



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, April 29, 2025

6:00 PM

Council Chambers, Online and Via
Phone

Register to Attend:

https://us02web.zoom.us/webinar/register/WN_-3svrs-mRaWrNVzdJTrfIA

1. ROLL CALL

Mayor Payne called the meeting to order at 6:00 p.m.

Present: 7 - Mayor Dontae Payne, Mayor Pro Tem Yến Huỳnh, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Kelly Green, Councilmember Dani Madrone and Councilmember Robert Vanderpool

1.A ANNOUNCEMENTS

1.B APPROVAL OF AGENDA

Item 10.A was removed from this evening's agenda.

The agenda was approved as amended.

2. SPECIAL RECOGNITION

2.A [25-0376](#) Special Recognition - Proclamation Recognizing Olympia Bicycle Month

Councilmember Vanderpool read a proclamation recognizing May 2025 as Olympia Bicycle Month.

Public Works Program Specialist Kristin Gilkerson and Intercity Transit Bicycle Community Challenge Coordinator Duncan Green received the proclamation and talked about the importance of providing safe bicycle and pedestrian corridors within the City of Olympia.

The recognition was received.

3. PUBLIC COMMENT

The following individuals spoke: Peter Guttchen, Kathy Gore-Fuss, Larry Dzieza, Morgan Montes and Melissa Allen.

4. CONSENT CALENDAR

- 4.A** [25-0389](#) Approval of April 22, 2025 Olympia City Council Meeting Minutes

The minutes were adopted.

- 4.B** [25-0326](#) Approval of a Resolution Authorizing an Agreement with Olympia and Lewis-Mason-Thurston Area Agency on Aging on Behalf of Community Assistance Referral and Education Services (CARES) for Post-Hospitalization Supportive Care Benefits

The resolution was adopted.

- 4.C** [25-0375](#) Approval of a Resolution Authorizing an Agreement with Recycling Partnership, Inc. for a Smart Camera Project for Recycling Education

The resolution was adopted.

- 4.D** [25-0363](#) Approval of the 2025 Advisory Committee Work Plans

The decision was adopted.

4. SECOND READINGS (Ordinances) - None

4. FIRST READINGS (Ordinances)

- 4.E** [25-0347](#) Approval of an Ordinance Amending Ordinance 7418 (First Quarter Budget Amendment)

The ordinance was approved on first reading and moved to second reading. to the City Council

Approval of the Consent Agenda

Councilmember Cooper moved, seconded by Councilmember Vanderpool, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 7 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Cooper, Councilmember Gilman, Councilmember Green, Councilmember Madrone and Councilmember Vanderpool

5. PUBLIC HEARING - None

6. OTHER BUSINESS

- 6.A** [25-0367](#) Approval of the 2025 Neighborhood Matching Grant Allocation

Community Planning and Economic Development Associate Planner Brittany Gillia presented the 2025 Neighborhood Matching Grant Allocation recommendations.

The Council discussed and asked clarifying questions.

Councilmember Gilman moved, seconded by Councilmember Vanderpool to approve the recommended Neighborhood Matching Grant proposals and authorize the completion of contracts for the proposals. The motion carried with the following vote:

Aye: 7 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Cooper, Councilmember Gilman, Councilmember Green, Councilmember Madrone and Councilmember Vanderpool

7. CONTINUED PUBLIC COMMENT - None

8. COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meetings and events attended.

9. CITY MANAGER'S REPORT AND REFERRALS - None

10. EXECUTIVE SESSION

10.A [25-0406](#) Closed Session Pursuant to RCW 42.30.140 (4)(b) - Labor Negotiations

The closed session was tabled.

10.B [25-0397](#) Executive Session Pursuant to RCW 42.30.110(1)(i); Litigation and Potential Litigation

Mayor Payne recessed the meeting at 7:40 p.m. He asked the Council to reconvene in 5 minutes for an Executive Session pursuant to RCW 42.30.110(1)(i); to discuss litigation and potential litigation.

Mayor Payne reconvened the meeting at 7:49 p.m. He announced no decisions would be made, the meeting was expected to last no longer than 90 minutes. The City Attorney was present at the Executive Session.

The executive session was held and no decisions were made.

10.C [25-0398](#) Executive Session Pursuant to RCW 42.30.110(1)(g) - Personnel Matter (City Manager's Performance Evaluation)

Mayor Payne recessed the Executive Session for item 10.B at 8:16 p.m. He asked the Council to reconvene in 5 minutes for an Executive Session pursuant to RCW 42.30.110(1)(g); to discuss a personnel matter (City Manager's performance evaluation).

Mayor Payne reconvened the meeting at 8:21 p.m. He announced no decisions would be made, the meeting was expected to last no longer than 90 minutes, and the Council would adjourn immediately following the Executive Session.

The executive session was held and no decisions were made.

10. ADJOURNMENT

The meeting was adjourned at 9:19 p.m.