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## Profile

Kim		Murillo
First Name	Middle Initial	Last Name
kim2938@gmail.com		
Email Address		
2626 Dundee Place		
Home Address		Suite or Apt
Olympia	WA	98502
City	State	Postal Code
Home: (206) 898-5134	Home:	
Primary Phone	Alternate Phone	
Certified Professional Guardian		
Occupation		

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## Which Boards would you like to apply for?

Parks and Recreation Advisory Committee: Submitted

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**If you applied for multiple boards or commissions, please rank them in order of interest below.**

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**Select Your Neighborhood (you must live within Olympia City limits to serve on a board or commission) \***

☒ South Westside Olympia

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If you choose "other" please write in your neighborhood here:

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## Interests & Experiences

Question applies to multiple boards

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. Olympia residency is not required; however, it is a primary consideration. You may attach a resume.

Question applies to multiple boards

### **1. Briefly describe why you wish to serve on this advisory committee.**

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Over the past 20 years I have moved and lived in Olympia on three different occasions. As of this past fall, 2017, I returned to Olympia and chosen to make it my hometown for keeps, in other words "I am here to stay". Since my return I have been seeking an opportunity to be able to serve and become involved. This opportunity on the parks and recreation (P & R) advisory board fits the bill. Being able to serve on the board, would enable me to manifest my vision of being activity involved and serve in my community in a meaningful way. Throughout my life the outdoors and the activities offered have been an invaluable to the core of my being. Volunteering as a P & R advisory board member enable me to fulfill my personal commitment to do everything I can to preserve our public parks and strengthen our health for generations now and in the future.

Question applies to multiple boards

### **2. Describe your qualifications and/or skills which would benefit this advisory committee.**

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My most recent experience that demonstrates my abilities to serve on the P & R board is with Leschi Community Council board member in Seattle, Washington. In my eight years serving on the board, I held many positions, including treasurer, grant and special projects coordinator. One of my initiative, that I was able to plan and implement was Leschi neighborhood stairwell clean up. The stairwell run throughout Leschi park and adjacent natural areas and were unable to be maintained by the parks department.. I worked with Seattle Parks and Recreation department to establish a priority for stairwell clean ups. At our monthly work parties, we were able to recruit neighbors to participate in the clean up and Parks provide lawn waste bags including hauling them away and gloves. The second initiative was the Leschi Art walk, which evolved into a one-day community festival. I was able to plan, design and implement an annual art walk. The first year, I worked closely with Seattle Parks and Recreation staff, which this partnership help the art walk, grow and become self sustaining. This September, the art walk will celebrate its' 6th year. The above examples demonstrate my qualifications and skills which include assessing community needs and then planning activities that not only seek to enhance the parks, yet also give participants sense of belong by strengthen community members involvement. Professional qualifications: Over twelve years in mid and senior management, with a budget of over \$1.5 million per year. Master's in Public Administration and Bachelor of Arts in Criminal Justice including twenty years community development, public relations, personnel and fiscal management using managing and programming strategies that foster an interdependency work environment. Extensive experience in developing community and housing programs that are innovative, engaging and raise awareness, that support disenfranchised and under-represented populations in diverse communities including People of Color and/or Immigrants/Refugee. Strong ability to work under contract and funding deadlines, manage multiple complex tasks and quickly organize and prioritize work needs. Demonstrated proficiency in using Microsoft Word, Excel, PowerPoint, QuickBooks, Publisher, Docuware and Outlook. Redesigned and strengthened programming, complying with federal, state and local contractual regulations, rules, policies and procedures. Wrote, administrated, and managed over \$1,000,000 in grants.

Question applies to multiple boards

### 3. Describe your involvement in the Olympia community.

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As stated above, I recently moved back to Olympia and am seeking opportunities to become re-involved. When attending Evergreen State College I was the producer for the Northwest International Lesbian, Gay, Bisexual and Transgender Film Festival, which was a volunteer position. I was able to work with the downtown business to support the festival including coordinating the ventures for fundraisers and film festival.

Question applies to multiple boards

### 4. List your educational and professional background and area of study.

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Masters in Public Administration, The Evergreen State College, Olympia, WA, June 2000 Bachelor of Arts, Eastern Washington University, Cheney, WA, June 1987 Major: Criminal Justice, Minor: Drug and Alcohol Studies Associate of Arts, New Mexico State University, Las Cruces, NM, June 1978, Major: Police Science Certificate Geriatric Mental Health Specialist, Eastern Washington University, Cheney, WA, November 1993 Certificate, Professional Guardian, University of Washington, June 2012 National Association of Interpreters certification workshop 2016 With more than 20 years of experience developing and overseeing human/family/social programs, supporting and advising low income/minority/mental illness clients, and working with community outreach agencies/organizations to build stronger communities. Excellent oral and written communication skills, demonstrated leadership skills, and proven administrative and management expertise. Skilled in assessing and advocating for individual and family needs and developing and recommending community/housing options and placement to ensure overall effectiveness.

Question applies to multiple boards

### 5. Appointment to this committee will require your attendance at evening meetings. How many hours per month are you willing to commit as a volunteer?

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10 to 20 hours per month

Question applies to multiple boards

6. If you are not appointed to this committee at this time:

Question applies to multiple boards

### 6a. Do you wish to be considered for appointment to another advisory committee?

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☒ Yes ☐ No

Question applies to multiple boards

### 6c. Would you be willing to volunteer for other City activities?

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☒ Yes ☐ No

Question applies to multiple boards

**If you answered yes to 6a, please identify what other Advisory Committees you would be interested in being considered for in order of interest.**

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Arts Commission

Question applies to multiple boards

**6b. Do you wish to be considered for future appointment to this committee?**

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☒ Yes ☐ No

Question applies to multiple boards

**7. Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?**

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☒ Yes ☐ No

Question applies to multiple boards

**8. Citizens appointed to advisory committees are assigned and required to use a City email address for all advisory committee business.**

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**Do you agree to comply with this expectation?**

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☒ I Agree \*

Question applies to multiple boards

**9. How did you learn about this advisory committee recruitment?**

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City of Olympia website

[Chron\\_Resume.docx](#)

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Upload a Resume

Question applies to multiple boards

Applications are accepted for the calendar year only. The Olympia City Council's General Government Committee recommends appointments to the full Council. Recommendations are made following review of applications and an interview of qualified candidates.

For further information, contact Susan Grisham, Executive Assistant, 360.753.8244, [sgrisham@ci.olympia.wa.us](mailto:sgrisham@ci.olympia.wa.us)

When filed with the City, your application and attachment documents are public records and may be subject to public release.

**The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources.**

**Kim Murillo**  
**2626 Dundee Place NW**  
**Olympia, Washington 98502**  
**(206) 898-5134 Mobile phone**  
**kim2938@gmail.com**

### **PROFESSIONAL QUALIFICATIONS**

- Over twelve years in mid and senior management, with a budget of over \$1.5 million per year.
- Master's in Public Administration and Bachelor of Arts in Criminal Justice including twenty years community development, public relations, personnel and fiscal management using managing and programming strategies that foster an interdependency work environment.
- Extensive experience in developing community and housing programs that are innovative, engaging and raise awareness, that support disenfranchised and under-represented populations in diverse communities including People of Color and/or Immigrants/Refugee.
- Strong ability to work under contract and funding deadlines, manage multiple complex tasks and quickly organize and prioritize work needs.
- Demonstrated proficiency in using Microsoft Word, Excel, PowerPoint, QuickBooks, Publisher, Docuware and Outlook.
- Redesigned and strengthened programming, complying with federal, state and local contractual regulations, rules, policies and procedures.
- Wrote, administrated, and managed over \$1,000,000 in grants.

### **RELEVANT EXPERIENCE & SKILLS**

#### **Certified Professional Guardian, Care Coordinator, Puget Sound Guardians, Lynnwood WA 20012-Present**

- Conduct initial, and monthly visits with assigned clients of the agency
- Confer with the Incapacitated Person, family members, and healthcare professionals.
- Prepare meaningful in-person visit reports addressing changes or concerns in the general health and welfare of clients.
- Prepare and maintain a record of all work-related activities and contacts performed on behalf of the individual, submits this information to Director within 24 hours of provision of services.

#### **Adjunct Instructor, ITT-Technical College. Seattle, WA 2012-2016**

- Facilitate adult students' learning in criminal justice and public administration fields, through the avenues of classroom and real time internet settings.
- Develop and enhance curriculum and lesson plans  
Address and provide consult academic development issues

#### **INDEPENDENT CONTRACTOR DSHS- 2009-2012**

- Work as an Independent Contractor, Washington Roads and Roads to Community Living projects providing pre-transition consultation, advice and assistance to clients being discharged from institutional care.
- Provide clients with information/education about available community support services and options for enhancing personal life skills. Gather and review client information to determine continued support; analyze/evaluate data to assess client care needs and recommend viable options.
- Liaison between local and State agencies, community representatives/organizations, and formal/informal supports.

#### **Community Association Manager, Tacoma Housing Authority, Tacoma, WA ----- 2006-2009**

- Community building and organizing housing authority residents, voucher holders and homeowner association members into effective and representation of neighborhood committees, resident councils and homeowner association.

- Developing collaboration and partnership relationships between interagency staff members and human/family/social services and their communities in order to have successful outcomes in the communities served.
- Planning and implementing community development and housing projects, current workgroups including Chair of the Salishan's Community Development committee, Salishan's Project Manager for public arts, recreation and addressing health disparities initiatives.
- Provide technical assistance on organizing techniques, governance issues, development and interpretation of by-laws, maintenance of corporate and tax exempt status compliance with HUD's regulations, budget matters, and complaint resolution
- Conducted and maintained safety and security standards, policies and procedures
- Conducted complaint investigation and resolution for housing authority residents and homeowner association members
- Grant development and fiscal management
- Developing and implementing a public outdoor art and recreation projects, includes assessment, education, and monitoring individuals' and group members' work.

#### **Support Services Manager, King County Housing Authority, Seattle, WA 2002-2006**

- Develop and implement departmental projects, initiatives and budget
- Negotiate, write and administer interagency contracts
- Establish and implement performance measures, procedures and guidelines.
- Hire, supervise and monitor performance a team of professional staff and volunteers
- Provide technical assistance, consultation, presentations and trainings for use internally and externally.
- Grant development and management

#### **Executive Director, Stonewall Recovery Services, Seattle, WA 1998-2002**

- Manage, direct and develop programs within the planning budgetary parameters.
- Develop program, personnel, fiscal, fundraising, development and financial policy.
- Act as liaison and spokesperson with all funding sources, collateral agencies, and community organization with which the agency conducts business.
- Training staff including Clinical case management, Confidentially Laws & Ethics In the Workplace, Organizational operating principles, HIV treatment protocol and prevention strategies and Cultural Competence.
- Ensure compliance with licensing and certification procedures and mandates.
- Ensure successful implementation of policies and procedures as mandated by the Board of Trustees
- Facilitate resolution of all staff and client grievances.
- Monitor and train an international health organization to provide HIV prevention and substance abuse services to high-risk groups in Moscow, Russia.

#### **EDUCATION**

*Masters in Public Administration, The Evergreen State College, Olympia, WA, January 2000.*

*Bachelor of Arts, Eastern Washington University, Cheney, WA, June 1987.*

Major: Criminal Justice, Minor: Drug and Alcohol Studies

*Associate of Arts, New Mexico State University, Las Cruces, NM, June 1978.*

Major: Police Science

#### **PROFESSIONAL DEVELOPMENT**

- *National Association of Interpretive Member, 2015-present*
- *Leschi Community Council, Board member, 2007-2016*
- *Pierce County Coalition for Environmental Health Priorities, Committee Member, 2007-2009*
- *Cross Cultural Collaborative Committee Member, 2006-2009*

- *Healthful Homes Partnership, Committee Member, 2006-2008*
- *Seattle/King County AIDS Housing Committee Member, 2004-2006*
- *HIV/AIDS Housing Planning Committee Member, 2004*
- *King County Substance Abuse Administrative Board Member, 2003-2006*
- *Governor's HIV/AIDS Substance Abuse Programs (HASAP), Work Group member, 1999-2001*
- *Division of Alcohol and Substance Abuse, Sexual Minorities, Work Group co-chairperson, 1999-2004*
- *Special Population Alliance, Co-founder and member, 1999-2003*
- *Executive Alliance, Board member, 2000-2003*
- *The Evergreen State College Disappearing Task Force-Community Policing, Academic Advisor, and Mental Health Counselor Hiring Committee member 1997-98*
- *Regional Director Institute Conference, Planning committee member, 2000.*