



City of Olympia

Future City Council Meeting Agendas

As of May 5, 2016

The Capital of
Washington State

601 4th Avenue E.
Olympia, WA 98501
Information: 360-753-8447

www.olympiawa.gov/councilagenda

**Items Scheduled are
Subject to Change**

UPCOMING AGENDA ITEMS

ITEMS TO BE SCHEDULED

Council

A. STUDY SESSION - Home/Community Investment Partnership Update (Gary Aden and Liz Davis)

Finance Committee - 2nd Wed., 5:00 pm (Jim Cooper - Chair, Jessica Bateman, Jeannine Roe)

A. Develop a scope and recruitment process for the creation of an OMPD Advisory Committee (referred by Jim Cooper - 03/01/16)

General Government Committee - 4th Wednesday, 4:30 pm (Jeannine Roe - Chair, Jessica Bateman, Clark Gilman)

- A. Drug Free Zone Report
- B. Youth Involvement Exploration (May meeting)

Land Use and Environment Committee - 3rd Thursday, 5:30 pm (Julie Hankins - Chair, Clark Gilman, Nathaniel Jones)

- A. Installation of Conduit for Fiber Optic Cable in Open Ditch (Requested by Jim Cooper - 10/28/14)
- B. Daylighting Moxlie Creek (Requested by Jim Cooper - 7/7/15)
- C. State Capitol Master Plan (Keith Stahley and Leonard Bauer, CP&D)
- D. Speed Limit Revisions, tentative late 2016/early 2017

Community and Economic Revitalization Committee - 2nd Monday, 5:30 pm (Nathaniel Jones - Chair, Jim Cooper, Julie Hankins)

May 10 - 7:00 pm

COUNCIL MEETING

- A. SPECIAL RECOGNITION - Historic Preservation Month (Michelle Sadlier, CP&D)
- B. CONSENT - Approval of Bid Award for 2016 Pavement Preservation (Brett Bures, Public Works) (file #16-0509)
- C. CONSENT - Approval of Interlocal Agreement with Port regarding Port Stormwater Pipe Transition (Andy Haub, Public Works) (file # 16-0585)
- D. CONSENT - Interlocal Agreement with Thurston County for Specialized Recreation (Scott River, Parks)
- E. PUBLIC HEARING - CDGB Action Plan Amendments (General Government Committee/Anna Schlecht, CP&D)
- F. OTHER BUSINESS - Proposed Guiding Framework for the Downtown Strategy (Amy Buckler, CP&D)
- G. OTHER BUSINESS - Low Impact Development Standards Code Revisions (Laura Keehan, Public Works and Nicole Floyd, CP&D) (File #16-0470)

May 11 - 5:00 pm

FINANCE COMMITTEE - CANCELLED

May 16 - 5:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE

- A. Status Report on WSRA Area Plan (Renée Sunde, CP&D)
- B. Debrief DTS Business and Developers Forum (Renée Sunde, CP&D)
- C. Briefing on the DTS Market Report (Keith Stahley, CP&D)
- D. Status Report and Update on CRA Process (Renée Sunde, CP&D)

May 17 - 5:30 pm

OLYMPIA TRANSPORTATION BENEFIT DISTRICT BOARD

- A. Approval of March 22, 2016 Olympia Transportation Benefit District Board meeting minutes

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- B. Amendment to Inter-agency Agreement with Department of Licensing
(Jane Kirkemo, Treasurer)

May 17 - 5:45 pm

STUDY SESSION

Thurston Thrives - Housing Assistance Team (County Commissioner Bud Blake)

May 17 - 7:00 pm

COUNCIL MEETING

- A. **SPECIAL RECOGNITION** - Bicycle Commuter Month Proclamation (Michelle Swanson, Public Works) (File #16-0469)
- B. **SPECIAL RECOGNITION** - Walker John and Ron Thomas, Recipients of Futurewise's Annual Livable Communities Award on March 16, 2016
- C. **CONSENT** - Approval of Community Development Block Grant Action Plan Amendment (General Government Committee/Anna Schlecht, CP&D)
- D. **CONSENT** - HDC-1 Zoning District Text Amendment (Bigelow Heights)(Leonard Bauer, CP&D)
- E. **CONSENT** - Approval of Multi-Family Housing Limited Property Tax Exemption Agreement for 321 Legion Way SE (Leonard Bauer, CP&D)
- F. **CONSENT** - Approval of Multi-family Housing Limited Property Tax Exemption Agreement for 512 12th Avenue SE (Leonard Bauer, CP&D)
- G. **CONSENT** - Code Amendment Regarding Rezone Hearing Body (Leonard Bauer, CP&D)
- H. **CONSENT** - An Ordinance Adding to the Olympia Municipal Code the Crime of Vehicle Prowling in the Second Degree (Rocio Ferguson, Legal)
- I. **CONSENT** - An Ordinance Amending the Olympia Municipal Code Pertaining to Making a False or Misleading Statement to a Public Servant (Rocio Ferguson, Legal)
- J. **CONSENT** - An Ordinance Adding to the Olympia Municipal Code the Crime of Indecent Exposure (Rocio Ferguson, Legal)
- K. **OTHER BUSINESS** - Approval of 2016 Neighborhood Grant Allocation (Anna Schlecht, CPD)
- L. **OTHER BUSINESS** - Administrative Costs related to the Opportunity for Olympia Income Tax (original referral to Finance Committee) (Jane Kirkemo, Admin. Svcs.)
- M. **EXECUTIVE SESSION** - Pursuant to RCW 42.30.110 (1)(b) - Real Estate Matter

MAY 18 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE MEETING

- A. Heritage Commission Interview (Kellie Braseth, Exec.)
- B. Economic Development Update (Renée Sunde, CP&D)
- C. Community Development Block Grant (CDBG) - Program Year 2016 Action Plan (Leonard Bauer, CP&D)
- D. The Establishment of an Olympia Poet Laureate (Stephanie Johnson, Parks, Arts and Recreation)
- E. Mid-Year Retreat (Steve Hall, Exec.)

May 19 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. 2016 EDDS Update (Steve Sperr, Public Works)(file 16-0519)
- B. Northeast Subarea Plan (Linda Bentley, CP&D)
- C. Status Reports and Updates (Keith Stahley, CP&D)
- D. State mandated Code Adoption OMC revisions (Todd Cunningham, CP&D)

May 24

NO COUNCIL MEETING

May 31**NO COUNCIL MEETING****June 7 - 5:30 pm****STUDY SESSION**

Joint Meeting with Port of Olympia

June 7 - 7:00 pm**COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Hands on Children's Museum Annual Report
- B. **SPECIAL RECOGNITION** - Olympia Police Department Community Award Presentation (*Laura Wohl, OPD*)
- C. **CONSENT** - (First Reading) State mandated Code Adoption OMC revisions (*Todd Cunningham, CP&D*)
- D. **CONSENT** - Growth Management Update Resolution (*Leonard Bauer, CP&D*)
- E. **OTHER BUSINESS** - Transportation Network Company Ordinance (*Jay Burney, Exec.*)
- F. **OTHER BUSINESS** - Briefing on Downtown Shared Compacter Rates and Policies (*Dan Daniels, Public Works*)
- G. **OTHER BUSINESS** - Revisions to Wastewater Olympia Municipal Code (OMC) (*Diane Utter, Public Works*) (file #16-0327)

June 8 - 5:00 pm**FINANCE COMMITTEE**

- A. Review Opportunity for Olympia Cost and Administrative Issues
- B. Explore the Sale of City Property
- C. Criteria and Process for 2017 Budget

June 11**CITY COUNCIL MIDYEAR RETREAT****June 13 -5:30 pm****COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**

- A. Consider Format of Open House for Draft Area Plan (*Renée Sunde, CP&D*)
- B. Status Report and Update (*Renée Sunde, CP&D*)

June 14 - 7:00 pm**COUNCIL MEETING**

- A. **CONSENT** - Update to Fireworks Ordinance (*Robert Bradley, OFD*)
- B. **CONSENT** - (Second Reading) State mandated Code Adoption OMC revisions (*Todd Cunningham, CP&D*)
- C. **OTHER BUSINESS** - Fireworks Education (*Robert Bradley, OFD*)
- D. **OTHER BUSINESS** - Community Court Presentation (*Diane Whaley, Admin. Svcs.*)
- E. **OTHER BUSINESS** - Downtown Ambassador Early-Morning Clean Team Update (*Mark Rentfrow, CPD*)

June 16 - 5:30 pm**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Complete Streets Funding Study (Multimodal Concurrency) (*Mark Russell, Sophie Stimson, Public Works*)(file #16-0520)
- B. Welcome Center Status Report and Update (*Mark Rentfrow, CP&D*)
- C. Community Street Life Initiative (*Keith Stahley, CP&D*)
- D. Community Care Facility (*Keith Stahley, CP&D*)
- E. Status Reports and Updates (*Keith Stahley, CP&D*)
- F. Olympia Action Plan (*Leonard Bauer, CP&D*)
- G. SmartGov Rollout (*Karen Kenneson, CP&D*)

June 21-5:30 pm**STUDY SESSION**Parks Asset Management (*David Hanna, Parks*)

- June 21 - 7:00 pm** **COUNCIL MEETING**
A. **CONSENT** - Approval of EDDS 2016 Annual Update Topics and Process
(*Steve Sperr, Public Works*)
B. **PUBLIC HEARING** - Low Impact Development Standards Code Revisions
(*Laura Keehan, Public Works*)(file #16-0521)
- June 22 - 4:30 pm** **GENERAL GOVERNMENT COMMITTEE**
A. Municipal Art Plan Status Report (*Stephanie Johnson, CP&D*)
B. Tobacco Free Parks (*Paul Simmons, Parks*)
- June 28** **NO COUNCIL MEETING**
- July 5** **NO COUNCIL MEETING**
- July 12 - 5:30 pm** **MULTI-JURISDICTIONAL MEETING ON HOUSING (at Tumwater City Hall)**
- July 12 - 7:00 pm** **COUNCIL MEETING**
A. **OTHER BUSINESS** - Briefing on the Comprehensive Plan's Action Plan
(*Leonard Bauer, CP&D*)
- July 13 - 5:00 pm** **FINANCE COMMITTEE**
A. Develop Multi-modal Approach for Transportation Impact Fees
B. Review the 2017-2022 Preliminary Capital Budget
C. Funding Options to Study Assistance for Low Wage Workers
D. Review B&O Tax Thresholds
E. Overview of the City's Insurance Programs Including Risk, Property and
Worker's Comp
F. Police Camera Analysis Including Records and Technology Issues
- July 18 - 5:30 pm** **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**
A. Consider Input from Open House on WSRA Area Plan(*Renée Sunde, CP&D*)
B. Status Report on Section 108, Grow Olympia, and other Financing Tools
(*Renée Sunde, CP&D, Chuck Depew*)
C. Status Report and Update on CRA Process (*Renée Sunde, CP&D*)
- July 19 - 7:00 pm** **COUNCIL MEETING**
A. **OTHER BUSINESS** - Presentation of Preliminary 2017-2022 Capital
Facilities Plan
B. **OTHER BUSINESS** - Critical Areas Ordinance Update (*Linda Bentley,*
CP&D)
- July 21 - 5:30 pm** **LAND USE AND ENVIRONMENT COMMITTEE**
A. Urban Forestry Asset Management Plan Update (*Shelly Bentley, CP&D*)
B. Status Reports and Updates (*Keith Stahley, CP&D*)
- July 26 - 5:30 pm** **OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**
- July 26 - 7:00 pm** **COUNCIL MEETING**
A. Mayors Climate Compact
- July 27 - 4:30 pm** **GENERAL GOVERNMENT COMMITTEE**
A. Economic development Update (*Renée Sunde, CP&D*)

**Items Scheduled are
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- July 28- 5:30 pm** **LAND USE AND ENVIRONMENT COMMITTEE**
 A. Urban Forestry Asset Management Plan (*Shelly Bentley, CP&D*)
- August 2** **NO COUNCIL MEETING**
- August 9** **NO COUNCIL MEETING**
- August 10 - 5:00 pm** **FINANCE COMMITTEE**
 A. Recommendations to Adequately Fund Asset Management - Buildings, Streets and Parks
- August 15 - 5:30 pm** **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**
 A. Status Focus Area Planning Efforts for the Kaiser/Harrison (*Leonard Bauer, CP&D*)
 B. Consider Draft CR Plan Public Involvement Process (*Keith Stahley, CP&D*)
 C. Status Report and Update on CRA Process (*Keith Stahley, CP&D*)
- August 16 - 7:00 pm** **COUNCIL MEETING**
 A. **SPECIAL RECOGNITION** - Association of Washington Cities Well Cities Award (*Jane Kirkemo, Admin. Svcs.*)
- August 18 - 5:30 pm** **LAND USE AND ENVIRONMENT COMMITTEE**
 A. Annual Annexation Report (*Tim Smith, CP&D*)
 B. DTS Preliminary Draft (*Amy Buckler, CP&D*)
 C. Status Reports and Updates (*Keith Stahley, CP&D*)
- August 23 - 7:00 pm** **COUNCIL MEETING**
- August 24 - 4:30** **GENERAL GOVERNMENT COMMITTEE**
 A. Public Engagement /Social Media Report (*Kellie Braseth and Josh Linn, Comm.*)
 B. Public Safety/OPD Update (*Ronnie Roberts, OPD*)
- August 30 -5:30 pm** **STUDY SESSION**
 West Bay Environmental Assessment (*Jesse Barham, Public Works*) (file #16-0518)
- August 30 - 7:00 pm** **COUNCIL MEETING**
- September 6** **NO COUNCIL MEETING**
- September 13 - 5:30 pm** **OLYMPIA METROPOLITIAN PARKS DISTRICT BOARD**
- September 13 - 7:00 pm** **COUNCIL MEETING**
- September 14 - 5:00 pm** **FINANCE COMMITTEE**
 A. Review Transportation Impact Fee Calculations
 B. Funding Issues and Options for Percival Landing
- September 15 - 5:30 pm** **LAND USE AND ENVIRONMENT COMMITTEE**
 A. Downtown Project V Update (*Mark Rentfrow, CP&D*)
 B. Bike Corridor Pilot Project Evaluation (*Sophie Stimson, Public Works*)

- C. 2016 EDDS Update (*Steve Sperr, Public Works*)
- D. On Site Septic Tank Conversion Program (*Andy Haub, Public Works*)
- E. Status Reports and Updates (*Mark Rentfrow, CP&D*)

September 19 - 5:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE

- A. Review Draft Area Plan (*Renée Sunde, CP&D*)
- B. Status Report and Update on CRA Process (*Renée Sunde, CP&D*)

September 20 - 7:00 pm

COUNCIL MEETING

September 27 - 7:00 pm

COUNCIL MEETING

September 28 - 4:30

GENERAL GOVERNMENT COMMITTEE

- A. Biennial Review of Council Guidelines (Done on even years) (*Kellie Braseth, Comm.*)

October 4

NO COUNCIL MEETING

October 11 - 7:00 pm

COUNCIL MEETING

October 12 - 5:00 pm

FINANCE COMMITTEE

October 17 - 5:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE

- A. Consider Staff Recommendation on ENA (*Renée Sunde, CP&D*)
- B. Consider Draft CR Plan (*Keith Stahley, CP&D*)
- C. Status Report and Update on CRA Process (*Renée Sunde, CP&D*)

October 18 - 7:00 pm

COUNCIL MEETING

- A. **PUBLIC HEARING** - 2017 - 2022 Capital Facilities Plan

October 20 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Code Enforcement Status Report (*Todd Cunningham, CP&D*)
- B. Action Plan Status Report (*Leonard Bauer, CP&D*)
- C. Concurrency/Transportation Impact Fee Update (*Randy Wesselman, Public Works*)
- D. Status Reports and Updates (*Keith Stahley, CP&D*)

October 24 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

October 25 - 7:00 pm

COUNCIL MEETING

- A. **OTHER BUSINESS** - Presentation of the Operating Budget

October 26 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Community Development Block Grant Physical Year 2017 (*Leonard Bauer, CP&D*)
- B. Welcome Center/ DT Ambassador Update (*Mark Rentfrow, CP&D*)
- C. Economic Development Update (*Renée Sunde, CP&D*)
- D. Scoping Advisory Board Recruitment Process (*Kellie Braseth, Comm.*)
- E. General Government Committee Work Plan for 2017 (*Kellie Braseth, Comm.*)
- F. Council Retreat Facilitator (*Kellie Braseth, Comm.*)
- G. Draft Retreat Agenda (*Kellie Braseth, Comm.*)

- October (to be scheduled) LODGING TAX ADVISORY COMMITTEE**
- A. Approval of October 5, 2015 Lodging Tax Advisory Committee Meeting
 - B. Minutes (File #15-0999)
 - C. Approval of October 19, 2015 Lodging Tax Advisory Committee Meeting Minutes - (File #15-1021)
- November 1 - 5:30 pm OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**
- A. PUBLIC HEARING - Rate
 - B. Adopt a Budget
 - C. Appoint Advisory Committee
 - D. Establish 2017 Meeting Schedule
- November 1 - 7:00 pm COUNCIL MEETING**
- A. OTHER BUSINESS - Budget Discussions (Utilities Impact Fees and Lodging Tax)
- November 7 - 5:30 pm (Monday) OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**
- A. Set the Rate
- November 7 - 6:00 pm (Monday) SPECIAL STUDY SESSION**
- 2017 Budget
- November 15 - 7:00 pm COUNCIL MEETING**
- A. PUBLIC HEARING - 2018-2023 Six-year Transportation Improvement Program (*David Smith, Public Works*)(File #16-0188)
 - B. PUBLIC HEARING - 2017 Operating Budget & Ad Valorum Tax
- November 17 - 5:30 pm LAND USE AND ENVIRONMENT COMMITTEE**
- A. CPD Work Program Update (*Leonard Bauer, CP&D*)
 - B. Code Amendments to Implement the Comp Plan (*Tim Smith, CP&D*)
 - C. Status Reports and Updates (*Keith Stahley, CP&D*)
- November 21 - 5:30 pm COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**
- A. Consider Draft Development Agreement (*Renée Sunde, CP&D*)
 - B. Consider Draft of the CR Plan (*Keith Stahley, CP&D*)
 - C. Status Report and Update on CRA Process (*Keith Stahley, CP&D*)
- November 22 - 7:00 pm COUNCIL MEETING**
- A. OTHER BUSINESS- Budget Balancing
- November 23 - 4:30 GENERAL GOVERNMENT COMMITTEE**
- A. Public Safety/OPD Update (*Ronnie Roberts, OPD*)
 - B. Council Retreat Agenda
- November 29 NO COUNCIL MEETING**
- December 6 - 7:00 pm COUNCIL MEETING**
- A. CONSENT - First Reading of Operating and Capital Budgets
- December 12 - 5:30 pm COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**
- A. Finalize Draft of the CR Plan (*Keith Stahley, CP&D*)
 - B. Status Report and Update on CRA Process (*Renée Sunde, CP&D*)

**Items Scheduled are
Subject to Change**

- December 13 - 7:00 pm **COUNCIL MEETING**
- December 14 - 5:00 pm **FINANCE COMMITTEE**
- December 15 - 5:30 pm **LAND USE AND ENVIRONMENT COMMITTEE**
A. Status Reports and Updates
- December 20 **NO COUNCIL MEETING**
- December 27 **NO COUNCIL MEETING**

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