	\$ 1,067,500
	Stormwater Grants or Loans	\$ 465,000	\$ 2,161,800	\$ 2,626,800
Total Stormwater		\$ 2,233,100	\$ 10,418,000	\$ 12,651,100

Additionally: Included in the Transportation Section are projects funded by transfers from the Stormwater Utility as follows:

PROJECT	2014	2015-2019	TOTAL
Parks and Pathways Sidewalk	\$ 186,500	\$ 932,500	\$ 1,119,000
Total	\$ 186,500	\$ 932,500	\$ 1,119,000

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Summary of Funding Sources for Utilities Projects

FUNDING SOURCES:	2014	2015-2019	TOTAL
General Facility Charges	\$ 1,750,000	\$ 9,327,800	\$ 11,077,800
Rates	\$ 4,178,600	\$ 22,942,800	\$ 27,121,400
Stormwater Grants or Loans	\$ 465,000	\$ 2,161,800	\$ 2,626,800
Total Utilities	\$ 6,393,600	\$ 34,432,400	\$ 40,826,000

Combined Summary of Funding Sources for both General Government and Utilities Projects

FUNDING SOURCES:	2014	2015-2019	TOTAL
CIP Fund	\$ 1,797,176	\$ 13,168,110	\$ 14,965,286
Donation	\$ 100,000	\$ -	\$ 100,000
Gas Tax	\$ 275,000	\$ 1,375,000	\$ 1,650,000
General Facility Charges	\$ 1,750,000	\$ 9,327,800	\$ 11,077,800
Grant	\$ 249,348	\$ 19,134,103	\$ 19,383,451
Grant - Federal	\$ -	\$ 40,000	\$ 40,000
Impact Fees	\$ 666,213	\$ 26,137,918	\$ 26,804,131
Rates	\$ 4,178,600	\$ 22,942,800	\$ 27,121,400
SEPA	\$ 76,290	\$ 241,000	\$ 317,290
Stormwater Grants or Loans	\$ 465,000	\$ 2,161,800	\$ 2,626,800
Stormwater Utility Rates	\$ 186,500	\$ 932,500	\$ 1,119,000
TBD	\$ 620,000	\$ 3,100,000	\$ 3,720,000
Voted Utility Tax	\$ 1,436,250	\$ 5,600,750	\$ 7,037,000
Voted UtilityTax - Parks	\$ 25,000	\$ 125,000	\$ 150,000
Voted UtilityTax - Pathways/Sidewalks	\$ 1,000,000	\$ 5,000,000	\$ 6,000,000
Total	\$ 12,825,377	\$ 109,286,781	\$ 122,112,158

This CFP is only a planning document; it does not necessarily represent a budget for expenditures.

City of Olympia

City Council

City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8447

Approval of Ordinance Adopting the 2014 Operating Budget

Agenda Date: 12/10/2013

Agenda Number: 4.R

File Number: 13-1010

File Type: ordinance

Version: 1

Status: First Reading

..Title

Approval of Ordinance Adopting the 2014 Operating Budget

..Recommended Action

Committee Recommendation:

Move to adopt the budget as amended.

City Manager Recommendation:

Move to adopt the 2014 Operating Budget Ordinance on first reading and forward to second reading.

..Report

Issue:

Should the Council adopt the 2014 operating budget ordinance?

Staff Contact:

Jane Kirkemo, Administrative Services Director, 360.753.8499

Presenter(s):

Consent Calendar Item.

Background and Analysis:

The budget process begins each year with the Capital Facilities Plan presented in July followed by the Operating Budget in October. The Council held two public hearings, two forums with the Coalition of Neighborhoods, plus several additional meetings to discuss the budget. In addition, the Finance Committee has reviewed various aspects of the budget at each of their meetings this year. This year the Finance Committee implemented Budget 365 and developed a performance report card for Council goals. Both are available on the City's website. By state law the budget must be adopted no later than December 31st.

Attachment 2 outlines the significant changes to the preliminary budget.

Neighborhood/Community Interests (if known):

The council had two community forums on the budget with the Coalition of Neighborhoods. The Planning Commission held a public hearing on the CFP and the Parks and Recreation Commission (PRAC), as well as the Utility Advisory Committee (UAC), each met and discussed various aspects of the budget. In addition, the City Council held a public hearing inviting public input on the budget.

Agenda Date: 12/10/2013

Agenda Number: 4.R

File Number: 13-1010

Options:

Option 1: Approve the Operating Budget Ordinance on first reading and move to second reading.

Option 2: Make additional changes to the budget that will be reflected on the second and final reading of the operating budget.

Financial Impact:

The total expenditure budget for 2014 is \$119,852,275.

Ordinance No.

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, RELATING TO BUDGETS, FINANCE, AND SALARIES, AND ADOPTING THE 2014 CALENDAR YEAR BUDGET.

WHEREAS, the tax estimates and budget for the City of Olympia, Washington, for the 2014 calendar year have been prepared and filed as provided by the laws of the State of Washington; and

WHEREAS, the preliminary budget was printed for distribution and notice published in the official paper of the City of Olympia, setting the time and place for hearing on the budget and stating that all taxpayers requesting a copy from the City Clerk would be furnished a copy of the preliminary budget to review; and

WHEREAS, the City Council of the City of Olympia, having held a public hearing on the preliminary budget on November 12, 2013, as required by law, and having considered the public testimony presented;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. 2014 Budget. The budget for the calendar year 2014 is hereby adopted in the amounts and for the purposes as shown below; and the following sums, or so much thereof as shall severally be found necessary, are hereby appropriated out of any of the monies in the several funds in the City Treasury hereinafter named.

FUND	APPROP. FUND BALANCE	ESTIMATED REVENUE	APPROP.	ADDITIONS TO FUND BALANCE
General, Regular Operations	\$73,667	\$62,661,803	\$62,735,470	
General, Special Sub-Funds				
Special Accounts	219,400	1,079,130	1,298,530	
Washington Center	5,000	253,154	258,154	
Municipal Arts	123,000		123,000	
Equip & Facilities Reserve	871,175	658,800	1,529,975	
Total General Fund	1,292,242	64,652,887	65,945,129	
4 th /5 th Avenue Corridor Bridge Loan		565,921	565,921	
LTGO Bond Fund - 2006 Parks		1,197,750	1,197,750	
UTGO Bond Fund – 2009 Fire		1,214,903	1,195,531	19,372
City Hall Debt Fund – 2009	1,032	2,420,886	2,421,918	
2010 LTGO Bond – Street Projects		438,213	438,213	
L.O.C.A.L. Debt Fund – 2010	1	178,280	178,281	
2010B LTGO Bonds - HOCM		405,063	405,063	
2013 LTGO Bond Fund		672,325	672,325	
Water Utility O&M	78,212	11,224,138	11,302,350	
Sewer Utility O&M	274,650	16,947,190	17,221,840	
Solid Waste Utility	386,021	9,591,628	9,977,649	
Storm Water Utility	56,607	4,595,500	4,652,107	
Water/Sewer Bonds		2,041,945	2,027,113	14,832
Equipment Rental	18,285	1,632,800	1,651,085	
TOTALS	\$2,107,050	\$117,779,429	\$119,852,275	\$34,204

Section 2. Administration. The City Manager shall administer the budget, and in doing so may authorize adjustments within the funds set forth in Section 1 above, to the extent that such adjustments are consistent with the budget approved in Section 1.

Section 3. Salaries and Compensation. The salaries and compensation for the City of Olympia employees for the calendar year 2014 shall be as set forth in the "Supplementary Information" section of the 2014 Adopted Operating Budget document, or as the same may be amended by the City Manager as part of his administration of the budget pursuant to Section 2 above.

Section 4. Benefit Cost Sharing. The City Manager is authorized to modify and establish benefit cost sharing for City employees; and such programs may be based, in part, on an employee's start date with the City.

Section 5. Severability. The provisions of this ordinance are declared separate and severable. If any provision of this ordinance or its application to any person or circumstances is held invalid, the remainder of this ordinance or application of the provision to other persons or circumstances shall be unaffected.

Section 6. Ratification. Any act consistent with the authority and prior to the effective date of this ordinance is hereby ratified and affirmed.

Section 7. Effective Date. This ordinance shall take effect January 1, 2014.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Darren Nienaber
DEPUTY CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:

General Fund Adjustments

REVENUES

Property Tax	
New Construction	(270)
Refund Levy	46,723
Sequestration set aside	11,022
Liquor Excise Tax	43,630
Safety Program transfer	(125,860)
Public Works General Services	36,172
Maintenance Center Rent	<u>32,322</u>
Total Revenue Changes	\$43,739

EXPENDITURES

Animal Services	(4,768)	
eCIVIS website license	9,500	
Safety Program Transfer	(125,897)	Direct charge to Worker's comp
NLC membership	(462)	
Public Works General Services	36,172	
1 Building Plans Examiner FTE	100,485	Development fees were increased \$365,000. FTE needed to cover increased workload (salary & benefits)
¼ Urban Forester	30,000	
Transfer to CFP	<u>72,376</u>	Bikeway Corridor Pilot project- total cost is \$100000
Total Expenditure Changes	\$ (117,406)	

Balance Available (needed)	\$(73,667)	This is the amount remaining in the 2013 Council Goal Fund
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Capital Facilities Plan

REVENUES

Transfer from General Fund	\$72,376	(transfer from 2013 council goal money.)
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EXPENDITURES

BPAC Bike corridor proposal	\$100,000	
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Balance Available (needed)	-0-	(\$27,624 will be transferred from current bike facilities project to generate \$100000)
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City of Olympia

City Hall
601 4th Avenue E.
Olympia, WA 98501
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City Council

Briefing on Downtown Project III

Agenda Date: 12/10/2013

Agenda Number: 6.A

File Number: 13-1023

File Type: report

Version: 1

Status: Other Business

..Title

Briefing on Downtown Project III

..Recommended Action

Committee Recommendation:

Briefing only.

City Manager Recommendation:

Briefing only. Receive and discuss information on Downtown Project III work plan.

..Report

Issue:

Downtown Project II (DP2) projects are nearing completion. Staff will report on the status of DP2 and brief Council on updated DP3 work plan.

Staff Contact:

Brian Wilson, Downtown Liaison, Community Planning and Development,
360.570.3798

Presenter(s):

Brian Wilson, Downtown Liaison, Community Planning and Development

Background and Analysis:

In 2011, City Council created the Downtown Project, a multi-directional approach toward creating a clean and safe environment for all users of downtown. The Land Use and Environment Committee is the council committee taking lead on downtown project progress.

Thus far, there have been two phases of the downtown project. The most recent (DP2) encapsulated 23 separate projects varying in scope and size. These projects focused on four primary themes: Clean, Safe, Economic Development, and Placemaking (See attachment 2).

As 2013 comes to an end, staff will report on the successes of DP2 projects. In addition, staff will present projects on the DP3 work-plan (See attachment 1) based on the discussion at the November 21 and December 5, 2013 LUEC meetings.

Neighborhood/Community Interests (if known):

Downtown Project 3 is a community project. Many of the projects involve strategic

Agenda Date: 12/10/2013

Agenda Number: 6.A

File Number: 13-1023

community partnerships to complete. Successful completion of these projects will assist in the creation of a safe and welcome environment for all users of downtown.

Options:

N/A

Financial Impact:

Varies depending on specific Downtown Project 3 project.



Downtown Project Phase III Task List

Last Updated November 2013



- Scoping of Downtown Master Plan
- Complete Community Renewal Area Process
- Complete Washington Center Repairs
- LED Street Light Conversion
- Alleyway Lighting
- Downtown Tree Trimming
- Crime Prevention Through Environmental Design (CPTED) Analysis
- Expansion of Walking Patrol Program
- Expansion of the Clean Team
- Bars/Tavern Owners League Meetings
- Downtown Marketing Consultation
- Community Stakeholder Collaboration
- Downtown Neighborhood Association Formalization
- Completion of Artesian Commons
- Block Watch (DNA)
- Alcohol Impact Area (AIA)
- Pedestrian Wayfinding
- Downtown Waste Management Assessment
- Fifth Avenue Overlay Project

SCOPING OF DOWNTOWN MASTER PLAN



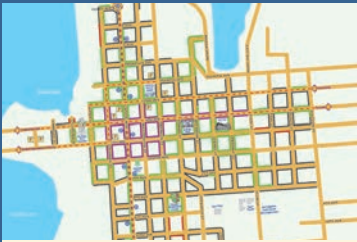
	CLEAN
	SAFE
	ECONOMIC
	PLACEMAKING

- Internal Partners:**
- All Departments

- Ideal External Partners:**
- Planning Commission
 - PBIA
 - ODA
 - CNA
 - DNA
 - UAC

The Downtown Master Plan (DMP) will be a stand-alone planning document visioning the future of downtown. The creation of the DMP will involve an extensive public input process. The scoping of the DMP is scheduled to begin in the Fall of 2014.

COMPLETE COMMUNITY RENEWAL AREA PROCESS



	CLEAN
	SAFE
	ECONOMIC
	PLACEMAKING

- Internal Partners:**
- CP&D

- Ideal External Partners:**
- Citizen Advisory Committee
 - General Public

A Community Renewal Area (CRA) empowers cities, towns and counties to undertake and carry out community renewal projects with an emphasis on long-standing blighted properties. The CRA is a tool that has been successfully utilized by several municipalities in the Pacific Northwest including Vancouver, Shoreline, and Kent.

COMPLETE WASHINGTON CENTER REPAIRS



	CLEAN
	ECONOMIC

- Internal Partners:**
- Public Works

- Ideal External Partners:**
- Washington Center for Performing Arts

The Washington Center for Performing Arts is receiving a much-needed facelift. Beautiful external facades, enhanced canopy, glass doors, marquee sign, and a new ticket window are a few of the upgrades included in this project. This project will be completed in early 2014.

LED STREET LIGHT CONVERSION



	CLEAN
	SAFE

- Internal Partners:**
- Public Works

- Ideal External Partners:**
- PSE

Downtown Olympia will get a lot brighter in early 2014! The City is in the process of converting city-owned streetlights from high pressure sodium bulbs to more cost effective and sustainable LED bulbs. LED lighting creates a broader lighting spectrum leading to increased visibility and a safer nighttime environment.

ALLEYWAY LIGHTING



CLEAN

SAFE

Internal Partners:

- CP&D
- Police
- Public Works

Ideal External Partners:

- Downtown Building owners

The City is in the process of applying for a \$50,000 alleyway lighting improvement project through their Section 108 loan program. This project would light up 18-20 alleyways most frequently used as pedestrian walkways. All lighting fixtures will be cost-effective LED bulbs. Estimated installation: Summer, 2014.

DOWNTOWN TREE TRIMMING



CLEAN

SAFE

Internal Partners:

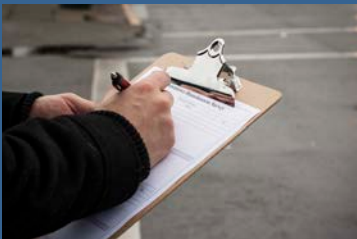
- CP&D
- Public Works
- Parks, Arts & Rec

Ideal External Partners:

- none

We are lucky to have a downtown lined with beautiful street trees. Due to previous budget cuts, some of these trees have grown to a size that compromises the performance of our street lights. The City will complete a downtown tree assessment and trim trees that currently obstruct street lighting.

CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED) ANALYSIS



CLEAN

SAFE

ECONOMIC

PLACEMAKING

Internal Partners:

- Police Department
- CP&D
- Public Works

Ideal External Partners:

- PBIA
- ODA
- DNA

Crime Prevention Through Environmental Design (CPTED) is a multi-disciplinary approach to deterring criminal behavior through environmental design. A group of staff and community members will complete a block-by-block CPTED analysis in 2014 and identify specific changes that can be made to make downtown a safe environment for everyone.

EXPANSION OF WALKING PATROL



SAFE

Internal Partners:

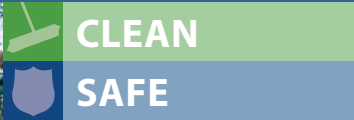
- Police Department

Ideal External Partners:

- none

In Summer of 2013, we saw the return of the Downtown Walking Patrol in a very limited capacity. In January of 2014, the Walking Patrol presence will double in downtown Olympia. This program not only creates more eyes on the street but also increases the connection between the police department and the downtown community.

EXPANSION OF THE CLEAN TEAM



- Internal Partners:**
- CP&D

- Ideal External Partners:**
- PBIA
 - Capital Recovery Center

The Downtown Ambassador Clean Team is a 5-day a week cleaning crew in downtown Olympia. Primary duties include trash and recycling pickup, graffiti abatement, and pressure washing. This year will bring additional staffing to the clean team leading to an exponential increase in productivity. To report a situation that needs clean team attention, call 360-570-3900.

BAR/TAVERN OWNERS LEAGUE MEETINGS

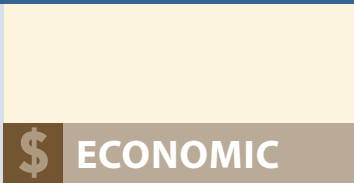


- Internal Partners:**
- Police Department
 - CP&D

- Ideal External Partners:**
- PBIA
 - Bar/Tavern Owners

Downtown Olympia is an 18-hour downtown where people come to eat, shop, and play. It is important that communication between the police and open-late bar/tavern owners happens frequently and effectively. This year, police will organize regular meetings with bar/tavern owners to discuss on-going safety issues.

DOWNTOWN MARKETING CONSULTATION



- Internal Partners:**
- CP&D

- Ideal External Partners:**
- PBIA
 - ODA
 - VCB
 - DNA
 - Port

Downtown Olympia has numerous groups that all work hard to promote the place they love. Creating partnerships and a marketing plan that emphasizes shared goals is paramount for telling the "downtown story" to a broad audience. Staff plans to approach several of these groups in an effort to leverage marketing resources moving forward. Teamwork!

COMMUNITY STAKEHOLDER COLLABORATION



- Internal Partners:**
- CP&D

- Ideal External Partners:**
- PBIA
 - ODA
 - VCB
 - DNA
 - Port
 - many more...

Similar to working toward leveraging marketing efforts, it is important that downtown stakeholder groups stay informed in the current projects and plans of each organization. Communication and partnerships are power. The creation of a Downtown Group involving a representative from all of these organizations can lead to previously unknown partnership opportunities.

OFFICIAL ESTABLISHMENT OF THE DOWNTOWN NEIGHBORHOOD ASSOCIATION



	CLEAN
	SAFE
	ECONOMIC
	PLACEMAKING

Internal Partners:

- CP&D

Ideal External Partners:

- Downtown Residents

An engaged neighborhood is a successful neighborhood. The formation of the Downtown Neighborhood Association will make it easy for police to work with downtown residents in creating a safe and welcome environment for all users of downtown.

COMPLETION OF ARTESIAN COMMONS



OLYMPIA
ARTESIAN WELL

	CLEAN
	SAFE
	ECONOMIC
	PLACEMAKING

Internal Partners:

- Police Department
- CP&D
- OPARD



Ideal External Partners:

- PBIA
- Arts Commission

In 2013, City Council, staff and community members worked hard to conceptualize the future of the downtown Artesian Well parking lot. After a thorough public process, a design has been approved that includes in installation of food trucks, seating, stage, murals, and kids play features. Construction of the park will begin in early 2014.

ESTABLISHMENT OF DOWNTOWN BLOCK WATCH



	CLEAN
	SAFE

Internal Partners:

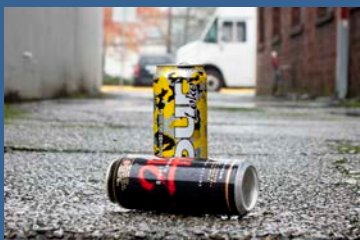
- Police Department



Ideal External Partners:

- Downtown Residents
- Downtown Business Owners

An engaged neighborhood is a successful neighborhood. The formation of the Downtown Neighborhood Association will make it easy for police to work with downtown residents in creating a safe and welcome environment for all users of downtown.

IMPLEMENTATION OF ALCOHOL IMPACT AREA



	CLEAN
	SAFE

Internal Partners:

- Police Department
- CP&D

Ideal External Partners:

- none

In December, 2013, the Washington State Liquor Control Board will decide whether or not to approve a state-recognized Alcohol Impact Area (AIA) in Downtown Olympia. The AIA will ban the sale of cheap, high-alcohol content beverages in retail locations in the downtown core. AIAs have proven to be a successful tool in other Washington State Cities.

PEDESTRIAN WAYFINDING



Internal Partners:

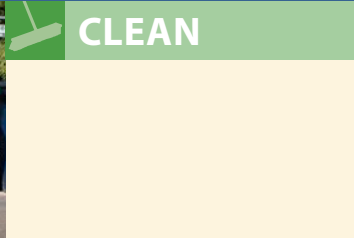
- Public Works Transportation
- CP&D

Ideal External Partners:

- PBI
- ODA
- BPAC
- Intercity Transit

Creating a safe environment that encourages alternate modes of transportation is an important value held by many downtown stakeholders. This pedestrian based wayfinding project will involve creating a downtown map that contains information to help pedestrians easily find shopping, eating, parking, bus stops, and parks in downtown Olympia.

DOWNTOWN WASTE MANAGEMENT ASSESSMENT



Internal Partners:

- Public Works
- CP&D

Ideal External Partners:

- Business Owners

Public Works Waste Resources and Code Enforcement staff will assess several hotspot waste deposit areas in downtown. The goal is to identify potential improvements on blocks where several businesses contribute toward the overall creation of waste. Dumpster consolidation and partnerships between businesses can lead to a better aesthetic in downtown while keeping it more clean.

FIFTH AVENUE OVERLAY PROJECT



Internal Partners:

- Public Works Transportation

Ideal External Partners:

Public Works will move forward with a project that will resurface 5th Avenue between Capitol Way and Water St. This project will improve surface conditions, slow down traffic in the core, and install pedestrian-friendly bulb outs.

DOWNTOWN PROJECT PHASE II TASK LIST:

1. CLEAN:

- Expansion of Clean Team
- Downtown Olympia Graffiti Abatement Coordination
- Expansion of Downtown Pedestrian Recycling Program



2. SAFE:

- Expansion of Downtown Ambassadors
- Downtown Proactive Policing
- Coordinating Social Services
- Expanding Restroom Availability
- Alcohol Impact Area (AIA) Implementation
- Formalize Bars/Taverns BMP Review Guidelines
- Strengthen Downtown Neighborhood Association



3. ECONOMIC DEVELOPMENT:

- Downtown Marketing - "Telling our story"
- Parking Makeover
- Formation of Community Renewal Area
- Marketing Department of Fish & Wildlife Property
- Facilitating Housing Construction
- Council Gives Direction on Downtown Master Plan
- Washington Center for Performing Arts Repairs



4. PLACEMAKING:

- Artesian Court Design Council Presentation
- Alley Improvement Project Proposal
- Alley Naming Project
- Installation of more Parklets
- Installation of more Tree Benches
- Public Art Installation (PBIA Funded)





DOWNTOWN PROJECT PHASE I TASK LIST:

- Establishment of the Downtown Ambassador Program
- Establishment of Best Management Practices for Bars/Taverns
- Establishment of an Alcohol Impact Area
- Installation of two parklets
- Art installation at Artesian Well
- Installation of two tree benches
- Survey of Downtown Users
- Review of Pedestrian Interference Ordinance

