



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, August 24, 2021

7:00 PM

Online and Via Phone

Register to Attend:

https://us02web.zoom.us/webinar/register/WN_8DgWaj7xQpa3ZK0v2dgrfg

1. ROLL CALL

Present: 6 - Mayor Cheryl Selby, Mayor Pro Tem Clark Gilman, Councilmember Y n Hu nh, Councilmember Dani Madrone, Councilmember Lisa Parshley and Councilmember Renata Rollins

Excused: 1 - Councilmember Jim Cooper

1.A ANNOUNCEMENTS

Mayor Selby gave an update on the status of COVID cases in Thurston County. She urged unvaccinated community members to get their vaccinations.

City Manager Jay Burney shared that the Community Action Council has appropriated to date \$10.5 million in rental assistance. He noted community members can call (360) 438-1100 to reach them for assistance.

1.B APPROVAL OF AGENDA

The agenda was approved.

2. SPECIAL RECOGNITION - None

3. PUBLIC COMMENT

The following person spoke: Shawnee Smith.

COUNCIL RESPONSE TO PUBLIC COMMENT (Optional)

Assistant City Manager Keith Stahley gave an update on the City's mitigation site.

4. CONSENT CALENDAR

4.A [21-0833](#) Approval of August 10, 2021 Study Session Meeting Minutes

The minutes were adopted.

4.B [21-0836](#) Approval of August 10, 2021 City Council Meeting Minutes

The minutes were adopted.

- 4.C [21-0834](#) Approval of August 17, 2021 Work Session Meeting Minutes

The minutes were adopted.

- 4.D [21-0799](#) Approval of a Resolution Authorizing Acceptance of a Community Court Enhancement Grant from the Department of Justice

The resolution was adopted.

- 4.E [21-0809](#) Approval of a Resolution Authorizing Acceptance of a Wildland Firefighting Equipment Grant from the Federal Emergency Management Agency

The resolution was adopted.

- 4.F [21-0825](#) Approval of a Resolution Authorizing a Public Works Emergency Contract for Repair of the Carlyon Sewer Lateral

The resolution was adopted.

- 4.H [21-0819](#) Approval of Bid Award for the 2021 Sewer and Stormwater Cured-In-Place Pipe Rehabilitation Project

The decision was adopted.

4. SECOND READINGS (Ordinances)

- 4.I [21-0650](#) Approval of an Ordinance Amending Municipal Code to Clarify Provisions Related to Zoning and Tree Protection

The ordinance was adopted on second reading.

- 4.J [21-0765](#) Approval of an Ordinance Establishing Regulations for Short-Term Rental Accommodations

The ordinance was adopted on second reading.

Approval of the Consent Agenda

Councilmember Parshley moved, seconded by Councilmember Madrone, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 6 - Mayor Selby, Mayor Pro Tem Gilman, Councilmember Huỳnh, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

Excused: 1 - Councilmember Cooper

4. FIRST READINGS (Ordinances) - None**5. PUBLIC HEARING - None****6. OTHER BUSINESS****6.A** [21-0802](#) Police Auditor Mid-Year Report Briefing

Assistant City Manager Debbie Sullivan introduced Police Auditor Tara Parker. Ms. Parker gave a briefing on the Mid-Year Auditor Report. She reported on eight complaint investigations; two serious allegations and six service level allegations; two requiring corrective acting and one resulting in termination.

Councilmembers asked clarifying questions.

The report was received.

6.B [21-0820](#) Approval to Allocate General Fund End of Year Funds to Conduct an Equity Assessment and Strategic Plan

Equity and Inclusion Coordinator Tobi Hill-Meyer gave a brief history of the founding of Olympia. She then shared her background and experience as the former Executive Director of the Gender Justice League, a Commissioner on the State LGBTQ Commission, a Policy Advocate, Equity Trainer and Children's Book Author.

Ms. Hill-Meyer gave an overview of the City's equity mandate and City employee demographics. She shared the City's Diversity, Equity and Inclusion Work Plan and an update on to the City's hiring processes. The Work Plan includes data projects, planning projects, workplace culture, hiring projects and hiring practices & policies.

Ms. Hill-Meyer shared an overview of the City's Equity Assessment and Strategic Planning goals. She requested the use of \$150,000 of General Fund end-of-year funds to support the planning process.

Committee members asked clarifying questions.

Councilmember Madrone moved, seconded by Councilmember Parshley, to approve the allocation of \$150,000 of General Fund end of year funds to provide consultant support for an Equity Assessment and Strategic Plan. The motion carried by the following vote:

Aye: 6 - Mayor Selby, Mayor Pro Tem Gilman, Councilmember Huỳnh, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

Excused: 1 - Councilmember Cooper

7. CONTINUED PUBLIC COMMENT**8. REPORTS AND REFERRALS****8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS**

Mayor Selby requested, and received, consensus to use \$30,000 in Council goals funds to use for the Armory visioning and cultural programming scoping process. She also note that Councilmember Huynh will serve alongside her on the steering committee.

8.B CITY MANAGER'S REPORT AND REFERRALS

City Manager Burney noted that the General Government Committee will hold a special meeting with the founding members work group on August 31, at 5:30 p.m.

9. ADJOURNMENT

The meeting adjourned at 9:21 p.m.