



# Meeting Minutes - Draft

## City Council

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

---

**Monday, February 12, 2018**

**5:30 PM**

**Council Chambers**

---

### Special Study Session

#### 1. ROLL CALL

**Present:** 7 - Mayor Cheryl Selby, Mayor Pro Tem Nathaniel Jones, Councilmember Jessica Bateman, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Lisa Parshley and Councilmember Renata Rollins

#### 2. BUSINESS ITEMS

##### 2.A [18-0150](#) Veterans Services Hub Update

Chair, Sean Smith of the Thurston County Veterans Advisory Board (TCVAB) discussed the Board, its purpose, history and make up. Lacey Veterans Services Hub Manager Keith Looker shared information regarding the Hub, the services it provides, partners & providers, and who the Hub serves.

Councilmembers asked clarifying questions.

**The discussion was completed.**

##### 2.B [18-0108](#) Downtown Medical Response Report

Deputy Fire Chief Greg Wright, Assistant Fire Chief Mike Buchanan and Assistant Fire Chief Rob Bradley gave an overview of the Downtown Medical Response Unit and its progress over the past six months.

Deputy Chief Wright gave some history of the program and data related to calls.

Councilmembers asked clarifying questions.

**The discussion was completed.**

##### 2.C [18-0123](#) Street Tree Maintenance Manual Level of Service Update

Urban Forestry Program Manager Shelly Bentley, Senior Planner Stacey Ray, Water Resources Habitat Biologist Kate Hartman, Parks Maintenance Manager Gary Franks, and Project Consultant Kevin McFarland discussed the process to update the Streets Maintenance Manual. Ms. Bentley shared how the Manual is linked to the Comprehensive Plan and Urban Forestry Strategic Plan and is intended to address

current challenges as well as prepare for and mitigate emerging challenges.

Councilmembers asked clarifying questions.

**The discussion was completed.**

### **3. ADJOURNMENT**

The meeting adjourned at 7:30 p.m.