



City of Olympia

City Hall
601 4th Avenue E
Olympia, WA 98501

Meeting Minutes - Draft City Council

Information: 360-753-8447

Tuesday, October 2, 2012

7:00 PM

Council Chambers

1. ROLL CALL

Mayor Buxbaum noted Councilmember Rogers did not attend the 5:15 Study Session but is expected to join this meeting later.

Present: 6 - Mayor Stephen H. Buxbaum, Mayor Pro Tem Nathaniel Jones, Councilmember Jim Cooper, Councilmember Julie Hankins, Councilmember Steve Langer and Councilmember Jeannine Roe

Excused: 1 - Councilmember Karen Rogers

1.A ANNOUNCEMENTS

Mayor Buxbaum noted the late cancellation of the Downtown Clean Up last weekend. When he arrived to participate, he found Downtown Ambassadors working on beautifying downtown in anticipation of the Fall Arts Walk. He recognized the Downtown Ambassadors and thanked them for their efforts.

1.B APPROVAL OF AGENDA

Councilmember Hankins moved, seconded by Councilmember Langer, to approve the agenda. The motion passed by the following vote:

Aye: 6 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Hankins, Councilmember Langer and Councilmember Roe

Excused: 1 - Councilmember Rogers

2. SPECIAL RECOGNITION

2.A 12-0600 Proclamation for National Community Planning Month

Community Planning & Development Director Keith Stahley gave a brief presentation on the importance of good planning and discussed how Olympia engages the community in planning for growth.

Mayor Pro Tem Jones read a proclamation to declare October, 2012 as Community Planning Month and presented it to Mr. Stahley.

3. PUBLIC COMMUNICATION

Mr. Terrance Zander spoke in support of the Council passing a resolution tonight against corporate personhood.

Mr. Jim Reeves discussed volcanic eruptions and earthquakes.

4. CONSENT CALENDAR

Mayor Buxbaum noted staff pulled Item 4A, September 11 Study Session minutes, and will bring them forward for approval at next week's meeting.

Councilmember Roe moved, seconded by Councilmember Langer, to adopt the Cosent Calendar, except for Item 4A. The motion carried by the following vote:

Aye: 6 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Hankins, Councilmember Langer and Councilmember Roe

Excused: 1 - Councilmember Rogers

- 4.A 12-0574** Approval of Minutes of the September 11, 2012 Study Session
The minutes were postponed to the October 9 Council meeting.
- 4.B 12-0601** Approval of Minutes of the September 18, 2012 City Council Meeting
The minutes were adopted.
- 4.C 12-0606** Approval of Minutes of the September 25, 2012 Study Session
The minutes were adopted.
- 4.D 12-0607** Bills and Payroll Certification
Payroll check numbers: 85649 through 85683 and Direct Deposit transmissions: Total: \$2,386,864.93; Claim check numbers 324283 through 325832: Total: \$8,708,876.42.
The report was adopted.
- 4.E 12-0566** Resolution Concerning Corporate Spending to Influence Elections (Citizens United)
The resolution was adopted.
- 4.F 12-0572** Approval of a Utility Easement for a Stormwater Culvert
The decision was adopted.
- 4.G 12-0513** Approval of Extension to Agreement with Bates Technical College for Use of Command Training Center.
The contract was adopted.

SECOND READINGS

- 4.H 12-0532** Amendment to 2012 Special Funds Budget Ordinance

The ordinance was adopted on second reading.

4.I 12-0534 Admendment to 2012 Capital Budget Ordinance

The ordinance was adopted on second reading.

4.J 12-0535 Amendment to 2012 Operating Budget Ordinance

The ordinance was adopted on second reading.

4.K 12-0520 Amend Title 4.44 and 4.50 of the Olympia Municipal Code relating to Uniform Civil Enforcement to have higher civil infraction penalties for repeat code violators

The ordinance was adopted on second reading.

4.L 12-0559 Approval of Graffiti Ordinance

The ordinance was adopted on second reading.

FIRST READINGS

4.M 12-0510 Ordinance Granting a Telecommunications Master Permit to Electric Lightwave LLC (Integra Holdings)

The ordinance was approved on first reading and moved to second reading.

5. PUBLIC HEARING

Councilmember Rogers joined the meeting at 7:32 p.m.

Present: 7 - Mayor Stephen H. Buxbaum, Mayor Pro Tem Nathaniel Jones, Councilmember Jim Cooper, Councilmember Julie Hankins, Councilmember Steve Langer, Councilmember Jeannine Roe and Councilmember Karen Rogers

5.A 12-0514 Amend Olympia Flood Plain Management Ordinance to meet FEMA requirements.

Building Official Tom Hill gave an overview of FEMA's intent to update digital flood plain maps and noted tonight is the Council's opportunity to hear from the public on the proposed changes.

Mayor Buxbaum opened the public hearing.

Ms. Amy Tousley, 2724 Hillside Dr, indicated that normally this item would have gone to the Planning Commission for review. However, she spoke in support of staff's approach to move this item through the process in order to meet FEMA timelines.

Mayor Buxbaum closed the public hearing.

Councilmember Langer moved, seconded by Councilmember Roe, to approve the Flood Plain Management ordinance as amended on first reading and

forward it to second reading. The motion carried by the following vote:

Aye: 7 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Hankins, Councilmember Langer, Councilmember Roe and Councilmember Rogers

6. OTHER BUSINESS

6.A 12-0553 Approval of 2012 People's Prize Award for the Percival Plinth Project

Parks, Arts & Recreation Arts & Events Manager Stephanie Johnson reviewed the results of the art pieces voted on for the 2012 People's Prize award.

Arts Commission Art in Public Places Committee Chair Trent Hart announced the winning sculpture as Windstar by Ross Matteson and said the piece will remain at Percival Landing until May, 2013 before moving to a permanent location.

Councilmember Langer moved, seconded by Councilmember Roe, to approve the purchase of Windstar by Ross Matteson as the 2012 People's Prize award. The motion carried by the following vote:

Aye: 6 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Hankins, Councilmember Langer and Councilmember Roe

Nay: 1 - Councilmember Rogers

7. CONTINUED PUBLIC COMMUNICATION

8. REPORTS AND REFERRALS

8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmember Langer reported highlights from the Land Use & Environment Committee meeting he attended. He asked for Council approval to use between \$30,000 and \$50,000 of Council Goals money to have the Mithun Group develop a visualization model of downtown Olympia and shoreline areas of interest for the City's use in scenario planning and urban design analysis to inform planning decisions.

Discussion:

- There is no bidding process since this is not a Public Works project. The Mithun Group specializes in this type of modeling and it is a professional service being provided, which isn't a function that would typically be bid out.*
- There is a defined process for hiring an architectural or engineering firm but it sounds like in this case, the outcome would be a planning tool.*
- This would be an effective tool to add to the City's planning tool box.*
- Remaining Council Goals money is \$55,000.*
- There are basic and optional services to choose from; discussion included going with the basic services at this point or adding an option for staff training.*
- The expense would be one-time, not ongoing; the target date for the project would be by the end of 2012.*

Councilmember Langer moved, seconded by Councilmember Hankins, to use up to \$45,000 of Council Goal money for the Mithun Group to deliver the proposed scope

of work for phases 1-3 and an optional service for staff training, with the understanding that the City Manager will have final authority to approve a contract as long as the contract meets the City's guidelines and applicable laws. The motion passed unanimously.

Councilmember Rogers reported highlights from the Economic Development Council meetings she attended.

Councilmember Cooper noted difficulty getting to the Study Session that began at 5:15 p.m. tonight. He asked that the Council not schedule meetings before 5:30 p.m. if possible. The Council agreed to try to avoid meeting start times earlier than 5:30 p.m.

Councilmember Hankins reported highlights from the Bicycle and Pedestrian Advisory Committee meeting she attended.

Councilmember Roe reported highlights from the General Government and Parking Business Improvement Area (PBIA) meetings she attended. She asked that the routine Council Guidelines be placed on the Consent Calendar in the next few weeks and that the Council Guidelines involving leadership roles, policies and responsibilities, be scheduled for a Study Session. She proposed using the November 20 General Government Committee time slot for the Study Session.

Discussion:

- The proposed guidelines do not recommend that all Study Sessions be held in Council Chambers, but those that are will be televised.
- Staff gave an update on the status of microphones.
- Consider continuing the Council Guidelines discussion at the next Council Retreat.
- The General Government Committee has spent a lot of time working on the Council Guidelines and would like the full Council to move forward with decisions.
- Consider discussing each of the Council Guidelines under Other Business at a regular Council meeting in order to make decisions.

The Council agreed to hold a Study Session on November 20 at 5:30 to discuss all of the Council Guidelines. This meeting will take the time slot for the previously scheduled General Government Committee.

Councilmember Roe requested up to \$1,500 in Council Goals money or out of the Council training budget for parliamentary meeting management training for advisory committee leaders. She suggested contracting with Jurassic Parliament for training.

Councilmember Roe moved, seconded by Councilmember Cooper, to authorize an expenditure of up to \$1,500 for training purposes for parliamentary procedure for advisory committee chairs and any Councilmembers who would like to participate, with the understanding that if it cannot be scheduled for this year, it would be included as a budget item for the 2013 budget. The motion passed unanimously.

Mayor Buxbaum reported highlights from the Community Renewal Area Ad Hoc Committee and Sustainable Thurston meetings he attended.

He reported next steps for the Shoreline Master Program will be a Council discussion at the October 16 business meeting and proposed adding the topic under Other Business at the October 9 Council meeting to identify questions for staff to research in anticipation of the October 16 meeting. Discussion followed about Councilmembers doing a checklist of components which may not be controversial and noting other items where more information is needed. He called out setbacks,

nonconforming use, specific areas currently classified as urban conservancy vs. urban intensity, and heights as items he will be considering for guidance to staff at the October 16 meeting.

City Manager Steve Hall indicated there isn't time for staff to research and answer questions the Council may have for the October 9 meeting. He suggested, and the Council agreed, that Councilmembers bring questions to staff at the October 9 meeting. Information in response to the questions will be provided at the October 16 meeting.

8.B CITY MANAGER'S REPORT AND REFERRALS

Mr. Hall acknowledged Public Works staff, in particular the Streets crews and Technical Services staff, for work on the Capitol Way project near State Avenue and West Bay Drive paving, including the road to Tugboat Annies.

Mr. Hall reported he and Assistant City Manager Jay Burney will be out of the office next week and Cathie Butler will be Acting City Manager.

9. ADJOURNMENT

The meeting adjourned at 9:15 p.m.