



Meeting Agenda

Utility Advisory Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Jesse Barham
360.753.8164

Thursday, August 3, 2023

5:30 PM

City Hall, Room 207

**1. WORK SESSION: Comprehensive Plan Update - Utilities Chapter
(4:30 - 5:15 pm)**

A. Call to Order and Roll Call

B. Introductions & Agenda Review

C. Staff Proposal for Updating the Utilities Chapter

- Schedule Review
- Proposed Process
- Material/Handout Review
- Discussion – What background information would be helpful?
- Equity and Climate Frameworks

D. Review of General Policies – Time Permitting

[23-0675](#)

Utilities Chapter of the City of Olympia Comprehensive Plan Update

Attachments: [Current Comprehensive Plan Utilities Chapter](#)

[Staff proposed Utilities Chapter General Goals and Policies Updates](#)

[Utilities Chapter Update E-newsletter](#)

BREAK (5:15 - 5:30 pm)

2. CALL TO ORDER (5:30 – 5:35 pm)

Tribal Acknowledgment

We would like to acknowledge the indigenous people who have stewarded this land since time immemorial and who still inhabit the area today, the Steh-Chass Band of Indigenous people of the Squaxin Island Tribe.

3.A ROLL CALL

3.B. STAFF PRESENT

4. APPROVAL OF AGENDA (5:35 - 5:40 pm)

5. APPROVAL OF MINUTES (5:40 - 5:45 pm)

[23-0619](#)

Approval of June 1, 2023 UAC Meeting Minutes

Attachments: [Draft UAC MeetingMinutes_06-01-2023](#)

6. PUBLIC COMMENT (5:45 – 6:00 PM)

Note: Fifteen-minute time limit varies depending on the number of public in attendance/speaking. Individual comments are limited to two (2) minutes or less.

During this portion of the meeting, community members may address the Advisory Committee. In order for the Committee to maintain impartiality and the appearance of fairness in upcoming matters and to comply with Public Disclosure Law for political campaigns, speakers will not be permitted to make public comments before the Committee in these two areas: (1) on agenda items for which the Committee either held a Public Hearing in the last 45 days, or will hold a Public Hearing within 45 days, or (2) where the speaker promotes or opposes a candidate for public office or a ballot measure.

7. ANNOUNCEMENTS FROM UAC AND STAFF (6:00 - 6:15 pm)**8. BUSINESS ITEMS**

[23-0620](#) 2024-2029 Preliminary Capital Facilities Plan

Attachments: [CFP tables for the Storm and Surface Water Utility, the Drinking Water Utility and the Wastewater Utility](#)

Susan Clark, David Dunn and Fran Love - Public Works Dept (6:15 - 6:45 pm)

[23-0621](#) Potential for Wastewater Irrigation Rate Discount

Jesse Barham – Water Resources - Public Works Dept (6:45 - 7:05 pm)

[23-0622](#) Preliminary 2024 Utility Operating Budget Drivers and Trends

Jesse Barham, Gary Franks and Mike Vessey - Public Works Dept (7:05 - 7:35 pm)

[23-0623](#) Utilities - 2nd Quarter Financial Update

Attachments: [Utility Finances Q2_Aug23](#)

Jesse Barham, Gary Franks and Mike Vessey – Public Works Dept (7:35 - 7:40 pm)

9. ADJOURNMENT**Upcoming**

Next UAC meeting - September 7, 2023

Business Items:

2024 Utility Operating Budgets, Rates, CFP and GFCs

Accommodations

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Advisory Committee meeting, please contact the Advisory Committee staff liaison (contact number in the upper right corner of the agenda) at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.