



Meeting Agenda

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, December 15, 2020

5:30 PM

Via online and phone

Last Meeting of the Year

Register to Attend

https://us02web.zoom.us/webinar/register/WN_wYPHmpw_RTGqWCh3F3dvdA

1. ROLL CALL

1.A ANNOUNCEMENTS

1.B APPROVAL OF AGENDA

2. SPECIAL RECOGNITION

2.A [20-1047](#) Recognition of Outgoing Mayor Pro Tem Jessica Bateman

Attachments: [Proclamation](#)

3. PUBLIC COMMENT

(Estimated Time: 0-30 Minutes) (Sign-up Sheets are provided in the Foyer.)

During this portion of the meeting, citizens may address the City Council regarding items related to City business, including items on the Agenda. In order for the City Council to maintain impartiality and the appearance of fairness in upcoming matters and to comply with Public Disclosure Law for political campaigns, speakers will not be permitted to make public comments before the Council in these three areas: (1) on agenda items for which the City Council either held a Public Hearing in the last 45 days, or will hold a Public Hearing within 45 days, or (2) where the public testimony may implicate a matter on which the City Council will be required to act in a quasi-judicial capacity, or (3) where the speaker promotes or opposes a candidate for public office or a ballot measure.

Individual comments are limited to two (2) minutes or less. In order to hear as many people as possible during the 30-minutes set aside for Public Communication, the City Council will refrain from commenting on individual remarks until all public comment has been taken. The City Council will allow for additional public comment to be taken at the end of the meeting for those who signed up at the beginning of the meeting and did not get an opportunity to speak during the allotted 30-minutes.

COUNCIL RESPONSE TO PUBLIC COMMENT (Optional)

4. CONSENT CALENDAR

(Items of a Routine Nature)

4.A [20-1032](#) Approval of December 8, 2020 City Council Meeting Minutes

Attachments: [Minutes](#)

4.B [20-1036](#) Bills and Payroll Certification

Attachments: [Bills and Payroll](#)

4.L [20-1053](#) Approval of the 2021 Ad Hoc Committee on Public Safety Work Plan

Attachments: [2021 Work Plan](#)

4. SECOND READINGS (Ordinances)

4.C [20-0993](#) Approval of an Ordinance Amending Olympia Municipal Code Chapters 15.04, 15.08, and 15.16 Related to Impact Fees

Attachments: [Ordinance](#)

4.D [20-0994](#) Approval of an Ordinance Amending Olympia Municipal Code Chapter 15.20 Related to Transportation Concurrency

Attachments: [Ordinance](#)

4.E [20-0995](#) Approval of an Ordinance Adopting the 2021 Utility Rates and General Facilities Charges

Attachments: [Ordinance](#)

4.F [20-1020](#) Approval of an Ordinance Adopting the 2021 Operating, Special Funds and Capital Budgets, and the Capital Facilities Plan; 2021-2026 Financial Plan; Setting Forth the Estimated Revenues and Appropriations

Attachments: [Ordinance](#)

4.G [20-1021](#) Approval of an Ordinance Amending Ordinance 7258 (Operating, Special and Capital Budgets) - Fourth Quarter 2020

Attachments: [Revised Ordinance - Second Reading](#)
[Ordinance - First Reading](#)

4.H [20-1028](#) Approval of an Ordinance Amending Ordinance No. 7260 Setting the 2021 Ad Valorem Tax to Correct a Typographical Error

Attachments: [Ordinance](#)

4.I [20-1031](#) Approval of an Ordinance Declaring a Continuing Public Health Emergency Relating to Coronavirus (COVID-19) - First and Final Reading

Attachments: [Ordinance](#)

4.J [20-0991](#) Approval of an Ordinance Related to Housing Options

Attachments: [Ordinance](#)
[Referral from City Council](#)
[Outreach Summary](#)
[Planning Commission Recommendation](#)

[Planning Commission Minority Dissent Letter](#)

[Webpage with Links to Public Comment](#)

[Public Comment Themes](#)

[Infill Design Review](#)

[House Bill 1923 Section 1](#)

[House Bill 2343, Section 1](#)

4. FIRST READINGS (Ordinances)

- 4.K** [20-1035](#) Approval of an Ordinance Authorizing Acceptance of a Donation by Providence Health Systems of Washington to Support Construction of Micro-Houses at the Mitigation Site
Attachments: [Ordinance](#)

5. PUBLIC HEARING - None

6. OTHER BUSINESS

- 6.A** [20-1048](#) Review and Approve the Draft 2021 Legislative Agenda
- 6.B** [20-1049](#) Approval of the 2021 City Council Retreat Agenda
- 6.C** [20-1038](#) Discussion of Vacant Council Position Recruitment
- 6.D** [20-1037](#) 2020 Year-End Highlights

7. CONTINUED PUBLIC COMMENT

(If needed for those who signed up earlier and did not get an opportunity to speak during the allotted 30 minutes)

8. REPORTS AND REFERRALS

8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

8.B CITY MANAGER'S REPORT AND REFERRALS

9. EXECUTIVE SESSION

- 9.A** [20-1050](#) Executive Session Pursuant to RCW 42.30.110(1)(h) - Evaluate the Qualifications of Candidate for Appointment to Elective Office

9. ADJOURNMENT

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council meeting, please contact the Council's Executive Assistant at 360.753.8244 at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay

Service at 7-1-1 or 1.800.833.6384.



City Council

Recognition of Outgoing Mayor Pro Tem Jessica Bateman

Agenda Date: 12/15/2020
Agenda Item Number: 2.A
File Number:20-1047

Type: recognition **Version:** 1 **Status:** Recognition

Title

Recognition of Outgoing Mayor Pro Tem Jessica Bateman

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Recognize Mayor Pro Tem Bateman as she leaves the City Council to serve as State Representative of the 22nd Legislative District.

Report

Issue:

Whether to recognize Mayor Pro Tem Bateman as she leaves the City Council to serve as State Representative of the 22nd Legislative District

Staff Contact:

Susan Grisham, Executive Assistant, 360-753-8244

Presenter(s):

Councilmembers
Staff
Outside Speakers

Background and Analysis:

Serving on the Olympia City Council since 2015, and reelected in 2019, Mayor Pro Tem Bateman has a history of serving the Olympia community long before her election to the City Council. In 2009, she served as an intern with the City working on climate change issues and in 2013 began her tenure as a Planning Commissioner.

This year, Mayor Pro Tem Bateman was elected to serve as a Representative of the 22nd Legislative District, continuing her service to the Olympia community at the State level. We will celebrate how she has helped Olympia work towards realizing a more socially, economically and environmentally equitable community for all.

Attachments:

Proclamation

PROCLAMATION

Whereas Mayor Pro Tem Bateman started her tenure at the City as an intern working on climate change issues and has devoted herself to helping the City solve its most challenging issues ever since; and

Whereas Mayor Pro Tem served on the Olympia Planning Commission for xx years where she championed the Olympia community's long-term vision for social, economic and environmental sustainability; and

Whereas Mayor Pro Tem Bateman initiated new programs and changes to City services so working families, seniors, and other vulnerable households could reduce housing costs; and

Whereas Mayor Pro Tem Bateman championed public support and was a co-chair of the Home Fund, a voter-approved levy that now funds \$2.3 million in homeless services and affordable housing construction each year; and

Whereas Mayor Pro Tem Bateman advocated for Olympia at the State Legislature which resulted in new local funds for Affordable and Supportive Housing through House Bill 1406; and

Whereas Mayor Pro Tem Bateman cares deeply about listening to and elevating the voices of marginalized community members and champions innovative and inclusive outreach and engagement methods to ensure typically underrepresented community members have influence over the City's decision-making; and

Whereas Mayor Pro Tem Bateman was instrumental in discussions with the community and drafting of the resolution that declared Olympia a Sanctuary City; and

Whereas, City Council, staff, community members and stakeholders thank Mayor Pro Tem Bateman for diligence in working to make Olympia a more inclusive and fair community for all; and

Whereas, while we will miss her, we look forward to her future support for local governments and seeing the incredible things she will accomplish as State Representative of the 22nd Legislative District; and

NOW THEREFORE, BE IT RESOLVED, that the Olympia City Council does hereby honor

***JESSICA BATEMAN FOR HER SERVICE
TO THE RESIDENTS OF OLYMPIA***

and wish her continued success as she begins her tenure at the State Legislature.

***SIGNED IN THE CITY OF OLYMPIA, WASHINGTON THIS 15th DAY OF
DECEMBER 2020.***

OLYMPIA CITY COUNCIL

***Cheryl Selby
Mayor***



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

City Council

Approval of December 8, 2020 City Council Meeting Minutes

Agenda Date: 12/15/2020
Agenda Item Number: 4.A
File Number:20-1032

Type: minutes **Version:** 1 **Status:** Consent Calendar

Title

Approval of December 8, 2020 City Council Meeting Minutes



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, December 8, 2020

5:30 PM

Online or via phone

Register to attend:

https://us02web.zoom.us/webinar/register/WN_uZMUZoJYShOLeCpW_UTo1w

1. ROLL CALL

Present: 7 - Mayor Cheryl Selby, Mayor Pro Tem Jessica Bateman, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Dani Madrone, Councilmember Lisa Parshley and Councilmember Renata Rollins

1.A ANNOUNCEMENTS

Police Lieutenant Sam Costello shared a briefing on a violent incident that occurred downtown between two opposing groups.

1.B APPROVAL OF AGENDA

Item 4.I was added to the agenda.

The agenda was approved as amended.

2. SPECIAL RECOGNITION - None

3. PUBLIC COMMENT

The following people spoke: Pat Rasmussen, Brain Windrope, Teri Bevelacqua, Judy Bardin, Loretta Seppanen, Lee Riner, Aimee DeNey, Megan Morrissey, Keegan Wulf, Leah Melvoin, Jim Longley, Ellen Silverman, Laura Schleyr, Lois Maffeo, Jeff Thomas, and Tammy Stampfli

COUNCIL RESPONSE TO PUBLIC COMMENT (Optional)

4. CONSENT CALENDAR

4.A [20-1014](#) Approval of December 1, 2020 City Council Meeting Minutes

The minutes were adopted.

4.B [20-0992](#) Approval of a Resolution Adopting the 2022-2027 Transportation Improvement Program

The resolution was adopted.

- 4.C** [20-1009](#) Approval of Resolution Authorizing the Purchase of Real Estate Owned by BRP Properties, LLC for a Future Park Site

The resolution was adopted.

4. SECOND READINGS (Ordinances) - None

4. FIRST READINGS (Ordinances)

- 4.E** [20-1021](#) Approval of an Ordinance Amending Ordinance 7258 (Operating, Special and Capital Budgets) - Fourth Quarter 2020

The ordinance was approved on first reading and moved to second reading.

- 4.F** [20-0993](#) Approval of an Ordinance Amending Olympia Municipal Code Chapters 15.04, 15.08, and 15.16 Related to Impact Fees

The ordinance was approved on first reading and moved to second reading.

- 4.G** [20-0994](#) Approval of an Ordinance Amending Olympia Municipal Code Chapter 15.20 Related to Transportation Concurrency

The ordinance was approved on first reading and moved to second reading.

- 4.H** [20-0995](#) Approval of an Ordinance Adopting the 2021 Utility Rates and General Facilities Charges

The ordinance was approved on first reading and moved to second reading.

- 4.I** [20-1028](#) Approval of an Ordinance Amending Ordinance No. 7260 Setting the 2021 Ad Valorem Tax to Correct a Typographical Error

The ordinance was approved on first reading and moved to second reading.

Approval of the Consent Agenda

Councilmember Cooper moved, seconded by Councilmember Parshley, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 7 - Mayor Selby, Mayor Pro Tem Bateman, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

PULLED FOR SEPARATE ACTION

- 4.D** [20-1020](#) Approval of an Ordinance Adopting the 2021 Operating, Special Funds and Capital Budgets, and the Capital Facilities Plan; 2021-2026

Financial Plan; Setting Forth the Estimated Revenues and Appropriations

Aye: 6 - Mayor Selby, Mayor Pro Tem Bateman, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone and Councilmember Parshley

Nay: 1 - Councilmember Rollins

5. PUBLIC HEARING - None

6. OTHER BUSINESS

- 6.A [20-0998](#) Approval for Information Gathering and Analysis Related to Possible Acquisition of the Olympia Armory

Councilmember Parshley moved, seconded by Mayor Pro Tem Bateman, to direct City staff to move forward with information and analysis to inform future discussion about acquisition of the Armory at 515 Eastside Street SE.

Aye: 7 - Mayor Selby, Mayor Pro Tem Bateman, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

- 6.B [20-1016](#) 2021 Legislative Session Overview and Review of the Draft 2021 Legislative Agenda

The discussion was completed.

- 6.C [20-0991](#) Approval of an Ordinance Related to Housing Options

Senior Planner Joyce Phillips noted a needed correction in the ordinance. In Section 4, which amends Olympia Municipal Code (OMC) 18.04.060(A) for Accessory Dwelling Units, the proposed change is to increase the size of ADUs to 850 square feet. It is noted correctly in 18.04.060(A)(3) but the correct size is not noted in the maximum size in OMC 18.04.060(A)(4) which includes a maximum size for ADUs of 1,000 square feet. The maximum size for ADUs, as recommended by both the Planning Commission and the Land Use and Environment Committee, is eight hundred fifty (850) square feet.

Mayor Pro Tem Bateman moved, seconded by Councilmember Parshley, to approve the ordinance as amended on first reading and forward to second reading.

Aye: 7 - Mayor Selby, Mayor Pro Tem Bateman, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

7. CONTINUED PUBLIC COMMENT

The following people spoke: John Newman, Zoltan Grossman, Cleve Pinnix, Miguel

Louis, Margaret Fleming, Walter Jorgensen, and Kael Moffat.

8. REPORTS AND REFERRALS

8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meetings and events attended.

8.B CITY MANAGER'S REPORT AND REFERRALS

The City Manager had no reports.

9. EXECUTIVE SESSION

- 9.A** [20-1017](#) Executive Session Pursuant to RCW 42.30.110(1)(b); RCW 42.30.110 (1)(c) - Real Estate Matter and RCW 42.30.110(1)(i); Litigation and Potential Litigation

Mayor Selby recessed the meeting at 9:36 p.m. She asked the Council to reconvene in 5 minutes for an Executive Session pursuant to RCW 42.30.110(1)(b); RCW 42.30.110 (1)(c) - Real Estate Matter and RCW 42.30.110(1)(i); Litigation and Potential Litigation. She announced no decisions would be made, the meeting was expected to last no longer than 90 minutes, and the Council would adjourn immediately following the Executive Session. The City Attorney was present at the Executive Session.

9. ADJOURNMENT

The meeting adjourned at 10:28 p.m.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

City Council
Bills and Payroll Certification

Agenda Date: 12/15/2020
Agenda Item Number: 4.B
File Number:20-1036

Type: decision **Version:** 1 **Status:** Consent Calendar

Title
Bills and Payroll Certification

**CITY OF OLYMPIA
PAYROLL CERTIFICATION**

The Administrative Services Director of the City of Olympia, Washington, hereby certifies that the payroll gross earnings, benefits, and LEOFF I post-retirement insurance benefits for the pay cycle ending 9/30/2020 have been examined and are approved as recommended for payment.

Employees Gross Pay:	<u>\$ 2,311,448.60</u>
Fire Pension Gross Pay:	<u>\$ 29,405.84</u>
TOTAL	<u><u>\$ 2,340,854.44</u></u>

Payroll Check Numbers	_____	_____	Manual Checks
And	<u>92848</u>	<u>92852</u>	Fire Pension Checks
And	_____	_____	Manual Checks
And	<u>92853</u>	<u>92862</u>	Semi Payroll Checks

and Direct Deposit transmission.

10/2/2020
DATE

Wanda Stein
FINANCE DIRECTOR

Payroll Register

ABT	Gross Pay	With Hold	Net Pay	Advance Out	Paid Back	Dir Dep	Check Amount
ABT MED CHLD 1 GH 2 AF-12	542.98						309.14
DEFER COMPENSATION	79432.20						2879.12
NWFT MED CHLD 2+ #2	1250.50						4577.94
FLEX SPEND DAYCARE	1460.29						7363.15
DEFER COMP - FC CONTRACT	15512.66						12174.47
GH-CORRECTION ENTRY	109.97						188.64
DEFER COMP-POLICE BASE	33605.38						4686.53
MED EMPLOYEE GH 2 IN-12	829.48						1297.52
MED CHLD 1 GH 2 IN-12	661.98						437.95
MED EMPLOYEE GH 2 OE-12	15.80						46.67
MED CHLD 1 GH 2 OE-12	23.78						23.78
JBM PLAN 2	1486.30						43.92
LBP 2	72353.08						87.21
NWFT MED SP #2-MECH	236.79						2.21
NWFT MED CH 1 #2-MECH	25.01						1.92
WELLCTY REG CORRECTION	39.39						57.30
WELLCTY EE REG IN OE LT	34.77						18.33
WELLCTY CH REG IN OE LT	23.48						35.12
WELLCTY EE GH IN OE LT	19.58						12.67
WELLCTY CH GH IN OE LT	16.72						28.75
WELLCTY EE REG AF	10.83						4.70
WELLCTY CH REG AF	15.16						20.21
WELLCTY EE GH AF	12.38						6.72
WELLCTY CH GH AF	3.92						8.05
WELLCTY EE REG TE	3.42						1.98
WELLCTY CH REG TE	3.99						1.52
DEFER - NATIONWIDE	8941.54						2.88
WELLCTY SP CH TE	4.65						41.40
WELLCTY CH2 GH TE	2.40						11.75
WELLCTY CH REG FFACPOSG	19.38						12.88
WELLCTY SP GH FFACPOSG	7.44						2.88
PERS 2	4143.80						744.01
PERS 1	90431.14						13764.61
WELLCT EE REG IN OE LT I2	72.42						33.18
WELLCT CH REG IN OE LT I2	14.98						2.94
WELLCTY EE REG AF I2	55.30						14.22
WELLCTY CH REG AF I2	11.77						2.52
WELLCTY EE REG TE I2	3.16						1.07
WELLCTY CH2 REG TE I2	3.42						1.44
MED CHLD 2+ REG TE I2	20.96						142.20
TEAMSTER PENSION TRUST	608.31						186.48
MED CHLD 1 GH 2 TE-12	118.90						95.12
MED EMPLOYEE REG	1687.44						266.48
MED CHLD 1 REG	1441.25						465.70
MED EMPLOYEE GH	284.40						142.68
MED CHLD 1 GH 2 IN-11	3858.42						1771.05
MED EMPLOYEE REG	3857.60						834.24
MED CHLD 1 REG	1434.00						536.94
MED SPOUSE REG	233.60						158.00
MED CHLD 2+ REG	93.24						71.32
MED SPOUSE GH	23.78						2765.35
MED CHLD 2+ GH							

-----			Gross	With	Net	Advance	Paid	Dir	Check	-----	
			Pay	Hold	Pay	Out	Back	Dep	Amount		
ABT	MED SPOUSE REG	2 AF-12	709.62						589.50		
ABT	MED EMPLOYEE REG	2 TE-11	170.64						401.52		
ABT	MED CHILD 1 REG	2 TE-11	197.75						93.44		
ABT	MED EMPLOYEE GH	2 TE-11	31.66						46.62		
ABT	MED CHILD 1 GH	2 TE-11	23.78						33.78		
ABT	PERS 3 CORRECTION	2 TE-11	100.00						158.02		
ABT	MED CHILD 1 REG	2 TE-12	53.80						46.62		
ABT	MED CHILD 1 GH	2 PF-11	205.76						1491.36		
ABT	MED CHILD 1 REG	2 PO-11	706.50						420.48		
ABT	MED SPOUSE GH	2 PO-11	279.72						512.90		
ABT	MED CHILD 2+ GH	2 PS-11	95.12						573.50		
ABT	MED CHILD 1 REG	2 PS-11	254.34						163.52		
ABT	MED SPOUSE GH	2 PS-11	46.62						75.64		
ABT	MED SPOUSE REG	2 LC-11	114.72						113.04		
ABT	MED CHILD 2+ REG	2 LC-11	70.08						15.80		
ABT	MED CHILD 1 GH	2 LC-11	23.78						23.78		
ABT	MED EMPLOYEE REG	2 OE-11	113.75						229.44		
ABT	MED CHILD 1 REG	2 OE-11	113.04						70.08		
ABT	MED EMPLOYEE REG	2 OE-12	15.80						23.78		
TAX	FEDERAL TAX		79.01								
TAX	SOCIAL SECURITY TAX		225618.39						32653.30		392645.40
TAX	AFIAC POLICY	#2	88049.97								348221.66
DED	COFFEES-FIRE/WINCE PRICE		1525.12								
DED	MSSRP		5.00								
DED	NMFT MED DP/SPOUSE #2		3260.08						561.58		
DED	LTD ENHANC(40-44)		78.93						150.50		
DED	LTD ENHANC(50-54)		127.84						663.85		
DED	LTD ENHANC(50+)		573.74						155.07		
DED	LIFE(ADDTL-EMED)		461.81						279.97		
DED	LIFE(ADDTL-SPOUSE)		4156.74						776.12		
DED	WELLICITY DP REG IN OE LT		507.91						580.50		
DED	PAID FAMILY MEDICAL LEAVE		1.15						27.39		
DED	UNION DUES - SGTIS		5635.03						201.25		
DED	UNION DUES - AFSCME		780.00						1.15		
DED	UNION DUE-AFSCME \$ ACCESS		62.50						9090.44		
DED	UNION DUE-POLICE		2120.00						3546.49		
DED	UNITED WAY		420.33						512.50		
DED	L&I(535-HRLY INSIDE)		43.96						1089.75		
DED	L&I(083-SAL OUTSIDE)		706.70						145.57		
DED	L&I(694-SAL FIRE)		324.70						83.82		
DED	MED DP/SPOUSE REG 2 IN-11		57.36						271.22		
DED	MED DP/SPOUSE GH 2 IN-11		46.62						57.35		
DED	MED CHILD 2+ REG 2 AF-12		808.62						8105.13		
DED	MED SPOUSE GH 2 AF-12		4357.81						2528.07		
DED	MED CHILD 2+ GH 2 AF-12		1752.01						44.56		
BEN	EAP BENEFIT		150.49						9650.20		
BEN	NMFT MED CHILD 2+ #2		4064.00						390.61		
BEN	NMFT MED FE #2		26912.76						17435.38		
BEN	PAID FAMILY MEDICAL LEAVE		3274.20						83.3		
BEN	LOOB TRAINING FUND		86.50						1283.68		
BEN	MED EE GH 2 IN-12		122758.07						6206.58		
BEN	MED CHILD 1 GH 2 IN-12		3301.86						2257.39		
BEN	MED CHILD 2+ GH 2 IN-12								36559.18		DED

	Gross Pay	With Hold	Net Pay	Advance Out	Paid Back	Dit Dep	Check Amount
BEN MED EE GH 2 OE-I2	300.19						264.10
BEN MED CHLD 1 GH 2 OE-I2	124.77						124.77
BEN NWFRT DENTAL (CORRECTION)	35.33						158.20
BEN DEN-E/ORTHO-3 EE #2	9334.24						6527.17
BEN DEN-E/ORTHO-3 2+DEP #2	7590.41						65.49
BEN DEN-E/ORTHO-2 EE#2 PO/PS	1835.13						1231.50
BEN DEN-F/ORTHO-2+DEP#2 PO/PS	1589.16						78.01
BEN DEN-F/ORTHO-3 1DEP #2 FF	25.53						38.65
BEN LTR (POLICE-CITY PD)	631.81						12.73
BEN LTD ENHANCED SGT5-CITY PD	39.28						204.58
BEN LIFE(EE & DEPENDNT-BASIC)	1919.02						15.72
BEN LTD	6005.77						45265.64
BEN LIFE(PT/BS)	380.14						32655.30
BEN NWFRT MED EE #2-MECH	862.26						901.83
BEN NWFRT MED CH 1 #2-MECH	316.40						81.28
BEN NWFRT DEN/ORTHO EE #2	2581.29						1820.34
BEN NWFRT DEN/ORTHO 2+DEP #2	21954.73						25.44
BEN WELLCITY GH CORRECTION	16.70						6.51
BEN WELLCITY CH2 GH FPACPOSG	10.80						712.27
BEN WELLCITY SP REG IN OE LT	325.50						195.20
BEN WELLCITY CH2 REG IN OE LT	103.32						5.51
BEN WELLCITY EE GH IN OE LT	381.82						187.78
BEN WELLCITY CH GH IN OE LT	101.24						66.82
BEN WELLCITY EE REG AF	317.24						152.75
BEN WELLCITY CH REG AF	60.80						26.50
BEN WELLCITY DP REG AF	6.51						225.37
BEN WELLCITY SP GH AF	97.86						60.75
BEN WELLCITY CH2 GH AF	37.80						54.89
BEN WELLCITY SP REG TE	45.57						22.40
BEN WELLCITY CH2 REG TE	26.45						16.20
BEN WELLCITY SP GH TE	10.60						65.11
BEN WELLCITY CH2 GH TE	13.50						16.20
BEN WELLCITY SP REG FPACPOSG	234.38						409.86
BEN WELLCITY CH2 REG FPACPOSG	66.25						75.84
BEN WELLCITY SP GH FPACPOSG	42.32						16.20
BEN PSERS 2	7050.24						1608.31
BEN PERS 2	149443.38						26630.64
BEN WELLCITY EE REG IN OE LT I2	261.51						74.06
BEN WELLCITY CH REG IN OE LT I2	39.22						20.32
BEN WELLCITY EE REG AF I2	210.35						31.74
BEN WELLCITY CH REG AF I2	39.70						15.20
BEN WELLCITY EE REG TE I2	12.02						2.70
BEN WELLCITY CH2 REG TE I2	2.70						325.03
BEN SOCIAL SECURITY	88049.97						134.77
BEN TEAMSTER PENSION PER/MOS	561.60						2701.71
BEN MED CHILD 2+ GH 2 TE-I2	1056.44						673.85
BEN MED SPOUSE GH 2 TE-I2	539.08						9.11
BEN UNEMPLOYMENT	4211.01						1547.66
BEN VISION 1DEP #2	1165.72						758.14
BEN VISION DFNTR #2	306.51						402.67
BEN VISION PO/SGT 1DEP #2	5.57						246.41
BEN VISION (CORRECTION ENTRY)							1881.06
BEN MED SPOUSE GH 2 OE-I2							264.10
BEN MED CHLD 2+ GH 2 OE-I2							124.77
BEN NWFRT MEDICAL (CORRECTION)							158.20
BEN DEN-E/ORTHO-3 1DEP #2							6527.17
BEN DEN-E/ORTHO-3 DP #2							65.49
BEN DEN-E/ORTHO-1 DEP #2 PO/PS							1231.50
BEN DEN-F/ORTHO-3 EE #2 FF							78.01
BEN DEN-F/ORTHO-3 2-DEP #2 FF							38.65
BEN LTD CORRECTION-ENHANCED							12.73
BEN NLEC DEP 2 BENEFIT							204.58
BEN LTD POLICE #2							15.72
BEN LEV 2							45265.64
BEN MEDICARE							32655.30
BEN NWFRT MED SP #2-MECH							901.83
BEN NWFRT MED CH 2 #2-MECH							81.28
BEN NWFRT DEN/ORTHO 1 DEP#2							1820.34
BEN NWFRT DEN/ORTHO DP #2							25.44
BEN WELLCITY REG CORRECTION							6.51
BEN WELLCITY EE REG IN OE LT							712.27
BEN WELLCITY CH REG IN OE LT							195.20
BEN WELLCITY DP REG IN OE LT							5.51
BEN WELLCITY SP GH IN OE LT							187.78
BEN WELLCITY CH2 GH IN OE LT							66.82
BEN WELLCITY SP REG AF							152.75
BEN WELLCITY CH2 REG AF							26.50
BEN WELLCITY EE GH AF							225.37
BEN WELLCITY CH GH AF							60.75
BEN WELLCITY EE REG TE							54.89
BEN WELLCITY CH REG TE							22.40
BEN WELLCITY EE GH TE							16.20
BEN WELLCITY CH GH TE							65.11
BEN WELLCITY SP REG FPACPOSG							16.20
BEN WELLCITY CH REG FPACPOSG							409.86
BEN WELLCITY EE GH FPACPOSG							75.84
BEN WELLCITY CH GH FPACPOSG							16.20
BEN PERS 1-CITY CONTRIBUTION							1608.31
BEN PERS 3							26630.64
BEN WELLCITY SP REG IN OE LT I2							74.06
BEN WELLCITY CH2 REG IN OE LT I2							20.32
BEN WELLCITY SP REG AF I2							31.74
BEN WELLCITY CH REG AF I2							15.20
BEN WELLCITY EE REG TE I2							2.70
BEN WELLCITY CH2 REG TE I2							325.03
BEN REGENCE(CORRECTION ENTRY)							134.77
BEN MED CHILD 2+ REG 2 TE-I2							2701.71
BEN MED EE GH 2 TE-I2							673.85
BEN MED CHILD 1 GH 2 TE-I2							9.11
BEN LTD CORRECTION ENTRY							1547.66
BEN VISION EE #2							758.14
BEN VISION 2-DEP #2							402.67
BEN VISION PO/SGT EE #2							246.41
BEN VISION PC/SGT 2+DEP #2							1881.06
BEN WELLNESS BENEFIT							

Payroll Register

		Gross Pay	With Hold	Net Pay	Advance Out	Paid Back	Dir Dep	Check Amount
BEN	AFSCME WORK PERMIT	324.00	00					
BEN	LH535 (EARLY INSIDE)	330.47						
BEN	LH535 (SAL INSIDE)	4502.14						
BEN	LS695 (SAL POLICE)	6824.86						
BEN	MED SPOUSE REG	13976.29						
BEN	MED CHILD 2+ REG	4103.42						
BEN	MED EE GH	5403.42						
BEN	MED CHILD 1 GH	1347.70						
BEN	MED DP/SPOUSE GH	2264.11						
BEN	EE REGENGE	13963.54						
BEN	MED CHILD 1 REG	2227.07						
BEN	MED SPOUSE 1 REG	8125.75						
BEN	MED CHILD 2+ REG	13323.70						
BEN	MED EE GH	3151.99						
BEN	MED CHILD 1 GH	404.31						
BEN	MED EE REGENGE	10505.45						
BEN	MED CHILD 1 REG	1482.47						
BEN	MED SPOUSE 1 REG	529.48						
BEN	MED CHILD 2+ REG	2275.21						
BEN	MED SPOUSE GH	264.11						
BEN	MED CHILD 1 GH	134.77						
BEN	MED SPOUSE GH	264.11						
BEN	MED EE REGENGE	17064.00						
BEN	MED CHILD 1 REG	4003.00						
BEN	MED EE GH	2843.91						
BEN	MED CHILD 1 GH	673.85						
BEN	MED EE REGENGE	3412.80						
BEN	MED CHILD 1 REG	1441.08						
BEN	MED EE GH	631.98						
BEN	MED EE REGENGE	1440.96						
BEN	MED CHILD 1 REG	640.48						
BEN	MED EE GH	300.19						
BEN	MED CHILD 2+ GH	134.77						
BEN	MED SPOUSE REG	1300.12						
BEN	MED CHILD 3+ REG	397.11						
BEN	MED CHILD 1 GH	134.77						
537	Regular checks amount:	4,691.17						
623	Supplemental checks amount:	1,108.20						
9	Advance checks amount:	.00						
0	Deduction checks amount:	.00						
210	Females paid							
549	Full time employees paid							
79	Part time employees paid							

531 Employees

764411.36 BEN

	Gross Pay	With Hold	Net Pay	Advance Out	Paid Back	Dir Dep	Check Amount

Grand ADD TAX	29405.84	1043.33	28362.51	.00	.00	20679.36	7683.15
21 Employees	12114.24	1043.33				17291.50	29405.84
							1043.33
Totals ***							
PENSION-TXBLE							
FEDERAL TAX							
21 Checks							
21 Regular checks amount -		7,683.15					
0 Supplemental checks amount -		.00					
0 Advance checks amount -		.00					
0 Deduction checks amount -		.00					
5 Females paid							
21 Full time employees paid							
0 Part time employees paid							

COPY

**CITY OF OLYMPIA
PAYROLL CERTIFICATION**

The Administrative Services Director of the City of Olympia, Washington, hereby certifies that the payroll gross earnings, benefits, and LEOFF I post-retirement insurance benefits for the pay cycle ending 10/15/2020 have been examined and are approved as recommended for payment.

Employees Gross Pay:	<u>\$ 2,383,043.06</u>	✓
Fire Pension Gross Pay:	<u>\$ 29,405.84</u>	✓
TOTAL	<u><u>\$ 2,412,448.90</u></u>	✓

Payroll Check Numbers	<u>92863</u>	<u>92863</u>	Manual Checks
And	<u>92864</u>	<u>92871</u>	Semi Payroll Checks
And	<u> </u>	<u> </u>	Manual Checks
And	<u>92872</u>	<u>92876</u>	Fire Pension Checks

and Direct Deposit transmission.

10/17/2020
DATE

Marie Aker
FINANCE DIRECTOR

COPY

1/16/2013 9:16:30/20 10/01-10/15/20 2/16-9/30/20 10/01-10/15/20

Account	Year	Period	Subtotal	Manual	Total	Account	Year	Period	Subtotal	Manual	Total
Direct Deposit	NA	NA	1,537,027.99		1,537,027.99	Direct Deposit	NA	NA	1,537,027.99		1,537,027.99
Check	NA	NA	5,739.37		5,739.37	Check	NA	NA	5,739.37		5,739.37
TOTALS			1,532,027.99		1,532,027.99	TOTALS			1,532,027.99		1,532,027.99

Account	Year	Period	Subtotal	Manual	Total	Account	Year	Period	Subtotal	Manual	Total
Direct Deposit	NA	NA	1,537,027.99		1,537,027.99	Direct Deposit	NA	NA	1,537,027.99		1,537,027.99
Check	NA	NA	5,739.37		5,739.37	Check	NA	NA	5,739.37		5,739.37
TOTALS			1,532,027.99		1,532,027.99	TOTALS			1,532,027.99		1,532,027.99

Semi gross 2012 11,150.00
 manual check 944.50
 total semi gross 12,094.50
 five pension 2,540.00
 003
 20111214309

Check number range: 92853-92862
 Payroll ID: 92862
 Check number range: 92863-92871
 Payroll ID: 92871

Payroll Register

COPY

Grand	Totals	Gross pay	With Hold	Net pay	Advance Out	Paid Back	Dep	Check Amount
HR\$	59.00	2392098.76	809098.84	1572999.92	00	00	1565307.91	5692.91
HR\$	35.00		2745.86-	48.00				269.20
HR\$	41.00			16.00				335.50
HR\$	47.50			36.00				800.00
HR\$	468.50			8.00				205.86
HR\$	81.00			96.00				4918.44-
HR\$	24.00			80.00				3843.12
HR\$	111.00			39.00				17973.37-
HR\$	220.65			48.00				526.50
HR\$	312.00			83.00				3379.94
HR\$	1008.00			312.00				3184.55
HR\$	1919.67			108.00				17966.29
HR\$	1917.35			93.75				11776.06
HR\$	169.00			447.77				4187.59
HR\$	175.50			340.49				4187.59
HR\$	4298.29			1.80				22247.14
HR\$	70.00			384.51				11790.31
HR\$	33.99			21.00				30744.52
HR\$	1956.43			32.00				35.74
HR\$	105.36			524.00				793.69
HR\$	114.01			1699.50				2395.20
HR\$	58.00			301.50				20464.28
HR\$	463.11			234.74				4673.93
HR\$	298.78			244.50				929.19
HR\$	487.00			6.00				117.28
HR\$								797.07
HR\$								261.71
HR\$								229977.60
HR\$								200.00
HR\$								177.44
HR\$								565.84
HR\$								122.82
HR\$								994.39
HR\$								5836.24
HR\$								5321.93
HR\$								11676.71
HR\$								382.64
HR\$								122.84
HR\$								2000.00
HR\$								7976.36
HR\$								298.82
HR\$								3789.75
HR\$								14220.00
HR\$								4837.19
HR\$								46.00
HR\$								386.77
HR\$								782.36
HR\$								291.44
HR\$								1286.06
HR\$								875.51

9/11/20, 9:56 AM

Payroll Register

	Gross Pay	With Hold	Net Pay	Advance Out	Paid Back	Dir Dep	Check Amount
BEN MED CHILD 1 GH 1 OE-I2	134.77						134.77
BEN DEN-E/ORTHO-3 EE #1	9884.16						9884.16
BEN DEN-E/ORTHO-3 2+DEP #1	7630.92						7630.92
BEN DEN-F/ORTHO-2 EE#1 PO/PS	1835.80						1835.80
BEN DEN-F/ORTHO-2 2+DEP#1 PO/PS	1589.57						1589.57
BEN DEN-F/ORTHO-3 1DEP #1 FF	25.32						25.32
BEN LTD ENHANCED SGRS-CITY PD	35.23						35.23
BEN LTD - POLICE #1	1512.50						1512.50
BEN LER 2	46744.59						46744.59
BEN MERP (MED. EXP. BEHMB. PLAN)	8500.00						8500.00
BEN NWFPT MED SP #1-MECH	901.80						901.80
BEN NWFPT MED CH 2+ #1-MECH	81.29						81.29
BEN NWFPT DEN/ORTHO 1 DRP#1	1821.15						1821.15
BEN NWFPT DEN/ORTHO DP #1	25.11						25.11
BEN WELLCITY REG CORRECTION	12.02						12.02
BEN WELLCITY EE REG IN OE LT	712.27						712.27
BEN WELLCITY CH REG IN OE LT	195.20						195.20
BEN WELLCITY DP REG IN OE LT	8.31						8.31
BEN WELLCITY SP GH IN OE LT	187.78						187.78
BEN WELLCITY CH2 GH IN OE LT	66.82						66.82
BEN WELLCITY SP REG AF	162.75						162.75
BEN WELLCITY CH2 REG AF	26.50						26.50
BEN WELLCITY EE GH AF	225.37						225.37
BEN WELLCITY CH GH AF	63.45						63.45
BEN WELLCITY EE REG TE	64.89						64.89
BEN WELLCITY CH REG TE	22.40						22.40
BEN WELLCITY EE GH TE	66.11						66.11
BEN WELLCITY CH GH TE	15.20						15.20
BEN WELLCITY EE REG FPACPOSG	409.86						409.86
BEN WELLCITY CH REG FPACPOSG	108.80						108.80
BEN WELLCITY EE GH FPACPOSG	75.84						75.84
BEN WELLCITY CH GH FPACPOSG	16.20						16.20
BEN PERS 1-CITY CONTRIBUTION	1609.87						1609.87
BEN PERS 3	26796.66						26796.66
BEN WELLCT SP REG IN OE LT I2	74.06						74.06
BEN WELLCT CH2 REG IN OE LT I2	20.32						20.32
BEN WELLCITY SP REG AF I2	31.74						31.74
BEN WELLCITY CH2 REG AF I2	16.20						16.20
BEN WELLCITY CH REG TE I2	2.70						2.70
BEN PRGENCE(CORRECTION ENTRY)	500.38						500.38
BEN MED CHILD 2+ REG 1 TE-I2	134.77						134.77
BEN MED SPOUSE GH 1 TE-I2	1056.40						1056.40
BEN MED CHILD 2+ GH 1 TE-I2	539.08						539.08
BEN UNEMPLOYMENT	4244.53						4244.53
BEN VISION EE #1	1559.44						1559.44
BEN VISION 2+DEP #1	772.00						772.00
BEN VISION PO/SGT 1DEP #1	306.51						306.51
BEN VISION (CORRECTION ENTRY)	69.48						69.48
BEN RESUME WORK PERMIT FEE	288.00						288.00
BEN LHR35(HRLY INSIDE)	322.33						322.33
BEN LHR35(SAL INSIDE)	4564.32						4564.32
BEN LHR35(SAL POLICE)	6824.16						6824.16
BEN MED CHILD 2+ GH 1 OE-I2							
BEN DEN-E/ORTHO-3 1DEP #1							
BEN DEN-E/ORTHO-3 DP #1							
BEN DEN-F/ORTHO-2 1DEP #1 PO/PS							
BEN DEN-F/ORTHO-3 EE #1 FF							
BEN DEN-F/ORTHO-3 2+DEP #1 FF							
BEN WLEC LEF 2 BENEFIT							
BEN LTD							
BEN MEDICARE							
BEN NWFPT MED EE #1-MECH							
BEN NWFPT MED CH 1 #1-MECH							
BEN NWFPT DEN/ORTHO EE #1							
BEN NWFPT DEN/ORTHO 2+DEP #1							
BEN WELLCITY GH CORRECTION							
BEN WELLCITY CH2 GH FPACPOSG							
BEN WELLCITY SP REG IN OE LT							
BEN WELLCITY CH2 REG IN OE LT							
BEN WELLCITY EE GH IN OE LT							
BEN WELLCITY CH GH IN OE LT							
BEN WELLCITY EE REG AF							
BEN WELLCITY CH REG AF							
BEN WELLCITY DP REG AF							
BEN WELLCITY SP GH AF							
BEN WELLCITY CH2 GH AF							
BEN WELLCITY SP REG TE							
BEN WELLCITY CH2 REG TE							
BEN WELLCITY SP GH TE							
BEN WELLCITY CH2 GH TE							
BEN WELLCITY SP REG FPACPOSG							
BEN WELLCITY CH2 REG FPACPOSG							
BEN WELLCITY SP GH FPACPOSG							
BEN PERS 2							
BEN PERS 2							
BEN WELLCT EE REG IN OE LT I2							
BEN WELLCT CH REG IN OE LT I2							
BEN WELLCITY EE REG AF I2							
BEN WELLCITY CH REG AF I2							
BEN WELLCITY EE REG TE I2							
BEN WELLCITY CH2 REG TE I2							
BEN SOCIAL SECURITY							
BEN MED EE GH 1 TE-I2							
BEN MED CHILD 1 GH 1 TE-I2							
BEN LTD CORRECTION ENTRY							
BEN VISION PO/SGT EE #1							
BEN VISION 1DEP #1							
BEN VISION DPTNR #1							
BEN VISION PO/SGT 2-DEP #1							
BEN WELLNESS BENEFIT							
BEN LHR083(HRLY OUTSIDE)							
BEN LHR083(SAL OUTSIDE)							
BEN LHR083(SAL FIRE)							
BEN LHR083(SAL FIRE)							
BEN MED EE REGENCE 1 IN-I1							

Prepared 11/01/20, 13:33:45
 Program 5981
 CITY OF OLYMPIA, WA.

Payroll Register
 Manual Check
 Pay Date 10/02/20

COPY

EMPLOYEE: CHARLES A
 REGULAR: 3750
 SOCIAL SECURITY: 29.9633
 PERS S/PARK STEWARDSHIP/CULTURE AND RECREAT: 944.30
 HOURLY RATE: 237.10
 GROSS PAY: 944.30
 WITHHOLDING: 75.34
 HOLD: 122.48

Code	Description	Amount	Check Number
ADD	ADJUSTMENT	29.9633	
ABT	DEFER COMPENSATION	944.30	
TAX	SOCIAL SECURITY TAX	75.34	
TAX	FEDERAL TAX	58.55	
DED	PAID FAMILY MEDICAL LEAVE	12.33	
BSN	PAID FAMILY MEDICAL LEAVE PERS 2	1.39	
BEN		122.48	
	Net Pay	707.20	
	Advance Out	.00	
	Advance Back	.00	
	Dir Dep	.00	
	Check Amount	707.20	52863
	PERS 2	74.60	944.30 ADD
	MEDICARE TAX	13.69	150.14 ABT
	MEDICARE	13.69	84.57 TAX
	SOCIAL SECURITY	58.55	2.39 DED

Reviewed by: *[Signature]* Date: 10/16/2020
 Reviewed by: *[Signature]* Date: 10/16/2020

10/16/2020
 10/16/2020

		Gross Pay	With Hold	Net Pay	Advance Out	Paid Back	Dir Dep	Check Amount
***** Final	Totals *****	29405.84	1043.33	28362.51	.00	.00	20679.36	7483.15
ADD TAX		12114.24					17291.60	29405.84
21 Employees		1043.33						1043.33
	PENSION-TXBLE							
21	Checks							
0	Supplemental checks amount							
0	Advancement checks amount							
0	Deduction checks amount							
5	Females paid							
21	Full time employees paid							
0	part time employees paid							

COPY

CITY OF OLYMPIA

PAYROLL CERTIFICATION FOR PAY PERIOD END: 10/31/2020

EMPLOYEE NET PAY: (SEMI MONTHLY)	\$	1,565,271.09	
FIRE PENSION GROSS PAY: (MONTHLY)	\$	-	
TOTAL NET PAY:	\$	1,565,271.09	✓
Semi-monthly Payroll Check Numbers: <u>92877</u> to <u>92897</u>	\$	21,170.02	✓
Semi-monthly Payroll Direct Deposit:	\$	1,544,101.07	
Manual Payroll Check Numbers: _____ to _____	\$	-	
Monthly Fire Pension Check Numbers: _____ to _____	\$	-	
TOTAL NET PAY:	\$	1,565,271.09	

Patricia Brassfield
Prepared by:

11/16/2020
Date

Reviewed by:

Date

~~The Administrative Services~~ **Finance** Director of the City of Olympia, Washington, hereby certifies that the Payroll gross earnings and LEOP I post-retirement insurance benefits for the pay cycle ending: **10/31/2020** have been examined and are approved as recommended for payment.

Nanci Lien, Finance Director
Approved by:

Nanci Lien
Signature

		Gross Pay	With Hold	Net Pay	Advance Out	Paid Back	Dir Dep	Check Amount
*****	Grand Totals ***	7350427.47	785156.38	1565271.09	.00	.00	1544101.07	21170.22
HR\$	91.00	FMLA - PFML SALARY	2726.69-	120.00	PFML - SALARY			5604.45-
HR\$	27.00	PFML - HOURLY		80.00	FMLA-PHEL 8HR UNDR \$37.50			1687.67
HR\$	70.50	FMLA-PHEL 8HR OVER \$37.50	1762.50	36.00	FMLA-PHEL 9HR OVER \$37.50			800.00
HR\$	20.00	FMLA-PHEL 10HR OVR \$37.50	400.00	50.00	ADMIN LV-AFSCME			1672.66
HR\$	8.00	EMERGENCY DECLARED HOURS	205.86	567.17	EMERGENCY SICK LEAVE			19644.95
HR\$	88.00	UNPAID DAY - FURLONGH	4735.86-	168.00	LIGHT DUTY			7643.60
HR\$	80.90	NLEC - REGULAR (SAL/HRLY)	3843.12	14.00	NLEC OVERTIME @ 1.5			1284.23
HR\$		SALARY ADJUSTMENT	26622.01-	177.00	STANDBY PAY ISD			265.50
HR\$	18.00	STANDBY PAY POLICE	243.00	6.00-	VAC-TRAIN ACCRUE (FIRE)			
HR\$	153.50	TIMELSSS HOURS		56.00	INFORMAL LEAVE			2297.39
HR\$	41196.80	REGULAR (SAL/HRLY)	1603053.78	19.00	JURY DUTY LEAVE HOURS			918.23
HR\$	33.00	BEREAVEMENT LEAVE	951.73	16.00	LEAVE W/O PAY HOURS			857.88-
HR\$	10.67	MILITARY LEAVE HOURS	460.81	212.00	TRAINING HOURS			7696.03
HR\$	606.00	AGREED WORKED FIRE		534.00	AGREED PAID FIRE			20375.11
HR\$	1098.00	KELLY DAY FIRE		96.00	CUT/CLASS (LT-BC/LEF 2)			358.48
HR\$	2087.24	SICK-SALARIED/HOURLY	80658.78	84.69	SICK LEAVE-POLICE			3593.09
HR\$	32.00	ADMIN LEAVE NON-EXEMPT EM	802.71	2772.44	VACATION-SALARIED/HOURLY			111834.13
HR\$	547.44	VAC LEAVE-ANNUAL POLICE	27958.65	68.00	VAC PAY OFF--P2 & P3			1525.38
HR\$	152.56	COMP TIME EARNED @ 1.5		31.25	COMP TIME EARNED @ 2.0			
HR\$	125.87	COMP TIME PAID	5526.54	220.02	COMP TIME TAKEN			7708.28
HR\$	4156.29	REGULAR (SAL HRLY) POLICE	203730.38	476.85	OVERTIME @ 1.5 - POLICE			38524.53
HR\$	51.50	COMP EARNED @ 1.5- POLICE		90.50	FLOAT-HOL REG SALARY/HRLY			3949.33
HR\$	43.60	HOL-FLOAT FIRE XPAY-L2	1742.06	1632.67	OVERTIME @ 1.5			105565.79
HR\$	19.00	OVERTIME @ 2.0	1372.78	351.76	COMP TIME TAKEN - POLICE			16617.77
HR\$	8.00	OVERTIME-ON CALL	479.71	553.68	TRAINING HOURS - POLICE			21598.39
HR\$	1600.00	STANDBY PAY-AFSCME	4400.29	83.00	SHIFT DIFF GRAVE-AFSCME			83.00
HR\$	281.50	PAGER PAY-INDEPENDENT	774.18	633.52	SHIFT DIFF AFSCME			633.52
HR\$	117.37	SHIFT DIFF SWING-TEAMSTRS	58.70	330.77	SHIFT DIFF GRAVE-TEAMSTRS			165.41
HR\$	261.50	STANDBY - FIRE MECH	852.49	231.00	FMLA-SICK LEAVE			9243.342284416.99 HPC
ADD		SOFT-IAFF	1285.15		FIT-IAFF			177.44
ADD		EMT-D CERTIFICATION PAY	800.00		BILINGUAL PAY			505.84
ADD		DETECTIVE PAY	934.39		EVT ADD PAY			419.04
ADD		ED INCENT 3%	2836.24		ED INCENT 3%			2107.62
ADD		ED INCENT 4%	5321.93		ED INCENT 6%			5298.91
ADD		LONGEVITY - IAFF	11676.71		FTO - POLICE			208.17
ADD		INSTRUCTOR-FIREARMS	382.44		INSTRUCTOR-DEF TACTICS			334.16
ADD		INSTRUCTOR-EVOC	352.84		INSTRUCTOR - SUPERVISOR			204.70
ADD		LONGEVITY - AFSCME UNION	2250.00		LONGEVITY-OPD GUILDSGTS			7976.36
ADD		MEDICAL MAISON	212.24		MOTORCYCLE PAY			298.82
ADD		NSA TECHNICIAN III	341.98		CUT-OF-CLASS FULL P.P.			4014.32
ADD		OUT-OF-CLASS PARTIAL P.P.	35.06		CUT-OF-CLASS:POL-SGT FULL			488.80
ADD		PHYS PIP (POL, LT,SGT,ADM)	4548.78		LONGEVITY-OPD LTSCMMDRE			1577.85
ADD		RECRUITMENT PAY	46.00		CUT-OF-CLASS:SGT-LT FULL			552.90
ADD		SWAT TEAM PAY	540.94		BOOT (SAFETY FTWEAR) FIRE			2481.12
ADD		TIME LOSS-ACC INJURY	4470.14		TOOL REIMB-CURR YEAR			185.57
ADD		TRAVEL RATE POLICE	291.44		CANINE PAY			274.78
ADD		SPECIAL PAY (3%)	1096.06		SPECIAL PAY (3%)			362.84
ADD		SPECIAL PAY (4%)	675.51		SPECIAL PAY (4%)			195.19
ADD		AFSAF UNION #2	2356.33		MED CHILD 2+ REG 2 AF-12			125.76
ADD		MED EMPLOYEE 31 1 AF-12	560.90		MED SPOUSE GH 2 AF-12			877.93
ADD		MED EMPLOYEE 32 2 AF-12	519.20		MED CHILD 2+ GR 2 AF-12			265.35

Check Date	Check Number	Check Amount	Employee Name	Social Security	Check Type
11/04/20	92870	1,483.14	ENOCH, CHRISTIAN D	4135	Regular
11/04/20	92878	46.04	FARLER, DON P	3529	Regular
11/04/20	92879	88.90	FIPER, RONAN R	3970	Regular
11/04/20	92880	56.10	MUMM, EILEEN	1917	Regular
11/04/20	92881	987.07	RODHAG, ANDREW P	438E	Regular
11/04/20	92882	953.78	CLARK, KANRON J	4387	Regular
11/04/20	92883	983.58	LALY, SPENSER K	4393	Regular
11/04/20	92884	204.60	KOSZAK, ERIC J	4389	Regular
11/04/20	92885	691.67	GRILITH, CYNTHIA A	4051	Regular
11/04/20	92886	1,048.17	KILGUFF, THOMAS P	4394	Regular
11/04/20	92887	1,048.17	MCCAIN, RYAN T	4301	Regular
11/04/20	92888	1,104.05	SCARFELLI, ANTONIO C	4302	Regular
11/04/20	92889	1,271.50	SCHORZMAN, BYRON W	4423	Regular
11/04/20	92890	990.27	SMITH, ARTHUR D	4390	Regular
11/04/20	92891	1,174.81	STANLEY, TRISTAN F	4230	Regular
11/04/20	92892	1,105.54	STOLL, DOUGLAS L	4396	Regular
11/04/20	92893	1,048.17	SUSHAK, JOSIAH K	4426	Regular
11/04/20	92894	1,091.09	TYSON, DORAN E	4309	Regular
11/04/20	92895	2,047.48	MARTIN, SARAH M	4440	Regular
11/04/20	92896	1,771.34	MCCARTHY, LOGAN J	4306	Supplemental
11/04/20	92897	1,949.14	STARK, RILEY R	4439	Regular

21 - Checks 21,170.02 Total

CITY OF OLYMPIA
EXPENDITURE SUMMARY

"I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN, THAT ANY ADVANCE PAYMENT IS DUE AND PAYABLE PURSUANT TO A CONTRACT OR IS AVAILABLE AS AN OPTION FOR FULL OR PARTIAL FULFILLMENT OF A CONTRACTUAL OBLIGATION, AND THAT THE CLAIMS ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF OLYMPIA, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIMS", AND,

"I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT CLAIMS FOR EMPLOYEE AND OFFICER EXPENSES ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF OLYMPIA, AND THAT I AM AUTHORIZED TO CERTIFY SAID CLAIMS".

FOR PERIOD 10/4/2020 10/10/2020
 FOR A/P ACH PAYMENTS and A/P CHECKS NUMBERED 3730224 THROUGH 3730419
 FOR OTHER ELECTRONIC PAYMENTS DATED _____ THROUGH _____

INCLUSIVE IN THE AMOUNT TOTALING

DATED 10/15/2020 FINANCE DIRECTOR Manish Jee

TOTAL APPROVED FOR PAYMENT

FUND		
\$2,582,472.33	001	GENERAL FUND
\$0.00	002	SHOP FACILITIES
\$1,034.50	003	REVOLVING ACCOUNT FUND
\$0.00	004	URBAN ARTERIAL FUND
\$4,400.00	006	Development Fee Revenue
\$1,173.14	007	Parking Fund
\$39,128.26	014	LEOFF 1 OPEB Trust Fund
\$0.00	21	Washington Center Endow
\$1,153.85	025	WASHINGTON CENTER
\$0.00	026	MUNICIPAL ARTS FUND
\$2,116.92	029	EQUIP & FACIL REPLACE RES
\$0.00	107	HUD
\$0.00	108	HUD
\$0.00	127	IMPACT FEES
\$200,089.38	130	SEPA MITIGATION FUND
\$300,134.07	132	LODGING TAX FUND
\$0.00	133	ARTS AND CONFERENCE FUND
\$0.00	134	PARKS AND REC SIDEWALK UT TAX
\$0.00	135	PARKING BUSINESS IMP AREA
\$0.00	136	FARMERS MRKT REPAIR/REPLC
\$0.00	137	CHILDREN'S HANDS ON MUSEUM
\$250,111.72	138	TRANS BENEFIT DISTRICT
\$0.00	140	REET
\$0.00	141	Oly Metro Park District
\$7,901.44	142	HOME FUND
\$0.00	208	LID OBLIGATION CONTROL
\$0.00	216	4th/5th AVE PW TRST
\$0.00	223	LTGO BOND FUND '06-PARKS
\$0.00	224	UTGO BOND FUND 2009 FIRE
\$0.00	225	CITY HALL DEBT FUND
\$0.00	226	2010 LTGO BOND-STREETPROJ
\$0.00	227	LOCAL DEBT FUND
\$0.00	228	2010B LTGO BONDS-HOCM
\$0.00	230	LTGO Band Fund 2016
\$521,367.10	317	CIP
\$0.00	318	Home Fund
\$0.00	322	4/5th AVE CORRIDOR/BRIDGE
\$0.00	323	CIP CONSTR FUND - PARKS
\$0.00	324	FIRE STATION 4 CONSTRUCT
\$0.00	325	CITY HALL CONST
\$0.00	326	TRANSPORTATION CONST
\$0.00	329	GO BOND PROJECT FUND
-\$2,722.45	331	FIRE EQUIPMENT REPLACEMENT FUND
\$152,295.42	401	WATER
\$26,240.10	402	SEWER
\$53,527.51	403	SOLID WASTE
\$13,377.65	404	STORM AND SURFACE WATER
\$0.00	417	W/S REV BOND REDEMPTION
\$0.00	418	Stormwater Debt Service Fund
\$0.00	434	STORM AND SURFACE WATER CIP
\$326,109.79	461	WATER CIP FUND
\$309,410.07	462	SEWER CIP FUND
\$0.00	463	SOLID WASTE/ADVERTISING
\$69,374.66	501	EQUIPMENT RENTAL
\$227,594.56	502	C. R. EQUIPMENT RENTAL
\$0.00	503	UNEMPLOYMENT COMPENSATION
\$0.00	504	INS TRUST FUND
\$18,210.32	505	WORKERS COMPENSATION
\$448,979.70	604	FIREMEN'S PENSION FUND
\$0.00	605	CUSTOMERS WATER RESERVE
\$0.00	621	WASHINGTON CENTER ENDOW
\$0.00	631	PUBLIC FACILITIES
\$0.00	682	LAW ENFORCEMENT RECORD MGNTSYS
\$0.00	701	PARKS-NEIGHBORHOOD
\$500,223.44	702	PARKS-COMMUNITY
\$0.00	703	PARKS-OPEN SPACE
\$0.00	707	PARKS-SPECIAL USE
\$0.00	711	TRANSPORTATION
\$0.00	720	SCHOOLS

\$6,053,703.48 GRAND TOTAL FOR WEEK

Reconciliation of Superior All Checks Register to Expenditure Summary
Data From Superior All Checks Register

Description	From Check	to Check	Check Amount
Payroll A/P (vendors) Checks		20288	18,004.05
Payroll A/P (vendors) Checks		20289	475.64
Payroll A/P (vendors) Checks		20289	567.99
Payroll A/P (vendors) Checks		20287	728.69
Payroll A/P (vendors) Checks		20286	3,532.50
Payroll A/P (vendors) Checks		void eft	(4,500.00)
		Subtotal	18,808.87
VOID CHECKS			(3,044.63)
EFT			892,098.52
A/P Checks			5,145,840.72
Grand Total			6,053,703.48

Proof 0.00

	AP 10/13/2020	AP 10/15/2020	PAYROLL AP 10/18/2020	TOTAL
001	45,994.14	85,273.88	279,635.22	510,903.24
002				0.00
003	25,294.21			25,294.21
004				0.00
006	378,517.35			378,517.35
007	7,216.67			7,216.67
014	351.00	335.20		686.20
021				0.00
025				0.00
026	678.61			678.61
039	112,457.93	717.68		113,175.61
107				0.00
108				0.00
127				0.00
130				0.00
132		2,695.20		2,695.20
133				0.00
134				0.00
135				0.00
136				0.00
137				0.00
138				0.00
140				0.00
141				0.00
142	20,131.25	28,195.57		48,326.82
208				0.00
216				0.00
223				0.00
224				0.00
225				0.00
226				0.00
227				0.00
228				0.00
230				0.00
317	75,719.60	4,979.62		80,699.22
319				0.00
322				0.00
323				0.00
324				0.00
325				0.00
326				0.00
329				0.00
331	1,157.67	3,892.61		5,050.28
401	11,936.50	9,047.29		20,983.79
402	1,065,516.39	9,830.13		1,075,346.52
403	19,768.79	17,295.04		37,063.83
404	5,817.90	8,969.45		14,787.35
417				0.00
418				0.00
427				0.00
434	117,562.67			117,562.67
451				0.00
452	4,308.84	4,164.67		8,473.51
483				0.00
501	1,422.16	3,277.84		4,700.00
502				0.00
503				0.00
504				0.00
505	1,735.09	9,827.50		11,562.59
604				0.00
605				0.00
621				0.00
631				0.00
682				0.00
701				0.00
702				0.00
703				0.00
707				0.00
711				0.00
720				0.00
TOTALS	\$1,945,576.97	\$88,482.48	\$279,635.22	\$2,453,634.27

PREPARED 10/20/2020, 8:26:49
 PROGRAM: GM172L
 CITY OF OLYMPIA
 BANK: 01 US Bank - Accounts Payable

VOIDED CHECKS REGISTER
 SELECTED BY VOID DATE
 FROM: 10/11/2020 TO: 10/17/2020

PAGE 1
 ACCOUNTING PERIOD 10/2020
 REPORT NUMBER 101

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE VOIDED	BANK CODE	ORIGINAL AMOUNT
37008339	20903	OLYMPIAN	05/03/2018	.00	10/15/2020	01	275.60
37027994	30562	SEAN KRIER	06/28/2018	.00	10/13/2020	01	40.00
37304331	19253	CITY OF OLYMPIA LANDFILL CRGS	10/13/2020	.00	10/13/2020	01	.00
37304334	28384	CITY OF OLYMPIA-P CARD	10/13/2020	.00	10/13/2020	01	.00
37304335	28384	CITY OF OLYMPIA-P CARD	10/13/2020	.00	10/13/2020	01	.00
37304336	28384	CITY OF OLYMPIA-P CARD	10/13/2020	.00	10/13/2020	01	.00
37304337	28384	CITY OF OLYMPIA-P CARD	10/13/2020	.00	10/13/2020	01	.00
37304338	28384	CITY OF OLYMPIA-P CARD	10/13/2020	.00	10/13/2020	01	.00
37304339	28384	CITY OF OLYMPIA-P CARD	10/13/2020	.00	10/13/2020	01	.00
37304440	28384	CITY OF OLYMPIA-P CARD	10/13/2020	.00	10/13/2020	01	.00
37304441	28384	CITY OF OLYMPIA-P CARD	10/13/2020	.00	10/13/2020	01	.00
37304442	28384	CITY OF OLYMPIA-P CARD	10/13/2020	.00	10/13/2020	01	.00
37304443	28384	CITY OF OLYMPIA-P CARD	10/13/2020	.00	10/13/2020	01	.00
37304444	28384	CITY OF OLYMPIA-P CARD	10/13/2020	.00	10/13/2020	01	.00
37304445	28384	CITY OF OLYMPIA-P CARD	10/13/2020	.00	10/13/2020	01	.00
37304446	28384	CITY OF OLYMPIA-P CARD	10/13/2020	.00	10/13/2020	01	.00
37304447	28384	CITY OF OLYMPIA-P CARD	10/13/2020	.00	10/13/2020	01	.00
37304448	28384	CITY OF OLYMPIA-P CARD	10/13/2020	.00	10/13/2020	01	.00
37304449	28384	CITY OF OLYMPIA-P CARD	10/13/2020	.00	10/13/2020	01	.00
37304450	28384	CITY OF OLYMPIA-P CARD	10/13/2020	.00	10/13/2020	01	.00
3730451	28384	CITY OF OLYMPIA-P CARD	10/13/2020	.00	10/13/2020	01	.00
3730452	28384	CITY OF OLYMPIA-P CARD	10/13/2020	.00	10/13/2020	01	.00
3730453	28384	CITY OF OLYMPIA-P CARD	10/13/2020	.00	10/13/2020	01	.00
3730454	28384	CITY OF OLYMPIA-P CARD	10/13/2020	.00	10/13/2020	01	.00
3730455	28384	CITY OF OLYMPIA-P CARD	10/13/2020	.00	10/13/2020	01	.00
3730456	28384	CITY OF OLYMPIA-P CARD	10/13/2020	.00	10/13/2020	01	.00
3730457	28384	CITY OF OLYMPIA-P CARD	10/13/2020	.00	10/13/2020	01	.00
3730468	30891	HENDRIKUS ORGANIS	10/13/2020	.00	10/13/2020	01	.00

BANK: 01 US Bank - Accounts Payable

NO. OF CHECKS: 28 CHECKS VOIDED

.00 .315.60 ***

PREPARED 10/20/2020, 8:26:49
PROGRAM: GMI72L
CITY OF OLYMPIA
BANK: 01 US Bank - Accounts payable

VOIDED CHECKS REGISTER
SELECTED BY VOID DATE
FROM: 10/11/2020 TO: 10/17/2020

PAGE 2
ACCOUNTING PERIOD 10/2020
REPORT NUMBER 101

CHECK NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE VOIDED	BANK CODE	ORIGINAL AMOUNT
----------	-------------	------------	--------------	-------------	-----------	-----------------

TOTAL FOR ALL BANKS

NO. OF CHECKS: 28 TOTAL CHECKS VOIDED .00 315.60 ***

PAYMENT NO	VENDOR NO	VENDOR NAME	TRANSFER DATE	AMOUNT	TRACE NUMBER	EFT BATCH	BANK CODE
14988	29207	A ADVANCED SEPTIC SERVICES INC	10/13/2020	4,173.62	1250001000000001	0000001	01
15020	29207	ADVANCED SEPTIC SERVICES INC	10/15/2020	425.88	1250001000000001	0000001	01
14989	14767	ACCESS INFORMATION MANAGEMENT	10/13/2020	1,354.91	1250001000000003	0000001	01
14990	331	ALWAYS SAFE & LOCK INC	10/13/2020	1,354.83	1250001000000003	0000001	01
15021	22801	BATTERIES PLUS - OLYMPIA	10/15/2020	4.87	1250001000000002	0000001	01
14991	30565	BAUM LAW OFFICE	10/13/2020	1,017.96	1250001000000005	0000001	01
14992	21040	BLAYLOCK JERRY	10/13/2020	201.00	1250001000000003	0000001	01
15022	1282	CAPITAL INDUSTRIAL INC	10/15/2020	2,262.15	1250001000000003	0000001	01
15023	29771	CARLO TANNER	10/15/2020	1,130.00	1250001000000004	0000001	01
15024	1220	CH20 INCORPORATED	10/15/2020	1,041.38	1250001000000005	0000001	01
15025	16716	COLOR GRAPHICS	10/15/2020	497.33	1250001000000007	0000001	01
15026	1519	COMMERCIAL BRAKE & CLUTCH INC	10/15/2020	422.47	1250001000000006	0000001	01
15027	1519	COMMUNITY YOUTH SERVICES	10/15/2020	27,468.21	1250001000000008	0000001	01
15028	25090	CONCRETE RECYCLERS/ JS&S (PW)	10/13/2020	26.26	1250001000000006	0000001	01
14993	25090	CONCRETE RECYCLERS/ JS&S (PW)	10/13/2020	440.06	1250001000000006	0000001	01
14994	25090	CONCRETE RECYCLERS/ JS&S (PW)	10/13/2020	682.50	1250001000000007	0000001	01
15029	29592	CONFLUENCE ENVIRONMENTAL COMPANY	10/13/2020	3,181.00	1250001000000010	0000001	01
14995	1585	CRAINS OFFICE SUPPLY	10/13/2020	421.95	1250001000000008	0000001	01
15030	1585	CRAINS OFFICE SUPPLY	10/15/2020	19.68	1250001000000011	0000001	01
15031	16553	CULLIGAN	10/15/2020	80.08	1250001000000012	0000001	01
15032	24998	EDGE ANALYTICAL INC	10/13/2020	320.00	1250001000000009	0000001	01
15033	17159	FASTENAL COMPANY	10/13/2020	101.74	1250001000000010	0000001	01
14998	17159	FASTENAL COMPANY	10/15/2020	1,347.41	1250001000000013	0000001	01
15034	27845	FCS GROUP INC	10/13/2020	6,345.00	1250001000000011	0000001	01
15035	20199	FERGUSON ENTERPRISES INC #1539	10/13/2020	4,355.24	1250001000000014	0000001	01
15036	3231	GRAINGER	10/15/2020	2,695.20	1250001000000015	0000001	01
14999	18839	HANDS ON CHILDREN'S MUSEUM INC	10/15/2020	5,608.72	1250001000000014	0000001	01
15037	25870	HONEY BUCKET	10/13/2020	3,270.25	1250001000000015	0000001	01
15038	18805	INDUSTRIAL HYDRAULICS INC	10/15/2020	1,739.23	1250001000000020	0000001	01
15039	29801	INTERPATH LABORATORY	10/13/2020	503.13	1250001000000013	0000001	01
15040	28055	ISLAND JOHNNY	10/15/2020	99.01	1250001000000019	0000001	01
15041	28055	ISLAND JOHNNY	10/13/2020	5,608.72	1250001000000014	0000001	01
15042	28740	KPG INC	10/13/2020	3,270.25	1250001000000015	0000001	01
15043	20800	LAKE SIDE INDUSTRIES	10/15/2020	1,739.23	1250001000000020	0000001	01
15044	20800	LAKE SIDE INDUSTRIES	10/13/2020	276.00	1250001000000016	0000001	01
15045	5222	LEAS TRANSCRIPTION SERVICE	10/13/2020	1,393.47	1250001000000021	0000001	01
15046	4300	LEW RENTS INC	10/15/2020	158.29	1250001000000022	0000001	01
15047	24188	LG ISAACSON CO INC	10/13/2020	1,445.31	1250001000000017	0000001	01
15048	29340	MALLOY SAFETY & SUPPLY CO	10/15/2020	1,508.53	1250001000000023	0000001	01
15049	5836	MONTI VENTURES, LLC	10/13/2020	1,669.36	1250001000000018	0000001	01
15050	5836	MORNINGSIDE INDUSTRIES INC	10/15/2020	61.92	1250001000000024	0000001	01
15051	29812	MOUNTAIN MIST ACCT #070897	10/13/2020	71.51	1250001000000025	0000001	01
15052	23443	MULLINAX FORD OF OLYMPIA LLC	10/15/2020	44.52	1250001000000019	0000001	01
15053	26316	NAPA AUTO PARTS-OLYMPIA	10/13/2020	1,287.81	1250001000000026	0000001	01
15054	24322	OLYMPIA YACHT CLUB	10/13/2020	2,016.00	1250001000000020	0000001	01
15055	30499	PAYPHONE TECHNOLOGIES INC	10/13/2020	1,590.75	1250001000000022	0000001	01
15056	20140	PRAXAIR	10/13/2020	32.54	1250001000000027	0000001	01
15057	27460	PUBLIC SAFETY SELECTION, PC	10/15/2020	125.00	1250001000000027	0000001	01
15058	25536	REGIONAL TOXICOLOGY SVS/STERLING	10/13/2020	778.20	1250001000000023	0000001	01
15059	29055	RH2 ENGINEERING INC	10/13/2020	4,308.84	1250001000000024	0000001	01

PAYMENT NO	VENDOR NO	VENDOR NAME	TRANSFER DATE	AMOUNT	TRACE NUMBER	BATCH	EFT BANK CODE
15047	29511	SOUND APPAREL, LLC	10/15/2020	2,715.86	1250001000000028	0000001	01
15012	84226	THURSTON COMMUNITY TELEVISION	10/13/2020	13,198.00	1250001000000025	0000001	01
15013	166227	TMG SERVICES INC	10/13/2020	5,279.69	1250001000000026	0000001	01
15014	28813	UNIFIRST CORP	10/13/2020	582.96	1250001000000027	0000001	01
15015	8931	UTILITIES UNDERGROUND LOCATION CTR	10/13/2020	495.36	1250001000000028	0000001	01
15048	19050	WA ST DEPT OF CORRECTIONS	10/15/2020	540.37	1250001000000029	0000001	01
15016	27046	WA ST DEPT OF ECOLOGY	10/13/2020	17,825.00	1250001000000030	0000001	01
15017	9211	WATECH-CONSOLIDATED TECHNOLOGIES	10/13/2020	2,955.00	1250001000000031	0000001	01
15018	28719	MAXTE SANITARY SUPPLY	10/13/2020	39.83	1250001000000032	0000001	01
15049	23564	WESTERN EXTERMINATOR	10/15/2020	344.61	1250001000000030	0000001	01
15050	9346	WESTERN PETERBILT INC	10/15/2020	156.35	1250001000000031	0000001	01
15019	9853	ZEIGLER'S WELDING & HITCH SHOP INC.	10/13/2020	875.20	1250001000000032	0000001	01

BANK: 01 US Bank - Accounts Payable
 TOTAL FOR ALL BANKS: 135,003.70 NO. OF CHECKS: 63

CHECK NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
37300420	30086 ADVANCE AUTO PARTS	10/13/2020	7.08	01
37300421	28657 ANDY JOHNSON & CO. INC	10/13/2020	112,457.93	01
37300422	18002 ANNE KOHLER	10/13/2020	45.00	01
37300423	17924 THE BAG LADY INC	10/13/2020	2,550.39	01
37300424	30843 BALSLEY SIGN COMPANY	10/13/2020	38.26	01
37300425	217 BRENDA BOLES	10/13/2020	497.80	01
37300426	30294 THE BRIDGE MUSIC PROJECT	10/13/2020	1,500.00	01
37300427	23604 CAPITAL MACHINE LLC	10/13/2020	437.60	01
37300428	8833 CENTURYLINK	10/13/2020	122.13	01
37300429	18002 CHAD STANDIFER	10/13/2020	180.00	01
37300430	5114 CITY OF LACEY	10/13/2020	341.18	01
37300432	19253 CITY OF OLYMPIA LANDFILL CRGS	10/13/2020	23	01
37300433	217 CITY OF OLYMPIA UTILITIES	10/13/2020	183.34	01
37300458	28384 CITY OF OLYMPIA-P CARD	10/13/2020	56,540.21	01
37300459	8548 CITY OF TUMWATER	10/13/2020	1,019.23	01
37300460	25319 COMCAST	10/13/2020	45.90	01
37300461	25519 COMCAST	10/13/2020	197.46	01
37300462	30608 COMMAND SOURCING, INC	10/13/2020	3,187.12	01
37300463	31075 D&D CONSTRUCTION, INC.	10/13/2020	65,019.57	01
37300464	18002 DANIELLE PHINNEY	10/13/2020	375.00	01
37300465	18002 DEBI MCNUYT	10/13/2020	39.00	01
37300466	19729 DOORS UNLIMITED INC	10/13/2020	280.06	01
37300467	3458 HARDEL BUILDER'S CENTER INC	10/13/2020	2.83	01
37300469	30891 HENDRIKUS ORGANIS	10/13/2020	5,374.50	01
37300470	28238 HP INC	10/13/2020	1,635.53	01
37300471	31071 INDIAN SUMMER HOMEOWNERS ASSOC	10/13/2020	80.00	01
37300472	29903 INRO	10/13/2020	1,750.00	01
37300473	29268 IPS GROUPE, INC.	10/13/2020	3,655.88	01
37300474	4423 J&I POWER EQUIP. INC	10/13/2020	18.58	01
37300475	18002 JOANNA BROWN	10/13/2020	30.00	01
37300476	18002 LEAGUE OF WOMEN VOTERS	10/13/2020	150.00	01
37300477	22469 LEMAY INC	10/13/2020	18,215.29	01
37300478	26099 LEMAY MOBILE SHREDDING INC	10/13/2020	89.00	01
37300479	26099 LEMAY MOBILE SHREDDING INC	10/13/2020	17.80	01
37300480	26099 LEMAY MOBILE SHREDDING INC	10/13/2020	17.80	01
37300481	27034 LINDSAY MARQUEZ	10/13/2020	130.11	01
37300482	24406 LOTT WASTEWATER ALLIANCE	10/13/2020	1,428	01
37300483	18002 MAIJA SANDBERG	10/13/2020	36.00	01
37300484	31079 MARONI CONSTRUCTION INC	10/13/2020	93,392.67	01
37300485	14995 MARTIN WAY COLLISION INC	10/13/2020	1,218.80	01
37300486	18002 MELIA LIVINGSTONE	10/13/2020	100.00	01
37300487	2928 MICHAEL FREDERICKS	10/13/2020	150.00	01
37300488	30343 MICHELLE A BURTON	10/13/2020	481.36	01
37300489	30205 NCSI	10/13/2020	55.50	01
37300490	25787 NORTHWEST PAINT & SUPPLY	10/13/2020	13.93	01
37300491	6550 OLYMPIAN SUPPLY CO INC	10/13/2020	261.54	01
37300492	11808 OLYMPIAN - CR&D ACCT# 258720	10/13/2020	261.52	01
37300493	29152 OLYMPIC PLUMBING TECHNOLOGY	10/13/2020	4,680.13	01
37300494	20853 PACIFIC COAST SECURITY INC	10/13/2020	8,531.33	01
37300495	24912 POWERPLAN - OIB -PAPE' MACHINE	10/13/2020	81.26	01
37300496	217 PETER J GONZALES	10/13/2020	23.73	01

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
3730497	7115	PLATT ELECTRIC SUPPLY	10/13/2020	283.87	01
3730498	24943	PROVIDENCE ST PETER HOSPITAL	10/13/2020	1,363.23	01
3730499	7218	PUGET SOUND ENERGY	10/13/2020	67.73	01
3730500	7218	PUGET SOUND ENERGY	10/13/2020	119.80	01
3730501	7218	PUGET SOUND ENERGY	10/13/2020	39.63	01
3730502	7218	PUGET SOUND ENERGY	10/13/2020	3,932.88	01
3730503	7218	PUGET SOUND ENERGY	10/13/2020	68.54	01
3730504	7218	PUGET SOUND ENERGY	10/13/2020	481.63	01
3730505	7218	PUGET SOUND ENERGY	10/13/2020	52.37	01
3730506	7218	PUGET SOUND ENERGY	10/13/2020	118.68	01
3730507	7218	PUGET SOUND ENERGY	10/13/2020	100.80	01
3730508	18002	ROB HATFIELD	10/13/2020	580.80	01
3730509	217	ROBERT B ROSS	10/13/2020	239.71	01
3730510	18002	ROBERT HAIGHT	10/13/2020	36.00	01
3730511	30753	SARAH I. TOLLE	10/13/2020	1,528.49	01
3730512	30562	SEAN KRIER	10/13/2020	40.00	01
3730513	23020	SHARON DERMOND	10/13/2020	100.00	01
3730514	23819	STANLEY SECURITY SOLUTIONS INC	10/13/2020	145.58	01
3730515	18002	STATEWIDE POVERTY ACTION NETWO	10/13/2020	300.00	01
3730516	8133	STORMANS INC	10/13/2020	51.57	01
3730517	28185	SUNBELT RENTALS	10/13/2020	1,858.72	01
3730518	10809	TACOMA SCREW PRODUCTS INC	10/13/2020	96.85	01
3730519	18002	THOMAS ROBINSON	10/13/2020	250.00	01
3730520	26702	THOMSON RETIERS - WEST	10/13/2020	655.75	01
3730521	25152	THURSTON CNTY ENVIRONMENTAL HE	10/13/2020	2,160.00	01
3730522	8452	THURSTON REGIONAL PLANNING COU	10/13/2020	27,072.75	01
3730523	217	TIMOTHY M MC MAHON	10/13/2020	17,711.86	01
3730524	30449	TREEWALKER, LLC	10/13/2020	696.25	01
3730525	28987	URBAN RESTORATION GROUP	10/13/2020	60.17	01
3730526	25081	VENABLES PEST MANAGEMENT	10/13/2020	80.02	01
3730527	19767	VERIZON WIRELESS	10/13/2020	4.68	01
3730528	9266	WA ST DEPT OF LICENSING	10/13/2020	1,718.70	01
3730529	31077	WASHINGTON AUDIOLOGY SERVICES	10/13/2020	1,638.07	01
3730530	30994	WAVE BUSINESS	10/13/2020	5,767.10	01
3730531	30712	911 SUPPLY INC	10/13/2020	55.00	01
3730532	26624	A WORKSAFE SERVICE INC	10/15/2020	57.30	01
3730533	23616	ALLSTREAM	10/15/2020	180.99	01
3730534	23616	ALLSTREAM	10/15/2020	78.48	01
3730535	217	BARBARA A CHERTOK	10/15/2020	601.10	01
3730536	30234	BLACK LAKE RESOURCES- TUMWATER	10/15/2020	393.04	01
3730537	217	BRIANNA D MORIN	10/15/2020	343.42	01
3730538	217	BRIANNA D MORIN	10/15/2020	883.09	01
3730539	30866	BRINK'S INCORPORATED	10/15/2020	164.61	01
3730540	217	C GAIN	10/15/2020	1,743.59	01
3730541	28970	CAPITAL MEDICAL CENTER	10/15/2020	1,610.00	01
3730542	30971	CASCADE RIGHT-OF-WAY SERVICES	10/15/2020	28,058.93	01
3730543	27957	CATHOLIC COMMUNITY SERVICES--D	10/15/2020	70.04	01
3730544	8833	CENTURYLINK	10/15/2020	67.10	01
3730545	8833	CENTURYLINK	10/15/2020	60.34	01
3730546	217	CHAD W SPOKER	10/15/2020	203.88	01
3730547	30452	CINTAS CORPORATION #461	10/15/2020		01

PREPARED 10/20/2020, 8:26:49
 PROGRAM: GM172L
 CITY OF OLYMPIA
 BANK: 01 US Bank - Accounts Payable

OUTSTANDING CHECKS REGISTER
 SELECTED BY CHECK DATE
 FROM: 10/11/2020 TO: 10/17/2020

PAGE 3
 ACCOUNTING PERIOD 10/2020
 REPORT NUMBER 165

CHECK NO	VENDOR NO	CITY OF LACEY	CHECK DATE	CHECK AMOUNT	BANK CODE
3730548	24986	CITY OF OLYMPIA	10/15/2020	89.38	01
3730549	217	CITY OF OLYMPIA	10/15/2020	288.95	01
3730550	19253	CITY OF OLYMPIA LANDFILL CRGS	10/15/2020	3,729.26	01
3730551	1431	CITY OF OLYMPIA UTILITIES	10/15/2020	50.00	01
3730552	5683	THE CREATIVE OFFICE	10/15/2020	2,741.56	01
3730553	217	CYNDI & BOB WITHAM	10/15/2020	21.85	01
3730554	217	DAVID M & KATHLEEN HOUTS	10/15/2020	272.89	01
3730555	23051	DEAN'S CAPITAL CITY DETAILING	10/15/2020	202.20	01
3730556	18002	DEBORAH CORNETT	10/15/2020	69.00	01
3730557	217	DENISE CARR	10/15/2020	500.00	01
3730558	30825	ELEPHANT CAR WASH	10/15/2020	290.00	01
3730559	217	ERIC V KREDEL	10/15/2020	369.72	01
3730560	18002	EVE RAGINS	10/15/2020	360.00	01
3730561	28415	THE EVERGREEN STATE COLLEGE	10/15/2020	138.00	01
3730562	30987	NEAL GLASSBURN	10/15/2020	188.62	01
3730563	217	HILLARY C LYONS	10/15/2020	171.12	01
3730564	27010	LAPD LTD	10/15/2020	4,275.00	01
3730565	217	JACOB H KAPPERT	10/15/2020	284.66	01
3730566	217	JAMES B & LYNDIA H WEST	10/15/2020	62.33	01
3730567	18002	JASMINE VASAVADA	10/15/2020	1,055.00	01
3730568	217	JKA RENTALS LLC	10/15/2020	481.31	01
3730569	217	JOSEPH SCHMITT	10/15/2020	124.22	01
3730570	217	KELLY L KAVERNAN	10/15/2020	25.41	01
3730571	217	KIM A BURNS	10/15/2020	47.51	01
3730572	14879	KIPERT'S KORNER FEED	10/15/2020	109.39	01
3730573	217	KRISTIN K HENNESSEY	10/15/2020	107.95	01
3730574	217	LANA BUR	10/15/2020	87.24	01
3730575	22845	LIGHTHOUSE UNIFORM COMPANY	10/15/2020	803.65	01
3730576	217	LOIS & WALTER MELTON	10/15/2020	245.24	01
3730577	217	MARISA L WULF	10/15/2020	432.83	01
3730578	217	MARK W BLACKLOCK	10/15/2020	300.00	01
3730579	28175	MATRIX ABSENCE MANAGEMENT INC	10/15/2020	9,827.50	01
3730580	29546	CMS MEDICARE INSURANCE	10/15/2020	335.20	01
3730581	217	MELANIE J REYNOLDS	10/15/2020	354.53	01
3730582	31080	MH SERVICE & SUPPLY LLC	10/15/2020	4,233.78	01
3730583	217	MILL POND LIMITED PARTNERSHIP	10/15/2020	213.30	01
3730584	217	MONIKA NUHSE	10/15/2020	309.85	01
3730585	217	MUKESH BHATT	10/15/2020	64.97	01
3730586	25600	NORTHWEST ROCK INC	10/15/2020	3,538.09	01
3730587	6519	OLYMPIA COPY & PRINTING INC	10/15/2020	1,214.29	01
3730588	6550	OLYMPIA SUPPLY CO INC	10/15/2020	317.33	01
3730589	24912	POWERPLAN - OIB - PAPE' MACHINE	10/15/2020	284.16	01
3730590	217	PETER J GONZALES	10/15/2020	122.70	01
3730591	29950	PIONEER RECYCLING SERVICES LLC	10/15/2020	15,905.06	01
3730592	7115	PLATT ELECTRIC SUPPLY	10/15/2020	249.22	01
3730593	7218	PUGET SOUND ENERGY	10/15/2020	137.09	01
3730594	7218	PUGET SOUND ENERGY	10/15/2020	268.43	01
3730595	7218	PUGET SOUND ENERGY	10/15/2020	52.41	01
3730596	7218	PUGET SOUND ENERGY	10/15/2020	40.84	01
3730597	18002	ROB HATFIELD	10/15/2020	19.20	01
3730598	217	ROD D GREEN	10/15/2020	70.74	01

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
3730599	17138	SEATTLE PUMP COMPANY INC	10/15/2020	818.68	01
3730600	30929	SPECTRUM ENTERPRISES	10/15/2020	130.00	01
3730601	23819	STANLEY SECURITY SOLUTIONS INC	10/15/2020	240.68	01
3730602	28185	SUNBELT RENTALS	10/15/2020	3,006.86	01
3730603	217	TAYLOR R NATIONS	10/15/2020	60.59	01
3730604	217	THERESE H BRODIE	10/15/2020	32.20	01
3730605	29738	THOMAS ARCHITECTURE STUDIO	10/15/2020	717.68	01
3730606	22441	THURSTON CTY FIRE DIST THREE	10/15/2020	15,352.00	01
3730607	28923	THURSTON EMERGENCY GROUP	10/15/2020	2,478.00	01
3730608	11394	TRAFFIC SAFETY SUPPLY CO INC	10/15/2020	4,374.25	01
3730609	30449	TREWALKER, LLC	10/15/2020	1,356.56	01
3730610	28603	U S FIRE EQUIPMENT LLC	10/15/2020	1,999.26	01
3730611	18002	UFCW 367	10/15/2020	87.50	01
3730612	27563	UNITED RENTALS NORTHWEST, INC.	10/15/2020	1,223.07	01
3730613	19767	VERIZON WIRELESS	10/15/2020	1,191.92	01
3730614	19767	VERIZON WIRELESS	10/15/2020	849.46	01
3730615	19767	VERIZON WIRELESS	10/15/2020	186.94	01
3730616	9268	W A S P C	10/15/2020	75.00	01
3730617	17026	WA ST DEPT OF L&I ELEVATOR	10/15/2020	615.00	01
3730618	25146	WA ST DEPT OF NATURAL RESOURCE	10/15/2020	3,892.51	01
3730619	9331	WESTCARE CLINIC INC	10/15/2020	83.00	01
3730620	217	WILLIAM C JEFFERSON	10/15/2020	351.46	01
3730621	30712	911 SUPPLY INC	10/15/2020	2,766.58	01

BANK: 01 US Bank - Accounts Payable

NO. OF CHECKS: 176 CHECKS OUTSTANDING 2,039,310.95 ***

CHECK NO VENDOR NO VENDOR NAME CHECK DATE CHECK AMOUNT BANK CODE

TOTAL FOR ALL BANKS

NO. OF CHECKS: 176 TOTAL CHECKS OUTSTANDING 2,039,310.95 ***

CITY OF OLYMPIA
EXPENDITURE SUMMARY

"I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN, THAT ANY ADVANCE PAYMENT IS DUE AND PAYABLE PURSUANT TO A CONTRACT OR IS AVAILABLE AS AN OPTION FOR FULL OR PARTIAL FULFILLMENT OF A CONTRACTUAL OBLIGATION, AND THAT THE CLAIMS ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF OLYMPIA, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIMS". AND,

"I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT CLAIMS FOR EMPLOYEE AND OFFICER EXPENSES ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF OLYMPIA, AND THAT I AM AUTHORIZED TO CERTIFY SAID CLAIMS"

FOR PERIOD 10/18/2020 THROUGH 10/24/2020
 FOR A/P ACH PAYMENTS and A/P CHECKS NUMBERED 3730637 THROUGH 3730867
 FOR OTHER ELECTRONIC PAYMENTS DATED _____ THROUGH _____

INCLUSIVE IN THE AMOUNT TOTALING

DATED 11/10/2020

FINANCE DIRECTOR Manuelis

TOTAL APPROVED FOR PAYMENT

FUND		
\$253,538.36	001	GENERAL FUND
\$0.00	002	SHOP FACILITIES
-\$803.08	003	REVOLVING ACCOUNT FUND
\$0.00	004	URBAN ARTERIAL FUND
\$1,016.50	006	Development Fee Revenue
\$715.10	007	Parking Fund
\$19,643.48	014	LEOFF 1 OPEB Trust Fund
\$4,077.80	21	Washington Center Endow
\$172,500.02	025	WASHINGTON CENTER
\$601.70	026	MUNICIPAL ARTS FUND
\$0.00	029	EQUIP & FACIL REPLACE RES
\$0.00	107	HUD
\$0.00	108	HUD
\$0.00	127	IMPACT FEES
\$0.00	130	SEPA MITIGATION FUND
\$0.00	132	LODGING TAX FUND
\$0.00	133	ARTS AND CONFERENCE FUND
\$0.00	134	PARKS AND REC SIDEWALK UT TAX
\$0.00	135	PARKING BUSINESS IMP AREA
\$0.00	136	FARMERS MKRT REPAIR/REPLC
\$0.00	137	CHILDREN'S HANDS ON MUSEUM
\$0.00	138	TRANS BENEFIT DISTRICT
\$0.00	140	REET
\$0.00	141	Oly Metro Park District
\$83,325.35	142	HOME FUND
\$0.00	208	LID OBLIGATION CONTROL
\$0.00	216	4th/5th AVE PW TRST
\$0.00	223	LTGO BOND FUND '06-PARKS
\$0.00	224	UTGO BOND FUND 2009 FIRE
\$0.00	225	CITY HALL DEBT FUND
\$0.00	226	2010 LTGO BOND-STREETPROJ
\$0.00	227	LOCAL DEBT FUND
\$0.00	228	2010B LTGO BONDS-HOCM
\$0.00	230	LTGO Bond Fund 2016
\$126,810.05	317	CIP
\$0.00	318	Home Fund
\$0.00	322	4/5th AVE CORRIDOR/BRIDGE
\$0.00	323	CIP CONSTR FUND - PARKS
\$0.00	324	FIRE STATION 4 CONSTRUCT
\$0.00	325	CITY HALL CONST
\$0.00	326	TRANSPORTATION CONST
\$0.00	329	GO BOND PROJECT FUND
\$0.00	331	FIRE EQUIPMENT REPLACEMENT FUND
\$45,669.55	401	WATER
\$2,062.65	402	SEWER
\$342,848.02	403	SOLID WASTE
\$9,606.23	404	STORM AND SURFACE WATER
\$0.00	417	W/S REV BOND REDEMPTION
\$0.00	418	Stormwater Debt Service Fund
\$0.00	434	STORM AND SURFACE WATER CIP
\$31,671.38	461	WATER CIP FUND
\$49,398.96	462	SEWER CIP FUND
\$0.00	463	SOLID WASTE/ADVERTISING
\$10,049.41	501	EQUIPMENT RENTAL
\$224,662.15	502	C. R. EQUIPMENT RENTAL
\$0.00	503	UNEMPLOYMENT COMPENSATION
\$38,348.00	504	INS TRUST FUND
\$1,767.32	505	WORKERS COMPENSATION
\$0.00	604	FIREMEN'S PENSION FUND
\$0.00	605	CUSTOMERS WATER RESERVE
\$0.00	621	WASHINGTON CENTER ENDOW
\$0.00	631	PUBLIC FACILITIES
\$0.00	682	LAW ENFORCEMENT RECORD MGNYSYS
\$0.00	701	PARKS-NEIGHBORHOOD
\$0.00	702	PARKS-COMMUNITY
\$0.00	703	PARKS-OPEN SPACE
\$0.00	707	PARKS-SPECIAL USE
\$0.00	711	TRANSPORTATION
\$0.00	720	SCHOOLS

\$1,417,508.95 GRAND TOTAL FOR WEEK

Reconciliation of Superior All Checks Register to Expenditure Summary

Data From Superior All Checks Register

Description	From Check	to Check	Check Amount	
Payroll A/P (vendors) Checks	3730622	3730636	(105,909.74)	Payroll Fire Pension
Payroll A/P (vendors) Checks	15051	15059	(173,725.48)	Payroll Fire Pension
Payroll A/P (vendors) Checks	15105	15105	198.50	Voided in same period
Payroll A/P (vendors) Checks				
Payroll A/P (vendors) Checks				
Payroll A/P (vendors) Checks				
Payroll A/P (vendors) Checks				
Payroll A/P (vendors) Checks				
Payroll A/P (vendors) Checks				
Payroll A/P (vendors) Checks				
Payroll A/P (vendors) Checks				
Payroll A/P (vendors) Checks				
Payroll A/P (vendors) Checks				
Payroll A/P (vendors) Checks				
Subtotal			(279,436.72)	
VOID CHECKS			(2,200.19)	
EFT			711,553.20	
A/P Checks			987,592.62	
Grand Total			1,417,508.95	
Proof			0.00	

	AP 10/20/2020	AP 10/22/2020	TOTAL
001	189 051 47	64 486 89	253 538 36
002			0 00
003		186 02	186 02
004			0 00
006	1 016 50		1 016 50
007	715 10		715 10
014	19 643 48		19 643 48
021	4 077 80		4 077 80
025	172 500 02		172 500 02
026		601 70	601 70
029			0 00
107			0 00
108			0 00
127			0 00
130			0 00
132			0 00
133			0 00
134			0 00
135			0 00
136			0 00
137			0 00
138			0 00
140			0 00
141			0 00
142	305 24	83 019 11	83 325 35
208			0 00
210			0 00
223			0 00
224			0 00
225			0 00
226			0 00
227			0 00
228			0 00
230			0 00
317	126 500 05	250 00	126 810 05
318			0 00
322			0 00
323			0 00
324			0 00
325			0 00
326			0 00
320			0 00
331			0 00
401	22 078 91	22 690 64	45 669 55
402	488 38	1 574 29	2 062 67
403	341 674 01	1 174 01	342 848 02
404	7 586 20	2 020 03	9 606 23
417			0 00
418			0 00
427			0 00
434			0 00
461	31 323 62	347 76	31 671 38
462	35 779 09	13 619 87	49 398 96
463			0 00
501	4 602 61	5 356 60	10 049 41
502	151 384 24	73 297 91	224 682 15
503			0 00
504		39 348 00	39 348 00
505		1 767 32	1 767 32
604			0 00
605			0 00
621			0 00
631			0 00
682			0 00
701			0 00
702			0 00
703			0 00
707			0 00
711			0 00
720			0 00
TOTALS	54 109 757 70	304 751 25	1 417 508 95

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE VOIDED	BANK CODE	ORIGINAL AMOUNT
3713526	27782	THURSTON CTY CHAMBER OF COMMER	03/26/2019	.00	10/20/2020	01	PURGED
3729583	24034	EQUIPCO SALES & SERVICE	09/11/2020	.00	10/20/2020	01	PURGED
3730379	6550	OLYMPIA SUPPLY CO INC	10/08/2020	.00	10/20/2020	01	PURGED
3730653	19253	CITY OF OLYMPIA LANDFILL CRGS	10/20/2020	.00	10/20/2020	01	PURGED
3730654	19253	CITY OF OLYMPIA LANDFILL CRGS	10/20/2020	.00	10/20/2020	01	PURGED
3730666	20407	COPPIERS NORTHWEST INC	10/20/2020	.00	10/20/2020	01	PURGED
3730683	18240	HOME DEPOT CRC	10/20/2020	.00	10/20/2020	01	PURGED
3730706	6550	OLYMPIA SUPPLY CO INC	10/20/2020	.00	10/20/2020	01	PURGED
3730765	19767	VERIZON WIRELESS	10/20/2020	.00	10/20/2020	01	PURGED
3730771	18135	WA ST OFFICE OF THE TREASURER	10/22/2020	.00	10/22/2020	01	PURGED
3730851	19767	VERIZON WIRELESS	10/22/2020	.00	10/22/2020	01	PURGED
3730854	19767	VERIZON WIRELESS	10/22/2020	.00	10/22/2020	01	PURGED
3730855	19767	VERIZON WIRELESS	10/22/2020	.00	10/22/2020	01	PURGED

BANK: 01 US Bank - Accounts Payable
 NO. OF CHECKS: 13
 CHECKS VOIDED .00

TOTAL FOR ALL BANKS

NO. OF CHECKS: 13 TOTAL CHECKS VOIDED .00

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE VOIDED	BANK CODE	ORIGINAL AMOUNT

2,200.15 ***

PREPARED 10/27/2020, 8:48:00
 PROGRAM: GM176L
 CITY OF OLYMPIA
 BANK: 01 US Bank - Accounts Payable

ELECTRONIC FUNDS TRANSFER REGISTER
 FROM: 10/18/2020 TO: 10/24/2020

PAGE 1
 ACCOUNTING PERIOD 10/2020

PAYMENT NO	VENDOR NO	VENDOR NAME	TRANSFER DATE	AMOUNT	TRACE NUMBER	EFT BATCH	BANK CODE
15051	93	FIRE DEPARTMENT COFFEE DUES	10/19/2020	5.00	1250001000000001	0000001	01
15106	29277	AIRGAS USA LLC	10/22/2020	67.30	1250001000000001	0000001	01
15060	551	ASSOCIATED PETROLEUM PRODUCTS INC	10/20/2020	2,162.59	1250001000000001	0000001	01
15107	31046	BABLIETTE COMPANY	10/22/2020	90.00	1250001000000002	0000001	01
15108	22801	BATTERIES PLUS - OLYMPIA	10/22/2020	76.31	1250001000000003	0000001	01
15061	29798	BRICKS&KIDZ SOUTH SOUND	10/20/2020	457.10	1250001000000002	0000001	01
15062	1282	CAPITAL INDUSTRIAL INC	10/20/2020	184.41	1250001000000003	0000001	01
15110	1282	CAPITAL INDUSTRIAL INC	10/22/2020	287.36	1250001000000005	0000001	01
15111	29771	CARLO TANNER	10/22/2020	130.00	1250001000000006	0000001	01
15063	30955	CENTRAL WASHINGTON CARE SERVICES	10/20/2020	8,000.00	1250001000000004	0000001	01
15112	28564	COLUMBIA FORD	10/22/2020	73,297.91	1250001000000007	0000001	01
15064	1519	COMMERCIAL BRAKE & CLUTCH INC	10/20/2020	103.83	1250001000000005	0000001	01
15052	80	COMMUNITY CHEST	10/19/2020	561.58	1250001000000002	0000001	01
15113	1540	COMMUNITY YOUTH SERVICES	10/22/2020	21,631.34	1250001000000008	0000001	01
15065	25090	CONCRETE RECYCLERS/ JS&S (PW)	10/20/2020	56.89	1250001000000006	0000001	01
15114	25090	CONCRETE RECYCLERS/ JS&S (PW)	10/22/2020	231.55	1250001000000009	0000001	01
15067	1588	CRAINS OFFICE SUPPLY	10/20/2020	743.33	1250001000000008	0000001	01
15115	1585	CRAINS OFFICE SUPPLY	10/22/2020	74.37	1250001000000010	0000001	01
15068	17159	FASTENAL COMPANY	10/20/2020	1,244.80	1250001000000009	0000001	01
15116	17159	FASTENAL COMPANY	10/22/2020	430.28	1250001000000011	0000001	01
15069	21941	FEHR & BEERS	10/20/2020	4,805.00	1250001000000010	0000001	01
15070	20199	FERGUSON ENTERPRISES INC #1539	10/20/2020	71.36	1250001000000011	0000001	01
15117	20199	FERGUSON ENTERPRISES INC #1539	10/22/2020	2,404.96	1250001000000012	0000001	01
15071	28798	FILETRAIL INC	10/20/2020	430.00	1250001000000012	0000001	01
15072	28151	FREIGHTLINER NORTHWEST	10/20/2020	1,134.48	1250001000000013	0000001	01
15073	3227	GRAPHIC COMMUNICATIONS	10/20/2020	1,101.64	1250001000000014	0000001	01
15074	2910	HD FOWLER COMPANY	10/20/2020	6,366.21	1250001000000015	0000001	01
15075	25870	HONEY BUCKET	10/20/2020	122.65	1250001000000016	0000001	01
15076	26312	HUGHES FIRE EQUIPMENT	10/20/2020	6,873.54	1250001000000017	0000001	01
15053	29	I A F LOCAL 468 / MDA	10/19/2020	6,203.25	1250001000000018	0000001	01
15054	72	I . A . F . LOCAL #468	10/19/2020	20,478.32	1250001000000004	0000001	01
15055	30	ICMA RETIREMENT CORPORATION-301674	10/19/2020	132,953.55	1250001000000005	0000001	01
15077	18805	INDUSTRIAL HYDRAULICS INC	10/20/2020	74.19	1250001000000018	0000001	01
15078	30506	INFOSEND INC	10/22/2020	4,601.41	1250001000000019	0000001	01
15118	28055	ISLAND JOHNNY	10/22/2020	99.01	1250001000000013	0000001	01
15079	4693	JOHNSON, PAUL E	10/20/2020	466.60	1250001000000020	0000001	01
15119	16431	LACAL EQUIPMENT INC	10/22/2020	199.12	1250001000000014	0000001	01
15080	28879	LARRY WAYNE AUDIO	10/20/2020	25.00	1250001000000021	0000001	01
15082	5232	LEW RENTS INC	10/20/2020	223.17	1250001000000022	0000001	01
15083	4300	LG ISACSON CO INC	10/20/2020	177.13	1250001000000023	0000001	01
15120	23458	MILES SAND & GRAVEL	10/20/2020	498.87	1250001000000024	0000001	01
15084	29340	MONTI VENTURES, LLC	10/22/2020	157.54	1250001000000015	0000001	01
15082	10061	MOUNTAIN MIST	10/20/2020	49.55	1250001000000025	0000001	01
15121	30911	MSPS	10/22/2020	7,568.71	1250001000000016	0000001	01
15085	23443	MULINAX FORD OF OLYMPIA LLC	10/20/2020	1,214.00	1250001000000026	0000001	01
15086	26316	NAPA AUTO PARTS-OLYMPIA	10/20/2020	702.73	1250001000000027	0000001	01
15122	26316	NAPA AUTO PARTS-OLYMPIA	10/22/2020	806.34	1250001000000017	0000001	01
15056	28598	NAVIA BENEFIT SOLUTIONS	10/19/2020	8,873.44	1250001000000006	0000001	01
15088	19971	NISQUALIY AUTOMOTIVE & TOWING INC	10/20/2020	291.60	1250001000000029	0000001	01
15089	26014	NORTHWEST TRUCK & INDUSTRIAL INC	10/20/2020	159.22	1250001000000030	0000001	01
15057	74	OLYMPIA POLICE GUILD	10/19/2020	2,200.00	1250001000000007	0000001	01

PAYMENT NO	VENDOR NO	VENDOR NAME	TRANSFER DATE	AMOUNT	TRACE NUMBER	EFT BATCH	BANK CODE
15090	27461	OPENONLINE, LLC	10/20/2020	25.00	1250001000000031	0000001	01
15091	28726	PIONEER TECHNOLOGIES CORPORATION	10/20/2020	16,332.44	1250001000000032	0000001	01
15058	86	POLICE COFFEE DUES	10/19/2020	150.50	1250001000000008	0000001	01
15124	31001	PROCLAIM, INC.	10/22/2020	250.00	1250001000000019	0000001	01
15092	27460	PUBLIC SAFETY SELECTION, PC	10/20/2020	525.00	1250001000000033	0000001	01
15093	30429	RESTORICAL RESEARCH LLC	10/20/2020	18,737.75	1250001000000034	0000001	01
15059	28685	ROTH IRA / ICMA	10/19/2020	8,299.84	1250001000000009	0000001	01
15094	19997	SOUND URBAN FORESTRY	10/20/2020	200.00	1250001000000035	0000001	01
15126	19997	SOUND URBAN FORESTRY	10/22/2020	250.00	1250001000000021	0000001	01
15095	8200	STUSSER ELECTRIC CO	10/20/2020	1,450.82	1250001000000036	0000001	01
15096	8433	TC SOLID WASTE	10/20/2020	341,456.00	1250001000000037	0000001	01
15097	18295	THERMAL SUPPLY INC	10/20/2020	250.57	1250001000000038	0000001	01
15098	8453	THURSTON CTY TREASURER-CRIME VICTIM	10/20/2020	893.27	1250001000000039	0000001	01
15099	29788	TRUE NORTH EMERGENCY EQUIPMENT	10/20/2020	57.30	1250001000000040	0000001	01
15100	28813	UNIFIRST CORP	10/20/2020	630.56	1250001000000041	0000001	01
15127	28813	UNIFIRST CORP	10/22/2020	61.14	1250001000000022	0000001	01
15101	31028	UNITED PACIFIC	10/20/2020	48.00	1250001000000042	0000001	01
15102	30678	VIR TRA, INC.	10/20/2020	1,914.50	1250001000000043	0000001	01
15128	19050	WA ST DEPT OF CORRECTIONS	10/22/2020	733.37	1250001000000023	0000001	01
15103	28719	WAXIE SANITARY SUPPLY	10/20/2020	836.03	1250001000000044	0000001	01
15104	9346	WESTERN PETERBILT INC	10/20/2020	1,237.12	1250001000000045	0000001	01
15129	27081	WESTERN SYSTEMS & FABRICATION INC	10/22/2020	1,403.75	1250001000000024	0000001	01
15131	9853	ZEIGLER'S WELDING & HITCO SHOP INC.	10/22/2020	601.70	1250001000000026	0000001	01
15105	28980	ZONAR	10/20/2020	.00	1250001000000046	0000001	01

BANK: 01 US Bank - Accounts Payable
 TOTAL FOR ALL BANKS:

711,553.20 NO. OF CHECKS: 75
 711,553.20 NO. OF CHECKS: 75

PREPARED 10/27/2020, 8:47:55
 PROGRAM: GM172L
 CITY OF OLYMPIA
 BANK: 01 us Bank - Accounts Payable

OUTSTANDING CHECKS REGISTER
 SELECTED BY CHECK DATE
 FROM: 10/18/2020 TO: 10/24/2020

PAGE 1
 ACCOUNTING PERIOD 10/2020
 REPORT NUMBER 166

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
3730622	14	CITY OF OLYMPIA	10/19/2020	4,244.53	01
3730623	60	AFIAC	10/19/2020	3,882.64	01
3730624	30311	NWFPT - CITY OF OLYMPIA	10/19/2020	416.66	01
3730625	12	CITY OF OLYMPIA	10/19/2020	48,540.30	01
3730626	15	CITY OF OLYMPIA PAYROLL	10/19/2020	1,890.00	01
3730627	30956	CITY OF OLYMPIA - FIRE WELLNESS	10/19/2020	227.80	01
3730628	22903	GUARANTEED EDUCATION TUITION (10/19/2020	380.50	01
3730629	27681	NATIONWIDE RETIREMENT SOLUTION	10/19/2020	21,019.86	01
3730630	28635	NAVIA BENEFIT SOLUTIONS	10/19/2020	573.75	01
3730631	52	STANDARD INSURANCE COMPANY	10/19/2020	8,621.55	01
3730632	53	TEAMSTERS UNION DUES	10/19/2020	1,089.75	01
3730633	16	TRUSTEED PLANS SERVICE CORP	10/19/2020	2,175.80	01
3730634	82	UNITED WAY OF THURSTON COUNTY	10/19/2020	420.32	01
3730635	70	WASHINGTON STATE COUNCIL	10/19/2020	3,926.27	01
3730636	17	WSCFP MEDICAL EXPENSE REIMBUR	10/20/2020	8,500.00	01
3730637	30086	ADVANCE AUTO PARTS	10/20/2020	23.39	01
3730638	217	ALAN TRINH	10/20/2020	825.45	01
3730639	23616	ALLSTREAM	10/20/2020	114.64	01
3730640	23616	ALLSTREAM	10/20/2020	57.30	01
3730641	23616	ALLSTREAM	10/20/2020	286.59	01
3730642	23616	ALLSTREAM	10/20/2020	114.64	01
3730643	23616	ALLSTREAM	10/20/2020	114.64	01
3730644	28414	AMERICAN FENCE RENTAL LLC	10/20/2020	102.30	01
3730645	831	BAYVIEW BUILDING MATERIAL	10/20/2020	165.22	01
3730646	30866	BRINK'S INCORPORATED	10/20/2020	901.89	01
3730647	29432	CARAHSOFT TECHNOLOGY CORPORATI	10/20/2020	7,999.61	01
3730648	8833	CENTURYLINK	10/20/2020	57.09	01
3730649	8833	CENTURYLINK	10/20/2020	183.45	01
3730650	8833	CENTURYLINK	10/20/2020	244.61	01
3730651	5114	CITY OF LACEY	10/20/2020	114.00	01
3730652	4665	CITY OF LACEY	10/20/2020	180.92	01
3730655	19253	CITY OF OLYMPIA LANDFILL CRGS	10/20/2020	564.84	01
3730656	25519	COMCAST	10/20/2020	90.13	01
3730657	25519	COMCAST	10/20/2020	236.25	01
3730658	25519	COMCAST	10/20/2020	130.13	01
3730659	25519	COMCAST	10/20/2020	236.25	01
3730660	25519	COMCAST	10/20/2020	90.13	01
3730661	25519	COMCAST	10/20/2020	190.08	01
3730662	1541	C E D	10/20/2020	72.91	01
3730663	19890	BAUL CONWAY SHEIELDS	10/20/2020	44.49	01
3730664	16947	STEVEN COOPER	10/20/2020	281.78	01
3730665	20407	COPIERS NORTHWEST INC	10/20/2020	324.42	01
3730667	20407	COPIERS NORTHWEST INC	10/20/2020	579.02	01
3730668	11112	COURTESY AUTO SERVICE/TIRE INC	10/20/2020	287.30	01
3730669	30176	CUMMINS NORTHWEST LLC	10/20/2020	100.00	01
3730670	30176	ELEPHANT CAR WASH	10/20/2020	30.00	01
3730671	29037	ENTERPRISE FM TRUST	10/20/2020	4,759.34	01
3730672	27211	ENTERPRISE RENT-A-CAR	10/20/2020	5,488.93	01
3730673	18002	FLOYD, PRUEGER & RINGER P.S.	10/20/2020	87.50	01
3730674	30630	GALAXY DIGITAL LLC	10/20/2020	5,100.00	01
3730675	31027	GARDEN COURTE	10/20/2020	9,720.00	01

PREPARED 10/27/2020, 8:47:55
 PROGRAM: GM1721
 CITY OF OLYMPIA
 BANK: 01 US Bank - Accounts Payable

OUTSTANDING CHECKS REGISTER
 SELECTED BY CHECK DATE
 FROM: 10/18/2020 TO: 10/24/2020

PAGE 2
 ACCOUNTING PERIOD 10/2020
 REPORT NUMBER 166

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
3730676	30691	GCR TIRES & SERVICE	10/20/2020	2,633.98	01
3730677	30163	GOOD TO GO!	10/20/2020	7.50	01
3730678	20009	GRAY & OSBORNE INC	10/20/2020	46,526.22	01
3730679	3253	GREAT WESTERN SUPPLY	10/20/2020	213.41	01
3730680	24359	GRIMM COLLECTIONS	10/20/2020	77.07	01
3730681	31083	GUNDERSON LAW OFFICE, PLLC	10/20/2020	490.00	01
3730682	3458	HARDEL BUILDER'S CENTER INC	10/20/2020	64.40	01
3730684	18240	HOME DEPOT CRC	10/20/2020	1,511.91	01
3730685	28958	HUNG RIGHT DOORS LLC	10/20/2020	34.46	01
3730686	31071	INDIAN SUMMER HOMEOWNERS ASSOC	10/20/2020	170.00	01
3730687	19815	INTERSTATE BATTERY OF TACOMA	10/20/2020	1,771.95	01
3730688	26218	IRON MOUNTAIN INC	10/20/2020	347.18	01
3730689	29527	ITRON INC	10/20/2020	21,000.00	01
3730690	4423	J&I POWER EQUIP INC	10/20/2020	483.83	01
3730691	29218	JEREMY FOX	10/20/2020	355.59	01
3730692	28150	KBH CONSTRUCTION COMPANY	10/20/2020	10,381.32	01
3730693	20070	KENT D BRUCE COMPANY	10/20/2020	731.59	01
3730694	10368	LEXISNEXIS MATTHEW BENDER	10/20/2020	33.09	01
3730695	30497	LITS LEAL	10/20/2020	99.00	01
3730696	14995	MARTIN WAY COLLISION INC	10/20/2020	2,864.31	01
3730697	18002	MARY HUANG	10/20/2020	60.00	01
3730698	29546	CMS MEDICARE INSURANCE	10/20/2020	425.50	01
3730699	29546	CMS MEDICARE INSURANCE	10/20/2020	749.60	01
3730700	29959	MELUM'S MOBILE SERVICE LLC	10/20/2020	282.27	01
3730701	30964	NATIONAL AUTO FLEET GROUP	10/20/2020	150,942.82	01
3730702	30774	BRIAN NIXON	10/20/2020	60.12	01
3730703	25787	NORTHWEST PAINT & SUPPLY	10/20/2020	32.93	01
3730704	29851	O'REILLY AUTO PARTS	10/20/2020	545.04	01
3730705	6519	OLYMPIA COPY & PRINTING INC	10/20/2020	541.16	01
3730707	6550	OLYMPIA SUPPLY CO INC	10/20/2020	471.65	01
3730708	30830	OLYMPIAN - PUBLIC WORKS	10/20/2020	270.20	01
3730709	30327	PAC-VAN INC	10/20/2020	88.89	01
3730710	24912	POWERPLAN - OIB - PAPE' MACHINE	10/20/2020	385.10	01
3730711	31084	PARKER-ANDERSON ENRICHMENT	10/20/2020	525.00	01
3730712	30456	PETTY CASH - FLEET	10/20/2020	440.67	01
3730713	7115	PIATY ELECTRIC SUPPLY	10/20/2020	37.11	01
3730714	30120	PROPEL CONSTRUCTION CO	10/20/2020	91,025.38	01
3730715	7218	PUGET SOUND ENERGY	10/20/2020	4,114.85	01
3730716	7218	PUGET SOUND ENERGY	10/20/2020	534.58	01
3730717	7218	PUGET SOUND ENERGY	10/20/2020	116.38	01
3730718	7218	PUGET SOUND ENERGY	10/20/2020	150.62	01
3730719	7218	PUGET SOUND ENERGY	10/20/2020	152.41	01
3730720	7218	PUGET SOUND ENERGY	10/20/2020	71.02	01
3730721	7218	PUGET SOUND ENERGY	10/20/2020	63.30	01
3730722	7218	PUGET SOUND ENERGY	10/20/2020	31.32	01
3730723	7218	PUGET SOUND ENERGY	10/20/2020	19.94	01
3730724	7218	PUGET SOUND ENERGY	10/20/2020	48.20	01
3730725	7218	PUGET SOUND ENERGY	10/20/2020	22.28	01
3730726	7218	PUGET SOUND ENERGY	10/20/2020	17.53	01
3730727	7218	PUGET SOUND ENERGY	10/20/2020	20.59	01
3730728	7218	PUGET SOUND ENERGY	10/20/2020	159.03	01

PREPARED 10/27/2020, 8:47:55
 PROGRAM: GMI1721
 CITY OF OLYMPIA
 BANK: 01 US Bank - Accounts Payable

OUTSTANDING CHECKS REGISTER
 SELECTED BY CHECK DATE
 FROM: 10/18/2020 TO: 10/24/2020

PAGE 3
 ACCOUNTING PERIOD 10/2020
 REPORT NUMBER 166

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
3730729	7218	PUGET SOUND ENERGY	10/20/2020	191.01	01
3730730	7218	PUGET SOUND ENERGY	10/20/2020	256.86	01
3730731	7218	PUGET SOUND ENERGY	10/20/2020	1,295.87	01
3730732	7218	PUGET SOUND ENERGY	10/20/2020	143.04	01
3730733	7218	PUGET SOUND ENERGY	10/20/2020	114.84	01
3730734	7218	PUGET SOUND ENERGY	10/20/2020	10.69	01
3730735	7218	PUGET SOUND ENERGY	10/20/2020	115.77	01
3730736	7218	PUGET SOUND ENERGY	10/20/2020	113.05	01
3730737	7218	PUGET SOUND ENERGY	10/20/2020	13,120.16	01
3730738	7218	PUGET SOUND ENERGY	10/20/2020	67.77	01
3730739	7218	PUGET SOUND ENERGY	10/20/2020	163.52	01
3730740	7218	PUGET SOUND ENERGY	10/20/2020	56.69	01
3730741	7218	PUGET SOUND ENERGY	10/20/2020	129.09	01
3730742	7218	PUGET SOUND ENERGY	10/20/2020	33.94	01
3730743	7218	PUGET SOUND ENERGY	10/20/2020	28,921.14	01
3730744	7218	PUGET SOUND ENERGY	10/20/2020	44.29	01
3730745	7218	PUGET SOUND ENERGY	10/20/2020	10.60	01
3730746	20358	ROBERT BRADLEY	10/20/2020	84.41	01
3730747	31082	NOAH SKARVEEDT	10/20/2020	490.00	01
3730748	8778	SMART FOODSERVICE #548	10/20/2020	63.85	01
3730749	17273	SPOK INC	10/20/2020	13.09	01
3730750	23819	STANLEY SECURITY SOLUTIONS INC	10/20/2020	414.79	01
3730751	19387	STERICYCLE INC	10/20/2020	113.96	01
3730752	18002	STEVE KUEHN	10/20/2020	20.00	01
3730753	10809	TACOMA SCREW PRODUCTS INC	10/20/2020	70.42	01
3730754	29551	THOMSON REUTERS ELITE	10/20/2020	5,269.91	01
3730755	18421	THURSTON COUNTY CPED	10/20/2020	1,400.00	01
3730756	25865	THURSTON CTY ROAD OPERATIONS	10/20/2020	14,175.26	01
3730757	8452	THURSTON REGIONAL PLANNING COU	10/20/2020	4,052.41	01
3730758	25398	TOYOTA OF OLYMPIA	10/20/2020	57.70	01
3730759	28720	TRA MEDICAL IMAGING	10/20/2020	75.00	01
3730760	11394	TRAFIC SAFETY SUPPLY CO INC	10/20/2020	2,953.12	01
3730761	9313	TURF STAR INC	10/20/2020	320.69	01
3730762	25081	VENABLES PEST MANAGEMENT	10/20/2020	60.17	01
3730763	19767	VERIZON WIRELESS	10/20/2020	1,454.31	01
3730764	19767	VERIZON WIRELESS	10/20/2020	432.35	01
3730766	19767	VERIZON WIRELESS	10/20/2020	3,252.64	01
3730767	11793	VERIZON WIRELESS	10/20/2020	897.96	01
3730768	11793	WA ST DEPT OF ENTERPRISE SERVI	10/20/2020	967.64	01
3730769	17026	WA ST DEPT OF LICENSING	10/20/2020	294.40	01
3730770	9266	WA ST DEPT OF THE TREASURER	10/20/2020	127.15	01
3730772	18135	WA ST OFFICE OF THE TRESURER	10/20/2020	11,093.90	01
3730773	9191	THE WASHINGTON CENTER INC	10/20/2020	176,577.82	01
3730774	28803	WASHINGTON TRACTOR	10/20/2020	275.16	01
3730775	30413	WESTERN EQUIPMENT	10/20/2020	1,089.56	01
3730776	22332	WHISTLE WORKWEAR - OLYMPIA	10/20/2020	371.93	01
3730777	29733	WILLIAM L. TERHUNE	10/20/2020	68.43	01
3730778	30712	WILL SUPPLY INC	10/22/2020	2,275.79	01
3730779	24824	PUBLIC STORAGE	10/22/2020	361.00	01
3730780	831	BAYVIEW BUILDING MATERIAL	10/22/2020	238.29	01
3730781	31057	CHRISTOPHER BELTON	10/22/2020	100.00	01

PREPARED 10/27/2020, 8:47:55
 PROGRAM: GM172L
 CITY OF OLYMPIA
 BANK: 01 US Bank - Accounts Payable

OUTSTANDING CHECKS REGISTER
 SELECTED BY CHECK DATE
 FROM: 10/18/2020 TO: 10/24/2020

PAGE 4
 ACCOUNTING PERIOD 10/2020
 REPORT NUMBER 166

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
3730782	728	BJ'S PAINT N PLACE INC	10/22/2020	63.90	01
3730783	217	BLACK HILLS EXCAVATING INC	10/22/2020	1,024.01	01
3730784	217	BLACK HILLS APARTMENTS	10/22/2020	1,544.32	01
3730785	1011	BOB BARKER COMPANY INC	10/22/2020	5,921.50	01
3730786	217	CARA J STINSON	10/22/2020	9.62	01
3730787	217	CARL W DOWNEY	10/22/2020	90.00	01
3730788	217	CHERISH MORRISON-PRICE	10/22/2020	381.57	01
3730789	217	CHRIS M EVANS	10/22/2020	302.43	01
3730790	30452	CINTAS CORPORATION #461	10/22/2020	320.99	01
3730791	1431	CITY OF OLYMPIA UTILITIES	10/22/2020	30.00	01
3730792	217	CLAY V SHENTRUP	10/22/2020	10.97	01
3730793	217	CLYDE F BINGHAM	10/22/2020	124.12	01
3730794	20407	COPIERS NORTHWEST INC	10/22/2020	200.05	01
3730795	27417	CORE & MAIN LP	10/22/2020	3,292.82	01
3730796	5663	THE CREATIVE OFFICE	10/22/2020	40.00	01
3730797	26581	DANIEL RHODES	10/22/2020	38.29	01
3730798	30825	ELEPHANT CAR WASH	10/22/2020	30.00	01
3730799	217	FIRST AMERICAN TITTLE INS CO	10/22/2020	270.00	01
3730800	30996	GINA ROGERS	10/22/2020	65.63	01
3730801	18002	GRACE SORAN	10/22/2020	75.00	01
3730802	20009	GRAY & OSBORNE INC	10/22/2020	13,967.63	01
3730803	24359	GRIMM COLLECTIONS	10/22/2020	20.00	01
3730804	217	HAUK WELI LAND COMPANY	10/22/2020	68.43	01
3730805	217	HEALTHY PETS ANIMAL HOSPITAL	10/22/2020	90.00	01
3730806	31086	IFIOC	10/22/2020	700.00	01
3730807	217	JANINE G & RICK I HORNECKER	10/22/2020	92.67	01
3730808	217	JAYSON & TIRA HOUSEHOLDER	10/22/2020	101.93	01
3730809	217	JEANETTE THOMAS	10/22/2020	73.26	01
3730810	217	JON A WALKER	10/22/2020	540.36	01
3730811	14879	KIPERT'S KORNER FEED	10/22/2020	11.48	01
3730812	217	KLAUS SCHILDE	10/22/2020	177.22	01
3730813	217	LARRICIA BAGMALL	10/22/2020	263.37	01
3730814	217	LENA R HINDES	10/22/2020	310.60	01
3730815	30748	LOW INCOME HOUSING INSTITUTE	10/22/2020	59,489.43	01
3730816	5428	THE MAILBOX OF OLYMPIA	10/22/2020	1,620.19	01
3730817	217	MCLINCH LLC	10/22/2020	42.34	01
3730818	217	MELANIE E BOYAJIAN	10/22/2020	49.79	01
3730819	217	MICHAEL S AULDREDGE	10/22/2020	348.54	01
3730820	217	MICHAEL T GULLICKSON	10/22/2020	45.10	01
3730821	17581	MILLER & SONS INC	10/22/2020	38,348.00	01
3730822	5918	MUTUAL MATERIALS COMPANY INC	10/22/2020	67.49	01
3730823	217	NAVJIT GREWAL	10/22/2020	240.00	01
3730824	217	NELSON LOVEGREEN	10/22/2020	58.88	01
3730825	28753	NICOLE CAMUS	10/22/2020	196.92	01
3730826	22929	NORTHWEST RESOURCES, INC	10/22/2020	200.00	01
3730827	6519	OLYMPIA COPY & PRINTING INC	10/22/2020	71.06	01
3730828	6550	OLYMPIA SUPPLY CO INC	10/22/2020	75.44	01
3730829	30729	OLYMPIA UNION GOSPEL MISSION	10/22/2020	1,799.33	01
3730830	217	PATRICIA M MARYANOW	10/22/2020	113.75	01
3730831	7027	PETTY CASH FIRE DEPT	10/22/2020	19.65	01
3730832	30005	PRIME LOCATIONS	10/22/2020	2,000.00	01

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
3730833	7218	PUGET SOUND ENERGY	10/22/2020	60.37	01
3730834	217	RAMON G MESSEGE	10/22/2020	238.24	01
3730835	30709	RECOVERY INNOVATIONS, INC	10/22/2020	42,218.84	01
3730836	217	ROAD CONSTRUCTION NORTHWEST	10/22/2020	100.00	01
3730837	217	ROBERT B ROSS	10/22/2020	256.75	01
3730838	217	ROGNLIN'S INC	10/22/2020	1,323.11	01
3730839	19234	SAFELITE GLASS CORPORATION	10/22/2020	32.77	01
3730840	7678	SAFETY KLEEN SYSTEMS INC	10/22/2020	1,467.71	01
3730841	217	SCOTT YRAGER	10/22/2020	178.65	01
3730842	217	SHERYL R LOTTON	10/22/2020	138.61	01
3730843	217	SHURKLEEN CAR WASH	10/22/2020	90.00	01
3730844	25120	SOUTH SOUND HONDA	10/22/2020	329.36	01
3730845	217	STEVEN A WOLF	10/22/2020	68.38	01
3730846	217	STEVEN W PROCHNAU	10/22/2020	50.56	01
3730847	10809	TACOMA SCREW PRODUCTS INC	10/22/2020	3.31	01
3730848	217	TARGET STORE T-607	10/22/2020	540.00	01
3730849	8437	THURSTON CTY CENTRAL SVCS	10/22/2020	718.33	01
3730850	217	TRANSWESTERN REAL ESTATE	10/22/2020	50.00	01
3730852	19767	VERIZON WIRELESS	10/22/2020	2,513.89	01
3730853	19767	VERIZON WIRELESS	10/22/2020	16.85	01
3730855	19767	VERIZON WIRELESS	10/22/2020	6,469.60	01
3730856	19767	VERIZON WIRELESS	10/22/2020	658.44	01
3730857	19767	VERIZON WIRELESS	10/22/2020	198.38	01
3730858	19767	VERIZON WIRELESS	10/22/2020	96.60	01
3730859	217	VICTORIA T AMADOR	10/22/2020	250.44	01
3730860	217	VIEWS ON 5TH	10/22/2020	587.17	01
3730861	31077	WASHINGTON AUDIOLOGY SERVICES	10/22/2020	1,715.00	01
3730862	26930	WEIKS CORPORATION	10/22/2020	1,082.50	01
3730863	22416	WILLIAMS OIL FILTER SERVICE CO	10/22/2020	99.85	01
3730864	217	YVONNE E OULJANO	10/22/2020	345.66	01
3730865	9830	ZEE MEDICAL SVC	10/22/2020	215.98	01
3730866	30712	911 SUPPLY INC	10/22/2020	26.43	01

BANK: 01 US Bank - Accounts Payable

NO. OF CHECKS: 236 CHECKS OUTSTANDING

987,592.62 ***

PREPARED 10/27/2020, 8:47:55
PROGRAM: GM172L
CITY OF OLYMPIA
BANK: 01 US Bank - Accounts Payable

OUTSTANDING CHECKS REGISTER
SELECTED BY CHECK DATE
FROM: 10/18/2020 TO: 10/24/2020

PAGE 6
ACCOUNTING PERIOD 10/2020
REPORT NUMBER 166

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
----------	-----------	-------------	------------	--------------	-----------

TOTAL FOR ALL BANKS

NO. OF CHECKS: 236 TOTAL CHECKS OUTSTANDING 987,592.62 ***

	AP 10/27/2020	AP/EDT 10/27/2020 EDT	AP 10/29/2020	AP/EDT 10/29/2020	TOTAL
001	244,761.54	538,964.29	70,781.13	5,971.03	860,477.99
002					0.00
003	5,361.76				5,361.76
004					0.00
006			5,000.00	36,595.44	41,595.44
007	367.54				367.54
014	9,720.00				9,720.00
021					0.00
025			110.08		110.08
026					0.00
029					0.00
107					0.00
108					0.00
127					0.00
130					0.00
132					0.00
133					0.00
134					0.00
135					0.00
136					0.00
137					0.00
138					0.00
140					0.00
141	385.14				385.14
142			99.01		99.01
208					0.00
216					0.00
223					0.00
224					0.00
225					0.00
226					0.00
227					0.00
228					0.00
230					0.00
317	2,423.43		2,110.44		4,533.87
318					0.00
322					0.00
323					0.00
324					0.00
325					0.00
326					0.00
329					0.00
331	3248.82		3,036.62		6,285.44
401	61,662.78		7,945.37	115.34	69,723.49
402	18,519.57		364.28		18,883.85
403	146.00		2,779.32		2,925.32
404	28,957.16		906.22		29,863.38
417					0.00
418					0.00
427					0.00
434	173.21				173.21
461	10,258.24		226,140.97		236,400.21
462	34,848.23		2,679.43		37,527.66
483					0.00
501	9,011.55		9,318.16		18,329.71
502					0.00
503					0.00
504					0.00
505		(142,234.52)			142,234.52
604		1,043.33			1,043.33
605					0.00
621					0.00
631					0.00
682					0.00
701					0.00
702					0.00
703					0.00
707					0.00
711					0.00
720					0.00
TOTALS	\$426,875.97	397,773.10	\$331,871.13	\$42,681.81	\$0.00 \$0.00 \$0.00 0.00 1,202,202.01

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE PAID	BANK CODE	PURGED	ORIGINAL AMOUNT
3686850	24650	DON R HOME	05/02/2017	.00	10/29/2020	01	PURGED	104.90
3689901	18002	AJA REINERTSEN	07/20/2017	.00	10/29/2020	01	PURGED	2.27
3689902	18002	ALISON HELLBERG	07/20/2017	.00	10/29/2020	01	PURGED	2.75
3689985	18002	JILL PRIEST	07/20/2017	.00	10/29/2020	01	PURGED	3.57
3689994	18002	KELLY WHITE	07/20/2017	.00	10/29/2020	01	PURGED	2.27
3690023	18002	NICOLA JOHNSON	07/20/2017	.00	10/29/2020	01	PURGED	3.84
3690033	18002	PHILIPP NOVIKOV	07/20/2017	.00	10/29/2020	01	PURGED	3.57
3690044	18002	RAMA LONGWORTH	07/20/2017	.00	10/29/2020	01	PURGED	3.57
3690793	18002	CHELSEA CARIASO	08/10/2017	.00	10/29/2020	01	PURGED	3.57
3690820	18002	JESSICA MASEGIAN	08/17/2017	.00	10/29/2020	01	PURGED	100.00
3691076	28581	KCCEPTS SUMMER INSTITUTE	09/28/2017	.00	10/29/2020	01	PURGED	24.00
3692637	18002	GIOVANNI POMEILL	09/28/2017	.00	10/29/2020	01	PURGED	14.93
3693387	28581	HAYWOOD IRVING	10/19/2017	.00	10/29/2020	01	PURGED	310.00
3695021	18579	PACLAB	12/05/2017	.00	10/29/2020	01	PURGED	25.00
3695224	18002	TERESA KAPALLE	12/12/2017	.00	10/29/2020	01	PURGED	1,629.99
3695254	20698	BAYHILL PARTNERS LLC	12/29/2017	.00	10/29/2020	01	PURGED	6,104.16
3696086	20698	BAYHILL PARTNERS LLC	02/06/2018	.00	10/29/2020	01	PURGED	81.60
3697367	20698	BRYCE ANDERSON	02/06/2018	.00	10/29/2020	01	PURGED	332.43
3698083	217	ST PETER HOSPITAL/LL HO3	02/22/2018	.00	10/29/2020	01	PURGED	14.91
3699214	28581	TERESA CANOPY	03/29/2018	.00	10/29/2020	01	PURGED	5.13
3699509	28581	JILLIAN FISHEURN	04/05/2018	.00	10/29/2020	01	PURGED	10.00
3699750	18002	ANDRIA HOWERTON	04/05/2018	.00	10/29/2020	01	PURGED	104.90
3700626	28581	ALICE ROBINSON	05/01/2018	.00	10/29/2020	01	PURGED	10.75
3700660	24650	DON R HOME	05/10/2018	.00	10/29/2020	01	PURGED	250.00
3700947	18002	CHERYL MEYERS	05/30/2018	.00	10/29/2020	01	PURGED	111.34
3701841	217	STATE OF THE ARTS GALLERY	06/05/2018	.00	10/29/2020	01	PURGED	52.52
3701988	217	HIEN VO	06/07/2018	.00	10/29/2020	01	PURGED	42.63
3702083	217	NARI KUHNAU	06/12/2018	.00	10/29/2020	01	PURGED	196.37
3702168	217	WILLIAM CUMMINGS & LINDA REYES	06/22/2018	.00	10/29/2020	01	PURGED	39.03
3702456	217	JASON W TABACEK	06/26/2018	.00	10/29/2020	01	PURGED	108.16
3702607	217	TERRY T SINK	06/28/2018	.00	10/29/2020	01	PURGED	228.30
3702671	217	YOCNIEL CONCEPCION	06/28/2018	.00	10/29/2020	01	PURGED	50.05
3702685	217	ALISON M GRENE	07/06/2018	.00	10/29/2020	01	PURGED	2.38
3702975	217	ESTATE OF ALVIN C WILLIAMS	07/06/2018	.00	10/29/2020	01	PURGED	16.53
3702985	217	TEFF & JULIE MC QUARRIE	07/12/2018	.00	10/29/2020	01	PURGED	48.08
3703273	217	SARAH B POPPE	07/24/2018	.00	10/29/2020	01	PURGED	80.09
3704043	217	MORR SOLOMON	08/02/2018	.00	10/29/2020	01	PURGED	8.61
3704043	217	BILLY R PHELPS, JR TRUSTEE	08/02/2018	.00	10/29/2020	01	PURGED	356.25
3704083	217	DUSTIN J SMITH	08/09/2018	.00	10/29/2020	01	PURGED	31.54
3704343	217	CARL F JONHEMTZ	08/09/2018	.00	10/29/2020	01	PURGED	10.22
3704416	217	NATHAN R PUTMAN	08/09/2018	.00	10/29/2020	01	PURGED	9.36
3704441	217	SUZANNE FOXYLA	08/16/2018	.00	10/29/2020	01	PURGED	15.29
3704646	217	DOUG K OSBORNE	08/16/2018	.00	10/29/2020	01	PURGED	185.32
3704675	217	LIPEI LIU	08/28/2018	.00	10/29/2020	01	PURGED	62.37
3705079	217	JC RESTORATION LLC	08/30/2018	.00	10/29/2020	01	PURGED	13.25
3705104	217	MARISSA R DILLHOFF	09/11/2018	.00	10/29/2020	01	PURGED	388.07
3705214	217	JOSEPH D FORTE	09/11/2018	.00	10/29/2020	01	PURGED	22.26
3705741	217	ALTERED STATES	09/11/2018	.00	10/29/2020	01	PURGED	29.19
3705768	217	DEVIN I KRUG	09/11/2018	.00	10/29/2020	01	PURGED	
3705776	217	ETHEL W DICK	09/25/2018	.00	10/29/2020	01	PURGED	
3706150	217	KATHLEEN M TAYLOR	09/25/2018	.00	10/29/2020	01	PURGED	

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE VOIDED	BANK CODE	ORIGINAL AMOUNT
3706658	217	PHILLIP C JONES	10/04/2018	.00	10/29/2020	01	PURGED 315.51
3706668	217	ROBERT L WEBER	10/04/2018	.00	10/29/2020	01	PURGED 19.62
3706828	217	CAPITAL SMOKE	10/11/2018	.00	10/29/2020	01	PURGED 8.67
3706915	217	BILLY R PHELPS JR TRUSTEE	10/16/2018	.00	10/29/2020	01	PURGED 38.80
3706964	217	GORDON HUNT	10/16/2018	.00	10/29/2020	01	PURGED 31.85
3707044	217	SANFORD S MILLER	10/16/2018	.00	10/29/2020	01	PURGED 109.22
3707115	217	ANDREA C CLEMENS	10/18/2018	.00	10/29/2020	01	PURGED 59.21
3707242	217	JAMIE L HOIM	10/23/2018	.00	10/29/2020	01	PURGED 61.48
3707482	217	ROBERT B ROSS	10/25/2018	.00	10/29/2020	01	PURGED 8.50
3707670	217	INGVALD RASMUSSEN	11/01/2018	.00	10/29/2020	01	PURGED 77.04
3707724	217	TODD & CO RT DUPLESSIS	11/01/2018	.00	10/29/2020	01	PURGED 112.39
3709087	217	JENNIFER G BREWSTER	12/13/2018	.00	10/29/2020	01	PURGED 65.15
3709405	217	BETSI R ANDERSON	12/21/2018	.00	10/29/2020	01	PURGED 30.18
3709590	217	JAMES D STANFORD	12/28/2018	.00	10/29/2020	01	PURGED 68.88
3709743	217	BILL L CADER	01/02/2019	.00	10/29/2020	01	PURGED 29.68
3710074	217	ROGER A BARTLETT	01/10/2019	.00	10/29/2020	01	PURGED 36.21
3711268	217	KAYLA A MYER	01/24/2019	.00	10/29/2020	01	PURGED 89.69
3711302	217	PROVIDENCE UROLOGY	01/24/2019	.00	10/29/2020	01	PURGED 129.00
3712570	217	MARGARET WARUGG	03/12/2019	.00	10/29/2020	01	PURGED 44.90
3712972	217	DAVID & JUSTINA STODDERT	03/19/2019	.00	10/29/2020	01	PURGED 77.84
3713172	217	CHARLES R MARSHALL	03/26/2019	.00	10/29/2020	01	PURGED 48.08
3713364	217	AMY D REED	03/26/2019	.00	10/29/2020	01	PURGED 198.81
3713442	217	ESTATE OF BRUCE CAMERON	03/26/2019	.00	10/29/2020	01	PURGED 60.14
3713842	217	LESLIE S & JOSH D SCOTT	04/04/2019	.00	10/29/2020	01	PURGED 117.27
3713843	217	JAMES T LEGG	04/04/2019	.00	10/29/2020	01	PURGED 384.74
3713825	217	JEFF S OLSSON	04/25/2019	.00	10/29/2020	01	PURGED 53.13
3714625	217	JOHN F PERRY	05/07/2019	.00	10/29/2020	01	PURGED 72.61
3714880	217	CANMING CHEN	10/27/2020	.00	10/29/2020	01	PURGED 56.66
3730902	30518	HP INC	10/27/2020	.00	10/27/2020	01	PURGED .00

BANK: 01 US Bank - Accounts Payable
 NO. OF CHECKS: 80
 CHECKS VOIDED

.00

13,677.13 ***

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE VOIDED	BANK CODE	ORIGINAL AMOUNT

TOTAL FOR ALL BANKS

NO. OF CHECKS: 80
 TOTAL CHECKS VOIDED .00
 13,677.13 ***

PREPARED 11/03/2020, 10:06:19
PROGRAM: GM176L
CTTY OF OLYMPIA
BANK: 01 US Bank - Accounts Payable

ELECTRONIC FUNDS TRANSFER REGISTER
FROM: 10/25/2020 TO: 10/31/2020

PAGE 1
ACCOUNTING PERIOD 10/2020

PAYMENT NO	VENDOR NO	VENDOR NAME	TRANSFER DATE	AMOUNT	TRACE NUMBER	EFT BATCH	BANK CODE
15132	29207	A ADVANCED SEPTIC SERVICES INC	10/27/2020	4,675.74	125000100000001	0000001	01
15175	29207	A ADVANCED SEPTIC SERVICES INC	10/29/2020	472.81	125000100000001	0000001	01
15177	30587	ALWAYS SAFE & LOCK INC	10/29/2020	170.26	125000100000002	0000001	01
15133	551	AMAZON BUSINESS	10/29/2020	801.86	125000100000003	0000001	01
15134	551	ASSOCIATED PETROLEUM PRODUCTS INC	10/27/2020	571.61	125000100000002	0000001	01
15178	22801	BATTERIES PLUS - OLYMPIA	10/27/2020	141.95	125000100000003	0000001	01
15179	28371	BATTERIES PLUS - OLYMPIA	10/29/2020	75.84	125000100000004	0000001	01
15135	1282	BLACK HILLS EXCAVATING INC	10/29/2020	226,140.97	125000100000005	0000001	01
15181	30872	CAPITAL INDUSTRIAL INC	10/27/2020	750.17	125000100000004	0000001	01
15136	29771	CAPITOL CONSULTING LLC	10/29/2020	3,000.00	125000100000007	0000001	01
15137	28159	CARLO FANNE	10/27/2020	130.00	125000100000005	0000001	01
15138	1220	CASCADE COLORADO	10/29/2020	4,846.88	125000100000006	0000001	01
15133	1519	CH20 INCORPORATED	10/27/2020	909.03	125000100000008	0000001	01
15183	25090	COMMERCIAL BRAKE & CLUTCH INC	10/27/2020	30.77	125000100000007	0000001	01
15183	25090	CONCRETE RECYCLERS/ JS&S (PW)	10/27/2020	1,192.81	125000100000008	0000001	01
15140	1585	CONCRETE RECYCLERS/ JS&S (PW)	10/29/2020	5,191.63	125000100000009	0000001	01
15141	1585	CRAINS OFFICE SUPPLY	10/27/2020	242.99	125000100000010	0000001	01
15141	17159	CRAINS OFFICE SUPPLY	10/29/2020	90.07	125000100000010	0000001	01
15185	17159	FASTENAL COMPANY	10/27/2020	1,426.70	125000100000010	0000001	01
15142	20199	FASTENAL COMPANY	10/29/2020	2,139.71	125000100000011	0000001	01
15186	20199	FERGUSON ENTERPRISES INC #1539	10/27/2020	22,505.70	125000100000011	0000001	01
15144	28151	FERGUSON ENTERPRISES INC #1539	10/29/2020	3,687.06	125000100000012	0000001	01
15145	3231	FREIGHTLINER NORTHWEST	10/27/2020	121.07	125000100000012	0000001	01
15146	26326	GRAINGER	10/27/2020	101.59	125000100000013	0000001	01
15147	2910	H D R ENGINEERING INC	10/27/2020	4,744.24	125000100000014	0000001	01
15148	25870	HD FOWLER COMPANY	10/27/2020	2,965.23	125000100000015	0000001	01
15188	25870	HONEY BUCKET	10/27/2020	122.65	125000100000016	0000001	01
15149	31049	HONEY BUCKET	10/29/2020	429.04	125000100000017	0000001	01
15189	26312	HRIDAYA HEART CENTERED WHOLENESS	10/27/2020	630.00	125000100000018	0000001	01
15151	18605	HUGHES FIRE EQUIPMENT	10/27/2020	212.54	125000100000019	0000001	01
15152	28055	INDUSTRIAL HYDRAULICS INC	10/27/2020	157.68	125000100000019	0000001	01
15153	28055	ISLAND JOHNNY	10/29/2020	99.01	125000100000015	0000001	01
15154	25581	JCI JONES CHEMICALS INC	10/27/2020	825.94	125000100000020	0000001	01
15190	20800	LAKE SIDE INDUSTRIES	10/27/2020	1,895.76	125000100000021	0000001	01
15191	17121	LANDAU ASSOCIATES INC	10/29/2020	1,298.04	125000100000016	0000001	01
15155	11886	LES SCHWAB DOWNTOWN OLY INC	10/27/2020	1,133.08	125000100000022	0000001	01
15156	26691	LESAS TRANSCRIPTION SERVICE	10/27/2020	232.00	125000100000023	0000001	01
15157	5222	LEW RENTS INC	10/29/2020	450.60	125000100000024	0000001	01
15158	29812	MATERIALS TESTING & CONSULTING INC	10/27/2020	576.25	125000100000027	0000001	01
15159	23443	MOUNTAIN MIST ACCT #070897	10/27/2020	3,419.20	125000100000025	0000001	01
15159	23443	MPH HOLDINGS LLC	10/29/2020	613.93	125000100000026	0000001	01
15159	27421	MULLINAX FORD OF OLYMPIA LLC	10/27/2020	426.66	125000100000027	0000001	01
15159	26316	MUNICIPAL EMERGENCY SERVICES	10/27/2020	4,222.69	125000100000028	0000001	01
15193	26316	NAPA AUTO PARTS-OLYMPIA	10/27/2020	4,222.69	125000100000028	0000001	01
15194	29504	NAPA AUTO PARTS-OLYMPIA	10/29/2020	14,351.72	125000100000019	0000001	01
15163	28432	NLS NORTHWEST LANDSCAPE SERVICES	10/27/2020	60.03	125000100000020	0000001	01
15161	26014	NORTHWEST SAFETY CLEAN	10/27/2020	59.45	125000100000030	0000001	01
15162	10390	NORTHWEST TRUCK & INDUSTRIAL INC	10/27/2020	2,938.75	125000100000033	0000001	01
15195	6909	PACIFIC GROUNDWATER GRP CORP	10/27/2020	9,082.50	125000100000032	0000001	01
15195	6909	PARAMETRIX INC	10/29/2020	2,258.75	125000100000021	0000001	01

PAYMENT NO	VENDOR NO	VENDOR NAME	TRANSFER DATE	AMOUNT	TRACE NUMBER	EFT BATCH	BANK CODE
15164	28726	PIONEER TECHNOLOGIES CORPORATION	10/27/2020	1,628.75	1250001000000033	0000001	01
15165	29106	PUBLIC SAFETY TESTING	10/27/2020	1,400.00	1250001000000034	0000001	01
15166	22451	RIGHT SYSTEMS INC	10/27/2020	4,918.73	1250001000000035	0000001	01
15167	29712	RWC GROUP	10/27/2020	215.91	1250001000000036	0000001	01
15168	19997	SOUND URBAN FORESTRY	10/27/2020	1,852.50	1250001000000037	0000001	01
15196	8200	STUSSER ELECTRIC CO	10/29/2020	44.06	1250001000000022	0000001	01
15169	30995	THE WATERHEED COMPANY	10/29/2020	580.00	1250001000000038	0000001	01
15197	18295	THERMAL SUPPLY INC	10/29/2020	78.74	1250001000000023	0000001	01
15170	28813	UNIFIRST CORP	10/27/2020	433.20	1250001000000039	0000001	01
15171	27219	VANTAGE PHYSICIANS	10/27/2020	14,140.00	1250001000000040	0000001	01
15198	19050	WA ST DEPT OF CORRECTIONS	10/29/2020	491.35	1250001000000024	0000001	01
15172	28719	WAXIE SANITARY SUPPLY	10/27/2020	35.49	1250001000000041	0000001	01
15199	28719	WAXIE SANITARY SUPPLY	10/29/2020	12.52	1250001000000025	0000001	01
15173	9346	WESTERN PETERBILT INC	10/27/2020	2,102.64	1250001000000042	0000001	01

BANK: 01 US Bank - Accounts Payable
 TOTAL FOR ALL BANKS: 361,680.36 NO. OF CHECKS: 65
 361,680.36 NO. OF CHECKS: 65

PREPARED 11/03/2020, 10:06:14
 PROGRAM: GM172L
 CITY OF OLYMPIA
 BANK: 01 US Bank - Accounts Payable

OUTSTANDING CHECKS REGISTER
 SELECTED BY CHECK DATE
 FROM: 10/25/2020 TO: 10/31/2020

PAGE 1
 ACCOUNTING PERIOD 10/2020
 REPORT NUMBER 171

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
20307	28175	MATRIX ABSENCE MANAGEMENT INC	10/26/2020	185,282.44	01
20308	9247	WA ST EMPLOYMENT SECURITY DEPT	10/26/2020	54,917.85	01
20309	23100	UNITED STATES TREASURY	10/26/2020	156.81	01
20310	23175	MATRIX ABSENCE MANAGEMENT INC	10/26/2020	43,047.92	01
20311	23100	UNITED STATES TREASURY	10/26/2020	480,629.55	01
20312	20	WA ST SUPPLEMENTARY TREASURY	10/26/2020	3,260.08	01
20313	23100	UNITED STATES TREASURY	10/26/2020	1,043.33	01
20314	19011	WA ST DEPT OF REVENUE	10/28/2020	42,131.22	01
3730868	217	ARIRI MONAHAN	10/27/2020	400.00	01
3730869	28694	ADVANCED PRO FITNESS REPAIR IN	10/27/2020	2,200.42	01
3730870	30509	AIRPORT GLASS	10/27/2020	743.39	01
3730871	23616	ALLSTREAM	10/27/2020	114.64	01
3730872	17255	BAUVILLE	10/27/2020	64.41	01
3730873	23793	BRAUN NORTHWEST	10/27/2020	2,357.12	01
3730874	8833	CENTURYLINK	10/27/2020	55.27	01
3730875	8833	CENTURYLINK	10/27/2020	65.37	01
3730876	8833	CENTURYLINK	10/27/2020	128.00	01
3730877	8833	CENTURYLINK	10/27/2020	58.17	01
3730878	30452	CINTAS CORPORATION #461	10/27/2020	59.84	01
3730880	30191	GEORGE E CLARK	10/27/2020	37.25	01
3730881	25519	COMCAST	10/27/2020	240.05	01
3730882	25519	COMCAST	10/27/2020	120.13	01
3730883	25519	COMCAST	10/27/2020	545.08	01
3730884	25519	COMCAST	10/27/2020	95.06	01
3730885	217	COMMENTCEMENT BAY PROPERTIES LL	10/27/2020	158.51	01
3730886	27678	CONTECH ENGINEERED SOLUTIONS	10/27/2020	20,388.69	01
3730887	20407	COPIERS NORTHWEST INC	10/27/2020	20,443.22	01
3730888	11112	COURTESY AUTO SERVICE/TIRE INC	10/27/2020	426.98	01
3730889	217	DAYA V FIELDS	10/27/2020	22.47	01
3730890	217	DEBORA R HOLMES	10/27/2020	981.21	01
3730891	31089	DOBBS PETERBILT	10/27/2020	1,431.30	01
3730892	1608	EQUIFAX INFORMATION SERVICES L	10/27/2020	21.88	01
3730893	18002	ERIK NELSON	10/27/2020	175.00	01
3730894	217	FELICITAS R MEIXSEL	10/27/2020	276.07	01
3730895	31055	FLOWSTATE CREATIVES LLC	10/27/2020	4,500.00	01
3730896	217	GABER T KAEMINGK	10/27/2020	51.49	01
3730897	31027	GARDEN COURTE	10/27/2020	9,720.00	01
3730898	30441	GEOGRAPHIC INFORMATION SERVICE	10/27/2020	346.42	01
3730899	29356	GORDON BEARSE	10/27/2020	115.00	01
3730900	3458	HARDEL BUTLDER'S CENTER INC	10/27/2020	52.27	01
3730901	3702	HOLROYD CO INC	10/27/2020	311.80	01
3730903	30518	HP INC	10/27/2020	950.94	01
3730904	19815	INTERSTATE BATTERY OF TACOMA	10/27/2020	415.56	01
3730905	217	JKA RENTALS LLC	10/27/2020	137.52	01
3730906	27831	K P F CONSULTING ENGINEERS I	10/27/2020	429.00	01
3730907	20070	KENT D BRUCE COMPANY	10/27/2020	1,831.86	01
3730908	20166	KENMORTH NW INC	10/27/2020	12.79	01
3730909	18002	KRISTA HANSEN	10/27/2020	120.00	01
3730910	30881	KYLE FUGERE	10/27/2020	13.13	01
3730911	217	LISA A OUADE	10/27/2020	53.68	01
3730912	217	LISA BOVEY	10/27/2020	37.33	01

PREPARED 11/03/2020, 10:06:14
 PROGRAM: GM172L
 CITY OF OLYMPIA
 BANK: 01 US Bank - Accounts Payable

OUTSTANDING CHECKS REGISTER
 SELECTED BY CHECK DATE
 FROM: 10/25/2020 TO: 10/31/2020

PAGE 2
 ACCOUNTING PERIOD 10/2020
 REPORT NUMBER 171

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
3730913	23035	LOOMIS	10/27/2020	367.54	01
3730914	217	MAEANNA WELTI	10/27/2020	703.44	01
3730915	217	MASAO MATSUOKA	10/27/2020	127.96	01
3730916	30774	BRIAN NIXON	10/27/2020	425.13	01
3730917	25787	NORTHWEST PAINT & SUPPLY	10/27/2020	5.77	01
3730918	25600	NORTHWEST ROCK INC	10/27/2020	4,033.19	01
3730919	29851	O'REILLY AUTO PARTS	10/27/2020	534.30	01
3730920	6519	OLYMPIA COPY & PRINTING INC	10/27/2020	949.87	01
3730921	6550	OLYMPIA SUPPLY CO INC	10/27/2020	166.87	01
3730922	11808	OLYMPIAN - CP&D ACCT# 258720	10/27/2020	395.14	01
3730923	17195	PACIFIC NORTHWEST PUBLISHING C	10/27/2020	1,900.00	01
3730924	29200	PACIFIC SHELLFISH INSTITUTE	10/27/2020	378.94	01
3730925	7115	PLATT ELECTRIC SUPPLY	10/27/2020	269.86	01
3730926	7218	PUGET SOUND ENERGY	10/27/2020	49,025.13	01
3730927	7218	PUGET SOUND ENERGY	10/27/2020	887.85	01
3730928	7218	PUGET SOUND ENERGY	10/27/2020	96.61	01
3730929	7218	PUGET SOUND ENERGY	10/27/2020	3,614.17	01
3730930	7218	PUGET SOUND ENERGY	10/27/2020	1,324.42	01
3730931	27644	RAPCO INDUSTRIES	10/27/2020	3,248.82	01
3730932	29344	RESCUE RESPONSE GEAR INC	10/27/2020	319.33	01
3730933	217	ROBERT L WELKE, JR	10/27/2020	13.19	01
3730934	29138	RYAN SMITH	10/27/2020	8,587.90	01
3730935	27002	S F E GLOBAL	10/27/2020	3,830.39	01
3730936	30275	SHI INTERNATIONAL CORP	10/27/2020	494.68	01
3730937	30179	S C J ALLIANCE CONSULTING SERV	10/27/2020	738.45	01
3730938	7800	SEA WESTERN INC	10/27/2020	27.97	01
3730939	217	SHANNON LENZI	10/27/2020	34.43	01
3730940	10809	TACOMA SCREEN PRODUCTS INC	10/27/2020	114.70	01
3730941	217	TERESA C FELIPEA	10/27/2020	276.91	01
3730942	21554	THE ESTATE OF JOHN CADDO	10/27/2020	185,020.50	01
3730943	21554	THURSTON CTY ECONOMIC DEV. COU	10/27/2020	156.76	01
3730944	217	TIM G KUHLMAN	10/27/2020	153.86	01
3730945	11291	TITUS-WILL	10/27/2020	886.14	01
3730946	11394	TRAFFIC SAFETY SUPPLY CO INC	10/27/2020	2,869.26	01
3730947	25081	VERNABLES PEST MANAGEMENT	10/27/2020	40.01	01
3730948	19767	VERIZON WIRELESS	10/27/2020	3,630.91	01
3730949	21378	WATEROUS COMPANY	10/27/2020	198.50	01
3730950	28980	ZONAR	10/27/2020	874.52	01
3730951	30712	911 SUPPLY INC	10/29/2020	105.33	01
3730952	29266	A D I	10/29/2020	2,718.64	01
3730953	17061	APEX MAILING SERVICE	10/29/2020	82.05	01
3730954	30843	BALSLEY SIGN COMPANY	10/29/2020	812.40	01
3730955	31023	BARKER RINKER SEACAT ARCHITECT	10/29/2020	143.00	01
3730956	1011	BOB BARKER COMPANY INC	10/29/2020	3,036.62	01
3730957	1272	CAPITOL CITY PRESS INC	10/29/2020	18,605.71	01
3730958	27957	CATHOLIC COMMUNITY SERVICES--D	10/29/2020	58.17	01
3730959	8833	CENTURYLINK	10/29/2020	350.00	01
3730960	18002	CHELSEA BARRICK	10/29/2020	109.04	01
3730961	30452	CINTAS CORPORATION #461	10/29/2020	135.00	01
3730962	1397	CITY OF OLYMPIA FIRE DEPT	10/29/2020	151.02	01
3730963	25519	COMCAST	10/29/2020		01

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
3730964	25519	COMCAST	10/29/2020	110.08	01
3730965	30608	COMMAND SOURCING, INC	10/29/2020	1,557.12	01
3730966	20407	COPIERS NORTHWEST INC	10/29/2020	232.76	01
3730967	16768	EARL TORSTUET	10/29/2020	10.00	01
3730968	28909	GLOVES BY WEB	10/29/2020	1,695.00	01
3730969	20009	GRAY & OSBORNE INC	10/29/2020	420.68	01
3730970	3253	GREAT WESTERN SUPPLY	10/29/2020	86.29	01
3730971	3310	HACH COMPANY	10/29/2020	259.06	01
3730972	217	KAYLA RADUS	10/29/2020	120.57	01
3730973	18002	KELLY MORGAN	10/29/2020	445.00	01
3730974	25467	LOWE'S BUSINESS ACCT/GEORB	10/29/2020	581.59	01
3730975	30940	MG BURGER & ASSOCIATES, INC	10/29/2020	2,468.37	01
3730976	31092	NC DEPT OF STATE TREASURER	10/29/2020	327.07	01
3730977	28118	NORTHWEST CASCADE INC	10/29/2020	250.16	01
3730978	31085	NNESTCO LLC	10/29/2020	9,318.16	01
3730979	31091	OFFICE OF THE STATE COMPTROLLER	10/29/2020	5,000.00	01
3730980	65550	OLYMPIA SUPPLY CO INC	10/29/2020	168.00	01
3730981	28775	ORBIS CORPORATION	10/29/2020	2,507.84	01
3730982	31090	OREGON DEPT OF STATE LANDS UCP	10/29/2020	7,804.99	01
3730983	7115	PLATT ELECTRIC SUPPLY	10/29/2020	91.77	01
3730984	30853	POINT GRAPHICS LLC	10/29/2020	54.70	01
3730985	31088	SIMPLY THRIVE PSYCHOTHERAPY PL	10/29/2020	400.00	01
3730986	31093	SOUTH DAKOTA STATE TREASURER	10/29/2020	13.25	01
3730987	8048	SOUTHGATE FENCE INC	10/29/2020	514.18	01
3730988	28819	TAMI REED	10/29/2020	28.07	01
3730989	18002	THOMAS ROBINSON	10/29/2020	120.00	01
3730990	20466	TIGER MOUNTAIN WOODCRAFTS	10/29/2020	1,246.02	01
3730991	30932	VARSIITY FACILITY SERVICES	10/29/2020	16,727.84	01
3730992	30712	911 SUPPLY INC	10/29/2020	1,040.36	01

BANK: 01 US Bank - Accounts Payable

NO. OF CHECKS: 131 CHECKS OUTSTANDING

847,544.85 ***

PREPARED 11/03/2020, 10:06:14
PROGRAM: GM172L
CITY OF OLYMPIA
BANK: 01 US Bank - Accounts Payable

OUTSTANDING CHECKS REGISTER
SELECTED BY CHECK DATE
FROM: 10/25/2020 TO: 10/31/2020

PAGE 4
ACCOUNTING PERIOD 10/2020
REPORT NUMBER 171

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
----------	-----------	-------------	------------	--------------	-----------

TOTAL FOR ALL BANKS

NO. OF CHECKS: 131 TOTAL CHECKS OUTSTANDING 847,544.85 ***

CITY OF OLYMPIA
EXPENDITURE SUMMARY

"I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN, THAT ANY ADVANCE PAYMENT IS DUE AND PAYABLE PURSUANT TO A CONTRACT OR IS AVAILABLE AS AN OPTION FOR FULL OR PARTIAL FULFILLMENT OF A CONTRACTUAL OBLIGATION, AND THAT THE CLAIMS ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF OLYMPIA, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIMS", AND,

"I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT CLAIMS FOR EMPLOYEE AND OFFICER EXPENSES ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF OLYMPIA AND THAT I AM AUTHORIZED TO CERTIFY SAID CLAIMS".

FOR PERIOD 11/1/2020 THROUGH 11/7/2020
 FOR A/P ACH PAYMENTS and A/P CHECKS NUMBERED 3730993 THROUGH 3731123
 FOR OTHER ELECTRONIC PAYMENTS DATED _____ THROUGH _____

INCLUSIVE IN THE AMOUNT TOTALING

DATED 12/10/2020 FINANCE DIRECTOR [Signature]

TOTAL APPROVED FOR PAYMENT

FUND		
\$1,091,040.53	001	GENERAL FUND
\$0.00	002	SHOP FACILITIES
\$2,214.49	003	REVOLVING ACCOUNT FUND
\$0.00	004	URBAN ARTERIAL FUND
\$4,882.06	009	Development Fee Revenue
\$1,398.19	007	Parking Fund
\$22,004.62	014	LEOFF 1 OPEB Trust Fund
\$0.00	21	Washington Center Endow
\$101.74	025	WASHINGTON CENTER
\$0.00	026	MUNICIPAL ARTS FUND
\$0.00	029	EQUIP & FACIL REPLACE RES
\$0.00	107	HUD
\$0.00	108	HUD
\$0.00	127	IMPACT FEES
\$0.00	130	SEPA MITIGATION FUND
\$0.00	132	LODGING TAX FUND
\$0.00	133	ARTS AND CONFERENCE FUND
\$0.00	134	PARKS AND REC SIDEWALK UT TAX
\$0.00	135	PARKING BUSINESS IMP AREA
\$0.00	136	FARMERS MKT REPAIR/REPLC
\$0.00	137	CHILDREN'S HANDS ON MUSEUM
\$0.00	138	TRANS BENEFIT DISTRICT
\$0.00	140	REET
\$0.00	141	Oly Metro Park District
\$11,641.85	142	HOME FUND
\$0.00	208	LD OBLIGATION CONTROL
\$0.00	216	4th/5th AVE PW TRST
\$0.00	223	LTGO BOND FUND 08-PARKS
\$0.00	224	UTGO BOND FUND 2009 FIRE
\$0.00	225	CITY HALL DEBT FUND
\$0.00	226	2010 LTGO BOND-STREETPROJ
\$0.00	227	LOCAL DEBT FUND
\$0.00	228	2018B LTGO BONDS-HOCM
\$0.00	230	LTGO Bond Fund 2016
\$339,793.35	317	CIP
\$0.00	318	Home Fund
\$0.00	322	45th AVE CORRIDORBRIDGE
\$0.00	323	CIP CONSTR FUND - PARKS
\$0.00	324	FIRE STATION 4 CONSTRUCT
\$0.00	325	CITY HALL CONST
\$0.00	326	TRANSPORTATION CONST
\$0.00	329	GO BOND PROJECT FUND
\$1,911.49	331	FIRE EQUIPMENT REPLACEMENT FUND
\$71,884.21	401	WATER
\$18,381.73	402	SEWER
\$1,262.50	403	SOLID WASTE
\$60,575.59	404	STORM AND SURFACE WATER
\$1,751,845.56	417	W/S REV BOND REDEMPTION
\$0.00	418	Stormwater Debt Service Fund
\$0.00	434	STORM AND SURFACE WATER CIP
\$43,460.94	461	WATER CIP FUND
\$29,436.17	462	SEWER CIP FUND
\$0.00	463	SOLID WASTE/ADVERTISING
\$33,269.60	501	EQUIPMENT RENTAL
\$0.00	502	C. R. EQUIPMENT RENTAL
\$0.00	503	UNEMPLOYMENT COMPENSATION
\$0.00	504	INS TRUST FUND
\$1,000.00	505	WORKERS COMPENSATION
\$0.00	604	FIREMEN'S PENSION FUND
\$0.00	605	CUSTOMER'S WATER RESERVE
\$0.00	621	WASHINGTON CENTER ENDOW
\$0.00	631	PUBLIC FACILITIES
\$0.00	692	LAW ENFORCEMENT RECORD MGNYS
\$0.00	701	PARKS-NEIGHBORHOOD
\$0.00	702	PARKS-COMMUNITY
\$0.00	703	PARKS-OPEN SPACE
\$0.00	707	PARKS-SPECIAL USE
\$0.00	711	TRANSPORTATION
\$0.00	720	SCHOOLS

\$3,483,214.62 GRAND TOTAL FOR WEEK

Data From Superior All Checks Register			
Description	From Check	to Check	Check Amount
Payroll A/P (vendors) Checks	20319	20332	87,581.62
Payroll A/P (vendors) Checks	20326	20337	25,647.81
Payroll A/P (vendors) Checks	2026602		144.00
Payroll A/P (vendors) Checks			
Payroll A/P (vendors) Checks			
Payroll A/P (vendors) Checks			
Payroll A/P (vendors) Checks			
Payroll A/P (vendors) Checks			
Payroll A/P (vendors) Checks			
Payroll A/P (vendors) Checks			
Payroll A/P (vendors) Checks			
Subtotal			113,373.43
VOID CHECKS			17,343.26
EFT			657,188.27
A/P Checks			2,719,866.21
Grand Total			3,483,214.62
Proof			0.00

50.00 DON'T SUBMIT IF DOESN'T BALANCE

	AP 11/30/2020	PAYROLLAP 11/4/2020	AP/EOT 11/4/2020	AP 11/5/2020	TOTAL					
001	68,554.52	279,220.28	506,463.31	242,742.42	1,091,040.53					
002					0.00					
003	2,214.49				2,214.49					
004					0.00					
006	583.92		4,298.14		4,882.06					
007			1,358.19		1,358.19					
014	8,491.80			14,512.82	23,004.62					
021					0.00					
025				101.74	101.74					
026					0.00					
029					0.00					
107					0.00					
109					0.00					
127					0.00					
130					0.00					
132					0.00					
133					0.00					
134					0.00					
136					0.00					
136					0.00					
137					0.00					
136					0.00					
140					0.00					
141					0.00					
142	11,344.82			207.03	11,641.85					
208					0.00					
216					0.00					
223					0.00					
224					0.00					
225					0.00					
226					0.00					
227					0.00					
228					0.00					
230					0.00					
317	3,203.88		619.58	335,959.79	339,783.35					
318					0.00					
322					0.00					
323					0.00					
324					0.00					
325					0.00					
326					0.00					
329					0.00					
331	305.39			1608.10	1,911.49					
401	13,272.26		57,739.33	873.62	71,684.21					
402			16,516.17	1,865.56	18,391.73					
403			6.80	1,355.70	1,362.50					
404	110.42		8,811.53	51,653.64	60,575.59					
417	1,751,845.56				1,751,845.56					
418					0.00					
427					0.00					
434					0.00					
461	43,460.94				43,460.94					
462	25,252.51			183.66	25,436.17					
463					0.00					
501	894.62		-37.26	32,482.24	33,289.60					
502					0.00					
503					0.00					
504					0.00					
505				1,000.00	1,000.00					
604					0.00					
605					0.00					
621					0.00					
631					0.00					
682					0.00					
701					0.00					
702					0.00					
703					0.00					
707					0.00					
711					0.00					
720					0.00					
TOTALS	\$1,929,575.23	279,220.28	\$588,784.79	\$684,634.32	\$0.00	\$0.00	\$0.00	0.00	3,483,214.62	\$3,483,214.62

VOIDED CHECKS REGISTER
 SELECTED BY VOID DATE
 FROM: 11/01/2020 TO: 11/07/2020

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE VOIDED	BANK CODE	ORIGINAL AMOUNT
20266	23938	WA ST DEPT OF LICENSING	09/16/2020	.00	11/04/2020	01	216.00
3730638	217	ALAN TRINH	10/20/2020	.00	11/03/2020	01	825.45
3730879	19253	CITY OF OLYMPIA LANDFILL CRGS	10/27/2020	.00	11/03/2020	01	6,301.84
3731004	10749	CENTURYLINK	11/03/2020	.00	11/03/2020	01	.00
3731006	8833	CENTURYLINK	11/03/2020	.00	11/03/2020	01	.00
3731040	88888	USE TAX	11/03/2020	.00	11/03/2020	01	.00

BANK: 01 US Bank - Accounts Payable

NO. OF CHECKS: 6 CHECKS VOIDED .00

7,343.29 ***

PREPARED 11/10/2020, 11:12:45
PROGRAM: GM172L
CITY OF OLYMPIA
BANK: 01 US Bank - Accounts Payable

VOIDED CHECKS REGISTER
SELECTED BY VOID DATE
FROM: 11/01/2020 TO: 11/07/2020

PAGE 2
ACCOUNTING PERIOD 10/2020
REPORT NUMBER 107

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE VOIDED	BANK CODE	ORIGINAL AMOUNT
----------	-----------	-------------	------------	--------------	-------------	-----------	-----------------

TOTAL FOR ALL BANKS

NO. OF CHECKS: 6 TOTAL CHECKS VOIDED .00 7,343.29 ***

PAYMENT NO	VENDOR NO	VENDOR NAME	TRANSFER DATE	AMOUNT	TRACE NUMBER	EFT BATCH	BANK CODE
15263	93	FIRE DEPARTMENT COFFEE DUES	11/04/2020	5.00	1250001000000001	0000002	01
15272	331	ALWAYS SAFE & LOCK INC	11/05/2020	280.06	1250001000000001	0000001	01
15273	30587	AMAZON BUSINESS	11/05/2020	499.77	1250001000000002	0000001	01
15200	17687	ANDERSON, JAMES D	11/03/2020	120.60	1250001000000001	0000001	01
15274	551	ASSOCIATED PETROLEUM PRODUCTS INC	11/05/2020	880.90	1250001000000003	0000001	01
15275	28713	AV CAPTURE ALL INC	11/05/2020	217.71	1250001000000004	0000001	01
15201	30087	BAKER, WILLIAM T.	11/03/2020	144.60	1250001000000002	0000001	01
15276	22801	BATTERIES PLUS - OLYMPIA	11/05/2020	183.63	1250001000000005	0000001	01
15202	30565	BAUM LAW OFFICE	11/03/2020	7,770.00	1250001000000003	0000001	01
15204	21278	BENNETT M BUTTERS	11/03/2020	144.60	1250001000000004	0000001	01
15203	883	BERGMAN, DONALD E	11/03/2020	107.00	1250001000000005	0000001	01
15277	728	BJ'S PAINT N PLACE INC	11/05/2020	63.90	1250001000000006	0000001	01
15206	955	BJORNSTAD, TOR A	11/03/2020	138.60	1250001000000007	0000001	01
15207	21040	BLAYLOCK, JERRY	11/03/2020	113.60	1250001000000007	0000001	01
15208	1033	BOWEN, RONALD D	11/03/2020	144.60	1250001000000008	0000001	01
15209	29970	BRAD DRURY	11/03/2020	3,885.00	1250001000000009	0000001	01
15210	1040	BRADY, ROBERT	11/03/2020	107.00	1250001000000010	0000001	01
15211	1282	CAPITAL INDUSTRIAL INC	11/03/2020	902.99	1250001000000011	0000001	01
15278	1282	CAPITAL INDUSTRIAL INC	11/05/2020	77.00	1250001000000007	0000001	01
15280	29771	CARLO TANNER	11/05/2020	130.00	1250001000000008	0000001	01
15280	29863	CHEVIN FLEET SOLUTIONS LLC	11/05/2020	1,848.00	1250001000000009	0000001	01
15281	16716	COMMERCIAL BRAKE & CLUTCH INC	11/05/2020	593.83	1250001000000010	0000001	01
15264	1519	COMMUNITY CHEST	11/04/2020	561.58	1250001000000002	0000002	01
15283	80	CONCRETE RECYCLERS/ JS&S (PW)	11/05/2020	1,141.60	1250001000000012	0000001	01
15212	1565	COPASS, CARLTON L	11/03/2020	660.15	1250001000000013	0000001	01
15214	1585	CRAINS OFFICE SUPPLY	11/05/2020	124.37	1250001000000014	0000001	01
15284	1604	CRAWFORD, DALE	11/03/2020	289.20	1250001000000015	0000001	01
15213	1653	CURTRIGHT, WILLIAM T	11/03/2020	144.60	1250001000000016	0000001	01
15215	1770	DAY, EDWARD	11/03/2020	107.00	1250001000000017	0000001	01
15216	27334	DIANA S DUCH	11/03/2020	6,475.00	1250001000000018	0000001	01
15217	1891	DOLES, DANIEL	11/03/2020	130.60	1250001000000019	0000001	01
15285	1892	DOLES, MICHAEL	11/03/2020	122.60	1250001000000019	0000001	01
15218	7011	ELAINE PETERSEN	11/05/2020	619.50	1250001000000014	0000001	01
15219	2400	EPENSTEIN, WILLIAM J	11/03/2020	114.60	1250001000000020	0000001	01
15286	17159	FASTENAL COMPANY	11/05/2020	2,018.75	1250001000000021	0000001	01
15287	20199	FERGUSON ENTERPRISES INC #1539	11/05/2020	257.04	1250001000000016	0000001	01
15220	26756	FLINT, JIM	11/03/2020	144.60	1250001000000022	0000001	01
15221	2865	FLINTON, WILLIAM J	11/03/2020	114.60	1250001000000022	0000001	01
15222	30609	FRASER CONSULTING LLC	11/03/2020	5,325.27	1250001000000024	0000001	01
15288	28151	FREIGHTLINER NORTHWEST	11/03/2020	144.60	1250001000000025	0000001	01
15223	3032	GALLAGHER, STEVEN P	11/03/2020	140.60	1250001000000026	0000001	01
15224	16331	GIRFIN, WILLIAM L	11/03/2020	144.60	1250001000000027	0000001	01
15225	3135	GIOVANNINI, JAMES	11/05/2020	2,666.66	1250001000000018	0000001	01
15289	29831	GOVERNMENT PORTFOLIO ADVISORS	11/03/2020	532.37	1250001000000027	0000001	01
15226	3227	GRAPHIC COMMUNICATIONS	11/05/2020	1,444.96	1250001000000019	0000001	01
15297	3227	GRAPHIC COMMUNICATIONS	11/03/2020	127.60	1250001000000028	0000001	01
15229	16625	GREGORY, LARRY D	11/03/2020	99.90	1250001000000029	0000001	01
15228	28605	HAMILTON, FRANCIS R	11/03/2020	9,091.69	1250001000000030	0000001	01
15229	2910	HD FOWLER COMPANY	11/03/2020				

PAYMENT NO	VENDOR NO	VENDOR NAME	TRANSFER DATE	AMOUNT	TRACE NUMBER	EFT BATCH	BANK CODE
15291	2910	HD FOWLER COMPANY	11/05/2020	245.34	1250001000000020	0000001	01
15292	24097	HEALTHCARE DELIVERY SYSTEMS INC	11/05/2020	14,627.00	1250001000000021	0000001	01
15293	3530	HELLSTROM, JAMES	11/03/2020	144.60	1250001000000031	0000001	01
15294	26312	HUGHES FIRE EQUIPMENT	11/05/2020	499.53	1250001000000032	0000001	01
15231	30925	HULSEY, GEOFF	11/03/2020	3,885.00	1250001000000033	0000001	01
15265	29	I A F F LOCAL 468 / MDA	11/04/2020	130,893.65	1250001000000004	0000002	01
15236	30	ICMA RETIREMENT CORPORATION-301674	11/03/2020	233.75	1250001000000033	0000001	01
15296	18805	INDUSTRIAL HYDRAULICS INC	11/05/2020	518.26	1250001000000023	0000001	01
15294	18805	INDUSTRIAL HYDRAULICS INC	11/05/2020	11,344.82	1250001000000034	0000001	01
15233	28055	ISLAND JOHNNY	11/03/2020	297.03	1250001000000024	0000001	01
15295	28055	ISLAND JOHNNY	11/05/2020	870.00	1250001000000025	0000001	01
15234	25243	JOHN C BARNES	11/03/2020	144.60	1250001000000035	0000001	01
15236	4728	JONES, THOMAS P	11/03/2020	785.00	1250001000000036	0000001	01
15235	28740	KPG INC	11/03/2020	3,082.37	1250001000000037	0000001	01
15236	17121	LANDAU ASSOCIATES INC	11/03/2020	466.60	1250001000000038	0000001	01
15237	1832	LARRY DIEBLE	11/03/2020	3,212.71	1250001000000026	0000001	01
15297	25750	LECO SUPPLY	11/05/2020	141.60	1250001000000039	0000001	01
15238	5206	LEMASTER, LARRY	11/03/2020	802.00	1250001000000027	0000001	01
15298	26691	LESAS TRANSCRIPTION SERVICE	11/03/2020	278.94	1250001000000028	0000001	01
15239	4300	LG ISAACSON CO INC	11/05/2020	623.91	1250001000000040	0000001	01
15240	1656	LN CURTIS & SONS	11/03/2020	141.60	1250001000000041	0000001	01
15241	5300	LOFFLER, DONALD	11/03/2020	144.60	1250001000000042	0000001	01
15242	14834	MCBRIDE, ROBERT	11/03/2020	141.60	1250001000000043	0000001	01
15243	5595	MCBRIDE, ROBERT	11/03/2020	141.60	1250001000000044	0000001	01
15244	16949	MEIER, WILLIAM S	11/03/2020	202.40	1250001000000045	0000001	01
15245	20923	MICHEL, GARY D	11/03/2020	760.33	1250001000000046	0000001	01
15246	23458	MILES, SAND & GRAVEL	11/03/2020	144.60	1250001000000047	0000001	01
15301	5748	MISSILDINE, ROBERT	11/05/2020	24.23	1250001000000029	0000001	01
15302	10061	MOUNTAIN WIST	11/05/2020	809.18	1250001000000030	0000001	01
15303	23443	MULLINAX FORD OF OLYMPIA LLC	11/05/2020	93.73	1250001000000031	0000001	01
15304	27421	MUNICIPAL EMERGENCY SERVICES	11/05/2020	1,644.66	1250001000000032	0000001	01
15267	26316	NAPA AUTO PARTS-OLYMPIA	11/05/2020	8,873.44	1250001000000005	0000002	01
15247	28598	NAVIA BENEFIT SOLUTIONS	11/03/2020	144.60	1250001000000008	0000001	01
15248	6105	NOBLE, DARRELL R	11/05/2020	167,497.96	1250001000000033	0000001	01
15248	30268	NORTHWEST FIREFIGHTERS TRUST	11/05/2020	144.60	1250001000000049	0000001	01
15268	6573	O'NEILL, JOHN C	11/03/2020	144.60	1250001000000006	0000001	01
15269	74	OLYMPIA POLICE GUILD	11/04/2020	2,206.00	1250001000000007	0000002	01
15249	83	OLYMPIA POLICE SERGEANT'S	11/04/2020	780.00	1250001000000034	0000001	01
15249	6930	PATTERNS, ROBERT W	11/03/2020	123.60	1250001000000050	0000001	01
15270	86	PATTERNS, ROBERT W	11/04/2020	154.00	1250001000000008	0000002	01
15250	7138	POOLE, TERRY	11/05/2020	40,767.91	1250001000000035	0000001	01
15305	27129	PRO VAC	11/05/2020	144.60	1250001000000052	0000001	01
15251	14499	RICHARDS, RICHARD D	11/03/2020	136,850.90	1250001000000035	0000001	01
15306	19472	ROGNLIN'S INC	11/05/2020	289.20	1250001000000053	0000001	01
15252	7651	ROHR, LARRY	11/03/2020	8,222.55	1250001000000036	0000002	01
15271	28685	ROTH, IRA / ICMA	11/04/2020	3,210.13	1250001000000036	0000001	01
15307	29712	RWC GROUP	11/05/2020	135.50	1250001000000054	0000001	01
15308	7770	SEAL, JOHN T	11/03/2020	400.00	1250001000000037	0000001	01
15309	29386	SITE RESPONSE LLC	11/05/2020	2,774.10	1250001000000038	0000001	01
15309	10909	SME SOLUTIONS LLC	11/05/2020	140.60	1250001000000038	0000001	01
15255	3307	STAPLETON, MICHAEL M	11/03/2020	140.60	1250001000000056	0000001	01

PAYMENT NO	VENDOR NO	VENDOR NAME	TRANSFER DATE	AMOUNT	TRACE NUMBER	EFT BATCH	BANK CODE
15310	8200	STUSSER ELECTRIC CO	11/05/2020	523.97	1250001000000039	0000001	01
15256	8260	SMOR, PHILLIP	11/03/2020	144.60	1250001000000057	0000001	01
15257	8331	TAYLOR, CLARK L	11/03/2020	136.60	1250001000000058	0000001	01
15258	22653	TAYLOR, GARRY L	11/03/2020	144.60	1250001000000059	0000001	01
15311	8433	TC SOLID WASTE	11/05/2020	9,186.00	1250001000000040	0000001	01
15259	18745	THOMAS, ALBERT P	11/03/2020	132.60	1250001000000060	0000001	01
15312	28813	UNIFIRST CORP	11/05/2020	443.01	1250001000000041	0000001	01
15260	30936	VANDEBOS LAW PLLC	11/03/2020	1,295.00	1250001000000061	0000001	01
15313	17184	WA ST AUDITOR'S OFFICE	11/05/2020	13,515.45	1250001000000042	0000001	01
15261	27046	WA ST DEPT OF ECOLOGY	11/03/2020	1,121.61	1250001000000062	0000001	01
15314	28719	WAXIE SANITARY SUPPLY	11/03/2020	3,472.89	1250001000000043	0000001	01
15315	23564	WESTERN EXTERMINATOR	11/05/2020	170.23	1250001000000044	0000001	01
15316	9346	WESTERN PETERBILT INC	11/05/2020	448.51	1250001000000045	0000001	01
15317	27081	WESTERN SYSTEMS & FABRICATION INC	11/05/2020	168.87	1250001000000046	0000001	01
15262	9864	ZIESEMER, GEORGE	11/03/2020	127.60	1250001000000063	0000001	01
15318	28980	ZONAR	11/05/2020	170.86	1250001000000047	0000001	01

BANK: 01 US Bank - Accounts Payable
 TOTAL FOR ALL BANKS: 657,198.27 NO. OF CHECKS: 118

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
20317	31095	KITSAP BANK	11/01/2020	863,670.56	01
20318	29588	U S BANK	11/02/2020	888,175.00	01
20333	30420	DEPT OF RETIREMENT SYSTEMS	11/02/2020	224.08	01
20334	11924	WA ST DEPT OF RETIREMENT	11/04/2020	197.08	01
20335	23100	UNITED STATES TREASURY	11/02/2020	470,262.20	01
20338	20996	WA ST DEPT OF REVENUE	11/02/2020	5,944.00	01
3730993	105	A-1 RENTALS CORP	11/03/2020	49.23	01
3730994	217	ALAN TRINH	11/03/2020	825.45	01
3730995	595	DENNIS A AUDEERER	11/03/2020	144.60	01
3730996	30060	AVIDEX INDUSTRIES LLC	11/03/2020	726.74	01
3730997	30763	AXON ENTERPRISE INC	11/03/2020	3,938.40	01
3730998	738	ROBERT G BACON	11/03/2020	141.60	01
3730999	24742	FREDERICK R BRADBURY	11/03/2020	144.60	01
3731000	1086	GEORGE BRUCH	11/03/2020	130.60	01
3731001	23020	BURT ZOOK	11/03/2020	100.00	01
3731002	8833	CENTURYLINK	11/03/2020	98.85	01
3731003	8833	CENTURYLINK	11/03/2020	98.85	01
3731005	10749	CENTURYLINK	11/03/2020	657.03	01
3731007	8833	CENTURYLINK	11/03/2020	2,814.25	01
3731008	8833	CENTURYLINK	11/03/2020	174.91	01
3731009	8833	CENTURYLINK	11/03/2020	374.53	01
3731010	28593	CHEWELL SOFTWARE INC	11/03/2020	17,688.93	01
3731011	19253	CITY OF OLYMPIA LANDFILL CRGS	11/03/2020	630.64	01
3731012	1431	CITY OF OLYMPIA UTILITIES	11/03/2020	23.38	01
3731013	29732	COMCAST BUSINESS	11/03/2020	1,467.98	01
3731014	20407	COPIERS NORTHWEST INC	11/03/2020	1,739.09	01
3731015	1635	ELEY CUMBESS JR	11/03/2020	133.60	01
3731016	18002	DAVE WARREN	11/03/2020	180.00	01
3731017	1785	PETER M DE GROUPEP	11/03/2020	128.60	01
3731018	20009	GRAY & OSBORNE INC	11/03/2020	10,937.19	01
3731019	18450	HARBOR FREIGHT TOOLS	11/03/2020	279.38	01
3731020	28890	HB JAEGER CO LLC	11/03/2020	5,852.28	01
3731021	3558	DAVID HENRY	11/03/2020	144.60	01
3731022	28238	HP INC	11/03/2020	2,529.33	01
3731023	4423	J&I POWER EQUIP INC	11/03/2020	27.30	01
3731024	23020	KAITLIN FAUVER	11/03/2020	50.00	01
3731025	29164	KDL HARDWARE SUPPLY INC	11/03/2020	793.77	01
3731026	30547	ANNE LARSEN	11/03/2020	55.57	01
3731027	5500	GARY L MATTHEIS	11/03/2020	165.50	01
3731028	2928	MICHAEL FREDERICKS	11/03/2020	144.60	01
3731029	14744	OLYMPIA DOWNTOWN ALLIANCE	11/03/2020	3,370.00	01
3731030	6550	OLYMPIA SUPPLY CO INC	11/03/2020	3,283.88	01
3731031	10253	WILLIAM PEARSON	11/03/2020	135.50	01
3731032	20240	OUTGG BROS INC	11/03/2020	51,037.28	01
3731033	7816	JACK SEMARD	11/03/2020	202.40	01
3731034	29994	JOSHUA C. SNEVA	11/03/2020	7,770.00	01
3731035	23819	STANLEY SECURITY SOLUTIONS INC	11/03/2020	224.27	01
3731036	23168	TAMI TONDER	11/03/2020	110.42	01
3731037	217	THOMAS HALFORD	11/03/2020	583.92	01
3731038	31074	TRENCHMAN SHORING SERVICES	11/03/2020	82.05	01
3731039	27563	UNITED RENTALS NORTHWEST, INC.	11/03/2020	229.74	01

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
3731041	88888	USE TAX	11/03/2020	3,606.11	01
3731042	18336	VERMEER NORTHWEST	11/03/2020	67.13	01
3731043	9062	DONALD B WARNER	11/03/2020	123.60	01
3731044	30413	WESTERN EQUIPMENT	11/03/2020	367.68	01
3731045	22332	WHISTLE WORKWEAR - OLYMPIA	11/03/2020	196.89	01
3731046	30712	911 SUPPLY INC	11/03/2020	499.94	01
3731047	14	CITY OF OLYMPIA	11/04/2020	4,241.87	01
3731048	60	AFIAC	11/04/2020	3,882.45	01
3731049	22438	CITY OF OLYMPIA	11/04/2020	22,125.03	01
3731050	12	CITY OF OLYMPIA PAYROLL	11/04/2020	48,602.00	01
3731051	15	CITY OF OLYMPIA	11/04/2020	1,878.00	01
3731052	22903	GUARANTEED EDUCATION TUITION (11/04/2020	380.50	01
3731053	29056	TUOE LOCAL 612	11/04/2020	512.50	01
3731054	27681	NATIONWIDE RETIREMENT SOLUTION	11/04/2020	20,656.72	01
3731055	27906	STANDARD INSURANCE COMPANY	11/04/2020	7,681.33	01
3731056	52	STANDARD INSURANCE COMPANY	11/04/2020	8,497.30	01
3731057	53	TEAMSTERS UNION DUES	11/04/2020	2,176.35	01
3731058	16	TRUSTEED PLANS SERVICE CORP	11/04/2020	4,420.33	01
3731059	82	UNITED WAY OF THURSTON COUNTY	11/04/2020	3,926.27	01
3731060	70	WASHINGTON STATE COUNCIL	11/04/2020	86.50	01
3731061	30760	WELFARE & PENSION ADMIN SERVIC	11/04/2020	1,169.91	01
3731062	28910	WESTERN CONFERENCE OF TEAMSTER	11/05/2020	28.13	01
3731063	30878	A PLUS PROFESSIONAL COATING	11/05/2020	795.28	01
3731064	30086	ADVANCE AUTO PARTS	11/05/2020	20.23	01
3731065	14581	ADVANCE MARKING SYSTEMS	11/05/2020	38.29	01
3731066	24585	AMERISAFE	11/05/2020	600.00	01
3731067	29899	ANDREA POLLARD	11/05/2020	691.06	01
3731068	831	BAYVIEW BUILDING MATERIAL	11/05/2020	98.19	01
3731069	30234	BLACK LAKE RESOURCES - FUMWATER	11/05/2020	2,195.24	01
3731070	1011	BOB BARKER COMPANY INC	11/05/2020	90.31	01
3731071	8833	CENTURYLINK	11/05/2020	307.63	01
3731072	8833	CENTURYLINK	11/05/2020	45.00	01
3731073	18002	CHAD MENTZER	11/05/2020	45.00	01
3731074	18002	CHELSEA FELTON	11/05/2020	90.00	01
3731075	18002	CHESTER BALDWIN	11/05/2020	168.88	01
3731076	30452	CINTAS CORPORATION #461	11/05/2020	25.22	01
3731077	24986	CITY OF LACEY	11/05/2020	249.98	01
3731078	25519	COMCAST	11/05/2020	464.51	01
3731079	20407	COPIERS NORTHWEST INC	11/05/2020	245.11	01
3731080	11658	CUMMINS NORTHWEST	11/05/2020	108,509.50	01
3731081	31075	D&D CONSTRUCTION INC.	11/05/2020	195.92	01
3731082	27559	D&S MANUFACTURING INC	11/05/2020	720.17	01
3731083	11102	DYNA SYSTEMS	11/05/2020	45.00	01
3731084	18002	BLIJAH GUZMAN	11/05/2020	335.53	01
3731085	28797	FIRESTONE COMPLETE AUTO CARE	11/05/2020	15.39	01
3731086	3253	GREAT WESTERN SUPPLY	11/05/2020	22.74	01
3731087	3458	HARDEL BUILDER'S CENTER INC	11/05/2020	316.50	01
3731088	26479	HBD INC	11/05/2020	8,982.73	01
3731089	4423	T&I POWER EQUIP INC	11/05/2020	300.00	01
3731090	31069	JAMIE LAYTON	11/05/2020	32.25	01
3731091	27674	KIDZ LOVE SOCCER	11/05/2020		01

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
3731092	26099	LEWAY MOBILE SHREDDING INC	11/05/2020	90.34	01
3731093	18002	LEO PATE	11/05/2020	45.00	01
3731094	31094	SARAH MARTIN	11/05/2020	211.12	01
3731095	18002	MICAH SANDERS	11/05/2020	90.00	01
3731096	217	MICHAEL D LUFKIN	11/05/2020	62.71	01
3731097	30774	BRIAN NIXON	11/05/2020	1,918.44	01
3731098	29851	O RETILLY AUTO PARTS	11/05/2020	316.56	01
3731099	25100	OLYMPIA AREA ROWING	11/05/2020	355.91	01
3731100	20918	OLYMPIA OVERHEAD DOORS INC	11/05/2020	191.45	01
3731101	6550	OLYMPIA SUPPLY CO INC	11/05/2020	166.43	01
3731102	29589	OMNIGARE PHARMACY INC	11/05/2020	6,772.17	01
3731103	20853	PACIFIC COAST SECURITY INC	11/05/2020	3,857.92	01
3731104	30615	PAKAPA, INC	11/05/2020	85,173.63	01
3731105	24912	POWERPLAN - OIB -PAPE' MACHINE	11/05/2020	962.49	01
3731106	31047	PINNACLE PEAK INSTITUTE TI LLC	11/05/2020	1,860.00	01
3731107	29344	RESCUE RESPONSE GEAR INC	11/05/2020	2,994.46	01
3731108	18327	RON'S STUMP REMOVAL	11/05/2020	1,066.20	01
3731109	17544	ROSEN SUPPLY COMPANY	11/05/2020	1,249.18	01
3731110	29612	SCHRYVER MEDICAL INC	11/05/2020	130.00	01
3731111	7800	SEA WESTERN INC	11/05/2020	200.00	01
3731112	25120	SOUTH SOUND HONDA	11/05/2020	2,011.10	01
3731113	23819	STANLEY SECURITY SOLUTIONS INC	11/05/2020	916.49	01
3731114	19387	STERICYCLE INC	11/05/2020	51.80	01
3731115	18002	TAYLOR TORVIK	11/05/2020	120.00	01
3731116	8360	TERMINIX COMMERCIAL	11/05/2020	83.14	01
3731117	18002	THOMAS ROBINSON	11/05/2020	125.00	01
3731118	1291	TITUS-WILL	11/05/2020	968.12	01
3731119	25081	VENABLES PEST MANAGEMENT	11/05/2020	324.92	01
3731120	9254	WA ST DEPT OF TRANSPORTATION	11/05/2020	4,234.70	01
3731121	18995	WASHINGTON AUTOMATED INC	11/05/2020	801.61	01
3731122	28581	305 STATE AVE NE LLC	11/05/2020	500.00	01
3731123	30712	911 SUPPLY INC	11/05/2020	379.61	01

BANK: 01 US Bank - Accounts Payable

NO. OF CHECKS: 134 CHECKS OUTSTANDING 2,719,986.21 ***

CHECK NO. VENDOR NO. VENDOR NAME. CHECK DATE. CHECK AMOUNT. BANK CODE.

TOTAL FOR ALL BANKS

NO. OF CHECKS: 134 TOTAL CHECKS OUTSTANDING 2,719,986.21 ***

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
20266*	23938	WA ST DEPT OF LICENSING	C 001281		09/16/2020	001-0000-237.22-00	216.00-	VOIDED
20319*	30952	POINT & PAY					216.00-	
20320*	24751	U S BANK			10/15/2020	006-4030-538.49-29	4,264.65	4,264.65
20321*	24751	U S BANK			10/01/2020	006-4030-538.49-29	33.49	33.49
20322*	30950	PAYMENTUS GROUP INC.			10/01/2020	007-4010-571.49-29	696.55	696.55
20323*	20996	WA ST DEPT OF REVENUE			10/26/2020	402-8431-624.53-01	264.32	264.32
20324*	20996	WA ST DEPT OF REVENUE			10/26/2020	404-8431-645.53-01	16,516.17	16,516.17
20325*	20996	WA ST DEPT OF REVENUE			10/26/2020	401-8431-620.53-01	8,811.53	8,811.53
20326*	23938	WA ST DEPT OF LICENSING	C 004991		10/21/2020	001-0000-237.22-00	56,325.91	56,325.91
20327*	23938	WA ST DEPT OF LICENSING	C 004992		10/16/2020	001-0000-237.22-00	180.00	180.00
20328*	23938	WA ST DEPT OF LICENSING	C 004993		10/15/2020	001-0000-237.22-00	18.00	18.00
20329*	23938	WA ST DEPT OF LICENSING	C 004994		10/14/2020	001-0000-237.22-00	36.00	36.00
20330*	23938	WA ST DEPT OF LICENSING	C 004995		10/09/2020	001-0000-237.22-00	180.00	180.00
20331*	23938	WA ST DEPT OF LICENSING	C 004996		10/07/2020	001-0000-237.22-00	36.00	36.00
20332*	23938	WA ST DEPT OF LICENSING	C 004997		10/06/2020	001-0000-237.22-00	54.00	54.00
20333*	30420	DEPT OF RETIREMENT SYSTEM	004998		11/02/2020	001-0000-213.41-13	165.00	165.00
20334*	11924	WA ST DEPT OF RETIREMENT	004999		11/04/2020	001-0000-213.41-05	224.08	224.08
							197.08	197.08

COPY

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
20335*	23100	INTERNAL REVENUE SERVICE	005000		11/04/2020	001-0000-213.41-02	172,192.80	
			005001		11/04/2020	001-0000-213.41-02	66,450.72	
			005002		11/04/2020	001-0000-213.41-02	231,618.68	
							470,262.20	470,262.20
20336*	30950	PAYMENTUS GROUP INC.	005003		10/26/2020	001-3201-510.49-29	17,868.72	
20337*	20996	WA ST DEPT OF REVENUE	005004		10/26/2020	403-8604-632.53-01	1,47	
			005005		10/26/2020	001-7201-745.53-01	197.19	
			005006		10/26/2020	001-7102-532.53-01	65.68	
			005007		10/26/2020	001-7301-757.53-01	255.00	
			005008		10/26/2020	001-6107-572.53-01	6.47	
			005009		10/26/2020	001-3201-508.53-01	7.80	
			005010		10/26/2020	403-8604-632.53-01	5.33	
			005011		10/26/2020	001-7201-745.53-01	1.78	
			005012		10/26/2020	001-7102-532.53-01	1.18	
			005013		10/26/2020	001-5103-579.53-01	290.62	
			005014		10/26/2020	007-4010-571.53-01	20.87	
			005015		10/26/2020	001-0000-237.71-00	6,597.51	
			005016		10/26/2020	007-0000-237.71-00	416.45	
			005017		10/26/2020	501-0000-237.71-00	87.26	
							7,779.09	7,779.09
20338*	20996	WA ST DEPT OF REVENUE	005018		11/02/2020	001-0000-237.70-00	702.00	
			005019		11/02/2020	001-0000-237.70-01	3,210.00	
			005020		11/02/2020	317-0000-237.70-00	619.58	
			005021		11/02/2020	401-0000-237.70-00	1,412.42	
							5,944.00	5,944.00
2026602*	23938	WA ST DEPT OF LICENSING C	001281		08/26/2020	001-0000-237.22-00	144.00	
							144.00	144.00

BANK/CHECK TOTAL 589,784.79 590,000.79
 ALL BANKS/CHECKS TOTAL 589,784.79 590,000.79

COPY

Check #'s	Amount
20319	\$ 4,264.65
20320	\$ 33.49
20321	\$ 696.55
20322	\$ 264.32
20323	\$ 16,516.17
20324	\$ 8,811.53
20325	\$ 56,325.91
20326	\$ 180.00
20327	\$ 18.00
20328	\$ 36.00
20329	\$ 180.00
20330	\$ 36.00
20331	\$ 54.00
20332	\$ 165.00
	\$ 87,581.62

20336	\$ 17,868.72
20337	\$ 7,779.09
	\$ 25,647.81

2026602	\$ 144.00
---------	------------------

Grand Total	\$ 113,373.43
--------------------	----------------------

\$0.00	707	PARKS-SPECIAL USE
\$0.00	711	TRANSPORTATION
\$56,429.00	720	SCHOOLS

\$3,548,511.51 GRAND TOTAL FOR WEEK

	11/10/2020	AP	AP per 10	AP per 11	TOTAL
AP	11/13/2020	11/13/2020 EDT	11/13/2020 EDT	11/13/2020 EDT	
001	750 743 82	41 564 40	422,114 90	423 307 54	1 637 730 66
002					0 00
003	1 185 83				1,185 83
004					0 00
006		148 544 28			148 544 28
007	1,761 50				1,761 50
014	24,565 44				24,565 44
021		2,750 00			2 750 00
025					0 00
026		1 200 00			1,200 00
029	1,761 50				1,761 50
107					0 00
108					0 00
127					0 00
130					0 00
132					0 00
133					0 00
134					0 00
135	368 20				368 20
136					0 00
137					0 00
138					0 00
140					0 00
141					0 00
142		19 827 77			19 827 77
208					0 00
216					0 00
223					0 00
224					0 00
225					0 00
226					0 00
227					0 00
228					0 00
230					0 00
317	88,648 26				88 648 26
318					0 00
322					0 00
323					0 00
324					0 00
325					0 00
326					0 00
329					0 00
331					0 00
401	24 104 05	731 30			24,835 35
402	1,514 14	1,174,134 22			1,175,648 36
403	36 976 38		60,160 81		97,127 30
404	1,365 75	233 94			1,599 69
417					0 00
418					0 00
427					0 00
434	52 683 62	21,261 20			74,144 72
461	103,648 32				103,648 32
482	2,245 29				2,245 29
483					0 00
501	6,616 15	2,796 50			9,413 05
502	541 53	43,948 50			44 490 03
503					0 00
504		53 112 23			53,112 23
505					0 00
604					0 00
605					0 00
621					0 00
631					0 00
682					0 00
701					0 00
702					0 00
703					0 00
707					0 00
711					0 00
720		56,429 00			56,429 00
TOTAL: \$	\$1 076 404 42	1,569 533 74	\$482,265 81	\$423,307 54	\$0 00 \$0 00 \$0 00 0 00 3 548,511 51

PREPARED 11/17/2020, 8:53:52
PROGRAM: GM172L
CITY OF OLYMPIA

VOIDED CHECKS REGISTER
SELECTED BY VOID DATE
FROM: 11/08/2020 TO: 11/14/2020

PAGE 1
ACCOUNTING PERIOD 10/2020
REPORT NUMBER 108

BANK: 01 US Bank - Accounts Payable

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE VOIDED	BANK CODE	PURGED	ORIGINAL AMOUNT
3730895	31055	FLOWSTATE CREATIVES LLC	10/27/2020	.00	11/13/2020	01	PURGED	4,500.00
3731147	20407	COPIERS NORTHWEST INC	11/10/2020	.00	11/10/2020	01	PURGED	.00
3731159	18240	HOME DEPOT CRC	11/10/2020	.00	11/10/2020	01	PURGED	.00
3731181	30829	LOUIS CONSULTING & SYSTEMS	11/10/2020	.00	11/10/2020	01	PURGED	.00
3731220	19767	VERIZON WIRELESS	11/10/2020	.00	11/10/2020	01	PURGED	.00

BANK: 01 US Bank - Accounts Payable

NO. OF CHECKS: 5 CHECKS VOIDED .00

4,500.00 ***

PREPARED 11/17/2020, 8:53:52
PROGRAM: GM172L
CITY OF OLYMPIA
BANK: 01 US Bank - Accounts Payable

VOIDED CHECKS REGISTER
SELECTED BY VOID DATE
FROM: 11/08/2020 TO: 11/14/2020

PAGE 2
ACCOUNTING PERIOD 10/2020
REPORT NUMBER 108

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE VOIDED	BANK CODE	ORIGINAL AMOUNT
----------	-----------	-------------	------------	--------------	-------------	-----------	-----------------

TOTAL FOR ALL BANKS

NO. OF CHECKS: 5 TOTAL CHECKS VOIDED .00 4,500.00 ***

PREPARED 11/17/2020, 8:53:57

PROGRAM: GMI176L

CITY OF OLYMPIA

BANK: 01 US Bank - Accounts Payable

ELECTRONIC FUNDS TRANSFER REGISTER

FROM: 11/08/2020 TO: 11/14/2020

ACCOUNTING PERIOD 10/2020

PAYMENT NO	VENDOR NO	VENDOR NAME	TRANSFER DATE	AMOUNT	TRACE NUMBER	BATCH	EFT BANK CODE
15319	14767	ACCESS INFORMATION MANAGEMENT	11/10/2020	22.70	1250001000000001	0000001	01
15320	29277	AIRGAS USA LLC	11/10/2020	54.35	1250001000000002	0000001	01
15366	29277	AIRGAS USA LLC	11/13/2020	299.79	1250001000000003	0000001	01
15321	24955	ALPHAGRAPHICS	11/10/2020	79.52	1250001000000004	0000001	01
15322	331	ALWAYS SAFE & LOCK INC	11/10/2020	179.70	1250001000000005	0000001	01
15368	331	ALWAYS SAFE & LOCK INC	11/13/2020	83.69	1250001000000006	0000001	01
15323	30587	AMAZON BUSINESS	11/13/2020	38.19	1250001000000007	0000001	01
15369	551	ASSOCIATED PETROLEUM PRODUCTS INC	11/10/2020	3,858.97	1250001000000008	0000001	01
15324	31046	BABILETTE COMPANY	11/13/2020	110.00	1250001000000009	0000001	01
15325	22801	BATTERIES PLUS - OLYMPIA	11/10/2020	29.48	1250001000000010	0000001	01
15370	1282	CAPITAL INDUSTRIAL INC	11/13/2020	153.95	1250001000000011	0000001	01
15370	1282	CAPITAL INDUSTRIAL INC	11/13/2020	218.49	1250001000000012	0000001	01
15372	26721	CLEAR CREEK SOLUTIONS INC	11/13/2020	21,261.20	1250001000000013	0000001	01
15326	16716	COLUMBIA FORD	11/13/2020	105.00	1250001000000014	0000001	01
15327	26564	COMMERCIAL BRAKE & CLUTCH INC	11/10/2020	43,763.25	1250001000000015	0000001	01
15327	1519	CONCRETE RECYCLERS/ JS&S (PW)	11/10/2020	602.50	1250001000000016	0000001	01
15328	25090	CONCRETE RECYCLERS/ JS&S (PW)	11/13/2020	655.37	1250001000000017	0000001	01
15374	25090	CONCRETE RECYCLERS/ JS&S (PW)	11/13/2020	1,547.07	1250001000000018	0000001	01
15375	1585	CRAINS OFFICE SUPPLY	11/10/2020	1,032.98	1250001000000019	0000001	01
15329	1585	CRAINS OFFICE SUPPLY	11/13/2020	176.90	1250001000000020	0000001	01
15330	16553	CULLIGAN	11/10/2020	6.56	1250001000000021	0000001	01
15332	24582	EMERALD SERVICES INC	11/10/2020	85.00	1250001000000022	0000001	01
15331	17159	FASTENAL COMPANY	11/13/2020	19.87	1250001000000023	0000001	01
15376	17159	FASTENAL COMPANY	11/13/2020	820.00	1250001000000024	0000001	01
15332	27845	FCS GROUP INC	11/10/2020	341.14	1250001000000025	0000001	01
15333	20199	FERGUSON ENTERPRISES INC #1539	11/10/2020	408.00	1250001000000026	0000001	01
15334	28863	FOSTER GRAY-ROBERTA GRAY	11/10/2020	814.80	1250001000000027	0000001	01
15335	28151	FREIGHTLINER NORTHWEST	11/10/2020	44.11	1250001000000028	0000001	01
15336	3231	GRAINGER	11/10/2020	38.30	1250001000000029	0000001	01
15337	2910	HD FOWLER COMPANY	11/10/2020	122.65	1250001000000030	0000001	01
15338	25870	HONEY BUCKET	11/10/2020	533.28	1250001000000031	0000001	01
15377	25870	HONEY BUCKET	11/13/2020	360.00	1250001000000032	0000001	01
15339	31049	HRIDAYA HEART CENTERED WHOLENESS	11/10/2020	1,844.02	1250001000000033	0000001	01
15340	26312	HUGHES FIRE EQUIPMENT	11/10/2020	1,490.00	1250001000000034	0000001	01
15341	28055	ISLAND JOHNNY	11/10/2020	198.02	1250001000000035	0000001	01
15378	28055	ISLAND JOHNNY	11/13/2020	1,734.02	1250001000000036	0000001	01
15379	20800	LAKE SIDE INDUSTRIES	11/10/2020	2,245.29	1250001000000037	0000001	01
15342	17121	LANDAU ASSOCIATES INC	11/10/2020	114.21	1250001000000038	0000001	01
15343	11886	LES SCHWAB DOWNTOWN OLY INC	11/10/2020	759.33	1250001000000039	0000001	01
15344	4300	LG ISAACSON CO INC	11/13/2020	48.93	1250001000000040	0000001	01
15380	4300	LG ISAACSON CO INC	11/10/2020	3,329.96	1250001000000041	0000001	01
15345	1656	LN CURTIS & SONS	11/10/2020	495.12	1250001000000042	0000001	01
15381	1656	LN CURTIS & SONS	11/13/2020	35.39	1250001000000043	0000001	01
15346	29812	MOUNTAIN MIST ACCT #070897	11/10/2020	557.00	1250001000000044	0000001	01
15347	23443	MULLINAX FORD OF OLYMPIA LLC	11/10/2020	219.89	1250001000000045	0000001	01
15348	23443	MULLINAX FORD OF OLYMPIA LLC	11/13/2020	1,944.88	1250001000000046	0000001	01
15349	26316	NAPA AUTO PARTS-OLYMPIA	11/10/2020	1,761.50	1250001000000047	0000001	01
15350	30499	PAYBYPHONE TECHNOLOGIES INC	11/10/2020	38,343.52	1250001000000048	0000001	01
15351	27129	PRO VAC	11/10/2020	802.00	1250001000000049	0000001	01
15353	29106	PUBLIC SAFETY TESTING	11/10/2020	2,300.00	1250001000000050	0000001	01
15353	16439	ROBERT W DROLL LANDSCAPE INC	11/10/2020		1250001000000051	0000001	01

PAYMENT NO	VENDOR NO	VENDOR NAME	TRANSFER DATE	AMOUNT	TRACE NUMBER	BATCH	EFT BANK CODE
15354	29386	SITE RESPONSE LLC	11/10/2020	287.18	1250001000000036	0000001	01
15355	29511	SOUND APPAREL, LLC	11/10/2020	2,618.49	1250001000000037	0000001	01
15383	19997	SOUND URBAN FORESTRY	11/13/2020	1,207.50	1250001000000018	0000001	01
15356	8200	STUSSER ELECTRIC CO	11/10/2020	30.46	1250001000000038	0000001	01
15384	8200	STUSSER ELECTRIC CO	11/13/2020	34.30	1250001000000019	0000001	01
15357	17694	TREBRON COMPANY INC	11/10/2020	2,526.71	1250001000000040	0000001	01
15358	28813	UNITFIRST CORP	11/10/2020	203.46	1250001000000020	0000001	01
15385	28813	UNITFIRST CORP	11/13/2020	352.62	1250001000000041	0000001	01
15359	8931	UTILITIES UNDERGROUND LOCATION CTR	11/10/2020	421.83	1250001000000042	0000001	01
15360	19050	WA ST DEPT OF CORRECTIONS	11/10/2020	809.81	1250001000000043	0000001	01
15361	27046	WA ST DEPT OF ECOLOGY	11/10/2020	8,050.00	1250001000000044	0000001	01
15362	9211	WATECH-CONSOLIDATED TECHNOLOGIES	11/10/2020	2,955.00	1250001000000045	0000001	01
15386	28719	WAXTE SANITARY SUPPLY	11/13/2020	40.75	1250001000000021	0000001	01
15363	9346	WESTERN PETERBILT INC	11/10/2020	98.91	1250001000000045	0000001	01
15364	27081	WESTERN SYSTEMS & FABRICATION INC	11/10/2020	1,330.50	1250001000000046	0000001	01
15387	27081	WESTERN SYSTEMS & FABRICATION INC	11/13/2020	98.91	1250001000000022	0000001	01
15365	17491	WHISLER COMMUNICATIONS INC	11/10/2020	3,317.45	1250001000000047	0000001	01

BANK: 01 US Bank - Accounts Payable
 TOTAL FOR ALL BANKS: 162,466.75 NO. OF CHECKS: 68

162,466.75 NO. OF CHECKS: 68
 162,466.75 NO. OF CHECKS: 68

PREPARED 11/17/2020, 8:53:52
 PROGRAM: GM172L
 CITY OF OLYMPIA
 BANK: 01 US Bank - Accounts Payable

OUTSTANDING CHECKS REGISTER
 SELECTED BY CHECK DATE
 FROM: 11/08/2020 TO: 11/14/2020

PAGE 1
 ACCOUNTING PERIOD 10/2020
 REPORT NUMBER 175

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
20341	30420	DEPT OF RETIREMENT SYSTEMS	11/10/2020	210.63	01
20342	11924	WA ST DEPT OF RETIREMENT	11/09/2020	586.83	01
3731124	29314	A&E IMAGING	11/10/2020	133.23	01
3731125	28694	ADVANCED PRO FITNESS REPAIR IN	11/10/2020	371.96	01
3731126	30509	AIRPORT GLASS	11/10/2020	306.32	01
3731127	18002	ANDREA SIMENTAL	11/10/2020	70.00	01
3731128	217	ARTHUR L HOUSTON	11/10/2020	151.10	01
3731129	65	AMC EMPLOYEE BENEFIT TRUST	11/10/2020	658.146.53	01
3731130	217	AUBREY & STEVEN COLLIER	11/10/2020	171.98	01
3731131	30060	AVIDEX INDUSTRIES LLC	11/10/2020	813.87	01
3731132	31057	CHRISTOPHER BELTON	11/10/2020	100.00	01
3731133	217	BONNIE S WENNERSTROM	11/10/2020	138.18	01
3731134	217	BREANNA M TUGGLE	11/10/2020	8.64	01
3731135	27957	CATHOLIC COMMUNITY SERVICES--D	11/10/2020	33,328.89	01
3731136	8833	CENTURYLINK	11/10/2020	71.51	01
3731137	8833	CENTURYLINK	11/10/2020	70.84	01
3731138	8833	CENTURYLINK	11/10/2020	67.88	01
3731139	8833	CENTURYLINK	11/10/2020	58.22	01
3731140	8833	CENTURYLINK	11/10/2020	64.23	01
3731141	8833	CENTURYLINK	11/10/2020	123.43	01
3731142	217	CHARLES L HUGHES	11/10/2020	92.07	01
3731143	30452	CINTAS CORPORATION #461	11/10/2020	175.39	01
3731144	24986	CITY OF LACEY	11/10/2020	89.20	01
3731145	217	CITY OF OLYMPIA	11/10/2020	73.47	01
3731146	25519	COMCAST	11/10/2020	197.51	01
3731148	20407	COPIERS NORTHWEST INC	11/10/2020	659.38	01
3731149	27417	CORE & MAIN LP	11/10/2020	11,509.53	01
3731150	27289	DOOLITTLE CONSTRUCTION INC	11/10/2020	37,531.32	01
3731151	217	DORIS SIMMONS	11/10/2020	102.28	01
3731152	30892	DTG ENTERPRISES INC.	11/10/2020	283.75	01
3731153	11102	DYNA SYSTEMS	11/10/2020	825.94	01
3731154	27082	FLEET MOBILE LUBE - WASH INC	11/10/2020	412.13	01
3731155	23031	GALLS LLC	11/10/2020	308.46	01
3731156	217	GENEVEVE YOUNG	11/10/2020	45.43	01
3731157	28890	HB JAEGER CO LLC	11/10/2020	491.57	01
3731158	217	HELEN J HARPEL	11/10/2020	79.63	01
3731160	18240	HOME DEPOT CRC	11/10/2020	2,698.22	01
3731161	29274	JACQUELINE WINTER	11/10/2020	300.00	01
3731162	29218	JEREMY FOX	11/10/2020	313.26	01
3731163	217	JERRY CAUGHEY	11/10/2020	36.33	01
3731164	18092	JERRYS AUTOMOTIVE & TOWING INC	11/10/2020	85.33	01
3731165	217	JOANNA A SATHER	11/10/2020	357.89	01
3731166	217	JOHN & DANIELA M DANDRIDGE	11/10/2020	109.07	01
3731167	217	JOSEPH SCHMITT	11/10/2020	109.69	01
3731168	217	JULIE HAYDEL	11/10/2020	57.92	01
3731170	217	JULIE NURSE	11/10/2020	215.93	01
3731171	217	JULIE ROBINETTE	11/10/2020	54.09	01
3731172	217	JUSTIN C & KAY L STILL	11/10/2020	46.31	01
3731173	27831	K P F CONSULTING ENGINEERS I	11/10/2020	618.50	01
3731174	29069	KENNETH J VOSS	11/10/2020	30.36	01

CHECK NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
3731175	217 KRISTA L CONCANNON	11/10/2020	382.36	01
3731176	27089 LANGUAGE LINE SERVICES INC	11/10/2020	68.64	01
3731177	217 LAURA A ADAMSON	11/10/2020	189.66	01
3731178	217 LAURA M DWIGHT	11/10/2020	91.45	01
3731179	26099 LEMAY MOBILE SHREDDING INC	11/10/2020	57.40	01
3731180	22845 LIGHTHOUSE UNIFORM COMPANY	11/10/2020	43.92	01
3731182	30829 LOUIS CONSULTING & SYSTEMS	11/10/2020	1,969.20	01
3731183	14995 MARTIN WAY COLLISION INC	11/10/2020	541.53	01
3731184	217 MARY J COLLINS	11/10/2020	62.70	01
3731185	217 NANCY L SPOHN	11/10/2020	281.60	01
3731186	29851 O'REILLY AUTO PARTS	11/10/2020	334.38	01
3731187	6550 OLYMPIA SUPPLY CO INC	11/10/2020	426.01	01
3731188	11631 OLYMPIAN - ADMIN LEGALS ONLY	11/10/2020	518.30	01
3731189	217 ORCA BOOKS INC	11/10/2020	419.92	01
3731190	20853 PACIFIC COAST SECURITY INC	11/10/2020	4,162.40	01
3731191	19513 PACIFIC COAST SECURITY INC - RECYCLE	11/10/2020	18,970.08	01
3731192	217 PATRICIA A PAGE	11/10/2020	356.90	01
3731193	217 PATRICK J & GRACE S O'CONNOR	11/10/2020	449.05	01
3731194	29950 PIONEER RECYCLING SERVICES LLC	11/10/2020	15,243.93	01
3731195	7115 PLATT ELECTRIC SUPPLY	11/10/2020	175.43	01
3731196	7218 PUGET SOUND ENERGY	11/10/2020	183.92	01
3731197	217 RACHEL WILLIAMSON	11/10/2020	16.91	01
3731198	30297 RED VALVE COMPANY	11/10/2020	1,670.00	01
3731199	18002 ROB HATFIELD	11/10/2020	1,080.00	01
3731200	7491 ROBINSON NOBLE	11/10/2020	1,232.95	01
3731201	217 ROGER C CARTER	11/10/2020	35.23	01
3731202	17107 R E AUTO ELECTRIC INC	11/10/2020	416.65	01
3731203	25268 ROTSCHY INC	11/10/2020	103,648.32	01
3731204	217 RYAN W COOPER	11/10/2020	58.30	01
3731205	30753 SARAH L. TOLLIE	11/10/2020	910.00	01
3731206	24347 SEA MAR COMMUNITY HEALTH CTR	11/10/2020	107.01	01
3731207	217 SHARON S KELLEY	11/10/2020	64.73	01
3731208	7935 SIX ROBBLES INC	11/10/2020	271.77	01
3731209	30904 SOUTH SOUND CONTRACTORS	11/10/2020	28,504.49	01
3731210	23819 STANLEY SECURITY SOLUTIONS INC	11/10/2020	380.51	01
3731211	217 STEPHEN YARTON	11/10/2020	118.36	01
3731212	30568 TACOMA FIFE TRAILER REPAIR	11/10/2020	339.02	01
3731213	217 THERESA A BRASSINGTON	11/10/2020	13.78	01
3731214	217 THOMAS R KNOX	11/10/2020	282.86	01
3731215	26702 THOMSON REUTERS - WEST	11/10/2020	655.75	01
3731216	8452 THURSTON REGIONAL PLANNING COU	11/10/2020	17,506.92	01
3731217	217 TODD HANSEN	11/10/2020	4,613.80	01
3731218	30999 TRIMBLE INC	11/10/2020	3,828.73	01
3731219	18184 USA BLUE BOOK	11/10/2020	5,560.81	01
3731221	19767 VERIZON WIRELESS	11/10/2020	4,937.44	01
3731222	19767 VERIZON WIRELESS	11/10/2020	4,937.44	01
3731223	19767 VERIZON WIRELESS	11/10/2020	4,937.44	01
3731224	19767 VERIZON WIRELESS	11/10/2020	4,937.44	01
3731225	19767 VERIZON WIRELESS	11/10/2020	1,454.64	01
3731226	29260 W A B O	11/10/2020	1,423.08	01
3731227	27785 WA ST PATROL	11/10/2020	185.00	01
			464.75	01

PREPARED 11/17/2020, 8:53:52
 PROGRAM: GMI172L
 CITY OF OLYMPIA
 BANK: 01 US Bank - Accounts Payable

OUTSTANDING CHECKS REGISTER
 SELECTED BY CHECK DATE
 FROM: 11/08/2020 TO: 11/14/2020

CHECK NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
3731228	11541 WASHINGTON ASSN OF BUILDING	11/10/2020	195.00	01
3731229	9188 WASHINGTON CITIES INSURANCE AU	11/10/2020	115.00	01
3731230	9290 WASHINGTON STATE CRIMINAL JUST	11/10/2020	6,694.00	01
3731231	217 WILLIAM A RICHTER	11/10/2020	18.75	01
3731232	217 WILLIAM K CLARK	11/10/2020	407.87	01
3731233	9830 ZEE MEDICAL SVC	11/10/2020	62.79	01
3731234	30712 911 SUPPLY INC	11/10/2020	147.81	01
3731235	23616 ALIUSTREAM	11/13/2020	57.37	01
3731236	20280 APPLIED INDUSTRIAL TECHNOLOGIE	11/13/2020	18.83	01
3731237	8833 CENTURYLINK	11/13/2020	123.74	01
3731238	30452 CINTAS CORPORATION #461	11/13/2020	1,465.02	01
3731239	5114 CITY OF LACEY	11/13/2020	21,223.74	01
3731240	4665 CITY OF OLYMPIA LANDFILL CRGS	11/13/2020	21,180.92	01
3731241	19253 CITY OF OLYMPIA LANDFILL CRGS	11/13/2020	17,892.05	01
3731242	25519 COMCAST	11/13/2020	200.08	01
3731243	25519 COMCAST	11/13/2020	110.08	01
3731244	19729 DOORS UNLIMITED INC	11/13/2020	1,790.88	01
3731245	30825 ELEPHANT CAR WASH	11/13/2020	25.00	01
3731246	31055 FLOWSTATE CREATIVES LLC	11/13/2020	4,500.00	01
3731247	23031 GALIS ILC	11/13/2020	389.25	01
3731248	3458 HARDEL BUILDER'S CENTER INC	11/13/2020	13.54	01
3731249	4423 J&I POWER EQUIP INC	11/13/2020	50.30	01
3731250	217 JEFF DONALDSON	11/13/2020	71.74	01
3731251	18002 KELLY MORGAN	11/13/2020	120.00	01
3731252	17191 KENNEDY CREEK QUARRY INC	11/13/2020	846.84	01
3731253	217 KYLE A PETERS	11/13/2020	158.73	01
3731254	30197 LAUREL HENN	11/13/2020	600.00	01
3731255	26099 TEMAY MOBILE SHREDDING INC	11/13/2020	90.34	01
3731256	24406 LOTT WASTEWATER ALLIANCE	11/13/2020	1,321,178.50	01
3731257	217 MAROHN LLC	11/13/2020	1,500.00	01
3731258	30305 NCSI	11/13/2020	18.50	01
3731259	25787 NORTHWEST PAINT & SUPPLY	11/13/2020	35.00	01
3731260	6543 OLYMPIA SCHOOL DIST ITT	11/13/2020	56,429.00	01
3731261	6550 OLYMPIA SUPPLY CO INC	11/13/2020	40.70	01
3731262	20853 PACIFIC COAST SECURITY INC	11/13/2020	4,651.88	01
3731263	30456 PETTY CASH - FLEET	11/13/2020	185.25	01
3731264	7218 PUGET SOUND ENERGY	11/13/2020	272.68	01
3731265	18002 RACHEL DOYLE	11/13/2020	215.00	01
3731266	217 RALEIGH D JOHNSON	11/13/2020	62.00	01
3731267	31097 CHIYO SANADA	11/13/2020	600.00	01
3731268	25120 SOUTH SOUND HONDA	11/13/2020	1,680.10	01
3731269	30929 SPECTRUM ENTERPRISES	11/13/2020	1,130.00	01
3731270	23819 STANLEY SECURITY SOLUTIONS INC	11/13/2020	529.61	01
3731271	28942 SUBURBAN PROPANE	11/13/2020	1,252.32	01
3731272	10800 TACOMA SCREW PRODUCTS INC	11/13/2020	92.39	01
3731273	18002 THOMAS ROBINSON	11/13/2020	295.00	01
3731274	19767 VERIZON WIRELESS	11/13/2020	849.52	01
3731275	19767 VERIZON WIRELESS	11/13/2020	1,367.25	01
3731276	19767 VERIZON WIRELESS	11/13/2020	186.94	01
3731277	18024 WA ST DEPT OF L&I SELF	11/13/2020	53,112.23	01
3731278	9191 THE WASHINGTON CENTER INC	11/13/2020	2,750.00	01

OUTSTANDING CHECKS REGISTER
SELECTED BY CHECK DATE

CHECK NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
3731279	18002 WENDY BUIE	11/13/2020	80.00	01
3731280	22332 WHISTLE WORKWEAR - OLYMPIA	11/13/2020	88.60	01
3731281	30712 911 SUPPLY INC	11/13/2020	791.89	01

BANK: 01 US Bank - Accounts payable

NO. OF CHECKS: 156 CHECKS OUTSTANDING 2,904,768.87 ***

OUTSTANDING CHECKS REGISTER
 SELECTED BY CHECK DATE

 CHECK NO VENDOR NAME CHECK DATE CHECK AMOUNT BANK CODE

TOTAL FOR ALL BANKS

NO. OF CHECKS: 156 TOTAL CHECKS OUTSTANDING 2,904,768.87 ***

	AP 11/17/2020	PAYROLL/AP 11/19/2020	AP 11/19/2020	TOTAL
001	121,159.70	277,934.46	171,719.66	570,814.82
002				0.00
003				0.00
004				0.00
006				0.00
007			5,041.11	5,041.11
014	1,202.80		8,516.00	9,718.80
021				0.00
025				0.00
026				0.00
029			13,061.27	13,061.27
107				0.00
109				0.00
127				0.00
130				0.00
132				0.00
133				0.00
134				0.00
135			459.48	459.48
136				0.00
137				0.00
138				0.00
140				0.00
141				0.00
142			85,460.90	85,460.90
208				0.00
216				0.00
223				0.00
224				0.00
225				0.00
226				0.00
227				0.00
228				0.00
230				0.00
317	59,399.22		44,512.16	103,911.38
318				0.00
322				0.00
323				0.00
324				0.00
325				0.00
326				0.00
329				0.00
331			11,542.47	11,542.47
401	3,434.18		8,892.38	12,326.56
402	479.56		5,875.20	6,354.76
403			784.33	784.33
404	557.43		2,221.54	2,778.97
417				0.00
418				0.00
427				0.00
434				0.00
434				0.00
451	8,023.30		281.25	8,304.55
462	9,450.00		3,434.19	12,884.19
463				0.00
463			13.00	13.00
501	3,667.99			3,667.99
502				0.00
503				0.00
504			16.40	16.40
505				0.00
504				0.00
605				0.00
621				0.00
631				0.00
682				0.00
701				0.00
702				0.00
703				0.00
707				0.00
711				0.00
720				0.00
TOTALS	5230,030.18	277,934.46	3361,822.34	8,869,786.98

PREPARED 11/24/2020, 8:35:25
 PROGRAM: GM1721
 CITY OF OLYMPIA
 BANK: 01 US Bank - Accounts Payable

VOIDED CHECKS REGISTER
 SELECTED BY VOID DATE
 FROM: 11/15/2020 TO: 11/21/2020

PAGE 1
 ACCOUNTING PERIOD 11/2020
 REPORT NUMBER 109

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE VOIDED	BANK CODE	ORIGINAL AMOUNT	PURGED
3704343	217	ONE-TIME VENDOR NOT ON FILE	08/09/2018	356.25	00/00/0000	01	.00	PURGED
3705329	10253	WILLIAM PEARSON	09/05/2018	.00	11/17/2020	01	134.00	PURGED
3730942	217	HELEN SWENSEN	10/27/2020	.00	11/19/2020	01	276.91	PURGED
3730947	25081	VENABLES PEST MANAGEMENT	10/27/2020	.00	11/17/2020	01	886.14	PURGED
3731063	30878	A PLUS PROFESSIONAL COATING	11/05/2020	.00	11/17/2020	01	795.28	PURGED
3731410	30518	HP INC	11/19/2020	.00	11/19/2020	01	.00	PURGED
3731459	6550	OLYMPIA SUPPLY CO INC	11/19/2020	.00	11/19/2020	01	.00	PURGED
3731499	19767	VERIZON WIRELESS	11/19/2020	.00	11/19/2020	01	.00	PURGED
3731500	19767	VERIZON WIRELESS	11/19/2020	.00	11/19/2020	01	.00	PURGED

BANK: 01 US Bank - Accounts Payable

NO. OF CHECKS: 9 CHECKS VOIDED 356.25

2,092.33 ***

PREPARED 11/24/2020, 8:35:25
PROGRAM: GM172L
CITY OF OLYMPIA
BANK: 01 US Bank - Accounts Payable

VOIDED CHECKS REGISTER
SELECTED BY VOID DATE
FROM: 11/15/2020 TO: 11/21/2020

PAGE 2
ACCOUNTING PERIOD 11/2020
REPORT NUMBER 109

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE VOIDED	BANK CODE	ORIGINAL AMOUNT
----------	-----------	-------------	------------	--------------	-------------	-----------	-----------------

TOTAL FOR ALL BANKS

NO. OF CHECKS: 9 TOTAL CHECKS VOIDED 356.25

2,092.33 ***

PAYMENT NO	VENDOR NO	VENDOR NAME	TRANSFER DATE	AMOUNT	TRACE NUMBER	EFT BATCH	BANK CODE
15404	93	FIRE DEPARTMENT COFFEE DUES	11/19/2020	5.00	1250001000000001	00000001	01
15388	14767	ACCESS INFORMATION MANAGEMENT	11/17/2020	40.23	1250001000000001	00000001	01
15413	14767	ACCESS INFORMATION MANAGEMENT	11/19/2020	1,542.80	1250001000000001	00000001	01
15414	29277	AIRGAS USA LLC	11/19/2020	28.63	1250001000000002	00000001	01
15389	24955	ALPHAGRAPHICS	11/17/2020	136.08	1250001000000002	00000001	01
15415	22801	BATTERIES PLUS - OLYMPIA	11/19/2020	17.45	1250001000000003	00000001	01
15416	1282	CAPITAL INDUSTRIAL INC	11/17/2020	328.53	1250001000000003	00000001	01
15390	1272	CAPITOL CITY PRESS INC	11/17/2020	496.02	1250001000000005	00000001	01
15417	21888	CDW GOVERNMENT INC	11/19/2020	3,131.09	1250001000000006	00000001	01
15418	30955	CENTRAL WASHINGTON CARE SERVICES	11/19/2020	8,000.00	1250001000000007	00000001	01
15419	16716	COLOR GRAPHICS	11/19/2020	1,505.18	1250001000000007	00000001	01
15391	1519	COMMERCIAL BRAKE & CLUTCH INC	11/17/2020	540.85	1250001000000004	00000001	01
15405	80	COMMUNITY CHEST	11/19/2020	561.58	1250001000000002	00000001	01
15420	25090	CONCRETE RECYCLERS/ JS&S (PW)	11/19/2020	1,144.12	1250001000000005	00000001	01
15392	1585	CRATNS OFFICE SUPPLY	11/19/2020	352.33	1250001000000009	00000001	01
15421	1585	CRATNS OFFICE SUPPLY	11/19/2020	389.99	1250001000000010	00000001	01
15422	17159	FASTENAL COMPANY	11/19/2020	1,341.06	1250001000000011	00000001	01
15423	20199	FERGUSON ENTERPRISES INC #1539	11/19/2020	1,010.47	1250001000000012	00000001	01
15424	28798	FLETRAIL INC	11/17/2020	4,430.00	1250001000000006	00000001	01
15393	26326	H D R ENGINEERING INC	11/19/2020	4,927.72	1250001000000013	00000001	01
15425	2910	HERC RENTALS INC	11/19/2020	926.75	1250001000000014	00000001	01
15406	29	I A F F LOCAL #468 / MDA	11/19/2020	73.44	1250001000000017	00000001	01
15407	72	I. A. F. LOCAL #468	11/19/2020	203.25	1250001000000003	00000001	01
15408	30	ICMA RETIREMENT CORPORATION-301674	11/19/2020	131.778.13	1250001000000015	00000001	01
15427	28055	ISLAND JOHNNY	11/19/2020	51,524.72	1250001000000016	00000001	01
15394	28740	KPG INC	11/17/2020	2,420.72	1250001000000017	00000001	01
15428	17121	LANDAU ASSOCIATES INC	11/19/2020	225.00	1250001000000018	00000001	01
15429	5206	LEMASTER, LARRY	11/19/2020	92.45	1250001000000009	00000001	01
15395	26691	LESAS TRANSCRIPTION SERVICE	11/17/2020	266.92	1250001000000019	00000001	01
15396	4300	LG ISAACSON CO INC	11/19/2020	281.25	1250001000000021	00000001	01
15430	1656	LN CURTIS & SONS	11/19/2020	261.05	1250001000000022	00000001	01
15433	28453	MATERIALS TESTING & CONSULTING INC	11/19/2020	193.36	1250001000000023	00000001	01
15434	29340	MONICA SCHNEIDER	11/19/2020	48.30	1250001000000024	00000001	01
15435	5836	MONTI VENTURES, LLC	11/19/2020	32.11	1250001000000010	00000001	01
15436	10061	MORNINGSIDE INDUSTRIES INC	11/19/2020	203.05	1250001000000026	00000001	01
15437	15436	MOTORS & CONTROLS CORPORATION	11/19/2020	1,587.07	1250001000000006	00000001	01
15397	23443	MOUNTAIN MIST	11/17/2020	9,070.11	1250001000000011	00000001	01
15438	27421	MULLINAX FORD OF OLYMPIA LLC	11/19/2020	2,702.18	1250001000000027	00000001	01
15409	28598	MUNICIPAL EMERGENCY SERVICES	11/17/2020	10,370.34	1250001000000028	00000001	01
15398	29504	NAVITA BENEFIT SOLUTIONS	11/19/2020	129.16	1250001000000007	00000001	01
15439	29504	NIS NORTHWEST LANDSCAPE SERVICES	11/19/2020	2,200.00	1250001000000029	00000001	01
15440	28432	NIS NORTHWEST LANDSCAPE SERVICES	11/19/2020	25.00	1250001000000030	00000001	01
15441	74	NORTHWEST SAFETY CLEAN	11/19/2020	3,213.71	1250001000000012	00000001	01
15441	27461	OLYMPIA POLICE GUILD	11/19/2020	1,571.52	1250001000000013	00000001	01
15442	17197	OPENONLINE, LLC	11/17/2020	9,460.00	1250001000000008	00000001	01
15400	30012	OWEN EQUIPMENT / BEN KO MATTIC	11/17/2020	154.00	1250001000000014	00000001	01
15411	6909	PACWEST MACHINERY LLC	11/19/2020	713.50			01
15411	86	POLICE COFFEE DUES					
15401	25536	REGIONAL TOXICOLOGY SVS/STERLING					

PAYMENT NO	VENDOR NO	VENDOR NAME	TRANSPER DATE	AMOUNT	TRACE NUMBER	EFT BATCH	BANK CODE
15412	28685	ROTH IRA / ICMA	11/19/2020	8,171.47	1250001000000009	0000001	01
15402	8200	STUSSER ELECTRIC CO	11/17/2020	30.50	1250001000000015	0000001	01
15443	8200	STUSSER ELECTRIC CO	11/19/2020	52.56	1250001000000031	0000001	01
15403	22303	SUPERION	11/17/2020	107,210.63	1250001000000016	0000001	01
15444	8433	TC SOLID WASTE	11/19/2020	171.00	1250001000000032	0000001	01
15445	18295	THERMAL SUPPLY INC	11/19/2020	62.36	1250001000000033	0000001	01
15446	29085	U S BANK--P-CARD	11/19/2020	93,513.60	1250001000000034	0000001	01
15447	31028	UNITED PACIFIC	11/19/2020	16.00	1250001000000035	0000001	01
15448	23564	WESTERN EXTERMINATOR	11/19/2020	1,165.67	125000010000000036	0000001	01

BANK: 01 US Bank - Accounts Payable

TOTAL FOR ALL BANKS: 488,807.02 NO. OF CHECKS: 60

488,807.02 NO. OF CHECKS: 60

PREPARED 11/24/2020, 8:35:25
 PROGRAM: GM172L
 CITY OF OLYMPIA
 BANK: 01 US Bank - Accounts Payable

OUTSTANDING CHECKS REGISTER
 SELECTED BY CHECK DATE
 FROM: 11/15/2020 TO: 11/21/2020

PAGE 1
 ACCOUNTING PERIOD 11/2020
 REPORT NUMBER 176

CHECK NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
3731282	20507 A+ PLUMBING & PUMPS	11/17/2020	795.28	01
3731283	30086 ADVANCE AUTO PARTS	11/17/2020	4.20	01
3731284	28414 AMERICAN FENCE RENTAL LLC	11/17/2020	102.30	01
3731285	30843 BAUSLEY SIGN COMPANY	11/17/2020	32.82	01
3731286	30866 BRINK'S INCORPORATED	11/17/2020	963.85	01
3731287	217 CAPITOL CITY PROPERTIES	11/17/2020	145.11	01
3731288	1283 CAPITOL DRIVESHAFT	11/17/2020	62.63	01
3731289	8833 CENTURYLINK	11/17/2020	57.89	01
3731290	30452 CINTAS CORPORATION #461	11/17/2020	66.35	01
3731291	17215 CITY OF OLYMPIA COMMUNITY	11/17/2020	2,881.91	01
3731292	1397 CITY OF OLYMPIA FIRE DEPT	11/17/2020	45.00	01
3731293	1431 CITY OF OLYMPIA UTILITIES	11/17/2020	50.00	01
3731294	31089 DOBBS PETERBILT	11/17/2020	808.06	01
3731295	27378 DRAGON ANALYTICAL LABORATORY I	11/17/2020	30.00	01
3731296	30825 ELEPHANT CAR WASH	11/17/2020	35.00	01
3731297	2810 FERRELLGAS	11/17/2020	92.99	01
3731298	3253 GREAT WESTERN SUPPLY	11/17/2020	444.05	01
3731299	4423 J&I POWER EQUIP INC	11/17/2020	70.39	01
3731300	29619 JEFF WINN	11/17/2020	975.73	01
3731301	18002 JOANNA BROWN	11/17/2020	180.00	01
3731302	26099 LEMAY MOBILE SHREDDING INC	11/17/2020	35.60	01
3731303	19040 LEW RENTS WEST INC	11/17/2020	109.18	01
3731304	27354 LINGO	11/17/2020	24.67	01
3731305	217 MARK P PEDERSEN	11/17/2020	230.91	01
3731306	29546 CMS MEDICARE INSURANCE	11/17/2020	433.80	01
3731307	29546 CMS MEDICARE INSURANCE	11/17/2020	433.80	01
3731308	29546 CMS MEDICARE INSURANCE	11/17/2020	335.20	01
3731309	217 MICHAEL D ANDERSON	11/17/2020	60.70	01
3731310	217 MICHAEL DAHL	11/17/2020	7.99	01
3731311	18002 NATALIE TAJIPOUR-GLASS	11/17/2020	25.00	01
3731312	6029 NEVCO INC	11/17/2020	6,325.70	01
3731313	18002 NICOLE STEPAN	11/17/2020	20.00	01
3731314	22566 NORTHWEST TANK & ENVIRONMENTAL	11/17/2020	263.00	01
3731315	18002 OLYMPIA MOUNTAINERS	11/17/2020	70.00	01
3731316	26740 OLYMPIA SLOMPITCH SOFTBALL UMP	11/17/2020	1,410.00	01
3731317	6550 OLYMPIA SUPPLY CO INC	11/17/2020	23.48	01
3731318	11631 OLYMPIAN - ADMIN LEGALS ONLY	11/17/2020	474.74	01
3731319	30830 OLYMPIAN - PUBLIC WORKS	11/17/2020	458.78	01
3731320	15020 PACIFIC WELDING SUPPLIES LLC	11/17/2020	60.54	01
3731321	10253 WILLIAM PEARSON	11/17/2020	134.00	01
3731322	7115 PLATT ELECTRIC SUPPLY	11/17/2020	180.12	01
3731323	7218 PUGET SOUND ENERGY	11/17/2020	83.56	01
3731324	7218 PUGET SOUND ENERGY	11/17/2020	110.09	01
3731325	7218 PUGET SOUND ENERGY	11/17/2020	58.20	01
3731326	7218 PUGET SOUND ENERGY	11/17/2020	545.19	01
3731327	20698 PUGET SOUND ENERGY	11/17/2020	125.00	01
3731328	217 SARAH WILDOUGHBY	11/17/2020	75.97	01
3731329	217 SEAN R MAY	11/17/2020	20.00	01
3731330	27531 SUZANNE LABRAATEN	11/17/2020	2,405.00	01
3731331	25152 THURSTON CNTY ENVIRONMENTAL HE	11/17/2020	3,817.76	01
3731332	8452 THURSTON REGIONAL PLANNING COU	11/17/2020	17.01	01
3731333	8790 UNITED PARCEL SERVICE	11/17/2020	17.01	01

CHECK NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
37313333	25081 VENABLES PEST MANAGEMENT	11/17/2020	324.92	01
37313334	9268 W A S P C	11/17/2020	2,188.57	01
37313335	9188 WASHINGTON CITIES INSURANCE AU	11/17/2020	1,165.00	01
37313336	29667 2 M COMPANY INC	11/17/2020	119.42	01
37313337	30712 911 SUPPLY INC	11/17/2020	59.90	01
37313338	14 CITY OF OLYMPIA	11/19/2020	4,236.69	01
37313339	60 AFAC	11/19/2020	3,899.49	01
37313340	30311 NWFPT - CITY OF OLYMPIA	11/19/2020	1,500.00	01
37313341	12 CITY OF OLYMPIA	11/19/2020	46,826.64	01
37313342	15 CITY OF OLYMPIA PAYROLL	11/19/2020	1,851.00	01
37313343	30956 CITY OF OLYMPIA -FIRE WELLNESS	11/19/2020	230.48	01
37313344	22903 GUARANTEED EDUCATION TUITION (11/19/2020	380.50	01
37313345	27681 NATIONWIDE RETIREMENT SOLUTION	11/19/2020	22,119.75	01
37313346	28635 NAVIA BENEFIT SOLUTIONS	11/19/2020	573.75	01
37313347	52 STANDARD INSURANCE COMPANY	11/19/2020	8,569.87	01
37313348	53 TEAMSTERS UNION DUES	11/19/2020	1,052.25	01
37313349	16 TRUSTED PLANS SERVICE CORP	11/19/2020	2,175.80	01
37313350	82 UNITED WAY OF THRUSTON COUNTY	11/19/2020	496.83	01
37313351	70 WASHINGTON STATE COUNCIL	11/19/2020	3,799.55	01
37313352	17 WSCFP MEDICAL EXPENSE REIMBUR	11/19/2020	8,600.00	01
37313353	30878 A PLUS PROFESSIONAL COATING	11/19/2020	15,028.28	01
37313354	22551 A-1 CONCRETE SUPPLIES INC	11/19/2020	59.62	01
37313355	29142 ABBEY CAPITOL FLOORS & INTERIO	11/19/2020	8,234.49	01
37313356	29266 A D I	11/19/2020	153.26	01
37313357	217 ADRIAN GABLE	11/19/2020	29.15	01
37313358	217 ADRIAN GABLE	11/19/2020	5.69	01
37313359	18002 AKEMI SMITH	11/19/2020	28.50	01
37313360	217 ALEX J CAHOON	11/19/2020	315.43	01
37313361	18002 ALEXANDRA ROBERTS	11/19/2020	26.00	01
37313362	18002 ALICIA CARDENAS-SHORT	11/19/2020	238.62	01
37313363	23616 ALLSTREAM	11/19/2020	401.83	01
37313364	23616 ALLSTREAM	11/19/2020	114.81	01
37313365	23616 ALLSTREAM	11/19/2020	114.81	01
37313366	23616 ALLSTREAM	11/19/2020	82.83	01
37313367	217 AMBER R PHILLIPS	11/19/2020	575.00	01
37313368	24677 AMERICAN PLANNING ASSN	11/19/2020	323.44	01
37313369	217 ASHLEY M RUTF	11/19/2020	39.90	01
37313370	18002 ASHLEY SMITH	11/19/2020	361.00	01
37313371	24824 PUBLIC STORAGE	11/19/2020	1,138.68	01
37313372	30234 BLACK LAKE RESOURCES - TDMWATER	11/19/2020	1,346.04	01
37313373	20267 CAPITAL ELECTRIC INC	11/19/2020	18.00	01
37313374	18002 CARLA SELK	11/19/2020	293.52	01
37313375	217 CAROL B JENNER	11/19/2020	279.90	01
37313376	18002 CASCADE FIRE EQUIPMENT CO	11/19/2020	9,955.40	01
37313377	18753 CATHOLIC COMMUNITY SERVICES--D	11/19/2020	82,717.82	01
37313378	29764 CELLEBRITE USA, INC	11/19/2020	4,047.80	01
37313379	8633 CENTURYLINK	11/19/2020	247.74	01
37313380	8633 CENTURYLINK	11/19/2020	185.81	01
37313381	8833 CENTURYLINK	11/19/2020	129.57	01
37313382	18002 CHELSEA BAMRICK	11/19/2020	39.90	01
37313383				

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
3731384	18002	CHRISTINE FLEMING	11/19/2020	18.00	01
3731385	19253	CITY OF OLYMPIA LANDFILL CRGS	11/19/2020	681.66	01
3731386	25519	COMCAST	11/19/2020	130.13	01
3731387	25519	COMCAST	11/19/2020	236.25	01
3731388	25519	COMCAST	11/19/2020	236.25	01
3731389	25519	COMCAST	11/19/2020	90.13	01
3731390	25519	COMCAST	11/19/2020	90.13	01
3731391	1541	C E D	11/19/2020	180.59	01
3731392	20407	COPIERS NORTHWEST INC	11/19/2020	15.74	01
3731393	217	DAVE & LINDA HUGHES	11/19/2020	220.04	01
3731394	217	DONALD R KIMMEL	11/19/2020	579.07	01
3731395	19729	DOORS UNLIMITED INC	11/19/2020	538.97	01
3731396	18002	DOUG MADSEN	11/19/2020	70.00	01
3731397	217	DOUGLAS & CINDY KAY	11/19/2020	12.37	01
3731398	217	EMMA K KLIZNIOK	11/19/2020	36.80	01
3731399	29037	ENTERPRISE FM TRUST	11/19/2020	4,759.34	01
3731400	28415	THE EVERGREEN STATE COLLEGE	11/19/2020	1,168.20	01
3731401	18002	GAIL DICKERMAN	11/19/2020	18.00	01
3731402	3080	GENSCO INC	11/19/2020	918.56	01
3731403	30163	GOOD TO GO!	11/19/2020	7.00	01
3731404	31083	GUNDERSON LAW OFFICE, PLLC	11/19/2020	280.00	01
3731405	3458	HARDEL BUTLER'S CENTER INC	11/19/2020	303.37	01
3731406	217	HAYLEY & CHRISTOPHER CANAVAN	11/19/2020	300.00	01
3731407	217	HB JAEGER CO LLC	11/19/2020	84.63	01
3731408	28890	HECTOR MENESES	11/19/2020	105.00	01
3731409	217	HELEN SWENSEN	11/19/2020	276.91	01
3731411	30518	HP INC	11/19/2020	1,072.77	01
3731412	25268	IRON MOUNTAIN INC	11/19/2020	2,236.71	01
3731413	26218	IRON MOUNTAIN INC	11/19/2020	382.92	01
3731414	30653	IRONSELE	11/19/2020	459.48	01
3731415	4423	J&I POWER EQUIP INC	11/19/2020	269.38	01
3731416	217	JACKLYNN V KERSHAW	11/19/2020	239.11	01
3731417	18002	JACOB DAMTAN	11/19/2020	145.00	01
3731418	18002	JAMIE LEO	11/19/2020	18.00	01
3731419	18002	JANE BRODY	11/19/2020	18.00	01
3731420	217	JAYDEE KNITTLER	11/19/2020	62.29	01
3731421	217	JENNIFER HAIMES	11/19/2020	126.31	01
3731422	18002	JESSICA BASS	11/19/2020	320.00	01
3731423	18002	JO BROWN	11/19/2020	18.00	01
3731424	18002	JOAN BENSON	11/19/2020	18.00	01
3731425	217	TOSHUA I SCHULZ	11/19/2020	549.10	01
3731426	18002	JULIE SWARTZ	11/19/2020	26.00	01
3731427	18002	KATHERINE CHAPMAN-SEE	11/19/2020	39.90	01
3731428	18002	KATHY HUGHES	11/19/2020	18.00	01
3731429	18002	KATHY MYERS	11/19/2020	18.00	01
3731430	18002	KATIE HOWE	11/19/2020	28.50	01
3731431	4861	KEILL-CHUCK GLASS CO INC	11/19/2020	13,061.27	01
3731432	217	KIMBERLY E & RICHARD W ADAMS	11/19/2020	269.67	01
3731433	18002	KRISTIA HAMILTON	11/19/2020	39.50	01
3731434	217	KRISTIAN EDENHOLM	11/19/2020	61.87	01
3731435	27089	LANGUAGE LINE SERVICES INC	11/19/2020	95.04	01

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
3731436	18002	LAURA ANDERSEN	11/19/2020	18.00	01
3731437	26099	LEMAY MOBILE SHREDDING INC	11/19/2020	199.00	01
3731438	18002	LESLIE SEDERBERG	11/19/2020	28.50	01
3731439	10368	LEXISNEXIS MATTHEW BENDER	11/19/2020	33.09	01
3731440	18002	LINDA CORNWALL	11/19/2020	18.00	01
3731441	23035	LOOMIS	11/19/2020	409.61	01
3731442	18002	LOUISE MIHAY	11/19/2020	35.00	01
3731443	18002	MAE WHARTON	11/19/2020	18.00	01
3731444	18002	MARGARET BARRY	11/19/2020	28.50	01
3731445	18002	MARGO HOFFMAN	11/19/2020	39.00	01
3731446	217	MARJORIE C TAYLOR	11/19/2020	331.50	01
3731447	18002	MARY NELSON	11/19/2020	25.00	01
3731448	5500	GARY L MATTHEIS	11/19/2020	251.00	01
3731449	30428	MATTHEW W COCKERELL & ASSOCIATE	11/19/2020	18,377.51	01
3731450	217	MICHAEL D ANDERSON	11/19/2020	286.99	01
3731451	29177	MICHELLE MYATT	11/19/2020	31.90	01
3731452	18002	MICKIE LEO-MERSLICH	11/19/2020	18.00	01
3731453	18002	MO LALAY	11/19/2020	26.00	01
3731454	18002	MOLLY SAVAGE	11/19/2020	26.00	01
3731455	5918	MUTUAL MATERIALS COMPANY INC	11/19/2020	271.90	01
3731456	18002	MYONG SAE	11/19/2020	26.00	01
3731457	217	OAKRIDGE DEVELOPMENT LLC	11/19/2020	190.56	01
3731458	6519	OLYMPIA COPY & PRINTING INC	11/19/2020	190.56	01
3731460	6550	OLYMPIA SUPPLY CO INC	11/19/2020	235.05	01
3731461	30729	OLYMPIA UNION GOSPEL MISSION	11/19/2020	387.72	01
3731462	11808	OLYMPIAN CP&D ACCT# 258720	11/19/2020	1,680.80	01
3731463	30327	PAC-VAN INC	11/19/2020	606.13	01
3731464	18002	PATRICIA THOMPSON	11/19/2020	1,046.17	01
3731465	7115	PLATT ELECTRIC SUPPLY	11/19/2020	28.50	01
3731466	7115	PRIME LOCATIONS	11/19/2020	26.00	01
3731467	30005	PROVISION POINT LIMITED	11/19/2020	372.40	01
3731468	30896	PUGET SOUND ENERGY	11/19/2020	2,000.00	01
3731469	7218	PUGET SOUND ENERGY	11/19/2020	3,187.25	01
3731470	7218	PUGET SOUND ENERGY	11/19/2020	107.27	01
3731471	7218	PUGET SOUND ENERGY	11/19/2020	4,029.51	01
3731472	7218	PUGET SOUND ENERGY	11/19/2020	597.36	01
3731473	7218	PUGET SOUND ENERGY	11/19/2020	40.52	01
3731474	7218	PUGET SOUND ENERGY	11/19/2020	139.77	01
3731475	7218	PUGET SOUND ENERGY	11/19/2020	3,843.65	01
3731476	7218	PUGET SOUND ENERGY	11/19/2020	127.48	01
3731477	7218	PUGET SOUND ENERGY	11/19/2020	42.37	01
3731478	30654	RADIA INC.	11/19/2020	53.43	01
3731479	18002	REBECCA BOOR	11/19/2020	35.00	01
3731480	29344	RESCUE RESPONSE GEAR INC	11/19/2020	39.90	01
3731481	30275	SHI INTERNATIONAL CORP	11/19/2020	544.04	01
3731482	18002	SHARYL SOLBERG	11/19/2020	123.80	01
3731483	17273	SPOK INC	11/19/2020	28.50	01
3731484	18002	STACEY SAUNDERS	11/19/2020	13.09	01
3731485	217	STEPHANIE A BARON	11/19/2020	79.80	01
3731486	18002	STEPHEN CHERNISKI	11/19/2020	37.31	01
3731487	19387	STERICYCLE INC	11/19/2020	50.00	01
				55.32	01

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
3731488	217	STEVEN W PROCHNAU	11/19/2020	287.12	01
3731489	28185	SUNBELT RENTALS	11/19/2020	1,503.43	01
3731490	18002	SUSAN GILLETT	11/19/2020	18.00	01
3731491	18002	SUSAN WALSH	11/19/2020	18.00	01
3731492	18002	SUSANA TAPIA	11/19/2020	72.50	01
3731493	83227	FRAGS AWARDS & SPECIALTIES	11/19/2020	32.82	01
3731494	217	THOMAS P SMITH	11/19/2020	243.32	01
3731495	8455	THURSTON CTY TITLE CO INC	11/19/2020	576.54	01
3731496	217	TIMOTHY D CARLILE, ETAL	11/19/2020	3.82	01
3731497	11394	TRAFETIC SAFETY SUPPLY CO INC	11/19/2020	1,552.49	01
3731498	31081	TUFE SHED INC	11/19/2020	8,686.38	01
3731501	19767	VERIZON WIRELESS	11/19/2020	3,551.68	01
3731502	217	VICTOR I SCANNELL	11/19/2020	492.73	01
3731503	18002	VICTOR SAIDOV	11/19/2020	39.90	01
3731504	11793	WA ST DEPT OF ENTERPRISE SERVI	11/19/2020	594.35	01
3731505	9266	WA ST DEPT OF LICENSING	11/19/2020	129.83	01
3731506	217	WALDEN TEXTILES INC	11/19/2020	41.97	01
3731507	9290	WASHINGTON STATE CRIMINAL JUST	11/19/2020	250.00	01
3731508	30994	WAVE BUSINESS	11/19/2020	1,638.07	01
3731509	29996	WEST COAST CODE CONSULTANTS IN	11/19/2020	9,500.99	01
3731510	217	WILLIAM L HOUGHTON	11/19/2020	119.12	01
3731511	9830	ZEE MEDICAL SVC	11/19/2020	104.42	01

BANK: 01 US Bank - Accounts Payable

NO. OF CHECKS: 226 CHECKS OUTSTANDING 360,716.04 ***

PREPARED 11/24/2020, 8:35:25
PROGRAM: GMI72L
CITY OF OLYMPIA
BANK: 01 US Bank - Accounts Payable

OUTSTANDING CHECKS REGISTER
SELECTED BY CHECK DATE
FROM: 11/15/2020 TO: 11/21/2020

PAGE 6
ACCOUNTING PERIOD 11/2020
REPORT NUMBER 176

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
----------	-----------	-------------	------------	--------------	-----------

TOTAL FOR ALL BANKS

NO. OF CHECKS: 226 TOTAL CHECKS OUTSTANDING 360,716.04 ***

	AP		TOTAL
	11/24/2020		
001	275 516 99		275 516 99
002			0 00
003	13 629 17		13 629 17
004			0 00
006	20 817 50		20 817 50
007	290 61		290 61
014			0 00
021			0 00
025			0 00
026	556 87		556 87
029			0 00
107	128 86		128 86
108			0 00
127			0 00
130			0 00
132	825 00		825 00
133			0 00
134			0 00
135			0 00
138			0 00
137			0 00
138			0 00
140			0 00
141			0 00
142	14 638 95		14 638 95
208			0 00
216			0 00
223			0 00
224			0 00
225			0 00
226			0 00
227			0 00
228			0 00
230			0 00
317	210 105 42		210 105 42
318	46 058 60		46 058 60
322			0 00
323			0 00
324			0 00
325			0 00
326			0 00
329			0 00
331	3711 19		3711 19
401	25 198 64		25 198 64
402	18 595 47		18 595 47
403	362 402 28		362 402 28
404	3 381 12		3 381 12
417			0 00
418			0 00
427			0 00
434	13 219 70		13 219 70
461	33 407 18		33 407 18
462	6 262 34		6 262 34
463			0 00
501	496 02		496 02
502			0 00
503			0 00
504			0 00
505	68 71		68 71
604			0 00
605			0 00
621			0 00
631			0 00
682			0 00
701			0 00
702			0 00
703			0 00
707			0 00
711			0 00
720			0 00
TOTALS	\$1 643 508 70	-	\$0 00 \$0 00 \$0 00 \$0 00 \$0 00 \$0 00 1 049 508 70

VOIDED CHECKS REGISTER
 SELECTED BY VOID DATE

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE VOIDED	BANK CODE	ORIGINAL AMOUNT
3731528	19253	CITY OF OLYMPIA LANDFILL CRGS	11/24/2020	.00	11/24/2020	01	.00
3731529	19253	CITY OF OLYMPIA LANDFILL CRGS	11/24/2020	.00	11/24/2020	01	.00
3731531	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731532	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731533	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731534	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731535	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731536	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731537	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731538	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731539	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731540	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731541	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731542	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731543	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731544	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731545	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731546	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731547	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731548	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731549	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731550	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731551	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731552	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731553	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731554	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731555	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731556	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731557	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731558	28384	CITY OF OLYMPIA-P CARD	11/24/2020	.00	11/24/2020	01	.00
3731636	7218	PUGET SOUND ENERGY	11/24/2020	.00	11/24/2020	01	.00
3731648	19767	VERIZON WIRELESS	11/24/2020	.00	11/24/2020	01	.00
3731651	19767	VERIZON WIRELESS	11/24/2020	.00	11/24/2020	01	.00
3731652	19767	VERIZON WIRELESS	11/24/2020	.00	11/24/2020	01	.00
3731655	18135	WA ST OFFICE OF THE TREASURER	11/24/2020	.00	11/24/2020	01	.00

BANK: 01 US Bank - Accounts Payable

NO. OF CHECKS: 35
 CHECKS VOIDED .00
 .00 ***

PREPARED 12/01/2020, 9:36:28
 PROGRAM: GMI72L
 CITY OF OLYMPIA
 BANK: 01 US Bank - Accounts Payable
 VOIDED CHECKS REGISTER
 SELECTED BY VOID DATE
 FROM: 11/22/2020 TO: 11/28/2020
 PAGE 2
 ACCOUNTING PERIOD 11/2020
 REPORT NUMBER 113

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE VOIDED	BANK CODE	ORIGINAL AMOUNT

TOTAL FOR ALL BANKS

NO. OF CHECKS: 35 TOTAL CHECKS VOIDED .00 .00 ***

PAYMENT NO	VENDOR NO	VENDOR NAME	TRANSFER DATE	AMOUNT	TRACE NUMBER	EFT BATCH	BANK CODE
15449	551	ASSOCIATED PETROLEUM PRODUCTS INC	11/24/2020	1,091.92	1250001000000001	0000001	01
15450	28675	AZURE SUMMERS GRAPHIC DESIGN	11/24/2020	328.51	1250001000000002	0000001	01
15451	29798	BRICKSAKIDZ SOUTH SOUND	11/24/2020	280.70	1250001000000003	0000001	01
15452	17740	CODE PUBLISHING CO	11/24/2020	4,763.43	1250001000000004	0000001	01
15453	25090	CONCRETE RECYCLERS/ JS&S (PW)	11/24/2020	871.44	1250001000000005	0000001	01
15454	1585	CRAINS OFFICE SUPPLY	11/24/2020	45.22	1250001000000006	0000001	01
15455	17159	FASTENAL COMPANY	11/24/2020	4,086.28	1250001000000007	0000001	01
15456	21941	FEHR & PEERS	11/24/2020	9,852.50	1250001000000008	0000001	01
15457	20199	FERGUSON ENTERPRISES INC #1539	11/24/2020	167.66	1250001000000009	0000001	01
15458	28863	FOSTER GRAY-ROBERTA GRAY	11/24/2020	94.50	1250001000000010	0000001	01
15459	28151	FREIGHTLINER NORTHWEST	11/24/2020	36.66	1250001000000011	0000001	01
15460	18839	HANDS ON CHILDREN'S MUSEUM INC	11/24/2020	825.00	1250001000000012	0000001	01
15461	4272	INTERCITY TRANSIT CORP	11/24/2020	9,587.01	1250001000000013	0000001	01
15462	28055	ISLAND JOHNNY	11/24/2020	16,331.81	1250001000000014	0000001	01
15463	28740	KPG INC	11/24/2020	15,571.02	1250001000000015	0000001	01
15464	17121	LANDAU ASSOCIATES INC	11/24/2020	1,582.10	1250001000000016	0000001	01
15465	25750	LECO SUPPLY	11/24/2020	368.00	1250001000000017	0000001	01
15466	26691	LESAS TRANSCRIPTION SERVICE	11/24/2020	275.62	1250001000000018	0000001	01
15467	1656	LN CURTIS & SONS	11/24/2020	882.38	1250001000000019	0000001	01
15468	23443	MULLINAX FORD OF OLYMPIA LLC	11/24/2020	3,203.18	1250001000000020	0000001	01
15470	27421	MUNICIPAL EMERGENCY SERVICES	11/24/2020	9,838.00	1250001000000021	0000001	01
15472	28726	PIONEER TECHNOLOGIES CORPORATION	11/24/2020	1,755.75	1250001000000022	0000001	01
15473	27460	PUBLIC SAFETY SELECTION, PC	11/24/2020	102.62	1250001000000023	0000001	01
15474	29055	RAINIER DODGE INC	11/24/2020	2,383.84	1250001000000024	0000001	01
15475	19472	RH2 ENGINEERING INC	11/24/2020	46,058.68	1250001000000025	0000001	01
15477	30832	ROGNLIN'S INC	11/24/2020	500.00	1250001000000026	0000001	01
15478	20719	SPARKS, SADY	11/24/2020	132.00	1250001000000027	0000001	01
15479	8433	SUMMIT LAW GROUP	11/24/2020	360,515.00	1250001000000028	0000001	01
15480	30995	TC SOLID WASTE	11/24/2020	1,908.75	1250001000000029	0000001	01
15482	28813	THE WATERSHED COMPANY	11/24/2020	339.08	1250001000000030	0000001	01
15483	28719	UNIFIRST CORP	11/24/2020	130.55	1250001000000031	0000001	01
		WAXIE SANITARY SUPPLY	11/24/2020		1250001000000032	0000001	01
					1250001000000033	0000001	01
					1250001000000034	0000001	01
					1250001000000035	0000001	01

BANK: 01 US Bank - Accounts Payable
 TOTAL FOR ALL BANKS:

509,914.00 NO. OF CHECKS: 32
 509,914.00 NO. OF CHECKS: 32

PREPARED 12/01/2020, 9:36:28
 PROGRAM: GM172L
 CITY OF OLYMPIA
 BANK: 01 US Bank - Accounts Payable

OUTSTANDING CHECKS REGISTER
 SELECTED BY CHECK DATE
 FROM: 11/22/2020 TO: 11/28/2020

PAGE 1
 ACCOUNTING PERIOD 11/2020
 REPORT NUMBER 183

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
3731512	20075	A S C E / MEMBERSHIP	11/24/2020	270.00	01
3731513	18002	ALEXANDRA ROBERTS	11/24/2020	29.00	01
3731514	377	AMERICAN WATER WORKS ASSOCIATI	11/24/2020	4,134.00	01
3731515	31023	BARKER RINKER SEACAT ARCHITECT	11/24/2020	2,437.20	01
3731516	217	BENDER, JERAD	11/24/2020	1,369.40	01
3731517	18002	BESS MARSHALL	11/24/2020	11,299.00	01
3731518	217	BLACK HILLS EXCAVATING INC	11/24/2020	1,023.72	01
3731519	14264	BRAT WEAR	11/24/2020	11,255.71	01
3731520	23456	BRIAN PHILUMALEE	11/24/2020	116.00	01
3731521	18002	CANDICE BURKE	11/24/2020	195.00	01
3731522	217	CAPITAL MEDICAL CENTER	11/24/2020	540.00	01
3731523	22644	CAPITAL MEDICAL CENTER	11/24/2020	50.00	01
3731524	28970	CAPITAL MEDICAL CENTER	11/24/2020	270.90	01
3731525	18002	CARLA SELK	11/24/2020	3.60	01
3731526	18002	CHRISTINE FLEMING	11/24/2020	3.60	01
3731527	30452	CINTAS CORPORATION #461	11/24/2020	734.91	01
3731530	19253	CITY OF OLYMPIA LANDFILL	11/24/2020	3,253.53	01
3731539	28384	CITY OF OLYMPIA-P CARD	11/24/2020	92,548.75	01
3731560	31101	COLDSPRING	11/24/2020	3,243.71	01
3731561	25519	COMCAST	11/24/2020	240.05	01
3731562	25519	COMCAST	11/24/2020	120.13	01
3731563	20407	COPIERS NORTHWEST INC	11/24/2020	256.71	01
3731564	18002	CYNTHIA BLANK	11/24/2020	29.00	01
3731565	18002	DIANE JOHNSON	11/24/2020	29.00	01
3731566	30825	ELEPHANT CAR WASH	11/24/2020	220.00	01
3731567	28581	FRACTON TECHNOLOGIES INC	11/24/2020	20,000.00	01
3731568	18002	GAIL DICKERMAN	11/24/2020	3.60	01
3731570	20009	GEPERT, PATRICIA	11/24/2020	29.00	01
3731571	31096	GRAYSHIFT LLC	11/24/2020	19,774.05	01
3731572	3253	GREAT WESTERN SUPPLY	11/24/2020	48.52	01
3731573	20329	GREG RIGTMIER	11/24/2020	70.47	01
3731574	19815	INTERSTATE BATTERY OF TACOMA	11/24/2020	54	01
3731575	18002	JAMIE LEE	11/24/2020	3.60	01
3731576	18002	JANE BRODY	11/24/2020	3.60	01
3731577	18092	JERRYS AUTOMOTIVE & TOWING INC	11/24/2020	339.67	01
3731578	18002	JO BROWN	11/24/2020	3.60	01
3731579	18002	JOAN BENSON	11/24/2020	3.60	01
3731580	20698	JOYCE OGDEN	11/24/2020	125.00	01
3731581	27831	K P F CONSULTING ENGINEERS I	11/24/2020	340.50	01
3731582	18002	KATHY HUGHES	11/24/2020	3.60	01
3731583	18002	KATHY MYERS	11/24/2020	29.00	01
3731584	31100	THOMAS KILDUFF	11/24/2020	100.00	01
3731585	18002	LAURA ANDERSEN	11/24/2020	3.60	01
3731586	18002	LINDA CORNWALL	11/24/2020	3.60	01
3731587	18002	LISA STAVE	11/24/2020	29.00	01
3731588	18002	MAE WHARTON	11/24/2020	3.60	01
3731589	31099	ERICK MAHUGH	11/24/2020	116.00	01
3731590	31079	MARONI CONSTRUCTION INC	11/24/2020	13,219.70	01
3731591	18002	MARY CULLEN	11/24/2020	29.00	01
3731592	18002	MICKIE LEE-MERSLICH	11/24/2020	3.60	01

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
3731593	217	MOGA ENTERPRISES LLC	11/24/2020	90.00	01
3731594	28064	MT VIEW LOCATING SERVICES LLC	11/24/2020	255.00	01
3731595	25787	NORTHWEST PAINT & SUPPLY	11/24/2020	115.12	01
3731596	29851	O'REILLY AUTO PARTS	11/24/2020	179.57	01
3731597	6519	OLYMPIA COPY & PRINTING INC	11/24/2020	979.08	01
3731598	6550	OLYMPIA SUPPLY CO INC	11/24/2020	252.75	01
3731599	22333	OUTSIDE THE BOX ENGINEERING LL	11/24/2020	20,121.65	01
3731600	18002	PATTI KACZ	11/24/2020	29.00	01
3731601	16208	PLANNING ASSOCIATION OF WASHIN	11/24/2020	450.00	01
3731602	7115	PLATT ELECTRIC SUPPLY	11/24/2020	619.18	01
3731603	30120	PROPEL CONSTRUCTION CO	11/24/2020	159,345.08	01
3731604	7218	PUGET SOUND ENERGY	11/24/2020	34.48	01
3731606	7218	PUGET SOUND ENERGY	11/24/2020	30.12	01
3731607	7218	PUGET SOUND ENERGY	11/24/2020	166.13	01
3731608	7218	PUGET SOUND ENERGY	11/24/2020	11,965.80	01
3731609	7218	PUGET SOUND ENERGY	11/24/2020	1,166.47	01
3731610	7218	PUGET SOUND ENERGY	11/24/2020	117.96	01
3731611	7218	PUGET SOUND ENERGY	11/24/2020	173.87	01
3731612	7218	PUGET SOUND ENERGY	11/24/2020	267.92	01
3731613	7218	PUGET SOUND ENERGY	11/24/2020	21.93	01
3731614	7218	PUGET SOUND ENERGY	11/24/2020	30,023.33	01
3731615	7218	PUGET SOUND ENERGY	11/24/2020	114.89	01
3731616	7218	PUGET SOUND ENERGY	11/24/2020	11.02	01
3731617	7218	PUGET SOUND ENERGY	11/24/2020	22.07	01
3731618	7218	PUGET SOUND ENERGY	11/24/2020	131.47	01
3731619	7218	PUGET SOUND ENERGY	11/24/2020	19.87	01
3731620	7218	PUGET SOUND ENERGY	11/24/2020	32.68	01
3731621	7218	PUGET SOUND ENERGY	11/24/2020	47.90	01
3731622	7218	PUGET SOUND ENERGY	11/24/2020	18.40	01
3731623	7218	PUGET SOUND ENERGY	11/24/2020	159.10	01
3731624	7218	PUGET SOUND ENERGY	11/24/2020	153.41	01
3731625	7218	PUGET SOUND ENERGY	11/24/2020	59.94	01
3731626	7218	PUGET SOUND ENERGY	11/24/2020	137.83	01
3731627	7218	PUGET SOUND ENERGY	11/24/2020	147.56	01
3731628	7218	PUGET SOUND ENERGY	11/24/2020	1,371.23	01
3731629	7218	PUGET SOUND ENERGY	11/24/2020	62.34	01
3731630	7218	PUGET SOUND ENERGY	11/24/2020	73.38	01
3731631	7218	PUGET SOUND ENERGY	11/24/2020	14.27	01
3731632	7218	PUGET SOUND ENERGY	11/24/2020	97.64	01
3731633	7218	PUGET SOUND ENERGY	11/24/2020	99.30	01
3731634	7218	PUGET SOUND ENERGY	11/24/2020	80.02	01
3731635	7218	PUGET SOUND ENERGY	11/24/2020	126.35	01
3731637	7218	PUGET SOUND ENERGY	11/24/2020	3,928.43	01
3731638	31035	RIDGE MOTORSPORTS PARK	11/24/2020	3,818.45	01
3731639	30179	S C J ALLIANCE CONSULTING SERV	11/24/2020	900.00	01
3731640	18002	SUSAN GILBERT	11/24/2020	1,196.50	01
3731641	18002	SUSAN WALSH	11/24/2020	3.60	01
3731642	18002	SUSANA TAPIA	11/24/2020	3.60	01
3731643	10809	TACOMA SCREW PRODUCTS INC	11/24/2020	10.97	01
3731644	17880	THURSTON COUNTY FIRE DISTRICT	11/24/2020	940.00	01

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	BANK CODE
3731645	8435	THURSTON CTY AUDITOR/RECORDING	11/24/2020	111.50	01
3731646	1291	TITUS-WIL	11/24/2020	437.25	01
3731647	29603	U S FIRE EQUIPMENT LLC	11/24/2020	281.39	01
3731649	19767	VERIZON WIRELESS	11/24/2020	2,462.94	01
3731650	19767	VERIZON WIRELESS	11/24/2020	948.01	01
3731653	19767	VERIZON WIRELESS	11/24/2020	7,301.35	01
3731654	19767	VERIZON WIRELESS	11/24/2020	28.90	01
3731656	18135	MA ST OFFICE OF THE TREASURER	11/24/2020	32,429.14	01
3731657	9191	THE WASHINGTON CENTER INC	11/24/2020	50,000.00	01
3731658	217	WAUNCH CONSTRUCTION & TRUCKING	11/24/2020	1,405.32	01
3731659	29873	WAUNCH CONSTRUCTION & TRUCKING	11/24/2020	33,407.18	01
3731660	217	WESTCARE MEDICAL MALL	11/24/2020	135.03	01
3731661	22332	WHISTLE WORKWEAR - OLYMPIA	11/24/2020	379.03	01
3731662	29667	2 M COMPANY INC	11/24/2020	482.10	01
3731663	30712	911 SUPPLY INC	11/24/2020	357.46	01

BANK: 01 US Bank - Accounts Payable

NO. OF CHECKS: 117 CHECKS OUTSTANDING 539,594.70 ***

PREPARED 12/01/2020, 9:36:28
PROGRAM: GM172L
CITY OF OLYMPIA
BANK: 01 US Bank - Accounts Payable

OUTSTANDING CHECKS REGISTER
SELECTED BY CHECK DATE
FROM: 11/22/2020 TO: 11/28/2020

PAGE 4
ACCOUNTING PERIOD 11/2020
REPORT NUMBER 183

CHECK NO CHECK DATE

VENDOR NO VENDOR NAME

CHECK AMOUNT BANK CODE

TOTAL FOR ALL BANKS

NO. OF CHECKS: 117 TOTAL CHECKS OUTSTANDING 539,594.70 ***



City Council

Approval of an Ordinance Amending Olympia Municipal Code Chapters 15.04, 15.08, and 15.16 Related to Impact Fees

Agenda Date: 12/15/2020
Agenda Item Number: 4.C
File Number:20-0993

Type: ordinance **Version:** 2 **Status:** 2d Reading-Consent

Title

Approval of an Ordinance Amending Olympia Municipal Code Chapters 15.04, 15.08, and 15.16 Related to Impact Fees

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve an ordinance amending portions of Olympia Municipal Code Chapters 15.04, 15.08, and 15.16 related to impact fees on second reading.

Report

Issue:

Whether to amend an ordinance updating impact fees.

Staff Contact:

Mark Russell, P.E., Deputy Director, Public Works Department, 360.753.8762

Presenter(s):

None - Consent Calendar Item.

Background and Analysis:

Background and analysis has not changed from first to second reading.

The Washington State Growth Management Act (GMA) requires that cities plan for growth. One tool that cities can use to respond to growth are impact fees for new developments. These fees are a funding mechanism that help the City build new transportation and parks infrastructure, as well as help Olympia School District (OSD) build infrastructure.

Transportation Impact Fees:

Olympia has used transportation impact fees since the 1990s to help fund infrastructure

improvements. Historically, these projects have focused on increasing capacity on our streets for motor vehicles. Changes are proposed to allow the City to use impact fees to help fund projects that will add capacity to our streets for walking, biking, transit, as well as driving.

This transportation impact fee program update will establish a new project list. The methodology for establishing impact fees has also been revised. The result is a new person trip rate instead of a vehicle trip rate, and new impact fees for different land uses. Depending on the land use, some fees increase, some decrease. The changes will not increase the amount of transportation impact fee revenues collected overall, approximately \$1 million annually. Changes to the transportation impact fee rates would go into effect July 1, 2021.

Parks Impact Fees:

Some land use categories in the Parks impact fee schedule were modified to be consistent with both the Transportation and OSD impact fee schedules. Beyond these minor clarifications to land use categories, the Parks impact fee rates are not changing.

Olympia School District Impact Fees:

Under state statute, school districts are responsible for expending impact fees, however they are not authorized to collect them. The City collects impact fees for the OSD, then forwards them to the district for use on their capital projects.

Some land use categories in the OSD impact fee schedule were modified to be consistent with both the Transportation and Parks impact fee schedules. In addition, the OSD impact fee rates are being updated.

Neighborhood/Community Interests (if known):

A public hearing on the Capital Facilities Plan was held on November 17. The City Council did not receive comments related to the proposed impact fee changes.

In addition, the Planning Commission and Bicycle and Pedestrian Advisory Committee were briefed earlier this year as the transportation program changes were under development. Staff has reached out to stakeholders in the development community about changes to the transportation concurrency and impact fee programs and invited the public to view the August 19 Finance Committee discussion of the changes. Staff also met with the Olympia Master Builders Government Affairs Committee on the transportation impact fee program changes on October 22. The OMB submitted a letter to the City Council regarding transportation impact fees on November 10, 2020.

Options:

1. Approve an ordinance amending portions of Olympia Municipal Code Chapters 15.04, 15.08, and 15.16 related to impact fees on second reading. The impact fee programs will be updated as shown in the attached ordinance.
2. Do not approve the ordinance.

Financial Impact:

Revenues generated by impact fees will support needed infrastructure as the City grows.

Attachments:

Ordinance

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON AMENDING OLYMPIA MUNICIPAL CODE CHAPTERS 15.04 AND 15.16 AND SECTION 15.08.050 RELATING TO IMPACT FEES

WHEREAS, the Washington State Growth Management Act, Ch. 36.70A RCW, requires that cities plan for growth; and

WHEREAS, RCW 82.02.050 - .090 authorizes cities to impose impact fees to ensure that adequate facilities are available to serve new growth and development; and

WHEREAS, in Ordinance Nos. 5490 and 6164, the City of Olympia did adopt such impact fees, to include "Park Impact Fees," "School Impact Fees," and "Transportation Impact Fees," which the City uses as a funding mechanism to help build new transportation and parks infrastructure, as well as help the Olympia School District build infrastructure; and

WHEREAS, Olympia has used transportation impact fees since the 1990s to help fund infrastructure improvements focused on increasing capacity on city streets for motor vehicles; and

WHEREAS, staff is proposing changes to the Transportation Impact Fee Program that will allow the City to use transportation impact fees to help fund projects that will add capacity to city streets for walking, biking, and transit, as well as driving; and

WHEREAS, over the course of the last year, staff has briefed the Olympia Planning Commission and the Bicycle and Pedestrian Advisory Committee, met with the Olympia Master Builders Government Affairs Committee, and reached out to stakeholders in the development community regarding the changes to the Transportation Impact Fee Program; and

WHEREAS, staff is also proposing modifications to the land use categories in the Parks Impact Fee and School Impact Fee schedules for consistency with the Transportation Impact Fee Schedule; and

WHEREAS, the City Council has called for an annual review of impact fees, concurrent with the annual review of the Capital Facilities Plan element of the City's Comprehensive Plan, to consider adjustments to the impact fees; and

WHEREAS, the Olympia School District has updated its Capital Facilities Plan and revised its proposed impact fees as reflected in the School District's adopted 2021-2026 Capital Facilities Plan; and

WHEREAS, the City Council conducted a public hearing on the City's 2021-2026 Capital Facilities Plan on November 17, 2020, and did not receive any additional comments related to the proposed impact fee changes; and

WHEREAS, following said review of the 2021-2026 Capital Facilities Plan, the Olympia City Council desires to update the Transportation Impact Fee Program and the land use categories in the Parks Impact Fee and School Impact Fee schedules, revise School Impact Fees as adopted in the Olympia School District's 2021-2026 Capital Facilities Plan, and amend the Olympia Municipal Code accordingly;

WHEREAS, this Ordinance is adopted pursuant to Article 11, Section 11, of the Washington Constitution; and

WHEREAS, this Ordinance is supported by the staff report, attachments, and documents on file with the Department of Public Works;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. Amendment of OMC 15.04. Olympia Municipal Code Chapter 15.04 is hereby amended to read as follows:

Chapter 15.04
GENERAL PROVISIONS GOVERNING THE ASSESSMENT OF IMPACT FEES

15.04.010 Findings and authority

The City Council of the City of Olympia (the "Council") hereby finds and determines that new growth and development, including but not limited to new residential, commercial, retail, office, and industrial development, in the City of Olympia will create additional demand and need for public facilities in the City of Olympia, and the Council finds that new growth and development should pay a proportionate share of the cost of new facilities needed to serve the new growth and development. The City of Olympia has conducted extensive studies documenting the procedures for measuring the impact of new developments on public facilities, has prepared the Parks Study and the Transportation Study and has reviewed the Schools Study prepared by the Olympia School District No. 111 ("District No. 111"), and hereby incorporates these studies into this title by reference. Therefore, pursuant to Chapter 82.02 RCW, the Council adopts this title to assess impact fees for parks, transportation facilities, and schools. The provisions of this title shall be liberally construed in order to carry out the purposes of the Council in establishing the impact fee program.

15.04.020 Definitions

The following words and terms shall have the following meanings for the purposes of this title, unless the context clearly requires otherwise. Terms otherwise not defined herein shall be defined pursuant to RCW 82.02.090, or given their usual and customary meaning.

- A. "Act" means the Growth Management Act, as codified in RCW 36.70A, as now in existence or as hereafter amended.
- B. "Accessory Dwelling Unit" means a dwelling unit that has been added onto, created within, or separated from a single-family detached dwelling for use as a complete independent living unit with provisions for cooking, eating, sanitation, and sleeping.
- C. "Building Permit" means an official document or certification which is issued by the Building Official and which authorizes the construction, alteration, enlargement, conversion, reconstruction, remodeling, rehabilitation, erection, demolition, moving or repair of a building or structure.
- D. "Capital Facilities" means the facilities or improvements included in a capital budget.

- E. "Capital Facilities Plan" means the capital facilities plan element of a comprehensive plan adopted by the City of Olympia pursuant to Chapter 36.70A RCW, and such plan as amended.
- F. "City" means the City of Olympia.
- G. "Council" means the City Council of the City of Olympia.
- H. "Concurrent" or "Concurrency" means that the improvements are in place at the time the impacts of development occur, or that the necessary financial commitments are in place, which shall include the impact fees anticipated to be generated by the development, to complete the improvements necessary to meet the specified standards of service defined in the Parks Study, the Transportation Study, and the Schools Study within ten (10) years of the time the impacts of development occur.
- I. "County" means Thurston County.
- J. "Department" means the Department of Community Planning and Development.
- K. "Development Activity" means any construction, expansion, or change in the use of a building or structure that creates additional demand and need for public facilities.
- L. "Development Approval" means any written authorization from the City of Olympia which authorizes the commencement of a development activity.
- M. "Director" means the Director of the Department of Community Planning and Development or the Director's designee.
- N. "District No. 111" means the Olympia School District No. 111, Thurston County, Washington.
- O. "Downtown Impact Fee Payment Area" means all properties located within the downtown area, which is currently bounded by: Budd Inlet on the north; Budd Inlet and Capitol Lake on the west; along 14th Avenue extending between Capitol Lake and Capitol Way, then east on 14th Avenue extending to Interstate 5 on the south; Eastside Street on the east; and along Olympia Avenue in a westerly direction reconnecting with the Budd Inlet on the north, including properties owned by the Port of Olympia, as shown in Figure 15-04-1.
- P. "Dwelling Unit" means a single unit providing complete and independent living facilities for one or more persons, including permanent facilities for living, sleeping, eating, cooking, and sanitation needs.
- Q. "Elderly" means a person aged 62 or older.
- R. "Encumbered" means to reserve, set aside, or otherwise earmark the impact fees in order to pay for commitments, contractual obligations, or other liabilities incurred for public facilities.
- S. "Feepayer" is a person, corporation, partnership, an incorporated association, or any other similar entity, or department or bureau of any governmental entity or municipal corporation commencing a land development activity which creates the demand for additional capital facilities, and which requires the issuance of a building permit. "Feepayer" includes an applicant for an impact fee credit.

T. "Gross Floor Area" means the total square footage of any building, structure, or use, including accessory uses.

U. "Gross Leasable Area" means the total square footage of leasable space in any building, structure, or use, including accessory uses. This does not include common spaces like lobbies, elevator shafts, stairwells, etc.

UV. "Hearing Examiner" means the Examiner who acts on behalf of the Council in considering and applying land use regulatory codes as provided under Chapter 18.82 of the Olympia Municipal Code. Where appropriate, "Hearing Examiner" also refers to the office of the hearing examiner.

W. "High Density Corridor" or "HDC" will only include HDC-1, HDC-2, HDC-3 land use zoning areas and shall have the same meaning as set forth in Olympia Municipal Code Subsections 18.06.020.B.10, .11, and .12.

VX. "Impact fee" means a payment of money imposed by the City of Olympia on development activity pursuant to this title as a condition of granting development approval in order to pay for the public facilities needed to serve new growth and development. "Impact fee" does not include a reasonable permit fee, an application fee, the administrative fee for collecting and handling school impact fees, or the cost of reviewing independent fee calculations.

WY. "Impact Fee Account" or "Account" means the account(s) established for each type of public facility for which impact fees are collected. The Accounts shall be established pursuant to Sections 15.04.100 and 15.04.110 of this title, and comply with the requirements of RCW 82.02.070.

XZ. "Independent Fee Calculation" means the park impact calculation, the school impact calculation, the transportation calculation, and/or economic documentation prepared by a feepayer, to support the assessment of an impact fee other than by the use of Schedules A, C and D of Chapter 15.16, or the calculations prepared by the Director or District No. 111 where none of the fee categories or fee amounts in the schedules in Chapter 15.16 accurately describe or capture the impacts of the new development on public facilities.

YAA. "Interest" means the average interest rate earned by the City of Olympia or District No. 111 with respect to school fees in the last fiscal year, if not otherwise defined.

ZBB. "Interlocal Agreement" or "Agreement" means the school interlocal agreement by and between the City of Olympia and District No. 111 as authorized in Section 15.04.110 herein.

AACC. "Occupancy Permit" means the permit issued by the City of Olympia where a development activity results in a change in use of a pre-existing structure.

BBDD. "Open Space" means for the purposes of this title undeveloped public land that is permanently protected from development (except for the development of trails or other passive public access or use).

EEEE. "Owner" means the owner of record of real property, or a person with an unrestricted written option to purchase property; provided that, if the real property is being purchased under a recorded real estate contract, the purchaser shall be considered the owner of the real property.

~~DDFF~~. "Parks" means parks, open space, and recreational facilities, including but not limited to ball fields, golf courses, athletic fields, soccer fields, swimming pools, tennis courts, volleyball courts, neighborhood parks, community parks, special use parks, trails, and open space.

~~EEGG~~. "Parks Study" means the City of Olympia Park Impact Fee Study dated October 2012, and as may be amended in the future.

~~FFHH~~. "Planned Residential Development" or "PRD" shall have the same meaning as set forth in Chapter 18.56 of the Olympia Municipal Code.

~~GGII~~. "Project Improvements" mean site improvements and facilities that are planned and designed to provide service for a particular development or users of the project, and are not system improvements. No improvement or facility included in a capital facilities plan adopted by the Council shall be considered a project improvement.

~~HHJJ~~. "Public Facilities" means the following capital facilities owned or operated by the City of Olympia or other governmental entities: (1) publicly owned parks, open space, and recreational facilities; (2) public streets, and roads; and (3) public school facilities.

~~IIKK~~. "Residential" or "Residential Development" means all types of construction intended for human habitation. This shall include, but is not limited to, single-family, duplex, triplex, and other multifamily development.

~~JJLL~~. "Schools Study" means the "Olympia School District - Rate Study for Impact Fees for School Facilities, 1994," and as may be amended in the future.

~~KKMM~~. "Senior Housing Development" means a residential development of 10 units or more that is occupied exclusively by residents 55 years of age or older. In order to qualify for the "Senior Development" impact fee rate, a restrictive covenant is required to be placed on the deed limiting the development to residents 55 years of age or older.

~~LLNN~~. "Single Room Occupancy Dwelling" means a housing type consisting of one room, often with cooking facilities and with private or shared bathroom facilities.

~~MMOO~~. "Square Footage" means the square footage of the gross floor area of the development.

~~NNPP~~. "State" means the State of Washington.

~~OOQQ~~. "System Improvements" means public facilities that are included in the City of Olympia's capital facilities plan and are designed to provide service to service areas within the community at large, in contrast to project improvements.

~~PPRR~~. "Transportation Study" means the City of Olympia ~~Transportation Impact Fee Program Update dated December 2008~~ Multimodal Transportation Impact Fee Rate Study dated October 2020, and as may be amended in the future.

15.04.030 Findings of concurrency

A. Prior to approving proposed subdivisions, dedications, short plats, short subdivisions, planned residential developments, or binding site plans, the Council or administrative personnel shall make written findings that the public facilities which will be needed as a result of the new development, such as parks, recreation, open space, schools, and school grounds, will be provided concurrent with development. The concurrency requirement is satisfied if the improvements are in place at the time the impacts of development occur, or that the necessary financial commitments are in place, which shall include the impact fees anticipated to be generated by the development, to complete the improvements required to meet the specified standards of service defined in the Parks Study and the Schools Study within ten (10) years of the time that the impacts of development occur. Any combination of the following shall constitute the "necessary financial commitments" for the purposes of this title:

1. The City or District No. 111 has received voter approval of and/or has bonding authority;
2. The City or District No. 111 has received approval for federal, state or other funds;
3. The City or District No. 111 has received a secured commitment from a feepayer that the feepayer will construct the needed improvement(s) or facility and the City or District No. 111 has found such improvement(s) or facility to be acceptable and consistent with its capital facilities plan; and/or
4. The City or District No. 111 has other assured funding, including but not limited to impact fees which have been paid.

B. Compliance with this concurrency requirement shall be sufficient to satisfy the provisions of RCW [58.17.110](#), RCW [58.17.060](#), and the Act. The finding of concurrency shall be made at the time of preliminary plat or PRD approval or at the time of binding site plan approval.

C. The City shall not approve applications for preliminary plats, PRDs, or binding site plans, unless the City is able to make a finding of concurrency; provided that, if the feepayer opts to dedicate land, to provide improvements, and/or construction consistent with the requirements of Section 6 of this title governing credits, where appropriate, the City can make a finding of concurrency.

D. A finding of concurrency provided to the applicant at the time of preliminary plat or PRD approval, or at the time of binding site plan approval, shall be valid for a period of three (3) years from the date of receipt. If pursuant to law, an applicant requests an extension of the three-year period between the date of preliminary and final plat or PRD approval, the applicant shall be subject to a new concurrency determination prior to the granting of a request for an extension.

E. If any party for any reason is able to exempt itself from the operation of this title, the City reserves the right to review its land use plan in conjunction with its capital facilities plan in order to ensure concurrency. In the event that the impact fees that might have been paid would have been an integral part of the financing to ensure concurrency, the City reserves the right to deny approval for the development on these grounds.

15.04.040 Assessment of impact fees

A. The City shall collect impact fees, based on the schedules in Chapter [15.16](#), or an independent fee calculation as provided for in Chapter 15.04.050, from any applicant seeking development approval from the

City for any development activity within the City, where such development activity requires the issuance of a building or occupancy permit. This shall include, but is not limited to, the development of residential, commercial, retail, office, and industrial land, and includes the expansion of existing uses that creates a demand for additional public facilities, as well as a change in existing use that creates a demand for additional public facilities.

B. Applicants seeking development approval from the City for residential developments where the property is located outside the boundaries of District No. 111 shall not be required to pay the school impact fee set forth in Schedule C (Section 15.16.030) of Appendix A (Chapter 15.16).

C. Where a change in use triggers review under the State Environmental Policy Act or increases the trip generation by more than 5% or ten peak hour person trips, whichever is less, the Director shall calculate a transportation impact fee based on the increases in the trip generation rate.

D. Impact fees shall be assessed at the time the complete building permit application is submitted for each unit in the development, using either the impact fee schedules then in effect or an independent fee calculation, at the election of the applicant and pursuant to the requirements set forth in Section 15.04.050. The City shall not accept an application for a building permit if final plat, PRD, or binding site plan approval is needed and has not yet been granted by the City. Furthermore, the City shall not accept an application for a building permit unless prior to submittal or concurrent with submittal, the feepayer submits complete applications for all other discretionary reviews needed, including, but not limited to, design review, the environmental determination, and the accompanying checklist.

E. Applicants that have been awarded credits prior to the submittal of the complete building permit application pursuant to Section 15.04.070, shall submit, along with the complete building permit application, a copy of the letter or certificate prepared by the Director pursuant to Section 15.04.070 setting forth the dollar amount of the credit awarded. Impact fees, as determined after the application of appropriate credits, shall be collected from the feepayer at the time the building permit is issued or prior to final building inspection as set forth in Subsection (H) below.

F. Where the impact fees imposed are determined by the square footage of the development, the impact fee shall be based on the size and type of structure proposed to be constructed on the property. If the final square footage of the development is in excess of the initial square footage set forth in the building permit, any difference will be adjusted at the time that a certificate of occupancy is issued or the time that the building is occupied, using the rate schedule in effect at that time of permit application.

G. Except as provided in subsection (H) below, the Department shall not issue a building permit unless and until the impact fees required by this Chapter, less any permitted exemptions, credits or deductions, have been paid.

H. Impact fee payments may be deferred until prior to the City conducting a final building inspection. All applicants and/or legal owners of the property upon which the development activity allowed by the building permit is to occur must sign an Impact Fee Deferral Agreement in a form acceptable by the City Attorney. The applicant will pay a \$50 administrative fee, along with fees necessary for recording the agreement in the office of the Thurston County Auditor.

In the event that the fees are not paid within the time provided in this subsection, the City shall institute foreclosure proceedings under the process set forth in Chapter 61.12 RCW, except as revised herein. The then-present owner shall also pay the City's reasonable attorney fees and costs incurred in the foreclosure process. Notwithstanding the foregoing, the City shall not commence foreclosure proceedings less than thirty (30) calendar days prior to providing written notification to the then-present owner of the property via certified mail with return receipt requested advising of its intent to commence foreclosure proceedings. If the then-present owner cures the default within the thirty-day cure period, no attorney fees and/or costs will be owed. In addition, the City retains its full authority to withhold inspections and to suspend, revoke or refuse to issue occupancy and other building permits and to commence enforcement actions due to non-payment of impact fees.

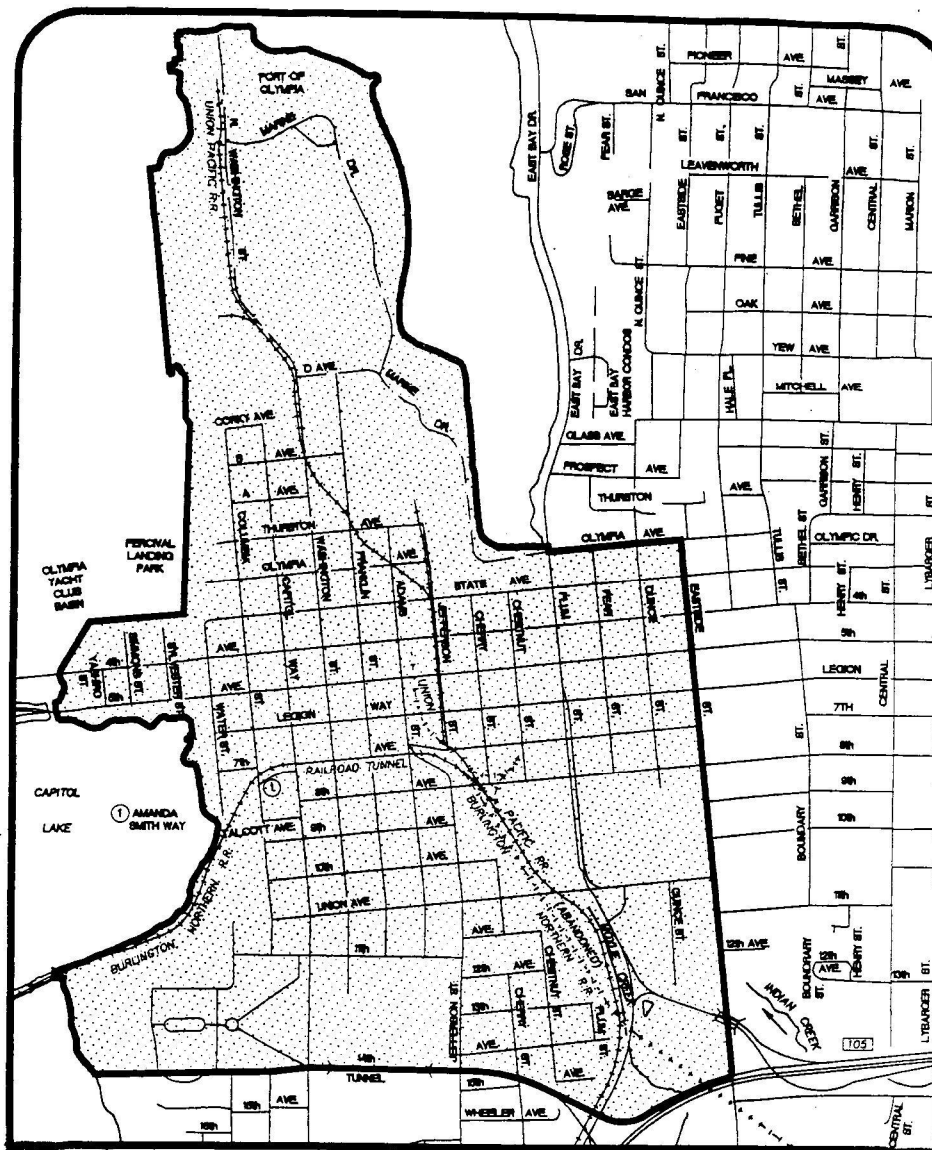


FIGURE 15-04-1
Downtown Deferred Impact Fee Payment Option Area (Grey Shaded Area Only)
Note: This map is for illustrative purposes only.
For exact description of area, see Section 15.04.020 Definitions.

15.04.050 Independent fee calculations

A. If in the judgment of the Director, none of the fee categories or fee amounts set forth in Schedule A or D (Sections [15.16.010](#) or [15.16.040](#)) accurately describe or capture the impacts of a new development on parks or transportation facilities, the Department may prepare independent fee calculations and the Director may impose alternative fees on a specific development based on those calculations. The alternative fees and the calculations shall be set forth in writing and shall be mailed to the feepayer. For example, with respect to group homes, the fees imposed shall take into account the size and number of residents proposed to be housed in such group homes, and the Director shall determine the fees to be imposed based on the Director's judgment of the approximate equivalent number of residents that would be generated compared to single family dwelling units.

B. If District No. 111 believes in good faith that none of the fee categories or fee amounts set forth in Schedule C (Section [15.16.030](#)) accurately describe or capture the impacts of a new development on schools, District No. 111 may conduct independent fee calculations and submit such calculations to the Director. The Director may impose alternative fees on a specific development based on the calculations of District No. 111, or may impose alternative fees based on the calculations of the Department. The alternative fees and the calculations shall be set forth in writing and shall be mailed to the feepayer.

C. An applicant may elect to have impact fees determined according to Schedule A, B, or D (Sections [15.16.010](#) and [.040](#), respectively). If the applicant does so, the applicant shall execute an agreement in a form satisfactory to the City Attorney waiving the applicant's right to an independent fee calculation provided for in this Section. In the alternative, if an applicant opts not to have the impact fees determined according to Schedule A or D (Sections [15.16.010](#) or [15.16.040](#)), the applicant may elect an independent fee calculation for the development activity for which a building permit is sought. In that event, the applicant may prepare and submit the applicant's own independent fee calculation, ~~or may request that the City prepare an independent fee calculation.~~ The applicant must make the election between fees calculated under Schedules A or D and an independent fee calculation prior to issuance of the building permit for the development. If the applicant elects to prepare the applicant's own independent fee calculation, the applicant must submit documentation showing the basis upon which the independent fee calculation was made.

D. An applicant may elect to have impact fees determined according to Schedule C (Section [15.16.030](#)). If the applicant does so, the applicant shall execute an agreement in a form satisfactory to the City Attorney waiving the applicant's right to an independent fee calculation provided for in this Section. In the alternative, if an applicant opts not to have the impact fees determined according to Schedule C (Section [15.16.030](#)), the applicant may elect an independent fee calculation for the development activity for which a building permit is sought. In that event, the applicant may prepare and submit the applicant's own independent fee calculation, ~~or may request that the City prepare an independent fee calculation.~~ The applicant must make the election between fees calculated under Schedule C and an independent fee calculation prior to issuance of the building permit for the development. If the applicant elects to prepare its own independent fee calculation, the applicant must submit documentation showing the basis upon which the independent fee calculation was made. The Director shall provide District No. 111 an opportunity to review the independent fee calculation and provide an analysis to the Director concerning whether the independent fee calculation should be accepted, rejected, or accepted in part. The Director may adopt, reject, or adopt in part the independent fee calculation based on the analysis prepared by District No. 111, or may impose alternative fees based on the calculations of the Department, the feepayer's independent fee calculation, the specific characteristics of the development, and/or principles of fairness. The fees or alternative fees and the calculations shall be set forth in writing and

shall be mailed to the feepayer, and with respect to school impact fees, to the Superintendent or the Superintendent's designee of District No. 111.

E. Any applicant electing an independent fee calculation shall be required to pay the City of Olympia a fee to cover the cost of reviewing ~~or preparing~~ the independent fee calculation, as follows: If the applicant elects to submit the applicant's own independent fee calculation, the applicant shall pay to the City at the time of the independent fee calculation election a fee of five hundred dollars (\$500.00) plus a deposit of five hundred dollars (\$500.00) towards the City's actual costs incurred in reviewing the independent fee calculation. The applicant shall remit all remaining actual costs of the City's review of the independent fee calculation prior to and as a precondition of the City's issuance of the building permit. If the City's actual costs are lower than the deposit amount, the difference shall be remitted to the applicant. ~~If the applicant elects to have the City prepare the independent fee calculation, the applicant shall pay to the City at the time of the independent fee calculation election a fee of five hundred dollars (\$500.00).~~

F. While there is a presumption that the calculations set forth in the Parks Study, the Schools Study, and the Transportation Study are valid, the Director shall consider the documentation submitted by the feepayer and the analysis prepared by District No. 111, but is not required to accept such documentation or analysis which the Director reasonably deems to be inaccurate or not reliable, and may modify or deny the request, or, in the alternative, require the feepayer or District No. 111 to submit additional or different documentation for consideration. The Director is authorized to adjust the impact fees on a case-by-case basis based on the independent fee calculation, the specific characteristics of the development, and/or principles of fairness. The Director's decision shall be set forth in writing and shall be mailed to the feepayer, and with respect to school impact fees, to the Superintendent or the Superintendent's designee of District No. 111.

G. Determinations made by the Director pursuant to this Section may be appealed to the office of the hearing examiner subject to the procedures set forth in OMC Chapter 18.75.

15.04.060 Exemptions

A. The following shall be exempted from the payment of impact fees as follows:

1. Alteration of an existing nonresidential structure that does not expand the usable space or add any residential units shall be exempt from paying all impact fees;
2. Miscellaneous improvements, including, but not limited to, fences, walls, swimming pools, and signs shall be exempt from paying all impact fees;
3. Demolition or moving of a structure shall be exempt from paying all impact fees;
4. Expansion of an existing structure that results in the addition of one hundred twenty (120) square feet or less of gross floor area shall be exempt from paying all impact fees;
5. Replacement of a structure with a new structure of the same size and use at the same site or lot when such replacement occurs within seventy-two (72) months of the demolition or destruction of the prior structure shall be exempt from paying all impact fees. Replacement of a structure with a new structure of the same size shall be interpreted to include any structure for which the gross square footage of the building will not be increased by more than one hundred twenty (120) square feet. Such replacements shall be exempt from the payment of park, transportation impact fees, and school impact

fees; provided that, park, transportation, and school impact fees will be charged for any additional residential units that are created in the replacement and, transportation impact fees shall be charged for any additional gross floor area greater than one hundred twenty (120) square feet added in the replacement;

6. Any form of housing intended for and solely occupied by persons sixty-two (62) years or older, including nursing homes and retirement centers, shall be exempt from the payment of school impact fees so long as those uses are maintained, and the necessary covenants or declaration of restrictions, in a form approved by the City Attorney and the School District attorney, required to ensure the maintenance of such uses, are recorded on the property;

7. The creation of an accessory dwelling unit shall be exempt from the payment of school impact fees and the creation of an accessory dwelling unit within an existing single family structure shall be exempt from the payment of park impact fees;

8. A single room occupancy dwelling shall be exempt from the payment of school impact fees;

9. A change in use where the increase in trip generation is less than the threshold stated in Section 15.04.040(C), Assessment of Impact Fees shall be exempt from paying transportation impact fees; or

10. Any form of low-income housing occupied by households whose income when adjusted for size, is at or below eighty percent (80%) of the area median income, as annually adjusted by the U.S. Department of Housing and Urban Development shall be exempt from paying school impact fees provided that a covenant approved by the school district to assure continued use for low income housing is executed, and that the covenant is an obligation that runs with the land upon which the housing is located and is recorded against the title of the property.

11. Developments limited to residents who routinely receive assistance with activities of daily living such as, but not limited to, bathing, dressing, eating, personal hygiene, transferring, toileting, and mobility shall be exempt from paying park and school impact fees.

B. With respect to impact fees for parks and transportation, the Director shall be authorized to determine whether a particular development activity falls within an exemption identified in this Section, in any other Section, or under other applicable law. Determinations of the Director shall be in writing and shall be subject to the appeals procedures set forth in OMC Chapter 18.75.

C. With respect to school impact fees, requests for an exemption shall be directed to District No. 111. District No. 111 shall determine whether a particular development activity falls within an exemption identified in this Section, in any other Section, or under other applicable law. District No. 111 shall forward its determination to the Director in writing, and the Director may adopt the determination of District No. 111 and may exempt or decline to exempt a particular development activity, or the Director may make an alternative determination and set forth the rationale for the alternative determination. Determinations of the Director shall be in writing and shall be subject to the appeals procedures set forth in OMC Chapter 18.75.

D. Upon application by the owner, a partial exemption of not more than eighty percent (80%) of park, transportation and school impact fees, with no explicit requirement to pay the exempted portion of the fee from public funds, may be granted to a low-income housing development, as defined below:

1. The Director, after consultation with the Directors of Parks and Public Works Transportation, may grant an exemption to a low-income housing project listed in an annual consolidated action plan approved by the City Council.
2. The City Council may grant an exemption to a low-income housing project not included in an annual consolidated action plan.
3. The decision to grant, partially grant or deny an exemption shall be based on the public benefit of the specific project, the extent to which the applicant has sought other funding sources, the financial hardship to the project of paying the impact fees, the impacts of the project on public facilities and services, and the consistency of the project with adopted City plans and policies relating to low-income housing.
4. An exemption granted under this subsection must be conditioned upon requiring the developer to record a covenant approved by the Director that prohibits using the property for any purpose other than for low-income housing as described in OMC Subsection 15.04.060.A.10. At a minimum, the covenant must address price restrictions and household income limits for the low-income housing, and require that, if the property is converted to a use other than for low-income housing as defined in the covenant, the property owner must pay the applicable impact fees in effect at the time of any conversion. Covenants required by this subsection must be recorded with the Thurston County Auditor.
5. "Low-income housing" means housing with a monthly housing expense that is no greater than thirty percent (30%) of eighty percent (80%) of the median family income adjusted for family size for Olympia, as reported by the United States Department of Housing and Urban Development.

15.04.070 Credits

A. A feepayer can request that a credit or credits for park and/or transportation impact fees be granted for the total value of dedicated land, improvements, and/or construction provided by the feepayer if the land, improvements, and/or construction facility are identified in the capital facilities plan as projects providing capacity to serve new growth. The Director may make a finding that such land, improvements, and/or facility would serve the goals and objectives of the capital facilities plan. For park and transportation impact fees, the feepayer can also request a credit or credits for significant past tax payments. For each request for a credit or credits for significant past tax payments for park and transportation impact fees, the feepayer shall submit receipts and a calculation of past tax payments earmarked for or proratable to the projects that provide capacity to serve new growth in the capital facilities plan.

B. Where the dedicated land, improvements, and/or construction is for the benefit of District No. 111, the feepayer shall direct the request for a credit or credits to District No. 111. District No. 111 shall first determine the general suitability of the land, improvements, and/or construction for District purposes. Second, District No. 111 shall determine whether the land, improvements, and/or the facility constructed are included within the District's adopted capital facilities plan or the Board of Directors for District No. 111 may make the finding that such land, improvements, and/or facilities would serve the goals and objectives of the capital facilities plan of District No. 111. District No. 111 shall forward its determination to the Director, including cases where District

No. 111 determines that the dedicated land, improvements, and/or construction are not suitable for District purposes. The Director may adopt the determination of District No. 111 and may award or decline to award a credit, or the Director may make an alternative determination and set forth in writing the rationale for the alternative determination.

C. For each request for a credit or credits, if appropriate, the Director shall select an appraiser or the feepayer may select an independent appraiser acceptable to the Director. The appraiser must be a Washington State Certified Appraiser or must possess other equivalent certification and shall not have a fiduciary or personal interest in the property being appraised. A description of the appraiser's certification shall be included with the appraisal, and the appraiser shall certify that the appraiser does not have a fiduciary or personal interest in the property being appraised.

D. The appraiser shall be directed to determine the total value of the dedicated land, improvements, and/or construction provided by the feepayer on a case-by-case basis.

E. Where the dedicated land, improvements, and/or construction is for the benefit of District No. 111 and District No. 111 has determined that the land, improvements, and/or construction would be suitable for District purposes, District No. 111 shall select an appraiser or the feepayer may select an independent appraiser acceptable to District No. 111. Such appraiser must meet and comply with the requirements set forth in subsection C above. The appraiser shall be directed to determine the value of the dedicated land, improvements, or construction provided by the feepayer on a case-by-case basis.

F. The feepayer shall pay for the cost of the appraisal or request that the cost of the appraisal be deducted from the credit which the Director may be providing to the feepayer, in the event that a credit is awarded.

G. After receiving the appraisal, or the determination of District No. 111, and where consistent with the requirements of this Section, the Director shall provide the applicant with a letter or certificate setting forth the dollar amount of the credit, the reason for the credit, the legal description of the site donated where applicable, and the legal description or other adequate description of the project or development to which the credit may be applied. The applicant must sign and date a duplicate copy of such letter or certificate indicating the applicant's agreement to the terms of the letter or certificate, and return such signed document to the Director before the impact fee credit will be awarded. The failure of the applicant to sign, date, and return such document within sixty (60) calendar days shall nullify the credit. The credit must be used within seventy-two (72) months of the award of the credit.

H. Any claim for credit must be made no later than twenty (20) calendar days after the submission of an application for a building permit.

I. In no event shall the credit exceed the amount of the impact fees that would have been due for the proposed development activity.

J. No credit shall be given for project improvements.

K. Determinations made by the Director pursuant to this Section shall be subject to the appeals procedures set forth in OMC Chapter [18.75](#).

L.—The fee payer may also apply for a credit for transportation demand management strategies. The Director shall determine the actual amount of the credit to be granted to a specific project for the transportation demand management strategies that the fee payer will implement. The Director may consider the possible impacts on adjacent residential parking when considering a request for credit. At the discretion of the Director, eligible projects may reduce transportation impact fees by the following amounts:

ACTION	TRANSPORTATION IMPACT FEE REDUCTION
Operational Improvements:	-
Commercial development which would be occupied by employees subject to Commute Trip Reduction ordinance or evidence to voluntarily comply with Commute Trip Reduction ordinance.	2%
Physical Improvements:	-
Installation of on-site sheltered bus stop, or bus stop within 1/4 mile of site with adequate walkways as determined by Transportation Division staff.	2%
Installation of preferential carpool/vanpool parking facilities.	2%
Underbuild median parking requirements by at least 20%.	2%
Other:	-
Other operational or physical Transportation Demand Management measures identified by the developer (with supporting documentation).	Up to 5% based upon peak hour trip reductions
Maximum Reduction	Up to 10%

The following guidelines define the conditions under which transportation demand management credits may be granted. The Director shall request documentation or other sureties to ensure the effectiveness and continuation of the impact of these credits.

OPERATIONAL

- 1.—Applicants requesting credit because they will house employees subject to the Commute Trip Reduction (CTR) Act must provide a signed five year lease or other evidence in a form approved by the City Attorney that obligates the occupants to reduce peak hour trips.

PHYSICAL

- 1.—"Carpool/vanpool only" parking must be designated for a minimum of three spaces or 15% of the actual constructed parking area.

Transportation Impact Fee Reduction for Underbuilding Median Parking:

- 1.—Any physical/operational improvements required by the City to reduce parking are not eligible for individual TIF reductions.
- 2.—Physical/operational improvements being proposed above and beyond those required for parking reductions are eligible for TIF reductions.

~~*Plus other possible TDM credits as identified by the applicant which reduces single occupancy vehicle trips.~~

15.04.080 Tax adjustments

Pursuant to and consistent with the requirements of RCW [82.02.060](#), the Parks Study, the Transportation Study, and the Schools Study have provided adjustments for future taxes to be paid by the new development which are earmarked or proratable to the same new public facilities which will serve the new development. The impact fee schedules in Appendix A (Chapter [15.16](#)) have reasonably adjusted for taxes and other revenue sources which are anticipated to be available to fund these public improvements.

15.04.090 Appeals

A. Any feepayer may pay the impact fees imposed by this title under protest in order to obtain a building permit or occupancy permit. No appeal shall be permitted until the impact fees at issue have been paid.

B. Appeals regarding the impact fees imposed on any development activity shall only be filed by the feepayer of the property where such development activity will occur, except as otherwise provided herein (See Subsection E).

C. The feepayer must first file a request for review regarding impact fees with the Director, as provided herein:

1. The request shall be in writing on the form provided by the City;
2. The request for review by the Director shall be filed no later than fourteen (14) calendar days after the feepayer pays the impact fees at issue;
3. No administrative fee will be imposed for the request for review by the Director; and
4. The Director shall issue a determination in writing.

D. Determinations of the Director with respect to the applicability of the impact fees to a given development activity, the availability or value of a credit, or the Director's decision concerning the independent fee calculation, or any other determination which the Director is authorized to make pursuant to this title, can be appealed to the hearing examiner subject to the procedures set forth in OMC Chapter [18.75](#).

E. If the Director makes a determination on an adjustment, credit, or independent fee calculation contrary to or inconsistent with the determination or analysis prepared by District No. 111, District No. 111 may appeal the Director's determination to the hearing examiner subject to the procedures set forth in OMC Chapter [18.75](#).

15.04.100 Establishment of impact fee accounts for parks and transportation

A. Impact fee receipts shall be earmarked specifically and deposited in special interest-bearing accounts. The fees received shall be invested in a manner consistent with the investment policies of the City.

B. There are hereby established two separate impact fee accounts for the fees collected pursuant to this title: the Parks Impact Account and the Transportation Impact Account. Funds withdrawn from these accounts must be used in accordance with the provisions of Section [15.04.130](#) of this title. Interest earned on the fees

shall be retained in each of the accounts and expended for the purposes for which the impact fees were collected.

C. On an annual basis, the Financial Director shall provide a report to the Council on each of the two impact fee accounts showing the source and amount of all moneys collected, earned, or received, and the public improvements that were financed in whole or in part by impact fees.

D. Impact fees shall be expended or encumbered within ten (10) years of receipt, unless the Council identifies in written findings extraordinary and compelling reason or reasons for the City to hold the fees beyond the ten (10) year period. Under such circumstances, the Council shall establish the period of time within which the impact fees shall be expended or encumbered.

15.04.110 Authorization for the school interlocal agreement and the establishment of the school impact account

A. The City Manager is authorized to execute, on behalf of the City, an interlocal agreement for the collection, expenditure, and reporting of school impact fees; provided that, such interlocal agreement complies with the provisions of this Section.

B. As a condition of the interlocal agreement, District No. 111 shall establish a School Impact Account with the Office of the Thurston County Treasurer, who serves as the Treasurer for District No. 111. The account shall be an interest-bearing account, and the school impact fees received shall be invested in a manner consistent with the investment policies of District No. 111.

C. For administrative convenience while processing the fee payments, school impact fees may be temporarily deposited in a City account, with interest earned retained by the City. As soon as practicable, the City shall transmit the school impact fees collected for District No. 111 to District No. 111. District No. 111 shall deposit the fees in the School Impact Account established by the District.

D. Funds withdrawn from the School Impact Account for District No. 111 must be used in accordance with the provisions of Section [15.04.130](#) of this title. The interest earned shall be retained in this account and expended for the purposes for which the school impact fees were collected.

E. On an annual basis, pursuant to the interlocal agreement, District No. 111 shall provide a report to the Council on the School Impact Account, showing the source and amount of all monies collected, earned, or received, and the public improvements that were financed in whole or in part by impact fees.

F. School impact fees shall be expended or encumbered within ten (10) years of receipt, unless the Council identifies in written findings extraordinary and compelling reason or reasons for District No. 111 to hold the fees beyond the ten (10) year period. Under such circumstances, the Council shall establish the period of time within which the impact fees shall be expended or encumbered, after consultation with District No. 111.

15.04.120 Refunds

A. If the City or District No. 111 fails to expend or encumber the impact fees within ten (10) years of when the fees were paid, or where extraordinary or compelling reasons exist, such other time periods as established pursuant to Sections [15.04.100](#) or [15.04.110](#), the current owner of the property on which impact fees have

been paid may receive a refund of such fees. In determining whether impact fees have been expended or encumbered, impact fees shall be considered expended or encumbered on a first in, first out basis.

B. The City shall notify potential claimants by first class mail deposited with the United States Postal Service at the last known address of such claimants. The potential claimant must be the owner of the property for which the impact fee was paid.

C. Current owner(s) seeking a refund of impact fees must submit a written request for a refund of the fees to the Director and/or District No. 111 within one (1) year of the date the right to claim the refund arises or the date that notice is given, whichever is later.

D. Any impact fees for which no application for a refund has been made by the claimant within this one-year period shall be retained by the City or District No. 111 and expended on the appropriate public facilities. Claimants shall have no rights to a refund if not timely requested pursuant to Subsection 15.04.120(C).

E. Refunds of impact fees under this Section shall include any interest earned on the impact fees by the City or District No. 111.

F. When the City seeks to terminate any or all components of the impact fee program, all unexpended or unencumbered funds from any terminated component or components, including interest earned, shall be refunded pursuant to this Section. Upon the finding that any or all fee requirements are to be terminated, the City shall place notice of such termination and the availability of refunds in a newspaper of general circulation at least two (2) times and shall notify all potential claimants by first class mail at the last known address of the claimants. All funds available for refund shall be retained for a period of one (1) year. At the end of one (1) year, any remaining funds shall be retained by the City, but must be expended for the appropriate public facilities. This notice requirement shall not apply if there are no unexpended or unencumbered balances within the account or accounts being terminated.

G. The City shall also refund to the current owner of property for which impact fees have been paid all impact fees paid, including interest earned on the impact fees, if the development activity for which the impact fees were imposed did not occur; provided that, if the City or District No. 111 has expended or encumbered the impact fees in good faith prior to the application for a refund, the Director or District No. 111 can decline to provide the refund. If within a period of three (3) years, the same or subsequent owner of the property proceeds with the same or substantially similar development activity, the owner can petition the Director or District No. 111 for an offset against the actual impact fee amounts paid. The petitioner must provide receipts of impact fees previously paid for a development of the same or substantially similar nature on the same property or some portion thereof. In the case of park or transportation impact fees, the Director shall determine whether to grant an offset, and the determinations of the Director may be appealed pursuant to the procedures in OMC Chapter 18.75. In the case of school impact fees, District No. 111 shall determine whether to grant an offset. District No. 111 shall forward its determination to the Director, and the Director may adopt the determination of District No. 111 and may grant or decline to grant an offset, or the Director may make an alternative determination and set forth the rationale for the alternative determination. Determinations of the Director shall be in writing and shall be subject to the appeals procedures set forth in OMC Chapter 18.75.

15.04.130 Use of funds

A. Pursuant to this title, impact fees:

1. shall be used for public improvements that will reasonably benefit the new development; and
2. shall not be imposed to make up for deficiencies in public facilities serving existing developments; and
3. shall not be used for maintenance or operation.

B. With respect to parks facilities, impact fees may be spent for public improvements, including, but not limited to, planning for parks that will reasonably benefit the new development, land acquisition, site improvements, necessary off-site improvements, construction, engineering, architectural, permitting, financing, and administrative expenses, applicable impact fees or mitigation costs, and capital equipment pertaining to park facilities.

C. Transportation impact fees may be spent for public improvements, including, but not limited to, planning, land acquisition, right-of-way acquisition, site improvements, necessary off-site improvements, construction, engineering, architectural, permitting, financing, and administrative expenses, applicable impact fees, or mitigation costs, and any other expenses which can be capitalized pertaining to transportation improvements.

D. With respect to schools, impact fees may be spent for public improvements, including, but not limited to, school planning, land acquisition, site improvements, necessary off-site improvements, construction, engineering, architectural, permitting, financing, and administrative expenses, applicable impact fees or mitigation costs, capital equipment pertaining to educational facilities, and any other expenses which can be capitalized.

E. Impact fees may also be used to recoup public improvement costs previously incurred by the City or District No. 111 to the extent that new growth and development will be served by the previously constructed improvements or incurred costs.

F. In the event that bonds or similar debt instruments are or have been issued for the advanced provision of public improvements for which impact fees may be expended, impact fees may be used to pay debt service on such bonds or similar debt instruments to the extent that the facilities or improvements provided are consistent with the requirements of this Section and are used to serve the new development.

15.04.140 Administrative guidelines

The Director shall be authorized to adopt forms, applications, brochures, and guidelines for the implementation of this title which may include the adoption of a procedures guide for impact fees.

15.04.150 Review

The fee schedules set forth in Chapter [15.16](#) shall be reviewed by the Council as it may deem necessary and appropriate in conjunction with the annual update of the capital facilities plan element of the City's comprehensive plan.

Section 2. Amendment of OMC 15.08.050. Olympia Municipal Code Section 15.08.050 is hereby amended to read as follows:

15.08.050 Transportation impact fees

A. The transportation impact fees in Schedule D, Section 15.16.040, are generated from the formula for calculating impact fees set forth in the Transportation Study. ~~The fees to be charged are outlined in the 2009 Transportation Impact Fee Collection Rate Document. One copy of the Transportation Study and one copy of the 2009 Rate document~~ a copy of which will be kept on file with the office of the City Clerk and each is hereby adopted and incorporated by reference. Except as otherwise provided in OMC Sections 15.04.050 through 15.04.070, all new developments and changes in use in the City will be charged the transportation impact fees in Schedule D.

B. The transportation impact fees in Schedule D will be reviewed annually to consider adjustments to the fees to account for system improvement cost increases due to increased costs of labor, construction materials and real property. The City Council intends that such review should occur concurrently with the annual review of the Capital Facilities Plan element of the City's Comprehensive Plan.

C. The cost of administering the impact fee program for transportation impact fees shall also include a ~~\$20~~ one percent (1%) administrative fee per new P.M. (afternoon) peak hour trip generated. The administrative fee shall be deposited into an administrative fee account within the Transportation Impact Fee Fund. The administrative fee shall be used to defray the cost incurred by the City in the administration and update of the Transportation Impact Fee Program, including, but not limited to, review of independent fee calculations and the value of credits. The administrative fee is not creditable or refundable under OMC 15.04.070.

Section 3. Amendment of OMC 15.16. Olympia Municipal Code Chapter 15.16 is hereby amended to read as follows:

Chapter 15.16

APPENDIX A, IMPACT FEE SCHEDULES

(PARKS, SCHOOLS, TRANSPORTATION)

15.16.000 Chapter Contents

Sections:

15.16.010 Schedule A, ~~p~~Park ~~i~~Impact ~~f~~Fees.

15.16.030 Schedule C, School Impact Fees.

15.16.040 Schedule D, Transportation Impact Fees.

15.16.010 Schedule A, park impact fee

For complete building permit applications, the following schedule shall apply to residential development:

Housing Type (fees are per unit):

TYPE OF DWELLING UNIT	Neighborhood Park	Community Park	Open Space	TOTALS
Single Family including Manufactured Homes on individual lots, Townhouses	\$890	\$3,383	1,308	\$5,581
<u>Multi Family including Apartments, Duplex, Triplex, Fourplex (per unit), Cottage Housing, and Courtyard Apartments</u>	\$605	\$2,301	\$890	\$3,796
5 or more unit Multi Family, Courtyard Apartments	\$605	\$2,301	\$890	\$3,796
Units in Senior Housing Developments (including single family units)	\$605	\$2,301	\$890	\$3,796
Mobile Home in Mobile Home Parks	\$605	\$2,301	\$890	\$3,796
<u>Single Room Occupancy Units, Studios, Accessory Dwelling Units (except Accessory Dwelling Units created within existing Single Family structure, which are exempt)</u>	\$356	\$1,353	\$524	\$2,233
Single Room Occupancy Units, Studios	\$356	\$1,353	\$524	\$2,233
<u>Downtown Multi Family (including apartments, Duplex, Triplex, Fourplex, Cottage Housing, Courtyard Apartments) and Townhouses</u>	\$463	\$1,759	\$680	\$2,902

15.16.030 Schedule C, School Impact Fees

For complete building permit applications submitted after the effective date of this title, the following schedule shall apply:

(Applies to residential development only)

Housing Type (fees are per unit):

Single Family - detached (including manufactured homes on individual lots)	\$5,177
	<u>\$5,448</u>
Multifamily per unit (including townhouses) (including Apartments, Duplex, Triplex, Fourplex, Cottage Housing, Courtyard Apartments) and Townhouses (Non-Downtown)	\$2,033
	<u>\$2,133</u>
<u>Senior Housing, Accessory Dwelling Unit, Single Room Occupancy, Studio (Exempt)</u>	\$0
Downtown Multi Family per units (including townhouses) — Effective July 1, 2020 (including Apartments, Duplex, Triplex, Fourplex, Cottage Housing, Courtyard Apartments) and Townhouses	\$1,627
	<u>\$1,756</u>

15.16.040 Schedule D, Transportation Impact Fees

**SCHEDULE D
TRANSPORTATION IMPACT FEE RATE SCHEDULE
Effective ~~January 1, 2020~~ July 1, 2021**

Land Uses	Unit of Measure	Rate
Cost per New <u>Person</u> Trip Generated:		-\$2,787 <u>\$2,551</u>
<i>Residential</i>		
Single Family (Detached), Townhouse & Manufactured Home	dwelling	\$3,219 <u>\$3,662</u>
Multi Family, <u>including Apartment (1 to 2 levels)</u> , Duplex, Triplex, Fourplex, Cottage Housing & Courtyard Apartment	dwelling	\$1,925 <u>\$2,071</u>
Apartment (3 to 10 levels) includes Studio	dwelling	\$1,512 <u>\$1,627</u>
Senior Housing, Accessory Dwelling <u>Unit</u> & Single-Room Occupancy <u>Unit</u>	dwelling	\$ 728 <u>\$1,036</u>
Mobile Home	dwelling	\$1,496 <u>\$1,701</u>
<i>Commercial – Services</i>		
Bank	sq ft / GFA	\$22.01 <u>\$42.38</u>
Day Care	sq ft / GFA	\$22.93 <u>\$29.31</u>
Hotel/Motel	room	\$2,230 <u>\$3,292</u>
Service Station ¹	fueling position	\$9,388 <u>\$19,628</u>
Quick Lubrication Vehicle Shop	servicing positions	\$5,738 <u>\$10,825</u>
Automobile Care Center	sq ft / GLA	\$4.77 <u>\$7.44</u>
Movie Theater	<u>seat screen</u>	-\$127 <u>\$37,510</u>

SCHEDULE D
TRANSPORTATION IMPACT FEE RATE SCHEDULE
Effective ~~January 1, 2020~~ July 1, 2021

Land Uses	Unit of Measure	Rate
Health Club	sq ft / GFA	\$7.62 <u>\$8.25</u>
Marina	berth	-\$492 <u>\$607</u>
<i>Institutional</i>		
Elementary /Jr. High/ High School	student	-\$193 <u>\$360</u>
University/College	student	-\$426 <u>\$308</u>
Church	sq ft / GFA	\$1.89 <u>\$1.57</u>
Hospital	sq ft / GFA	\$3.46 <u>\$2.49</u>
Assisted Living, Nursing Home, Group Home	bed sq ft / GFA	\$572 <u>\$1.90</u>
<i>Industrial</i>		
Light Industry/Manufacturing/Industrial Park	sq ft / GFA	\$4.03 <u>\$1.10</u>
Warehousing/Storage	sq ft / GFA	\$1.52 <u>\$.52</u>
Mini Warehouse	sq ft / GFA	\$1.23 <u>\$0.47</u>
<i>Restaurant</i>		
Restaurant	sq ft / GFA	\$13.25 <u>\$13.93</u>
Fast Food Restaurant	sq ft / GFA	\$30.33 <u>\$52.09</u>
Coffee/Donut Shop with Drive-Through Window	sq ft / GFA	\$25.84 <u>\$69.16</u>

SCHEDULE D
TRANSPORTATION IMPACT FEE RATE SCHEDULE
Effective ~~January 1, 2020~~ July 1, 2021

Land Uses	Unit of Measure	Rate
Coffee/Donut Shop with Drive-Through Window and No Indoor Seating	sq ft / GFA	\$9.96 <u>\$29.23</u>
<i>Commercial – Retail</i>		
Retail Shopping Center:		
up to 49,999	sq ft / GLA	\$5.72 <u>\$10.37</u>
50,000-99,999	sq ft / GLA	\$5.05 <u>\$10.27</u>
100,000-199,999	sq ft / GLA	\$4.97 <u>\$9.36</u>
200,000-299,999	sq ft / GLA	\$4.55 <u>\$8.87</u>
300,000-399,999	sq ft / GLA	\$5.41 <u>\$8.76</u>
over 400,000	sq ft / GLA	\$6.10 <u>\$9.06</u>
Supermarket > 5,000 SF	sq ft / GFA	\$11.84 <u>\$18.86</u>
Convenience Market < 5,000 SF	sq ft / GFA	\$31.01 <u>\$76.73</u>
Furniture Store	sq ft / GFA	\$0.33 <u>\$0.78</u>
Car Sales - New/Used	sq ft / GFA	\$8.96 <u>\$9.57</u>
Nursery/Garden Center	sq ft / GFA	\$9.48 <u>\$15.49</u>
Pharmacy/Drugstore	sq ft / GFA	\$6.24 <u>\$14.09</u>

SCHEDULE D
TRANSPORTATION IMPACT FEE RATE SCHEDULE
Effective ~~January 1, 2020~~ July 1, 2021

Land Uses	Unit of Measure	Rate
Hardware/Building Materials Store < 25,000 SF	sq ft / GFA	\$5.26 <u>\$3.94</u>
Discount Merchandise Store (Free Standing)	sq ft / GFA	\$5.80 <u>\$9.39</u>
Video Rental	sq ft / GFA	\$9.67
Home Improvement Superstore > 25,000 SF	sq ft / GFA	\$2.64 <u>\$4.31</u>
Miscellaneous Retail	sq ft / GLA	\$5.46 <u>\$8.02</u>
<i>Commercial – Office</i>		
Administrative Office:		
0-99,999	sq ft / GFA	\$11.47 <u>\$3.19</u>
100,000-199,999	sq ft / GFA	\$6.99 <u>\$3.12</u>
200,000-299,999	sq ft / GFA	\$6.10 <u>\$3.05</u>
over 300,000	sq ft / GFA	\$5.71 <u>\$3.02</u>
Medical Office/Clinic	sq ft / GFA	\$11.94 <u>\$8.08</u>
<i>Downtown² and High Density Corridor³ Fees</i>		
Apartment includes All Multi-Family Uses, Townhouse, & Studio	dwelling	\$902
Multi Family (including Apartment, Duplex, Triplex, Fourplex, Cottage Housing, and Courtyard Apartment), Townhouse, and Studio		\$1,185
Senior Housing, Accessory Dwelling Unit & Single Room Occupancy Unit	dwelling	\$435 <u>\$629</u>
Assisted Living, Nursing Home, Group Home	bed sq ft / GFA	\$341 <u>\$1.48</u>

**SCHEDULE D
TRANSPORTATION IMPACT FEE RATE SCHEDULE
Effective ~~January 1, 2020~~ July 1, 2021**

Land Uses	Unit of Measure	Rate
Hotel/Motel	room	\$1,330 <u>\$1,738</u>
Movie Theater	seats/screen	\$82 <u>\$29,258</u>
Marina	berth	\$294 <u>\$474</u>
Downtown Services/Retail ^{3a}	sq ft / GLA	\$3.60 <u>\$6.50</u>
Administrative Office:		
0-99,999	sq ft / GFA	\$7.92 <u>\$2.49</u>
100,000-199,999	sq ft / GFA	\$4.83 <u>\$2.44</u>
200,000-299,999	sq ft / GFA	\$4.21 <u>\$2.38</u>
over 300,000	sq ft / GFA	\$3.95 <u>\$2.35</u>
Medical Office/Clinic	sq ft / GFA	\$8.25 <u>\$6.30</u>
Industrial Park	sq ft / GFA	-\$2.78
Warehousing/Storage	sq ft / GFA	-\$1.05
Mini Warehouse	sq ft / GFA	-\$0.85

Notes: For uses with Unit of Measure in "sq ft / GFA" or "sq ft/GLA," impact fee is dollars per square foot.

- 1) Service Station can include Mini Mart (less than or equal to 2,500 square feet) and/or Car Wash. Mini Mart greater than 2,500 square feet is calculated separately.
- 2) Downtown: As defined in Olympia Municipal Code 15.04.020.O.
- 3) High Density Corridor (HDC): will only include HDC-1, HDC-2, HDC-3 land use zoning areas and shall have the same meaning as set forth in Olympia Municipal Code Subsections 18.06.020.B.10, .11, and .12.
- 34) Downtown Services/Retail includes Retail Stores, Restaurants, Supermarkets, Convenience Markets, Video Rentals, Banks, Health Clubs, Day Cares, and Libraries.

Section 4. Corrections. The City Clerk and codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5. Severability. If any provision of this Ordinance or its application to any person or circumstance is held invalid, the remainder of the Ordinance or application of the provisions to other persons or circumstances shall remain unaffected.

Section 6. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 7. Effective Date. This Ordinance shall take effect January 1, 2021, after its passage by the Olympia City Council and publication, as provided by law, except for the Transportation Impact Fees as amended in OMC 15.16.040, Schedule D, which fees shall take effect on July 1, 2021.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Mark Barber
CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:



City Council

Approval of an Ordinance Amending Olympia Municipal Code Chapter 15.20 Related to Transportation Concurrency

Agenda Date: 12/15/2020
Agenda Item Number: 4.D
File Number:20-0994

Type: ordinance **Version:** 2 **Status:** 2d Reading-Consent

Title

Approval of an Ordinance Amending Olympia Municipal Code Chapter 15.20 Related to Transportation Concurrency

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve an ordinance amending Olympia Municipal Code Chapter 15.20 related to transportation concurrency on second reading.

Report

Issue:

Whether to amend an ordinance updating transportation concurrency.

Staff Contact:

Mark Russell, P.E., Deputy Director, Public Works Department, 360.753.8762

Presenter(s):

None - Consent Calendar Item.

Background and Analysis:

Background and analysis has not changed from first to second reading.

The Washington State Growth Management Act requires that cities plan for growth and respond to increased transportation needs. Like other cities, Olympia is required to have a transportation concurrency program. This program defines the new transportation infrastructure that will be built by the City to support the new trips on our streets that comes with new growth.

To date, Olympia's concurrency program has been focused on building infrastructure that supports more motor vehicle trips. Changes are being proposed to our concurrency program that will improve our streets for walking, biking, transit, as well as driving.

As described in the attached ordinance, the concurrency program ensures that the City keeps pace with the new travel demand, or new trips, on our streets, by building new supply, or street improvement projects.

The supply is defined in a new proposed 20-year concurrency project list. The concurrency projects are the City's minimum commitment to accommodating new growth. These projects will be listed in the Capital Facilities Plan and updated as needed.

Neighborhood/Community Interests (if known):

Staff has reached out to stakeholders in the development community about changes to the transportation concurrency and impact fee programs and invited the public to observe the August 19 Finance Committee discussion of the changes. The Planning Commission and Bicycle and Pedestrian Advisory Committee were briefed earlier this year as the program changes were under development.

Options:

1. Approve an ordinance amending Olympia Municipal Code Chapter 15.20 related to transportation concurrency on second reading. The new concurrency program will help accommodate new growth in the City.
2. Do not approve the ordinance.

Financial Impact:

Concurrency projects are a subset of the impact fee projects lists, meaning they will receive impact fee funding, along with other funding sources. Each year, the Capital Facilities Plan will list concurrency program projects and how they will be funded.

Attachments:

Ordinance

Ordinance No. _____

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, RELATING TO TRANSPORTATION CONCURRENCY AND AMENDING OLYMPIA MUNICIPAL CODE CHAPTER 15.20

WHEREAS, the Washington State Growth Management Act requires that cities plan for growth and respond to increased transportation needs; and

WHEREAS, like other cities, Olympia is required to have a transportation concurrency program, which defines the new transportation infrastructure that will be built by the City to support the new trips on city streets that comes with new growth; and

WHEREAS, staff is proposing changes to the City's concurrency program that will improve city streets for walking, biking, transit, as well as driving; and

WHEREAS, the concurrency program ensures that the City keeps pace with the new travel demand on city streets by building new supply or street improvement projects; and

WHEREAS, staff has reached out to stakeholders in the development community regarding changes to the transportation concurrency and impact fee programs, and the public was invited to observe the August 19, 2020 Finance Committee discussion of the proposed changes; and

WHEREAS, the Olympia Planning Commission and the Bicycle and Pedestrian Advisory Committee were briefed earlier this year as the program changes were under development; and

WHEREAS, the Olympia City Council determines it to be in the best interest of the residents of the City of Olympia to change its transportation concurrency program and amend Olympia Municipal Code Chapter 15.20 accordingly; and

WHEREAS, this Ordinance is adopted pursuant to Article 11, Section 11, of the Washington Constitution; and

WHEREAS, this Ordinance is supported by the staff report, attachments, and documents on file with the Department of Public Works;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. Amendment of OMC 15.20. Olympia Municipal Code Chapter 15.20 is hereby amended to read as follows:

Chapter 15.20 TRANSPORTATION CONCURRENCY

15.20.000 Chapter Contents

Sections:

- 15.20.010 Title, authority and purpose.
- 15.20.020 Definitions.
- 15.20.030 Level of service standards.
- ~~15.20.040 Concurrency districts.~~
- 15.20.050 Concurrency test.
- 15.20.060 Exemptions from the concurrency test.
- 15.20.070 Findings of concurrency.
- 15.20.080 Fees.
- ~~15.20.090 Concurrency system.~~
- 15.20.100 Monitoring the transportation system.
- 15.20.110 Intergovernmental coordination.
- 15.20.120 Appeals.

15.20.010 Title, authority and purpose

- A. This chapter shall be known as the "Transportation Concurrency Ordinance."
- B. This chapter is enacted pursuant to the City of Olympia's powers as a Code City, Article XI, Section 10 of the Washington State Constitution, Chapter 35A RCW, the Growth Management Act, Chapter 36.70A generally, and RCW 36.70A.070 specifically.
- C. It is the purpose of this chapter:
 - 1. To ensure adequate ~~levels of service on~~ provision of multimodal transportation facilities for existing land uses as well as new development;
 - 2. To provide transportation facilities that achieve and ~~m~~ maintain the City's ~~level of service~~ transportation concurrency standards as established in the Comprehensive Plan; and
 - 3. To ensure that the City's ~~level of service~~ transportation concurrency standards are achieved concurrently with development as required by the GMA.

15.20.020 Definitions

Except as defined below, the words and terms used in this chapter shall have the meaning set forth in the

OMC Section 18.02.180.

- A. Adequate - the transportation facilities meet or exceed the City's adopted ~~standard of service~~ transportation concurrency standard set forth in the City's Comprehensive Plan.

~~B. Capacity – the maximum number of vehicles that can be accommodated during a specified travel period at a specified level of service. Capacity will be calculated according to the methodology used in the most current Highway Capacity Manual. An alternative methodology may be used only if it is preapproved by the Director of Public Works or the Director of Public Works’ designee.~~

B. Mobility units - the metric by which the City’s adopted transportation concurrency standard is evaluated. A mobility unit is defined as a “person trip” generated by land use development and supported by multimodal transportation infrastructure.

C. Person trip - a measure of travel that is generated by a land use. A person trip is defined as a person entering or leaving a land use development by any mode of travel.

15.20.030 ~~Level of service~~ Transportation concurrency standards

~~A. The following level of service transportation concurrency standards, established in the Olympia Comprehensive Plan, are hereby adopted for the purposes of this Chapter. If a conflict arises between a level of service standard identified in this Chapter and a standard identified in the Comprehensive Plan, the level of service established in the Comprehensive Plan shall control.~~

- ~~1. Jefferson and 14th;~~
- ~~2. Plum Street and Union;~~
- ~~3. Water and 5th;~~
- ~~4. Capitol and 14th;~~
- ~~5. Sleater Kinney and Martin Way;~~
- ~~6. Lilly and Martin Way; and~~
- ~~7. Black Lake Boulevard and Cooper Point Road.~~

~~B. Level of service "E" for the Downtown City Center and along High Density Residential Corridors as identified in the Comprehensive Plan; and~~

~~C. Level of service "D" in the remainder of the City and its Urban Growth Area.~~

A. Mobility units of supply, as measured by the proportion of the transportation concurrency project list identified in the Capital Facilities Plan, must exceed the number of mobility units of demand generated by approved developments in Olympia.

B. Mobility units of supply are considered available to support new development when the transportation improvement is fully funded, as identified in the Capital Facilities Plan.

C. Transportation improvements on the transportation concurrency project list may be phased and so long as those phases provide person trip capacity, the individual phases can count toward supply when they are funded.

~~15.20.040 Concurrency districts~~

~~There are hereby established four concurrency districts within the City and its Urban Growth Area. The districts will be used to monitor and to allocate available transportation capacity. The districts are depicted in Map One, Attachment A, which is adopted as part of this Title.~~

15.20.050 Concurrency test

A. Unless exempt under Section 15.20.060(A), the test for concurrency will be conducted as part of the building permit application.

~~B. The City may conduct an alternative concurrency test for the applications identified in Section 15.20.060(B) by paying the fee set forth in Section 15.20.080.~~

BC. The test for concurrency will be conducted in the order in which the completed building permit application is received.

DC. The concurrency test will be performed only for the specific property uses(s), residential density(ies) and intensity(ies) of the use(s) described on the building permit application. The applicant shall describe the proposed development in a manner adequate for the City to determine the peak-hour traffic which is person trips which are likely to be generated by the proposed development. The applicant shall also provide the City a legal description of the property. ~~Revisions to the proposed development that may create additional impacts on transportation facilities will be required to undergo an additional concurrency test.~~

ED. In conducting the concurrency test, the City will use the trip generation tables set forth in the Transportation Impact Fee Rate Study (the "Rate Study"), adopted by reference in OMC Title 15. If the trip generation rates for a proposed development are not identified in the Rate Study, then the City shall use the trip generation rates set forth in the latest edition of the Institute of Transportation Engineers, *Information Report—Trip Generation* Trip Generation Manual scaled to equate to person trips as defined in the Rate Study. The presumption is that the rates used by the City are accurate unless proven otherwise.

FE. If the applicant pays the fees identified in Section 15.20.080, the applicant may submit a calculation of alternative person trip generation rates for the proposed development. The City shall review the alternate calculations and indicate in writing whether such calculations are acceptable in lieu of the standard trip generation rates. Reduction in person trip rates are only valid as they relate to "internal trips" or those person trips that do not leave the boundary of the project (as described on the building permit application) and are therefore not accommodated by City transportation infrastructure. The mode of the trips that leave the boundary of the project are not relevant when conducting the concurrency test.

~~G. The City may adjust the trip generation forecast of the proposed development in order to account for any transportation strategies proposed by the applicant that are acceptable to the City.~~

HE. The City shall not make a finding of concurrency as part of the issuance of a building permit if the proposed development will result in the transportation facilities declining below the adopted level of service

~~standards generation of more mobility units of demand than are available as supply. If the level of service of the transportation facilities meets or exceeds the adopted level of service standards there are adequate mobility units of supply available at the time of the concurrency test or will be available within six (6) years, as identified in the Capital Facilities Plan, the concurrency test is passed and the City shall make a finding of concurrency.~~

15.20.060 Exemptions from the concurrency test

A. Exemption from the concurrency test is not an exemption from the remaining requirements of OMC Title 15. The following applications for a building permit shall be exempt from the concurrency test:

1. Any proposed development that creates no additional ~~impacts on any transportation facility~~ person trips;
2. Any project that is a component of another proposed development and that was included in a prior application for a finding of concurrency;
3. Any renewal of a previously issued but unexpired permit; and
4. Any application for a residential building permit if the dwelling unit is a part of a subdivision or short plat that submitted an application after 1990 and that has undergone the analysis mandated by the State Subdivision Act, RCW 58.17.060 or ~~110~~ RCW 58.17.110, and
5. ~~Any application that is exempt from OMC Title 14.~~

B. Unless otherwise exempted by the Director or Environmental Review Officer, a building permit application must be accompanied by a Traffic Impact Analysis (TIA) provided by the applicant in accordance with the TIA Guidelines in Chapter 4 of the current Engineering Design and Development Standards, or as hereafter amended by resolution of the City Council. Applications that do not meet the minimum requirements to conduct a TIA under Section B 'When Required' of the TIA Guidelines are exempt.

15.20.070 Findings of concurrency

A. The City shall make a finding of concurrency for each building permit application that passes the concurrency test.

B. The finding of concurrency shall be valid for the same time period as the underlying building permit, including any permit extensions.

C. A finding of concurrency shall expire if the underlying building permit expires or is revoked by the City.

D. A finding of concurrency accompanying a building permit for a particular parcel of property may be used by the heirs, executors, successors, or assigns of the applicant.

E. All building permits that require one or more transportation facilities to be provided by the applicant shall be and are hereby conditioned upon an appropriate financial commitment by the applicant which is binding upon subsequent owners, heirs, executors, successors, or assigns, and upon the completion of such

transportation facilities in a timely manner, prior to the issuance of the certificate of occupancy or prior to occupancy, unless stated otherwise in writing by the City.

15.20.080 Fees

If the applicant requests an alternative calculation for the concurrency test, or if the City determines that an alternative calculation is required due to the size, scale, or other unusual characteristics of the proposed development, a fee for the alternative calculation shall be paid by the applicant prior to the initiation of review. The fee for conducting the review of the alternative calculation shall be ~~Two Hundred Dollars (\$200.00)~~ the same costs as an independent fee calculation set forth in Olympia Municipal Code Subsection 15.04.50.E, unless otherwise established by the Director of Public Works.

~~15.20.090 Concurrency system~~

~~A.—The City will provide, or arrange for others to provide, adequate transportation facilities by constructing needed transportation facilities and implementing transportation strategies within the six year horizon that:~~

- ~~1.—Eliminate the level of service deficiencies for existing uses;~~
- ~~2.—Achieve the level of service standards for anticipated future development and redevelopment resulting from previously issued building permits; and~~
- ~~3.—Maintain existing facilities and repair or replace obsolete or worn out facilities.~~

~~The improvements to transportation facilities will be consistent with the Olympia Comprehensive Plan.~~

~~B.—The City will appropriate sufficient funds during the appropriate fiscal year to meet the financial commitment for all the transportation facilities required to meet the level of service standards, except that the City may omit from its budget any capital improvements for which a binding agreement has been executed with another party.~~

15.20.100 Monitoring the transportation system

The City will, on an annual basis, review the supply and demand of mobility units and update its capital facilities plan ~~and transportation element and shall to~~ identify those facilities necessary to achieve transportation concurrency. ~~At a minimum, this review will include updates, as needed, to the City's traffic model, a comparison of actual and forecast traffic volumes, and an examination of conformance with the adopted level of service standards. In addition to annual reviews, emergency review of the concurrency management system will be conducted whenever traffic analysis reveals that 50 percent of the projected six-year capacity of any transportation facility or concurrency district has been assigned in any one year. The City will, on a periodic basis, review and update the transportation concurrency project list that defines the overall supply of mobility units. At the City's sole discretion, projects that supply mobility units may be added or removed based on updated land use growth forecasts, shifting travel modes, available funds to build and maintain transportation infrastructure, and other reasons deemed appropriate by the City.~~

15.20.110 Intergovernmental coordination

The City may enter into agreements with other local governments, Intercity Transit, and the State of Washington to coordinate the imposition of the level of service standards, the collection of impact fees, and the implementation of transportation strategies.

A. The City may apply level of service standards, fees, and other mitigation measures to developments in the City that impact other local governments and the State of Washington. Development permits issued by the City may include conditions and mitigation measures that will be imposed on behalf of and implemented by other local governments and the State of Washington.

B. The City may receive impact fees or other mitigation payments based on or as a result of development proposed in other jurisdictions that impact the City. The City may agree to accept such payments or may coordinate with other jurisdictions to implement the appropriate mitigation measures.

15.20.120 Appeals

A. Any applicant may timely file an appeal of the approval or the denial of a finding of concurrency to the Olympia Hearing Examiner pursuant to OMC 18.75. The applicable appeal fee must be paid pursuant to OMC 4.40.010.

B. The appeal on the finding of nonconcurrency will not be conducted if the applicant refuses to pay the transportation impact fees required by OMC Title 15.

Section 3. Corrections. The City Clerk and codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4. Severability. If any provision of this Ordinance or its application to any person or circumstance is held invalid, the remainder of the Ordinance or application of the provisions to other persons or circumstances shall remain unaffected.

Section 5. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 6. Effective Date. This Ordinance shall take effect January 1, 2021, after its passage by the Olympia City Council and publication, as provided by law.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Mark Barber

CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:



City Council

Approval of an Ordinance Adopting the 2021 Utility Rates and General Facilities Charges

Agenda Date: 12/15/2020
Agenda Item Number: 4.E
File Number:20-0995

Type: ordinance **Version:** 2 **Status:** 2d Reading-Consent

Title

Approval of an Ordinance Adopting the 2021 Utility Rates and General Facilities Charges

Recommended Action

Committee Recommendation:

The proposed rates and charges reflect recommendations from the City Council, Finance Committee and the Utility Advisory Committee. City Council held a public hearing on November 17, 2020. The review considered recommendations forwarded to Council by the Utility Advisory Committee.

City Manager Recommendation:

Move to approve the ordinance adopting the 2021 utility rates and general facilities charges on second reading.

Report

Issue:

Whether to approve an ordinance adopting the 2021 utility rates and general facility charges (GFC). Also included in the ordinance are increases to LOTT Clean Water Alliance rates and capacity development charges are also included in the ordinance.

Staff Contacts:

Gary Franks, Waste ReSources Director, Public Works Department, 360.753.8780
Eric Christensen, Water Resources Director, Public Works Department, 360.570.3741

Presenter(s):

None - Consent Calendar Item

Background and Analysis:

Background and analysis has not changed from first to second reading.

City of Olympia provides vital utility services to our community. For 2021, staff is proposing rate increases (rounded) as follows:

- Drinking Water 0.0%
- Storm and Surface Water 7.5%

- Wastewater 0.0%
- Waste ReSources 0.0%
- LOTT 3.0%
- Combined 1.73% or \$4.64 bi-monthly/single family account

Key financial drivers for the proposed 2021 rate increase include:

- Loss of Storm and Surface Water revenues from roadway fees.
- Increased Storm and Surface Water funding allocation for the street sweeping program.
- Increase Storm and Surface Water capital improvement program funding.
- Use of cash reserves to buy down Wastewater rates.

Utility-related GFCs are not proposed to change from the 2020 amounts.

LOTT Clean Water Alliance Rate

Lacey, Olympia, Tumwater, Thurston County (LOTT) Clean Water Alliance Board of Directors approved increases for both monthly wastewater treatment rates and their capacity development charge (CDC). The CDC is similar to the City's GFC. The City collects monthly rates and CDCs for LOTT through the utility billing and development permitting processes.

- The LOTT Clean Water Alliance capacity development charge (CDC) is proposed to increase 3% (\$185) to \$6,417.61.

Neighborhood/Community Interests (if known):

City utilities provide important public health services for Olympia residents. Utility rates are set to ensure reliable, uninterrupted levels of service.

Options:

1. Approve the ordinance adopting the 2021 utility rates and general facility charges. Which Supports essential City public and environmental health services and increases rates for customers and charges for new development.
2. Modify or decline the proposed 2021 increases. This would avoid or lessen additional customer costs and risks failures in fulfilling City public and environmental health responsibilities.

Financial Impact:

The proposed rate and GFC increases will generate revenue to implement Council-adopted utility master plans and ensure financially responsible management of City utilities.

Attachment:

Ordinance

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, RELATING TO UTILITY FEES AND CHARGES AND AMENDING SECTION 4.24.010 OF THE OLYMPIA MUNICIPAL CODE

WHEREAS, the City’s utilities are managed with a goal of resource sustainability in order to maintain, rebuild, expand systems, and prepare for revenue variability; and

WHEREAS, the City Council intends to meet the goals and polices for utility fiscal management set forth in the Comprehensive Plan and utility master plans; and

WHEREAS, the City Council intends to promote rate equity through cost recovery by customer class, and to smooth out rate spikes over a period of up to six years, the time period for which the CFP is developed; and

WHEREAS, the City’s Storm and Surface Water Utility and the Wastewater Utility are managed to maintain minimum operating expense reserves of ten (10) percent, and the Drinking Water Utility is managed to maintain minimum operating expense reserves of twenty five (25) percent; and

WHEREAS, in order to incorporate the foregoing principles into City Drinking Water Utility, City Storm and Surface Water Utility, City Wastewater Utility and LOTT Clean Water Alliance (LOTT) wastewater treatment rates, the City Council received recommendations from the Utility Advisory Committee, held hearings, and reviewed the utility rates set forth in this Ordinance; and

WHEREAS, pursuant to the Interlocal Cooperation Act Agreement for Sewer Treatment, the LOTT Board of Directors is empowered to “impose, alter, regulate, and control rates, charges, and assessments;” and the LOTT Board of Directors held a public hearing and approved certain rate increases, which the City Council must annually adopt;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. Amendment of OMC 4.24.010. Section 4.24.010 of the Olympia Municipal Code is hereby amended to read as follows:

4.24.010 Computation and assessment of charges

The rates set forth below do not reflect any possible surcharges or discounts provided to a parcel of property or customer under any provision of City ordinances or taxes assessed directly upon customers for which the City acts as collection agent.

A. WATER

- | | | |
|----------------------------------------------------------------|---------|---------------|
| 1. Occupant turning on water after delinquent shutoff penalty | \$40.00 | OMC 13.04.360 |
| 2. Delinquency notification penalty | \$10.00 | OMC 13.04.430 |
| 3. Service disconnected/water reconnect for nonpayment penalty | \$25.00 | OMC 13.04.430 |

4. Fire hydrant meter	\$ 1,500 deposit plus \$50.00 per month plus consumption charge	OMC 13.04.410
5. Water for residential building construction purposes	Ready to serve plus consumption charge in Subsection 8a	OMC 13.04.410
6. Non-emergency after-hours water service turn on/shut off	\$110.00	OMC 13.04.340
7. Water General Facility Charges, assessed and payable as provided in OMC 13.04.375:		OMC 13.04.375

Meter Size	AWWA Capacity Factor	GFC
3/4 -inch	1.00	\$4,433
1 -inch Residential Fire Sprinkler	1.00	\$4,433
1 -inch	1.67	\$7,483
1 1/2 -inch	3.33	\$14,920
2 -inch	5.33	\$23,881
3 -inch	10.67	\$46,670
4 -inch	16.33	\$73,168
6 -inch	33.33	\$149,338
8 -inch	53.33	\$238,951
10 -inch	76.67	\$347,419
12 -inch	100.00	\$448,064

This charge is assessed in addition to any other charges or assessments levied under this chapter.

8. Water Meter Rates—Inside City Limits:

a. **Schedule I: Monthly Charges.**

The following is the monthly charge based upon meter size for all customers. Customers with meter sizes not listed in the schedule will be charged at the rate applicable to the next larger meter size listed.

Meter Size	Ready to Serve Charge	OMC 13.04.380
3/4-inch	\$13.80 + consumption charge	
1-inch Residential Fire Sprinkler	\$13.80 + consumption charge	
1-inch	\$18.37 + consumption charge	
1 1/2-inch	\$29.79 + consumption charge	
2-inch	\$43.46 + consumption charge	
3-inch	\$80.00 + consumption charge	
4-inch	\$121.09 + consumption charge	

Meter Size		Ready to Serve Charge	OMC 13.04.380
6-inch	\$235.22	+ consumption charge	
8-inch	\$372.19	+ consumption charge	
10-inch	\$531.96	+ consumption charge	
12-inch	\$691.76	+ consumption charge	

(1) Residential and nonresidential premises that are vacant are subject to payment of the full Water ready-to-serve charge. This fee will be charged even if the water is turned off.

Consumption charge per 100 cubic feet:

	Block 1	Block 2	Block 3	Block 4
Residential (Single Family and Duplex Residential)	\$2.00	\$3.35	\$5.35	\$7.04
Nonresidential (Multi-family and Commercial)	\$2.80	\$4.19	--	--
Irrigation	\$2.80	\$8.26	--	--

Blocks Definition:	Block 1	Block 2	Block 3	Block 4
Single Family and Duplex (1) Residential	0-400 cf/unit	401-900 cf/unit	901-1,400 cf/unit	1,401+ cf unit
Nonresidential (2)	Nov-June Usage	July-Oct Usage	--	
Irrigation	Nov-June Usage	July-Oct Usage		

(1) Single family accounts with or without accessory dwelling units are charged as one single family account.

(2) If nonresidential block usage cannot administratively be prorated between blocks, usage is billed at the block rate in which the meter reading period ends.

b. **Wholesale customers:**

See OMC 13.04.380B.

c. **State buildings with sprinkler systems or fire service connections:**

See OMC 13.04.380C.

d. **Fire protection:**

Automatic sprinkler systems or special fire service connections with the City water system will be charged the monthly ready-to-serve charge based on meter size in 4.24.010(A)(8a). Residential fire service connections that require a 1" pipe size will be charged the same as a 3/4" pipe size as shown in Subsection 8a.

B. WASTEWATER (SEWER)

- 1) LOTT Charges

LOTT wastewater monthly service charge	\$41.00 <u>\$42.23</u> per ERU	OMC 13.08.190
----------------------------------------	----------------------------------------------	---------------

Nonresidential accounts are billed one (1) ERU minimum per month. ERU charges in excess of one (1) ERU are billed at the rate of ~~\$4.56~~ \$4.69 per 100 cf or any part thereof for LOTT wastewater service charges.

LOTT capacity development charge	\$6,230.69 <u>\$6,417.61</u> per ERU	OMC 13.08.210
----------------------------------	----------------------------------------------------	---------------

2) City of Olympia Monthly Sewer Charges

a. Residential accounts with separately metered City of Olympia water service servicing: one separate single-family residence, one single-family residence with accessory dwelling unit, one unit of a residential duplex, one mobile home, or one trailer is billed based on monthly water consumption as follows:

0 – 250 cf	\$13.32 per month	
251 – 350 cf	\$13.32 per month plus \$0.082 per cf	OMC 13.08.190
351 cf and above	\$21.52 per month	

b. Residential accounts with residential duplexes with a single water meter servicing both units are billed based on water consumption as follows:

0 – 500 cf	\$26.64 per month	
501 – 700 cf	\$26.64 per month plus \$0.082 per cf	OMC 13.08.190
701 cf and above	\$43.04 per month	

c. Residential accounts not included in A) or B) above	\$21.52 per ERU	OMC 13.08.190
--------------------------------------------------------	-----------------	---------------

d. Nonresidential accounts are billed one (1) ERU minimum per month. ERU charges in excess of one (1) ERU are billed at the rate of \$.0307 per 1 cf. for local collection system.	\$21.52 per ERU	OMC 13.08.190
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------	---------------

3) City of Olympia General Facility Charge

Wastewater (Sewer) general facility charge	\$3,442.00 per ERU	OMC 13.08.205
Wastewater (Sewer) general facility charge for properties on public combined sewers and in the Downtown Deferred General Facility Charge Payment Option Area	\$1,483.00 per ERU	OMC 13.08.010 OMC 13.08.205

C. WASTE RESOURCES

1. **Residential garbage rates, monthly, every-other-week collection:**

OMC 13.12.160

One twenty-gallon cart (minimum residential garbage service)	\$11.35
One thirty-five gallon cart	
Recycle rate	\$19.60
Nonrecycle rate	\$24.58
One sixty-five gallon cart	
Recycle rate	\$26.76
Nonrecycle rate	\$33.54
Two sixty-five gallon carts	
Recycle rate	\$51.21
Nonrecycle rate	\$64.13
Three sixty-five gallon carts	\$96.25
One ninety-five gallon cart	
Recycle rate	\$46.37
Nonrecycle rate	\$58.10
More than three sixty-five gallon carts	\$96.25 + \$33.54 for each sixty-five gallon cart over three carts

2. **Residential garbage rates, monthly, weekly collection:**

One thirty-five gallon cart	
Recycle rate	\$43.20
Nonrecycle rate	\$54.06
One sixty-five gallon cart	
Recycle rate	\$86.40
Nonrecycle rate	\$108.09
One ninety-five gallon cart	\$140.45

3. **Extended pickup:**

Rate	Distance
\$1/month	Over 5 feet to 25 feet
\$2/month	Over 25 feet to 100 feet
\$1/month	Every 50 feet over 100 feet

- a. Persons requesting extended distance service must be at least sixty-five years of age or handicapped where said person cannot wheel a full or partially full garbage cart to the collection point.

- b. No person living with the qualified applicant can wheel a full or partially full garbage cart to the collection point.
- c. Extended pickup service to be at no charge when the combined annual income of the household of the qualified applicant is equal to or less than fifty percent of the median household income in Thurston County.
- d. Persons requesting service must apply with the utilities office by filling out an affidavit for extended service. Upon approval of affidavit, service will be granted.
- e. Qualified applicant will reapply on a yearly basis on or before December 31st of each year.
- f. In the case of a multifamily residence or complex, only the qualified tenant's cart will be clearly marked with the tenant's name and unit number.

4. Residential and commercial organics rate, monthly, every other week collection:

Organics:

Per City-owned 95-gallon cart or each 1/2 yard of material collected \$10.59

5. Commercial garbage rates, monthly, weekly collection:

One ten gallon can (minimum commercial garbage service)	\$7.34
One thirty-two gallon can or cart	\$21.66
Two thirty-two gallon cans or equivalent cart service	\$33.03
Three thirty-two gallon cans or equivalent cart service	\$62.12
Four thirty-two gallon cans or equivalent cart service	\$81.85
More than four thirty-two gallon cans or equivalent cart service	\$81.85 + \$21.66 for each additional thirty-two gallons of service

6. 95-gallon garbage and refuse cart service, monthly:

One pickup weekly	\$62.12
Two pickups weekly	\$119.06
Three pickups weekly	\$173.62
Four pickups weekly	\$229.19
Five pickups weekly	\$284.06

7. One-yard garbage and refuse dumpster service, monthly:

One pickup weekly	\$122.14
Two pickups weekly	\$240.16
Three pickups weekly	\$354.14
Four pickups weekly	\$467.90

Five pickups weekly	\$581.50
Six pickups weekly	\$695.22

8. **One and one-half yard garbage and refuse dumpster service, monthly:**

One pickup weekly	\$161.47
Two pickups weekly	\$307.76
Three pickups weekly	\$452.85
Four pickups weekly	\$597.62
Five pickups weekly	\$742.34
Six pickups weekly	\$887.55

9. **Two-yard garbage and refuse dumpster service, monthly:**

One pickup weekly	\$200.62
Two pickups weekly	\$382.79
Three pickups weekly	\$565.05
Four pickups weekly	\$747.28
Five pickups weekly	\$929.57
Six pickups weekly	\$1,108.87

10. **Three-yard garbage and refuse dumpster service, monthly:**

One pickup weekly	\$283.82
Two pickups weekly	\$555.48
Three pickups weekly	\$824.79
Four pickups weekly	\$1,102.11
Five pickups weekly	\$1,363.82
Six pickups weekly	\$1,621.19

11. **Four-yard garbage and refuse dumpster service, monthly:**

One pickup weekly	\$356.88
Two pickups weekly	\$706.17
Three pickups weekly	\$1,048.51
Four pickups weekly	\$1,383.64
Five pickups weekly	\$1,711.66
Six pickups weekly	\$2,034.13

12. **Six-yard garbage and refuse dumpster service, monthly:**

One pickup weekly	\$518.20
Two pickups weekly	\$1,011.96
Three pickups weekly	\$1,502.33
Four pickups weekly	\$1,992.35
Five pickups weekly	\$2,482.53
Six pickups weekly	\$2,854.93

13. **Prepaid extra tag for unscheduled collection of a bag on regular garbage collection day; \$5.57/each.**

14. **Extra unscheduled can, bag or box on regular garbage collection day to which a City approved prepaid tag is not attached: \$9.10/each.**

15. **Fees for special pickups, minor ancillary services, and yard waste drop-off site disposal services, other than unscheduled extra cans or material on regular collection day, are established by the City Manager, based on cost of service; to include labor, equipment, distance traveled, and volume of materials as appropriate.**

16. **City-owned drop boxes: customers will be charged repair fees on boxes which have been burned or damaged:**

Ten cubic yards:

Delivery fee	\$76.64	
Daily rental	\$2.64	
Hauling fee	\$233.42	
Dumping charge		Current disposal fee, surcharge and 15.1% service fee on disposal fee

Twenty cubic yards:

Delivery fee	\$76.64	
Daily rental	\$3.39	
Hauling fee	\$233.42	
Dumping charge		Current disposal fee, surcharge and 15.1% service fee on disposal fee

Thirty cubic yards:

Delivery fee	\$76.64	
Daily rental	\$4.71	
Hauling fee	\$233.42	
Dumping charge		Current disposal fee, surcharge and 15.1% service fee on disposal fee

Forty cubic yards:

Delivery fee	\$76.64
--------------	---------

Daily rental	\$4.71
Hauling fee	\$233.42
Dumping charge	Current disposal fee, surcharge and 15.1% service fee on disposal fee
Standby or dig out	\$90.00 per hour

17. Customer-owned compactors and special containers. Dumping charges are based on weight at transfer station:

Cubic Yard	Charge Per Haul
10 or less	\$233.42 *
15	\$233.42 *
20	\$233.42 *
25	\$233.42 *
30	\$233.42 *
35	\$233.42 *
40	\$233.42 *
42	\$233.42 *
* plus disposal fee plus 15.1% service charge on disposal fee	
Standby or dig out	\$90.00 per hour

No delivery fees or rental fees will be charged for City-owned drop boxes used to haul source-separated yard waste for composting or construction and demolition debris for recycling. If material is contaminated, the customer will be charged current disposal fees and 15.1% service charge on the disposal fee, plus delivery fee and daily rental fees.

18. City-owned temporary garbage and refuse dumpster services (customers will be charged repair fees for containers which have been burned or damaged):

One cubic yard:	
Delivery fee	\$56.17
Daily rental fee	\$2.21
Fee per dump	\$46.22
One and 1/2 cubic yard:	
Delivery fee	\$56.17
Daily rental fee	\$2.21
Fee per dump	\$48.96
Two yard:	
Delivery fee	\$56.17
Daily rental fee	\$2.21

Fee per dump	\$52.46
Three yard:	
Delivery fee	\$56.17
Daily rental fee	\$2.21
Fee per dump	\$68.99
Four yard:	
Delivery fee	\$56.17
Daily rental fee	\$2.21
Fee per dump	\$95.59
Six yard:	
Delivery fee	\$56.17
Daily rental fee	\$2.21
Fee per dump	\$130.59

19. City-owned temporary organics dumpster services (customers will be charged repair fees for dumpsters which have been burned or damaged):

One cubic yard:	
Fee per dump	\$21.18
One and 1/2 cubic yard:	
Fee per dump	\$31.77
Two yard:	
Fee per dump	\$42.37
Three yard:	
Fee per dump	\$63.55

If material is contaminated, customer will be charged the dump fee, delivery fee and daily rental fee for City-owned temporary garbage and refuse dumpster services as established in Section 16 of this ordinance.

20. An additional surcharge of \$70.00 per month applies to permanent commercial dumpster customers who require Saturday collection and are subject to regular monthly fees set forth in OMC 4.24.010C Subsections 5, 6, 7, 8, 9, 10, 11, 12, 16, 17, 18 or 19.

D. STORM AND SURFACE WATER

At the time of issuance of a building/engineering permit, per OMC 13.16.080, a stormwater GFC is assessed at the rate of: \$1,439.90/Impervious Unit (2,528 sq. ft.) and a water quality GFC is assessed at a rate of \$6.60 per average daily vehicle trip based on the Institute of Traffic Engineers' Trip Generation Manual.

1. Storm drainage service charges:

a. Single-Family and Duplex Residential Parcels. All parcels in the City are subject to a monthly charge for storm drainage service in accordance with the following schedule:

Single-family parcels with or without accessory dwelling units (Regardless of date approved)	\$14.55 <u>\$15.64</u> /utility account
Plats approved after 1990 with signed maintenance agreement	\$13.01 <u>\$13.00</u> /utility account
Duplex parcels (Regardless of date approved)	\$14.55 <u>\$15.64</u> /unit (\$29.10 \$31.28 when billed as a single account)

b. Commercial, Multi-Family, Industrial and Governmental Parcels. A charge per utility account will be established at the time of issuance of a clearing, filling, excavating or grading permit and assessed monthly as follows:

Administrative fee	\$14.24 <u>\$15.31</u> plus:
For parcels developed after January 1990 (Category I)	\$5.35 <u>\$5.75</u> per billing unit or
For parcels developed between January 1980 and January 1990 (Category II)	\$11.18 <u>\$12.02</u> per billing unit or
For parcels developed before January 1980 (Category III)	\$14.11 <u>\$15.17</u> per billing unit

c. For developed parcels without structural impervious areas, the following construction phase charge is assessed at the time of issuance of a clearing, filling, excavating or grading permit:

Single-family and duplex zoned	\$6.11 <u>\$6.57</u> per parcel x total number of parcels identified in preliminary plat x 24 months
--------------------------------	-----------------------------------------------------------------------------------------------------------------

d. Undeveloped parcels. No charge.

E. RECLAIMED WATER

1. Occupant turning on water after delinquent shutoff penalty	\$40.00	OMC 13.24.330
2. Delinquency notification penalty	\$10.00	OMC 13.24.340
3. Service disconnected/reclaimed water reconnect for nonpayment penalty	\$25.00	OMC 13.24.340
4. Reclaimed water for commercial construction purposes	\$50.00 per month plus consumption charge	OMC 13.24.200
5. Non-emergency after-hours reclaimed water service turn on/shut off	\$110.00	OMC 13.24.250

6. Reclaimed Water Rates

a. Meter Rates – The monthly charge based upon meter size for all reclaimed water customers follows 4.24.010.A.8. Customers with meter sizes not listed in the schedule will be charged at the rate applicable to the next larger meter size listed.

b. Consumption charges

(1) Indoor use of reclaimed water: 70% of the consumption charges in 4.24.010.A.8.

(2) Outdoor use of reclaimed water: 70% of the consumption charges in 4.24.010.A.8 for Irrigation.

Section 2. Corrections. The City Clerk and codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3. Severability. The provisions of this Ordinance are declared separate and severable. If any provision of this Ordinance or its application to any person or circumstances is held invalid, the remainder of this Ordinance or application of the provision to other persons or circumstances shall be unaffected.

Section 4. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 5. Effective Date. This Ordinance shall take effect January 1, 2021.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Mark Barber

CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:



City Council

Approval of an Ordinance Adopting the 2021 Operating, Special Funds and Capital Budgets, and the Capital Facilities Plan; 2021-2026 Financial Plan; Setting Forth the Estimated Revenues and Appropriations

Agenda Date: 12/15/2020
Agenda Item Number: 4.F
File Number:20-1020

Type: ordinance **Version:** 2 **Status:** 2d Reading-Consent

Title

Approval of an Ordinance Adopting the 2021 Operating, Special Funds and Capital Budgets, and the Capital Facilities Plan; 2021-2026 Financial Plan; Setting Forth the Estimated Revenues and Appropriations

Recommended Action

Committee Recommendation:

The Finance Committee considered public testimony received at Public Hearings held on October 13, November 10, and November 17 as well as the Council Budget balancing discussion on December 1.

City Manager Recommendation:

Move to approve the ordinance adopting the 2021 Operating, Special Funds and Capital Budgets, and the Capital Facilities Plan; 2021-2026 Financial Plan on second reading.

Report

Issue:

Whether to approve the ordinance adopting the 2021 Operating, Special Funds and Capital Budgets, and the Capital Facilities Plan; 2021-2026 Financial Plan on first reading and forward to second reading.

Staff Contact:

Nanci Lien, Finance Director, 360.753.8465

Presenter(s):

None - Consent Calendar item

Background and Analysis:

Background and analysis has not changed from first to second reading.

State law requires the City Manager to present a balanced Preliminary Operating Budget and Capital

Budget to Council each year. By State law the budget must be adopted no later than December 31. The City Council's Finance Committee met throughout the year to review, discuss, and provide direction to the City Manager on the 2021 Preliminary Operating Budget, Capital Budget, and the Capital Facilities Plan (CFP) and 2021-2026 Financial Plan.

The 2021 Preliminary Operating, Special Funds, and Capital Budgets include resources to provide services such as police and fire protection; developing and maintaining parks, open space and recreational centers; and building and maintaining City streets and utility infrastructure.

Operating Budget

The Operating Budget was presented to Council on October 20. A Public Hearing on Ad Valorem was held on November 10, and another Public Hearing on the Operating Budget on November 17. Finance Committee met on November 18 to prepare a final recommendation which was presented to the full Council on December 1. Since the Preliminary Operating Budget was presented on October 20, adjustments in revenue and expenditures were made. Major changes to the Operating Budget were discussed with Council on December 1 and include changes to Olympia Police Department training budgets, Outreach Services Programs, and services to assist with re-imaging public safety and tenant protection services. These changes are included in the Ordinance.

Capital Budget and Capital Facilities Plan: 2021-2026 Financial Plan

The Capital Facilities Plan (CFP) is a Chapter in the City's 20-year Comprehensive Plan adopted by Council in 2014. The CFP portion of the Plan is updated annually. The first year of the six-year financial plan serves as the City's annual Capital Budget.

The Planning Commission received a briefing on the CFP on August 17. On September 21, the Planning Commission held a Public Hearing. The City's Preliminary CFP and 2021-2026 Financial Plan also went to the Bicycle Pedestrian and Advisory Committee (BPAC); Parks and Recreation Committee (PRAC); and the Utility Advisory Committee (UAC) for review and comment. The Planning Commission, BPAC, PRAC, and UAC submitted comments for Council's consideration.

City Council received a briefing on utility rates, general facility charges and impact fees, including the Olympia School District's impacts fees, on November 10. On October 13 and November 17, City Council held Public Hearings to hear testimony on both the 2021 Preliminary Capital Budget and the CFP: 2021-2026 Financial Plan and received an update on the City's outstanding debt, including internal fund loans.

Since the Preliminary Capital budget and CFP: 2021-2026 Financial Plan was presented on August 11, the following major changes to the Capital Budget were discussed with Council on December 1 and made to the final document:

1. Removal of the Fire Station construction related to annexation.

2. Inclusion of Transportation Benefit District revenue - \$1.5 million

Special Funds

The Budget also includes Special Funds such as Home Fund, Lodging Tax, Parking & Business Improvement Area, Farmers Market Repair & Replacement, and Hands on Children's Museum. Since the Preliminary budget was presented on October 20, changes in revenue and expenditures were adjusted and are included in the Ordinance.

Neighborhood/Community Interests (if known):

City Council held public hearings on October 13 and November 17 to hear testimony on the CFP: 2021-2026 Financial Plan. Council also held a Public Hearing on November 17 to hear testimony on the Preliminary Operating Budget.

The Planning Commission received a briefing on the Preliminary 2021-2026 CFP on August 17. On September 21, the Planning Commission held a Public Hearing to hear public testimony. The Preliminary CFP and 2021-2026 Financial Plan also went to the BPAC; PRAC; and the UAC for review and comment. The Planning Commission, BPAC, PRAC, and UAC prepared comments for Council's consideration.

Options:

1. Approve the Ordinance Adopting the 2021 Operating, Special Funds and Capital Budgets and the Capital Facilities Plan: 2021-2026 Financial Plan on second reading.
2. Direct staff to make changes to the Ordinances and/or the Capital Facilities Plan: 2021-2026 Financial Plan on second reading.

Financial Impact:

- General Fund - \$87,935,784
- Operating Funds - \$167,680,492 (includes General Fund)
- Special Funds - \$8,999,388
- Capital Funds - \$29,128,979

Attachments:

Ordinance

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, ADOPTING THE CITY OF OLYMPIA'S 2021 OPERATING, SPECIAL, AND CAPITAL BUDGETS AND 2021-2026 CAPITAL FACILITIES PLAN; SETTING FORTH THE ESTIMATED REVENUES AND APPROPRIATIONS

WHEREAS, the tax estimates and budget for the City of Olympia, Washington for the 2021 calendar year have been prepared and filed as provided by the laws of the State of Washington; and

WHEREAS, the Olympia City Manager submitted to the City Council a recommended "Capital Facilities Plan," herein referred to as "CFP," for the fiscal years 2021 through 2026; and

WHEREAS, the preliminary budget was printed for distribution and notice published in the official newspaper of the City of Olympia, setting the time place for hearing on the budget and stating that all taxpayers requesting a copy from the City Clerk would be furnished a copy of the preliminary budget to review; and

WHEREAS, the CFP projects the proposed locations and capacities of expanded or new capital facilities needed to serve growth projected in the City's comprehensive plan, along with a six-year plan that will finance such capital facilities and the anticipated capital expenditures required to construct them for said period; and

WHEREAS, the Olympia City Council held a public hearing on the preliminary budget on November 17, 2020, as required by law, and has considered the public testimony presented; and

WHEREAS, the Olympia School District's Capital Facilities Plan is being incorporated as a component of the City's CFP to allow for the collection of school impact fees; and

WHEREAS, the CFP element of the Comprehensive Plan Goals and Policies is included in the CFP; and

WHEREAS, the City Council has held public hearings and reviewed the recommended CFP along with the CFP Goals and Policies and has made revisions thereto; and

WHEREAS, the revisions made by the City Council have been incorporated into the recommended CFP; and

WHEREAS, the CFP meets the requirements of the Washington State Growth Management Act, including RCW 36.70A.070(3);

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. The 2021 Estimated Revenues and Appropriations for each Fund are as follows:

Operating Budget

FUND	USE OF FUND BALANCE	ESTIMATED REVENUE	APPROP	ADDITION TO FUND BALANCE
General, Regular Operations	\$1,367,906	\$86,567,878	\$87,935,784	0
General, Special Sub-Funds				
Special Accounts	-	1,518,965	1,349,869	169,096
Development Fee Revenue	113,018	\$4,150,296	4,263,314	0
Parking	300,790	\$1,474,840	1,775,630	0
Post Employment Benefits	-	\$1,020,000	1,020,000	0
Washington Center Endowment	-	\$5,000	5,000	0
Washington Center Operating	0	\$378,365	378,365	0
Municipal Arts	89,160	\$60,660	149,820	0
Equipment & Facilities Reserve	788,761	\$1,346,037	2,134,798	0
Total General Fund	\$2,659,635	\$96,522,041	\$99,012,580	\$169,096
LID Control	0	0	0	0
LID Guarantee	0	0	0	0
4th/5th Avenue Corridor Bridge Loan	0	174,250	174,250	0
UTGO Bond Fund - 2009 Fire	0	1,047,800	1,047,800	0
City Hall Debt Fund - 2009	0	2,355,353	2,355,353	0
2010 LTGO Bond - Street Projects	0	394,562	394,562	0
L.O.C.A.L. Debt Fund - 2010	0	0	0	0
2010B LTGO Bonds - HOCCM	0	436,321	436,321	0
2013 LTGO Bond Fund	0	674,325	674,325	0
2016 LTGO Parks BAN	0	1,008,375	1,008,375	0
Water Utility O&M	0	15,806,072	15,500,179	305,893
Sewer Utility O&M	496,697	22,013,367	22,510,064	0
Solid Waste Utility	0	13,455,454	13,408,024	47,430
Stormwater Utility	276,035	6,216,211	6,492,246	0
Water/Sewer Bonds	0	1,915,487	1,915,487	0
Stormwater Debt Fund	0	123,650	123,648	2
Water/Sewer Bond Reserve	0	0	0	0
Equipment Rental	0	2,662,149	2,627,278	34,871
Subtotal Other Operating Funds	\$772,732	\$68,283,376	\$68,667,912	\$388,196
Total Operating Budget	\$3,432,367	\$164,805,417	\$167,680,492	\$557,292

Special Funds Budget

FUND	USE OF FUND BALANCE	ESTIMATED REVENUE	APPROP	ADDITION TO FUND BALANCE
HUD Fund	\$352	\$472,352	\$472,704	0
Lodging Tax Fund	0	695,575	373,365	322,210
Parking Business Improvement Area Fund	0	99,450	99,450	0
Farmers Market Repair and Replacement Fund	0	0	0	0
Hands On Children's Museum	101,236	543,634	644,870	0
Home Fund Operating Fund	972,247	1,460,923	2,433,170	0
Fire Equipment Replacement Fund	0	200,000	147,219	52,781
Equipment Rental Replacement Reserve Fund	0	2,361,739	431,000	1,930,739
Unemployment Compensation Fund	0	112,500	85,000	27,500
Insurance Trust Fund	0	2,675,261	2,659,712	15,549
Workers Compensation Fund	205,023	1,447,875	1,652,898	0
Total Special Funds Budget	\$1,278,858	\$10,069,309	\$8,999,388	\$2,348,779

Capital Budget

FUND	USE OF FUND BALANCE	ESTIMATED REVENUE	APPROP	ADDITION TO FUND BALANCE
Impact Fee	\$2,304,425	\$0	\$2,304,425	\$0
SEPA Mitigation Fee Fund	40,000	0	40,000	0
Parks & Recreational Sidewalk, Utility Tax Fund	0	2,636,230	1,054,757	1,581,473
Real Estate Excise Tax Fund	0	1,818,510	866,000	952,510
Capital Improvement Fund	0	9,413,060	7,836,961	1,576,099
Olympia Home Fund Capital Fund	0	1,283,297	1,283,297	0
Water CIP Fund	0	7,692,086	7,447,681	244,405
Sewer CIP Fund	0	6,114,000	6,114,000	0
Waste ReSources CIP Fund	0	368,000	368,000	0
Storm Water CIP Fund	189,000	1,624,858	1,813,858	0
Storm Drainage Mitigation Fund	0	0	0	0
Total Capital Budget	\$2,533,425	\$30,950,041	\$29,128,979	\$4,354,487
Total City Budget	\$7,244,649	\$205,824,767	\$205,808,858	\$7,260,557

Section 2. Administration. The City Manager shall administer the budgets and in doing so may authorize adjustments within the funds set forth in Section 1 above, to the extent that such adjustments are consistent with the budget approved in Section 1 above.

Section 3. Salaries and Compensation. The salaries and compensation for the City of Olympia employees for the calendar year 2021 shall be as set forth in the “Supplementary Information” section of the 2021 Adopted Budget document, or as the same may be amended by the City Manager as part of their administration of the budget pursuant to Section 2 above.

Section 4. Benefit Cost Sharing. The City Manager is authorized to modify and establish benefit cost sharing for City employees; and such programs may be based, in part, on the employee’s start date with the City.

Section 5. Capital Facilities Plan. That certain document entitled the “Capital Facilities Plan,” covering the years 2021 through 2026, a copy of which will be on file with the Office of the Finance Director and available on the City’s web site, is hereby adopted as the Capital Facilities Plan for the City of Olympia and is incorporated herein as though fully set forth.

Section 6. City Manager Authorization. Upon appropriation by the City Council of funds therefore, the City Manager shall be authorized to prepare plans and specifications to take bids, and to make expenditures for the projects set forth in the CFP during the year for which said projects are scheduled; provided, however, that any award of bids and execution of contracts for construction shall be approved as provided in OMC Chapter 3.16.

Section 7. Change in Funding Source and Construction Schedule. It is anticipated that the funding source and the construction schedule for projects identified in the CFP may be changed over the next year. Such changes shall not constitute an amendment to the Comprehensive Plan for purposes of RCW 36.70A.130.

Section 8. Office of Finance Director Authorization. The Finance Director is hereby authorized to bring forward into fiscal year 2021 all appropriations and allocations not otherwise closed, completed, or deleted from the prior fiscal years’ Capital and Special Fund budgets.

Section 9. Severability. The provisions of this Ordinance are declared separate and severable. If any provision of this Ordinance or its application to any person or circumstances is held invalid, the remainder of this Ordinance or application of the provision to other persons or circumstances shall be unaffected.

Section 10. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 11. Effective Date. This Ordinance shall take effect January 1, 2021.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Mark Barber
CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:



City Council

Approval of an Ordinance Amending Ordinance 7258 (Operating, Special and Capital Budgets) - Fourth Quarter 2020

Agenda Date: 12/15/2020
Agenda Item Number: 4.G
File Number:20-1021

Type: ordinance **Version:** 2 **Status:** 2d Reading-Consent

Title

Approval of an Ordinance Amending Ordinance 7258 (Operating, Special and Capital Budgets) -
Fourth Quarter 2020

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve the proposed Ordinance that amends Ordinance 7258 on second reading.

Report

Issue:

Whether to approve the proposed Ordinance amending Ordinance 7258 on f second reading.

Staff Contact:

Nanci Lien, Finance Director, Administrative Services Department, 360.753.8465

Presenter(s):

None - Consent Calendar item

Background and Analysis:

Background and analysis has not changed from first to second reading.

City Council may revise the City's Operating, Special Funds and Capital Budgets by approving an ordinance. Generally, budget amendments are presented quarterly to Council for review and approval but may be made at any time during the year. The amended ordinances appropriate funds and provide authorization to expend the funds.

No separate ordinances have been passed since the adoption of ordinance 7258.

The attached ordinance includes recommended amendments to the 2020 Operating Funds, Specials

Funds, and Capital Funds for department requests for budget amendments for the 4th Quarter in 2020. Department requests are summarized below:

Administrative Services

- \$73,129 in appropriations for information technology hardware and software related to COVID-19 response. Funding from economic recovery funds.
- \$2,374,650 in appropriations for response to COVID-19. Funding from CARES federal public assistance program.
- \$3,527,792 in appropriations for debt service related to refundings completed late 2019 for the 2010 LTGO Street Project bonds. 2020 debt service budget had already been finalized at that time. Funding from debt proceeds.
- \$3,372,211 in appropriations for debt service related to refundings completed late 2019 for the Hands On Children Museum bonds. 2020 debt service budget had already been finalized at that time. Funding from debt proceeds.
- \$40,500 in appropriations for debt service related to 2020 refundings of water/sewer revenue bonds and usage of previously restricted funds to pay down debt principle. Funding from debt reserve fund balance.
- \$723,000 in appropriations for appropriation transfers related to the exigent circumstance declaration for voted and non-voted utility tax. Funding from Voted Utility Tax Fund's and Capital Improvement Fund's fund balance.
- Reduction in appropriations of \$990,000 for Home Fund operating Fund interfund loan. This is an administrative correction as interfund loans should not appear as revenue in budget ordinance. Reduction in revenue funded by fund balance.
- \$22,300 in appropriations. This is an administrative correction from Q1 budget amendment where only one side of transfer was included in the ordinance. Funding from impact fee fund balance.
- Reduction of \$508,082 in appropriations and revenue for impact fee fund. This is an administrative correction from original 2020 budget ordinance.
- \$550,000 in appropriations. This represents emergency Ordinance 7235 approved by Council in March 2020 to transfer of economic develop capital funds for use in COVID response. The ordinance was not fully recorded in the earlier quarterly ordinance.
- Reduction in appropriation of \$930,059. This is an administrative correction from Q1 budget amendment. Funds for the TBD fund were added and should not have been. TBD has a separate budget process and therefore should not have been recorded in the City ordinance.
- Reduction in appropriations of \$2,673,719. This is an administrative correction from Q1 budget amendment. Funds for the OMPD fund were added and should not have been. OMPD has a separate budget process and should not have been recorded in the City ordinance.

Community Planning & Development

- \$1,105,850 in appropriations for contracts related to COVID-19 response; including Thurston EDC Childcare and Small Business Grant & PPE Program; Enterprise for Equity technical assistance training programs; ODA Positive Notes and Artist on Board programs; ODA Downtown Recovery and Reopening grants; South Sound YMCA Emergency Childcare Funding; Thurston County United Way COVID Relief for rent and food assistance; WCPA downtown holiday entertainment industry support; and West Olympia Business Association

PPE bulk distribution program. Funding from economic development reserve.

- \$5,000 in appropriations for grant from Arts WA Olympia Creative District. Funding from fund balance where grant was recorded.
- \$41,454 in appropriations COVID-19 related response to mitigation site. Funding from economic recovery funds.
- \$10,000 in appropriations for micro-housing. Funding from Thurston County Micro-Housing grant. Total grant \$60,000 with remaining \$50,000 being appropriated in 2021.
- \$20,000 in appropriations micro-housing. Funding from donation from Providence Foundation. Total donation, \$50,000 with remaining to be appropriated in 2021.
- \$24,000 in appropriations for response to homelessness. Funding from Thurston County Hygiene grant.
- \$269 in appropriations additional labor costs related to COVID-19 response. Funding from economic recovery funds.

Fire

- \$56,000 in appropriations for bunker gear replacement. This was a request approved during the 2019 year-end process and was omitted during an earlier budget amendment. Funding from General Fund fund balance.
- \$6,203 in appropriations for vehicle repair. Funding from insurance proceeds.
- \$169,276 in appropriations for salaries and benefits for providing wildfire service to another agency. Funding from Department of Natural Resources.
- \$200,000 in appropriations for overtime. Funding from Thurston County Medic One reimbursement.

Parks

- \$25,000 in appropriations for the Parks scholarship program to assist with need during COVID -19 era. Funding from economic recovery funds.
- \$1,500 in appropriations for storage and removal of derelict vessel. Funding from surplus sale proceeds.
- \$85,000 for appropriations related to the Municipal Arts Work Plan. Funding from Municipal Arts Fund reserve.

Police

- Reduction in appropriations of \$139,493 due to grant revenue from Washington Association of Sheriffs & Police Chief being reduced at year end by granting agency.

Public Works

- Reduction in appropriations of \$24,276 due to grant being completed and revenue will not be received.
- \$370,851 in appropriations related to design development of the new Waste ReSources Facility. Funding from capital reserve fund balance.
- \$20,455 in appropriations for additional labor costs related to COVID-19 response. Funding from economic recovery funds.

All General Fund Departments

- Reduction in appropriations of \$3,957,008 to recognize general and program revenue reductions related to COVID-19 revenue shortfalls.

Neighborhood/Community Interests (if known):

N/A

Options:

1. Approve ordinance amending ordinance 7258. This provides staff with budget capacity to proceed with initiatives approved by Council.
2. Do not approve the amending ordinance; staff will not have authorization to expend the funds.

Financial Impact:

Total increase in appropriations of \$2,235,920 (includes transfers between funds); Operating Funds increase in appropriations of \$6,660,182; Special Funds decrease appropriations of \$5,008,055; and Capital Funds increase in appropriations of \$583,793. Funding sources are noted above.

Attachments:

Revised Ordinance - Second Reading

Ordinance - First Reading

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, ADOPTING THE CITY OF OLYMPIA’S 2021 OPERATING, SPECIAL, AND CAPITAL BUDGETS AND 2021-2026 CAPITAL FACILITIES PLAN; SETTING FORTH THE ESTIMATED REVENUES AND APPROPRIATIONS.

WHEREAS, the tax estimates and budget for the City of Olympia, Washington, for the 2021 calendar year have been prepared and filed as provided by the laws of the State of Washington; and

WHEREAS, the Olympia City Manager submitted to the City Council a recommended “Capital Facilities Plan”, herein referred to as “CFP”, for the fiscal years 2021 through 2026; and

WHEREAS, the preliminary budget was printed for distribution and notice published in the official paper of the City of Olympia, setting the time place for hearing on the budget and stating that all taxpayers requesting a copy from the City Clerk would be furnished a copy of the preliminary budget to review; and

WHEREAS, the CFP projects the proposed locations and capacities of expanded or new capital facilities needed to serve growth projected in the City’s comprehensive plan, along with a six-year plan that will finance such capital facilities and the anticipated capital expenditures required to construct them for said period; and

WHEREAS, the Olympia City Council held a public hearing on the preliminary budget on November 17, 2020, as required by law, and has considered the public testimony presented; and

WHEREAS, the Olympia School District’s Capital Facilities Plan is being incorporated as a component of the City’s CFP to allow for the collection of school impact fees; and

WHEREAS, the CFP element of the Comprehensive Plan Goals and Policies is included in the CFP; and

WHEREAS, the City Council has held public hearings and reviewed the recommended CFP along with the CFP Goals and Policies and has made revisions thereto; and

WHEREAS, the revisions made by the City Council have been incorporated into the recommended CFP; and

WHEREAS, the CFP meets the requirements of the Washington State Growth Management Act, including RCW 36.70A070(3);

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. The 2021 Estimated Revenues and Appropriations for each Fund are as follows:

Operating Budget

FUND	USE OF FUND BALANCE	ESTIMATED REVENUE	APPROP	ADDITION TO FUND BALANCE
General, Regular Operations	\$1,471,773	\$86,656,797	\$88,128,570	0
General, Special Sub-Funds				
Special Accounts	-	1,518,965	1,349,869	169,096
Development Fee Revenue	113,018	\$4,150,296	4,263,314	0
Parking	298,370	\$1,474,840	1,773,210	0
Post Employment Benefits	-	\$1,020,000	1,020,000	0
Washington Center Endowment	-	\$5,000	5,000	0
Washington Center Operating	0	\$378,365	378,365	0
Municipal Arts	89,160	\$60,660	149,820	0
Equipment & Facilities Reserve	788,761	\$1,346,037	2,134,798	0
Total General Fund	\$2,761,082	\$96,610,960	\$99,202,946	\$169,096
LID Control	0	0	0	0
LID Guarantee	0	0	0	0
4th/5th Avenue Corridor Bridge Loan	0	174,250	174,250	0
UTGO Bond Fund - 2009 Fire	0	1,047,800	1,047,800	0
City Hall Debt Fund - 2009	0	2,355,353	2,355,353	0
2010 LTGO Bond - Street Projects	0	394,562	394,562	0
L.O.C.A.L. Debt Fund - 2010	0	0	0	0
2010B LTGO Bonds - HOCM	0	436,321	436,321	0
2013 LTGO Bond Fund	0	674,325	674,325	0
2016 LTGO Parks BAN	0	1,008,375	1,008,375	0
Water Utility O&M	0	15,806,072	15,500,179	305,893
Sewer Utility O&M	396,235	22,013,367	22,409,602	0
Solid Waste Utility	0	13,455,454	13,408,024	47,430
Stormwater Utility	107,038	6,216,211	6,323,249	0
Water/Sewer Bonds	0	1,915,487	1,915,487	0
Stormwater Debt Fund	0	123,650	123,648	2
Water/Sewer Bond Reserve	0	0	0	0
Equipment Rental	0	2,662,149	2,627,278	34,871
Subtotal Other Operating Funds	\$503,273	\$68,283,376	\$68,398,453	\$388,196
Total Operating Budget	\$3,264,355	\$164,894,336	\$167,601,399	\$557,292

Special Funds Budget

FUND	USE OF FUND BALANCE	ESTIMATED REVENUE	APPROP	ADDITION TO FUND BALANCE
HUD Fund	\$352	\$472,352	\$472,704	0
Lodging Tax Fund	0	695,575	373,365	322,210
Parking Business Improvement Area Fund	0	99,450	99,450	0
Farmers Market Repair and Replacement Fund	0	0	0	0
Hands On Children's Museum	101,236	543,634	644,870	0
Home Fund Operating Fund	972,247	1,460,923	2,433,170	0
Fire Equipment Replacement Fund	0	200,000	147,219	52,781
Equipment Rental Replacement Reserve Fund	0	2,361,739	431,000	1,930,739
Unemployment Compensation Fund	0	112,500	85,000	27,500
Insurance Trust Fund	0	2,675,261	2,659,712	15,549
Workers Compensation Fund	205,023	1,447,875	1,652,898	0
Total Special Funds Budget	\$1,278,858	\$10,069,309	\$8,999,388	\$2,348,779

Capital Budget

FUND	USE OF FUND BALANCE	ESTIMATED REVENUE	APPROP	ADDITION TO FUND BALANCE
Impact Fee	\$2,304,425	\$0	\$2,304,425	\$0
SEPA Mitigation Fee Fund	40,000	0	40,000	0
Parks & Recreational Sidewalk, Utility Tax Fund	0	2,636,230	1,054,757	1,581,473
Real Estate Excise Tax Fund	0	1,818,510	866,000	952,510
Capital Improvement Fund	0	9,413,060	7,836,961	1,576,099
Olympia Home Fund Capital Fund	0	1,283,297	1,283,297	0
Water CIP Fund	0	7,692,086	7,447,681	244,405
Sewer CIP Fund	0	6,114,000	6,114,000	0
Waste ReSources CIP Fund	0	368,000	368,000	0
Storm Water CIP Fund	189,000	1,624,858	1,813,858	0
Storm Drainage Mitigation Fund	0	0	0	0
Total Capital Budget	\$2,533,425	\$30,950,041	\$29,128,979	\$4,354,487
Total City Budget	\$7,076,638	\$205,913,686	\$205,729,766	\$7,260,558

Section 2. Administration. The City Manager shall administer the budgets and in doing so may authorize adjustments within the funds set forth in Section 1 above, to the extent that such adjustments are consistent with the budget approved in Section 1 above.

Section 3. Salaries and Compensation. The salaries and compensation for the City of Olympia employees for the calendar year 2021 shall be as set forth in the “Supplementary Information” section of the 2021 Adopted Budget document, or as the same may be amended by the City Manager as part of their administration of the budget pursuant to Section 2 above.

Section 4. Benefit Cost Sharing. The City Manager is authorized to modify and establish benefit cost sharing for City employees; and such programs may be based, in part, on the employee’s start date with the City.

Section 5. Capital Facilities Plan. That certain document entitled the “Capital Facilities Plan”, covering the years 2021 through 2026, a copy of which will be on file with the Office of the Finance Director and available on the City’s web site, is hereby adopted as the Capital Facilities Plan for the City of Olympia and is incorporated herein as though fully set forth.

Section 6. City Manager Authorization. Upon appropriation by the City Council of funds therefore, the City Manager shall be authorized to prepare plans and specifications to take bids, and to make expenditures for the projects set forth in the CFP during the year for which said projects are scheduled; provided, however, that any award of bids and execution of contracts for construction shall be approved as provided in OMC Chapter 3.16.

Section 7. Change in Funding Source and Construction Schedule. It is anticipated that the funding source and the construction schedule for projects identified in the CFP may be changed over the next year. Such changes shall not constitute an amendment to the Comprehensive Plan for purposes of RCW 36.70A.130.

Section 8. Office of Finance Director Authorization. The Finance Director is hereby authorized to bring forward into fiscal year 2021 all appropriations and allocations not otherwise closed, completed, or deleted from the prior fiscal years’ Capital and Special Fund budgets.

Section 9. Severability. The provisions of this Ordinance are declared separate and severable. If any provision of this Ordinance or its application to any person or circumstances is held invalid, the remainder of this Ordinance or application of the provision to other persons or circumstances shall be unaffected.

Section 10. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 11. Effective Date. This Ordinance shall take effect January 1, 2021.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Mark Barber
CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:

Ordinance No. _____

AN ORDINANCE RELATING TO THE ADOPTION OF THE CITY OF OLYMPIA'S 2020 OPERATING, SPECIAL, AND CAPITAL BUDGETS AND 2020-2025 CAPITAL FACILITIES PLAN; SETTING FORTH THE ESTIMATED REVENUES AND APPROPRIATIONS AND AMENDING ORDINANCE NO. 7258

WHEREAS, the Olympia City Council adopted the 2020 Operating, Special Funds and Capital Budgets, and 2020-2025 Capital Facilities Plan by passing Ordinance No. 7224 on December 17, 2019; and

WHEREAS, the Olympia City Council amended Ordinance No. 7224 by passage of Ordinance No. 7235 on March 24, 2020; and

WHEREAS, the Olympia City Council amended Ordinance No. 7235 by passage of Ordinance No. 7245 on May 19, 2020; and

WHEREAS, the Olympia City Council amended Ordinance No. 7245 by passage of Ordinance No. 7247 on July 21, 2020; and

WHEREAS, the Olympia City Council amended Ordinance No. 7245 by passage of Ordinance No. 7258 on November 2, 2020; and

WHEREAS, throughout the year, updates are required to recognize changes relating to budget, finance, and salaries; and

WHEREAS, the Capital Facilities Plan ("CFP") meets the requirements of the Washington State Growth Management Act, including RCW 36.70A.070(3);

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. That certain document entitled the "Capital Facilities Plan," ("CFP") covering the years 2020 through 2025, a copy of which will be on file with the Office of the Director of Administrative Services and available on the City's web site, is hereby adopted as the Capital Facilities Plan for the City of Olympia and is incorporated herein as though fully set forth.

Section 2. Upon appropriation by the City Council of funds therefor, the City Manager shall be authorized to prepare plans and specifications, to take bids, and to make expenditures for the projects set forth in the CFP during the year for which said projects are scheduled; provided, however, that any award of bids and execution of contracts for construction shall be approved as provided in OMC Chapter 3.16.

Section 3. It is anticipated that the funding source and the construction schedule for projects identified in the CFP may be changed over the next year. Such changes shall not constitute an amendment to the Comprehensive Plan for purposes of RCW 36.70A.130.

Section 4. The Finance Director is hereby authorized to bring forward into fiscal year 2020 all appropriations and allocations not otherwise closed, completed, or deleted from prior fiscal years' capital budgets.

Section 5. The 2020 Estimated Revenues and Appropriations for each Fund are as follows:

Operating Budget

FUND	USE OF FUND BALANCE	ESTIMATED REVENUE	APPROP	ADDITION TO FUND BALANCE
General, Regular Operations	\$1,774,421 <u>\$140,673</u>	\$87,466,221 <u>\$86,567,752</u>	\$89,240,642 <u>\$86,708,425</u>	0
General, Special Sub-Funds				
Special Accounts	0	\$2,555,917 <u>4,611,948</u>	1,544,710 <u>3,433,996</u>	1,011,207 <u>1,177,952</u>
Development Fee Revenue	421,394	3,677,069	4,098,463	0
Parking	68,292	1,510,840	1,579,132	0
Post Employment Benefits	370,000	1,005,000	1,375,000	0
Washington Center Endowment	166,109	10,500	176,609	0
Washington Center Operating	0	530,500	530,500	0
Municipal Arts	0 <u>85,000</u>	59,544	59,544 <u>144,544</u>	0
Equipment & Facilities Reserve	3,297,723	\$1,854,047	5,151,770	0
Total General Fund	\$6,097,939 <u>\$4,549,191</u>	\$98,669,638 <u>\$99,827,200</u>	\$103,756,370 <u>\$103,198,439</u>	\$1,011,207 <u>\$1,177,952</u>
LID Control	0	9,797	9,797	0
LID Guarantee	9,797	0	9,797	0
4th/5th Avenue Corridor Bridge Loan	0	539,099	539,099	0
UTGO Bond Fund - 2009 Fire	0	1,190,757	1,190,757	0
City Hall Debt Fund - 2009	0	2,567,818	2,567,818	0
2010 LTGO Bond - Street Projects	0	438,613 <u>3,966,405</u>	438,613 <u>3,966,405</u>	0
L.O.C.A.L. Debt Fund - 2010	0	89,142	89,142	0
2010B LTGO Bonds - HOCM	0	457,088 <u>3,829,299</u>	457,088 <u>3,829,299</u>	0
2013 LTGO Bond Fund	0	675,775	675,775	0
2016 LTGO Parks BAN	0	1,008,400	1,008,400	0
Water Utility O&M	0	15,729,920	15,369,088	360,832
Sewer Utility O&M	3,603	21,553,824	21,557,427	0
Solid Waste Utility	0	13,621,465	13,384,073	237,392
Stormwater Utility	791,953	5,710,756	6,502,709	0
Water/Sewer Bonds	0	2,042,382 <u>2,319,992</u>	2,042,382 <u>2,082,882</u>	0 <u>237,110</u>
Stormwater Debt Fund	0	123,650	123,650	0
Water/Sewer Bond Reserve	0 <u>277,610</u>	0	0 <u>277,610</u>	0
Equipment Rental	123,364	2,509,643	2,633,007	0
Subtotal Other Operating Funds	\$928,717 <u>\$1,206,327</u>	\$68,268,129 <u>\$75,445,742</u>	\$68,598,622 <u>\$75,816,735</u>	\$598,224 <u>\$835,334</u>
Total Operating Budget	\$7,026,656 <u>\$5,755,518</u>	\$166,937,767 <u>\$175,272,942</u>	\$172,354,992 <u>\$179,015,174</u>	\$1,609,431 <u>\$2,013,286</u>

Special Funds Budget

FUND	USE OF FUND			ADDITION TO FUND BALANCE
	BALANCE	ESTIMATED REVENUE	APPROP	
HUD Fund	\$0	\$600,000	\$592,130	7,870
Lodging Tax Fund	0	1,132,309	1,072,443	59,866
Parking Business Improvement Area Fund	30,565	100,000	130,565	0
Farmers Market Repair and Replacement Fund	0	0	0	0
Hands On Children's Museum	182,854	543,634	726,488	0
Transportation Benefit District	2,430,059 0	0	2,430,059 0	0
Olympia Metropolitan Park District	2,673,719 0	0	2,673,719 0	0
Home Fund Operating Fund	799,625 1,789,625	2,573,316 1,679,039	3,372,941 3,468,664	0
Fire Equipment Replacement Fund	2,061,546	200,000	2,261,546	0
Equipment Rental Replacement	2,376,762	2,336,577	4,713,339	0
Unemployment Compensation Fund	0	112,500	85,000	27,500
Insurance Trust Fund	119,825	2,476,186	2,596,011	0
Workers Compensation Fund	204,000	1,450,500	1,654,500	0
Total Special Funds Budget	\$10,878,955 <u>\$6,765,177</u>	\$11,525,022 <u>\$10,630,745</u>	\$22,308,741 <u>\$17,300,686</u>	\$95,236

Capital Budget

FUND	USE OF FUND			ADDITION TO FUND BALANCE
	BALANCE	ESTIMATED REVENUE	APPROP	
Impact Fee	\$8,823,949 \$8,805,358	\$467,191 \$0	\$9,291,140 \$8,805,358	0
SEPA Mitigation Fee Fund	713,682	0	713,682	0
Parks & Recreational Sidewalk, Utility Tax Fund	3,697,050 3,997,050	\$2,668,536	6,365,586 6,665,586	0
Real Estate Excise Tax Fund	3,722,621	\$2,274,752	5,997,373	0
Capital Improvement Fund	9,265,023 9,688,023	\$36,818,280 \$36,794,004	46,083,303 46,482,027	0
Olympia Home Fund Capital Fund	0	\$1,636,310	1,636,310	0
Water CIP Fund	22,779,287	\$9,188,758	31,968,045	0
Sewer CIP Fund	10,642,267	\$1,692,301	12,334,568	0
Waste ReSources CIP Fund	0 213,103	\$390,300	232,552 603,403	157,748 0
Storm Water CIP Fund	9,583,180	\$3,486,758	13,069,938	0
Storm Drainage Mitigation Fund	441,037	\$0	441,037	0
Total Capital Budget	\$69,668,096 <u>\$70,585,608</u>	\$58,623,186 <u>\$58,131,719</u>	\$128,133,534 <u>\$128,717,327</u>	\$0
Total City Budget	\$87,573,707 <u>\$83,106,303</u>	\$237,085,975 <u>\$244,035,406</u>	\$322,797,267 <u>\$325,033,187</u>	\$1,862,415 \$2,108,522

Section 6. Severability. The provisions of this Ordinance are declared separate and severable. If any provision of this Ordinance or its application to any person or circumstances is held invalid, the remainder of this Ordinance or application of the provision to other persons or circumstances shall be unaffected.

Section 7. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 8. Effective Date. This Ordinance shall take effect five (5) days after publication, as provided by law.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Mark Barber
CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:



City Council

Approval of an Ordinance Amending Ordinance No. 7260 Setting the 2021 Ad Valorem Tax to Correct a Typographical Error

Agenda Date: 12/15/2020
Agenda Item Number: 4.H
File Number:20-1028

Type: ordinance **Version:** 2 **Status:** 2d Reading-Consent

Title

Approval of an Ordinance Amending Ordinance No. 7260 Setting the 2021 Ad Valorem Tax to Correct a Typographical Error

Recommended Action

Committee Recommendation:

Not referred to a committee

City Manager Recommendation:

Move to approve an ordinance amending Ordinance No. 7260 setting the 2021 Ad Valorem Tax to correct a typographical error on second reading.

Report

Issue:

Whether to approve an ordinance correcting a typographical error contained in Ordinance No. 7260, which set the Ad Valorem Tax for 2021.

Staff Contact:

Nanci Lien, Finance Director, Finance Department, 360.753.8465

Presenter(s):

None - Consent Calendar Item.

Background and Analysis:

Background and analysis has not changed from first to second reading.

The City Council approved Ordinance No. 7620 on first and second reading at the November 10 and November 17, 2020 Council meetings. The intent of the ordinance was to allow for the City to levy property taxes in 2020 to be collected in 2021.

Ordinance No. 7260 contained a typographical error that identified the year of collection for the taxes as 2020. Thurston County has requested an amended ordinance that correctly reflects the collection year as 2021.

The proposed ordinance reflects the correct collection year as 2021. In all other respects, Ordinance No. 7260 and the tax levy remain the same.

Neighborhood/Community Interests (if known):

None.

Options:

1. Move to approve the ordinance amending Ordinance No. 7260 on second reading.
2. Direct staff to make additional changes to the ordinance on second reading.

Financial Impact:

No change from Ordinance No. 7260.

Attachments:

Ordinance

Ordinance No. _____

AN ORDINANCE AMENDING ORDINANCE NO. 7260, WHICH SET THE AD VALOREM TAX AMOUNT AND THE AMOUNT OF INCREASE FOR THE BUDGET YEAR 2021

WHEREAS, on November 10, 2020, the Olympia City Council held a public hearing to consider the ad valorem tax levy for 2021 collections for the City of Olympia; and

WHEREAS, after the public hearing and consideration of all relevant evidence and testimony, the City Council determined that an increase in property tax revenue from the previous year, in addition to the increase resulting from additions of new construction and improvements to property, areas added by annexation, and any increase in the value of state-assessed property, was required in order to discharge the expected expenses and obligations of the City and passed Ordinance No. 7260 setting the ad valorem tax amount and the amount of increase for the budget year 2021; and

WHEREAS, Section 1 of Ordinance No. 7260 contained a typographical error which must be corrected;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL, ORDAINS AS FOLLOWS:

Section 1. Amendment of Ordinance No. 7260. Ordinance No. 7260 is hereby amended to read as follows:

Section 1. A \$215,438.17 increase in the regular property tax levy is hereby authorized for levy amounts to be collected in ~~2020~~ 2021, which is an increase of 1.1351135% from the previous year.

This is exclusive of additional revenue resulting from new construction, improvements to property, any increase in the value of state assessed property, and any annexations that have occurred and refunds made.

Section 2. There is hereby fixed as the amount of property tax collections necessary to raise an amount equal to the estimated expenditures less the total estimated revenue from all sources other than ad valorem taxation, the following sum:

OLYMPIA	AMOUNT
General Expense Levy (Regular Property Tax Levy)	\$19,426,110.38
Administrative Refund Levy, General Expense Levy	\$183,382.43
Subtotal General Expenses Levy	<u>\$19,609,492.81</u>
 Excess Levy (Fire Station Bonds)	
	\$1,047,500.00
Administrative Refund Levy, Excess Levy	<u>\$15,856.45</u>
Subtotal Excess Levy	\$1,063,356.45
 Grand Total	
	\$20,672,849.26

Section 2. Corrections. The City Clerk is authorized to make necessary corrections to this Ordinance, including the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3. Severability. If any provision of this Ordinance or its application to any person or circumstance is held invalid, the remainder of the Ordinance or application of the provisions to other persons or circumstances shall remain unaffected.

Section 4. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 5. Effective Date. This Ordinance shall take effect five (5) days after publication, as provided by law.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Mark Barber
CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:



City Council

Approval of an Ordinance Declaring a Continuing Public Health Emergency Relating to Coronavirus (COVID-19) - First and Final Reading

Agenda Date: 12/15/2020
Agenda Item Number: 4.1
File Number:20-1031

Type: ordinance **Version:** 1 **Status:** 2d Reading-Consent

Title

Approval of an Ordinance Declaring a Continuing Public Health Emergency Relating to Coronavirus (COVID-19) - First and Final Reading

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve the Ordinance declaring a continuing state of public health emergency relating to Coronavirus (COVID-19) and authorizing actions as are reasonable and necessary to mitigate conditions caused by such public health emergency on first and final reading.

Report

Issue:

Whether to approve an Ordinance declaring a continuing state of public health emergency relating to Coronavirus (COVID-19) and authorizing actions as are reasonable and necessary to mitigate conditions caused by such public health emergency.

Staff Contact:

Mark Barber, City Attorney, 360.753.8338

Presenter(s):

None - Consent Calendar Item.

Background and Analysis:

On January 21, 2020, the Washington State Department of Health confirmed the first case of Novel Coronavirus (COVID-19) in the United States of America in Snohomish County, Washington.

On January 31, 2020, the Secretary of the United States Department of Public Health and Human Services, Alex Azar, declared a public health emergency effective January 27, 2020 for the Novel

Coronavirus known as COVID-19.

On February 29, 2020, Governor Jay Inslee signed Proclamation 20-05 declaring that a State of Emergency exists in all counties in the State of Washington due to the number of confirmed cases of COVID-19 in the state, and that the risk of person-to-person transmission throughout Washington State and the United States of America would significantly impact the life and health of people, as well as the economy of Washington State, and is a public disaster that affects life, health, property or the public peace. The Governor directed State agencies and departments to use State resources to do everything reasonably possible to assist political subdivisions of the State in an effort to respond and recover from the outbreak.

On March 17, 2020, the Olympia City Council enacted Ordinance No. 7233 declaring a state of public health emergency, and that the Olympia City Council will take all actions within its powers and resources to protect the public peace, health, safety and welfare of the citizens, residents and businesses of the City of Olympia during the novel coronavirus COVID-19 pandemic to mitigate the consequences of the illness and public health emergency taking place and to maintain essential public services such as police, fire, public works and public utilities such as water and solid waste collection.

As a result of the continued worldwide spread of COVID-19, its significant progression in Washington State, and the high risk it poses to our most vulnerable populations, the Governor subsequently issued amendatory Proclamations 20-06 through 20-53, 20-55 through 20-67, and 20-69 through 20-70, exercising the Governor's emergency powers under RCW 43.06.220 by prohibiting certain activities and waiving and suspending specified laws and regulations.

To enable public meetings to occur while maintaining the social distancing and limitations on in-person interactions necessary to curtail the spread of COVID-19, on March 24, 2020, the Governor issued Proclamation 20-28, prohibiting in-person meetings and waiving an suspending laws and rules concerning RCW 42.56, the Public Records Act, and RCW 42.30, the Open Public Meetings Act that hindered conducting public meetings remotely.

On June 16, 2020 and September 15, 2020, the Olympia City Council enacted Ordinance No. 7246 and Ordinance No. 7248, respectively, declaring a continuing state of public health emergency and authorizing actions as are reasonable and necessary to mitigate conditions caused by such public health emergency.

In Proclamation No. 20-28.14 issued on December 8, 2020, the Governor proclaimed that a State of Emergency continues to exist in all counties of Washington State, that Proclamation 20-05 and all amendments thereto remain in effect as otherwise amended, and that the prohibitions in Proclamations 20-28, et seq., are amended to (1) recognize the extension of the statutory waivers and suspensions of RCW 42.56 and RCW 42.30 by the leadership of the Washington State Senate and House of Representatives until 11:59 p.m. on January 19, 2021, and (2) similarly extend the prohibitions therein until 11:59 p.m. on January 19, 2021.

On December 9, 2020, the Washington State Department of Health reported 194,788 confirmed cases and 3,102 deaths statewide, and Thurston County reported 3,675 confirmed cases of COVID-19 and 53 deaths due to COVID-19.

The worldwide COVID-19 pandemic and its progression in Washington State continues to threaten the life and health of our people as well as the economy of Washington State, and remains a public disaster affecting life, health, property or the public peace.

The Washington State Department of Health continues to maintain a Public Health Incident Management Team in coordination with the State Emergency Operations Center and other supporting state agencies to manage the public health aspects of the incident.

The Washington State Military Department Emergency Management Division, through the State Emergency Operations Center, continues coordinating resources across state government to support the Department of Health and local health officials in alleviating the impacts to people, property, and infrastructure, and continues coordinating with the Department of Health in assessing the impacts and long-term effects of the incident on Washington State and its people.

Declaring a continuing state of public health emergency provides a factual basis for the public health emergency and references statutory authority that allows the City more flexibility to act quickly in response to COVID-19. Under the Ordinance, the City may, for example, obligate funds for emergency expenditures as directed by the City Council and enter into contracts and incur obligations necessary to combat such emergency situations to protect the health and safety of persons and property.

The Ordinance shall take effect immediately upon adoption by a vote of a majority plus one, and the emergency will be in effect through March 15, 2021, at 11:59 p.m., at which point the City Council will review the conditions that gave rise to this public health emergency to determine if keeping it in place is warranted.

Neighborhood/Community Interests (if known):

The COVID-19 disease, caused by a virus that spreads easily from person to person which may result in serious illness or death and has been classified by the World Health Organization as a worldwide pandemic, continues to broadly spread throughout Washington State, seriously increasing the threat of serious associated health risks to the citizens, residents and businesses of Olympia.

Options:

1. Move to approve the Ordinance declaring a continuing state of public health emergency relating to coronavirus (COVID-19) and authorizing actions as are reasonable and necessary to mitigate conditions caused by such public health emergency.
2. Direct staff to modify the Ordinance.
3. Move to take no action.

Financial Impact:

Unknown.

Attachments:

Ordinance

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, RELATING TO PUBLIC HEALTH AND SAFETY AND DECLARING A CONTINUING STATE OF PUBLIC HEALTH EMERGENCY RELATING TO CORONAVIRUS (COVID-19) AND AUTHORIZING ACTIONS AS ARE REASONABLE AND NECESSARY TO MITIGATE CONDITIONS CAUSED BY SUCH PUBLIC HEALTH EMERGENCY

WHEREAS, on January 21, 2020, the Washington State Department of Health confirmed the first case of novel coronavirus (COVID-19) in the United States of America in Snohomish County, Washington, and local health departments and the Washington State Department of Health have since worked to identify, contact, and test persons in Washington State who may have been potentially exposed to COVID-19 in coordination with the United States Centers for Disease Control and Prevention (CDC); and

WHEREAS, on January 31, 2020, the Secretary of the United States Department of Public Health and Human Services, Alex Azar, declared a public emergency effective January 27, 2020, for the novel coronavirus known as COVID-19; and

WHEREAS, on February 29, 2020, Governor Jay Inslee signed Proclamation 20-05 declaring that a State of Emergency exists in all counties in the State of Washington due to the number of confirmed cases of COVID-19 in the State, and that the risk of person-to-person transmission throughout Washington State and the United States of America would significantly impact the life and health of our people, as well as the economy of Washington State, and is a public disaster that affects life, health, property or the public peace. The Governor directed State agencies and departments to utilize State resources to do everything reasonably possible to assist political subdivisions of the State in an effort to respond and recover from the outbreak; and

WHEREAS, on March 17, 2020, the Olympia City Council enacted Ordinance No. 7233 declaring a state of public health emergency, and that the Olympia City Council will take all actions within its powers and resources to protect the public peace, health, safety and welfare of the citizens and businesses of the City of Olympia during the novel coronavirus COVID-19 pandemic to mitigate the consequences of the illness and public health emergency taking place and to maintain essential public services such as police, fire, public works and public utilities such as water and solid waste collection; and

WHEREAS, as a result of the continued worldwide spread of COVID-19, its significant progression in Washington State, and the high risk it poses to our most vulnerable populations, the Governor subsequently issued amendatory Proclamations 20-06 through 20-53, 20-55 through 20-67, and 20-69 through 20-70, exercising the Governor's emergency powers under RCW 43.06.220 by prohibiting certain activities and waiving and suspending specified laws and regulations; and

WHEREAS, on June 16, 2020, the Olympia City Council enacted Ordinance No. 7246 declaring a continuing state of public health emergency and authorizing actions as are reasonable and necessary to mitigate conditions caused by such public health emergency; and

WHEREAS, on September 15, 2020, the Olympia City Council enacted Ordinance No. 7248 declaring a continuing state of public health emergency and authorizing actions as are reasonable and necessary to mitigate conditions caused by such public health emergency; and

WHEREAS, in Proclamation No. 20-28.14 issued on December 8, 2020, the Governor proclaimed that a State of Emergency continues to exist in all counties of Washington State, that Proclamation 20-05 and all amendments thereto remain in effect as otherwise amended, and that the prohibitions in Proclamations 20-28, et seq., are amended to (1) recognize the extension of the statutory waivers and suspensions of RCW 42.56 and RCW 42.30 by the leadership of the Washington State Senate and House of Representatives until the termination of the COVID-

19 State of Emergency or to 11:59 p.m. on January 19, 2021, whichever comes first, and (2) similarly extend the prohibitions therein until the termination of the COVID-19 State of Emergency or to 11:59 p.m. on January 19, 2021, whichever comes first; and

WHEREAS, the COVID-19 disease, caused by a virus that spreads easily from person to person which may result in serious illness or death and has been classified by the World Health Organization as a worldwide pandemic continues to broadly spread throughout Washington State, seriously increasing the threat of associated health risks statewide; and

WHEREAS, the health professionals and epidemiological modeling experts state the United States and the State of Washington are in a second wave of COVID-19 and we must continue to modify and institute community mitigation efforts since the nature of COVID-19 viral transmission, including both asymptomatic and symptomatic spread as well as the relatively high infectious nature, suggests it is appropriate to slowly re-open Washington State only through a careful, phased, and science-based approach. Modelers continue to agree that fully relaxing social distancing measures will result in a sharp increase of cases; and

WHEREAS, the worldwide COVID-19 pandemic and its progression in Washington State continues to threaten the life and health of our people as well as the economy of Washington State, and remains a public disaster affecting life, health, property or the public peace; and

WHEREAS, the Washington State Department of Health continues to maintain a Public Health Incident Management Team in coordination with the State Emergency Operations Center and other supporting state agencies to manage the public health aspects of the incident; and

WHEREAS, the Washington State Military Department Emergency Management Division, through the State Emergency Operations Center, continues coordinating resources across state government to support the Department of Health and local health officials in alleviating the impacts to people, property, and infrastructure, and continues coordinating with the Department of Health in assessing the impacts and long-term effects of the incident on Washington State and its people; and

WHEREAS, on December 9, 2020, the Washington State Department of Health reported 194,788 confirmed cases and 3,102 deaths statewide due to COVID-19, and Thurston County reported 3,675 confirmed cases and 53 deaths due to COVID-19; and

WHEREAS, the Olympia City Council finds that the above circumstances and facts continue to present significant public health and safety issues for the City of Olympia and its citizens, residents and businesses and continues to necessitate urgent further actions to mitigate the risks and threat to public health and safety and the City's economy caused by the COVID-19 pandemic; and

WHEREAS, the City continues to be confronted with exigent financial circumstances related to this public health emergency to protect its citizens, residents, and businesses, and to protect the community, and must continue to take immediate measures to reduce the public health risk caused by COVID-19; and

WHEREAS, the Olympia City Council finds that providing essential public services by continuing operation of the City's business, including but not limited to first responders such as fire and police, water, sewer and solid waste utilities and other essential government services must continue, but not without recognizing the risks associated with the COVID-19 epidemic to its citizens, residents and employees, the declaration of a continuing public health emergency will allow, pursuant to RCW 42.30.070, the need for expedited action by the City's governing body to continue to meet the emergency, which may continue to entail providing for meeting sites other than the regular meeting site and that notice requirements of the Open Public Meetings Act may continue to be suspended during such emergency pursuant to proclamation and order of the Governor, and as provided by law; and

WHEREAS, the above public health emergency continues to warrant the exercise of the City’s power to declare a continuing public health emergency under authority of Article XI, Section 11, of the Washington State Constitution; 35A.11.020 RCW; 35A.11.030 RCW; 35A.13.190 RCW; 35A.38.010 RCW; 35.33.081 RCW; Chapter 38.52 RCW; Chapter 39.04 RCW; WAC 197-11-880; and other applicable laws and regulations, and pursuant to Chapter 2.24 of the Olympia Municipal Code, as are reasonable and necessary in light of such of public health emergency to mitigate the conditions giving rise to the public emergency;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. The above-stated recitals are adopted as findings of the Olympia City Council and are incorporated by this reference as though fully set forth herein.

Section 2. It is hereby declared that a state of emergency continues to exist due to an exigent threat to human health related to the COVID-19 epidemic affecting the City of Olympia, its citizens, residents and businesses, as defined in the City of Olympia Comprehensive Emergency Management Plan, due to the worldwide and local outbreak of COVID-19 and for all the reasons stated in the Governor’s Proclamations 20-05, 20-06, 20-07, 20-08 and his successive orders. Therefore:

- A.** The City Manager is hereby authorized and empowered to carry out those powers and duties as are reasonable and necessary to mitigate the effects of the COVID-19 public health emergency.
- B.** All of the personnel, services and facilities of the City of Olympia will be utilized as needed, in response to the emergency needs of the community and its businesses.
- C.** Those departments, officers, and employees of the City are authorized and empowered, among other things, to do the following:
 - (1) Obligate funds for emergency expenditures as directed by the City Council;
 - (2) Enter into contracts and incur obligations necessary to combat such emergency situations to protect the health and safety of persons and property;
 - (3) To enter into contracts and incur obligations necessary to combat such public health emergency and to protect the persons, property and environment, and provide emergency assistance to the victims of such emergency, consistent with the City’s Comprehensive Emergency Management Plan;
 - (4) Take other actions, as appropriate, in response to such emergency, including but not limited to changing the manner and meeting sites of the business meetings of the Olympia City Council and the notice requirements of the Open Public Meetings Act as provided in RCW 42.30.070, or the terms or collection of fees, charges and taxes; and
 - (5) The City Manager is authorized to make and adjust Human Resources Policies related to leave usage and other issues related to employees as necessitated by the impacts of COVID-19, with the primary goal to maintain the functions and services provided by the City of Olympia.
- D.** Each designated City department is authorized to exercise the powers vested under Section 2 of this Ordinance in light of these exigencies of an extreme emergency situation without regard to time consuming procedures and formalities prescribed by law (with the exception of mandatory constitutional requirements).

Section 3. Sunset Provision. This Ordinance shall sunset and no longer be in force or effect at 11:59 p.m. on March 15, 2021. The City Council shall review the conditions that have given rise to this public health emergency to determine if such conditions warrant keeping in place the extraordinary measures authorized herein to respond to this public health emergency, or whether the public health emergency has passed. If the Olympia City Council finds that the public health emergency continues, this Ordinance may be extended by legislative action.

Section 4. Severability. If any provision of this Ordinance or its application to any person or circumstance is held invalid, the remainder of the Ordinance or application of the provisions to other persons or circumstances shall remain unaffected.

Section 5. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 6. Effective Date. This Ordinance is for the preservation of public peace, health, safety, and welfare and shall take immediate effect upon adoption, as provided by law.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Mark Barber

CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:



City Council

Approval of an Ordinance Related to Housing Options

Agenda Date: 12/15/2020
Agenda Item Number: 4.J
File Number:20-0991

Type: ordinance **Version:** 2 **Status:** 2d Reading-Consent

Title

Approval of an Ordinance Related to Housing Options

Recommended Action

Committee Recommendation:

Approve the attached ordinance adopting Housing Options Code Amendments with the modifications as recommended by the Planning Commission.

City Manager Recommendation:

Move to approve the attached ordinance as recommended by the Planning Commission and Land Use and Environment Committee.

Report

Issue:

Whether to adopt the Housing Options Code Amendments with the modifications recommended by the Planning Commission and the Land Use and Environment Committee.

Staff Contact:

Joyce Phillips, Senior Planner, Community Planning and Development, 360.570.3722

Presenter(s):

Joyce Phillips, Senior Planner, Community Planning and Development

Background and Analysis:

Background and analysis has changed from first to second reading.

Correction from First to Second Reading

In Section 4, which amends 18.04.060(A) for Accessory Dwelling Units, the proposed change is to increase the size of ADUs to 850 square feet. It is noted it correctly in 18.04.060(A)(3) but the correct size is not noted in the maximum size in 18.04.060(A)(4) which includes a maximum size for ADUs of 1,000 square feet. The maximum size for ADUs, as recommended by both the Planning Commission and LUEC, is eight hundred fifty (850) square feet. The ordinance has been updated in second reading to reflect this correction.

The City of Olympia is planning under the Growth Management Act (GMA). This means the City plans for population growth, including where and how that growth will occur. The City is planning for about 20,000 new residents between 2015 and 2035.

Housing to accommodate growth is planned for at various levels of neighborhood density. For example, high rise apartments can locate in high density neighborhoods, 2-3 story apartment buildings and mixed housing types can develop at medium density levels, and traditional single-family housing and a variety of housing types at lower densities can be in low density neighborhoods.

As is required by the GMA, the City is working to ensure there are adequate housing options for people at all income levels. The City plans for housing in all neighborhoods - whether low, medium, or high-density. Most of the new growth will be directed to the areas designated as High-Density Neighborhoods in the Comprehensive Plan, such as in the Downtown where we are seeing new multifamily housing units.

Olympia is growing and there is not enough housing stock needed to accommodate that growth. The City has a 2.4 percent vacancy rate, which means for every 100 housing units in our City, less than three are available to someone looking for a place to live. Olympia needs more housing, and it also needs a more diverse variety of housing styles to meet the varied lives of our residents as community demographics continue to change. More than fifty percent of Olympia residents rent their homes. And the makeup of households is changing too - almost 22% of our households are couples with no children. And almost half (48.6%) are one-person or non-family households. Housing options need to keep pace with our changing community.

It is important to note that this particular effort is not specifically aimed at providing subsidized or low-income housing. Rather, it is intended to provide more market rate, middle income housing options in residential neighborhoods across the City.

Background

In November 2019, the City Council issued a referral to the Planning Commission asking the Commission to consider it a high priority to provide a greater variety of housing types in low density neighborhoods, consistent with the Comprehensive Plan. It directed the Commission to consider three of the twelve options listed that cities are encouraged to take in order to increase residential building capacity.

The list of housing options was included in Section 1 of House Bill (HB) 1923 (attached) adopted in 2019 (later codified in state law 36.70A.600, Revised Code of Washington). The Council referral directed the Commission to develop an ordinance that would implement at least two of the three options below, as identified by the Council. Below is a summary of the three housing options to be considered:

- 1. Accessory Dwelling Units (ADUs)** - Allow ADUs on all parcels containing a single-family home but do not require additional parking, do not require the property owner to live on-site, do not limit the size to less than 1,000 square feet, and do not prohibit separate sale. Cities have local flexibility to address other issues. Note: This language was modified in 2020 by the adoption of House Bill 2343.
- 2. Duplexes on Corner Lots** - Allow duplexes on each corner lot within all zoning districts that

permit single-family residences.

- 3. Duplexes, Triplexes, or Courtyard Apartments** - Allow at least one duplex, triplex or courtyard apartment on each parcel in one or more zoning districts that permit single family residences - unless the city documents a specific infrastructure or physical constraint that makes this unfeasible. Note: This language was modified in 2020 by the adoption of House Bill 2343.

The Planning Commission was informed of this referral at its last meeting of 2019 and began working on the proposal in January 2020. The Commission had briefings on this topic in 2020 on January 27, February 24, May 18, June 15, and July 20.

Public information meetings were held on February 6 and 12, 2020 to answer questions and receive feedback. The March Public Open House and Planning Commission briefing were cancelled due health concerns related to COVID-19. These two meetings in March were intended to share information about the staff recommendations on how to implement these housing options, which were issued on March 6, 2020. Alternatively, the information that would have been presented at the Open House was turned into recorded presentations and a virtual open house and comment period were provided online. The draft code language and recorded presentations can be accessed from the project webpage, attached.

In addition to the Planning Commission meetings and Information Session meetings, other public meetings were held before and after the virtual open house. E-newsletters and emails to Parties of Record were also provided. A summary of public meetings and public outreach is attached.

Near the end of March, the state approved HB 2343, which amended the state law language under consideration (Section 1 of HB 2343 is attached). The revised language separated the ADU provisions into distinct sections so they could be implemented independently of each other; it modified the language about the size of ADUs; and it added more housing types (quadplexes, sixplexes, stacked flats, and townhouses) to the option about duplexes, triplexes, and courtyard apartments. The provisions in HB 2343 went into effect in June 2020. As a result of these revisions, staff revised its original recommendations that were proposed in early March. The revised staff recommendation was to allow any ADU to be up to 800 square feet in size. This is the current maximum size for an ADU in the City of Olympia, but the proposed revision would eliminate the existing code language that restricts the size of the ADU to no more than two-thirds the size of the primary home, up to a maximum of 800 square feet.

Analysis

To develop the staff recommendations for which two or three of the housing options to potentially implement, staff reviewed how the options relate to the Comprehensive Plan text, goals, policies, and maps. Staff proposed recommendations to implement the options and be consistent with the adopted Comprehensive Plan. Staff also reviewed the Development Regulations (primarily Title 17 - Subdivisions, and Title 18 - Unified Development Code) to consider how future development would be reviewed and how the various code sections would be applied to development under proposed code changes.

The draft code language requires design review for each of these housing types under the City's Infill and Other Residential design review standards. These standards require consideration of existing

homes on the same street where these housing types are proposed. As such, the proposed homes must address certain placement and design features to better blend in with the surrounding neighborhood. Other standards were drafted to ensure these housing types would not be allowed to surpass the maximum number of stories or building heights allowed for single family homes in the same neighborhoods.

Staff recommended a new provision be added to the density section of Chapter 18.04 of Olympia Municipal Code. The proposed language would require the City to review the achieved densities that result from these code amendments for areas of the City that are designated as Low Density Neighborhood in the Future Land Use Map of the Comprehensive Plan. If the achieved density approaches or exceeds the density anticipated in the comprehensive plan, the city will then have the responsibility to make revisions needed to maintain consistency between the Comprehensive Plan and development regulations.

Planning Commission

The Planning Commission considered the three Housing Options Code Amendments included in the referral from Council. The Commission, after three nights of deliberations, is recommending code amendments to implement all three of the options. In addition, it considered the housing types (fourplexes, sixplexes, stacked flats) added in HB 2343 to the option about duplexes, triplexes, and courtyard apartments. Staff noted these housing types were added to the language in the state law at public meetings beginning in April and May. These additional housing types were discussed at Planning Commission briefings and the public hearing. The Planning Commission recommendation includes provisions to add triplexes and fourplexes to the Residential R 4-8 Zoning district and fourplexes and sixplexes to the Residential R 6-12 zoning district. All housing types allowed in these amendments would be limited to two stories and the same building height limits established for single family homes, with the exception of in the Residential Low Impact (RLI) zoning district which currently allows three story residential structures and is not proposed to change at this time.

The Commission considered the ADU standards and ultimately recommends the maximum size of the ADU be up to 850 square feet, which is the same size allowed by the City of Lacey. The Commission also made a recommendation that does not result in immediate revision of the city code. That recommendation is for the City to review its use of the term “multifamily” and make changes, if necessary, to the Unified Development Code (OMC Title 18).

Neighborhood/Community Interests (if known):

Community interest in this topic is high. The City has been accepting public comments on this proposal since January 2020. Public comments were received during the process, at the public hearing on September 23, 2020, and through the close of the public hearing comment period, on September 30, 2020. All public comments received by September 30, 2020 have been posted to the project webpage.

At the July 20, 2020, Planning Commission meeting, City Staff provided an overview of the public comment themes that had been received up until that time and staff’s responses to them. Staff responses to comment themes are attached. The primary concerns raised focused on:

- Housing Supply, Shortage, and Affordability

- Neighborhood Character/Design Review
- Compatibility and Scale of New Structures
- Parking
- Traffic and Schools
- Infill and Housing Variety
- Tear Downs
- Other/Miscellaneous

Supportive comments and issues were also noted but staff did not respond to them specifically:

- Will help reduce sprawl and to be a more sustainable City
- Will protect surrounding farm and forest lands
- Will help to return to historic residential development patterns
- ADUs will support and allow for more upward social and economic mobility
- The adopted Comprehensive Plan calls for a mix of housing types
- Supports a variety of housing types for all kinds of people
- Supports greenhouse gas emission reduction, promotes more walking/bicycling/transit use
- Makes better use of existing infrastructure
- Would allow more housing units in Historic Neighborhood without tearing down existing structures
- Support for more options to allow people to age in place
- Support for pre-approved ADU plans

Other comments received were realistically beyond the Planning Commission's purview but were acknowledged as well. Those types of issues are noted at the end of the response to comment themes summary.

Options:

1. Approve the Housing Options Code Amendments, as proposed.
2. Approve the Housing Options Code Amendments, with specific revisions.
3. Do not approve the Housing Options Code Amendments.

Financial Impact:

The costs associated with development and implementation of the proposed amendments is covered in the Community Planning and Development Department's base budget.

Attachments:

Ordinance
Referral
Outreach Summary
Planning Commission Recommendation
Planning Commission Minority Dissent Letter
Webpage with Links to Public Comment
Public Comment Themes
Infill Design Review
House Bill 1923, Section 1
House Bill 2343, Section 1

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, AMENDING TITLE 18, UNIFIED DEVELOPMENT CODE, OF THE OLYMPIA MUNICIPAL CODE, RELATED TO HOUSING

WHEREAS, the City of Olympia Comprehensive Plan update, adopted in December 2014, identified a need to accommodate 20,000 new residents by the year 2035; and

WHEREAS, the City of Olympia Comprehensive Plan establishes that population growth will be accommodated within the City's existing Urban Growth Area (UGA) to avoid sprawl through encroachment into designated rural or resource lands located beyond the UGA boundary; and

WHEREAS, the City of Olympia Comprehensive Plan directs the majority of new residential growth will be accommodated in the three areas identified as High Density Neighborhoods Overlay on the Future Land Use Map; and

WHEREAS, the City of Olympia Comprehensive Plan identifies the need for infill residential development in existing neighborhoods by allowing for a broader variety of housing types that would be compatible with existing neighborhoods in the areas designated as Low Density Neighborhoods; and

WHEREAS, given that the City plans for population growth consistent with the Future Land Use Map and the anticipated densities of these designations, and given the requirements for new development depending on the scale of the proposed projects, adequate public services and facilities are available to serve this development or the development will not be approved; and

WHEREAS, the Comprehensive Plan identifies multiples ways in which the City of Olympia will accommodate future growth, including through future development of the three high density neighborhood overlay areas and through residential infill in existing neighborhoods. The Plan does not identify a particular order in which to address these needs. The Downtown High Density Neighborhood Overlay was the subject of a subarea plan known as the Downtown Strategy. The other high density neighborhood overlay areas will be the subject of future subarea planning efforts. The Proposed Amendments address the need to provide for infill residential in the Low Density Neighborhoods; and

WHEREAS, the proposed amendments are to provide housing opportunities to serve a portion of the population growth currently anticipated by and analyzed in the City's adopted Comprehensive Plan; and

WHEREAS, in July 2019, the Washington State Growth Management Act (36.70A, RCW) was amended by the adoption of House Bill 1923 to add a menu of options cities are encouraged to take in order to increase residential building capacity within urban growth areas; and

WHEREAS, in November 2019, the City Council referred three of those menu options to the Olympia Planning Commission. The options addressed Accessory Dwelling Units; duplexes on corner lots; and duplexes, triplexes, and courtyard apartments. In March 2020 the options under consideration were further amended by the State of Washington's adoption of House Bill 2343; and

WHEREAS, the City Council referral directed the Planning Commission to develop an ordinance that would implement at least two of the three options identified for consideration in the Council's referral; and

WHEREAS, the Olympia Planning Commission was informed of the referral at its public meeting on December 2, 2019 and received briefings on the Proposed Amendments on January 27, 2020, February 24, 2020, May 18, 2020, June 15, 2020, and July 20, 2020; and

WHEREAS, a Notice of Proposal was sent to all Recognized Neighborhoods on January 30, 2020, and the designated contacts for each Recognized Neighborhood was asked to share the information with its members; and

WHEREAS, a Notice of Proposal was published in The Olympian on January 31, 2020; and

WHEREAS, the City of Olympia developed a Public Participation Plan for the development and review of the Proposed Amendments; and

WHEREAS, the City of Olympia created a webpage for this planning proposal in January of 2020 as a means of providing project information and updates to the public that was accessible at the public's convenience; and

WHEREAS, because the housing types involved in the Proposed Amendments are similar to the housing types considered in the recent planning process known as "Missing Middle" Housing, the City contacted all Parties of Record from the Missing Middle Housing project on January 27, 2020 to inform them of this planning effort and to invite them to become a Party of Record for the current proposal; and

WHEREAS, the City issued E-Newsletters to all members subscribed to the Planning and Development listserv on January 29, 2020, February 12, 2020, February 18, 2020, March 2, 2020, April 14, 2020, and September 11, 2020; and

WHEREAS, the City issued Email updates to all Parties of Record for this planning process on January 29, 2020, February 18, 2020, February 24, 2020, March 12, 2020, April 15, 2020, May 11, 2020, June 9, 2020, September 11, 2020, and September 24, 2020; and

WHEREAS, the City held public Information Sessions about the proposed housing options under consideration on February 6, 2020 and February 12, 2020; and

WHEREAS, the City issued Questions and Answers summary from the Information Sessions and posted the summary to the project webpage on February 24, 2020; and

WHEREAS, the staff recommendations to implement the housing options were issued on March 10, 2020. Notice of these recommendations was provided for the Planning Commission meeting scheduled for March 16, 2020. The recommendations were posted on the project webpage and Parties of Record were notified of the recommendations; and

WHEREAS, a public Open House meeting that had been scheduled for March 23, 2020 was cancelled due to the pandemic. In order to provide the information to the public the City issued narrated presentations on its webpage and provided notice of the information. The presentations were designed to inform people of the options under consideration, present the staff recommendations on how to implement them, and to solicit public comments on the recommendations; and

WHEREAS, on March 12, 2020, the Proposed Amendments were sent to the Washington State Department of Commerce Growth Management Services with the Notice of Intent to Adopt Development Regulation amendments as required by RCW 36.70A.106 and supportive comments were received from the Growth Management Services division of the Washington State Department of Commerce. No other state agencies provided comments during the 60-day comment period; and

WHEREAS, on April 7, 2020, the City of Olympia issued a Determination of Non-Significance pursuant to the State Environmental Policy Act (SEPA) on the Proposed Amendments; and

WHEREAS, the Proposed Amendments do not include revisions that increase the density ranges allowed in the zoning districts that implement the Low Density Neighborhood designation; and

WHEREAS, the SEPA analysis considered a variety of housing types being allowed in the zoning districts that implement the Comprehensive Plan's Low Density Neighborhood, which generally provides for densities up to twelve units per acre. Courtyard apartments were considered in the environmental review, which are defined as providing for four or more residential units. Fourplexes and sixplexes are within the number of housing units contemplated in the environmental review; and

WHEREAS, related development standards, such as maximum lot coverages for buildings and impervious surfaces, setbacks from property lines, maximum building heights and number of stories, infill design review standards, low impact development stormwater standards, and off street parking standards remain unchanged for various housing types in these zoning districts so the anticipated impacts of these housing types are likely to be similar in nature; and

WHEREAS, the annual review of density to ensure consistency between the Comprehensive Plan and Development Regulations applies to all provisions of this ordinance, including the Planning Commission's recommendation to include fourplexes and sixplexes. Further, the City SEPA Responsible Official has determined the existing environmental review is adequate under WAC 197-11-060(4) and additional review under the State Environmental Policy Act is not warranted; and

WHEREAS, the City of Olympia reviews applications for the subdivision of land or for the land use review of residential projects consisting of five or more units for compliance with the density ranges allowed in the underlying zoning district; and

WHEREAS, in order to comply with the language as written in the Growth Management Act for these provisions, the Proposed Amendments may allow for the density of the underlying zone to be exceeded on a particular lot in some cases, however appropriate measures have been taken to ensure the City monitors the achieved densities in the areas designated as Low Density Neighborhood in the Future Land Use Map in order to allow the City to take appropriate actions, if needed, to maintain consistency between the achieved development patterns and the densities anticipated in the Comprehensive Plan; and

WHEREAS, the parking requirements for these housing types is adequate to serve residential uses; and

WHEREAS, the proposed amendments maintain neighborhood compatibility with the low density neighborhoods description of the City's Comprehensive Plan by increasing the variety of housing types allowed. Further, the City has taken measures to assure new infill development is compatible with existing neighborhoods by standardizing the development regulations that apply to these housing types, such as building heights, building setbacks from property lines, number of stories, low impact development stormwater standards, and requirements of design review under the Infill and Other Residential standards (18.175 OMC) that consider existing residences in the neighborhood and on the same block; and

WHEREAS, the housing types allowed by these proposed amendments are subject to the Infill and Other Residential design review standards. These design review standards are applied to address compatibility with neighborhoods and specifically consider neighborhood scale and character, building orientation and the location of entries, building modulation and articulation, windows, garage design, materials and colors, and include provisions for accessory dwelling units; and

WHEREAS, the stormwater standards of proposed development or redevelopment of the housing types allowed in low density neighborhood areas are the same regardless of the housing type proposed. The portion of a lot that could be covered by building footprints, impervious surfaces, or hard surfaces are the same whether the property owner builds a single family home, duplex, or any other housing types allowed in the zoning district the property is located within. The impacts from stormwater are addressed through such zoning development standards, the building codes, and the Engineering Development and Design Standards; and

WHEREAS, the City plans for population growth, infrastructure needs, and the provision of urban governmental services under its Comprehensive Plan and related master plans. The master plans (water system plan, transportation plan, storm and surface water plan, wastewater management plan, etc.) are based on the anticipated population growth and Future Land Use Map development patterns of the Comprehensive Plan. These proposed amendments are consistent with and implement the infill policies of the Plan; and

WHEREAS, the City retains development regulations to protect environmentally sensitive areas, such as the Critical Areas Ordinance and low impact development stormwater standards; and

WHEREAS, the City strives to provide for housing that is affordable for people at all income levels. These proposed amendments are one way to provide additional housing opportunities more broadly across the City but these units are not required to be subsidized or low income housing; and

WHEREAS, the housing types allowed by the proposed amendments are likely to be more practical housing options for many community members by better aligning housing opportunities with the changing demographics of Olympia residents - such as lower household sizes and makeup. Almost 22% of households in Olympia are couples with no children, and almost half (48.6%) are one-person or non-family households. Over fifty percent of Olympia residents rent their housing. These housing options will help the City keep pace with, and provide for, the changing needs of the community; and

WHEREAS, the amendment to increase the building height from sixteen feet to twenty-four feet for Accessory Dwelling Units (ADUs) that are not attached to the primary residence will allow for ADUs to be constructed above a detached garage or other accessory structure such as a shop. The increase in height is still eleven feet lower than the height allowed for ADUs that are attached to the primary home. The revision balances the desire to keep detached ADUs as accessory in character to the primary home while retaining an area on the lot for yard/play and gardening/vegetation areas, as well as a more natural pattern of infiltration of rain and stormwater; and

WHEREAS, the City of Olympia will not issue approvals of subdivisions of land, land use review, or building permits unless the applicant can demonstrate compliance with all city requirements and standards. If that does not occur, such as if there is a specific infrastructure or physical constraint that would make development unfeasible for a particular parcel, City approvals will not be issued which satisfies the language in RCW 36.70A.600(1)(c); and

WHEREAS, on September 11, 2020, notice of the public hearing for the Proposed Amendments was provided to all Recognized Neighborhood Associations with the City of Olympia pursuant to Chapter 18.78 OMC, Public Notification; and

WHEREAS, on September 11, 2020, notice of the public hearing for the Proposed Amendments was published in The Olympian newspaper pursuant to Chapter 18.78 OMC, Public Notification; and

WHEREAS, on September 23, 2020, the Olympia Planning Commission held a public hearing on the Proposed Amendments; and

WHEREAS, the Olympia Planning Commission deliberated on October 5, 2020, October 19, 2020, and November 2, 2020, and provided to the City Council its written recommendation to amend multiple sections of Title 18 OMC, Unified Development Code; and

WHEREAS, the Proposed Amendments are consistent with the Olympia Comprehensive Plan and other chapters of Title 18 OMC; and

WHEREAS, the Proposed Amendments have been reviewed pursuant to the Rezones and Text Amendments process outlined in Chapter 18.58 OMC; and

WHEREAS, the Attorney General Advisory Memorandum: Avoiding Unconstitutional Takings of Private Property (December 2006) was reviewed and used by the City in objectively evaluating the proposed development regulations amendments; and

WHEREAS, Chapters 35A.63 and 36.70A RCW and Article 11, Section 11 of the Washington State Constitution authorize and permit the City to adopt this Ordinance;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. Amendment of OMC 18.02.180.D. Olympia Municipal Code Subsection 18.02.180.D is hereby amended to read as follows:

D. DEFINITIONS - SPECIFIC.

Dangerous Waste. Any discarded, useless, unwanted or abandoned substances, including but not limited to certain pesticides, or any residues or containers of such substances which are disposed of in such quantity or concentration as to pose a substantial present or potential hazard to human health, wildlife, or the environment because such wastes or constituents or combinations of such wastes:

a. Have short-lived, toxic properties that may cause death, injury or illness or have mutagenic, teratogenic or carcinogenic properties; or

b. Are corrosive, explosive, flammable or may generate pressure through decomposition or other means. (See also Hazardous Waste, Extremely.)

Date of Filing. The date that a complete and accurate application is submitted, and appropriate fees paid.

Days. Consecutive calendar days unless otherwise stated.

Decorative Grille Work. Grille work which through the use of material, geometric pattern, configuration, embellishment, or artisanship exceeds the normal functional requirements. Parallel vertical bars - resembling a jail cell pattern - are not considered decorative grille work.

Dedication. The deliberate appropriation of land by an owner(s) for any general and public uses, reserving to themselves no other rights than such as are compatible with the full exercise and enjoyment of the public uses to which the property is to be devoted. The intent to dedicate shall be evidenced by the owner by the presentment for filing of a final plat, short plat or binding site plan which shows the dedication thereon. Acceptance by the public shall be evidenced by written approval issued by the city of such document for filing with the County Auditor.

Deficiency, Application. The lack of an element or information which results in an application being deemed not complete, or which otherwise prevents meaningful review and rendering of a decision regarding the application. A deficiency includes an element or information which is absent, is inaccurate or in some other aspect does not conform with applicable regulations and standards, and supplemental information or studies

required to review an application. Erroneous or misleading information intentionally included in an application shall constitute a deficiency.

Department. The City of Olympia Community Planning and Development Department.

Design. The planning and engineering of street alignments, grades and widths; drainage and sanitary facilities and utilities, including alignment and grades thereof; location and size of all required easements and rights-of-way; fire roads and fire breaks; lot size and configuration; vehicle access; grading; land to be dedicated for park or recreational purposes; building and other accessory physical requirements.

Design Review. The evaluation of a site, building, landscape design plan or sign program submitted to the Design Review Board or staff, which may approve or deny the plan in part, or make further design recommendations based upon adopted guidelines.

Design Review Board. A committee with a balance of design professionals (architecture, planning, engineering, landscape architecture) and citizens who are appointed by the City Council.

Detached. Any building or structure that does not have a wall and roof in common with any other building or structure and where exterior walls are separated by six feet or more. (See Attached Structures; note that structures conforming with neither definition must conform with the requirements of this title for both types of structures).

Determination of Completeness. A written determination by the director or fire chief or their respective designees that all required elements of an application have been received by the City. This determination initiates the statutory review period for the application, if any, and subject to certain exceptions, entitles the applicant to have the application considered and reviewed pursuant to the laws, regulations and standards in effect on the date the application was complete.

Development. The division of a parcel of land into two or more parcels; the construction, reconstruction, conversion, structural alteration, relocation, or enlargement of any structure; any mining, excavation, landfill, clearing or land disturbance; or any change of use or extension of the use of land. (See also Improvement.)

Development Area, WCF. The area occupied by a wireless communications facility including areas inside or under the following: an antenna support structure's framework, equipment cabinets, ancillary structures and access ways.

Development Code. A text incorporating areas of regulation more typically presented in separate zoning and subdivision ordinances and related chapters of the Municipal Code.

Development Coverage. Except where the context indicates otherwise, "development coverage" has the same meaning as impervious coverage.

Development Permit. Any land use permit which must be approved prior to the improvement and development of land or structures.

Director. The Director of the City of Olympia Community Planning and Development Department, and the Director's designees.

District or Zone. A specific area designated on the official zoning map of the city as one of the use districts as provided for in this title; such area is subject to all the requirements and regulations applicable to such district.

Dormitory. A residential structure intended principally for sleeping accommodations, where no individual kitchen facilities are provided, and which is related to an educational or public institution or is maintained and operated by a non-profit welfare organization.

Drinking Establishment. A business primarily engaged in the retail sale of alcoholic beverages for consumption on the premises, including night clubs, bars, and taverns. A lounge operated as part of a restaurant is considered to be accessory to the restaurant.

Drinking Water Protection Area. See OMC [18.32.205](#).

Drip Line. An imaginary ground line around a tree or building that defines the outermost limits of the tree canopy or building roof eave.

Drive-in Theater. An open lot devoted primarily to the showing of motion pictures.

Drive-Through Restaurant. See Restaurant, Drive-Through.

Dwelling Unit. See definition for single-family. Various types of housing or human shelter, which are listed below and categorized by use.

a. Dwelling, Conventional.

i. Accessory Dwelling Unit. A dwelling unit that has been added onto, created within, or separated from a single-family detached dwelling for use as a complete independent living unit with provisions for cooking, sanitation and sleeping.

ii. Apartment. A dwelling within a structure designed and used for occupancy by three or more individual persons or families living independently of each other. These structures include triplexes, fourplexes, and other multi-unit configurations.

iii. Boarding Home. Any home or institution, however named, which is advertised, announced or maintained for the express or implied purpose of providing board and domiciliary care to three or more aged persons not related by blood or marriage to the operator, under the provisions of Chapter [18.20](#) RCW. It shall not include any home, institution or section thereof which is otherwise licensed and regulated under the provisions of state law providing specifically for the licensing and regulation of such home, institution or section thereof. (See also Dwelling, Assisted Living.)

iv. Co-Housing. Co-housing developments consist of two or more dwelling units, one or more shared community structures (e.g., containing a meeting hall, dining hall/kitchen, community center, or day care) and perhaps a community garden, recreation area, or similar community oriented use.

v. Condominium. A development consisting of an undivided interest in common for a portion of a parcel coupled with a separate interest in space in a residential or commercial building on the parcel.

vi. Cottage Housing Development. Four or more small, detached dwelling units sharing a commonly owned courtyard/common area and parking area.

vii. Courtyard Apartment. A dwelling within a structure or small detached structures on one parcel designed and used for occupancy by four or more individual persons or families living independently of each other. The units are oriented around a shared open space courtyard from which all ground floor units have primary entrances facing.

viii. Duplex. One building containing two single-family dwelling units totally separated from each other by a one-hour fire wall or floor.

ix. Guest House. Living quarters without kitchen facilities located on the same lot with a principal building and occupied for the sole use of members of the family, temporary guests, or persons permanently employed on the premises. (See also Accessory Dwelling Unit.)

ix. Manufactured Home. A single-family residence constructed after June 15, 1976, and installed in accordance with the U.S. Department of Housing and Urban Development (HUD) requirements for manufactured housing and bearing the appropriate insignia indicating such compliance.

xi. Manufactured Home, Designated. A manufactured home constructed after June 15, 1976, in accordance with state and federal requirements for manufactured homes, and which meets the requirements of OMC [18.04.060.O](#).

xii. Manufactured Home, New. Any manufactured home required to be titled under Title [46](#) RCW, which has not been previously titled to a retail purchaser, and is not a "used mobile home" as defined in RCW [82.45.032\(2\)](#).

xiii. Mobile Home. A single-family residence transportable in one or more sections, built on a permanent chassis, designed to be used as a permanent dwelling and constructed before June 15, 1976.

xiv. Modular Home. A structure constructed in a factory and installed in accordance with the applicable Building Code and bearing the appropriate insignia indicating such compliance. This definition includes "pre-fabricated," "panelized" and "factory built" units.

xv. Single-Family Dwelling. A single unit providing complete, independent living facilities for a family, including permanent provisions for living, sleeping, cooking and sanitation.

xvi. Single-Room Occupancy. A housing type consisting of one room with cooking facilities and with shared bathroom facilities. (See also Boarding Home, Lodging House and Bed and Breakfast.)

xvii. Townhouse. A single-family dwelling unit which is part of a group of two or more such units separated by a completely independent structural wall (including utilities in separate walls), extending from the ground to the roof in accordance with the applicable Building Code and which has no doors, windows or other provisions for human passage or visibility through the wall. In certain zoning districts, such dwelling units are platted with common side and/or rear property lines between the structural walls. See Chapter [18.64](#).

xviii. Triplex. One building containing three single-family dwelling units totally separated from each other by a one-hour fire wall or floor.

xix. Fourplex. One building containing four single-family dwelling units totally separated from each other by a one-hour fire wall or floor.

xx. Sixplex. One building containing six single-family dwelling units totally separated from each other by a one-hour fire wall or floor.

b. Dwelling, Transient.

i. Bed and Breakfast. A dwelling for the purpose of providing lodging for travelers and guests for a period of less than two weeks for compensation and having at least one kitchen used to provide breakfast but no other meals. Such dwelling shall have no more than five such guest rooms for persons other than the immediate family of the operator occupying such dwelling. Any such dwelling having over five such guest rooms is a hotel.

ii. Hotel. Any building containing six or more guest rooms where lodging, with or without meals, is provided for compensation, and where no provisions are made for cooking in any individual room or suite.

iii. Lodging House. A dwelling having only one kitchen and used for the purpose of providing lodging, or lodging and meals, for compensation for no more than five persons other than the

members of the immediate family of the operator occupying such dwelling. Any such dwelling having over five such guests is considered a hotel. (See also Boarding Home.) [NOTE: A lodging house allows for an unlimited stay, unlike a Bed and Breakfast which is limited to two weeks.]

iv. Motel. Guest rooms or suites occupied on a transient basis often with most rooms gaining access from an exterior walkway. (See also Recreational Vehicle.)

v. Trailer House. See Recreational Vehicle.

c. Dwelling, Assisted Living.

i. Adult Day Care Home. A residence in which adults (at least 18 years in age) and who are not related to the caregiver stay for no more than 12 hours per day. Emergency medical care may be provided in such facilities, but not convalescent care. (See also Convalescent Home and Elder Care Home.)

ii. Convalescent Home. Any home, place, institution or facility which provides convalescent or chronic care, or both, for a period in excess of 24 consecutive hours for three or more patients not related by blood or marriage to the operator, who by reason of illness or infirmity, are unable properly to care for themselves. Such establishment shall be duly licensed by the State of Washington as a "nursing home" in accordance with the provisions of Chapter [18.51](#) RCW.

iii. Congregate Care Facilities. A building or complex of dwellings specifically designed for occupancy by senior citizens which provides for shared use of facilities, such as kitchens, dining areas, and recreation areas. Such complexes may also provide kitchens and dining space in individual dwelling units. Practical nursing care may be provided, but not nursing care as described in Section [18.04.060\(S\)](#).

iv. Elder Care Home. An elder care home or adult family home in the primary residence of a person licensed pursuant to Chapter [70.128](#) RCW to provide personal care, room, and board for one to five adults (at least 18 years of age) who are not related to the caregiver. Home health care and limited nursing care (dispensing of medicine and emergency medical aid) may be provided, but not convalescent care. (See also Convalescent Home, and Boarding Home.)

v. Group Homes. A place of residence for the handicapped, physically or mentally disabled, developmentally disabled, homeless, or otherwise dependent persons. Group Homes are intended to provide residential facilities in a home-like environment. Such homes range from licensed establishments operated with 24 hour supervision to non-licensed facilities offering only shelter. They shall not include correctional facilities (except as authorized by Chapter [137-56](#) and [137-57](#) WAC for work/training release programs), nursing homes, Type III group care facilities, foster family homes, or adult family homes as defined by the Washington State Department of Social and Health Services or its successor agency. Group homes include, but are not limited to the following:

(a) Confidential Shelters. Shelters for victims of domestic violence as defined and regulated in Chapter [70.123](#) RCW and Chapter [388-61A](#) WAC. Such facilities are characterized by a need for confidentiality.

(b) Home for the Disabled. A home or other facility which provides board and domiciliary care to individuals who, by reason of infirmity, require such care. An infirmity may be based on conditions including, but not limited to, physical handicap, mental illness, and other developmental disabilities. These group homes are a type of boarding home, as defined and regulated in Chapter [18.20](#) RCW. However, boarding homes serving the aged infirm are not included in this definition.

(c) Homeless Shelter. A facility offering lodging and/or emergency shelter to homeless individuals for an indefinite period of time and meeting the standards of Chapter [248-144](#) WAC.

(d) Group Home for Youth. Any home maintained and operated for the care of children on a 24 hour basis as defined and regulated in Chapter [388-73](#) WAC and Chapter [74.15](#) RCW.

(e) Group Home for Offenders. A home or other facility operated for housing and supervision of work/training release residents during their stay in a work/training release program as defined and regulated in Chapters [137-56](#) and [137-57](#) WAC.

vi. Hospice Care Center. Facilities licensed under Chapter [70.41](#) RCW which provide for the emotional and physical care of terminally ill patients. Such centers provide food, lodging, and palliative care on a full-time (24 hour) basis for two or more people, unrelated to the Center's operator, who are in the latter stages of a disease expected to cause death.

vii. Nursing Homes. See Convalescent Home.

viii. Rest Home. See Congregate Care.

Section 2. Amendment of OMC 18.04.020.B. Olympia Municipal Code Subsection 18.04.020.B is hereby amended to read as follows:

18.04.020 Purposes

B. The additional purposes of each individual residential district are as follows:

1. Residential - 1 Unit Per 5 Acres. This designation provides for low-density residential development in designated sensitive drainage basins in a manner that protects aquatic habitat from degradation.
2. Residential Low Impact (RLI). To accommodate some residential development within sensitive drainage basis at densities averaging from two (2) to four (4) units per acre, provided that the development configuration avoids stormwater and aquatic habitat impacts.
3. Residential - 4 Units per Acre (R-4 and R-4CB). To accommodate residential development in areas sensitive to stormwater runoff in a manner and at a density (up to four (4) units per acre) that avoids stormwater related problems (e.g., flooding and degradation of environmentally Critical Areas).
4. Residential 4-8 Units per Acre (R 4-8). To accommodate ~~single family houses and townhouses~~ residential development at densities ranging from a minimum of four (4) units per acre to a maximum of eight (8) units per acre; to allow sufficient residential density to facilitate effective mass transit service; and to help maintain the character of established neighborhoods.
5. Residential 6-12 Units per Acre (R 6-12). To accommodate ~~single family houses, duplexes and townhouses~~ residential development, at densities between six (6) and twelve (12) units per acre, in locations with frequent mass transit service (existing or planned). This includes areas along or near (e.g., within one-fourth (1/4) mile) arterial and major collector streets. Parcels located in the High Density Corridor Transition Area are allowed ~~triplex and fourplex~~ housing types (18.04.060(FF)).
6. Mixed Residential 7-13 Units per Acre (MR 7-13). To accommodate a compatible mixture of houses, duplexes, townhouses, and apartments in integrated developments with densities averaging between seven (7) and thirteen (13) units per acre; to provide a broad range of housing opportunities; to provide a variety of housing types and styles; and to provide for development with a density and configuration that facilitates effective and efficient mass transit service. This district generally consists of parcels along arterial or collector streets of sufficient size to enable development of a variety of housing types.

7. Mixed Residential 10-18 Units per Acre (MR 10-18). To accommodate a compatible mixture of single-family and multifamily dwellings in integrated developments close to major shopping and/or employment areas (at densities averaging between ten (10) and eighteen (18) units per acre); to provide a variety of housing types and styles; to provide for development with a density and configuration that facilitates effective and efficient mass transit service; to provide opportunities for people to live close to work and shopping in order to reduce the number and length of automobile trips; and to enable provision of affordable housing.
8. Residential Multifamily - 18 Units per Acre (RM-18). To accommodate predominantly multifamily housing, at an average maximum density of eighteen (18) units per acre, along or near (e.g., one-fourth (¼) mile) arterial or major collector streets where such development can be arranged and designed to be compatible with adjoining uses; to provide for development with a density and configuration that facilitates effective and efficient mass transit service; and to enable provision of affordable housing.
9. Residential Multifamily - 24 Units per Acre (RM-24). To accommodate predominantly multifamily housing, at an average maximum density of twenty-four (24) units per acre, in locations close (e.g., one-fourth (¼) mile) to major employment and/or shopping areas; to provide for development with a density and configuration that facilitates effective and efficient mass transit service; and to enable provision of affordable housing.
10. Residential Multifamily - High Rise (RMH). To accommodate multifamily housing in multistory structures near the State Capitol Campus; to provide opportunities for people to live close to work, shopping, services and a major mass transit hub; to create a desirable living environment for residents of the district; and to ensure that new high rise buildings incorporate features which reduce their perceived scale and allow sunlight to reach street level.
11. Residential Mixed Use (RMU). To accommodate attractive, high-density housing, pedestrian oriented commercial and mixed-use development which reinforces downtown's historic character; to provide for coordinated pedestrian amenities; to preserve viable downtown housing; to enable businesses to locate within walking distance of residences and offices; to provide a transition between commercial and residential districts; and to require new high rise buildings to incorporate features which reduce their perceived scale and allow sunlight to reach street level.
12. Urban Residential (UR). To accommodate multifamily housing in multistory structures in or near the State Capitol Campus; downtown, High Density Corridor, or other activity center areas; to provide opportunities for people to live close to work, shopping, and services; to help achieve City density goals, to create or maintain a desirable urban living environment for residents of the district; and to ensure that new urban residential buildings incorporate features which encourage walking and add interest to the urban environment.
13. Manufactured Housing Park (MHP). To accommodate mobile homes and manufactured housing in mobile/manufactured housing parks; to accommodate manufactured housing on individual lots; to accommodate single-family houses, duplexes and townhouses, at densities between five (5) and twelve (12) units per acre, in locations with frequent mass transit service (existing or planned). This includes areas along or near (e.g., within one-fourth (1/4) mile) arterial and major collector streets.

Section 3. Amendment of OMC 18.04.040 Table 4.01. Olympia Municipal Code Section 18.04.040, Table 4.01, is hereby amended to read as follows:

**TABLE 4.01
PERMITTED AND CONDITIONAL USES**

DISTRICT	R1/5	R-4	R-4CB	RLI	R 4-8	R 6-12	MR 7-13	MR 10-18	RM 18	RM 24	RMH	RMU	MHP	UR	APPLICABLE REGULATIONS
District-Wide Regulations						18.04.060 (FF)	18.04.060 (N,Q)	18.04.060 (N,Q)	18.04.060 (N)	18.04.060 (N)	18.04.060 (N)	18.04.060 (N,BB)		18.04.060 (N)	
1. SINGLE-FAMILY HOUSING															
Accessory Dwelling Units	P	P	P	P	P	P	P	P	P	P	P	P	P	P	18.04.060(A)
Co-Housing	P	P	P	P	P	P	P	P	P	P	P	P	P	P	18.04.060(F) 18.04.060(FF)
Cottage Housing				P	P	P	P	P	P	P	P	P	P	P	18.04.060(H) 18.04.060(FF)
Manufactured/Mobile Home Parks (Rental Spaces)								C	C	C			C		18.04.060(P)
Manufactured Homes	P	P	P	P	P	P	P	P	P	P	P	P	P	P	18.04.060(O) 18.04.060(FF)
Single-family Residences	P	P	P	P	P	P	P	P	P	P	P	P	P	P	18.04.060(FF)
Townhouses	P	P		P	P	P	P	P	P	P	P	P	P	P	18.04.060(FF) 18.64
2. MULTIFAMILY HOUSING															
Apartments				P			P	P	P	P	P	P		P	18.04.060(N) 18.04.060(FF)
<u>Courtyard Apartments</u>						<u>P</u>									<u>18.04.060 (II)</u>
Boarding Homes				P				P	P	P					
Collegiate Greek system residences	P			P				P	P	P					

**TABLE 4.01
PERMITTED AND CONDITIONAL USES**

DISTRICT	R1/5	R-4	R-4CB	RLI	R 4-8	R 6-12	MR 7-13	MR 10-18	RM 18	RM 24	RMH	RMU	MHP	UR	APPLICABLE REGULATIONS
Dormitories	P			P				P	P	P	P	P		P	
Duplexes - Existing	P	P		P	P	P	P	P	P	P	P	P	P	P	18.04.060(J)
Duplexes	P	<u>P</u>	P	P	<u>P</u>	P	P	P	P	P	P	P	P	P	18.04.060(FF)
<u>Duplexes on Corner Lots</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>18.04.060(HH)</u>
<u>Triplexes</u>				<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>		<u>P</u>	
<u>Triplexes & Fourplexes</u>			P		<u>P</u>	<u>18.04.060(FF)</u>	<u>P</u>	<u>P</u>	P	<u>P</u>	<u>P</u>	<u>P</u>		<u>P</u>	
<u>Sixplexes</u>						<u>P</u>									
Group Homes with 6 or Fewer Clients and Confidential Shelters	P	P	P	P	P	P	P	P	P	P	P	P	P	P	18.04.060(K)
Group Homes with 7 or More Clients	C			C	C	C	C	C	C	C	C	C	C	C	18.04.060(K)
Lodging Houses									P	P	P	P		P	
Nursing/Convalescent Homes	C			C	C	C	C	C	C	C	C	C	C	C	18.04.060(S)
Retirement Homes				P			P	P	P	P	P	C		P	
3. COMMERCIAL															
Child Day Care Centers		C	C	C	C	C	C	P	P	P	P	P	C	P	18.04.060(D) 18.04.060(AA)
Commercial Printing												P			
Drive-In and Drive-Through Businesses -- Existing												P			18.04.060(J)
Food Stores											P	P		P	18.04.060(AA)

**TABLE 4.01
PERMITTED AND CONDITIONAL USES**

DISTRICT	R1/5	R-4	R-4CB	RLI	R 4-8	R 6-12	MR 7-13	MR 10-18	RM 18	RM 24	RMH	RMU	MHP	UR	APPLICABLE REGULATIONS
Hardware Stores												P			
Home Occupations (including Adult Day Care, Elder Care Homes, Family Child Care Homes, and Bed & Breakfast Houses)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	18.04.060(L)
Hospice Care	C			C			C	C	C	C	C	C		C	18.04.060(M)
Laundries											P	P		P	18.04.060(AA)
Nursery (Retail and/or Wholesale Sales)	C	C	C	C	C	C	C	C	C	C			C		18.04.060(G)
Offices												P		P	18.04.060(AA)(2)
Personal Services												P			
Pharmacies												P			
Restaurants, without Drive-In and Drive-Through												P			
Servicing of Personal Apparel and Equipment												P			
Specialty Stores												P			
Veterinary Clinics - Existing	P	P		P	P	P							P		18.04.060(J)
Veterinary Clinics	P														
4. ACCESSORY USES															
Accessory Structures	P	P	P	P	P	P	P	P	P	P	P	P	P	P	18.04.060(B)
Electric Vehicle	P	P	P	P	P	P	P	P	P	P	P	P	P	P	18.04.060(GG)

**TABLE 4.01
PERMITTED AND CONDITIONAL USES**

DISTRICT	R1/5	R-4	R-4CB	RLI	R 4-8	R 6-12	MR 7-13	MR 10-18	RM 18	RM 24	RMH	RMU	MHP	UR	APPLICABLE REGULATIONS
Infrastructure															
Garage/Yard/Rummage or Other Outdoor Sales	P	P		P	P	P	P	P	P	P	P	P	P	P	5.24
Large Garages			C		C	C	C	C	C	C	C	C	C	C	18.04.060(B)
Residence Rented for Social Event, 7 times or more in 1 year	C	C		C	C	C	C	C	C	C	C		C	C	
Satellite Earth Stations	P	P	P	P	P	P	P	P	P	P	P	P	P	P	18.44.100
5. RECREATIONAL USES															
Community Parks & Playgrounds	C	C	C	C	C	C	C	C	C	C	P	P	C	P	18.04.060(T)
Country Clubs	C	C	C	C	C	C	C	C	C	C	C	C	C	C	
Golf Courses		C	C		C	C	C	C	C	C			C		
Neighborhood Parks	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	18.04.060(T)
Open Space - Public	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	18.04.060(T)
Racing & Performing Pigeons		C	C	C	C	C				C	C		C	C	18.04.060(Y)
Stables, Commercial and Private Existing		C		C	C										18.04.060(J)
Trails - Public	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	18.04.060(T)
6. AGRICULTURAL USES															
Agricultural Uses	P	P	P	P	P	P	P	P	P				P		
Greenhouses, Bulb Farms	C	C	C	C	C	C	C	C	C	C	C	C	C	C	18.04.060(G)

**TABLE 4.01
PERMITTED AND CONDITIONAL USES**

DISTRICT	R1/5	R-4	R-4CB	RLI	R 4-8	R 6-12	MR 7-13	MR 10-18	RM 18	RM 24	RMH	RMU	MHP	UR	APPLICABLE REGULATIONS
7. TEMPORARY USES															
Emergency Housing	P	P	P	P	P	P	P	P	P	P			P		18.04.060(EE)
Emergency Housing Facility	P	P	P	P	P	P	P	P	P	P	P	P	P	P	18.50
Model Homes	P	P	P	P	P	P	P	P	P	P	P		P	P	18.04.060(EE)
Residence Rented for Social Event, 6 times or less in 1 year	P	P	P	P	P	P	P	P	P	P	P		P	P	18.04.060(EE)
Wireless Communication Facility	P	P		P	P	P	P	P	P	P	P	P	P	P	18.44.060
8. OTHER															
Animals	P	P	P	P	P	P	P	P	P	P	P	P	P	P	18.04.060(C)
Cemeteries		C	C		C	C	C	C	C	C			C		18.04.060(E)
Community Clubhouses	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Crisis Intervention	C	C	C	C	C	C	C	C	C	C	C	C	C	C	18.04.060(I)
Historic House Museum		C	C	C	C	C	C	C	C	C	C	C	C	C	
Parking Lots and Structures				C							P	P			18.38.220 and .240
Places of Worship	C	C	C	C	C	C	C	C	C	C	C	C	C	C	18.04.060(U)
Public Facilities	C	C	C	C	C	C	C	C	C	C	C	C	C	C	18.04.060(V)
Public Facilities - Essential	C	C	C	C	C	C	C	C	C	C	C	C	C	C	18.04.060(W)
Radio, Television and Other Communication Towers	C	C	C	C	C	C	C	C	C	C	C	C	C	C	18.44.100

**TABLE 4.01
PERMITTED AND CONDITIONAL USES**

DISTRICT	R1/5	R-4	R-4CB	RLI	R 4-8	R 6-12	MR 7-13	MR 10-18	RM 18	RM 24	RMH	RMU	MHP	UR	APPLICABLE REGULATIONS
Schools	C			C	C	C	C	C	C	C	C		C	C	18.04.060(CC)
Social Organizations											P	P		C	
Mineral Extraction - Existing					C		C								18.04.060(J)
Utility Facility	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	18.04.060(X)
Wireless Communication Facilities	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	18.44
Workshops for Disabled People	C			C	C	C	C	C	C	C	C	C	C	C	18.04.060(R)

LEGEND

P = Permitted Use

C = Conditional Use

R-4 = Residential - 4

R 4-8 = Residential 4-8

R 6-12 = Residential 6-12

RLI = Residential Low Impact

MR 10-18 = Mixed Residential 10-18

RM 18 = Residential Multifamily - 18

MR 7-13 = Mixed Residential 7-13

RMH = Residential Multifamily High Rise

RMU = Residential Mixed Use

RM 24 = Residential Multifamily - 24

UR = Urban Residential

Section 4. Amendment of OMC 18.04.060.A. Olympia Municipal Code Subsection 18.04.060.A is hereby amended to read as follows:

A. ACCESSORY DWELLING UNITS (ADU).

Accessory dwelling units (ADU) are permitted in all residential districts subject to the following requirements:

1. Number. One (1) ADU shall be allowed per residential lot in conjunction with any detached single-family structure. (See Section [18.04.080\(A\)\(3\)](#) regarding ADUs in new subdivisions.)
2. Location. The ADU shall be permitted as a second dwelling unit added to, created within, or detached from the original dwelling. The ADU shall be oriented in a way that maintains, to the extent practical, the privacy of residents in adjoining dwellings. (See Chapters [18.100](#), Design Review and [18.175](#), Infill and Other Residential.)
3. Size. The ADU shall have a gross floor area of no more than eight hundred fifty (800850) square feet, ~~and no more than the following equivalent ratios:~~

~~a. forty percent (40%) of the gross floor area of the primary residence and accessory dwelling unit combined, or~~

~~b. sixty six and two thirds percent (66 2/3%) of the gross floor area of the primary residence alone; excluding any garage area, except as authorized by Section [18.04.060\(A\)\(7\)](#).~~

~~[NOTE: Section [18.04.060\(O\)\(1\)](#) requires that manufactured homes placed on a lot outside a manufactured housing park must be at least eight hundred sixty four square feet in floor area. Consequently, a manufactured home can be used as a primary residence, but not as an ADU.]~~

~~4. Ownership. The property owner (i.e., title holder and/or contract purchaser) must live on the site as his/her principal residence. Owners shall sign a notarized affidavit attesting to their principal residency upon permit application. Owners shall provide evidence thereof through such means as voter registration, drivers license, or the like. This requirement does not apply to ADUs built prior to the initial sale of the primary unit on the lot. Purchasers of such ADUs shall meet these requirements within sixty (60) days of purchase. (See Section [18.04.080\(A\)\(3\)](#).) Accessory Dwelling Units may be attached to accessory structures such as a garage or shop building. In such circumstances, the ADU may be up to 1,000 square feet in size and the accessory structure may be up to eight hundred square feet in size (or larger if the underlying zoning district allows or a conditional use permit for a large garage has been approved).~~

~~A covenant or deed restriction, approved by the Olympia City Attorney, shall be signed and recorded with the Thurston County Auditor which specifies the requirement that the property owner must live on the site as his/her principal residence.~~

5. Occupancy. No more than one (1) family (as defined in Chapter [18.02](#), Definitions) shall be allowed to occupy an ADU.

6. Existing ADUs. Accessory dwellings created prior to the enactment of these regulations, June 19, 1995, may be approved subject to applicable requirements. ~~Existing ADUs located on lots which cannot accommodate an additional off street parking space required by Chapter [18.38](#), Parking, may receive a waiver from the parking requirement.~~

If the owner of an existing unauthorized ADU applies to make the unit legal, but cannot meet all of the standards, the owner will be allowed a "grace period" of six months from date of application to comply with applicable standards. However, where health and safety is an issue, the Building Official will determine when the necessary modifications must be made. If the owner cannot meet the

standards, the unauthorized accessory unit must be removed or its use as a dwelling must be suspended.

7. Deviation From Requirements. The Director or the Director's designee may allow deviation from the requirements of this section (18.04.060(A)) as follows:

- a. To allow use of the entirety of a single floor in a dwelling constructed two (2) or more years prior to the date of application in order to efficiently use all floor area; and
- b. To enable ADUs to be established in structures constructed prior to June 19, 1995, which are located in rear or side setbacks, provided that Uniform Building Code requirements and the Development Standards contained in Section [18.04.080](#) are met. [NOTE: See Chapters [18.100](#), Design Review and [18.175](#), Infill and Other Residential for applicable design guidelines.]

Section 5. Amendment of OMC 18.04.060.B. Olympia Municipal Code Subsection 18.04.060.B is hereby amended to read as follows:

B. ACCESSORY STRUCTURES.

Accessory structures are permitted in all residential districts subject to the following requirements:

1. Time of Establishment. Accessory structures shall not be built prior to commencing construction of the main building on the lot. However, lots may be created which contain an accessory structure (without an associated primary use) constructed prior to submission of the subdivision application.
2. Subordination to Primary Use. Accessory structures shall be clearly incidental and subordinate to the use of the lot (e.g., structures used for storage of personal property or the pursuit of hobbies) or used for agricultural purposes. In ~~single-family and two-family~~ residential districts with a maximum density of twelve units or less per acre each accessory structure shall not exceed eight hundred (800) square feet in size, except for structures accessory to an agricultural use which are located on a parcel one (1) acre or larger in size.
3. Garages. Private garages shall meet the following standards:
 - a. Garages shall not exceed a total of eight hundred (800) square feet of floor space per dwelling unit.
 - b. Garages exceeding eight hundred (800) square feet per dwelling unit may be permitted as conditional uses in the districts specified in Table 4.01 provided that they will not be adverse to the public interest and are compatible with the surrounding neighborhood. The Hearing Examiner shall establish a maximum size for garages receiving conditional use approval. See Section [18.04.080](#).
4. See Section [18.04.060\(P\)\(4\)](#) regarding accessory structures in mobile home/manufactured home parks.

Section 6. Amendment of OMC 18.04.060.O. Olympia Municipal Code Subsection 18.04.060.O is hereby amended to read as follows:

O. MANUFACTURED HOMES.

A manufactured home is allowed in all zoning districts that allow single family residences, if the home is a new, designated manufactured home (See OMC 18.02.180.A-Definitions), and meets the following criteria:

- ~~1. Is comprised of at least two fully enclosed parallel sections each of not less than 12 feet wide by 36 feet long;~~

21. Was originally constructed with and now has a composition of wood shake or shingle, coated metal, or similar roof of nominal 3:12 pitch; and

32. Has exterior siding similar in appearance to siding materials commonly used on conventional site-built single family residences that are built pursuant to the applicable Building Code.

Section 7. Amendment of OMC 18.04.060.FF. Olympia Municipal Code Subsection 18.04.060.FF is hereby amended to read as follows:

FF. RESERVEDHIGH DENSITY CORRIDOR TRANSITION AREA.

The High Density Corridor Transition Area is delineated in Figures 4-2c and 4-2d. The following standards shall apply to this area:

1. ~~Triplex and Fourplex housing types shall be permitted uses in areas designated in Figures 4-2c and 4-2d.~~
2. ~~The development standards of the underlying zone shall apply to triplexes and fourplexes, except as stated below:~~
 - a. ~~A triplex shall have a minimum lot size of 7,200 square feet. A fourplex shall have a minimum lot size of 9,600 square feet.~~
 - b. ~~Both triplexes and fourplexes shall have a minimum lot width of 80 feet.~~
 - c. ~~Three stories are allowed with a maximum 35 foot height.~~
 - d. ~~Side yard setbacks for triplex and fourplex housing types shall be a minimum of ten feet.~~
 - e. ~~Development subject to the provisions of this chapter shall meet design standards contained in 18.175 Infill and Other Residential.~~

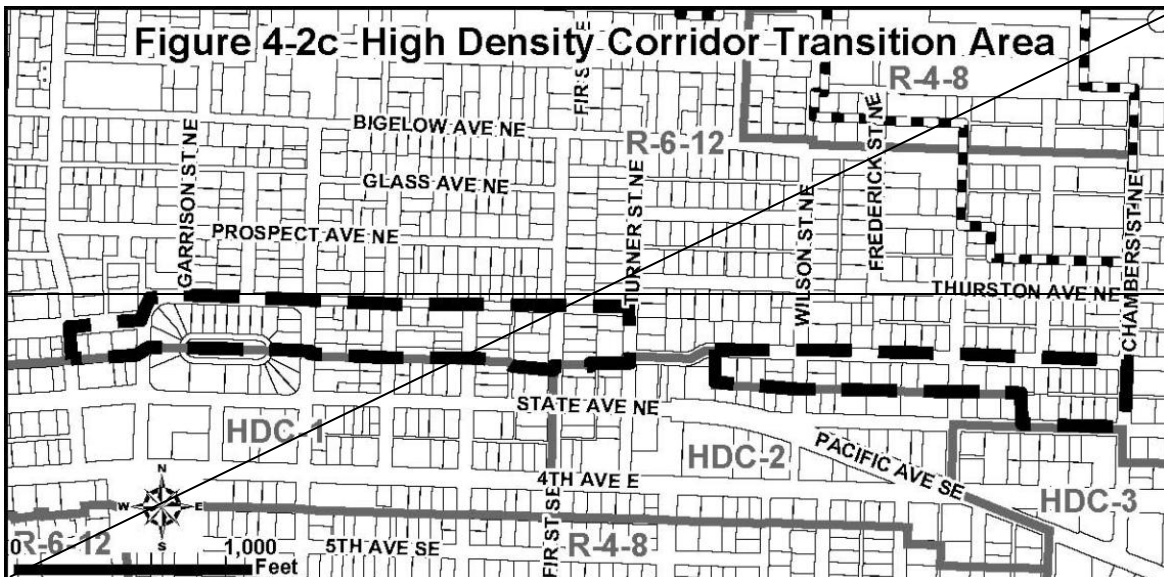


FIGURE 4-2c

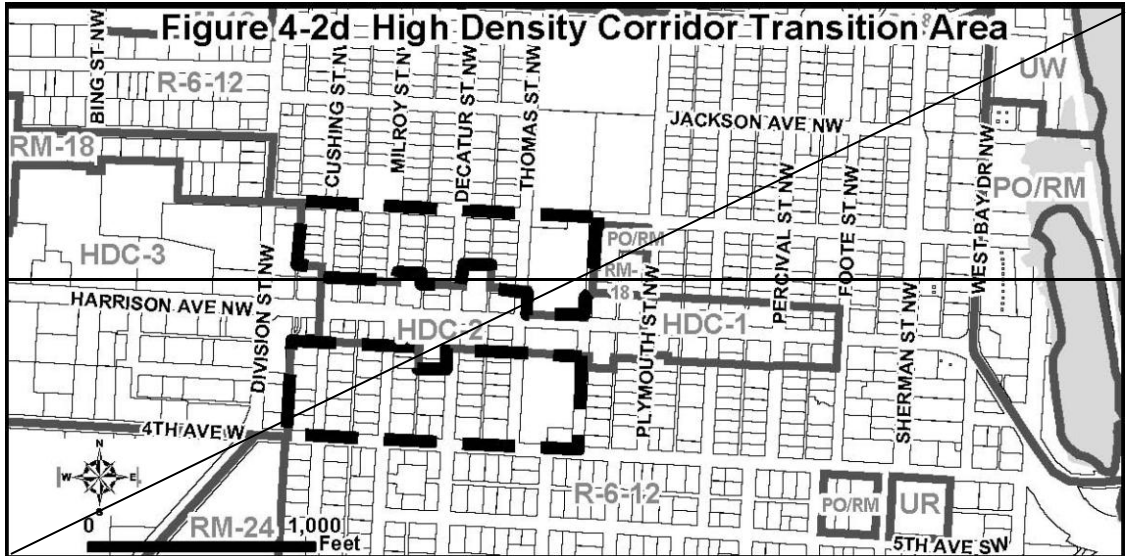


FIGURE 4-2d

Section 8. Amendment of OMC 18.04.060. NEW SUBSECTIONS HH and II are hereby added to Olympia Municipal Code Section 18.04.060 to read as follows:

HH. DUPLEXES ON CORNER LOTS

Duplexes are allowed on all corner lots in all zoning districts that permit single-family residences provided the applicant can demonstrate compliance with other development standards, such as setbacks, lot coverages, building height and number of stories, stormwater provisions, parking, and design review.

II. COURTYARD APARTMENTS

Courtyard Apartment housing developments shall comply with the following requirements:

1. Courtyard. The development shall contain a courtyard or usable landscaped open space area for the shared use and enjoyment of the residents of the dwellings. All residential units shall have direct access to the courtyard.
2. Site Design. Dwelling units shall be located on at least two (2) sides of the courtyard. Open space shall be provided as follows:
 - a. A minimum of four hundred fifty (450) square feet of private, contiguous, usable, open space shall be provided adjacent to each dwelling unit. No dimension of this open space area shall be less than ten (10) feet in any direction.
 - b. A minimum of fifteen hundred (1500) square feet or two hundred (200) square feet per unit, whichever is more, shall be provided in common open space (e.g., available for the use of all residents of the development). This open space shall be contained in a contiguous area with no dimension less than twenty (20) feet. A substantial portion of such open space shall be sufficiently level (e.g., less than five (5) percent slope) and well drained to enable active use, as determined by the City.
 - c. Parking and maneuvering areas for automobiles do not count toward open space areas.
3. Number of Units. The development shall include no less than four (4) and no more than twelve (12) dwelling units per courtyard. The units may be attached to or detached from each other

Section 9. Amendment of OMC 18.04.080, Table 4.04. Olympia Municipal Code Chapter 18.04 is hereby amended to read as follows:

**TABLE 4.04
RESIDENTIAL DEVELOPMENT STANDARDS**

DISTRICT	R1/5	R4	R-4CB	RLI	R 4-8	R 6-12	MR 7-13	MR 10-18	RM-18	RM-24	RMH	RMU	MHP	UR	ADDITIONAL REGULATIONS
MAXIMUM HOUSING DENSITY (in units per acre)	1/5	4	4	4	8	12	24	30	24	30	---	---	12	---	18.04.080(A)
MAXIMUM AVERAGE HOUSING DENSITY (in units per acre)	---	4	4	4	8	12	13	18	18	24	---	---	12	---	18.04.080(A)(2)
MINIMUM AVERAGE HOUSING DENSITY (in units per acre)	---	---	---	2	4	6	7	10	8 Manufactured Housing Parks = 5	18 Manufactured Housing Parks = 5	---	---	5	---	18.04.080(B)
MINIMUM LOT SIZE	4 acres for residential use; 5 acres for non-residential use	2,000 SF minimum; 3,000 SF average = townhouse; 5,000 SF = other	One acre; reduced to 12,000 SF if associated with a drainage dispersal tract of at least 65% in the	2,000 SF minimum; 3,000 SF average = townhouse; 4,000 SF = other (including duplexes on corner lots);	2,500 SF = cottage; 2,000 SF minimum, 3,000 SF average = townhouse; 4,000 SF = other	2,000 SF = cottage; 1,600 SF minimum, 2,400 SF average = townhouse; 7,200 SF = duplex, triplex, 9,600 SF = fourplex; 3,500 SF = other	1,600 SF = cottage; 1,600 SF minimum, 2,400 SF average = townhouse; 6,000 SF = duplex; 9,000 SF = multifamily; 3,000 SF = other	1,600 SF = cottage; 1,600 SF minimum, 2,400 SF average = townhouse; 6,000 SF = duplex; 7,200 SF = multifamily; 3,000 SF = other	1,600 SF = cottage; 1,600 SF minimum, 2,400 SF average = townhouse; 6,000 SF = duplex; 7,200 SF = multifamily; 3,000 SF = other	1,600 SF minimum, 2,400 SF average = townhouse; 2,500 SF = mobile home park	1,600 SF minimum, 2,000 SF average = townhouse; 2,500 SF = mobile home park	1,600 SF minimum, 2,000 SF average = townhouse; 2,500 SF = mobile home park	2,000 SF = cottage; 1,600 SF minimum, 2,400 SF average = townhouse; 7,200 SF = duplex; 2,500 SF = mobile home park; 3,500 SF = other	1,600 SF minimum, 2,000 SF average = townhouse; 2,500 SF = mobile home park	18.04.080(C) 18.04.080(D) 18.04.080(E) 18.04.080(F) Chapter 18.64 (townhouses) 18.04.060(P) (mobile home parks)

**TABLE 4.04
RESIDENTIAL DEVELOPMENT STANDARDS**

DISTRICT	R1/5	R4	R-4CB	RLI	R 4-8	R 6-12	MR 7-13	MR 10-18	RM-18	RM-24	RMH	RMU	MHP	UR	ADDITIONAL REGULATIONS
			same subdivisi on plat.	6,000 SF = duplex <u>not on a corner lot</u> ; 7,200 SF = multi-family											
MINIMUM LOT WIDTH	30' except: 16' = townhouse	50' except: 18' = townhouse	100'	30' except: 16' = townhouse; 60' = duplex <u>not on corner lots</u> ; 80' = multi-family	45' except: 35' = cottage; 18' = townhouse	40' except: 30' = cottage; 16' = townhouse; 80' = duplex ; triplex; fourplex	40' except: 30' = cottage; 16' = townhouse; 70' = duplex <u>not on corner lot</u> ; 80' = multifamily	40' except: 30' = cottage; 40' = zero lot; 16' = townhouse; 70' = duplex <u>not on corner lot</u> ; 80' = multifamily	30' = mobile home park	30' = mobile home park	---	---	40' except: 30' = cottage; 16' = townhouse; 80' = duplex <u>not on a corner lot</u> ; 30' = mobile home park	---	18.04.080(D)(1) 18.04.080(F) 18.04.080(G) 18.04.060(P) (mobile home parks)
MINIMUM FRONT YARD SETBACKS	20' except: 5' for agricultural buildings with farm animals	20'	20'	20' except: 10' with side or rear parking; 10' for flag lots; 5' for agricultural buildings with farm animals	20' except: 10' with side or rear parking; 10' for flag lots; 5' for agricultural buildings with farm animals	20' except: 10' with side or rear parking; 10' for flag lots; 5' for agricultural buildings with farm animals	20' except: 10' with side or rear parking; 10' for flag lots; 5' for agricultural buildings with farm animals	15' except: 10' with side or rear parking; 10' for flag lots; 5' for agricultural buildings with farm animals	10'	5'	5' except: 10' for structures 35' or taller	10' except: 20' along Legion Way	20' except: 10' with side or rear parking; 5' for agricultural buildings with farm animals	0-10' except: 10' on Capitol House Block	18.04.080(H) 18.04.080(I)

**TABLE 4.04
RESIDENTIAL DEVELOPMENT STANDARDS**

DISTRICT	R1/5	R4	R-4CB	RLI	R 4-8	R 6-12	MR 7-13	MR 10-18	RM-18	RM-24	RMH	RMU	MHP	UR	ADDITIONAL REGULATIONS
MINIMUM REAR YARD SETBACKS	10' except: 5' for agricultural buildings with farm animals	25'	50'	10' except: 5' for agricultural buildings with farm animals.	20' except: 5' for agricultural buildings with farm animals; 10' for cottages, and wedge shaped lots	20' except: 5' for agricultural buildings with farm animals; 10' for cottages, and wedge shaped lots	20' except: 15' for multifamily; 10' for cottages, and wedge shaped lots	15' except: 10' for cottages, and wedge shaped lots, 20' with alley access	10' except: 15' for multifamily	10' except: 20' next to an R 4-8 or R-12 district	5' except: 20' for structures 35' or higher	5'	20' except: 5' for agricultural buildings with farm animals; 10' for cottages	5' except: 10' for structures over 42'	18.04.080(D) 18.04.080(F) 18.04.080(H) 18.04.080(I)
MINIMUM SIDE YARD SETBACKS	5' except: 10' along flanking streets; provided garages are set back 20'; 5' for agricultural buildings with farm animals	5' except: 10' along flanking street; except garages shall meet Minimum Front Yard Setbacks; 6' on one side of zero lot; 5' for agricultural building with	10' minimum each side, and minimum total of 60' for both side yards.	5' except: 10' along flanking streets; except garages shall meet Minimum Front Yard Setbacks; 6' on one side of zero lot; 5' for agricultural buildings with farm animals	5' except: 10' along flanking streets; except garages shall meet Minimum Front Yard Setbacks; 6' on one side of zero lot; 3' for cottages; 5' for agricultural buildings with farm animals	5' except: 10' for triplex, fourplex 10' along flanking streets; except garages shall meet Minimum Front Yard Setbacks; 6' on one side of zero lot; 3' for cottages; 5' for agricultural buildings with farm animals	5' except: 10' along flanking streets; except garages shall meet Minimum Front Yard Setbacks; 6' on one side of zero lot; 3' for cottages;	5' except: 10' along flanking streets; except garages shall meet Minimum Front Yard Setbacks; 6' on one side of zero lot; 3' for cottages	5' except: 10' along flanking streets; except garages shall meet Minimum Front Yard Setbacks; 6' on one side of zero lot; 3' for cottages; 10' for multifamily; 20' next to R 4-8, or R 6-12 district 10' - mobile home park	5' except: 10' along flanking streets; except garages shall meet Minimum Front Yard Setbacks; 6' on one side of zero lot; 20' next to R 4-8, R 6-12 district. 10' - mobile home park	5' except: 10' along flanking streets; 6' on one side of zero lot;	---	5' except: 10' along flanking streets; 6' on one side of zero lot; 3' for cottages; 5' for agricultural buildings with farm animals; 10' - mobile home park	No minimum 10' on Capitol House Block	18.04.080(H)

**TABLE 4.04
RESIDENTIAL DEVELOPMENT STANDARDS**

DISTRICT	R1/5	R4	R-4CB	RLI	R 4-8	R 6-12	MR 7-13	MR 10-18	RM-18	RM-24	RMH	RMU	MHP	UR	ADDITIONAL REGULATIONS
		farm animals													
MAXIMUM BUILDING HEIGHT	35'	35', except: 16' for accessory buildings; 24' for detached accessory dwelling units	40' except: 16' for accessory building; 24' for detached accessory dwelling units	40' except: 16' for accessory buildings; 24' for detached accessory dwelling units	35', except: 16' for accessory buildings; 24' for detached accessory dwelling units; 25' for cottages; 35' on sites 1 acre or more, if setbacks equal or exceed building height	35', except: 16' for accessory buildings; 24' for detached accessory dwelling units; 25' for cottages	45', except: 25' for cottage; 16' for accessory buildings; 24' for detached accessory dwelling units	45', except: 25' for cottage; 16' for accessory buildings; 24' for detached accessory dwelling units	35, except: 16' for accessory buildings; 24' for detached accessory dwelling units; 25' for cottage	42' except: 24' for detached accessory dwelling units	60' except: 24' for detached accessory dwelling units	See 18.04.080 (I); 24' for detached accessory dwelling units	2 stories or 35' whichever is less, except: 16' for accessory buildings; 24' for detached accessory dwelling units; 25' for cottages	42' or as shown on Figure 4-5A & 18.04.080 (3); 24' for detached accessory dwelling units	18.04.080(I)
MAXIMUM BUILDING COVERAGE	45% = lots of 10,000 SF; 25%=lots of 10,001 SF to 1 acre; 6%=1.01 acre or more	35% = townhouses	6%; increased to 18% if associated with drainage dispersal tract of at least 65% in the	Refer to Maximum Coverage below	45% = .25 acre or less 40% = .26 acres or more 60% = townhouses	55% = .25 acre or less 40% = .26 acres or more 60% = townhouses	45%	50%	50%	55%	85%	85%	45% = .25 acres or less 30% = .26 to 1 acre 25% = 1.01 to 3 acres 20% = 3.01 acres or more	85% except for stoops, porches or balconies	

**TABLE 4.04
RESIDENTIAL DEVELOPMENT STANDARDS**

DISTRICT	R1/5	R4	R-4CB	RLI	R 4-8	R 6-12	MR 7-13	MR 10-18	RM-18	RM-24	RMH	RMU	MHP	UR	ADDITIONAL REGULATIONS
			same subdivision on plat.												
MAXIMUM ABOVE-GRADE STORIES		2 stories	3 stories	3 stories	2 stories	2 stories, 3 stories = triplex, fourplex	4 stories	4 stories	3 stories	3 stories	5 stories			5 stories	
MAXIMUM IMPERVIOUS SURFACE COVERAGE	45% or 10,000sf (whichever is greater) = lots less than 4 acres; 6%=4.1 acre or more	35% = Townhouses 60% = Townhouses	6%; increase to 18% if associated with drainage dispersal tract of at least 65% in the same subdivision on plat.	2,500 SF or 6% coverage whichever is greater.	45% = .25 acre or less 40% = .26 acre or more 60% = Townhouses	55% = .25 acre or less 40% = .26 acres or more 60% = Townhouses	65%	65%	65%	75%	85%	85%	65% = .25 acre or less 40% = .26 to 1 acre 35% = 1.01 to 3 acres 25% = 3.01 + acres 70% = townhouses	85% except for stoops, porches or balconies	18.04.080(k)
MAXIMUM HARD SURFACE	65% or 10,000sf (whichever is greater) = lots less than 4 acres; 25%=4.1 acre or more	65% = Townhouses 80% = Townhouses	25%	55% or 3,500sf (whichever is greater) = .25 acre or less; 25% or 6,000sf (whichever is greater)	65% = .25 acre or less 70% = .26 acre or more 80% = Townhouses	65% = .25 acre or less 70% = .26 acre or more 80% = Townhouses	75%	75%	75%	80%	90%	90%	85% = .25 acre or less 60% = .26 to 1 acre 55% = 1.01 to 3 acres 25% = 3.01+ acres 90% = townhouse	95%	18.04.080(k)

**TABLE 4.04
RESIDENTIAL DEVELOPMENT STANDARDS**

DISTRICT	R1/5	R4	R-4CB	RLI	R 4-8	R 6-12	MR 7-13	MR 10-18	RM-18	RM-24	RMH	RMU	MHP	UR	ADDITIONAL REGULATIONS
				= .26 acre or more.									s		
MINIMUM OPEN SPACE	220 tree units per acre required		65% drainage dispersal area may be required ; it may double as tree tract or critical areas buffer.		450 SF/unit for cottage developments	450 SF/unit for cottage developments	25% for multifamily 450 SF/unit for cottage developments	25% for multifamily 450 SF/unit for cottage developments	25% for multifamily; 500 SF/space for mobile home park	20% for multifamily; 500 SF/space for mobile home park	10% for multifamily	10% for multifamily; 500 SF/space for mobile home park	450 SF/unit for cottage developments 500 SF/space for mobile home park	15% may include stoops, porches or balcony areas	18.04.080(J); for <u>Courtyard Apartments</u> see <u>18.04.060(II)</u>

Section 10. Amendment of OMC 18.04.080.A. Olympia Municipal Code Subsection 18.04.080.A is hereby amended to read as follows:

18.04.080 Residential districts' development standards

Table 4.04 identifies the basic standards for development in each residential district contained in this chapter. The sections referenced in Table 4.04 refer to the list of additional regulations below.

A. Maximum Housing Densities.

1. Calculation of Maximum Density.

a. The maximum housing densities specified in Table 4.04 are based on the total area of the entire site, including associated and/or previously dedicated right-of-way, but not including streams, wetlands, landslide hazard areas, "important habitat areas," and "important riparian areas" and land to be dedicated or sold for public parks, schools or similar non-residential uses.

b. Convalescent homes. Convalescent homes and nursing homes containing dwelling units which rely on shared cooking/dining facilities shall count as one (1) dwelling unit for purposes of the maximum density calculation. Independent dwelling units (i.e., containing a bed, bathroom and a kitchen with a sink, stove, and refrigerator) in convalescent/nursing homes, however, shall be counted as individual dwelling units in the density calculation. The density for a site or parcel containing a convalescent/nursing home which is part of a larger project shall be calculated separately from other portions of the site under development (i.e., density shall not be transferred from a site occupied by a nursing home to another portion of the development).

2. Mixed Residential and Multifamily Districts. The maximum housing densities shown in Table 4.04 refer to the maximum density of each project. Projects within multiple districts shall conform with the density for the portion in each district.

3. Accessory Dwelling Units. Accessory dwelling units built ~~on infill lots subsequent to the initial occupancy of the primary residence on a lot~~ are not subject to the maximum density limits specified in Table 4.04. In addition, accessory units built on a maximum of twenty (20) percent of a subdivision's lots prior to the time the primary unit on the lot is initially sold are not subject to the maximum density limitations.

4. Density Bonuses. The maximum housing densities identified in Table 4.04 may be increased as follows, provided, however, that in the R 4-8 District, TDRs must be obtained (see Section [18.04.080\(A\)\(5\)\(b\)](#)):

a. Restoration of Critical Areas. At the request of the applicant, the Hearing Examiner may grant a density bonus of up to twenty (20) percent for sites on which damaged or degraded wetlands or stream corridors (e.g., streams and stream banks within the outer limits of any required buffer) will be restored and maintained according to specifications approved by the City. Sites proposed for this density bonus shall be posted with a notice describing the proposal and opportunities for the public to comment. Property owners within three hundred (300) feet of the site shall be given notice of the proposal and fifteen (15) days to comment. Such notice may be done concurrently with any other notice required by this Code. Prior to taking action on a request for a density bonus, the Hearing Examiner shall consider the public's comments, the expected public benefit that would be derived from such restoration, the probable net effect of the restoration and the increased density on the site, the relative cost of the restoration and the value of the increased density, and the potential impact of increased density on surrounding land uses, traffic, infrastructure, schools, and parks. The City may require the applicant to provide an estimate of the cost of the proposed restoration and other information as necessary to make this determination. This bonus does not apply to site features which were damaged in

the course of a current project (e.g., under an active permit) or as a result of an illegal or intentional action by the current property owner or their representative.

b. Cottage housing. Cottage housing projects shall receive a twenty (20) percent density bonus.

c. Townhouses. Townhouses shall receive a fifteen (15) percent density bonus in the R 4-8 and R 6-12 districts.

d. Low income housing. A density bonus shall be granted for low income housing (see Section [18.02.180](#), Definitions) at the rate of one (1) additional housing unit allowed for each unit of low income housing provided, up to a maximum of a twenty (20) percent bonus.

The applicant shall submit to the Department a document approved by the City Attorney stating that the low income housing which is the basis for the density bonus shall remain for a period of at least twenty (20) years from the date the final inspection is conducted by the Building Official. This document shall be recorded, at the applicant's expense, at the Thurston County Auditor's Office as part of the chain of title of the affected parcels.

5. Transfer of Development Rights. Development Rights must be obtained from an eligible property owner in a Thurston County Transfer of Developments Rights Sending Zone in order to develop above seven (7) units per acre in an R 4-8 District. However, this requirement does not apply to density bonuses granted in accordance with Section [18.04.080\(4\)](#).

6. City staff will review residential permitting in areas designated as Low Density Neighborhood in the adopted Comprehensive Plan Future Land Use Map on an annual basis to review the achieved density. If achieved density approaches or exceeds the density anticipated in the comprehensive plan, the city will make revisions as needed to maintain consistency between the Comprehensive Plan and development regulations.

Section 11. Amendment of OMC 18.05.040, Table 5.01, Olympia Municipal Code Chapter 18.05 is hereby amended to read as follows:

**TABLE 5.01
PERMITTED, CONDITIONAL AND REQUIRED USES**

DISTRICT	Neighborhood Center	Neighborhood Village	Urban Village	Community Oriented Shopping Center	APPLICABLE REGULATIONS
District-Wide Regulations					18.05.050
1. RESIDENTIAL USES					
Accessory Dwelling Units	P	P	P	P	18.04.060(A)
Apartments	C	R	R	R	18.05.060(D), 18.05.050(E)
Boarding Homes	C	P	P	P	
Congregate Care Facilities		P	P	P	18.05.050(E)(1)(c)(i)
Cottage Housing		P	P	P	18.05.060(D), 18.04.060(H)
Duplexes		P	P	P	18.05.060(D)
<u>Duplexes on Corner Lots</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>18.04.060(HH)</u>
Group Homes with 6 or Fewer		P	P	P	18.04.060(K),

**TABLE 5.01
PERMITTED, CONDITIONAL AND REQUIRED USES**

DISTRICT	Neighborhood Center	Neighborhood Village	Urban Village	Community Oriented Shopping Center	APPLICABLE REGULATIONS
Clients					18.04.060(W)
Group Homes with 7 or More Clients		C	C	C	18.04.060(K), 18.04.060(W)
Manufactured Homes	P	P	P	P	18.04.060(O)
Nursing/Convalescent Homes		P	P	P	18.04.060(S)
Residences Above Commercial Uses	P	P	P	P	
Single-Family Residences	P	R	R	R	18.05.060(D)
Single Room Occupancy Units					
Townhouses	P	P	P	P	18.05.060(D), 18.64
2. OFFICES					
Banks	P	P	P	P	18.05.060(A)
Offices - Business	P	P	P	P	
Offices - Government	P	P	P	P	
Offices - Medical	P	P	P	P	
Veterinary Offices and Clinics	C	C	C	C	
3. RETAIL SALES					
Apparel and Accessory Stores	P	P	P	P	
Building Materials, Garden Supplies, and Farm Supplies	P	P	P	P	Sites within high density corridors, see 18.17.020 (B)
Food Stores	R	R	P	P	
Furniture, Home Furnishings, and Appliances					Sites within high density corridors, see 18.17.020 (B)
General Merchandise Stores	P	P	P	P	
Grocery Stores	P	P	R	R	18.05.060(C)
Office Supplies and Equipment					
Pharmacies and Medical Supply Stores	P	P	P	P	
Restaurants			P		18.05.060(a) & 18.05A.095
Restaurants, Without Drive-In or Drive-Through Service	P	P	P	P	
Specialty Stores	P	P	P	P	
4. SERVICES					
Health Fitness Centers and	P	P	P	P	

**TABLE 5.01
PERMITTED, CONDITIONAL AND REQUIRED USES**

DISTRICT	Neighborhood Center	Neighborhood Village	Urban Village	Community Oriented Shopping Center	APPLICABLE REGULATIONS
Dance Studios					
Hotels/Motels					
Laundry and Laundry Pick-up Agency	P	P	P	P	
Personal Services	P	P	P	P	
Printing, Commercial			P	P	
Radio/TV Studios					
Recycling Facility - Type I	P	P	P	P	
Servicing of Personal Apparel and Equipment	P	P	P	P	
5. ACCESSORY USES					
Accessory Structures	P	P	P	P	18.04.060(B)
Electric Vehicle Infrastructure	P	P	P	P	18.04.060(GG)
Garage/Yard/Rummage or Other Outdoor Sales	P	P	P	P	5.24
Satellite Earth Stations	P	P	P	P	18.44.100
Residences Rented for Social Event, 7 times or more per year	C	C	C	C	18.04.060.DD
6. RECREATIONAL USES					
Auditoriums and Places of Assembly					
Art Galleries					
Commercial Recreation					
Community Gardens	P	P	P	P	
Community Parks & Playgrounds	P/C	P/C	P/C	P/C	18.04.060(T)
Health Fitness Centers and Dance Studios					
Libraries					
Museums					
Neighborhood Parks/Village Green/Plaza	R	R	R	R	18.04.060(T), 18.05.080(N)
Open Space - Public	P	P	P	P	18.04.060(T)
Theaters (no Drive-Ins)					
Trails - Public	P	P	P	P	18.04.060(T)
7. TEMPORARY USES					

**TABLE 5.01
PERMITTED, CONDITIONAL AND REQUIRED USES**

DISTRICT	Neighborhood Center	Neighborhood Village	Urban Village	Community Oriented Shopping Center	APPLICABLE REGULATIONS
Emergency Housing	P	P	P	P	
Mobile Vendors			P	P	
Model Homes	P	P	P	P	
Parking Lot Sales			P	P	18.06.060(Z)
8. OTHER USES					
Agricultural Uses, Existing	P	P	P	P	
Animals/Pets	P	P	P	P	18.04.060(C)
Child Day Care Centers	P	P	R	P	18.05.060(B), 18.04.060(D)
Community Clubhouses	P	P	P	P	
Conference Centers					
Crisis Intervention	C	C	C	C	18.04.060(I)
Home Occupations (including adult day care, bed and breakfast houses, elder care homes, and family child care homes)	P	P	P	P	18.04.060(L)
Hospice Care	C	C	C	C	18.04.060(M)
Non-Profit Physical Education Facilities	C	C	C	C	
Places of Worship	C	C	C	C	18.04.060(U)
Public Facilities	C	C	C	C	18.04.060(V)
Radio, Television, and other Communication Towers & Antennas	C	C	C	C	18.04.060(W), 18.44.100
Schools	C	C	C	C	18.04.060(DD)
Sheltered Transit Stops	R	R	R	R	18.05.050(C)(4)
Social Organizations					
Utility Facilities	P/C	P/C	P/C	P/C	18.04.060(X)
Wireless Communications Facilities	P/C	P/C	P/C	P/C	18.44

Section 12. Amendment of OMC 18.06.040, Table 6.01. Olympia Municipal Code Section 18.06.040, Table 6.01, is hereby amended to read as follows:

**TABLE 6.01
PERMITTED AND CONDITIONAL USES**

COMMERCIAL DISTRICT	NR	PO/RM	GC	MS	UW	UW-H	DB	AS	CSH	HDC-1	HDC-2	HDC-3	HDC-4	APPLICABLE REGULATIONS
District-Wide Regulations	18.06.060(R)				18.06.060(F)(2)	18.06.060(HH)	18.06.060(F)(2)						18.130.020	
1. EATING & DRINKING ESTABLISHMENTS														
Drinking Establishments			P		P	P	P		C 18.06.060(P)		P	P	P	
Drinking Establishments - Existing		P 18.06.060(GG)				P								
Restaurants, with drive-in or drive-through			P 18.06.060(F)(3)										P 18.06.060(F)(3)	
Restaurants, with drive-in or drive-through, existing			P				P 18.06.060(U)					C	P	
Restaurants, without drive-in or drive-through	P 18.06.060(U)(3)	C	P	P 18.06.060(U)(2)	P	P	P 18.06.060(U)(1)	P	P	P	P	P	P	
District-Wide Regulations	18.06.060(R)				18.06.060(F)(2)	18.06.060(HH)	18.06.060(F)(2)							
2. INDUSTRIAL USES														
Industry, Heavy														
Industry, Light			C		P/C 18.06.060(N)									
On-Site Treatment & Storage Facilities for Hazardous Waste					P 18.06.060(Q)									
Piers, Wharves, Landings					P									
Printing, Industrial			C		P/C 18.06.060(N)									
Publishing		C	C		P		P		C	C				
Warehousing			P		P/C 18.06.060(AA)		P							
Welding & Fabrication			C		P/C 18.06.060(N)		P							
Wholesale Sales		C 18.06.060(BB)(3)	P		P/C	18.06.060(BB)		P		P	18.06.060(BB)(2)			
Wholesale Products Incidental to Retail Business			P		P	P						P	P	
District-Wide Regulations	18.06.060(R)				18.06.060(F)(2)	18.06.060(HH)	18.06.060(F)(2)							

**TABLE 6.01
PERMITTED AND CONDITIONAL USES**

COMMERCIAL DISTRICT	NR	PO/RM	GC	MS	UW	UW-H	DB	AS	CSH	HDC-1	HDC-2	HDC-3	HDC-4	APPLICABLE REGULATIONS
3. OFFICE USES (See also SERVICES, HEALTH)														
Banks		P	P		P/C 18.06.060(D)(2)	P 18.06.060(D)(2)	P/C 18.06.060(D)(2)	P	P	P	P	P 18.06.060(D)(1)	P 18.06.060(F)(3)	
Business Offices		P	P		P	P	P	P	P	P	P	P	P	
Government Offices		P	P		P	P	P	P	P	P	P	P	P	
District-Wide Regulations	18.06.060(R)				18.06.060(F)(2)	18.06.060(HH)	18.06.060(F)(2)							
4. RECREATION AND CULTURE														
Art Galleries	P	P	P		P	P	P		P	P	P	P	P	
Auditoriums and Places of Assembly			P		P	P	P					P	P	
Boat Clubs					P	P								
Boating Storage Facilities					P			P						
Commercial Recreation		C	P		P	P	P	P		C	C	P	P	
Health Fitness Centers and Dance Studios	P	P 18.06.060(L)	P	P	P	P	P	P	P	P 18.06.060(L)	P 18.06.060(L)	P	P	
Libraries	C	C	C	C	P	P	P		P	C	P	P	P	18.04.060(V)
Marinas/Boat Launching Facilities					P 18.06.060(CC)	P								
Museums		C	P		P	P	P		P	C	C	P	P	18.04.060(V)
Parks, Neighborhood	P	P	P	P	P	P	P		P	P	P	P	P	18.04.060(T)
Parks & Playgrounds, Other	P	P	P	P	P	P	P		P	P	P	P	P	18.04.060(T)
Theaters (Drive-in)			C											
Theaters (No drive-ins)			P		P	P	P				C	P	P	
District-Wide Regulations	18.06.060(R)				18.06.060(F)(2)	18.06.060(HH)	18.06.060(F)(2)							
5. RESIDENTIAL														
Apartments		P	P	P	P	P	P		P	P	P	P	P	
Apartments above ground floor in mixed use development	P	P	P	P	P	P	P		P	P	P	P	P	
Boarding Houses		P	P	P	P	P	P		P	P	P	P	P	
Co-Housing		P	P			P	P			P	P		P	
Collegiate Greek system residence,		C	P	P	P	P	P		P	C	P	P	P	

**TABLE 6.01
PERMITTED AND CONDITIONAL USES**

COMMERCIAL DISTRICT	NR	PO/RM	GC	MS	UW	UW-H	DB	AS	CSH	HDC-1	HDC-2	HDC-3	HDC-4	APPLICABLE REGULATIONS
dormitories														
Duplexes	P	P	P	P			P		P	P	P		P	
Duplexes on Corner Lots	P	P	P	P			P		P	P	P	P	P	18.04.060(HH)
Group Homes (6 or less)	P	P	P 18.06.060(K)	P	P	P	P 18.06.060(K)		P	P	P	P 18.06.060(K)	P 18.06.060(K)	18.04.060(K)
Group Homes (7 or more)	C	C	C 18.06.060(K)	C	C	C	C 18.06.060(K)		C	C	C	C 18.06.060(K)	P 18.06.060(K)	18.04.060(K)
Mobile or Manufactured Homes Park - Existing		C	C	C						C			C	18.04.060(P)
Quarters for Night Watch person/Caretaker					P	P								
Retirement Homes		P	P	P	P	P	P		P	P	P	P	P	
Single-Family Residences	P	P	P	P			P		P	P	P	P	P	
Single Room Occupancy Units			C		P	P	P		P				C	
Townhouses	P	P	P	P 18.06.060(T)		P	P		P	P	P	P	P	
Triplexes, Four-plexes, and Cottage Housing		P											P	
District-Wide Regulations	18.06.060(R)				18.06.060(F)(2)	18.06.060(HH)	18.06.060(F)(2)							
6. RETAIL SALES														
Apparel and Accessory Stores			P		P	P	P					P	P	
Boat Sales and Rentals			P		P	P	P	P					P	
Building Materials, Garden and Farm Supplies	P		P		P	P	P					P	P	
Commercial Greenhouses, Nurseries, Bulb Farms	C	C 18.04.060(G)	C	C					C		P	P		18.04.060(G)
Electric Vehicle Infrastructure	P	P	P	P	P 18.06.060(W)	P 18.06.060(W)	P 18.06.060(W)	P	P	P	P	P	P	
Food Stores	P	P 18.06.060(H)	P		P	P	P		P	P 18.08.060(H)	P	P	P	
Furniture, Home Furnishings, and Appliances			P		P	P	P				P	P	P	
Gasoline Dispensing Facilities accessory to a	P 18.06.060(W)(4)		P		P 18.06.060(W)		P 18.06.060(W)(2)	P				P 18.06.060(W)	P 18.06.060	

**TABLE 6.01
PERMITTED AND CONDITIONAL USES**

COMMERCIAL DISTRICT	NR	PO/RM	GC	MS	UW	UW-H	DB	AS	CSH	HDC-1	HDC-2	HDC-3	HDC-4	APPLICABLE REGULATIONS
permitted use													(W)	
Gasoline Dispensing Facility accessory to a permitted use - Existing	P 18.06.060(W)		P		P 18.06.060(W)		P 18.06.060(W)				P	P 18.06.060(W)	P	
General Merchandise Stores	P	P 18.06.060(J)	P		P	P	P			P 18.06.060(J)	P	P	P	
Mobile, Manufactured, and Modular Housing Sales			P											
Motor Vehicle Sales			P				P	P					P	
Motor Vehicle Supply Stores			P		P	P	P	P			P	P	P	
Office Supplies and Equipment		P 18.06.060(DD)	P		P	P	P		P	P 18.06.060(DD)	P	P	P	18.06.060(CC)
Pharmacies and Medical Supply Stores	P	P 18.06.060(EE)	P	P	P	P	P		P	P 18.06.060(EE)	P	P	P	18.06.060(DD)
Specialty Stores	P 18.06.060(Y)(3)	P 18.06.060(Y)(4)	P	C 18.06.060(Y)(2)	P	P	P			P 18.06.060(Y)(4)	P	P 18.06.060(Y)(1)	P	
District-Wide Regulations	18.06.060(R)				18.06.060(F)(2)	18.06.060(HH)	18.06.060(F)(2)							
7. SERVICES, HEALTH														
Hospitals				P			P		P					
Nursing, Congregate Care, and Convalescence Homes	C	P	C	P			C		C	C	C	P	P	18.04.060(S)
Offices, Medical		P	P	P	P	P	P	P	P	P	P	P	P	
Veterinary Offices/Clinics		P	P	P			P			P	P	P	P	
District-Wide Regulations	18.06.060(R)				18.06.060(F)(2)	18.06.060(HH)	18.06.060(F)(2)							
8. SERVICES, LODGING														
Bed & Breakfast Houses (1 guest room)	P	P 18.06.060(E)	P 18.06.060(E)	P 18.06.060(E)	P	P	P			P	P	P	P	18.04.060(L)(3)(c)
Bed & Breakfast Houses (2 to 5 guest rooms)	C	P 18.06.060(E)	P 18.06.060(E)	P 18.06.060(E)	P	P	P		C	P	P	P	P	18.04.060(L)(3)(c)
Hotels/Motels			P	C	P		P		P				P	
Lodging Houses		P	P	P	P		P		P	P	P	P	P	
Recreational Vehicle Parks			P										P	

**TABLE 6.01
PERMITTED AND CONDITIONAL USES**

COMMERCIAL DISTRICT	NR	PO/RM	GC	MS	UW	UW-H	DB	AS	CSH	HDC-1	HDC-2	HDC-3	HDC-4	APPLICABLE REGULATIONS
District-Wide Regulations	18.06.060(R)				18.06.060(F)(2)	18.06.060(HH)	18.06.060(F)(2)							
9. SERVICES, PERSONAL														
Adult Day Care Home	P	P	P	P	P	P	P		P	P	P	P	P	18.04.060(L)(3)(b)
Child Day Care Centers	C	P	P	P	P	P	P		P	P	C	P	P	18.04.060(D)
Crisis Intervention	C	P	C	P			P		C	P	C	C	C	18.04.060(I)
Family Child Care Homes	P	P	P	P	P	P	P		P	P	P	P	P	18.04.060(L)
Funeral Parlors and Mortuaries		C	P				P			C		P	P	
Laundries and Laundry Pick-up Agencies	P	P	P	P	P	P	P			P	P	P 18.06.060(O)	P	
Personal Services	P	P	P	P	P	P	P	P	P	P	P	P	P	
District-Wide Regulations	18.06.060(R)				18.06.060(F)(2)	18.06.060(HH)	18.06.060(F)(2)							
10. SERVICES, MISCELLANEOUS														
Auto Rental Agencies			P		P	P	P	P			C	P	P	
Equipment Rental Services, Commercial			P		P		P				P	P	P	
Equipment Rental Services, Commercial - Existing		P 18.06.060(FF)												
Ministorage			P				P							
Printing, Commercial	P	P	P		P	P	P		P	P	P	P	P	
Public Facilities (see also Public Facilities, Essential on next page)	C	C	C	C	P	C	P	P	P	C	C	C	C	18.04.060(V)
Radio/T.V. Studios		P	P		P	P	P		P	P	P	P	P	
Recycling Facilities	P	P	P	P	P		P		P	P	P	P	P	18.06.060(V)
School - Colleges and Business, Vocational or Trade Schools		C	P		P	P	P		P	C	C	C	P	18.06.060(X)
Service and Repair Shops			P				P	P				P	P	
Service Stations/Car Washes			P				P 18.06.060(W)	P				P 18.06.060(W)	P 18.06.060(W)	
Service Stations/Car Washes - Existing			P		P 18.06.060(W)		P 18.06.060(W)				P	P 18.06.060(W)	P 18.06.060(W)	

**TABLE 6.01
PERMITTED AND CONDITIONAL USES**

COMMERCIAL DISTRICT	NR	PO/RM	GC	MS	UW	UW-H	DB	AS	CSH	HDC-1	HDC-2	HDC-3	HDC-4	APPLICABLE REGULATIONS
Servicing of Personal Apparel and Equipment	P	P	P		P	P	P			P	P	P	P	
Truck, Trailer, and Recreational Vehicle Rentals			P					P						
Workshops for Disabled People	C	C	C	C	P	C	P		C	C	C	C	C	18.04.060(R)
District-Wide Regulations	18.06.060(R)				18.06.060(F)(2)	18.06.060(HH)	18.06.060(F)(2)							
11. PUBLIC FACILITIES, ESSENTIAL														
Airports			C										C	18.06.060(G)
Inpatient Facilities		C	C	C 18.06.060(T)	C		C		C	C	C	P	P	18.06.060(G) 18.04.060(K)
Jails			C		C		C		C				C	18.06.060(G)
Mental Health Facilities			C	C 18.06.060(T)	C		C						C	18.06.060(G) 18.04.060(K)
Other Correctional Facilities		C	C	C 18.06.060(T)	C	C	C		C	C	C	C	C	18.06.060(G)
Other facilities as designated by the Washington State Office of Financial Management, except prisons and solid waste handling facilities		C	C		C		C			C	C	C	C	18.06.060(G)
Radio/TV and Other Communication Towers and Antennas	C	C	C	C	C	C	C	C	C	C	C	C	C	18.06.060(G) 18.44.100
Sewage Treatment Facilities	C	C	C	C	P		P		C	C	C	C	C	18.06.060(G) 18.04.060(X)
State Education Facilities		C	C		C		C		C	C	C	C	C	18.06.060(G) 18.06.060(X)
State or Regional Transportation Facilities	C	C	C	C	C	C	C		C	C	C	C	C	18.06.060(G)
District-Wide Regulations	18.06.060(R)				18.06.060(F)(2)	18.06.060(HH)	18.06.060(F)(2)							
12. TEMPORARY USES														
Entertainment Events			P		P	P	P						P	
Off Site Contractor Offices	P	P	P	P	P	P	P	P	P	P	P	P	P	18.04.060(DD)

**TABLE 6.01
PERMITTED AND CONDITIONAL USES**

COMMERCIAL DISTRICT	NR	PO/RM	GC	MS	UW	UW-H	DB	AS	CSH	HDC-1	HDC-2	HDC-3	HDC-4	APPLICABLE REGULATIONS
Emergency Housing	P	P	P	P	P			P	P	P	P	P	P	18.04.060(DD)
Emergency Housing Facilities	P	P	P	P	P	P	P	P	P	P	P	P	P	18.50
Fireworks, as determined by Fire Dept.			P		P	P	P				P	P	P	9.48.160
Mobile Sidewalk Vendors		P	P	P	P	P	P			P	P	P	P	
Parking Lot Sales			P		P	P	P	P			P	P	P	
Residences Rented for Social Event (6 or less in 1 year)	P	P	P	P	P	P	P		P	P	P	P	P	18.04.060(DD)
Residences Rented for Social Event (7 or more in 1 year)	C	C	C	C	C	C	C		C	C	C	C	C	
Temporary Surface Parking Lot		P	P		P	P	P		P					
District-Wide Regulations	18.06.060(R)				18.06.060(F)(2)	18.06.060(HH)	18.06.060(F)(2)							
13. OTHER USES														
Accessory Structures/Uses														
Adult Oriented Businesses			P										P	18.06.060(B)
Agriculture	P	P	P	P					P	P	P	P	P	
Animals	P	P	P	P	P	P	P		P	P	P	P	P	18.06.060(C)
Cemeteries	C	C	C	C					C	C	C		C	
Conference Center			P		P	P	P						P	
Gambling Establishments			C											
Garage/Yard/Rummage and Other Outdoor Sales	P	P	P	P	P	P	P		P	P	P	P	P	5.24
Home Occupations	P	P	P	P	P	P	P		P	P	P	P	P	18.04.060(L)
Parking Facility, Commercial		P	P		P	P	P 18.06.060(S)			P	P	P 18.06.060(S)	P	18.04.060(V)
Places of Worship	C	C	P	C	P	P	P		C	C	C	P	P	18.04.060(U)
Racing Pigeons	C	C	C	C					C	C	C	C	C	18.04.060(Y)
Satellite Earth Stations	P	P	P	P	P	P	P	P	P	P	P	P	P	18.44.100
Schools	C	C	P	C	C	C	C		C	C	C	P	P	18.04.060(DD)
Social Organizations		P	P		P	P	P		P/C	P	P	P	P	

**TABLE 6.01
PERMITTED AND CONDITIONAL USES**

COMMERCIAL DISTRICT	NR	PO/RM	GC	MS	UW	UW-H	DB	AS	CSH	HDC-1	HDC-2	HDC-3	HDC-4	APPLICABLE REGULATIONS
									18.06.060(I)					
Utility Facility	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	18.04.060(X)
Wireless Communications Facilities	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	18.44

Section 13. Amendment of OMC 18.38.100. Olympia Municipal Code Section 18.38.100 is hereby amended to read as follows:

18.38.100 Vehicular and bicycle parking standards

A. Required Vehicular and Bicycle Parking. A minimum number of bicycle parking spaces are required as set forth in Table 38-01 below. The specific number of motor vehicle parking spaces set forth in Table 38-01 +/- ten percent (10%) shall be provided, unless varied pursuant to OMC [18.38.080](#) or other provision of this code. Any change in use which requires more parking shall install vehicular and bicycle facilities pursuant to Table 38.01 and consistent with the location standards of OMC [18.38.220](#).

B. Building Area. All vehicle parking standards are based on the gross square feet of building area, unless otherwise noted.

C. Residential Exceptions.

1. New residential land uses in the Downtown Exempt Parking Area do not require motor vehicle parking. See OMC [18.38.160](#).

2. Residential land uses in the CSH, RMH, RMU, and UR Districts require only one (1) vehicle parking space per unit.

3. Table 18.01 notwithstanding, senior (age 55 or 62 and over) multi-family housing requires three (3) motor vehicle parking spaces per four (4) units. This exception is at the discretion of the applicant and only applicable if an appropriate age-restriction covenant is recorded.

D. Reserved Area for Bicycle Spaces. Where specified in Table 38.01 below, an area shall be designated for possible conversion to bicycle parking. Such reserve areas must meet the location requirements of short-term parking and may not be areas where pervious surfaces or landscaping is required. A cover is not required for such areas.

TABLE 38.01

Use	Required Motor Vehicle Parking Spaces	Minimum Required Long-Term Bicycle Spaces	Minimum Required Short-Term Bicycle Spaces
COMMERCIAL			
Carpet and Furniture Showrooms	One and one-quarter (1.25) space per one thousand (1000) sq. ft. of gross showroom floor area. Each store shall have a minimum of four (4) spaces.	One per sixteen thousand (16,000) square feet of showroom floor area. Minimum of two (2).	One per eight thousand (8,000) square feet of showroom floor area. Minimum of two (2).
Child and Adult Day Care	One (1) space for each staff member plus 1 space for each ten (10) children/adults if adequate drop-off facilities are provided. Adequate drop-off facilities must allow a continuous flow of vehicles which can safely load and unload children/adults. Compliance with this requirement shall be determined by the review authority.		
Hotel and Motel	One (1) space for each room or suite and one (1) space per manager's unit. Hotel/motel banquet and meeting rooms shall provide six (6) spaces for each thousand (1000) square feet of seating	One (1) per ten (10) rooms. Minimum of two (2).	One (1) per thousand (1,000) square feet of banquet and meeting room space. Minimum of two (2).

TABLE 38.01

Use	Required Motor Vehicle Parking Spaces	Minimum Required Long-Term Bicycle Spaces	Minimum Required Short-Term Bicycle Spaces
	area. Restaurants are figured separately.		
Markets, Shopping Centers and Large Retail/Wholesale Outlets	Less than 15,000 sq. ft = 3.5 spaces for each 1000 sq. ft. of gross floor areas. 15,001 to 400,000 sq. ft = 4 spaces for each 1000 sq. ft. of gross floor area. More than 400,001 sq. ft. = 4.5 spaces per 1000 sq. ft. of gross floor area.	One per six thousand (6,000) square feet. Maximum of five (5); minimum of one (1).	One per three thousand (3,000) square feet. Maximum of ten (10) per tenant; minimum of two (2) within fifty (50) feet of each customer entrance.
Medical and Dental Clinics	Four (4) spaces per 1000 sq. ft. of gross floor area.	One (1) per 10,000 square feet. Minimum of two (2).	One (1) per 10,000 square feet, minimum of two (2) within fifty (50) feet of each customer entrance; plus an equal reserved area for adding spaces.
Ministorage	Three (3) spaces minimum or (1) space for every one hundred (100) storage units, and two (2) spaces for permanent on-site managers.	None	None
Mixed Uses	Shared parking standards shall be used to calculate needed parking. This calculation is based upon the gross leasable area (GLA) for each shop or business and does not include atriums, foyers, hallways, courts, maintenance areas, etc. See shared parking 18.38.180.	See individual use standards.	See individual use standards
Mortuaries and Funeral Parlors	One (1) space per seventy-five (75) square feet of assembly area or thirteen (13) stalls per 1000 sq. ft.	One (1)	Two (2)
Offices, General	Gross floor area up to 2000 sq. ft = One (1) space for each 250 sq. ft. Gross floor area between 2001 to 7500 sq. ft. = One (1) space for each 300 sq. ft. Gross floor area between 7501 to 40,000 sq. ft. = One (1) space for each 350 sq. ft. Gross floor area of 40001 and greater = One (1) space for each 400 sq. ft.	One (1) per ten thousand (10,000) square feet. Minimum of two (2).	One (1) per ten thousand (10,000) square feet; plus an equal reserved area for adding spaces. Minimum of two (2).
Offices, Government	3.5 spaces per one thousand (1000) sq. ft.	One (1) per five thousand (5,000) square feet. Minimum of two (2).	One (1) per five thousand (5,000) square feet; minimum of two (2); plus an equal reserved area for adding spaces.
Retail Uses	Three and a half (3.5) spaces per one thousand (1000) sq. ft.	One per six thousand (6,000) square feet. Maximum of five (5); minimum of one (1).	One per three thousand (3,000) square feet. Maximum of ten (10) per tenant; minimum of two (2) within fifty (50) feet of each customer entrance.

TABLE 38.01

Use	Required Motor Vehicle Parking Spaces	Minimum Required Long-Term Bicycle Spaces	Minimum Required Short-Term Bicycle Spaces
Service Station (mini-marts are retail uses)	Three and a half (3.5) spaces per one thousand (1000) sq. ft. g.f.a. or 1 space per 300 sq. ft.	None.	None
Warehouse, Distribution	1 space for each thousand (1000) sq. ft. or 1 space for each employee.	One (1) per forty thousand (40,000) square feet or one (1) per forty (40) employees. Minimum of one (1).	None.
Warehouse Storage	Gross Floor area of 0-10,000 sq. ft. = One (1) space for each one thousand (1000) sq. ft. Gross floor area between 10,001 – 20,000 sq. ft. = ten (10) spaces plus .75 space for each additional one thousand (1000) sq. ft. beyond ten thousand (10,000) sq. ft. Over 20,000 sq. ft. = eighteen (18) spaces plus .50 for each additional 1000 sq. ft. beyond 20,000 sq. ft., or 1 space for each employee.	One (1) plus one (1) for each eighty thousand (80,000) square feet above sixty-four thousand (64,000) square feet; or one (1) per forty (40) employees. Minimum of one (1).	None
INDUSTRIAL			
Manufacturing	One (1) for each two (2) employees on the largest shift, with a minimum of two (2) spaces.	One (1) for each thirty (30) employees on largest shift. Minimum of two (2).	One (1) for each thirty (30) employees on largest shift. Minimum of two (2).
INSTITUTIONAL			
Beauty Salons/ Barber Shops, Laundromats/Dry Cleaners, and Personal Services		One per six thousand (6,000) square feet. Minimum of one (1).	One per three thousand (3,000) square feet. Minimum of two (2).
Educational Facilities (to include business, vocational, universities, and other school facilities).		One (1) per five (5) auto spaces. Minimum of two (2)	One (1) per five (5) auto spaces. Minimum of four (4).
Elementary and Middle School	One (1) stall per twelve (12) students of design capacity.	One (1) per classroom.	Three (3) per classroom.
Farmers Market		None	One (1) per ten (10) auto stalls. Minimum of ten (10).
High School	One (1) space per classroom and office, plus one (1) space for each four (4) students that are normally enrolled and are of legal driving age. Public assembly areas, such as auditoriums, stadiums, etc. that are primary uses may be considered a separate use.	One per five (5) classrooms, plus one (1) for each forty (40) students (may also require one (1) per four thousand five hundred (4,500) assembly seats). Minimum of two (2).	One per five (5) classrooms, plus one (1) for each forty (40) students (may also require one (1) per four thousand five hundred (4,500) assembly seats). Minimum of four (4).

TABLE 38.01

Use	Required Motor Vehicle Parking Spaces	Minimum Required Long-Term Bicycle Spaces	Minimum Required Short-Term Bicycle Spaces
Hospitals, Sanitariums, Nursing Homes, Congregate Care, Rest Homes, Hospice Care Home and Mental Health Facilities.	One (1) for each two (2) regular beds, plus one (1) stall for every two (2) regular employees on the largest shift.	One (1) per thirty (30) beds, plus one (1) per thirty (30) employees on largest shift. Minimum of two (2).	One (1) per thirty (30) beds, plus one (1) per thirty (30) employees on largest shift. Minimum of two (2).
Libraries and Museums	One (1) space per three hundred (300) square feet of public floor area or 3.3 spaces per thousand (1000) sq. ft. Six (6) stalls either on-site or on-street directly adjacent to the property. The Director may allow pervious-type parking surfaces.	One (1) per six thousand (6,000) square feet of public floor area. Minimum of two (2).	One (1) per one thousand five hundred (1,500) square feet of public floor area. Minimum of four (4).
Marinas		Minimum of four (4).	One (1) per ten (10) auto stalls. Minimum of four (4).
Other Facilities Not Listed		None	One (1) per twenty-five (25) auto stalls. Minimum of two (2).
Park-N-Ride Lots and Public (Parking) Garages		One (1) per fifteen (15) auto stalls Minimum of four (4)	Two (2).
Parks		None	One (1) per five (5) auto stalls. Minimum of four (4).
Transit Centers		Ten (10).	Ten (10).
PLACES OF ASSEMBLY			
Passenger Terminal Facilities	One (1) space for each one hundred (100) square feet of public floor area or ten (10) spaces per thousand (1000) sq. ft.	Minimum of ten (10)	Minimum of ten (10)
Place of Worship	One (1) space per four (4) seats. When individual seats are not provided, one (1) space for each six (6) feet of bench or other seating. The Director may use a ratio of six (6) stalls/1000 sq. ft. of assembly area where seats or pews are not provided or when circumstances warrant increased parking; e.g., large regional congregations which attract a large congregation or one which has multiple functions. See shared parking. 18.38.180	One (1) per 10,000 square feet of gross floor area.	One (1) per 160 seats or 240 lineal feet of bench or other seating, and one (1) per 6,000 square feet of assembly area without fixed seats. Minimum of four (4).
Private Clubs or Lodges (does not include health clubs or retail warehouse)	Six (6) spaces per thousand (1000) sq. ft.	One (1) per 6,000 square feet. Minimum of one (1).	One (1) per 6,000 square feet. Minimum of two (2).

TABLE 38.01

Use	Required Motor Vehicle Parking Spaces	Minimum Required Long-Term Bicycle Spaces	Minimum Required Short-Term Bicycle Spaces
Theater and Auditorium	One (1) space for each four and a half (4.5) fixed seats. If the theater or auditorium is a component of a larger commercial development the above parking standard may be modified to account for shared parking as provided in Section 18.38.180 of this Code	One (1) per 450 fixed seats. Minimum of one (1).	One (1) per 110 fixed seats. Minimum of four (4).
Theater and Auditorium without fixed seats	One (1) space for each three (3) permitted occupants. Maximum building occupancy is determined by the Fire Marshal.	One (1) per 300 permitted occupants. Minimum of one (1).	One (1) per 75 permitted occupants. Minimum of four (4).
RECREATION/AMUSEMENT			
Bowling Alleys	Five (5) spaces for each alley.	One (1) per twelve (12) alleys. Minimum of one (1).	One (1) per four (4) alleys. Minimum of four (4).
Health Club	Four (4) spaces for each thousand (1000) sq. ft.	One (1) per 5,000 square feet. Minimum one (1).	One (1) per 2,500 square feet. Minimum of four (4).
Skating Rinks and Other Commercial Recreation	Five (5) spaces per thousand (1000) sq. ft.	One (1) per 8,000 square feet. Minimum of one (1).	One (1) per 4,000 square feet. Minimum of four (4).
RESIDENTIAL			
Accessory Dwelling Unit	One (1) space per unit None	None	None
Bed and Breakfast	One (1) space in addition to space(s) required for the residential unit.	One (1) per ten (10) rooms. Minimum of one (1).	None
Community Club Houses		None	One (1) per ten (10) auto stalls. Minimum of two (2).
Cottage Housing	One (1) space per unit or 1.5 space per unit if on-street parking is not available along street frontage (One (1) space per twenty (20) linear feet).	One per five (5) units, or one (1) per three (3) units if no on-street parking. Minimum of two (2).	One per ten (10) units, or one (1) per six (6) units if no on-street parking. Minimum of two (2).
Elder Care Home	One (1) space in addition to space(s) required for the residential unit.	Minimum of two (2).	Minimum of two (2).
Fraternities, Sororities and Dormitories	One (1) space for every three (3) beds, plus one (1) space for the manager.	One per fourteen (14) beds. Minimum of two (2).	Ten (10) per dormitory, fraternity or sorority building.
Group Home	One (1) space for each staff member plus one (1) space for every five (5) residents. Additionally, one (1) space shall be provided for each vehicle used in connection with the facility.	One (1) per ten (10) staff members plus one (1) per thirty (30) residents. Minimum of one (1). Additional spaces may be required for conditional uses.	None
Home Occupations	None, except as specifically provided in this table.	None	None
Mobile Home Park	Two (2) spaces per lot or unit, whichever	None	None

TABLE 38.01

Use	Required Motor Vehicle Parking Spaces	Minimum Required Long-Term Bicycle Spaces	Minimum Required Short-Term Bicycle Spaces
	is greater. If recreation facilities are provided, one (1) space per ten (10) units or lots.		
<u>Triplex, when in a zoning district with a maximum density of twelve units per acre or less</u>	Five (5) spaces.	None	None
Multifamily Dwellings	Three or more units shall provide one and one-half (1.5) off-street parking spaces per dwelling unit. Multifamily dwelling units located on HDC-4 properties, where the new project provides for the development of replacement dwelling units in a development agreement, and the project site is all or part of an area of 40 acres or more that was in contiguous ownership in 2009, are exempt from the parking requirements of this section. If parking is voluntarily provided by the property owner, then the Director shall permit such parking to be shared with parking provided for non-residential development on the property.	One (1) storage space per unit that is large enough for a bicycle.	One (1) per ten (10) units. Minimum of two (2) per building.
Single Family to include Duplex and Townhouse.	Two (2) spaces per unit. Note: parking spaces may be placed in tandem (behind the other). DB, CSH and RMH zone districts require one (1) space/unit.	None	None
Studio Apartments.	Apartments with one (1) room enclosing all activities shall provide one (1) off-street parking space per dwelling unit	None	One (1) per ten (10) units. Minimum of two (2) per building.
RESTAURANT			
Cafes, Bars and other drinking and eating establishments.	Ten (10) spaces per thousand (1000) sq. ft.	One per 2,000 square feet; minimum of one (1).	One per 1,000 square feet; minimum of one (1).
Car Hop	One (1) for each fifteen (15) square feet of gross floor area.	One per 300 square feet; minimum of one (1).	One per 150 square feet; minimum of one (1).
Fast Food	Ten (10) spaces per thousand (1000) square feet plus one (1) lane for each drive-up window with stacking space for six (6) vehicles before the menu board.	One per 2,000 square feet; minimum of one (1).	One per 1,000 square feet; minimum of one (1).

Section 14. Findings of Fact. The City Council deems the recitals stated above to be legislative findings of fact and are incorporated by this reference as thought fully set forth herein.

Section 15. Olympia Municipal Code. Copies of the Olympia Municipal Code are and shall be retained on file with the office of the City Clerk.

Section 16. Corrections. The City Clerk and codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 17. Severability. If any provision of this Ordinance or its application to any person or circumstance is held invalid, the remainder of the ordinance or application of the provisions to other persons or circumstances shall remain unaffected.

Section 18. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 19. Effective Date. This Ordinance shall take effect five (5) days after publication, as provided by law.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

Mark Barber
CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:



Olympia City Council Referral Request

RECEIVED

Tracking Number (Provided by Susan) 2019-0034 Date of Referral 11/12/2019 Requester Bateman **NOV 20 2019**

CP&D
City of Olympia

- Referral To
- Study Session
 - Finance Committee
 - General Government Committee
 - Land Use & Environment Committee
 - Planning Commission

A clear concise description of the issue(s) that need(s) to be addressed.

The City Council considers it a high priority to provide a greater variety of housing types in low-density neighborhoods, consistent with the adopted Olympia Comprehensive Plan. Ordinance 7160 (Missing Middle) was recommended by the Planning Commission and adopted by the City Council. However, the Western WA Growth Management Hearings Board has invalidated this ordinance. The City has appealed the Board's order to Thurston County Superior Court. While that appeal is pending, however, additional housing options remain unavailable in much of the City.

Request

What is being requested to assist in addressing the issue described in the problem statement?

ESHB 1923 was adopted by the 2019 WA Legislature to increase residential building capacity. Section 1 provides options for cities to amend their development regulations to increase housing opportunities. Sections 1(3) and 4 provide that if a city adopts an ordinance implementing at least two of these options before April 1, 2021, the ordinance is not subject to legal or administrative appeals.

The Olympia Planning Commission is requested to draft an ordinance that is fully compliant with Engrossed Substitute House Bill 1923, and would implement two or three of the optional actions listed in ESHB 1923, Section 1, subsections (1)(c), (1)(e) and (1)(j). The Commission should ensure all procedural requirements are completed before recommending this ordinance to the City Council.

Relationship to City Business or Proposed City Business/Services

Describe how this will enhance what is already offered and/or what it will provide that is not currently available. Why is this the City's issue to address? How will this create a more adaptive and resilient organization?

This referral will accomplish much of what was included in Ordinance 7160 when it was adopted by the City Council. ESHB 1923 provides an opportunity to re-adopt similar approaches to provide for an increase in the number and types of housing units in our City. The increased variety of housing will enable residents to better afford living in all areas of our City, while taking advantage of existing City infrastructure with capacity for infill development.

Connection to Comprehensive Plan

Choose all that apply.

- Community, Safety and Health**
Inclusive, respectful, civic participation; a safe & prepared community; health and wellness; adequate food and shelter; a quality education
- Downtown**
Vibrant, attractive urban destination; a safe and welcoming downtown for all; a mix of urban housing options; a variety of businesses; connections to our cultural & historic fabric; engaging arts & entertainment experience
- Economy**
Abundant local products and services; a thriving arts and entertainment industry; sustainable quality infrastructure; a stable thriving economy
- Environment**
Clean water & air; a daily connection to nature; preserved quality natural areas; a toxin-free community; a waste free culture

Neighborhoods

Distinctive places & gathering spaces; nearby goods & services; neighborhoods that are engaged in community decision making; safe and welcoming places to live

Options

Describe proposed options for moving the idea or issue forward for the meeting body to consider.

Planning Commission should consider the three optional actions listed in ESHB 1923, Section 1, subsections (1)(c), (1)(e) and (1)(j). To comply with ESHB 1923, at least two, or all three, of these options would need to be included in an ordinance recommended by the Planning Commission.

Timing

Is this issue time sensitive, are there other timing factors to consider?

City Council would like to receive a recommended ordinance from the Planning Commission as soon as appropriate public comment processes and all legal requirements can be met.

Supporting Documentation

Are there documents that support your request or that should be considered?

The entire record of consideration for Ordinance 7160 (Missing Middle) and all supporting documents. Additionally, ESHB 1923 and all supporting documents considered by the WA Legislature in its adoption. Any and all guidance documents produced by the WA Dept. of Commerce related to housing and the implementation of ESHB 1923.

Councilmember Signatures

Two Councilmembers must support the request including the Chair of the Committee of referral. (Cannot be a committee quorum unless discussed at an open public meeting of the committee.)


Sponsoring Councilmember

1. 
Councilmember
2. 
Councilmember

Staff Supplement

Staff will review the request to generate administrative impacts to be considered as part of proposal (staff to initial after their review):

Budget Impacts: Staffing for the Planning Commission's consideration of this ordinance can be provided within existing budgetary resources.

Legal Review (to include regulatory authority): *This action is specifically authorized by state law under ESHB 1923.*

Policy implications: Specifically authorized by state law, this action will also implement comprehensive plan policies calling for a greater variety of housing in low-density neighborhoods with minimal impacts to the existing neighborhoods.

Implementation Considerations: Consideration of Ordinance 7160 included a very significant amount of public debate. It is likely the same will be true during consideration of this ordinance.

Staff Liaison: Joyce Phillips, Senior Planner; Leonard Bauer, Deputy Director, Community Planning and Development



Housing Options – Outreach Summary

CNA = Council of Neighborhoods Association
HOCA = Housing Options Code Amendments
LUEC = Land Use and Environment Committee

OPC = Olympia Planning Commission
POR = Parties of Record
RNA = Recognized Neighborhood Associations

2019

Dec 2 – OPC Meeting, Inform of Referral

2020

January

13 – CNA, Share Handouts
24 – Project Webpage Created
27 – Email “Missing Middle” PORs
27 – OPC Briefing
29 – Email PORs
29 – E-Newsletter #1 Issued
30 – Notice of Proposal routed to RNAs
31 – Notice of Proposal Published in *The Olympian*

February

6 – Info Session #1
11 – Update on Process to City Council
12 – E-Newsletter #2 Issued
12 – Info Session #2
18 – E-Newsletter #3 Issued
18 – Email PORs
20 – CNA Special Meeting
24 – OPC Briefing
25 – Email Rental Housing PORs
25 – Email Homeless Response Plan PORs
25 – Email PORs

March

2 – E-Newsletter #4 Issued
6 – Staff Recommendations Issued
12 – Email PORs
16 – OPC Briefing – CANCELLED (COVID)
23 – Open House – CANCELLED (COVID)
26 – LUEC Briefing – CANCELLED (COVID)

April

13 – Virtual Open House Begins (Two narrated presentations posted online, comment period)
14 – E-Newsletter #5 Issued
15 – Email PORs
16 – LUEC Briefing

May

11 – CNA Meeting Update
11 – Email HOCA PORs
12 – Email RNAs
12 – 3rd Narrated Presentation Posted to Web
18 – OPC Briefing (Staff Recommendations)

June

9 – Email HOCA PORs
15 – OPC Briefing (Design Review)

July

20 – OPC Briefing (Public Comment Themes)

September

9 – Public Hearing information posted (Web)
11 – Public Hearing Notice Mailed to RNAs, PORs
11 – E-Newsletter #6 Issued (PH Notice)
11 – Public Hearing Notice published in *The Olympian*
23 – OPC Public Hearing
24 – Email PORs (comment period open until 9/30)
30 – Written Comment Period Ends

October

5 – OPC Deliberations
19 – OPC Deliberations

November

2 – OPC Recommendation Issued
18 – Eastside Neighborhood Association Mtg
19 – Land Use & Environment Committee

December

8 – City Council

Olympia Planning Commission

November 2, 2020

Olympia City Council
PO Box 1967
Olympia, WA 98507

Dear Mayor Selby and City Councilmembers:

The Olympia Planning Commission (OPC) is pleased to provide its recommendation on the Housing Options Code Amendments related to the Council Referral to the Planning Commission (2019-0036).

The OPC conducted a public hearing on September 23, 2020 and considered several pages of written public comments as well as comments received at the public hearing and earlier public meetings. Our review focused on the following issues:

- The three options to increase residential building capacity identified by the Council in its referral for consideration, pursuant to 2019's House Bill 1923. These options are specific to Accessory Dwelling Units (ADUs); duplexes on corner lots; and considerations for duplexes, triplexes, and courtyard apartments.
- Review the recommendations for consistency with the Comprehensive Plan.
- Balancing various Goals and Policies within the Comprehensive Plan
- Modifications to the housing types under consideration, as adopted in 2020's House Bill 2343, which affected the ADU and duplex/triplex/courtyard apartment options.

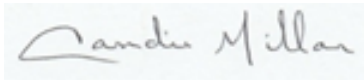
The Commission supports approval of the staff recommendations proposed, with the following modifications:

1. Increase the maximum size of ADUs to 850 square feet. The increase in size is proposed in order to align with the size allowed by the City of Lacey and to help in the sharing of pre-approved ADU plans between the Cities of Olympia, Lacey, and Tumwater.
2. During its deliberations, the Planning Commission noticed differences in the way the term multifamily is used. The Commission recommends the City review its use of the term multifamily and make changes, if necessary, to the Unified Development Code (OMC Title 18).
3. In addition to the R6-12 zone as recommended by staff, the Commission recommends allowing triplexes in the R4-8 Zoning District.
4. Allow fourplexes in the R 4-8 and R 6-12 zones.
5. Allow sixplexes in the R 6-12 zone.

Given the numerous recommendations and perspectives of each Commissioner, it should be noted that there was not always consensus on each proposed amendment. To provide the Council with a more complete summary of its deliberation topics, a copy of the Commission's review worksheet is attached.

The Commission would like to thank the City Council for its patience during its review. This included months of public meetings, conducting the public hearing, and Commission deliberations over three meetings. There were several issues to be discussed and worked through before reaching this recommendation.

Sincerely,



Candi Millar, CHAIR
Olympia Planning Commission



Paula Ehlers, VICE-CHAIR
Olympia Planning Commission

cc: Leonard Bauer, FAICP, Director of Community Planning and Development
Cari Hornbein, AICP, Senior Planner, Staff Liaison to the Planning Commission, Olympia CPD
Joyce Phillips, AICP, Senior Planner, Staff Lead, Olympia CPD
CPD file #20-0994



Planning Commission Deliberations Review & Comment Worksheet

The City Council referred three housing options to the Planning Commission for review and consideration. Further, the Council tasked the Commission to develop an ordinance that would implement at least two of the three options. Staff recommendations and public comments were considered at the public hearing held on September 23, 2020, with additional written comments allowed through September 30, 2020.

HOUSING OPTION #1: ACCESSORY DWELLING UNITS

HB 1923 (Summarized, all one option): Authorize attached accessory dwelling units on all parcels containing single-family homes.... Qualifying city ordinances or regulations may not provide for on-site parking requirements, owner occupancy requirements, or square footage limitations below one thousand square feet for the ADU...To allow local flexibility, other than these factors, accessory dwelling units may be subject to such regulations, conditions, procedures, and limitations as determined by the local legislative authority, and must follow all applicable state and federal laws and local ordinances.

HB 2343 (Summarized, separate options):

- Authorize accessory dwelling units in one or more zoning districts in which they are currently prohibited.
- Remove minimum residential parking requirements related to accessory dwelling units.
- Remove owner occupancy requirements related to accessory dwelling units.
- Adopt new square footage requirements related to accessory dwelling units that are less restrictive than existing square footage requirements related to accessory dwelling units.

Proposed Revision	Req'd in 1923 option?	Yes	No	Not Sure	Comments
Eliminate parking requirement	Yes	x			Commissioner Adams is opposed – streets are congested with on street parking (emergency vehicles). Commissioner Sauerhoff acknowledges complexity of the issue, varies across neighborhoods. Commissioner Richmond supports (transit, affordability factor). Commissioner Cunningham – this is a minimum requirement, some may include it (scenarios can vary, costs). Chair Millar – dissenting opinion on this topic in Missing Middle process (primary house should have 2 spaces) – support as long as that occurs. Commissioner Ehlers concurs with Chair Millar. Commissioner Azegami supports. Commissioner Burns – safety is an issue (consider in R 6-12). Commissioner Huynh supports removal of this requirement.
Eliminate requirement for owner to live onsite	Yes	x			Commissioner Richmond struggles with removal of this requirement – institutional investors, especially from out of town (is there any data to address these concerns?) but agree it is a barrier for non-profits. Commissioner Adams – too difficult to manage. Commissioner Huynh – shares C Richmond’s concerns but supports this change to help eliminate barriers. Commissioner Azegami believes this is a barrier for some (such



					as non-profits). Commissioner Sauerhoff shared outside investor concerns but is in favor of removing this provision. Commissioner Cunningham supports removal of this provision (ADUs won't change the outside investor situation/issues). Commissioner Ehlers supports removal of this provision. Commissioner Millar supports removal of this provision (we need more housing units).
Allow any ADU to be up to 800 sq. ft. regardless of primary house size.	HB 1923 = 1,000 sq. ft. <i>Modified by HB 2343.</i>	x (at 850 sq. ft.)			Commissioner Adams – support cities having shared ADU sizes. Commissioners Ehlers, Millar, Huynh, Cunningham (850 or 1,000), and Azegami support 850 sq ft (to match Lacey). Commissioner Sauerhoff supports 850... Commissioner Azegami is interested in going up to 1,000 sq ft. At least 850 but up to 1,000 sq ft – size of lot? Commissioner Burns supports consistency. Majority supports 850 sq. ft.
Increase max. height for detached ADUs (16' to 24'). If attached, max. height is still 35'.	No	x			Support. Still concerned about solar access and shading.
Clarify ADU could be attached to another Accessory Structure, each at max. size allowed.	No	x			Support.

Straw Poll: OPC general support to accept staff recommendation for ADUs – with the maximum ADU size being increased to 850 square feet.

HOUSING OPTION #2: DUPLEXES ON CORNER LOTS

HB 1923: “Authorize a duplex on each corner lot within all zoning districts that permit single-family residences”

Proposed Revision	Req'd to implement 1923 Option	Yes	No	Not Sure	Comments
Allow duplexes on corner lots in all zones that permit single family residences	Yes	x			R 1/5 zone – Duplexes may reduce the conservation value.

Straw Poll: Support.

HOUSING OPTION #3: DUPLEXES, TRIPLEXES, AND COURTYARD APARTMENTS

HB 1923: Authorize at least one duplex, triplex, or courtyard apartment on each parcel in one or more zoning districts that permit single-family residences unless a city documents a specific infrastructure or physical constraint that would make this requirement unfeasible for a particular parcel.

HB 2343: Revised language to add quadplexes, sixplexes, stacked flats, and townhouses to the housing types listed above.

To implement Option #3, the Commission’s recommendation should address which of these housing types are appropriate for which zoning districts. Zoning map provided on last page.

DUPLEXES

Proposed Revision	Yes	No	Not Sure	Comments
DUPLEXES				
Allow new duplexes in the R4 zone	x			<u>Oct 5 Comments:</u> Commissioner Burns – not opposed to concept but still have some concerns about this option 3. Comp plan language (some single family areas only). PL 16.11 contradiction? Is a comp plan amendment needed? Commissioner Azegami - there are a lot of provisions in the plan we are still working to implement (neighborhood centers, etc). Commissioner Richmond – appreciate T Burns comments but also support these recommendations. Commissioner Huynh supports. Commissioner Cunningham – other Comp Plan language supports. Commissioner Azegami – several policies to consider, balancing. <u>Oct 19 Comments:</u> Burns is opposed – concerns about process & where we came from. Still have to make the decision that these
Allow new duplexes in the R 4-8 zone	x			
In the R6-12 zone, modify lot size standards to allow “on each parcel”	x			

			<p>recommendations are consistent with the comprehensive plan. This option #3 is similar to Missing Middle. What other avenues are there to address this? Do we need a comprehensive plan amendment? Plain meaning of the word multifamily. Richmond agrees – question about lot size in R 6-12. Cunningham & Ehlers – recommend reducing parking requirements. Millar – we do need to look at parking and how to encourage non-motorized uses. Richmond – agree to consider addressing parking issues in a separate process. Would like to see these parking spaces as maximums rather than minimums. Millar – feeling conflict (consider duplexes, triplexes, fourplexes, and sixplexes) between what is “multifamily.” Feel like the Comp Plan should be looked at again as far as what multifamily means. Burns: MRSC glossary for multifamily says two or more. Fix the issue. Don’t see this as a legal issue. At least signal the issue to the City Council in the recommendation letter.</p>
--	--	--	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Straw Poll: Move forward but include in the letter the issue around the term of Multifamily and suggest a Comprehensive Plan Amendment: Burns. DOES NOT PASS.

Straw Poll: Approve, suggest adding a definition of multifamily in OMC, we don’t really need a comprehensive plan amendment: PASS (unanimous).

TRIPLEXES

Proposed Revision	Yes	No	Not Sure	Comments
TRIPLEXES				
In the R 6-12 zone, modify lot size standards to allow “on each parcel”	x			Same concerns as above.
Limit to two stories	x			Support.
Clarify: 5 parking spaces are required	x			No opposition (although concerns about car dependency).

Straw Poll: Support.

Should triplexes be allowed in any other low density zones not included in the staff recommendations? (Already allowed in Residential Low Impact, RLI)				
	Yes	No	Unsure	Comments
Residential 1 unit/5 acres (R1/5)		x		Millar – concerns, conservation values. Richmond – agree about the value but it is developable in the City/UGA. Sauerhoff – pressure to help on a farm, a triplex could help (could have less impact than three separate units).

				Ehlers – More dense housing type. R 6-12 fine, 4-8 probably okay too. Don't really need to go into the other zones. Sauerhoff – Concerns about options to support more housing while maintaining a farm. Cunningham – Could have a 7,000 square foot home but can't have a 3,000 square foot triplex? (Correct).
Straw Poll: Approval? (two support, three if you could tie it to a farming purposes). DOES NOT PASS.				
Res. – 4 units per acre (R4)		x		Ehlers – More dense housing type. R 6-12 fine, 4-8 probably okay too. Don't really need to go into the other zones.
Straw Poll: Approval? Two support. DOES NOT PASS.				
Res. - 4 units per acre, Chambers Basin (R4CB)		x		Ehlers – More dense housing type. R 6-12 fine, 4-8 probably okay too. Don't really need to go into the other zones.
Straw Poll: Approval? Two support. DOES NOT PASS.				
Res 4-8 units/ acre (R4-8)	x			Ehlers – More dense housing type. R 6-12 fine, 4-8 probably okay too. Don't really need to go into the other zones.
Straw Poll: Anyone Opposed? Two opposed. DOES NOT PASS.				
Straw Poll: Support? Four support. PASS.				

Richmond – Would like people to keep Neighborhood Centers in mind. There are 17 dispersed across the UGA.

COURTYARD APARTMENTS

Proposed Revision	Yes	No	Not Sure	Comments
COURTYARD APARTMENTS				
In the R 6-12 zone, modify lot size standards to allow “on each parcel”	X			Cunningham supports. Adams, Huynh, Richmond, Millar and Ehlers support.
Limit to two stories	X (5)	(2)		Cunningham would not require this but would recommend. Millar supports.
Require shared open space	X (4)	(3)		Cunningham & Huynh would not require this but would recommend instead. Adams supports, need vegetation and main floor bedrooms. Sauerhoff & Huynh supports definition. Richmond supports. Millar – courtyard apartments have character of shared open space; support. All support the idea of having shared open space but some Commissioners would not necessarily require it.
Require direct access of ground floor units to shared courtyard	X (4)	(3)		Cunningham would not require this but would recommend. Huynh – require for some but not all. Richmond & Millar support.
Require private open space	X (4)	(3)		Cunningham & Huynh would not require this but would recommend. Richmond & Millar support.

Concerns expressed that open space requirements for Courtyard Apartments may restrict the ability to provide more housing units. Support for diversity of housing types.

Straw Poll: Support for staff recommendations: Unanimous.

Should Courtyard Apartments be allowed in any other low density zones not included in the staff recommendations? (Already allowed in Residential Low Impact, RLI)				
	Yes	No	Unsure	Comments
Residential 1 unit/5 acres (R1/5)	(2)	X (5)		Millar, Richmond, Ehlers & Adams do not support.
Straw Poll: Do not recommend.				
Residential – 4 units/acre (R4)	(2)	X (5)		Millar, Richmond, Ehlers & Adams do not support.
Straw Poll: Do not recommend.				
Res.-4 units per acre, Chambers Basin (R4CB)	(1)	X (6)		Millar, Richmond, Ehlers & Adams do not support.
Straw Poll: Do not recommend.				
Res. 4-8 units per acre (R4-8)	(3)	X (4)		Millar, Richmond, Ehlers & Adams do not support.
Straw Poll: Do not recommend.				

Overall Straw Poll: Do not recommend allowing Courtyard Apartments in the R 1/5, R-4, R-4CB, or R 4-8 zones.

OTHER HOUSING TYPES ADDED BY HOUSE BILL 2343*

**If the Planning Commission recommends adding any of these housing types, staff suggests limiting to two stories in all low density neighborhood zoning districts.*

Proposed Revision	Yes	No	Not Sure	Comments
FOURPLEXES				
Should fourplexes be allowed				Support allowing fourplexes in the R 6-12 zone. Ehlers did not support this in any of these zones. Huynh supports variety of housing types. Millar supports in R 4-8 and R 6-12, the allowed densities in these zones could support fourplexes. Richmond would support if neighborhood has more of a grid layout.
If yes, in which zones?				
R1/5; Yes – 1, No – 6. R4; Yes – 1, No – 6. R4CB; Yes – 1, No – 6. R 4-8; Yes – 4, No – 3. R 6-12 Yes – 6, No - 1				

Straw Poll: Support allowing fourplexes in the R 4-8 and R 6-12 zones.

Proposed Revision	Yes	No	Not Sure	Comments
SIXPLEXES				
Should sixplexes be allowed				
If yes, in which zones?				
R1/5; Yes – 1, No – 6				
R4; Yes – 1, No – 6				
R4CB; Yes – 1, No – 6				
R 4-8; Yes – 1, No – 6				
R 6-12; Yes – 4, No – 3				

Straw Poll: Allow sixplexes in the R 6-12 zone.

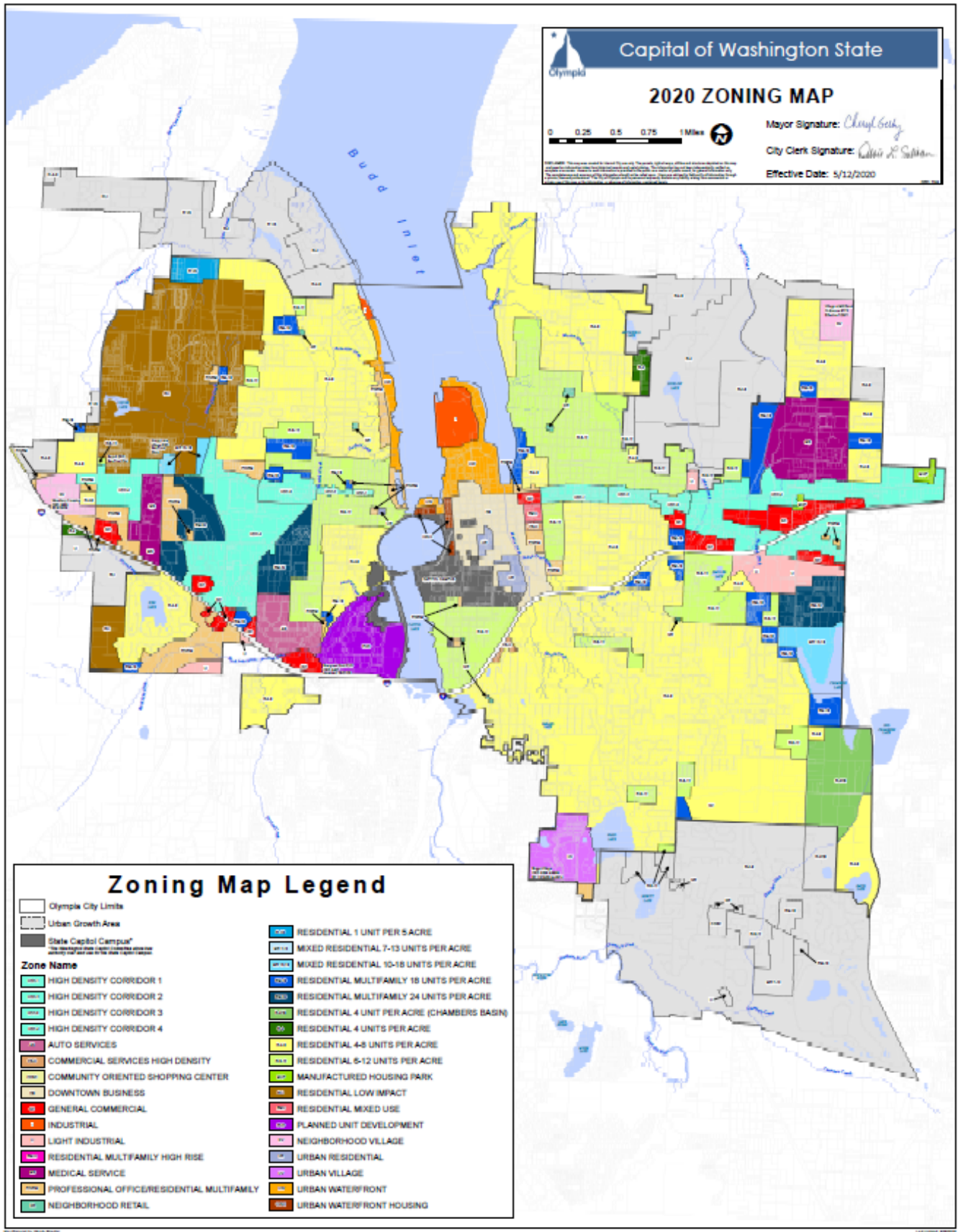
Proposed Revision	Yes	No	Not Sure	Comments
STACKED FLATS				
Should stacked flats be allowed	(0)	(7)		Ehlers – this was not really discussed through the process. Not comfortable supporting this or sixplexes. Huynh – no clear definition, not as well understood as to what it means. Adams – don’t support voting on this without a definition of what it is.
If yes, should they be defined?				
If yes, in which zones?				
R1/5;				
R4;				
R4CB;				
R 4-8;				
R 6-12				

Straw Poll: No support for allowing stacked flats in the low density residential zones without a definition of what stacked flats are.

CONSISTENCY

Proposed Revision	Yes	No	Not Sure	Comments
CONSISTENCY				
Include the draft language requiring the City to annually monitor density in the low density neighborhood zones	X (6)	(1)		Cunningham did not support. Huynh – the data could be helpful for looking at trends and any inconsistencies too. Millar – agree that it is worth it to review for consistency and be transparent.

Straw Poll: Support including consistency provision.



We support the package of housing options recommended by the Olympia Planning Commission with two exceptions:

- (1) Allowing 4-plexes in Zones R4-8, and
- (2) Allowing 6-plexes in Zones R6-12.

The principal reason for this dissent is that these two options had very little, if any, review by the “Missing Middle Advisory Group” that met for 6 months in 2017, nor has either option been meaningfully discussed by the present Planning Commission.

At the conclusion of those discussions with the Advisory Group, it was our sense that there was general support for efforts to encourage the addition of ADUs and duplexes in “low density neighborhoods” – a category that includes five separate zoning districts. It was only after draft regulations were released that included 4-plexes in these neighborhoods that significant public opposition to “missing middle” housing materialized. We believe these two options need more review before authorizing their development across low-density neighborhoods at this time.

Thank you for considering our comments.

Paula Ehlers, Vice-Chair

Carole Richmond, Commissioner

Housing Code Amendments



What's happening?

The City plans for where and how Olympia will grow and what is needed to serve that growth (parks, open spaces, infrastructure, streets, public services, etc.) under the Washington State Growth Management Act (GMA). The GMA was amended in 2019 and again in 2020 to encourage cities to take steps to increase residential building capacity in urban growth areas. The updated GMA ([RCW 36.70A.600](#)) provides a list of options to do so.

After reviewing the options, the City Council identified three options that appear to be appropriate for the Olympia. The Council directed the Planning Commission to draft an ordinance to implement two or three of the identified options. Learn more about each below.

The Public Hearing for the proposed Housing Options Code Amendments took place September 23, 2020. The Planning Commission issued its recommendation letter at their Nov. 2 meeting.

- [View the Planning Commission recommendation letter to City Council](#)
- [Planning Commission recommendations summary](#)

The Planning Commission recommendation will be considered by the Council's Land Use and Environment Committee at its meeting on November 19, 2020. It is anticipated the full Council will consider these amendments at its meeting on December 8, 2020.

Proposed housing options code amendments

 Implementation Options & Staff Recommendations

 Presentation 1: The options

 Presentation 2: Staff recommendations

[Presentation 3: Revised ADU staff recommendations](#)

[View Frequently Asked Questions](#)

Public comments

Public comments about the proposed code amendments were accepted from January until Sept. 30, 2020.

- [Comments received through 2/24/20](#)
- [Comments received 2/25/20-5/18/20](#)
- [Comments received 5/19/20-6/15/20](#)
- [Comments received 6/16/20-7/20/20](#)
- [Comments received 7/21/20-9/23/20](#)
- [Comments received 9/24/20-9/30/20](#)
- [Staff responses to comment themes](#)

Stay Informed

- [Subscribe to Planning & Development E-News](#)
- [Email us to be a party of record for these zoning amendments](#)
- [Download the complete Public Participation Plan](#)

SEPA DNS

The City has issued a [SEPA Determination of Non-Significance](#) for the proposed code amendments.

- [View SEPA Checklist](#)
- [View SEPA comments](#)



Duplexes on corner lots

Proposal: Allow duplexes on each corner lot in all zoning districts that permit single family residences.

[Read more...](#)

For Olympia, that would mean a duplex would be allowed on almost all corner lots since almost all zoning districts include single family residences as a permitted use. In order to obtain a building permit the applicant would need to demonstrate compliance with setbacks from property lines, maximum building height and number of stories, maximum lot coverages, low impact development stormwater standards, parking requirements, and design review.

In order to comply with the “on each corner lot” provision of the statute, the minimum lot size would be the same size as the minimum lot size for a single-family residence of the underlying zoning district.

 Download info sheet



Accessory Dwelling Units (ADUs)

Proposal: Allow ADUs in association with a single-family residence (SFR), with a few specific provisions.

[Read more...](#)

The specific provisions include:

- Allow attached ADUs on all parcels with a SFR where the lot is at least 3,200 square feet in size
- Allow both attached and detached ADUs on all parcels with a SFR, provided the lot is at least 4,356 square feet in size
- No additional on-site parking required
- No owner-occupancy requirement
- Cannot limit the size below one thousand square feet
- Must not prohibit the separate rental or sale of ADU and primary residence
- Impact fees may not be more than the projected impact of the ADU

- City may set other regulations, conditions, procedures, and limitations and must follow all applicable state and federal laws and local ordinances

In Olympia, ADUs are allowed on all lots with a detached single-family home, regardless of the lot size. This may need to be amended to address situations where an attached SFR is located on lots that are at least 3,200 square feet in size. Other amendments that would be needed include:

- Eliminate requirement for an additional on-site parking requirement
- Eliminate requirement for the property owner to live on site
- Modify the size provisions so an ADU can be up to 1,000 square feet

The ADU option includes language that allows cities making use of these ADU provisions to also consider other local provisions. Optional issues the City may want to address include:

- Maximum building height
- Attaching an ADU to an accessory structure (e.g. detached garage)

 Download info sheet



Duplexes, triplexes and courtyard apartments

Proposal: Allow a duplex, triplex, or courtyard apartment on each parcel in one or more zoning districts that permit single-family residences unless a city documents a specific infrastructure of physical constraint that would make this requirement unfeasible for a particular parcel.

[Read more...](#)

In order to implement this option, Olympia would need to determine which of these housing types would be appropriate in which zoning districts. Again, because of the phrase “on each parcel”, that would mean the proposed development would be allowed as long as the underlying development standards are met, such as setbacks from property lines, maximum building height and number of stories, maximum lot coverages, low impact development stormwater standards, parking requirements, and design review.

Because the statutory language includes the word “or” it seems each city could address these housing types separately. Just as an example, the final decision may be that duplexes are appropriate in the R 4-8 zoning district, whereas triplexes and/or courtyard apartments are not. Or another example might be that duplexes are appropriate in all zoning districts that permit SFRs, triplexes are appropriate in most residential zones, and courtyard apartments are appropriate in a few residential zones.

 [Download info sheet](#)

Questions?

Contact Joyce Phillips, Senior Planner, at 360.570.3722 or housingoptions@ci.olympia.wa.us

Copyright © 2020. All rights reserved. Last Updated: Nov 06, 2020

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources.



Staff Responses to Public Comment Themes

July 2020

The City is considering **Housing Options Code Amendments** to the zoning code in order to allow a wider variety of housing types in residential zoning districts. The housing types include Accessory Dwelling Units (ADUs), duplexes, triplexes, and courtyard apartments. In some cases, amendments to the standards for these housing types are proposed. In other cases, the housing type is not currently allowed in some zones and amendments are proposed to allow the housing type in certain zones. For more information about the proposed amendments please visit olympiawa.gov/housingcode.

Public Comments

Public Comments on the Housing Options Code Amendments have been submitted over several months. Below the major themes of those comments that express concerns rather than support are identified and staff responses are provided.

Housing Supply/Shortage/Affordability

General Issue Raised	Staff Response
More units does not mean more affordability.	Olympia has a very low vacancy rate (less than three percent). More housing units will help address the demand for housing, which will help prevent rent prices from increasing as fast as they otherwise could if zoning continues to restrict or prohibit multi-unit housing types in many areas of the community. Housing created as a result of these proposed amendments may not be affordable for low income groups, although the City is working on numerous projects to increase housing that is affordable at all income levels. It is anticipated that these housing units will be primarily market rate housing. Sale or rent will depend on many factors, such as size, location, and the quality of construction. However, if this proposed ordinance is approved it could also be used to construct subsidized housing affordable to low income levels. The primary intent is to provide a greater variety of housing types and sizes to meet the diverse needs of the entire community, rather than continuing to restrict portions of the community to new housing that is only affordable to those with moderate to high incomes. The result of having more housing units and options available will be to help take some of the pressure off of the housing market to at least slow down the cost of housing price increases.
The City should include provisions to primarily serve those who are low income.	The City is working on multiple housing efforts simultaneously. Some of the other efforts are directly related to providing low income housing, emergency housing, and working to end homelessness. Olympia needs more housing for people across the entire income spectrum.
Will the City require set asides for low income people for this housing?	These proposed amendments for increased housing options do not have specific requirements to be set aside for low-income households. These housing types will occur in existing neighborhoods and the rental rates will be set by the property owner(s). However, low-income housing developers could use the increased housing options to create more low-income housing units. There is also evidence to suggest that ADUs are often rented to family members or acquaintances, often at below market rates.



Staff Responses to Public Comment Themes

Neighborhood Character/Design Review

General Issue Raised	Staff Response
How will the City help to retain the character and feel of our neighborhoods?	These housing types are subject to the Infill & Other Residential design review requirements specifically because they do address Neighborhood Scale and Character. These housing types will be subject to these standards even when proposed on properties that are not located in the Infill Design District.
Would duplexes on corner lots be required to appear as single family residences from the streets?	Not necessarily. As long as the proposed structure meets the Infill & Other Residential design review requirements, and the development standards of the zoning district, it would be allowed. The ability to have one front door face each street will depend on the size and shape of the lot, as well as any driveway location constraints.
Window placement should ensure privacy is maintained on adjacent properties.	Window placement and privacy issues are part of the Infill & Other Residential design review standards. This is reviewed at the time of building permit application.
Retain trees	The City's tree requirements and standards are not proposed to change with these housing options. The minimum tree density requirement is 30 "tree units" per acre. This requirement will continue to apply to all properties, whether constructed with single-family houses or multi-unit housing. Part of the reason the building height for ADUs that are not attached to the primary building is proposed to be increased is to allow for an ADU to be built over a detached garage or shop. This would allow more of the lot to be kept in yard and garden area, which would allow more trees to be retained or planted.
The City should monitor neighborhood character and aesthetics by neighborhood.	The design review for each of the housing types proposed require a review of other housing styles on both sides of the same street, within 300 feet of the lot. This means the new construction will blend in not only with the greater neighborhood, but on each block.

Compatibility and Scale of New Structures

General Issue Raised	Staff Response
Concern that three story apartment buildings will be built and will not fit in.	All of the housing types proposed are limited to two stories in the low-density residential zoning districts (primarily R4-8 and R6-12).
The 35 foot height limit is too high.	Thirty-five (35) feet is the current maximum height allowed for single-family homes.
Overhangs, stairs, and clerestory windows must be counted in allowed square footage and height.	The way the city measures building height, setbacks, and developable portions of the lot is not proposed to change. Overhangs are allowed to project two feet into the setback areas, stairs count as part of the structure and therefore must meet setbacks if they exceed thirty inches in height. Building height is measured from the average grade of the building site to the midpoint of the roof. All of these standards will continue to apply to all properties, whether constructed with single-family houses or multi-unit housing.
Should allow larger ADUs/ Should require smaller ADUs.	We are proposing any ADU could be up to 800 square feet. This is because the ADU is meant to be <i>accessory</i> to the primary home. We realize that some people want bigger ADUs and some people do not want ADUs to be larger in



Staff Responses to Public Comment Themes

	size than a certain percentage of the primary home. The proposed size is meant to balance those perspectives. However, the City may want to increase the proposed size to 850 square feet to match the maximum size allowed in the City of Lacey because the cities are working together to develop preapproved ADU plan sets that would be available for use.
Shading that results from taller new construction could negatively impact the solar panels on adjacent properties.	The City does not currently have standards or requirements about ensuring new construction does not shade adjacent properties, even if there are solar panels already installed. While property owners can work with the adjacent property owners to obtain private “solar access” easements, they are not required to do so and in most cases have installed solar panels without such easements. The proposed changes do not alter the portions of the lot that can be built on or the maximum height of the structures that could be built. Even though the maximum height for detached ADUs is proposed to increase from 16 feet to 24 feet, it is still lower than the 35 feet that is currently allowed for additions to the home that could be built in the same area of the lot.

Parking

While some comments supported less or no parking for these housing types, most parking comments were to express concern that off-street parking should be required. Concerns that finding street parking or things like street sweeping, mail delivery, and garbage collection would become more challenging were expressed. Also mentioned were increased risks to bicyclists and pedestrians and restricted ingress and egress for emergency vehicles on congested streets. Other opinions were that requiring on-site parking is expensive, supports continued auto-dependence, and prioritizes space for cars over space for people.

Staff response: We are striving for a balance to accommodate parking. The staff recommendations include requirements for all of these housing types, except ADUs. These are *minimum* parking requirements and property owners could choose to provide on-site parking for ADUs or additional parking for any housing type. Planning staff coordinated with transportation engineering staff to look at peak parking demands for these housing types. City Transportation Engineering staff used the Parking Generation, 3rd Edition manual of the Institute of Transportation Engineers and calculated the average peak parking demand for these housing types. The proposed minimum required off-street parking provisions for these housing types is adequate to meet average peak parking demands for these housing types.

Housing Type	Current Min. Required	Avg. Peak Parking Demand	Proposed Min. Required	Notes
Single Family	2	1.83 spaces	2	
ADU	1	.034 – 0.5 spaces	0	Even at highest rate, when combined with Single Family, the peak number of stalls is 2.33, which we would round down to 2.
Duplex	4 (2 per unit)	1.02 spaces/unit	4 (2 per unit)	
Triplex	1.5 per unit	1.02 spaces/unit	1.5 per unit	Clarify minimum of 5 is required in R 6-12 zoning district
Courtyard Apt.	1.5 per unit	1.02 spaces/unit	1.5 per unit	Standard for apartments is 1.5 per unit (1 per studio unit)



Staff Responses to Public Comment Themes

Traffic and Schools

General Issue Raised	Staff Response
City's development standards for street improvements are costly but necessary	The City requires frontage improvements (sidewalk, curb, gutter, planter strip, etc.) be constructed for projects that will result in more than 20 new average daily trips. This is not proposed to change as a result of these amendments. It is worth noting that the Council's Land Use and Environment Committee is looking at the cost of development, including street improvements. The Committee may recommend changes to the full Council at some point in the future.
Adding duplexes and triplexes, while increasing the density of the population within our neighborhoods will also significantly change traffic patterns, causing congestion where currently there is none.	The City's Comprehensive Plan envisions growth within the Urban Growth Area, including where and how densely that growth will occur. The amount of people the city is planning to accommodate by 2035 has not changed. While the Plan directs most of the new population to moderate and high-density neighborhoods, it also calls for some growth and infill within the areas designated as Low Density Neighborhoods. The proposed amendments will implement that portion of the Plan. This includes making use of existing streets and utilities to accommodate infill. This will help disperse traffic out across the City, while still directing most new growth to the higher density areas where walking, bicycling and transit are more convenient. In instances where the existing infrastructure is not adequate to serve additional housing, the city will deny the application or require the property owner to make the necessary improvements.
Schools – overcrowded and under funded	The local School District is planning for the same amount of population increases as the City. The District is aware of and supports the Future Land Use Map and where the growth is anticipated to occur.
Traffic congestion	The City collects transportation impact fees for each new residential unit. The aggregated fees are used to build the transportation improvements needed to ensure the city meets the adopted level of service standards.
Sidewalks are needed with new construction, and it's needed even more in areas near schools.	The City requires the construction of the sidewalk, or payment into a sidewalk program, with each residential building permit on lots where the sidewalk is not present. When property is subdivided an analysis of walking routes to schools is conducted. It is common to have requirements to build sidewalks, even off-site, in order to meet the requirement to provide safe walking routes to schools.

Infill and Housing Variety

General Issue Raised	Staff Response
Increasing density at cost of protecting the environment.	All of the City's environmental protection standards will still remain in effect. All of these standards will continue to apply to all properties, whether constructed with single-family houses or multi-unit housing. This includes protecting groundwater, wetlands, floodplains, steep slopes and geologically hazardous areas, streams and riparian areas, and important habitats and species. It is important to note that the allowed densities of the underlying zoning districts are not proposed to change.



Staff Responses to Public Comment Themes

What about areas where existing infrastructure cannot accommodate additional housing?	In areas where existing infrastructure cannot accommodate additional housing the City will not issue building permits unless the needed improvements are made.
Current ADU size and height standards too restrictive.	We understand that some members of the community want ADU standards that are more strict, while others would prefer standards that are less restrictive. The proposed amendments are less restrictive than the current standards and are balanced between these competing perspectives.

Tear Downs

General Issue Raised	Staff Response
The proposed amendments to allow more housing types in single family neighborhoods will destroy our neighborhoods.	Staff does not believe these proposed code amendments will result in an increase in the number of demolition permits that are issued or detract from the character of existing neighborhoods. There is evidence throughout Thurston County cities that when houses are demolished and the property owner decides to rebuild, it is likely a single family home will be built in its place. However, if the property owner has the desire and can meet the development and design review standards, the option to build a duplex would be allowed. Depending on the zoning district where the property is located, a triplex or courtyard apartment may also be an option. Regardless of these housing types proposed, design review and off-street parking standards would have to be satisfied. Allowing small scale multifamily housing is consistent with the Comprehensive Plan adopted vision for low density residential areas. Small scale, multi-unit residential development that meets the infill design review requirements is consistent with the comprehensive plan’s low density land use designation and with existing development in low density neighborhoods.
Single family homes will be sold to developers for apartment buildings.	The only type of apartments that would be allowed in most of these zoning districts (apartments are currently allowed in the RLI zone) have specific open space requirements for both shared and private open spaces for the tenants.
These code changes will encourage investor owned housing in our neighborhoods – we don’t want that.	These housing options will also allow more homeowners to add an ADU or convert their homes to duplexes. Many of the homes in the City are owned by the people who live in them. Many of the homes are owned by others, who may or may not live in the area, and then rented. Most owners who rent housing do so as an investment. Over 50% of our community currently rents their housing. The code amendments proposed are modest and balance several issues, including aesthetics of the structures and blending new construction in with the surrounding neighborhood. Staff does not believe these amendments will result in a significant change in the amount of housing that is owned by investors.



Staff Responses to Public Comment Themes

Other

General Issue Raised	Staff Response
Not satisfied with the amount of notice provided.	City staff has ensured this project has met and exceeded the public notice requirements.
These amendments will only benefit developers.	We understand that many people believe this to be true. The majority of people that staff have talked to about these proposed amendments are people who are interested in building an ADU on their property. A few people have shown interest in converting their existing homes into duplexes. Even fewer have inquired about triplexes or courtyard apartments. The addition of any of these housing types would be considered to be by “developers”. The code amendments will equally benefit all property owners who could provide more housing opportunities. The primary purpose of these amendments is to provide more choices and opportunities for people who want to live in neighborhoods throughout Olympia, rather than only zoning districts that contain apartment complexes.
Support these for local property owners and developers over out of town developers or larger scale projects.	The requirements will be the same for all people regardless of where they live. Changes that help local property owners will also help out of town developers if the developers are interested in small scale infill housing opportunities. Larger scale projects would need to be located in moderate or high density zoning districts.
Duplexes in an area of single family homes may lead to lack of property maintenance.	This presumes that people who rent their residences are less likely to maintain the property than a homeowner. This is a stereotype. There are some renters who maintain the property as well as or better than a homeowner and vice-versa. All properties will continue to be required to be maintained in accordance with the City’s codes (codes that address nuisances, property maintenance, unfit buildings, etc.), which apply equally to all residential housing types.
ADU standards that are too costly will result in more illegal ADUs.	Some ADU standards relate to zoning (size, setbacks, design review) while others are related to engineering and building (utility connections, impact fees). The related standards in these amendments are specific to zoning standards with the intent to balance housing and neighborhoods. Other aspects related to costs for building ADUs and other housing types are being considered by the Council’s Land Use and Environment Committee in related work. The City strives to balance housing needs, community interests, and impact fees, and costs.
What does the city do to encourage development on existing infill lots?	One of the primary benefits of developing existing infill lots is that in most cases the water and sewer lines are already in the street and available for connection. If the sidewalk is present the property owner will not need to pay for construction of a new sidewalk. In addition, if there was a residence on the property in the past, existing meters may be used for the new construction and impact fees may not be required.
Why doesn’t the City encourage residential	The adopted Comprehensive Plan identifies three High Density Neighborhood areas in the City (Downtown, eastside, and westside). These areas are intended to accommodate most of the population growth, are



Staff Responses to Public Comment Themes

<p>development in other areas, like along arterials?</p>	<p>zoned for a mix of commercial and residential uses at higher densities, and are connected by urban transportation corridors. The Downtown was the first of these three areas to go through a subarea planning process which resulted in the Downtown Strategy being adopted. The other two high density neighborhood areas will go through a similar planning process in the future. The Comprehensive Plan also states that infill within the Low Density Neighborhood area is needed and describes these areas as providing for a mix of residential housing types.</p>
<p>Concerns that this will lead to gentrification and continued racial issues. Concern that money and greed is at the root of this. We don't want to end up like Seattle.</p>	<p>The City is working to provide more housing options across the city. Most new housing units will occur in moderate and high density areas but some growth is also planned to occur in low density neighborhoods. By allowing more housing opportunities across all housing types and income levels, we are working to prevent gentrification. Allowing homes to add an ADU or convert into a duplex or triplex may help alleviate pressure to buy older homes on larger lots to demolish them. Working to allow more housing types in existing neighborhoods will help keep pace with our changing demographics (fewer people per household) and provide greater choice for where people can live in our community. Not everyone wants to live in apartment complexes or can find affordable housing (to rent or buy) in the neighborhoods of their choice. The intention of these amendments is to provide much needed housing by increasing the variety of housing types allowed in low density residential areas, making use of existing utilities and public amenities (parks, schools). These amendments are intended to reduce the likelihood of gentrification by spreading out housing across the City rather than targeting only one or two areas for new growth. In addition, by having more housing and housing options in all neighborhoods, the City is working to eliminate barriers to decent housing for all groups including minorities of any kind (race, ethnic, sexual orientation, etc.).</p>
<p>Don't increase density in our neighborhoods.</p>	<p>The proposed code amendments do not increase the densities allowed in the underlying zoning districts. However, it is possible that development patterns may change over time so that the achieved densities could increase. All new subdivisions are reviewed for compliance with the density range of the applicable zoning district. Annual monitoring of density is proposed to maintain consistency with the Comprehensive Plan.</p>
<p>Courtyard apartments benefit corporations and are built around cars.</p>	<p>As proposed, courtyard apartment proposals require a shared open space as well as private open spaces for each unit. Parking is not allowed in the courtyard that the apartments must be built around. The City's design review requirements ensure the certain elements of design are addressed to help the new construction blend into the existing neighborhood.</p>
<p>Concern about the combined sewer and stormwater system that might be overloaded.</p>	<p>The City has master plans for sewer and stormwater. These master plans align with the Comprehensive Plan and look at the infrastructure requirements needed to serve the existing and planned growth. Additionally, the City's Engineering Design and Development Standards (EDDS) are designed to ensure development complies with the standards for public safety and environmental protection, including for sanitary sewer and stormwater. All development is reviewed for compliance with EDDS before any permits are issued. The Cities and Thurston County work cooperatively</p>



Staff Responses to Public Comment Themes

	with the LOTT Cleanwater Alliance to ensure development can be accommodated and treated and that the treatment facilities are adequately sized to handle the anticipated population growth and economic development activity.
Stormwater and drainage concerns	All of the current standards addressing stormwater runoff will continue to apply to all properties, whether constructed with single-family houses or multi-unit housing. These include limits on hard surface and impervious surfaces on each lot.
The City should delay action on this proposal during the pandemic.	No action is being taken and scheduling of the public hearing has been delayed. The City continues to take written public comments and will do so until the close of the public hearing. Staff's recommendations for how to implement the housing options under consideration were issued just a week or so prior to the stay home order being issued. Staff chose to continue briefings with the Planning Commission on the topic but will not schedule the public hearing until adequate provisions can be made to allow for public testimony to be provided.
Increased need for police and fire services	The City establishes the need for police and fire services on the population within city limits. The amount of growth the City is planning for is set in the Comprehensive Plan and is not proposed to change at this time.
Strain on trash collection and sewer infrastructure	Infill development is the most efficient way for a city to provide urban services such as trash collection and sanitary sewer to new population growth. Infill development makes use of existing routes and pipes. The overall need for trash service and sewer treatment is based on the overall population to be served, which is not proposed to increase with these amendments beyond the growth envisioned in the Comprehensive Plan.
New buildings could shade garden areas and decrease ability to grow food	New buildings will shade lands that fall within its shadow. The area of the shadow will vary throughout the year and by the time of day. However, the portions of lots where construction is allowed are not changed as a result of these proposed amendments. All of these standards will continue to apply to all properties, whether constructed with single-family houses or multi-unit housing. The only change in height that is proposed is for ADUs that are not attached to the main house. The height increase would allow an ADU to be constructed over a garage or other accessory building. The ADU could then be up to 24 feet in height, as proposed. This height allowance is still lower than the height allowed for the main house, which is 35 feet.
Goal of net density of 6 units per acre.	The City is not proposing to implement the housing option included in the state law to establish a minimum density of six units per acre. The allowed densities of the zoning districts are not proposed to change as a result of these proposed amendments. Some zones have existing density provisions for less than 6 units per acre to help balance values, such as protecting sensitive drainage basins (RLI – Residential Low Impact and R-4CB – Residential 4 Chambers Basin).
Why not just increase the minimum lot size	The majority of the City is already subdivided. While most lots are larger than the minimum lot size allowed, in most cases they are not large enough to be re-divided. However, some lots are smaller in size – either at or only slightly larger than the minimum lot size. If the city increases the minimum lot size we risk turning lots that currently conform to zoning standards into

	<p>“non-conforming” lots. This can create challenges in the future. The City proposes these changes with the intent to keep all existing conforming lots as conforming. And new subdivisions are required to show the proposed use for all lots that are not for single family homes so the City can calculate density to ensure the proposed development falls within the allowed density range of the zoning district.</p>
<p>Why doesn't the City propose larger lot size requirements for triplexes and courtyard apartments?</p>	<p>The City is proposing code language to implement the option as written in state law, which is to allow these housing types on each parcel in zoning district(s) where single family homes are allowed. If we required larger lot sizes for these housing types, it would not satisfy the “on each parcel” part of the option as written in state law.</p>
<p>The proposed language about monitoring density seems vague.</p>	<p>The language proposes the density described in the Comprehensive Plan (up to 12 units per acre) be monitored on an annual basis. The intent of the language is to ensure consistency between the Comprehensive Plan and the codes that implement it. The monitoring will be focused on the question of whether the density described in the Comprehensive Plan is met. The specific methodology may need to be adjusted based on changes; for example, zoning district boundaries may change over time.</p>

Supportive Issues Identified

Some comments included support for the proposed amendments. These issues are noted but staff is not responding to them specifically:

- Will help reduce sprawl and to be a more sustainable City
- Will protect surrounding farm and forest lands
- Will help to return to historic residential development patterns
- ADUs will support and allow for more upward social and economic mobility
- The adopted Comprehensive Plan calls for a mix of housing types
- Supports a variety of housing types for all kinds of people
- Supports greenhouse gas emission reduction, promotes more walking/bicycling/transit use
- Makes better use of existing infrastructure
- Would allow more housing units in Historic Neighborhood without tearing down existing structures
- Support for more options to allow people to age in place
- Support for pre-approved ADU plans

Beyond Planning Commission's Purview

Several comments address issues that are beyond the scope of the Planning Commission. While these comments have been provided to the Commission and will be forwarded to the City Council, staff will not address them here. These issues include:

- Current Property Tax System
- Appeal provisions in current state law
- SEPA Decision Issued
- Private covenants
- Rent Control issues
- Multi-Family Tax Exemptions

Chapter 18.175
INFILL AND OTHER RESIDENTIAL

18.175.000 Chapter Contents

Sections:

- [18.175.020](#) Neighborhood scale and character.
- [18.175.030](#) Building orientation and entries.
- [18.175.040](#) Building modulation and articulation.
- [18.175.050](#) Windows.
- [18.175.060](#) Garage design.
- [18.175.070](#) Material and colors.
- [18.175.080](#) Accessory Dwelling Unit (ADU); Building design.
- [18.175.090](#) Accessory Dwelling Unit (ADU); Entry features.
- [18.175.100](#) Site design; Cottage housing.

(Ord. 6306 §11, 2004).

18.175.020 Neighborhood Scale and Character

A. REQUIREMENT: Minimize the appearance of building scale differences between proposed dwelling unit(s) and existing neighborhood residential units. Reflect the architectural character of neighboring residences (within 300' on the same street) through use of related building features. On narrow lots (30 feet wide or less), the average height of the adjacent residences shall not be exceeded unless the apparent scale of the proposed building is reduced through modulation.

B. GUIDELINES:

1. Step the roof on the building perimeter segments to transition between a proposed taller building and an existing residential structure.
2. Replicate or approximate roof forms and pitch found on existing residential structures in the neighborhood.
3. Use window patterns and proportions similar to those on existing residential structures in the neighborhood.
4. Use building facade materials similar to those used on existing residential buildings in the neighborhood.
5. Maintain a consistent relationship to the street (i.e., building setbacks and entryways) as existing buildings.



FIGURE 18.175.020

(Ord. 6306 §11, 2004).

18.175.030 Building Orientation and Entries

- A. REQUIREMENT: Provide a clearly defined building or courtyard entry from the primary street.
- B. GUIDELINES:
1. Use distinctive architectural elements and materials to indicate the entry.
 2. Define the transition space from the sidewalk to the entry with a terrace, plaza, or landscaped area.
 3. Avoid the use of exterior stairways to second stories that are visible from the street.
 4. Provide porches, balconies, and covered entries.

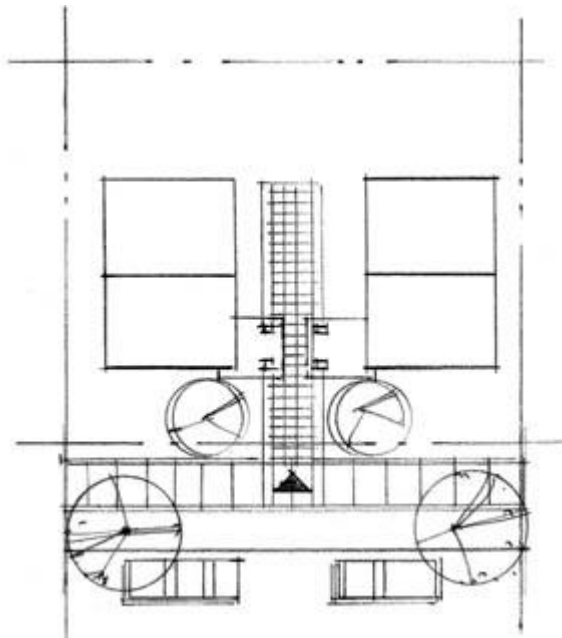


FIGURE 18.175.030-A



FIGURE 18.175.030-B

(Ord. 6306 §11, 2004).

18.175.040 Building Modulation and Articulation

A. REQUIREMENT: Use building and roof modulation and articulation to reduce the appearance of large building masses.

B. GUIDELINES:

1. Modulate the building facade with features such as porches, balconies, building wall relief, and bay windows.
2. Provide roof elements such as gables, eyebrow roof forms or dormers.
3. Incorporate prominent cornice, soffit, or fascia details that emphasize the top of the building.
4. Provide prominent roof overhangs.
5. Articulate the roof with rafter tails and brackets.



FIGURE 18.175.040

(Ord. 6306 §11, 2004).

18.175.050 Windows

A. REQUIREMENT: Provide relief, detail, and visual rhythm on the facade with well-proportioned windows.

B. GUIDELINES:

1. Use window patterns, proportions, and orientation consistent with neighboring residences.
2. Use multiple-pane windows.
3. Provide windows that are designed to create shadows (either deeply recessed or protruding).
4. Use visually significant window elements (i.e. frame dimensions, lintels, casings, sills, and trim).
5. Locate windows so that the occupants from one residence cannot look directly into an adjacent residence.

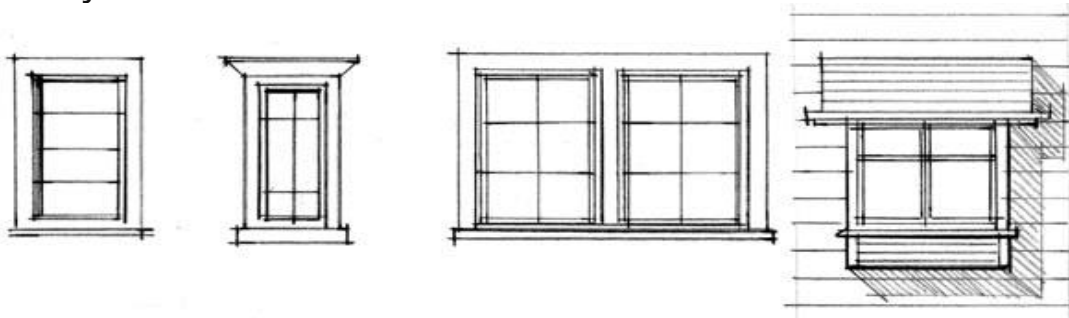


FIGURE 18.175.050

(Ord. 6306 §11, 2004).

18.175.060 Garage Design

A. REQUIREMENT: Design garages and carports so that they do not dominate the dwelling's street facade.

B. GUIDELINES:

1. Locate garages and carports behind residences, stepped back from the building's street facade, or provide a side entry (perpendicular to the street).
2. Design driveways to be as narrow as possible and/or shared where possible to minimize impervious surface and to minimize disruption of the sidewalk and planting strip by curb cuts.
3. Incorporate windows into garage sidewalls whenever they face the street so that they appear to contain habitable space.
4. Incorporate garage door elements which reduce the apparent size of the doors, such as panels and windows.
5. Use materials and colors that match the residence.

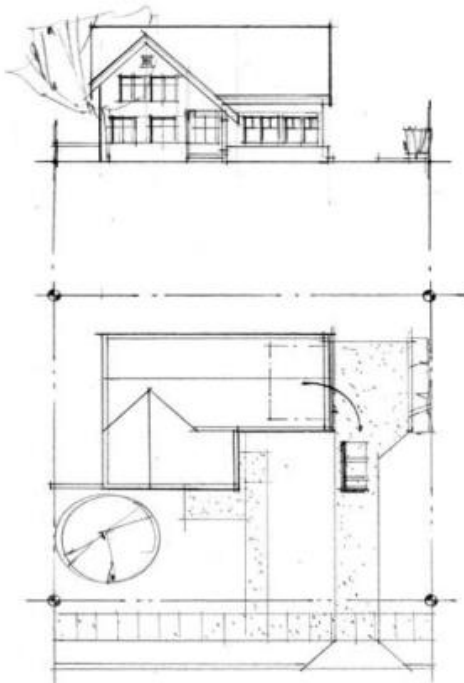


FIGURE 18.175.060-A

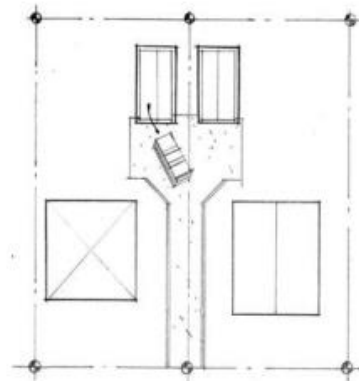


FIGURE 18.175.060-B

(Ord. 6306 §11, 2004).

18.175.070 Material and Colors

A. REQUIREMENT: Use building materials with texture and pattern and a high level of quality and detailing. Reserve brightly saturated colors for accent or trim features.

B. GUIDELINES:

1. Use materials such as horizontal lap siding, shingles, brick, stone, stucco, ceramic or terra cotta tile.
2. When remodeling or adding to an existing building, use materials and colors that preserve or enhance the character of the original building.

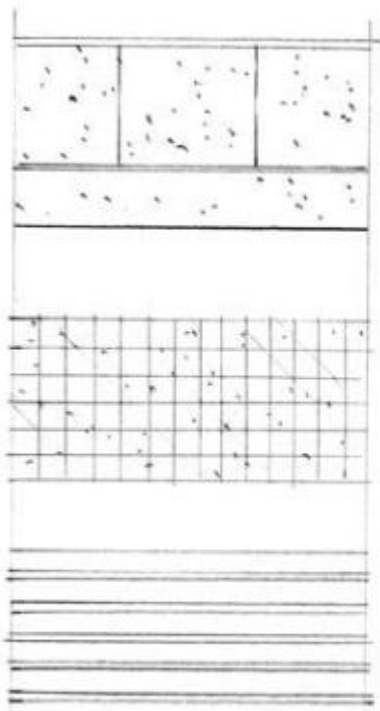


FIGURE 18.175.070-A

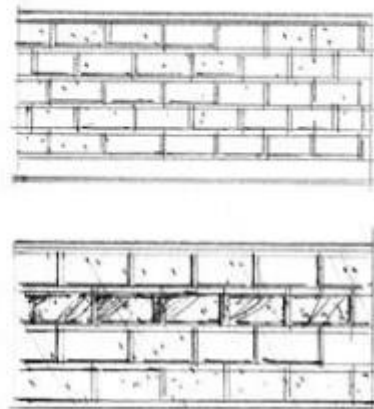


FIGURE 18.175.070-B

(Ord. 6306 §11, 2004).

18.175.080 Accessory Dwelling Unit (ADU); Building Design

A. REQUIREMENT: Reflect the architectural character of the primary residence in an ADU through use of related building features.

B. GUIDELINES:

1. Replicate or approximate roof forms and pitch found on the existing residence.
2. Use window patterns and proportions similar to those on existing residence.
3. Use building facade material and colors that match or are compatible with those used on the existing residence.



FIGURE 18.175.080

(Ord. 6306 §11, 2004).

18.175.090 Accessory Dwelling Unit (ADU); Entry Features

A. **REQUIREMENT:** Provide a clearly defined building entry for an ADU that is easily accessible from the street or the existing residence. Provide a well-lighted, paved sidewalk to the building entry.

B. GUIDELINE:

1. The entry to an ADU may be shared with the primary residence.
2. When there is a separate entry, construct an identifying feature, such as a porch, stoop and/or an eave overhang that is integral to the ADU structure.
3. When an exterior stairway to the main entrance to the ADU is needed, avoid the use of open metal, prefabricated stairs.



FIGURE 18.175.090

(Ord. 6306 §11, 2004).

18.175.100 Site Design; Cottage Housing

A. REQUIREMENT: Orient cottage housing to the public right-of-way or to a shared interior courtyard. The sides of end units may front the street when the interior courtyard is a prominent feature on the adjacent public right-of-way.

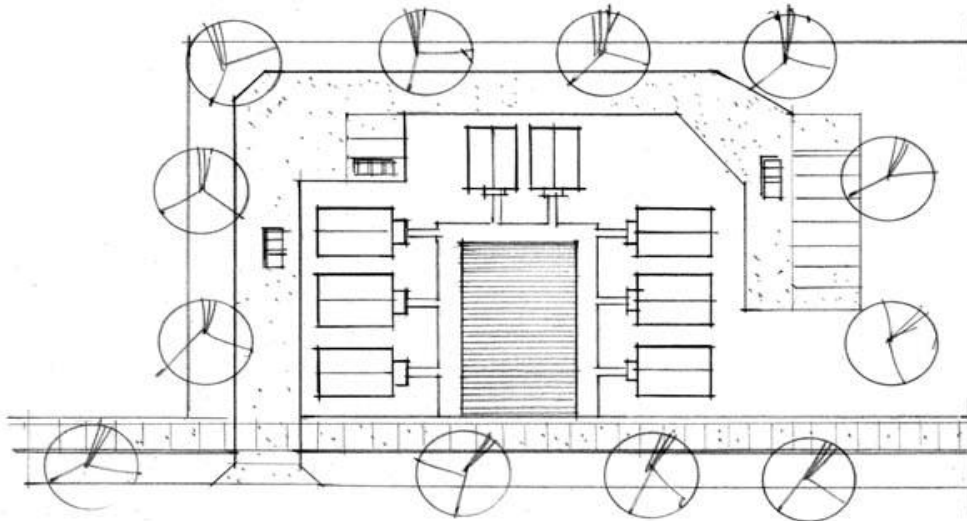


FIGURE 18.175.100

(Ord. 6306 §11, 2004).

CERTIFICATION OF ENROLLMENT

ENGROSSED SECOND SUBSTITUTE HOUSE BILL 1923

Chapter 348, Laws of 2019

66th Legislature
2019 Regular Session

URBAN RESIDENTIAL BUILDING CAPACITY

EFFECTIVE DATE: July 28, 2019—Except for section 11, which becomes effective July 1, 2019.

Passed by the House April 24, 2019
Yeas 75 Nays 19

FRANK CHOPP

Speaker of the House of Representatives

Passed by the Senate April 22, 2019
Yeas 33 Nays 16

CYRUS HABIB

President of the Senate

Approved May 9, 2019 3:12 PM

JAY INSLEE

Governor of the State of Washington

CERTIFICATE

I, Bernard Dean, Chief Clerk of the House of Representatives of the State of Washington, do hereby certify that the attached is **ENGROSSED SECOND SUBSTITUTE HOUSE BILL 1923** as passed by the House of Representatives and the Senate on the dates hereon set forth.

BERNARD DEAN

Chief Clerk

FILED

May 13, 2019

**Secretary of State
State of Washington**

ENGROSSED SECOND SUBSTITUTE HOUSE BILL 1923

AS AMENDED BY THE SENATE

Passed Legislature - 2019 Regular Session

State of Washington 66th Legislature 2019 Regular Session

By House Appropriations (originally sponsored by Representatives Fitzgibbon, Macri, Appleton, Doglio, Dolan, Santos, and Frame)

READ FIRST TIME 03/01/19.

1 AN ACT Relating to increasing urban residential building
2 capacity; amending RCW 36.70A.030, 43.21C.420, and 36.70A.490; adding
3 new sections to chapter 36.70A RCW; adding new sections to chapter
4 43.21C RCW; adding a new section to chapter 35.21 RCW; adding a new
5 section to chapter 35A.21 RCW; adding a new section to chapter 36.22
6 RCW; providing an effective date; and declaring an emergency.

7 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF WASHINGTON:

8 NEW SECTION. **Sec. 1.** A new section is added to chapter 36.70A
9 RCW to read as follows:

10 (1) A city planning pursuant to RCW 36.70A.040 is encouraged to
11 take the following actions in order to increase its residential
12 building capacity:

13 (a) Authorize development in one or more areas of not fewer than
14 five hundred acres that include at least one train station served by
15 commuter rail or light rail with an average of at least fifty
16 residential units per acre that require no more than an average of
17 one on-site parking space per two bedrooms in the portions of
18 multifamily zones that are located within the areas;

19 (b) Authorize development in one or more areas of not fewer than
20 five hundred acres in cities with a population greater than forty
21 thousand or not fewer than two hundred fifty acres in cities with a

1 population less than forty thousand that include at least one bus
2 stop served by scheduled bus service of at least four times per hour
3 for twelve or more hours per day with an average of at least twenty-
4 five residential units per acre that require no more than an average
5 of one on-site parking space per two bedrooms in portions of the
6 multifamily zones that are located within the areas;

7 (c) Authorize at least one duplex, triplex, or courtyard
8 apartment on each parcel in one or more zoning districts that permit
9 single-family residences unless a city documents a specific
10 infrastructure of physical constraint that would make this
11 requirement unfeasible for a particular parcel;

12 (d) Authorize cluster zoning or lot size averaging in all zoning
13 districts that permit single-family residences;

14 (e) Authorize attached accessory dwelling units on all parcels
15 containing single-family homes where the lot is at least three
16 thousand two hundred square feet in size, and permit both attached
17 and detached accessory dwelling units on all parcels containing
18 single-family homes, provided lots are at least four thousand three
19 hundred fifty-six square feet in size. Qualifying city ordinances or
20 regulations may not provide for on-site parking requirements, owner
21 occupancy requirements, or square footage limitations below one
22 thousand square feet for the accessory dwelling unit, and must not
23 prohibit the separate rental or sale of accessory dwelling units and
24 the primary residence. Cities must set applicable impact fees at no
25 more than the projected impact of the accessory dwelling unit. To
26 allow local flexibility, other than these factors, accessory dwelling
27 units may be subject to such regulations, conditions, procedures, and
28 limitations as determined by the local legislative authority, and
29 must follow all applicable state and federal laws and local
30 ordinances;

31 (f) Adopt a subarea plan pursuant to RCW 43.21C.420;

32 (g) Adopt a planned action pursuant to RCW 43.21C.440(1)(b)(ii),
33 except that an environmental impact statement pursuant to RCW
34 43.21C.030 is not required for such an action;

35 (h) Adopt increases in categorical exemptions pursuant to RCW
36 43.21C.229 for residential or mixed-use development;

37 (i) Adopt a form-based code in one or more zoning districts that
38 permit residential uses. "Form-based code" means a land development
39 regulation that uses physical form, rather than separation of use, as
40 the organizing principle for the code;

1 (j) Authorize a duplex on each corner lot within all zoning
2 districts that permit single-family residences;

3 (k) Allow for the division or redivision of land into the maximum
4 number of lots through the short subdivision process provided in
5 chapter 58.17 RCW; and

6 (l) Authorize a minimum net density of six dwelling units per
7 acre in all residential zones, where the residential development
8 capacity will increase within the city.

9 (2) A city planning pursuant to RCW 36.70A.040 may adopt a
10 housing action plan as described in this subsection. The goal of any
11 such housing plan must be to encourage construction of additional
12 affordable and market rate housing in a greater variety of housing
13 types and at prices that are accessible to a greater variety of
14 incomes, including strategies aimed at the for-profit single-family
15 home market. A housing action plan may utilize data compiled pursuant
16 to section 3 of this act. The housing action plan should:

17 (a) Quantify existing and projected housing needs for all income
18 levels, including extremely low-income households, with documentation
19 of housing and household characteristics, and cost-burdened
20 households;

21 (b) Develop strategies to increase the supply of housing, and
22 variety of housing types, needed to serve the housing needs
23 identified in (a) of this subsection;

24 (c) Analyze population and employment trends, with documentation
25 of projections;

26 (d) Consider strategies to minimize displacement of low-income
27 residents resulting from redevelopment;

28 (e) Review and evaluate the current housing element adopted
29 pursuant to RCW 36.70A.070, including an evaluation of success in
30 attaining planned housing types and units, achievement of goals and
31 policies, and implementation of the schedule of programs and actions;

32 (f) Provide for participation and input from community members,
33 community groups, local builders, local realtors, nonprofit housing
34 advocates, and local religious groups; and

35 (g) Include a schedule of programs and actions to implement the
36 recommendations of the housing action plan.

37 (3) If adopted by April 1, 2021, ordinances, amendments to
38 development regulations, and other nonproject actions taken by a city
39 to implement the actions specified in subsection (1) of this section,
40 with the exception of the action specified in subsection (1)(f) of

1 this section, are not subject to administrative or judicial appeal
2 under chapter 43.21C RCW.

3 (4) Any action taken by a city prior to April 1, 2021, to amend
4 their comprehensive plan, or adopt or amend ordinances or development
5 regulations, solely to enact provisions under subsection (1) of this
6 section is not subject to legal challenge under this chapter.

7 (5) In taking action under subsection (1) of this section, cities
8 are encouraged to utilize strategies that increase residential
9 building capacity in areas with frequent transit service and with the
10 transportation and utility infrastructure that supports the
11 additional residential building capacity.

12 (6) A city with a population over twenty thousand that is
13 planning to take at least two actions under subsection (1) of this
14 section, and that action will occur between the effective date of
15 this section and April 1, 2021, is eligible to apply to the
16 department for planning grant assistance of up to one hundred
17 thousand dollars, subject to the availability of funds appropriated
18 for that purpose. The department shall develop grant criteria to
19 ensure that grant funds awarded are proportionate to the level of
20 effort proposed by a city, and the potential increase in housing
21 supply or regulatory streamlining that could be achieved. Funding may
22 be provided in advance of, and to support, adoption of policies or
23 ordinances consistent with this section. A city can request, and the
24 department may award, more than one hundred thousand dollars for
25 applications that demonstrate extraordinary potential to increase
26 housing supply or regulatory streamlining.

27 (7) A city seeking to develop a housing action plan under
28 subsection (2) of this section is eligible to apply to the department
29 for up to one hundred thousand dollars.

30 (8) The department shall establish grant award amounts under
31 subsections (6) and (7) of this section based on the expected number
32 of cities that will seek grant assistance, to ensure that all cities
33 can receive some level of grant support. If funding capacity allows,
34 the department may consider accepting and funding applications from
35 cities with a population of less than twenty thousand if the actions
36 proposed in the application will create a significant amount of
37 housing capacity or regulatory streamlining and are consistent with
38 the actions in this section.

39 (9) In implementing this act, cities are encouraged to prioritize
40 the creation of affordable, inclusive neighborhoods and to consider

1 the risk of residential displacement, particularly in neighborhoods
2 with communities at high risk of displacement.

3 **Sec. 2.** RCW 36.70A.030 and 2017 3rd sp.s. c 18 s 2 are each
4 amended to read as follows:

5 Unless the context clearly requires otherwise, the definitions in
6 this section apply throughout this chapter.

7 (1) "Adopt a comprehensive land use plan" means to enact a new
8 comprehensive land use plan or to update an existing comprehensive
9 land use plan.

10 (2) "Agricultural land" means land primarily devoted to the
11 commercial production of horticultural, viticultural, floricultural,
12 dairy, apiary, vegetable, or animal products or of berries, grain,
13 hay, straw, turf, seed, Christmas trees not subject to the excise tax
14 imposed by RCW 84.33.100 through 84.33.140, finfish in upland
15 hatcheries, or livestock, and that has long-term commercial
16 significance for agricultural production.

17 (3) "City" means any city or town, including a code city.

18 (4) "Comprehensive land use plan," "comprehensive plan," or
19 "plan" means a generalized coordinated land use policy statement of
20 the governing body of a county or city that is adopted pursuant to
21 this chapter.

22 (5) "Critical areas" include the following areas and ecosystems:

23 (a) Wetlands; (b) areas with a critical recharging effect on aquifers
24 used for potable water; (c) fish and wildlife habitat conservation
25 areas; (d) frequently flooded areas; and (e) geologically hazardous
26 areas. "Fish and wildlife habitat conservation areas" does not
27 include such artificial features or constructs as irrigation delivery
28 systems, irrigation infrastructure, irrigation canals, or drainage
29 ditches that lie within the boundaries of and are maintained by a
30 port district or an irrigation district or company.

31 (6) "Department" means the department of commerce.

32 (7) "Development regulations" or "regulation" means the controls
33 placed on development or land use activities by a county or city,
34 including, but not limited to, zoning ordinances, critical areas
35 ordinances, shoreline master programs, official controls, planned
36 unit development ordinances, subdivision ordinances, and binding site
37 plan ordinances together with any amendments thereto. A development
38 regulation does not include a decision to approve a project permit
39 application, as defined in RCW 36.70B.020, even though the decision

CERTIFICATION OF ENROLLMENT

SUBSTITUTE HOUSE BILL 2343

Chapter 173, Laws of 2020

66th Legislature
2020 Regular Session

URBAN HOUSING SUPPLY--VARIOUS PROVISIONS

EFFECTIVE DATE: June 11, 2020

Passed by the House March 7, 2020
Yeas 92 Nays 5

LAURIE JINKINS

**Speaker of the House of
Representatives**

Passed by the Senate March 3, 2020
Yeas 36 Nays 11

CYRUS HABIB

President of the Senate

Approved March 27, 2020 2:15 PM

JAY INSLEE

Governor of the State of Washington

CERTIFICATE

I, Bernard Dean, Chief Clerk of the House of Representatives of the State of Washington, do hereby certify that the attached is **SUBSTITUTE HOUSE BILL 2343** as passed by the House of Representatives and the Senate on the dates hereon set forth.

BERNARD DEAN

Chief Clerk

FILED

March 27, 2020

**Secretary of State
State of Washington**

1 least twenty-five residential units per acre that require no more
2 than an average of one on-site parking space per two bedrooms in
3 portions of the multifamily zones that are located within the areas;

4 (c) Authorize at least one duplex, triplex, quadplex, sixplex,
5 stacked flat, townhouse, or courtyard apartment on each parcel in one
6 or more zoning districts that permit single-family residences unless
7 a city documents a specific infrastructure of physical constraint
8 that would make this requirement unfeasible for a particular parcel;

9 (d) Authorize a duplex, triplex, quadplex, sixplex, stacked flat,
10 townhouse, or courtyard apartment on one or more parcels for which
11 they are not currently authorized;

12 (e) Authorize cluster zoning or lot size averaging in all zoning
13 districts that permit single-family residences;

14 ~~((e) Authorize attached accessory dwelling units on all parcels
15 containing single-family homes where the lot is at least three
16 thousand two hundred square feet in size, and permit both attached
17 and detached accessory dwelling units on all parcels containing
18 single-family homes, provided lots are at least four thousand three
19 hundred fifty-six square feet in size. Qualifying city ordinances or
20 regulations may not provide for on-site parking requirements, owner
21 occupancy requirements, or square footage limitations below one
22 thousand square feet for the accessory dwelling unit, and must not
23 prohibit the separate rental or sale of accessory dwelling units and
24 the primary residence. Cities must set applicable impact fees at no
25 more than the projected impact of the accessory dwelling unit. To
26 allow local flexibility, other than these factors, accessory dwelling
27 units may be subject to such regulations, conditions, procedures, and
28 limitations as determined by the local legislative authority, and
29 must follow all applicable state and federal laws and local
30 ordinances;))~~

31 (f) Adopt a subarea plan pursuant to RCW 43.21C.420;

32 (g) Adopt a planned action pursuant to RCW 43.21C.440(1)(b)(ii),
33 except that an environmental impact statement pursuant to RCW
34 43.21C.030 is not required for such an action;

35 (h) Adopt increases in categorical exemptions pursuant to RCW
36 43.21C.229 for residential or mixed-use development;

37 (i) Adopt a form-based code in one or more zoning districts that
38 permit residential uses. "Form-based code" means a land development
39 regulation that uses physical form, rather than separation of use, as
40 the organizing principle for the code;

1 (j) Authorize a duplex on each corner lot within all zoning
2 districts that permit single-family residences;

3 (k) Allow for the division or redivision of land into the maximum
4 number of lots through the short subdivision process provided in
5 chapter 58.17 RCW; (~~and~~)

6 (l) Authorize a minimum net density of six dwelling units per
7 acre in all residential zones, where the residential development
8 capacity will increase within the city. For purposes of this
9 subsection, the calculation of net density does not include the
10 square footage of areas that are otherwise prohibited from
11 development, such as critical areas, the area of buffers around
12 critical areas, and the area of roads and similar features;

13 (m) Create one or more zoning districts of medium density in
14 which individual lots may be no larger than three thousand five
15 hundred square feet and single-family residences may be no larger
16 than one thousand two hundred square feet;

17 (n) Authorize accessory dwelling units in one or more zoning
18 districts in which they are currently prohibited;

19 (o) Remove minimum residential parking requirements related to
20 accessory dwelling units;

21 (p) Remove owner occupancy requirements related to accessory
22 dwelling units;

23 (q) Adopt new square footage requirements related to accessory
24 dwelling units that are less restrictive than existing square footage
25 requirements related to accessory dwelling units;

26 (r) Adopt maximum allowable exemption levels in WAC 197-11-800(1)
27 as it existed on the effective date of this section, or such
28 subsequent date as may be provided by the department of ecology by
29 rule, consistent with the purposes of this section;

30 (s) Adopt standards for administrative approval of final plats
31 pursuant to RCW 58.17.100;

32 (t) Adopt ordinances authorizing administrative review of
33 preliminary plats pursuant to RCW 58.17.095;

34 (u) Adopt other permit process improvements where it is
35 demonstrated that the code, development regulation, or ordinance
36 changes will result in a more efficient permit process for customers;

37 (v) Update use matrices and allowable use tables that eliminate
38 conditional use permits and administrative conditional use permits
39 for all housing types, including single-family homes, townhomes,

1 multifamily housing, low-income housing, and senior housing, but
2 excluding essential public facilities;

3 (w) Allow off-street parking to compensate for lack of on-street
4 parking when private roads are utilized or a parking demand study
5 shows that less parking is required for the project;

6 (x) Develop a local program that offers homeowners a combination
7 of financing, design, permitting, or construction support to build
8 accessory dwelling units. A city may condition this program on a
9 requirement to provide the unit for affordable home ownership or rent
10 the accessory dwelling unit for a defined period of time to either
11 tenants in a housing subsidy program as defined in RCW 43.31.605(14)
12 or to tenants whose income is less than eighty percent of the city or
13 county median family income. If the city includes an affordability
14 requirement under the program, it must provide additional incentives,
15 such as:

16 (i) Density bonuses;

17 (ii) Height and bulk bonuses;

18 (iii) Fee waivers or exemptions;

19 (iv) Parking reductions; or

20 (v) Expedited permitting; and

21 (y) Develop a local program that offers homeowners a combination
22 of financing, design, permitting, or construction support to convert
23 a single-family home into a duplex, triplex, or quadplex where those
24 housing types are authorized. A local government may condition this
25 program on a requirement to provide a certain number of units for
26 affordable home ownership or to rent a certain number of the newly
27 created units for a defined period of time to either tenants in a
28 housing subsidy program as defined in RCW 43.31.605(14) or to tenants
29 whose income is less than eighty percent of the city or county median
30 family income. If the city includes an affordability requirement, it
31 must provide additional incentives, such as:

32 (i) Density bonuses;

33 (ii) Height and bulk bonuses;

34 (iii) Fee waivers or exemptions;

35 (iv) Parking reductions; or

36 (v) Expedited permitting.

37

38

39

40



City Council

Approval of an Ordinance Authorizing Acceptance of a Donation by Providence Health Systems of Washington to Support Construction of Micro-Houses at the Mitigation Site

Agenda Date: 12/15/2020
Agenda Item Number: 4.K
File Number:20-1035

Type: decision **Version:** 1 **Status:** 1st Reading-Consent

Title

Approval of an Ordinance Authorizing Acceptance of a Donation by Providence Health Systems of Washington to Support Construction of Micro-Houses at the Mitigation Site

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve an Ordinance authorizing the City Manager to accept a \$50,000 donation from Providence Health Systems of Washington to build micro-houses at the Mitigation Site on first reading and forward to second reading.

Report

Issue:

Whether to approve an Ordinance authorizing the City Manager to accept a \$50,000 donation from Providence Health Systems of Washington to build micro-houses at the Mitigation Site.

Staff Contact:

Keith Stahley, Assistant City Manager 360.753.8227

Presenter(s):

None. Consent Calendar item.

Background and Analysis:

The City of Olympia established a mitigation site at the corner of Franklin Street and Olympia Avenue in December of 2018 in response to the local public health and homelessness crisis. The mitigation site is presently home to over 80 individuals who reside in tents as their only shelter from the elements. The City wishes to provide better shelter at the site through the use of micro-houses.

Micro-houses are very small wooden structures that were designed by the local faith community, specifically The United Churches of Olympia. Jeff Loyer, a community-minded volunteer began building these structures in his own workshop last year. Micro-houses have been set up on at least one other site in Olympia and they've proven to be a much better option for shelter than tents, particularly in our climate.

City staff recently reached out to Providence Health Systems seeking support for a micro-housing project for the City's mitigation site. Providence Health Systems agreed that it is a worthwhile project and have donated \$50,000 to the effort. In addition, staff secured project management funding of \$60,000 from Thurston County, as well as other donations and discounts for materials from Hardel Plywood and other organizations. The Port of Olympia generously offered the use of its property for building purposes.

Staff anticipates construction of the micro-houses to begin the week of December 15, 2020. Sixty micro-houses are expected to be built over the next ten weeks, with an additional ten built by the Youth Build program at New Market Skills Center.

Neighborhood/Community Interests:

None.

Options:

1. Approve the Ordinance Authorizing the City Manager to Accept the Donation of \$50,000 from Providence Health Systems of Washington
2. Do not Approve the Ordinance Authorizing the City Manager to Accept the Donation of \$50,000 from Providence Health Systems of Washington

Financial Impact:

\$50,000 for construction of micro-houses at the Mitigation Site.

Attachment:

Ordinance

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, AUTHORIZING ACCEPTANCE OF A DONATION BY PROVIDENCE HEALTH SYSTEMS OF WASHINGTON TO SUPPORT CONSTRUCTION OF MICRO-HOUSES

WHEREAS, homelessness has a significant impact on communities and requires the development of a coordinated and strategic response; and

WHEREAS, the City of Olympia established a downtown homeless mitigation site at the northwest corner of Franklin Street and Olympia Avenue in response to the homeless crises, and provided tents to individuals at that site; and

WHEREAS, the use of tents is not optimal to shield individuals from the elements; and

WHEREAS, micro-houses, small wooden structures, will provide additional shelter and security for individuals at the mitigation site; and

WHEREAS, Providence Health Systems of Washington has offered to donate to the City of Olympia an amount not to exceed \$50,000.00 for the purpose of funding construction of micro-houses for use at the City's homeless mitigation site; and

WHEREAS, pursuant to RCW 35.21.100, every city and town by ordinance may accept any money or property donated if within its powers granted by law; and

WHEREAS, pursuant to OMC 3.56.020, donations in value of \$10,000 or more shall be brought to City Council for authorization and approval by ordinance; and

WHEREAS, the Olympia City Council finds this donation of funds by Providence Health Systems of Washington is in the public interest and serves the public welfare;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. Acceptance of Donation. The Olympia City Council, pursuant to RCW 35.21.100 and OMC 3.56.020, hereby accepts the donation of funds of \$50,000.00 from Providence Health Systems of Washington (the Donation).

Section 2. Terms and Conditions. The Donation shall be used for the purpose of constructing micro-houses for use at the City's homeless mitigation site.

Section 3. Authorization. The City Manager is authorized to acknowledge and accept the funds donated by Providence Health Systems of Washington and to take any other required actions to carry out the purpose of the Donation.

Section 4. Corrections. The City Clerk and codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5. Severability. If any provision of this Ordinance or its application to any person or circumstance is held invalid, the remainder of the Ordinance or application of the provisions to other persons or circumstances shall remain unaffected.

Section 6. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 7. Effective Date. This Ordinance shall take effect five (5) days after publication, as provided by law.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:



DEPUTY CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:



City Council

Approval of the 2021 Ad Hoc Committee on Public Safety Work Plan

Agenda Date: 12/15/2020
Agenda Item Number: 4.L
File Number:20-1053

Type: decision **Version:** 1 **Status:** Consent Calendar

Title

Approval of the 2021 Ad Hoc Committee on Public Safety Work Plan

Recommended Action

Committee Recommendation:

City Manager Recommendation:

Move to approve the 2021 Ad Hoc Committee on Public Safety Work Plan.

Report

Issue:

Whether to approve the 2021 Ad Hoc Committee on Public Safety Work Plan.

Staff Contact:

Debbie Sullivan, Assistant City Manager, 360.753.8499

Presenter(s):

Debbie Sullivan, Assistant City Manager

Background and Analysis:

The new Ad Hoc Committee on Public Safety is proposing to meet monthly starting in January 2021 through August 2021 to correspond with the Re-Imagining Public Safety public engagement process.

The Committee met on December 10 and unanimously approved a work plan. The work plan is based on the Ad Hoc Committee's stated purpose "...to develop a greater understanding of the current public safety system (policing, courts, jail, etc.) and consider recommendations to Council on policy and budget options that will reduce inequities, eliminate bias, and create a public safety system that works for all."

Neighborhood/Community Interests (if known):

The City is launching a community-wide public engagement process to re-imagine public safety in 2021.

Options:

1. Approve the work plan and schedule.
2. Direct staff to amend the work plan by removing or adding topics.

Financial Impact:

N/A

Attachments:

2021 Work Plan

Ad Hoc Committee on Public Safety

2021 Work Plan

Learning

January 14

1. Guidance on Public Engagement Process (Stacey Ray)
2. Review Ad Hoc Committee on Police and Community Relations Results (Aaron Jelcick)

February 11

1. Olympia's Criminal Justice System 101 w/case studies
2. Discuss Policies and Laws Impacting Olympia's Criminal Justice System (Mark Barber)

March 11

1. Crisis and Outreach Services (Aaron Jelcick)
2. Police/Jail (Aaron Jelcick)

Listening, Learning & Imagining

Public Engagement Process – date and locations TBD

April 8

1. Pre-Charging Diversion Programs (Tye Graham)
2. Prosecution/Victim Assistance (Tye Graham)

May 13

1. Public Defense (Diane Whaley)
2. Therapeutic Programs (Diane Whaley)

June 10

1. Court (TBD)
2. Post Resolution (TBD)

Recommendations

July

1. Public Engagement Update (Stacey Ray)
2. Discuss Recommendations for Council's Consideration (Debbie Sullivan)

August

1. TBD

Outline for Criminal Justice Agenda Items (March – June)

- What do we currently measure and why?
- What social justice & equity and socio-economic measurements do we track and why?
- What is the data telling us?
- What are the data gaps?
- Opportunities for improvement



City Council

Review and Approve the Draft 2021 Legislative Agenda

Agenda Date: 12/15/2020
Agenda Item Number: 6.A
File Number:20-1048

Type: decision **Version:** 1 **Status:** Other Business

Title

Review and Approve the Draft 2021 Legislative Agenda

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Review, and after discussion, move to approve the 2021 City of Olympia Legislative Agenda.

Report

Issue:

Whether to approve the draft 2021 Legislative Agenda.

Staff Contact:

Susan Grisham, Legislative Liaison, 360.753.8244

Presenter(s):

Susan Grisham, Legislative Liaison

Background and Analysis:

On December 8, staff shared an initial draft of Olympia's Legislative Agenda. Council shared feedback and will present an updated draft. At the time of agenda publishing the new draft is not yet available. It will be presented at the meeting.

Neighborhood/Community Interests (if known):

N/A

Options:

1. Provide feedback on the updated draft 2021 legislative agenda and approve.
2. Do not provide feedback or approve the draft 2021 legislative agenda.

Financial Impact:

N/A

Type: decision **Version:** 1 **Status:** Other Business

Attachments:

None



City Council

Approval of the 2021 City Council Retreat Agenda

Agenda Date: 12/15/2020
Agenda Item Number: 6.B
File Number:20-1049

Type: decision **Version:** 1 **Status:** Other Business

Title

Approval of the 2021 City Council Retreat Agenda

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve the 2021 City Council Retreat agenda.

Report

Issue:

Whether to approve the 2021 City Council Retreat agenda.

Staff Contact:

Jay Burney, City Manager, 360-753-8740

Presenter(s):

Jay Burney, City Manager

Background and Analysis:

Annually the City Council holds a retreat to consider priorities for the upcoming year and discuss other issues or topics of importance to the Council and the community. This year's retreat will be held Friday and Saturday, January 8 and 9, 2021. The agenda will focus on relationship strengthening and skill building, discussing Council assignments for the year, and topics such as social justice and equity.

Neighborhood/Community Interests (if known):

N/A

Options:

1. Approve the draft agenda.
2. Do not approve the draft agenda.
3. Amend the draft agenda.

Financial Impact:

N/A

Attachments:

none



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

City Council

Discussion of Vacant Council Position Recruitment

Agenda Date: 12/15/2020
Agenda Item Number: 6.C
File Number:20-1038

Type: discussion **Version:** 1 **Status:** Other Business

Title

Discussion of Vacant Council Position Recruitment



City Council

2020 Year-End Highlights

Agenda Date: 12/15/2020
Agenda Item Number: 6.D
File Number:20-1037

Type: information **Version:** 1 **Status:** Other Business

Title

2020 Year-End Highlights

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Receive a year-in-review presentation on 2020 highlights.

Report

Issue:

Whether to receive a presentation on 2020 accomplishments.

Staff Contact:

Kellie Purce Braseth, Strategic Communications Director, Executive Department, 360.753.8361

Presenter(s):

Kellie Purce Braseth, Strategic Communications Director

Background and Analysis:

Staff will provide an overview of our significant accomplishments for 2020.

Neighborhood/Community Interests (if known):

N/A

Options:

N/A

Financial Impact:

N/A

Attachments:

None



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

City Council

Executive Session Pursuant to RCW 42.30.110 (1)(h) - Evaluate the Qualifications of Candidate for Appointment to Elective Office

Agenda Date: 12/15/2020
Agenda Item Number: 9.A
File Number:20-1050

Type: executive session **Version:** 1 **Status:** Executive Session

Title

Executive Session Pursuant to RCW 42.30.110(1)(h) - Evaluate the Qualifications of Candidate for Appointment to Elective Office