

**City of Olympia**  
**DRAFT 2026-2027 Utility Advisory Committee (UAC) Work Plan**

NOTE: Meetings are first Thursday of the month.

Month	Request/Description	Staff	Time Needed	UAC Action
April 2026				
May 2026				
June 2026	Financial Rate Study Update	Susan Clark	45 minutes	Briefing
	LOTT - state of utility	Matt Kennelly/Justin Long	30 Minutes	Briefing
<b>No Meetings July and August</b>				
September 2026	Preliminary Discussion on 2026 Utility Operating Budgets, Rates, and General Facility Charges	Utility Directors	45 minutes	Briefing
	Capital Facilities Plan	Susan Clark/Mike Vessey	45 minutes	Briefing
October 2026	2025 Utility Operating Budgets, Capital Facility Plan, Rates, and General Facility Charges	Utility Directors	60 minutes	Review and provide feedback to Council in budget/rate letter
November 2026	Drainage Manual	James Patton/Susan Clark	30 Minutes	Briefing
	NPDES Reporting & SMAP	Susan McCleary & Kym Foley	45 minutes	Briefing
	Urban Forestry Management Plan Update	Kym Foley/Leanne Wells	20 Minutes	Briefing
	UAC Officer Elections	UAC Liaison	15 minutes	Motion to elect officers
<b>No Meetings December and January</b>				
February 2027				
	Initial Discussion on UAC Work Plan 2026-2027	UAC Liaison	40 minutes	Review and provide feedback to staff
March 2027	Drainage Manual Update	James Pattison/ Susan Clark	30 Minutes	UAC Recommendation
	Finalize UAC 2026-2027 Work Plan	UAC Liaison	20 minutes	Review and approve. Submit to Council's Community Livability and Public Safety Committee