



# City of Olympia

## Future City Council Meeting Agendas

### As of April 18, 2019

The Capital of  
Washington State

601 4<sup>th</sup> Avenue E.  
Olympia, WA 98501  
Information: 360-753-8447

[www.olympiawa.gov/councilagenda](http://www.olympiawa.gov/councilagenda)

**Items Scheduled are  
Subject to Change**

## UPCOMING AGENDA ITEMS

### ITEMS TO BE SCHEDULED

#### Council

- A. STUDY SESSION - Maintenance Facility Needs for Public Works and Parks (Rich Hoey, PW) (file # 18-0265)
- B. OTHER BUSINESS - Downtown Sanitation Plan and Downtown Restroom Update (Mark Rentfrow, CPD)
- C. OTHER BUSINESS - Briefing on Business License and Business & Occupation Tax Threshold (Mike Reid, CPD)

#### Finance Committee - 3<sup>rd</sup> Wednesday, 5:30 pm (Jim Cooper - Chair, Jessica Bateman, Lisa Parshley)

- A. Predictable Work Schedules (*General Government Committee*)
- B. Update on Regional Fire Study (*Greg Wright, Fire*)

#### General Government Committee - 4<sup>th</sup> Wednesday, 4:00 pm (Renata Rollins - Chair, Cheryl Selby, Clark Gilman)

#### Land Use and Environment Committee - 3<sup>rd</sup> Thursday, 5:30 pm (Clark Gilman - Chair, Nathaniel Jones, Lisa Parshley)

**April 30**

**CITY COUNCIL - NO MEETING**

**May 7 - 7:00 pm**

**CITY COUNCIL**

- A. **SPECIAL RECOGNITION** - Center for Court Innovation Award to the City of Olympia (*Diane Whaley, Admin. Svcs.*)
- B. **SPECIAL RECOGNITION** - Historic Preservation Month (*Marygrace Goddu, CPD*)
- C. **SPECIAL RECOGNITION** - Bicycle Commuter Month Proclamation (*Michelle Swanson, PW*) (file # 19-0258)
- D. **CONSENT**- Approval of an ordinance adding the Home Fund Advisory Board to Olympia Municipal Code Chapter 2.100 (*Mark Barber, Legal*)
- E. **CONSENT** - Approval of a Resolution Authorizing a Contract with the Olympia School District for the School Resource Officer Program (*Chandra Brady, OPD*)
- F. **CONSENT** - A Approval of a Resolution Authorizing Property Acquisitions at the Intersection of Henderson Boulevard and Eskridge Boulevard (*Kris Horton, PW*) (file # 9-0351)
- G. **CONSENT** - Approval of a Resolution Authorizing a Professional Services Agreement for the Elliott and Fir Street Reservoir Seismic Retrofit Project (*Tim Richardson, PW*) (file # 19-0237)
- H. **CONSENT** - Approval of a Resolution Authorizing a Contract with Yakima County for Jail Services (*Chandra Brady, OPD*) (file # 19-0141)
- I. **CONSENT** - Approval of Resolution Authorizing a Ground Lease with New Cingular Wireless PCS, LLC (*Thanh Jeffers, PW*) (File # 19-0282)
- J. **PUBLIC HEARING** - Consideration of a Continuance of the Public Health Emergency Related to Homelessness (*Keith Stahley, CPD*)
- K. **OTHER BUSINESS** - Launch of CDBG Program Year Public Process (*Anna Schlecht, CPD*)

**May 14 - 7:00 pm**

**CITY COUNCIL**

- A. **SPECIAL RECOGNITION** - National Corrections Officer Week (*Chandra Brady, OPD*)
- B. **SPECIAL RECOGNITION** - National Police Week (*Chandra Brady, OPD*)

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- C. **CONSENT** - Approval of an Ordinance Amending Ordinance (Operating Budget) (*Bill Sampson, Administrative Services*)
- D. **CONSENT** - Approval of an Ordinance Amending Ordinance 7174 (Special Funds) (*Bill Sampson, Administrative Services*)
- E. **CONSENT** - Approval of an Ordinance Amending Ordinance 7175 (Capital Budget) (*Bill Sampson, Administrative Services*)
- F.

May 15 - 5:30 pm

**FINANCE COMMITTEE**

- A. Budget Snapshot: Comprehensive Financial Annual Report (*Nanci Lien, Admin Svcs*)
- B. Lifeline Utility Rate Update (*Eric Christensen, PW*)
- C. Commercial Parking Tax (*Max DeJarnatt, CPD*)
- D. Discussion on Olympia Fire Department Level of Service (*Greg Wright and Mike Buchanan, Fire*)
- E. Budget Stabilization Reserve (*Debbie Sullivan, Admin Svcs*)
- F. 2019 First Quarter Budget Report (*Joan Lutz, Admin Svcs*)

May 16 - 5:30 pm

**LAND USE & ENVIRONMENT COMMITTEE**

- A. Missing Middle Metrics (*Leonard Bauer, CPD*)
- B. Public Restroom Status Report (*Mark Rentfrow, CPD*)
- C. Short-Term Rental Status Report (*Leonard Bauer, CPD*)
- D. CPD Organizational Structure (*Keith Stahley, CPD*)

May 21 - 7:00 pm

**CITY COUNCIL**

- A. **SPECIAL RECOGNITION** - American Legion Officer of the Year Award Recipient (*Chandra Brady, OPD*)
- B. **SPECIAL RECOGNITION** - Presentation of Complete Streets Award from Transportation Improvement Board (TIB) (*Rich Hoey, PW*) (file # 19-0386)
- C. **CONSENT** - Approval of Complete Streets Grant Agreement with Transportation Improvement Board (TIB) (*Mark Russell, PW*) (file # 19-0387)

May 22 - 4:00 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. ArCH Work Plan Update (*Jay Burney, Exec*)
- B. Public Safety/OPD Updates (*Ronnie Roberts, OPD*)
- C. PBIA Update (*Max DeJarnatt, CPD*)

May 28

**CITY COUNCIL - NO MEETING**

June 4 - 7:00 pm

**CITY COUNCIL**

- PUBLIC HEARING** - CDBG Program Year 2019 - Draft Annual Action Plan (*Anna Schlecht, CPD*)

June 8 - 8:30 am

**MID-YEAR RETREAT (at LOTT)**

June 11 - 7:00 pm

**CITY COUNCIL**

- A. **OTHER BUSINESS** - West Bay Art Crossing Plan (*Stephanie Johnson, Parks*)
- B. **OTHER BUSINESS** - Home Fund Award Recommendation (*Cary Retlin, CPD*)

June 18 - 7:00 pm

**CITY COUNCIL**

- A. **OTHER BUSINESS** - Review and Approval of Draft CDBG Program Year 2019 Annual Action Plan (*Anna Schlecht, CPD*)

June 19 - 4:00 pm

**GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)**

- A. Municipal Art Plan Status Report (*Stephanie Johnson, Parks*)

**Items Scheduled are  
Subject to Change**

B. Predictive Scheduling (*Steve Hall, Exec*)

June 19 - 5:30 pm

**FINANCE COMMITTEE**

- A. Budget Snapshot: Financial Policies (*Nanci Lien, Admin Svcs*)
- B. Multi-year Revenue and Expense Projections (*Nanci Lien, Admin Svcs*)
- C. Public Safety Implementation Program Status and 2019 Financial Report (*Chandra Brady, OPD*)

June 20 - 5:30 pm

**LAND USE & ENVIRONMENT COMMITTEE**

- A. Downtown Strategy Status Report (*Amy Buckler, CPD*)
- B. Annual Comp Plan Amendments (*Joyce Phillips, CPD*)
- C. Annual Annexation Report (*Tim Smith, CPD*)
- D. Boulevard Road Property (*Mike Reid, CPD*)
- E. Regional Climate Action Plan (*Rich Hoey, Public Works*) (File # 19-0051)

June 25

**CITY COUNCIL - NO MEETING**

July 2

**CITY COUNCIL - NO MEETING**

July 9 - 7:00 pm

**CITY COUNCIL**

July 16 - 5:30 pm

**EXECUTIVE SESSION**

Executive Session Pursuant to RCW 42.30.110(1)(g) - Personnel Matter (City Manager's Mid-Year Performance Evaluation)

July 16 - 7:00 pm

**CITY COUNCIL**

July 17 - 5:30 pm

**FINANCE COMMITTEE**

- A. Budget Snapshot: Internal Controls and Ethics (*Nanci Lien, Admin Svcs*)
- B. Building Condition Assessment (*Meliss Maxfield, PW*) (file # 19-0219)
- C. Discussion on Financial Management Policy
- D. Homeless Response Funding/Expenditure Update
- E. Briefing on 2020-2025 Prem Cap Facilities Plan (*Debbie*)

July 18 - 5:30 pm

**LAND USE & ENVIRONMENT COMMITTEE**

- A. EDDS Update (*Steve Sperr, PW*) (File # 19-0052)
- B. Joint Plan Update (*Joyce Phillips, CPD*)

July 23 - 7:00 pm

**CITY COUNCIL**

- A. **OTHER BUSINESS** - Briefing on 2020 - 2025 Financial Plan (*Debbie Sullivan, Admin Svcs*)

July 24 - 4:00 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. CDBG Action Plan PY2019 (*Keith Stahley, CPD*)
- B. Economic Development Update (*Mike Reid, CPD*)

July 30

**CITY COUNCIL - NO MEETING**

August 5 - 7:00 pm

**CITY COUNCIL (SPECIAL MEETING)**

August 6

**CITY COUNCIL - NO MEETING**

August 13 - 7:00 pm

**CITY COUNCIL**

August 15 5:30 pm

**LAND USE & ENVIRONMENT COMMITTEE**

A. Shoreline Master Program Update (*Leonard Bauer, CPD*)

August 20 - 7:00 pm CITY COUNCIL

August 21 - 4:00 pm GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)

A. Public Safety/OPD Update (*Ronnie Roberts, OPD*)

August 21 - 5:30 pm FINANCE COMMITTEE

- A. Budget Snapshot: Indirect Charges (*Nanci Lien, Admin Svcs*)
- B. Briefing on Operating and Capital Budgets (*Debbie Sullivan, Admin Svcs*)
- C. 2019 2nd Quarter Budget Report (*Joan Lutz, Admin Svcs*)

August 27 CITY COUNCIL - NO MEETING

September 3 CITY COUNCIL - NO MEETING

September 10 - 6:00 pm OLYMPIA METROPOLITAN PARKS DISTRICT BOARD

- A. Presentation of Annual Report by Advisory Committee
- B. 2020 Preliminary Budget Preview

September 10 - 7:00 pm CITY COUNCIL

- A. SPECIAL RECOGNITION - Proclamation Recognizing World Bone Marrow Donor Day

September 17 - 7:00 pm CITY COUNCIL

September 18 - 5:30 pm FINANCE COMMITTEE

- A. Budget Snapshot: Impact Fees (*Nanci Lien, Admin Svcs*)
- B. Briefing on Operating and Capital Budgets (*Debbie Sullivan, Admin Svcs*)

September 19 - 5:30 pm LAND USE & ENVIRONMENT COMMITTEE

- A. Eco-Districts (*Keith Stahley, CPD*)
- B. Draft Eastside Subarea Plan (*Leonard Bauer, CPD*)
- C. Homeless Response Plan Status Reports (*Amy Buckler/Stacey Ray, CPD*)

September 24 - 6:00 pm TRANSPORTATION BENEFIT DISTRICT BOARD

September 24 - 7:00 pm CITY COUNCIL

September 25 - 4:00 pm GENERAL GOVERNMENT COMMITTEE

October 1 CITY COUNCIL - NO MEETING

October 8 - 7:00 pm CITY COUNCIL

October 15 - 7:00 pm CITY COUNCIL

October 16 - 4:00 pm GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)

- A. CDBG PY2019 Action Plan (*Keith Stahley, CPD*)
- B. Downtown Ambassador Update (*Mark Rentfrow, CPD*)
- C. Scoping Advisory Board Recruitment Process (*Kellie Braseth, Exec*)
- D. Economic Development Update (*Mike Reid, CPD*)
- E. Council Annual Retreat (*Kellie Purce Braseth, Exec*)

October 16 - 5:30 pm FINANCE COMMITTEE

- A. Budget Snapshot: Investment Policy (*Nanci Lien, Admin Svcs*)
- B. Review Utility Rates (*Gary Franks, PW*) (file # 19-0220)
- C. Discussion with Utility Advisory Committee (*Rich Hoey, PW*)

October 17 5:30 pm

**LAND USE & ENVIRONMENT COMMITTEE**

- A. Downtown Zoning Recommendations (*Leonard Bauer, CPD*)
- B. Regional Climate Action Plan (*Rich Hoey, Public Works*) (file # 19-0053)
- C. Neighborhood Centers (*Leonard Bauer, CPD*)
- D. Reuse of 108 State Avenue (Old Fire Station) (*Mike Reid, CPD*)

October 22

**CITY COUNCIL - NO MEETING**

October 29- 5:30 pm

**STUDY SESSION**

Hearings Examiner (*Leonard Bauer, CPD*)

October 29- 7:00 pm

**CITY COUNCIL**

- A. **PUBLIC HEARING** - Presentation of the 2020 Preliminary Operating Budget (*Steve Hall, Exec and Debbie Sullivan, Admin Services*)

November 4 - 6:00 pm

**OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**

- A. Report from Advisory Committee on 2020 preliminary budget
- B. Public Hearing on 2020 preliminary budget resolution
- C. Public Hearing on 2020 Ad Valorem Tax resolution

November 4 - 7:00 pm

**CITY COUNCIL (SPECIAL MEETING)**

- A. **SPECIAL RECOGNITION** - Proclamation Recognizing Olympia VFW Post 318's 100 Year Anniversary (*Susan Grisham, Exec*)

November 5

**CITY COUNCIL - NO MEETING**

November 12 - 6:00 pm

**OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**

- A. Approval of Resolution Setting the 2020 Ad Valorem Tax
- B. Approval of Resolution adopting the 2020 budget
- C. Approval of Resolution setting 2020 meeting schedule

November 12 - 7:00 pm

**CITY COUNCIL**

- A. **OTHER BUSINESS** - Preliminary Budget Review

November 19 - 7:00 pm

**CITY COUNCIL**

- A. **PUBLIC HEARING** - Operating Budget and Capital Facilities Plan (*Nanci Lien, Admin Services*)
- B. **PUBLIC HEARING** - Public Hearing and Approval of an Ordinance Setting the 2019 Ad Valorem Tax (*Nanci Lien, Admin Services*)
- C. **PUBLIC HEARING** - 2021-2026 Six-Year Transportation Improvement Program (TIP)

November 20 - 4:00 pm

**GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)**

- A. Public Safety/OPD Update (*Ronnie Roberts, OPD*)
- B. GG Committee Work Plan for 2020 (*Kellie Purce Braseth, Exec*)
- C. Scoping Advisory Committee Work Plan Process (*Kellie Purce Braseth, Exec*)

November 20 - 5:30 pm

**FINANCE COMMITTEE**

- A. Budget Snapshot: Governmental Accounting (*Nanci Lien, Admin Svcs*)

**Items Scheduled are  
Subject to Change**

- B. Discuss Operating and Capital Budget (*Steve Hall, Exec and Debbie Sullivan, Admin Svcs*)
- C. 2019 3rd Quarter Budget Report (*Joan Lutz, Admin Svcs*)

**November 21 - 5:30 pm**

**LAND USE & ENVIRONMENT COMMITTEE**

- A. Missing Middle Status and Metrics (*Leonard Bauer, CPD*)
- B. EDDS Update (*Steve Sperr, Public Works*) (File # 19-0054)

**November 26 - 7:00 pm**

**CITY COUNCIL**

- A. **OTHER BUSINESS** - Budget Balancing (*Steve Hall, Exec and Debbie Sullivan, Admin Services*)

**December 3**

**CITY COUNCIL - NO MEETING**

**December 10 - 7:00 pm**

**CITY COUNCIL**

- A. **CONSENT** - Approval of an Ordinance Related to the Operating Budget (*Debbie Sullivan, Admin Svcs*)
- B. **CONSENT** - Approval of an Ordinance Related to the Capital Facility Plan and Capital Funds (*Debbie Sullivan, Admin Svcs*)
- C. **CONSENT** - Approval of an Ordinance Related to Special Funds (*Debbie Sullivan, Admin Svcs*)
- D. **CONSENT** - Approval of an Ordinance Related to Transportation Impact Fees (*Debbie Sullivan, Admin Svcs*)
- E. **CONSENT** - Approval of an Ordinance Related to Park Impact Fees (*Debbie Sullivan, Admin Svcs*)
- F. **CONSENT** - Approval of an Ordinance Related to Utility and Charges (*Debbie Sullivan, Admin Svcs*)
- G. **CONSENT** - Approval of a Resolution Adopting the 2021-2026 Transportation Improvement Plan (TIP) (*David Smith, PW*) (file # 19-0265)

**December 17 - 7:00 pm**

**CITY COUNCIL (Last Meeting of the Year)**

**December 18 - 5:30 pm**

**FINANCE COMMITTEE**

- A. Budget Snapshot: TBD (*Nanci Lien, Admin Svcs*)
- B. Draft 2020 Work Plan (*Debbie Sullivan, Admin Svcs*)

**December 19 - 5:30 pm**

**LAND USE & ENVIRONMENT COMMITTEE**

- C. CPD Work Plan Update 2020 (*Leonard Bauer, CPD*)
- D. Review LUEC 2020 Work Plan (*Keith Stahley, CPD*)
- E. Homeless Response Plan Status Updates (*Amy Buckler/Stacey Ray, CPD*)

**December 24**

**CITY COUNCIL - NO MEETING**

**December 31**

**CITY COUNCIL - NO MEETING**